

RESIGNATION LETTER

SUBJECT: FORMAL RESIGNATION LATTER WITH ONE MONTH NOTICE PERIOD (BHARAT CHAUDHARY)

DEAR MANAGER SIR

**I'M BHARAT CHAUDHARY
EMLPOYEE ID: 243**

Please accept this letter as formal notice of my resignation from **INSTACLOUD**, effective one month from today, [12/01/2025].

This was a difficult decision, but after careful consideration, I believe this is the best step for my career and personal growth. I deeply appreciate the experiences and support I have received during my time at **INSTACLOUD**.

I am committed to ensuring a smooth transition and will work closely with you and the team to complete pending projects and train a replacement, if needed.

Thank you once again for the opportunities I have had to grow and contribute at **INSTACLOUD**. I hope to maintain a positive relationship moving forward.

Best regards,
[BHARAT CHAUDHARY]