**Team Charter**

*Testers1.1 Group*

*Thilina Gayamal Wijayarathana*

Mohamed Nashath Mohamed Nasar

Rajanikumar Chiguru

Hashini Uttara Wellalagodage Dona

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**Testers1.1 Team Charter**

**Common goals:**

The major goal of our team is to interact with each other effectively and efficiently in a common working framework and work cooperatively towards delivering the quality and successful project on time as a team.

**Core values:**

According to Edwards (2005), it is said that “Values in teams are the specific beliefs about what is right and wrong around us”. Team values are the most important fact when working as a team. They are required to be improved among all the team members in order to accomplish the team goal. The team values are shown below.

* Listening to each team member with an open mind without an interruption
* Having a responsibility culture not a blaming culture
* Meetings will be held according to a pre-approved start and end time.
* There will be an agenda and a schedule prepared by the team leader and approved by other members.
* Sharing opinions, knowledge and experience with other members who are beneficial.
* Key decisions taken based on the reasoning not the rank
* Explaining and evaluating concerns only between those who are responsible to deal with them.
* The project we are working on should be based on the customer.
* Failures are acceptable.
* Innovative ideas are inspired.
* Behaving with the respect and honesty.
* Working hard for steady improvement.
* Definitely resisting an unethical behavior or dishonesty.
* Having no self-esteem

(Edwards, 2005)

**Potential obstacles:**

There are several obstacles identified when working as a team. It may delay our progress towards the project. Yet, identifying the obstacles we face and finding solutions will help to prevent potential conflicts. The possible potential conflicts may be: <http://www.teamworkandleadership.com/2009/08/your-top-ten-obstacles-to-teamwork-teamwork-tuesday.html>

* Poor Communication.
* Lack of spending time together as a team.
* Lack of understanding of team members.
* Individuals focus on themselves and not the team.
* Goals are not provided clearly or the responsibilities of each team member in accomplishing those goals are unclear.
* Meeting deadline.
* Lack of clarity on team roles and vision of the team.
* Lack of trust.
* The loss of motivation for several reasons.

To overcome all of the possible obstacles, it is significant to be ensured by each team member that they will obey the ground rules and efficiently and effectively contribute to their own divided project activities.

(Williams, 2017)

**Ground rules:**

The ground rules are set for the team to ensure that each team member maintains their ethical behavior during the project. The set of rules are shown below.

* Each team member must be punctual.
* The meetings will have an exact location, time and dates.
* All the meetings and communication among team members are organized by the group leader.
* Each member must be responsible to respond to the text messages, google group emails and phone calls.
* All the team members must willingly acknowledge their mistakes and weaknesses.
* Team members should honestly make an apology to one another when they do something inappropriate or damaging to the team.
* Team members can be different personalities, backgrounds, cultures and beliefs so the team members should respect each other equally.
* It is important to treat each other with trust and respect.
* The tasks divided among all the members should be done according to their qualifications and after getting every part of each member done, every member should meet up and review their tasks done by themselves and generate a good final work.
* There can be different opinions for any given ideas. So each member can get 10 minutes to support it and encourage the entire team. Then the team will be ready to vote on each opinion and the right opinion to proceed the work will depend on the higher votes.
* Any changes occurred for the location, time or dates should be informed to each team member at least an hour prior to the meeting and confirm the presence of each team member.
* All the previous week’s tasks should be discussed and evaluated in the beginning of each meeting to maintain to be efficient in every work and the performance of the team members. (Bullwinkle, 2014)

**Penalization for breaking ground roles:**

* For being late
* Take responsibility and commitment on group to be punctual next time
* For not making contribution individually in group
* 1st step – Motivate, encourage and inspire towards the project
* 2nd step – Friendly Warning
* For not contributing any ideas and contributions
* 1st step – kind and friendly reminder
* 2nd step – friendly warning
* For not actively involving on group
* Evidence for the participation of group will be degraded

**Communication plan:**

* Meeting Time and Location (as of now):
* Time: Tuesday 1.00 – 4.00 (on Campus)
* Location: Melbourne Campus, room 2.11
* Communication Avenues:
* E-mail
* WhatsApp
* ASANA ( <https://trello.com/phoenixgroupcsu/> )

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|  |  |  |

**Who we are:**

**Thilina Gayamal Wijayarathana**

Strengths

* Logical thinking
* Smart Work
* Problem resolving skill
* Programing skills
* Friendly
* Time management
* Focused

Personal Values

* Respect
* Open-mindedness
* Honesty
* Reliability
* Justice
* Pursuit of excellence

Why they are pursuing their MIT

* Greater career advancement
* Curious about innovations
* Sense of accomplishment
* Personal Development

Main expectation of other team members:

* Team cooperation in an effective and efficient manner.
* Expect all the team members to be participated and contributed.
* Admit weaknesses and encourage and inspire to improve.
* The completion of the project within given time.
* Effectively communicate with one another.

**Mohamed Nashath Mohamed Nasar**

Strengths

* Logical thinking
* Smart Work
* Problem resolving skill
* Programing skills
* Friendly
* Time management
* Focused on Work
* Past Experience in Java

Personal Values

* Respect
* Open-mindedness
* Honesty
* Reliability
* Justice
* Pursuit of excellence

Why they are pursuing their MIT

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**Hashini Uttara Wellalagodage Dona**

Strengths

* Logical thinking
* Work hard
* Problem solving/ decision making
* Open minded
* Friendly
* Time management
* Focused

Personal Values

* Respect
* Open-mindedness
* Honesty
* Reliability
* justice

Why they are pursuing their MIT

* Greater career advancement
* Curious about innovations
* Sense of accomplishment
* Personal Development

Main expectation of other team members:

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* The completion of the project within given time.
* Effectively communicate with one another.

**Rajanikumar Chiguru**

Strengths

* Logical thinking
* Smart Work
* Problem resolving skill
* Programing skills
* Friendly
* Time management
* Focused on Work

Personal Values

* Respect
* Open-mindedness
* Honesty
* Reliability
* Justice
* Pursuit of excellence
* commitment

Why they are pursuing their MIT

* Greater career advancement
* Curious about innovations
* Sense of accomplishment
* Personal Development

Main expectation of other team members:

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**References**

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