

# L<sup>A</sup>T<sub>E</sub>X workshop (for linguists)\*

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\*This handout was originally used as the basis for an impromptu L<sup>A</sup>T<sub>E</sub>X workshop that I gave at the 2015 Chicago Linguistic Institute. Since then, I have updated the `.pdf`, and I will continue to periodically keep it up to date. If you use this handout, I encourage you to occasionally check for a more up-to-date version of it because things do change. The most recent version of this `.pdf` can be found at <https://bit.ly/latex-workshop>. Furthermore, the `.tex` file that produced this `.pdf` is available at <https://github.com/adamliter/latex-workshop>. There are a few dependencies and oddities that might prevent you from actually being able to compile it yourself on your machine. (It definitely won't compile on one of the online editors because you need to enable shell escape.) Anyway, it's not worth explaining these things any further in a footnote. This document already has enough footnotes as it is, but you're welcome to look at the source code of the document to get an idea of how to write something in L<sup>A</sup>T<sub>E</sub>X. Pull requests and/or suggested changes to the document are definitely welcome, too!

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# 1 Terminology

This section is largely a brief recap of §1 of Alan Munn’s *A Beginner’s Guide to L<sup>A</sup>T<sub>E</sub>X (on the Mac)*.<sup>1</sup> But you should really just read that whole PDF (and ignore the parts specific to Mac if you’re not on a Mac). It is both short and useful.

**T<sub>E</sub>X Distribution** Contains all of the programs and packages that will be used to process and compile your `.tex` file. There are two main distributions: TeX Live and MiK<sub>T</sub>E<sub>X</sub>. There is also a distribution called MacT<sub>E</sub>X, which is a wrapper around TeX Live that does some stuff to make it work nicely on a Mac. MiK<sub>T</sub>E<sub>X</sub> is for Windows only, and it is not based on TeX Live.<sup>2</sup>

**Engines** There are a few different engines that are standardly used to process a `.tex` file and turn it into a PDF, including pdfL<sup>A</sup>T<sub>E</sub>X, X<sub>Y</sub>L<sup>A</sup>T<sub>E</sub>X, and LuaL<sup>A</sup>T<sub>E</sub>X.

**Editor** The application that is used to write the `.tex` file. See [here](#) for a long list of editors to choose from.

**Previewer** An application for viewing the output of compiling the `.tex` file with an engine. Many editors integrate a previewer into the editor.

**Compiling** The act of processing a `.tex` file with an engine to produce (most likely) a PDF. Can sometimes loosely be used interchangeably with “typesetting”.

**Preamble** Refers to the part of the document between `\documentclass` and `\begin{document}`. It is where you can load packages and define new commands, among other things. See Figure 1.

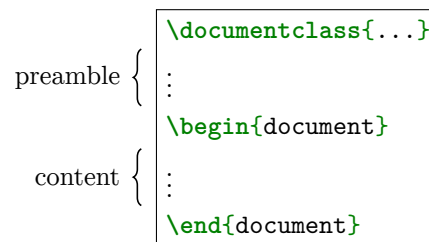


Figure 1: Schematic structure of a L<sup>A</sup>T<sub>E</sub>X document

**TeX.SX** Throughout this document, you will probably see numerous references to TeX.SX. This is short for [TeX Stack Exchange](#). If you’re not familiar with the [family of Stack Exchange websites](#), you should really check them out. Each site is a Q&A website for a specific topic, but the sites are intended to be repositories of knowledge in addition to Q&A sites, so they aren’t like your normal web forum. Most sites go with the suffix of .SE, but the folks that use TeX Stack Exchange are a bit idiosyncratic and generally prefer the suffix .SX.

## 2 Setting up your machine

### 2.1 Installing a T<sub>E</sub>X distribution

There are two relatively new and popular web editors for L<sup>A</sup>T<sub>E</sub>X—namely, [ShareLaTeX](#) and [Overleaf](#). The web editors are useful tools for collaboratively working on a L<sup>A</sup>T<sub>E</sub>X document. They are also useful because you do not have to bother with installing your own T<sub>E</sub>X distribution on your computer.

Nonetheless, there are several advantages to installing a T<sub>E</sub>X distribution on your computer and being able to edit and compile `.tex` documents locally. The biggest advantage is being able to maintain a single master `.bib` file and use it in all of your `.tex` documents for references. For more on this, please read §2.3 and §3.13.

<sup>1</sup>A `.pdf` of this is available at <https://www.msu.edu/~amunn/latex/nano-companion.pdf>. If you have trouble accessing it, try refreshing the page a few times. The web servers at Michigan State University can sometimes be sort of shitty.

<sup>2</sup>For discussion of the differences between MiK<sub>T</sub>E<sub>X</sub> and TeX Live, see <http://tex.stackexchange.com/q/20036/32888>. If you’re on Linux, do *not* install TeX Live via your package manager!!! You should instead install a “vanilla” version of TeX Live. See <http://tex.stackexchange.com/q/1092/32888>. See also §2.1 of this handout.

### 2.1.1 Mac

If you're on a Mac, you should install [MacTeX](#).<sup>3</sup> MacTeX is all TeX Live underneath with just a thin wrapper that makes things work smoothly on a Mac. MacTeX also installs two editors—TeXShop and TeXworks—and a program for managing a `.bib` file, called BibDesk.

### 2.1.2 Linux

Do *not* install TeX Live on Linux via your package manager! The TeX distribution that you will get from your package manager will most likely be out of date, which will preclude you from being able to update packages.

Instead, you should [install a “vanilla” version of TeX Live](#).

### 2.1.3 Windows

The easiest thing to install on Windows is MiKTeX,<sup>4</sup> which is a different distribution than TeX Live. MiKTeX doesn't install every package but instead installs a minimal distribution and allows you to install packages on the fly when compiling your document if the requisite package is not already installed.

At one point, there were security concerns about MiKTeX and thus it was preferable to install TeX Live. However, these security concerns seem to have been mitigated, and it's not clear that there is a huge reason to prefer a TeX Live installation on Windows.<sup>5</sup> Moreover, it is not as straightforward to install TeX Live as it is to install MiKTeX. Nonetheless, if you wish to do so, see [here](#).

## 2.2 Keeping your TeX distribution up to date

It is good practice to periodically update your TeX distribution. A TeX distribution includes a bunch of packages, which are periodically edited by their maintainers. These packages are hosted on the [Comprehensive TeX Archive Network \(CTAN\)](#). You should thus periodically update things in case the maintainers of packages find a bug and fix that bug or in case they add new features to the package.<sup>6</sup>

In addition to periodically updating the packages, you will also want to periodically update the entire distribution. Just like with packages, new features are developed or bugfixes are sometimes made to the engines themselves and other binaries that are the core of a TeX distribution.

For TeX Live, there is a new distribution that is released every year. The current one is TeX Live 2015.

When the new distribution is about to be released, the old one is “frozen”. Once it is frozen, you will no longer be able to update packages, so you will want to install the newest version of TeX Live for any new features or bugfixes to the engines and other binaries as well as for the ability to continue to periodically update packages.

## 2.3 Local files

One thing you will presumably also want to do at some point is set up a directory for local files that you want to be accessible to all of your `.tex` files, regardless of where that `.tex` file is actually stored on your machine.

The most obvious use case for such a directory is for the purposes of maintaining a single master bibliography file on your computer that can be used for citations in all of your `.tex` files (see §3.13).

---

<sup>3</sup>If you upgrade to the new Mac operating system in the fall of 2015, please read Herbert Schulz's document [MacTeX-2015 and El Capitan](#). If you do not follow the instructions in that document after you upgrade to El Capitan, you will run into problems.

<sup>4</sup>Disclaimer: I know very little about Windows and MiKTeX.

<sup>5</sup>See [this question and its answers on TeX.SX](#) for discussion. See also §2.3.3

<sup>6</sup>One thing that is also great about L<sup>A</sup>T<sub>E</sub>X, in stark contradistinction to Word, is its backward compatibility. That is, even if package authors introduce new features, they will make sure that any document you previously typeset using their package will be something that you can still typeset using the new updated version of their package. If package authors do decide to break backwards compatibility, they will usually create a new package with an entirely new name, which effectively maintains backward compatibility because the old package will always be available for use. On the other hand, with Word, you're lucky if you can open a file from last year's version of Word with this year's version of Word, much less have the formatting look even remotely the same. With L<sup>A</sup>T<sub>E</sub>X, you could typeset a L<sup>A</sup>T<sub>E</sub>X file written in 1739 and the output you get would be identical to the output you got in 1739.

Where and how to set up this directory depends on your distribution, TeX Live or MiKTeX. What is common to both cases, however, is that the directory must conform to the standard T<sub>E</sub>X Directory Structure (TDS) hierarchy. A minimal example of a directory structure that conforms to this standard is given in Figure 2.<sup>7</sup>

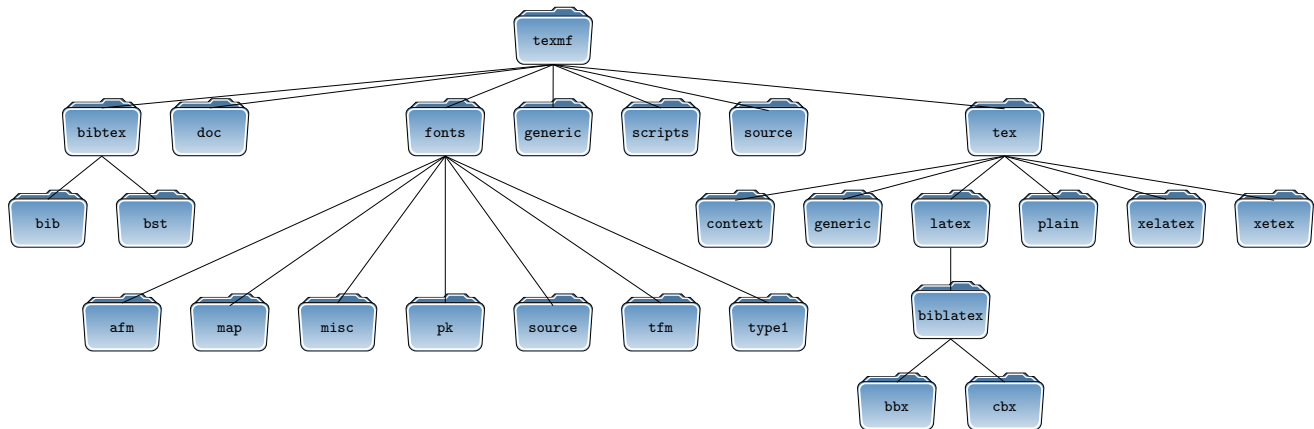


Figure 2: A minimal directory that conforms to the TDS standard

It is necessary to conform to this standard so that the engine you use to compile your `.tex` file can find certain types of files. For example, if you maintain a single master `.bib` file, it should be placed in the folder `texmf/bibtex/bib`. If you put it in any other folder, the engine you use to compile your document will not find it because it is only programmed to look for bibliography files inside the `texmf/bibtex/bib` folder.

Note that you should *only* put stuff in this directory that you want to be available to all of your `.tex` files, such as a master bibliography file, a custom package or style file that is not part of CTAN, *etc.*. This directory is *not* for your `.tex` documents. If you wish to learn more, see fn. 7.

In what follows, I describe how to set up a local TDS-compliant directory for both TeX Live and MiKTeX. For further discussion, see [this question and its answers on TeX.SX](#).

### 2.3.1 TeX Live

In TeX Live, engines are set up to look in certain places for files that your `.tex` file might depend on. TeX Live specifically provides two places for users to put their own files, such as style files or bibliography files. These two places are identified by their variable names, `TEXMFHOME` and `TEXMFLOCAL`.

`TEXMFHOME` and `TEXMFLOCAL` have the same semantics; that is to say, they are both places where users can put their own files that are not part of TeX Live. However, `TEXMFLOCAL` will be overwritten every time you install a new version of TeX Live. For this reason, it is probably best to keep all of your local files in `TEXMFHOME`.<sup>8</sup>

`TEXMFHOME` usually refers to the path `~/Library/texmf` on Mac, the path `~/texmf` on Linux, and the path `C:\Users\<user name>\texmf` on Windows.<sup>9</sup>

If you are unsure what the value of `TEXMFHOME` is, you can check it by going to the command line and running `kpsewhich -var-value=TEXMFHOME`. If, for example, you're on a Mac and haven't changed the default setting, this should return the following directory path: `/Users/<user name>/Library/texmf`.<sup>10</sup>

Even though the variable `TEXMFHOME` has a value, the folder might not exist. You need to create it. There are two options for doing this. You can create the folder in that exact location, or you can create the folder in a different location and make a symbolic link (symlink) at the location of `TEXMFHOME` that points to where the folder is actually located on your computer.

<sup>7</sup> There are even more folders in a maximal TDS directory, but the ones depicted in Figure 2 are probably enough for most use cases. If you're interested in reading more about TDS, you can do so at <https://www.tug.org/tds/tds.pdf>.

<sup>8</sup>For discussion, see <http://www.tex.ac.uk/FAQ-what-TDS.html>.

<sup>9</sup>If you're still on Windows XP, it should be `C:\Documents and Settings\<user name>\texmf` instead of `C:\Users\<user name>\texmf`.

<sup>10</sup>The `~` is used as shorthand for a user's home directory. That is to say, `~/Library/texmf` is the same as `/Users/<user name>/Library/texmf` on a Mac.

I would highly recommend the second option. If you do the second option, you could keep your `texmf` folder in the cloud with [Dropbox](#), for example, which would allow you to have a backup of the folder as well as allow you to sync the folder across multiple machines.<sup>11</sup> §2.3.1.1 explains the first option, and §2.3.1.2 explains the second option.

### 2.3.1.1 Create a `texmf` folder at `TEXMFHOME`

Note that this method is discouraged. Instead, I suggest creating the folder somewhere else and making a symlink to it at `TEXMFHOME`. See §2.3.1.2 for instructions on how to do this.

**OSX/Linux** If you're on a Mac or Linux, you can open a terminal and copy and paste the commands that are shown in Listing 1 and hit ENTER.<sup>12</sup>

```
mkdir -p $(kpsewhich -var-value=TEXMFHOME)/{doc,generic,scripts,source} && \
mkdir -p $(kpsewhich -var-value=TEXMFHOME)/bibtex/{bib,bst} && \
mkdir -p $(kpsewhich -var-value=TEXMFHOME)/fonts/{afm,map,misc,pk,source,tfm,type1} && \
mkdir -p $(kpsewhich -var-value=TEXMFHOME)/tex/{context,generic,latex,plain,xelatex,xetex} && \
mkdir -p $(kpsewhich -var-value=TEXMFHOME)/tex/latex/biblatex/{bbx,cbx}
```

Listing 1: Make a minimal TDS-compliant directory at `TEXMFHOME` on OSX or Linux

**Windows** If you're on Windows, you can copy and paste the commands shown in Listing 2 into the Command Prompt and hit ENTER. (Note that this is currently untested, since I do not have a Windows machine. If this works for you, please let me know so that I can remove this disclaimer.)

```
FOR /F "delims=" %i IN ('kpsewhich -var-value=TEXMFHOME') DO ^
FOR %d IN (doc, generic, scripts, source) DO mkdir /S %i\%d & ^
FOR %d IN (bib, bst) DO mkdir /S %i\bibtex\%d & ^
FOR %d IN (afm, map, misc, pk, source, tfm, type1) DO mkdir /S %i\fonts\%d & ^
FOR %d IN (context, generic, latex, plain, xelatex, xetex) DO mkdir /S %i\tex\%d & ^
FOR %d IN (bbx, cbx) DO mkdir /S %i\tex\latex\biblatex\%d
```

Listing 2: Make a minimal TDS-compliant directory at `TEXMFHOME` on Windows

### 2.3.1.2 Symlink your local `texmf` folder into `TEXMFHOME`

An alternative to creating the `texmf` folder in the precise location that the variable `TEXMFHOME` points to is to instead create the folder in an alternative location, and then create a symlink at the value of `TEXMFHOME` that points to the `texmf` folder.

I would recommend this method because it allows you to create the `texmf` folder inside of your Dropbox folder, for example, which makes a backup of the `texmf` folder in the cloud and also allows you to sync your `texmf` folder across multiple machines.

In what follows, I give instructions for how to do this with Dropbox. If you wish to make the folder somewhere other than inside of your Dropbox folder, just replace the relevant bits of the directory paths in the commands that are given below.

**OSX/Linux** If you're on a Mac or Linux, the default location of your Dropbox folder should be `~/Dropbox`. Therefore, you can open a terminal and copy and paste the commands shown in Listing 3 and hit ENTER.

<sup>11</sup>Actually, what I would really recommend is keeping your local `texmf` folder under version control using, for example, `git`, and keeping it on [GitHub](#) or [Bitbucket](#). However, explaining how to use a version control system is beyond the scope of this document. If you know how to use one, I assume you can extrapolate from the setup instructions given in §2.3.1.2.

<sup>12</sup>Note that this will only work after TeX Live has been installed, because the command line tool `kpsewhich` is part of TeX Live.

```

mkdir -p ~/Dropbox/texmf && \
cd ~/Dropbox/texmf && \
mkdir -p {doc,generic,scripts,source} && \
mkdir -p bibtex/{bib,bst} && \
mkdir -p fonts/{afm,map,misc,pk,source,tfm,type1} && \
mkdir -p tex/{context,generic,latex,plain,xelatex,xetex} && \
mkdir -p tex/latex/biblatex/{bbx,cbx} && \
ln -s ~/Dropbox/texmf $(kpsewhich -var-value=TEXMFHOME)

```

Listing 3: Make a TDS-compliant directory in Dropbox and symlink it into TEXMFHOME on OSX or Linux

**Windows** If you're on Windows Vista or up, you can copy and paste the commands shown in Listing 4 into the Command Prompt and hit ENTER. If you're on Windows XP, why are you still running Windows XP? (Note that this is currently untested, since I do not have a Windows machine. If this works for you, please let me know so that I can remove this disclaimer.)

```

mkdir %HOMEPATH%\Dropbox\texmf & ^
chdir %HOMEPATH%\Dropbox\texmf & ^
FOR %d IN (doc, generic, scripts, source) DO mkdir /S %d & ^
FOR %d IN (bib, bst) DO mkdir /S bibtex\%d & ^
FOR %d IN (afm, map, misc, pk, source, tfm, type1) DO mkdir /S fonts\%d & ^
FOR %d IN (context, generic, latex, plain, xelatex, xetex) DO mkdir /S tex\%d & ^
FOR %d IN (bbx, cbx) DO mkdir /S tex\latex\biblatex\%d & ^
FOR /F "delims=" %i IN ('kpsewhich -var-value=TEXMFHOME') DO ^
mklink /J %i %HOMEPATH%\Dropbox\texmf

```

Listing 4: Make a TDS-compliant directory in Dropbox and symlink it into TEXMFHOME on Windows

### 2.3.2 MiKTeX

MiKTeX is different from TeX Live in that it allows users to select directories to be used for storing local files through a graphical user interface, rather than having an environment variable that maps to such a directory.

In order to get things set up on MiKTeX, you will want to first set up a TDS-compliant directory somewhere on your computer. MiKTeX recommends making the directory at `C:\Local TeX Files`.

However, since it doesn't really matter, I would instead recommend creating the `texmf` folder inside of a Dropbox folder so that you can have a backup of your `texmf` folder in the cloud and also sync it across machines if you have multiple machines.

To do this, you can copy and paste the commands shown in Listing 5 into the Windows Command Prompt and hit ENTER.<sup>13</sup> This will only work on Windows Vista and up. (Note that this is currently untested, since I do not have a Windows machine. If this works for you, please let me know so that I can remove this disclaimer.)

After doing this, click Start → Programs → MiKTeX 2.9 → Maintenance → Settings to open the MiKTeX Options window. Do *not* open Settings (Admin), just open Settings.<sup>14</sup> Next, click on the Roots tab. Click Add in order to add a local `texmf` folder.

Navigate to `C:\Users\<user name>\Dropbox\Local TeX Files` and click OK.

Next, click Apply.

Then, click on the General tab. Click on Refresh FNDB. Then click OK.

See also [here](#) and [here](#) for instructions with screenshots.

<sup>13</sup>Note that in this case the folder called `Local TeX Files` is the same as the `texmf` folder depicted in Figure 2. You should *not* put a folder called `texmf` inside of `Local TeX Files`. Instead, treat `Local TeX Files` as the `texmf` folder. The commands given in Listing 5 will do this automatically for you.

<sup>14</sup>For a discussion of the differences between administrative and user mode in MiKTeX, see this [question and its answers on TeX.SX](#).



```

mkdir "%HOMEPATH%\Dropbox\Local TeX Files" & ^
chdir "%HOMEPATH%\Dropbox\Local TeX Files" & ^
FOR %d IN (doc, generic, scripts, source) DO mkdir /S %d & ^
FOR %d IN (bib, bst) DO mkdir /S bibtex\%d & ^
FOR %d IN (afm, map, misc, pk, source, tfm, type1) DO mkdir /S fonts\%d & ^
FOR %d IN (context, generic, latex, plain, xelatex, xetex) DO mkdir /S tex\%d & ^
FOR %d IN (bbx, cbx) DO mkdir /S tex\latex\biblatex\%d

```

Listing 5: Make a TDS-compliant directory in Dropbox for MiKTeX on Windows

### 2.3.3 An example use case

As mentioned above, this local `texmf` folder that you just created is only for local files that you want to be available for use in all of your `.tex` documents. For example, this `texmf` folder is where you would put local style or class files that are not part of your `TEX` distribution.<sup>15</sup>

Perhaps the most important use case for the local `texmf` folder is for maintaining a single master bibliography file that can be used for citations in all of your documents. This will be discussed in detail in §3.13.

For the moment, however, I briefly discuss a use case that is relevant to MiKTeX users, but users of TeX Live or MacTeX might still wish to read this in order to get an idea of what the local `texmf` directory is good for.

For whatever reason, the package `textglos` is included in the TeX Live distribution, but not the MiKTeX distribution. This is a package that I would highly recommend for semantic markup of inline linguistic examples (cf. §4).

If you're using MiKTeX and wish to use `textglos`, you can [download the contents of the package from CTAN](#) and put them in your local `texmf` folder.

To do this, save the `textglos.dtx` file and the `textglos.ins` folder in a temporary folder somewhere on your computer, such as Downloads. Then, open the `.ins` file in your editor and process it with L<sup>A</sup>T<sub>E</sub>X.<sup>16</sup> This will produce a `.sty` file.

Next, open the `.dtx` file with your editor, and process it with L<sup>A</sup>T<sub>E</sub>X as well. This will produce a `.pdf` file, along with some other stuff.

Next, you need to create two new folders in your local `texmf` folder. The new folders are `texmf/tex/latex/textglos` and `texmf/doc/latex/textglos`.<sup>17</sup>

Inside the folder `texmf/tex/latex/textglos`, put the newly created `.sty` file.

Inside the folder `texmf/doc/latex/textglos`, put the newly created `.pdf` file.

Then, you can delete all of the other `textglos` files in your Downloads folder that were generated when you compiled the `.ins` and `.dtx` files.

This will now allow you to use the `textglos` package in your `.tex` documents, even though the package is not part of your `TEX` distribution, MiKTeX. In other words, you can put any custom packages or style files into the local `texmf` directory.

The downside to this, of course, is that your package manager will not be able to automatically update the `textglos` package whenever a new version of it is released.<sup>18</sup> In other words, you would need to periodically check CTAN for new versions of `textglos` and go through this same process whenever the package is updated.<sup>19</sup>

<sup>15</sup>To reiterate, do *not* put any of your `.tex` documents inside this `texmf` folder.

<sup>16</sup>The files need to be in the same folder in order for this to work.

<sup>17</sup>If you followed the instructions in §2.3.2 and created your `texmf` folder inside your Dropbox folder and named it Local TeX Files, then you would need to create the directories `C:\Users\<user name>\Dropbox\Local TeX Files\tex\latex\textglos` and `C:\Users\<user name>\Dropbox\Local TeX Files\doc\latex\textglos`. Here, I'm just using `texmf` as a placeholder for `C:\Users\<user name>\Dropbox\Local TeX Files`.

<sup>18</sup>See §2.2 for discussion of how to update your `TEX` distribution periodically.

<sup>19</sup>I would highly recommend this package, and so this might be another reason why you might wish to consider installing TeX Live over MiKTeX if you're on Windows. See also §2.1.3.



## 3 General L<sup>A</sup>T<sub>E</sub>X stuff

### 3.1 L<sup>A</sup>T<sub>E</sub>X philosophy

This subsection is very similar to §3 of Alan Munn’s *A Beginner’s Guide to L<sup>A</sup>T<sub>E</sub>X (on the Mac)*.

L<sup>A</sup>T<sub>E</sub>X was designed with the intent of separating content from formatting. This is quite different from a what-you-see-is-what-you-get (WYSIWYG) editor like Word, where you see the output of your content formatted as you go along.

Something that goes hand in hand with separating content from formatting is that formatting should be given a semantics. What does this mean? (Bahhhh duhhhh chhhh!) This means that if you want L<sup>A</sup>T<sub>E</sub>X to format things that are similar in nature in the same way, then you should give them the same semantic meaning.

Alan gives the example of section headings. The proper way to make a section heading in L<sup>A</sup>T<sub>E</sub>X is to write it like `\section{Section title}`. The command `\section{}` gives the content “Section title” the semantics of being a **section**. Then, if you want to change anything about how your sections are formatted, you can change this in the preamble of your document. This contrasts with how many folks use Word where they would change this for each individual section heading.<sup>20</sup> For example, if you want the number preceding all of your section headings to be blue, you can change this at the beginning of the document, like in Listing 6.

```
\documentclass{article}

\usepackage{color} % this package provides the command \color{}
\renewcommand\thesection{\color{blue}\arabic{section}}

\begin{document}

\section{Introduction}

Blah blah.

\section{Experiment}

Blah blah.

\section{Conclusion}

Blah blah.

\end{document}
```

Listing 6: Example of semantic markup in L<sup>A</sup>T<sub>E</sub>X for section headings

### 3.2 Titles

To typeset a title, an author, and a date in a paper using the basic `article` class, you can do what is shown in Listing 7.

### 3.3 Quotes and dashes

One idiosyncrasy of L<sup>A</sup>T<sub>E</sub>X that you will have to get used to is how to typeset quotes and dashes.

To typeset double open quotes, write ``.

---

<sup>20</sup>Note that Word also allows for semantic markup despite the fact that most people do not use it. If you cannot convince your Word-using friends and family to switch to L<sup>A</sup>T<sub>E</sub>X, you should at least try to get them to use semantic markup in Word if they don’t already do so. :)

```

\documentclass{article}

\title{Super awesome title}
\author{Best Author}
\date{July 22, 2015} % if you want today's date, replace July 22, 2015 with \today

\begin{document}

\maketitle

\section{Introduction}

Blah blah.

\end{document}

```

Listing 7: A basic example of how to typeset the title of a paper using the `article` class

To typeset double close quotes, write `''`.

To typeset a single open quote, write ```.

To typeset a single close quote, write `'`.

To typeset an en-dash, write `--`.

To typeset an em-dash, write `---`.

Note, however, that if you process your file with an engine that plays nicely with UTF-8 encoded documents (see §4.1), you can enter these characters directly into your editor.

Doing this has the advantage of making your documents more readable, but note that it *only* works if you use UTF-8 encoding and a compatible engine. Also, it is good to know about the old way of typesetting these ligatures using L<sup>A</sup>T<sub>E</sub>X since you will probably see many instances of this on the internet.

### 3.4 Formatting text

To typeset something in bold, use `\textbf{}`.

To typeset something in italics, use `\textit{}`.

To typeset something in small caps, use `\textsc{}`.

To typeset something in a mono-spaced font, use `\texttt{}`.

To underline something, don't.<sup>21</sup>

One important thing to note about all of the foregoing commands is that using them directly in your document is *not* good practice. They are not semantic commands. Let's consider an example. Being a linguist, you will probably want to typeset certain glossed features in small caps, like `NOM`, for instance. You might think to write `\textsc{nom}`.

This is *bad practice*. Instead, you should give glossed feature abbreviations like this a semantics, since you will presumably want to typeset them all the same way. To do this, you could declare `\newcommand*{\Fts}[1]{\textsc{#1}}` in your preamble. Then, you would be able to write `\Fts{nom}` instead of `\textsc{nom}`.

A further example can be seen if you look at the source code for this handout. You will notice that I typeset all the names of packages in a mono-spaced font. Rather than writing, for example, `\texttt{forest}`, I have written `\Package{forest}`. In my preamble, I defined the `\Package{}` command in the following way: `\newcommand*{\Package}[1]{\texttt{#1}}`. If I ever wanted to change how the name of every package is typeset in this document, I would only need to change it once in my preamble.

<sup>21</sup>Underlining is really frowned upon in the typography community. I also personally do not like it. However, if you have a really, really, really, really, really (really) good reason, then I suppose you can use `\uline` from the `ulem` package. When you load, `ulem` be sure to pass it the optional argument `normalem`.

## 3.5 Footnotes

To typeset footnotes, use `\footnote{}`.

## 3.6 Special characters

There are several characters that are treated as special characters in  $\text{\LaTeX}$ . These are `#` `$` `%` `&` `~` `_` `^` `\` `{` `}`.

If you ever want to print any of these characters in the output, you need to escape them with `'\'`.<sup>22</sup>

The character `'#'` is used for passing arguments to macros.

The character `'$'` is used for entering math mode (see §3.7).

The character `'%'` is used for writing comments in the source document (cf. Listing 6).

The character `'&'` is used for separating columns in a table (see §3.8).

The character `'~'` is a non-breaking space.

The character `'_'` is used for subscripts in math mode.

The character `'^'` is used for superscripts in math mode.

The character `'\'` is the escape character.

The characters `'{ }'` are used for delimiting the arguments to commands.

## 3.7 Math mode

One thing worth knowing about  $\text{\LaTeX}$  is that it has a distinct mode for typesetting math, creatively called math mode. There is inline math, triggered by `$...$`, and display math, triggered by `\[...\]`.

For linguists, math mode is something that is mostly useful for typesetting semantics.<sup>23</sup> For example, `$\lambda x$` will produce  $\lambda x$ .

## 3.8 Tables

Tables are admittedly a bit of a pain in the ass in  $\text{\LaTeX}$ . Typesetting them takes a while to get used to. Let's see an example of a basic table, such as the one in Listing 8.

```
\documentclass{article}
\begin{document}

\begin{tabular}{lcr}
  Left-aligned column & Center-aligned column & Right-aligned column \\
  56\% & & 34\% \\
\end{tabular}

\end{document}
```

Listing 8: A basic table in  $\text{\LaTeX}$

The code in Listing 8 will produce the following table.

Left-aligned column	Center-aligned column	Right-aligned column
56%	75%	34%

<sup>22</sup>One exception to this is the escape character itself, `'\'`, because the sequence `'\\'` has a special meaning in  $\text{\LaTeX}$ , used for line breaks in tables. If you wish to render the character `'\'` you can use the command `\textbackslash`. Two further exceptions are `^` and `~`. Preceding these two characters with `'\'` is used for appending diacritics in  $\text{\LaTeX}$  (though see §4.1 for a better way of doing this). If you wish to print these characters, you will need to do `\^{}{}` and `\~{}{}`, respectively (though see [this post on TeX.SX](#) for suggestions of better ways to typeset a tilde).

<sup>23</sup>This is a bit of an overstatement. There are other use cases. Typesetting feature bundles in morphosyntax is one such use case, for example. However, for the purposes of an introductory workshop, you should really just know what math mode is.

One useful package for making aesthetically pleasing tables is the package called `booktabs`. It provides commands called `\toprule`, `\bottomrule`, and `\midrule` for nicer horizontal rules in a table.

Consider Listing 9, which produces the following output.

	Passive sentences	Active sentences
Adults	99%	98%
Children	56%	87%

```
\documentclass{article}
\usepackage{booktabs}
\begin{document}

\begin{tabular}{lll}
\toprule
& Passive sentences & Active sentences \\ \midrule
Adults & 99\% & 98\% \\
Children & 56\% & 87\% \\
\bottomrule
\end{tabular}

\end{document}
```

Listing 9: A table in L<sup>A</sup>T<sub>E</sub>X using the package `booktabs`

### 3.9 Images

One thing you will often want to do is include images in a document. This is what the package `graphicx` is for.<sup>24</sup> Let's look at the example in Listing 10.

```
\documentclass{article}
\usepackage{graphicx}
\graphicspath{ {figure/} }
\begin{document}

\includegraphics[width=.8\textwidth]{super-important-graph}

\end{document}
```

Listing 10: An example of including an image in a document

Notice that in the preamble of the document, we declared `\graphicspath{ {figure/} }`. This means that the package `graphicx` will look in the folder called `figure` for images.<sup>25</sup> So, in order to get this `.tex` file to compile, you would want to save it in a folder; then, in that same folder, you would want to create a new folder called `figure`. Inside that folder, you should put the file `super-important-graph.pdf`.<sup>26</sup> Notice that the file extension is omitted in the call to `\includegraphics{}`. This is a best practice because it allows `graphicx` to try a bunch of different file extensions.

Notice also that we passed an optional argument to `\includegraphics{}` in the form of a *key val list*. The key **width** can take a value that specifies what the width of the image that appears in the typeset document should be.

<sup>24</sup>Notice that the name of the package is `graphicx` with an 'x', not `graphics`. The `graphics` package is different from `graphicx`, and the example in Listing 10 will not work if you use the `graphics` package by accident.

<sup>25</sup>You don't need to do this. If you prefer, you can just put the image file in the same folder as the `.tex` file. The working directory (*i.e.*, the folder that the `.tex` file is in) is a place that the engine will always search when typesetting a document. So if you're struggling with setting up a local `texmf` folder as described in §2.3, you can always just put files in the same folder as your `.tex` file for the time being. But anyway, a reason you might want to have a separate folder dedicated for figures is to avoid clutter. It's really up to you.

<sup>26</sup>The package `graphicx` doesn't always play nicely with spaces and underscores in file names, so you should avoid using those things in the names of your image files.

You could give it a value of `6in` if you wanted, but it is often much more sensible to specify the width in terms of a dynamically defined value. In this case, the super important graph will always occupy 80% of the space allocated to the text, even if we change the margins of the document.

## 3.10 Captioning and numbering

Typesetting a table and including an image is great and all, but we want to be able to caption and number them.

### 3.10.1 Floats

One common way to do this is to use floats. In addition to automagically numbering tables and figures, floats also allow us to provide a caption. One thing to know about floats is that  $\text{\LaTeX}$  has a special way of handling how they are typeset. Suffice it to say, it's rather complicated.<sup>27</sup> All you need to know is that  $\text{\LaTeX}$  has a special algorithm for placing floats in the best possible spot, according to general typographical standards.

These places are usually one of four places: right where they are written in the source document, the top of a page, the bottom of a page, or on their own separate page. These four places correspond to four optional arguments that you can pass to a float environment, `htbp`, respectively.

It is generally best practice to pass all four options to a float, at least initially. Only when you finish writing the document should you fiddle with the placement of floats if you think  $\text{\LaTeX}$ 's algorithm has not done a good job. However, while you're writing a document, leave all four options and let  $\text{\LaTeX}$  decide where floats should be placed.

If you would prefer to increase the likelihood that the float will show up in exactly the location that it is specified in the source `.tex` file, you can place a `!` after the `h`.

The command `\caption{}` allows you to give a caption to the table or figure.  $\text{\LaTeX}$  will automagically number the tables and figures in the correct order, so you don't have to worry about that. Semantic markup FTW!

Take a look at the two examples in Listing 11. Try typesetting this yourself and see what the result is.

### 3.10.2 Non-float options

It is worth mentioning some non-float options for tables and images. One of the reasons that it is worth mentioning these options is because there is a common misconception that tables must go inside `table` environments and images must go inside `figure` environments. This is not true.

When you're writing a paper, it is best to use floats because  $\text{\LaTeX}$  will use its algorithm to place the floats in the best environment. However, it is not always appropriate to use floats.

One example of when you probably don't want to use floats is when you're making a handout. In a handout, you usually want the image or the table to show up exactly where you place the code in the source document.

Nonetheless, in this case you might still want to be able to number and caption the figure or table. The package `capt-of` allows you to do this. An example is given in Listing 12. Note that you will want to put things inside of an enclosing group, such as `\begin{center}...\end{center}`.

Another case where you might want to not put a table inside of a float is when you're making a table for a particular morphological paradigm. In linguistics, we usually number such tables just like we number other examples. In §4.2, we will see how to make numbered examples. You can put a `tabular` environment directly inside such an example.

## 3.11 Cross referencing

So automagically numbered tables and images are great and all, but how do I refer to those things in my document? One thing that is great about  $\text{\LaTeX}$  is that you can give things `\labels` and `\refer` to them automagically as well.

Consider Listing 13.

---

<sup>27</sup>You can read more about it [here](#) if you're interested.

```

\documentclass{article}
\usepackage{graphicx}
\usepackage{booktabs}
\begin{document}

This is a table that is a float.

\begin{table}[htbp]
  \centering
  \begin{tabular}{lll}
    \toprule
      & Passive sentences & Active sentences \\ \midrule
    Adults & 99\% & 98\% \\
    Children & 56\% & 87\% \\
    \bottomrule
  \end{tabular}
  \caption{Adult performance compared to child performance}
\end{table}

It might not actually show up in between these two sentences.

This is a figure that is a float.

\begin{figure}[htbp]
  \centering
  \includegraphics[width=.8\textwidth]{example-image-a}
  \caption{Super scientificy graphy thingy}
\end{figure}

It might not actually show up in between these two sentences.

\end{document}

```

Listing 11: Examples of floats in L<sup>A</sup>T<sub>E</sub>X

```

\documentclass{article}
\usepackage{graphicx}
\usepackage{booktabs}
\usepackage{capt-of}
\begin{document}

This is a table that is not a float.

\begin{center}
  \begin{tabular}{lll}
    \toprule
      & Passive sentences & Active sentences \\ \midrule
    Adults & 99\% & 98\% \\
    Children & 56\% & 87\% \\
    \bottomrule
  \end{tabular}
  \captionof{table}{Adult performance compared to child performance}
\end{center}

It will show up in between these two sentences no matter what.

This is a figure that is not a float.

\begin{center}
  \includegraphics[width=.8\textwidth]{example-image-a}
  \captionof{figure}{Super scientificy graphy thingy}
\end{center}

It will show up in between these two sentences no matter what.

\end{document}

```

Listing 12: Examples of tables and images as non-floats

```

\documentclass{article}
\usepackage{graphicx}
\begin{document}

As can be seen in Figure~\ref{fig:important-graph}, the results clearly show that I'm right.

\begin{figure}[htbp]
  \centering
  \includegraphics[width=.8\textwidth]{example-image-a}
  \caption{Super scientificy graphy thingy}
  \label{fig:important-graph}
\end{figure}

\end{document}

```

Listing 13: An example of referencing a figure in L<sup>A</sup>T<sub>E</sub>X



There are a few things to say about cross-referencing. First, and of particularly important note is the fact that the `\label` comes after the `\caption`. If you try putting the `\label` first, you will get the wrong number, because the command `\caption` is what gives the float its number.

Second, you will notice that I've put a non-breaking space between `Figure` and `\ref`. This is generally a good practice because it prevents the number from being separated from the description of what it is.<sup>28</sup>

Third, you will also notice that I've given the label a prefix of `fig:`. This isn't strictly necessary, but it is good practice. Imagine that you had a table and a figure. The table contains specific values, and the figure is a graph of those values. It's the same data, so you presumably want to give them similar names. If you use prefixes like this, you could do `\label{tab:super-important-results}` for the table and `\label{fig:super-important-results}` for the graph.<sup>29</sup>

Fourth, and most importantly, is that you must compile your document twice in order for this to work.  $\text{\LaTeX}$  does its automagic by first processing the file and automatically generating all of the table and figure numbers for each float. Remember that you never manually gave each float a number, so  $\text{\LaTeX}$  has to figure this out. On the second compilation, it inserts the automatically generated numbers into the places where you `\ref`erenced them. If something went wrong, you will see question marks instead of a number. This most likely means you either only compiled your document once or you have tried to refer to something that you never actually labeled. The most common example of this latter reason is just a simple misspelling of the label that you gave to whatever it is that you're trying to reference.

## 3.12 Those annoying files

One thing you will quickly notice when you typeset a `.tex` file is that a lot of extra files are generated. People tend to initially find this annoying, but it is all of these extra files that allow  $\text{\LaTeX}$  to do its magic. For example, the auxiliary file (`.aux`) is integral for cross referencing. Without it, cross referencing just would not work.

To avoid clutter, it's often a good idea to make a new, self-contained folder for each document that you typeset.

One other thing worth noting about all of these extra files is that they sometimes lead to compilation errors. If you introduced an error in your document and you tried typesetting it, it's possible that the extra files got messed up. So, if you tried typesetting your document, received a compilation error, figured out what caused the error, and you're like 110% sure that you fixed the problem in your `.tex` file, but you're still getting a compilation error, try deleting all of these extra files and compiling the document again.

## 3.13 Bibliographies

Getting a bibliography to work with  $\text{\LaTeX}$  is often one of the big hurdles of learning  $\text{\LaTeX}$ , but once you've figured it out, it's really, really, really frikken nice.

In order for this to work correctly, you will first need to set up a local `texmf` folder. How you do this depends on which  $\text{\TeX}$  distribution you have. There are explicit instructions in §2.3. If you have not already set up a local `texmf` folder on your machine, go there and follow the instructions.

### 3.13.1 Overview

There are several components that are relevant to setting up your machine in order to be able to use a single master bibliography file (`.bib`) for all of your references in all of your `.tex` documents.

**The `.bib` file** You need to create a bibliographic database that contains all of the information for all of the references that you wish to cite in your `.tex` documents. This file is just a plain text file, but there are graphical user interfaces that can be used to edit the file, such as [JabRef](#) or [BibDesk](#).<sup>30</sup> How to manage this file and other relevant aspects will be discussed in detail in §3.13.2.

<sup>28</sup>If you really like automagic, you might want to check out the [cleveref](#) package.

<sup>29</sup>Spaces are not allowed in the names of `\labels`.

<sup>30</sup>BibDesk is only available on a Mac. It is installed by default when you install Mac $\text{\TeX}$ , so it is probably already on your computer.

**The citation package** Strictly speaking, you do not need to use a citation package. The base  $\text{\LaTeX}$  format already provides the command `\cite{...}`. However, citation packages provide much more flexibility and many more features than what is offered by the base  $\text{\LaTeX}$  format. Citation packages are also great for easily changing the style that your references are printed in. They also often provide more specific commands for inline citations and parenthetical citations. Some examples of citation packages include `cite`, `apacite`, `natbib`, and `biblatex`. For the purposes of linguistics at least, I would only recommend `natbib` or `biblatex`. Both of these packages will be discussed in more detail in §3.13.3.

**The backend processor** In addition to using a citation package, you will also need to use a program for getting the relevant citations from your `.bib` file. Using a `.bib` file for references involves a series of compilation steps. You must first compile your `.tex` file to produce either an `.aux` or `.bcf` file. Then you must process the `.aux` or `.bcf` file with a backend processor. The two backend processors on the market are `BibTeX` and `Biber`. Processing the `.aux` or `.bcf` goes through and matches up the things that were cited in your `.tex` file with entries in your `.bib` file. The differences between the two backend processors will be discussed in more detail in §3.13.4. The necessary compilation steps will actually be discussed in §3.13.3 because it depends on the citation package that you use, not the backend processor.

### 3.13.1.1 A terminological note

Before proceeding any further, it's worth touching briefly upon a bit of history to hopefully avoid some terminological confusion. However, what is perhaps more likely, is that this brief excursion won't make any sense. If that's the case, don't worry. That's not your fault. The history of  $\text{\TeX}$  and the evolution of relevant terminology is complicated.

Hopefully the terminology won't cause too much confusion, but I would nonetheless like to make note of it. If it doesn't make sense now, perhaps it will in 6 months.

For a while, the only option for processing bibliography files was `BibTeX`. `BibTeX` was developed in the ancient days when memory and hard drive space were expensive, character encodings were limited, and dinosaurs still roamed the earth.

`Biblatex` is a recent and modern alternative to `BibTeX`. People sometimes use `Biblatex` to refer to the combination of the citation package `biblatex` and the backend processor `Biber`. I will adopt this practice of using `Biblatex` to refer to both of these things in combination, whereas `biblatex` will only be used to refer to the citation package.

What makes this practice particularly confusing, is that many people use `Biblatex` in contradistinction to `BibTeX`. The more accurate contrast, however, would be to contrast `Biber` with `BibTeX`.

For better or worse, however, this terminological parlance is quite common among  $\text{\TeX}$  users and is probably here to stay. One thing that is actually useful about this seemingly confusing terminology, however, is that there are differences between how you write a `.bib` file that is intended to be used with `Biblatex` and how you write a `.bib` file that is intended to be used with `BibTeX`.

In other words, it can actually be useful to distinguish `Biblatex` and `BibTeX` if you want to know how a `.bib` file was prepared, for example. `Biblatex` supports a wider range of entry types and a wider range of data fields and is thus much more flexible and versatile than `BibTeX`.<sup>31</sup> `Biblatex` also plays much nicer with accented Latin characters and non-Latin alphabets than does `BibTeX`.

A full discussion of these differences is beyond the scope of this document. Some of the differences will be briefly discussed below, but for further discussion, the reader is referred to the following resources.

- The question [bibtex vs. biber and biblatex vs. natbib](#) and its answers on `TeX.SX`
- The question [What to do to switch to biblatex?](#) and its answers on `TeX.SX`
- §§1–3 of the [biblatex documentation](#)

### 3.13.2 The `.bib` file

In order to get started, you need to create a `.bib` file. This is just a plain text file, but your life will probably be made much easier if you use a graphical user interface to edit the file.

<sup>31</sup>You will be introduced to entry types in §3.13.2.1 and data fields in §3.13.2.2.

[JabRef](#) is a crossplatform option. Follow the link to download and install it.

If you have a Mac, you can use [BibDesk](#). It should already be installed if you installed MacTeX.

Another thing that is nice about these graphical user interfaces is that they allow you to pair `.pdf` files to the entries in your database. If you pair a `.pdf` with an entry, then you can open JabRef or BibDesk and click on the link to the `.pdf` file in order to open it without having to find it on your computer.

Before creating a database, you will want to make sure that you save the `.bib` file with UTF-8 encoding. For some reason, the default character encoding in JabRef (on Windows at least) is Cp1252. This will just give you a lot of headaches. Before you create your `.bib` file, go into the JabRef preferences and change the default character encoding to UTF-8.

You should do the same with BibDesk. Before creating your `.bib` file, open BibDesk, go to preferences and set the default character encoding to UTF-8.

If you have trouble finding these options in either BibDesk or JabRef, [Google it](#). :p

Once you have changed the default encoding, create a new bibliography file (`.bib`). It is *very important* that you save it in the correct location. It *must* go inside your local `texmf` folder; specifically, it *must* go inside `texmf/bibtex/bib`. If you do not have a local `texmf` folder set up, go read and follow the instructions in §2.3.

Moreover, you will also save yourself a lot of pain if you *do not use spaces* in the name of the file. I would recommend something simple like `master.bib` or `linguistics.bib`.

Now that you have your `.bib` file setup, you can start adding entries to it.

### 3.13.2.1 Entry types

There are various entry types, and the available entry types differ slightly depending on whether you use `biblatex` or not.<sup>32</sup> In general, you will probably mostly only need to use the entry types `@article`, `@book`, `@incollection`, `@inproceedings`, `@misc`, and `@unpublished`.

**@article** This entry type should be used for journal articles.

**@book** This entry type should be used for complete books.

**@incollection** This entry type should be used for chapters in edited volumes. Do *not* use the `@inbook` entry type for this.

**@inproceedings** This entry type should be used for stuff that is published in conference proceedings.

**@misc** This entry type should be used for miscellaneous stuff, such as talks or posters presented at conferences (that aren't published in proceedings). You can add something to the `howpublished` field that indicates where it was presented and whether it was a talk or a poster. See §3.13.2.2 for more details.

**@unpublished** This entry type can be used for unpublished manuscripts.

### 3.13.2.2 Data fields

Inside of each entry, there are certain data fields that you need to fill out. The available data fields depend on which entry type you are using.<sup>33</sup> In general, the bare minimum that you need to fill in are the data fields `author`, `title`, and `year`.

For each of the entry types mentioned above, here are the recommended data fields that I would minimally suggest filling in.

---

<sup>32</sup> Covering this in any detail is really beyond the scope of this document. For more information, please see the resources mentioned in §3.13.1.1. For the most part, however, you do not need to worry about it. A `.bib` file that was prepared for use with `BiBTeX` will work just fine with `Biblatex`. You just will not be able to use some of the more flexible and versatile features of `Biblatex` (which you probably won't need anyway, except for complicated use cases).

<sup>33</sup> The available data fields also depend on whether you are preparing your `.bib` file for use with `Biblatex` or `BiBTeX` (cf. fn. 32). A full discussion of the many more data fields that `Biblatex` provides is much beyond the scope of this document. You largely do not need to worry about it unless you would like to use some of `Biblatex`'s more advanced features. The data fields discussed here are for a `BiBTeX` `.bib` file, but they will all work just fine if you use `Biblatex` instead of `BiBTeX`.

• @article	– address	– publisher
– author	• @incollection	– year
– title	– author	– pages
– journal	– title	– address
– year	– booktitle	• @misc
– volume	– publisher	– author
– number	– year	– title
– pages	– editor	– howpublished
– doi	– pages	– year
• @book	– address	• @unpublished
– author	• @inproceedings	– author
– title	– author	– note
– publisher	– title	– title
– year	– booktitle	– year

**Keywords** Another useful data field is **keywords**. This can be used with every entry type, and I would highly recommend filling it in for every entry.

You can make up the keywords that you use. Doing so allows you to easily sort and search through your `.bib` file.

For example, you could put keywords in all of your entries for different subdisciplines, like syntax, or semantics, or phonology, *etc.* If you wanted to look through your `.bib` file for a certain syntax paper that you cannot remember, for example, then you could just look at all of the entries that contain syntax in the **keywords** data field.

**On names** The method for entering names into the **author** and **editor** data fields is a bit idiosyncratic, but it allows names to be typeset in a very fine-grained manner, so it is well worth it.

There are four components to a name.

- (i) First name (this includes any and all middle names)
- (ii) The “von” part (examples include “von”, “van”, “de”, “de la”, *etc.*)
- (iii) The last name (does *not* include the “von” part)
- (iv) The “Jr” part (examples include “Jr.”, “III”, *etc.*)

There are three possible ways to enter names into a `.bib` database.

- (i) “First von Last”
- (ii) “von Last, First”
- (iii) “von Last, Jr, First”

I would highly recommend always using either the second or third option. The first option does not work if an author has multiple *last* names and no “von” part in their name.

Finally, the last thing to know about names is that multiple authors or editors should be separated with **and**.

So, for example, if something you wish to cite has three authors, you should write the following in the **author** data field: Matthewson, Lisa and von Fintel, Kai and Smith, Jr., Mary.

**On casing** Depending on the style that you use for your bibliography, you might see your titles being typeset in [sentence casing](#) rather than [title casing](#). This is what’s called for by the [Unified Stylesheet for Linguistics Journals](#), for example.

Nonetheless, there might be certain things that ought to remain capitalized. In this case, you should surround these things with braces in the data field.

For example, if you are adding an `@incollection` entry type whose `title` is *On the absence of certain quantifiers in Mohawk*, you should enter it into the `title` field as `On the Absence of Certain Quantifiers in {Mohawk}`. Note that the braces should surround the entire word, *not* just the letter M. If the braces do not surround the entire word, it will mess up the kerning.

Note furthermore that the data field was written using title casing, but the output you see will be sentence casing, except for the word *Mohawk*, because we surrounded it with braces. I would recommend always entering titles into the data fields using title casing. It is much easier to automatically convert title casing to sentence casing than it is to automatically convert sentence casing to title casing. Thus, you will save yourself much pain if you need to switch to a style that uses title casing.

**On cite keys** In addition to filling out all of the data fields, you will also need to give each entry a unique cite key. This is what you will use to cite the entry in one of your `.tex` documents.

You can come up with your own algorithm for determining cite keys, but it is best to use some sort of algorithm rather than making up arbitrary cite keys as you go along. Here are two suggestions.

(i) `lastnameYYYY`

(ii) `lastnameYYYY:informativewordfromtitle`

The first one is very basic. You could just use the last name of the first author and the four-digit year of the publication for the cite key. You will of course run into trouble when an author has multiple publications in the same year. In this case, you could do something like `lastnameYYYYa` and `lastnameYYYYb` to disambiguate the two publications.

However, it might be preferable to do something like the second option instead. If you have to change the cite key after you've already added it and used it, then you would need to go back and change how you cited it in your `.tex` file. If you use the second suggested algorithm instead, it's very unlikely that you will run into a situation where you might have duplicate cite keys for distinct entries.

### 3.13.2.3 Lingbib

However, instead of going through all the trouble of maintaining your own bibliography file ... why not use and contribute to [Lingbib](#)!?

This is a (shameless plug for a) project that Kenneth Hanson and I are currently working on developing. We think it's rather wasteful that people individually create bibliography files and maintain them on their own. Instead, we could all use and contribute to one central bibliography file for the entire field.

This has at least the following two advantages. First, it saves everyone time, and, second, it ensures greater accuracy in the `.bib` file since more eyes will be looking at it.

The project isn't quite ready for use yet, but I will update this `.pdf` when it is ready to use. We would greatly appreciate it if you spread the word about this project, started using it, and perhaps even contributed! :) )

### 3.13.3 The citation package

The two main options for citation packages that are recommended are `natbib` and `biblatex`. There are others, but they are nowhere near as versatile as these two.

#### 3.13.3.1 natbib

`natbib` is only compatible with using `BibTeX` as the backend processor for your `.aux` and `.bib` files (see §3.13.4). Since `BibTeX` was developed a long time ago, it does not play all that nicely with accented Latin characters and non-Latin alphabets.

I would highly recommend using `biblatex` and `Biber` instead of `natbib` and `BibTeX`. However, it is worth noting that academic journals that accept  $\text{\LaTeX}$  submissions often require bibliographies that use `natbib` and `BibTeX`.<sup>34</sup>

**Citation commands** There are two main commands for citations with `natbib` that you ought to know about. You can use `\citet[] []{...}` for inline citations and `\citep[] []{...}` for parenthetical citations.

The first optional argument of both commands can be used to specify a prenote, and the second optional argument can be used to specify page numbers.

There is also a handy [natbib reference sheet](#) that describes more of the citation commands.

**Styles** `natbib` and `BibTeX` use `.bst` files to specify different bibliography styles. `.bst` files are awful.

Thankfully, Bridget Samuels has gone through the trouble of creating one for us that conforms to the [Unified Stylesheet for Linguistics Journals](#). If you decide to use `natbib` and `BibTeX`, you should download the file `unified.bst` and place it in your local `texmf` directory. Specifically, it needs to go into the folder `texmf/bibtex/bst` (see §2.3 if you’ve somehow made it this far without setting up a local `texmf` folder).

There are many other styles that you can use out of the box with either a TeX Live/MacTeX or MiKTeX distribution, such as `alpha` or `apalike`. But, presumably, you will want to use the `unified` style that Bridget Samuels wrote since you’re (presumably) a linguist.

**Compilation steps** In order for the references to be handled automagically in your document, you need to go through a series of compilation steps. This series of steps might depend on the citation package that you use and perhaps also the style.

In most cases when using `natbib`, it is necessary to do four compilation steps.

- (i) `latex myfile.tex`
- (ii) `bibtex myfile.aux`
- (iii) `latex myfile.tex`
- (iv) `latex myfile.tex`

In these four steps, you should treat `latex` as a placeholder for whatever engine you are using. For example, if you are using `pdf $\text{\LaTeX}$` , then you should replace `latex` with `pdflatex` in these four steps. Similarly, if you are using `X $\text{\LaTeX}$` , then you should replace `latex` with `xelatex` in these four steps.

These commands can be run from the command line, but, more likely, you will just run these commands from inside of your editor.

Note that the file extensions are optional. In fact, it’s probably better practice to omit them and let the program try to guess which file to process. I’ve only included them here to draw your attention to the fact that the `.aux` file is what you should process with `BibTeX`, *not* the `.tex` file or the `.bib` file.

Again, if you omit the `.aux` file extension, `BibTeX` will do things correctly, so just go ahead and omit it if you do do your build steps on the command line. More likely, you will just run these commands from within your editor, in which case you won’t need to worry about the file extensions.

The first pass of `latex` will collect all of the cite keys that you are trying to cite inside of your `.tex` document and put them in the `.aux` file.

The pass of `bibtex` over the `.aux` file goes and gets the citations from your `.bib` file that match the cite keys in the `.aux` file.

The second pass of `latex` inserts the citations into the generated output, and the third pass of `latex` resolves any cross references that have changed.

While these series of compilation steps may seem a bit annoying, it is necessary for  $\text{\LaTeX}$  to do its automagic.<sup>35</sup> You will definitely come to appreciate how  $\text{\LaTeX}$  handles bibliographies and references compared to Microsoft Word.

<sup>34</sup>A notable exception to this is *Semantics & Pragmatics*, which accepts submissions that use `biblatex` and `Biber`.

<sup>35</sup>See §5 for some suggestions on how to automate the compilation process.

**Complete minimal working example** Listing 14 gives a complete minimal working example of how to use `natbib` and `BibTeX`.

There are a few things to note about this example.

First, the bibliography file and the style file are specified at the end of the document, just before `\end{document}`. In both cases, be sure to omit the file extensions (*i.e.*, do *not* add `.bib` or `.bst`).

Second, the `.bib` file is bundled into this example so that you can copy and paste it into an editor and compile it directly. But this is *not* how you should write your `.tex` files. You should instead use a single master bibliography file as discussed in §3.13.2.

In this case, you would replace `\bibliography{\jobname}` with `\bibliography{master}`, if, for example, you named your `.bib` file `master.bib`. Moreover, you would also then completely delete everything from `\begin{filecontents}` to `\end{filecontents}`.

Try compiling this example using what you just learned above about how to compile a `.tex` document that uses `natbib` for citations.

```
\documentclass{article}

\begin{filecontents}{\jobname.bib}
@book{chomsky1995:MP,
  Address = {Cambridge, MA},
  Author = {Chomsky, Noam},
  Publisher = {The MIT Press},
  Title = {The Minimalist Program},
  Year = {1995}}
\end{filecontents}

\usepackage{natbib}

\begin{document}

In Minimalist syntax, S-Structure has been eliminated \citep[see] [73--124]{chomsky1995:MP}.

\bibliography{\jobname}
% the following will only work if unified.bst is in your local texmf folder
% if you haven't downloaded that file yet, just replace unified with
% apalike and then try compiling this example
\bibliographystyle{unified}
\end{document}
```

Listing 14: Complete minimal working example showing how to use `natbib` and `BibTeX`

### 3.13.3.2 biblatex

Unlike `natbib`, `biblatex` can be used with either backend processor: `Biber` or `BibTeX`. If you wish to use the full range of features that `biblatex` provides, you will need to use `Biber`.

As mentioned above, there is good reason to use `biblatex` and `Biber` over `natbib` and `BibTeX`. Most notably, `biblatex` and `Biber` work a lot more straightforwardly with accented Latin characters and non-Latin alphabets.

However, in addition to not being an acceptable format for submission to many academic journals, the available implementations of the [Unified Stylesheet for Linguistics Journals](#) in `biblatex` are currently lacking. More on this below.

**Citation commands** `biblatex` provides `\textcite[] []{...}` for inline citations and `\autocite[] []{...}` for non-inline citations. Like with the `natbib` citation commands, the first optional argument can be used for a prenote,



and the second optional argument can be used to specify specific page numbers.

One thing that is nice about `biblatex` is that the `\autocite` command is a high-level command for non-inline citations. In the case of linguistics, at least, you will usually want this to be a parenthetical citation. However, some styles call for footnotes for non-inline citations instead of parenthetical citations. If you use `biblatex` and the `\autocite` command, all you have to do is change the style, and this will be handled automatically for you.

**Styles** `biblatex` provides many predefined styles that control both the citation style and the bibliography style. The citation style is controlled by a `.cbx` file, and the bibliography style is controlled by a `.bbx` file.

The style options are declared globally when the `biblatex` package is loaded. Assuming that a style provides both a `.cbx` and a `.bbx` file with the same name, you can declare these at the same time by setting `style` to the name of the style that you wish to use.

If you wish to mix and match citation and bibliography styles, you can instead declare them separately, with `citestyle` and `bibstyle` respectively. For an example, see Listing 15.

As mentioned above, there is currently not a good implementation of the [Unified Stylesheet for Linguistics Journals](#) for `biblatex`. *Semantics & Pragmatics* does have an alpha version of an implementation, which is available [here](#).

However, I do not like the *Semantics & Pragmatics* implementation because it requires formatting the `.bib` file in a very idiosyncratic manner that prevents it from being portable and usable with other styles.

As part of the [Lingbib](#) project that I am working on with Kenneth Hanson (cf. §3.13.2.3), I am developing an implementation based on the *Semantics & Pragmatics* implementation that does not require the `.bib` file to be formatted in an idiosyncratic manner. It should hopefully be ready for use sometime soon. I will update this `.pdf` when it is ready for use.

In the meantime, you can use the `authoryear-comp` citation style and the `authoryear` bibliography style that are both provided by `biblatex` out of the box. The code given in Listing 15, which shows how to set these styles when loading `biblatex`, will produce an approximation of the [Unified Stylesheet for Linguistics Journals](#) that is probably good enough for all purposes other than submitting to a journal.<sup>36</sup>

```
\documentclass{article}
\usepackage[
  backend=biber,% you can use bibtex instead of biber if you want
  citestyle=authoryear-comp,
  bibstyle=authoryear
]{biblatex}
% This is needed because the default authoryear style puts "In:"
% before a journal name, which is not standard in linguistics styles.
% So this code gets rid of that.
\renewbibmacro{in:}{%
  \ifentrytype{article}{\printtext{\bibstring{in}\intitlepunct}}{}
}
\begin{document}

The preamble of this document shows how to approximate a linguistics style.

\end{document}
```

Listing 15: Setting up citation and bibliography styles with `biblatex`

The code in Listing 15 only shows how to set up the style. For a complete minimal working example, see Listing 16.

**Compilation steps** Just like with `natbib`, `biblatex` requires a certain series of compilation steps in order for everything to work. Again, the steps that are necessary might depend on certain things, such as which style you

<sup>36</sup>And, I mean, bibliography and citation styles are just prescriptivist nonsense anyway. As long as all of the information is there and the style is consistent who cares ... ?

use.<sup>37</sup>

In most cases when using `biblatex`, it is sufficient to do the following three compilation steps.

- (i) `latex myfile.tex`
- (ii) `biber myfile.bcf` OR `bibtex myfile.aux`<sup>38</sup>
- (iii) `latex myfile.tex`

Just like we discussed above for `natbib`, you should treat `latex` as a placeholder for whatever engine you are using. So, for example, if you are using `pdfLATEX`, then you should replace `latex` with `pdflatex` in these three steps. Similarly, if you are using `XYLATEX`, then you should replace `latex` with `xelatex` in these three steps.

Likewise, these are commands that you could enter into a terminal, but in most cases you will just run them from within your editor.

Were you to run these commands in a terminal, a further similarity to what we discussed above for `natbib` is that you could leave off the file extensions. In fact, I would encourage you to leave off the file extensions if you do end up doing your build steps inside of a terminal.

I have only shown the file extensions here in order to draw your attention to the fact that Biber processes a `.bcf` file rather than the `.aux` file. Rather than having to remember, this, though, you could just leave off the file extension and let the program guess which file to process.

The first pass through `latex` is necessary to generate the `.bcf` file.<sup>39</sup> This serves a similar purpose to the `.aux` file in the case of `BBTEX`. Specifically, it allows Biber to get all of the citations from your `.bib` file that match the cite keys that you used in your `.tex` document.

The second pass through `latex` typesets all of the references.<sup>40</sup>

**Complete minimal working example** In Listing 16 you can see a complete minimal working example. Like with the complete minimal working example above for `natbib`, the `.bib` file is bundled into this example only so that you can copy and paste it into an editor and try compiling it yourself. But this is *not* how you should write your `.tex` files.

You should instead use a single master bibliography file as discussed in §3.13.2. In this case, you would replace `\addbibresource{\jobname.bib}` with `\addbibresource{master.bib}`, if, for example, you named your `.bib` file `master.bib`. Moreover, you would also then completely delete everything from `\begin{filecontents}` to `\end{filecontents}`.

A second thing to note about the code in Listing 16—particularly in contradistinction to the example for `natbib`—is that the bibliography file is added in the preamble of your document and you *must* specify the file extension (`.bib`).

One thing that is nice about doing things this way is that you can use multiple bibliography databases in one document. That is to say, you can have multiple calls to `\addbibresource` in your preamble, whereas you can only have one call to `\bibliography` in your document with `natbib`.

Finally, you print your bibliography at the end of your document by writing `\printbibliography`.

Copy and paste the example code in Listing 16 into your editor, and try compiling it using the three compilation steps discussed above.

### 3.13.4 The backend processor

As mentioned above in §3.13.1, there are two backend processors that you can use for doing bibliographies with `LATEX`. The purpose of the backend processor is to serve as an interface between your `.tex` document and your

<sup>37</sup>For example, I think citation styles that do non-inline citations as footnotes might require a third pass of `latex`.

<sup>38</sup>As discussed above and as will be discussed further below in §3.13.4, it is possible to use either backend with `biblatex`. Because Biber has many advantages over `BBTEX`, I would always recommend using Biber. Nonetheless, if you choose to use `BBTEX` with `biblatex` for whatever reason, then you will need to run `biblatex` on the `.aux` file instead of running `biber` on the `.bcf` file.

<sup>39</sup>Or the `.aux` file if you're using `BBTEX` as the backend (cf. fn. 38).

<sup>40</sup>Unlike with `natbib`, you do not need a third pass through `latex` in most cases. This is because `biblatex` loads all of the references into the preamble of your document, and so it can determine the cross references before processing the document. In other words, you do not need a third pass through `latex` (in most cases) to sort out any cross references that have changed, like you do with `natbib`.

```

\documentclass{article}

\begin{filecontents}{\jobname.bib}
@book{chomsky1995:MP,
  Address = {Cambridge, MA},
  Author = {Chomsky, Noam},
  Publisher = {The MIT Press},
  Title = {The Minimalist Program},
  Year = {1995}}
\end{filecontents}

\usepackage[
  backend=biber,% you can use bibtex instead of biber if you want
  citestyle=authoryear-comp,
  bibstyle=authoryear
]{biblatex}
% This is needed because the default authoryear style puts "In:"
% before a journal name, which is not standard in linguistics styles.
% So this code gets rid of that.
\renewbibmacro{in:}{%
  \ifentrytype{article}{\printtext{\bibstring{in}\intitlepunct}}{}

\addbibresource{\jobname.bib}

\begin{document}

In Minimalist syntax, S-Structure has been eliminated \autocite[see] [73--124]{chomsky1995:MP}.

\printbibliography

\end{document}

```

Listing 16: A complete minimal working example with biblatex

bibliography file (`.bib`). That is, they go through your `.bib` file and automagically pull out all of the things that you cited in your `.tex` document.

The citation package `natbib` is only compatible with the backend processor `BBTEX`, whereas the citation package `biblatex` is compatible with both `BBTEX` and Biber.

#### 3.13.4.1 `BBTEX`

For a long time, the only backend processor for bibliographies with `LATEX` was `BBTEX`. Because it was developed quite some time ago, it does not play nicely with accented Latin characters and non-Latin alphabets. For this reason, I would encourage you to use Biber with `biblatex` instead.

#### 3.13.4.2 Biber

Biber is a modern alternative to `BBTEX`. In addition to playing nicely with accented Latin characters and non-Latin alphabets, another advantage of Biber is that it is capable of reading and processing many more entry types and data fields than `BBTEX` is (cf. §3.13.1.1 and fn. 32). This is the basis for many of the advanced and versatile features of the `biblatex` package.

### 3.14 Paragraphs

Before moving on to stuff that is specifically useful for linguistics, let’s end this general `LATEX` section with paragraphs. Let’s do this for two reasons. First, because semantic markup is awesome. And second, because a very common *really bad practice* of `LATEX` beginners is to insert line breaks all over the place.

Recall from §3.1 that `LATEX` is all about semantic markup. This goes for paragraphs, too. People who are used to Word are used to pressing ENTER on the keyboard once in order to separate paragraphs. Perhaps unsurprisingly then, many new `LATEX` users will often do stuff like what is shown in Listing 17.

```
\documentclass{article}
\begin{document}
This is my first awesome paragraph.\\
This is my second paragraph, which is infinitely less awesome because of the line break.
\end{document}
```

Listing 17: Really bad practice for separating paragraphs

The command `\\` does a line break, but it does *not* introduce a new paragraph. In other words, the (first part of the) second sentence is false. In `LATEX`’s eyes, the sentence “This is my first awesome paragraph.” is in the *same paragraph* as the sentence “This is my second paragraph, which is infinitely less awesome because of the line break.”.

Instead, one should use a command for paragraphs so that we can manipulate the semantics of paragraphs in the preamble of the document in the same way that we manipulated the semantics of sections. The command for separating one paragraph from another paragraph is `\par`. This would get really annoying to type in between all of your paragraphs, so, luckily, `LATEX` treats an empty line as equivalent to `\par`.

Listing 18 exemplifies *good practice* for typesetting paragraphs. This good practice allows us to manipulate the semantics of paragraphs in the preamble, so we can typeset them as we like, without having to modify each individual paragraph.

There’s generally no need to modify the default semantics for paragraphs. However, in Listing 18, I’ve given semantics that are similar to those used to typeset the paragraphs in this document, which are intended to be much more handout-y and much less essay-y. Try typesetting Listing 18 yourself and see what happens.<sup>41</sup>

<sup>41</sup>Instead of using the two `\setlength` commands in Listing 18, I would actually just recommend loading the `parskip` package. It gives you handout-y semantics for paragraphs in a much better and more robust way. Listing 18 is only given for pedagogical purposes—namely, to illustrate the point of semantic markup for paragraphs, which isn’t necessarily clearly illustrated by just loading a package. Nonetheless, just loading the `parskip` package instead is indeed the better way to go.

```

\documentclass{article}
\setlength{\parindent}{0em}
\setlength{\parskip}{1ex}
\begin{document}

This is the first paragraph.
Wasn't that a great topic sentence?

Next paragraph please.
Paragraph number two is the best.
\par
The third paragraph will rule them all.
Sorry about the Lord of the Rings reference.

This concludes my five paragraph essay. As you can see, my conclusion definitely follows.

Yes I can count.
Jeeze.

\end{document}

```

Listing 18: Good practice for typesetting paragraphs

Lastly, one thing you might notice is that I sometimes put sentences on their own line.  $\LaTeX$  treats these sentences as being in the same paragraph because there is no blank line or `\par` between them. This isn't strictly necessary; you're more than welcome to put all of the sentences in a paragraph on one line, like I did in paragraph 'five'.

However, there are two main reasons why it might be nice to put each sentence on its own line. First, having shorter lines might be easier to read, depending on how your editor is set up. Second, if you keep your `.tex` file under version control, it makes for cleaner diffs.<sup>42</sup>

## 4 Useful stuff for linguists

### 4.1 fontspec and Unicode

In fn. 22, I mentioned a better way of typesetting diacritics in  $\LaTeX$ . This is where the `fontspec` package comes in. Historically, using  $\LaTeX$  with fonts hasn't really been a thing. This has changed recently with the advent of two other engines— $\XeTeX$  and  $\LuaTeX$ —and the `fontspec` package.

If you process a document with one of these two engines, you can use the `fontspec` package to specify which font you want to use. You can use any font that is installed on your computer.

In §6 of *A Beginner's Guide to  $\LaTeX$  (on the Mac)*, Alan gives the example of declaring a new font family to use for phonetic fonts. A complete example of what Alan suggests is given in Listing 19.<sup>43</sup>

In addition to using a separate font for phonetic stuff, you can also use one font for the entire document if the font you are using has glyphs for all of the characters that you need. I actually really like the Computer Modern font that is the default font in  $\TeX$ . There is a version of the Computer Modern font that you can [download](#) and install on your machine which has glyphs for a huge range of the Unicode characters.

<sup>42</sup>Explaining what exactly a version control system (VCS) is, is quite beyond the scope of this workshop. Basically, it's a way to keep a history of all of the changes that have been made to a document. If you delve any further into learning  $\LaTeX$  or learning to program, you will probably also want to learn a VCS at some point. The most popular one is `git`. Also, hopefully you now understand this [joke](#).

<sup>43</sup>See also [this question and its answers on TeX.SX](#). Note that in order for the example in Listing 19 to actually compile, you will need to have the font Doulos SIL installed on your machine. Covering how to install a font on your machine is beyond the scope of this workshop, since it is very specific to the type of operating system that you are running. However, you should be able to search for instructions online and pretty easily figure out how to do it.

```

\documentclass{article}
\usepackage{fontspec}
\setmainfont[Ligatures=TeX]{Times New Roman}
\newfontfamily\phonetic[] {Doulos SIL}
% if you have TeX Live or MacTeX, use the textglos package
% instead of writing this custom command
\newcommand*\xv[1]{\textit{#1}}

\begin{document}

The English word \xv{cat} is underlyingly {\phonetic/kæt/}.

\end{document}

```

Listing 19: Example of using a distinct font for phonetics

If you download and install this font on your machine, then you can do something like in Listing 20, rather than having to use a separate font for special (phonetic) characters.

```

\documentclass{article}
\usepackage{fontspec}
\setmainfont[Ligatures=TeX]{CMU Serif Roman}
% if you have TeX Live or MacTeX, use the textglos package
% instead of writing this custom command
\newcommand*\xv[1]{\textit{#1}}
\begin{document}

The English word \xv{cat} is underlyingly /kæt/.
Also, look at the cool stuff that I can do in the same font: ášçëü!

\end{document}

```

Listing 20: Using one font that has a lot of Unicode glyphs

Processing either Listing 19 or 20 with either Lua<sup>44</sup>TeX or Xe<sup>44</sup>TeX will produce a PDF with the correct glyphs (as long as you have the requisite fonts installed on your computer). One further thing that is important for this to work correctly is to make sure that your .tex file has the correct character encoding. It is best to make sure that all of your .tex files are saved with UTF-8 encoding. A good editor should allow to see and change the character encoding of the file. Since this depends on the editor, it is beyond the scope of the workshop to explain it in any more detail, but you should be able to search online and figure it out.

## 4.2 Examples

There are two main packages that I would recommend for typesetting linguistic examples, **gb4e** and **ExPex**.<sup>44</sup> The **gb4e** package works well in most cases. For more complicated use cases, you might want to learn **ExPex**. However, this workshop will only focus on **gb4e**.

<sup>44</sup>There is also the package called **linguex**. I don't know much about it. I've always avoided it because, as Alan points out in *A Beginner's Guide to L<sup>A</sup>T<sub>E</sub>X (on the Mac)*, its markup is not all that semantic.

### 4.2.1 Basic linguistic example

Listing 21 gives an example of how to typeset some basic examples.<sup>45</sup> Try typesetting these examples yourself and see what the result is. Notice in particular that you can give the examples `\label`s and `\refer` to them inline just like with captioned things.

```
\documentclass{article}

% if you have TeX Live or MacTeX, use the textglos package
% instead of writing this custom command
\newcommand*{\xv}[1]{\textit{#1}}

%\usepackage{fixltx2e} % only needed if you have TeX Live < 2015
\newcommand*{\IND}[1]{\textsubscript{#1}}

\usepackage{gb4e}
\noautomath % you should always declare this after loading gb4e

\begin{document}
(\ref{ex:questionable-English}) is marginally acceptable.

\begin{exe}
  \ex[?]{His\IND{i} mother loves every\IND{i} boy no matter what.}
  \label{ex:questionable-English}
\end{exe}
\begin{exe}
  \ex[] {Strong crossover
    \begin{xlist}
      \ex[*]{He\IND{i} loves everyone\IND{i}}
      \ex[*]{She\IND{i} thinks everyone\IND{i} is smart}
      \label{ex:everyone-is-smart}
    \end{xlist}
  }
  \label{ex:strong-crossover}
\end{exe}

The examples in (\ref{ex:strong-crossover}) exemplify the phenomenon of strong crossover.
For example, in (\ref{ex:everyone-is-smart}), \xv{she} c-commands \xv{everyone}.
However, pronouns cannot c-command their binders.

\end{document}
```

Listing 21: Typesetting basic linguistics examples

### 4.2.2 Glossing examples

With `gb4e`, you can also gloss examples. An example is shown in Listing 22.<sup>46</sup>

<sup>45</sup>Note that it is not strictly necessary to put each example in its own `exe` environment, but it is a good practice to do so, for at least two reasons. First, the markup is more semantic because `exe` is singular; it refers to *an* example, not a series of examples. Second, and more practically, it makes moving examples around a lot easier, either within the document or from one document to another.

<sup>46</sup>I'm a bit loathe to recommend this because the package currently has a bug, but it's a really great package. For an even better way of typesetting common linguistic gloss abbreviations than what you see in Listing 22, check out the `leipzig` package. If you use `leipzig` *without* the `glossaries` package, you shouldn't run into any trouble. However, if you use `leipzig` in conjunction with the `glossaries` package—which is a really great thing to do because it can then automatically generate a list of all glosses that you've used in your document—you will run into problems. There is a really hacky workaround [here](#), but it's a bug that should ultimately be fixed in the `leipzig` package. I've tried contacting the maintainer of the package, but I haven't gotten a response. I plan to try contacting her again soon, so hopefully the bug will be fixed at some point.



```

\documentclass{article}
\newcommand*{\Fts}[1]{\textsc{#1}}
\usepackage{gb4e}
\noautomath
\begin{document}
\begin{exe}
  \ex[]{\gll Der Apfel würde gegessen.\\
    The.\Fts{m}.\Fts{sg}.\Fts{nom} apple was eaten\\
    \trans `The apple was eaten'
  }
\end{exe}
\end{document}

```

Listing 22: A glossed example with `gb4e`

Try typesetting (1) yourself, giving it a `\label`, and `\referring` to it in the text of your document.

- (1) Hasan geu-peu-reubah aneuk miet nyan  
 Hasan 3POL-CAUS-fall child small DEM  
 ‘Hasan caused the child to fall’

### 4.3 Typesetting trees

There are two main packages that are useful for typesetting linguistics trees, `tikz-qtrees` and `forest`. Both are built on top of the package, `tikz`. I would recommend using `forest`.<sup>47</sup> The syntax for both of these is almost the same, and `forest` is a lot more powerful. However, you don’t need to know its internals to do the basic stuff.

Let’s start with a very basic example, given in Listing 23, which will produce what you see in (2).

Try typesetting this yourself.

- (2)
- $$\begin{array}{c}
 \text{VP} \\
 \swarrow \quad \searrow \\
 \text{V} \quad \text{DP}
 \end{array}$$

```

\documentclass{article}
\usepackage{forest}
\begin{document}

\begin{forest}
[VP
  [V]
  [DP]
]
\end{forest}

\end{document}

```

Listing 23: A very basic example with `forest`

There are a few things to note about this basic example.

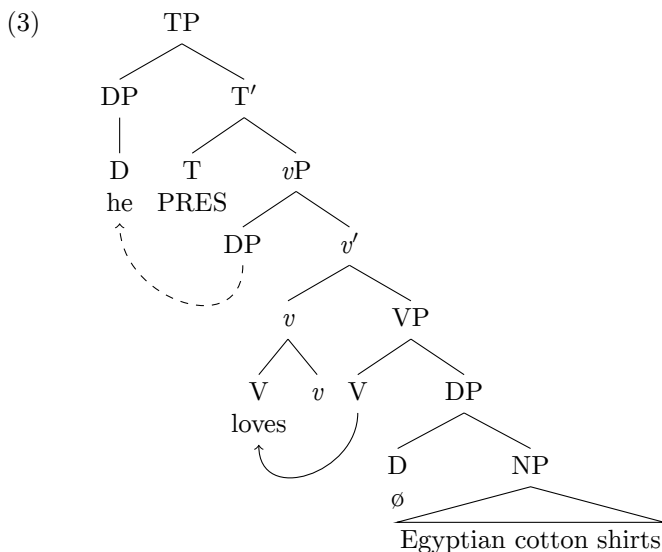
First, line breaks are not necessary. You could have produced the same output by writing `[VP [V] [DP] ]`. Nonetheless, spacing things across lines is generally a good practice because it makes your code much more readable, which also in turn makes it much easier to debug if you are getting errors when trying to compile your file.

<sup>47</sup>For further discussion, see [this question and its answers on TeX.SX](#).

Second, you will see that this tree does not occur inside of a numbered example. This is something you will almost always want to do, as it is a standard in the field. Given what you learned in §4.2, you should be able to imagine how to do this. And we will see an explicit example of how to do this below.

Third, you will notice that the branches do not actually connect at the bottom of the “VP” node. Having the branches connect at the bottom of their parent node is the standard style in syntax. We will see how to draw a tree with this style below as well.

With that in mind, let’s take a look at a slightly more complicated example, given in Listing 24, which will address some of these issues. The code in Listing 24 will produce what you see in (3).



A few comments about what you see in Listing 24 are in order.

First, `forest` is designed to typeset trees as compactly as possible. Sometimes when you want to show movement, you will therefore need to increase the distance between siblings so that arrows don’t overlap with something else. This is what `s sep+=` allows you to do. You can manually set the sibling separation with just `s sep=`, whereas `s sep+=` allows you to increase the default sibling separation value by a certain amount.

If you want to draw an arrow from one leaf in a tree to another leaf, you need to give them names that you can pass to the `\draw` command.

If you want to have spaces in a node in a tree, you will need to surround the content in braces, like what I did with `{Egyptian cotton shirts}` in Listing 24.

Finally, you will most likely want all of your trees to be typeset using both `baseline` and `qtree`. By declaring `\forestset{.style={qtree,baseline}}` in your preamble, you tell `forest` to typeset all of your trees like this.<sup>48</sup>

The first option, `baseline`, ensures that the baseline of the typeset object is the top of the tree, rather than the bottom of the tree. This means that “TP” will be typeset as aligned with the example number (if you put it inside of an example environment) rather than “Egyptian cotton shirts”.

The second option, `qtree`, is a style that mimics the `qtree` package style for trees.<sup>49</sup> This is the style that is standard for typesetting trees. Specifically, it ensures that the branches of the tree connect at the bottom of each node. Try typesetting a tree without using the `qtree` option to see what happens.

## 4.4 Typesetting OT tableaux

There are two options that I would recommend for typesetting OT tableaux. One package is called `OTtblx`, which is in beta and not yet on CTAN. Thus, in order to use it, you need to put the `.sty` file in either the same directory

<sup>48</sup>The method for declaring default styles is going to change in a future version of `forest`. I will update this handout when it does change.


<sup>49</sup>Note that this style is not defined by `forest`. We must define it ourselves.



as your `.tex` file or put it in a local folder that your  $\text{\TeX}$  distribution can see (cf. §2.3).<sup>50</sup>

To avoid this complication for the sake of an introductory workshop, we will instead use the package called `ot-tableau`, which is available on CTAN (*i.e.*, it is part of any good  $\text{\TeX}$  distribution, such as TeX Live or MiK $\text{\TeX}$ ). An example of how to typeset a tableau is given in Listing 25. This code will produce the result in (4).<sup>51</sup>

(4)

/bad/	*VOICED-CODA	IDENT-IO(voice)	*[+voi,-son]
a. bad	*!		**
 b. bat		*	*
c. pat		**!	
d. pad	*!	*	*

```

\documentclass{article}
\usepackage[
  shadedcells,
  notipa
]{ot-tableau}
\usepackage{gb4e}
\noautomath

\newcommand*{\Constr}[1]{\textsc{#1}}

\begin{document}

\begin{exe}
\ex[] {
\begin{tableau}{c|c|c}
\inp{/bad/}          \const{*Voiced-Coda} \const*{\Constr{Ident-IO}(voice)} \const*{*[+voi,--son]}
\cand{bad}            \vio{*!}              \vio{}              \vio{**}
\cand[\Optimal]{bat}  \vio{}              \vio{*}            \vio{*}
\cand{pat}            \vio{}              \vio{**!}          \vio{}
\cand{pad}            \vio{*!}            \vio{*}            \vio{*}
\end{tableau}
}
\end{exe}

\end{document}

```

Listing 25: An example of an OT tableau

## 5 Things to learn on your own

This handout is already getting much too long. Moreover, one of the best ways to get comfortable with  $\text{\LaTeX}$  (or anything for that matter) is to try learning some stuff on your own.

Here are some packages or tools (and some brief descriptions thereof) that I would highly recommend exploring on your own at some point.

**latexmk** `latexmk` is a tool that tries to automagically guess what compilation steps you need to do in order to successfully compile your document. It will then try to do all of these compilation steps for you. If you get tired of going through all of the compilation steps necessary for doing a bibliography in  $\text{\LaTeX}$  you might try compiling your document with `latexmk`.

<sup>50</sup>Note that if you do decide to try `OTtblx` at some point, it must first be compiled to DVI format and then PDF format because it relies on the package `pstricks`. If you compile with  $\text{\XeLaTeX}$ , things should work fine, but it will not work with  $\text{\pdfLaTeX}$ .

<sup>51</sup>Disclaimer: I'm not a phonologist.

**arara** An alternative to `latexmk` that I would highly recommend is [arara](#). Rather than trying to automatically guess the compilation steps necessary, `arara` allows you to specify the compilation steps that are necessary at the top of your document using a special syntax. Of course, this requires knowing which compilation steps are necessary, so it's not quite as straightforward as `latexmk`. However, it allows for much more fine-grained control of the compilation process that might be preferable when you start using more advanced tools.

**datatool** The [datatool](#) package allows you to loop over information stored in a `.csv` file and incorporate it into your `.tex` document.

**Different document classes** Try exploring some different document classes. In this handout, we've only used the basic `article` document class. If you want to use  $\LaTeX$  for presentations, consider taking a look at the [beamer](#) document class. Another document class that is useful for typesetting longer documents, such as a monograph, is the [memoir](#) document class.

**knitr** If you use R for statistics and processing data, I would *highly* recommend looking at [knitr](#). This is a package that will allow you to write R code and  $\LaTeX$  markup in the same source document. If you do this, then you can automatically generate things like p-values, for example.

## 6 Getting help

As already mentioned, there is [TeX.SX](#). Don't forget to try searching the site before you ask your question. Chances are that somebody has already asked it. But we are generally pretty friendly and nice on TeX.SX, so don't hesitate to ask if you can't find an answer!

If you do decide ask a question on TeX.SX, in most cases you should provide a [Minimal \(non-\)Working Example \(MWE\)](#). The process of creating an MWE is often a good way to debug any problems you run into, and, in many cases, you might end up fixing the problem yourself in the course of creating an MWE.

There's also the  [\$\LaTeX\$  Wikibook](#), which is generally pretty good.

If you're struggling with a particular package, try reading the documentation. Unlike most open-source software projects,  $\LaTeX$  packages generally have *really good* documentation. You can find package documentation in a few places.

First, it's always on [CTAN](#).

CTAN isn't always the easiest to navigate, so two folks—Stefan Kottwitz and Paulo Cereda—have set up [TeXDoc Online](#), which allows you to easily search for package documentation by the name of the package.

TeXDoc Online is effectively just an online version of the command line tool, `texdoc`, which is part of both TeX Live and MiKTeX. You can just open a terminal and type `texdoc <package name>`.

And, of course, there are also some good books for learning  $\LaTeX$ . There's a free one called the [The Not So Short Introduction to  \$\LaTeX\$  2 \$\epsilon\$](#) .<sup>52</sup> There's also [The  \$\LaTeX\$  Companion](#).

## 7 Acknowledgments

Many thanks to both Alan Munn and Kenneth Hanson for reading over early drafts of this handout and providing useful feedback and suggestions. Moreover, I also owe many thanks to TeX.SX for being a great resource, for helping me to learn a lot about  $\LaTeX$ , and, most importantly, for being a great community consisting of a bunch of friendly folks. 🐾

## 8 Feedback

If you have comments or suggestions, please feel free to either [email me](#), open a [GitHub issue](#), or [submit a pull request](#) with a suggested change to this document.

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<sup>52</sup>If you have a  $\TeX$  distribution installed, you can find this book on your system by typing `texdoc lshort` at a terminal.