

هدف

Seeking apposition as an accountant, in a financial instate in order to participate in Achieving the organization's objective utilizing my academic background and skills .Through my performance and my professional career can be developed

تعليم

Bachelor of commerce
Zagazig University

09/2000-05/2004

خبرة

Accountant

01/2005-09/2005

Account-Inventory

Agripharma
Pharmaceutical
Company

ادخال سندات المبيعات علي النظام المحاسبي ومتابعة ارصدة المخازن

Entering sales into the accounting system and following up on store balances

Accountant

11/2005-11/2009

Accountant-Sales Manager

Al Jagum Cars -
saudiarabia

القيام اعمال المحاسبة الماليه من المشتريات والمبيعات ومتابعة عمليات البيع النقدية والبنكية ومتابعة العملاء

Carrying out financial accounting work, including purchases and sales, following up on cash and bank sales operations, and following up on customers

Financial Accountant

04/2011-06/2015

Accountant-Hr

Almamlaka Food
Catring

تسجيل قيود اليومية وسندات القبض والصرف وفواتير المبيعات والمشتريات وتكلفة المبيعات الشهرية ومتابعة ملفات شئون الموظفين وكشوف لرواتب

Recording daily entries, receipt and disbursement vouchers, sales and purchase invoices, monthly sales costs, and following up on employee affairs files and payrolls

Senior Accountant

07/2015-08/2017

Accountant

Al Anwar Hotel
Supplies and
Restaurant
Equipment

القيام بادخال المبيعات والمشتريات النقدية والأجلة وسندات القيد واعداد تكلفة المنتجات داخل المصنع

Entering sales, cash and future purchases, and registration vouchers, and preparing the cost of products within the factory

Senior Accountant

08/2017-12/2019

Accountant-Hr

Bin Mandil
Restaurants for
Kuwaiti Food

القيام بالاعمال المحاسبية(سندات القيد والقبض والصرف والبيداغ وتكلفة الوجبات والجرد الشهري للمخزون)والقيام باعمال شئون الموظفين كشوف الرواتب والزيادات والمكافآت والخصومات ومتابعة الشئون الادارية وملفات الموظفين

Carrying out accounting work (record vouchers, receipt, disbursement, deposit, cost of meals, and monthly inventory of inventory), carrying out employee affairs work, payrolls, increases, bonuses, deductions, and following up on administrative affairs and employee files



Ahmed Shihata

Senior Accountant

اتصال

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89415b1b4

مهارات

Process
management

Process
improvement

Team
management

Task
management

Budgeting
and Cost
Analysis

Staff and
User Training

Auditing

Microsoft
Office

Sales
Mangement

HR

Senior Accountant

Accountant-Hr-Management

القيام بالحاسبة والتدقيق لحسابات العملاء والموردين والجرد الشهري للمخزون وحساب التكلفة والافقالات الشهرية وحسابات ذمم الموظفين والعهد والادارة الماليه والاداريه للشئون الموظفين ومندوبي الشركة

Carrying out accounting and auditing of customer and supplier accounts, monthly inventory of inventory, cost calculation, monthly closings, employee accounts receivables, covenant, financial and administrative management for employee affairs and company representatives

01/2020-الحاضر

Almamlkah
restaurants and
kitchens

الشهادات

Future Gate Institute

During 20 hours

03/2007-04/2007

Accounting (Peachtree 2005)

Future Gate Institute

During 20 hours

02/2007-03/2007

Accounting (Almotammam)

Future Gate Institute

During 80 hours

01/2007-02/2007

Accounting (Level 1
- Level 2 - Level 3 -
Level 4)

Ministry Of Communication

Sayllabud version 4

09/2007-10/2007

ICDL Certificate

Innovative Computer& Networking

Training

06/2005-11/2005

Computer (Hardware-Software)

Magdy Askar

Legal accounting

11/2007-11/2007

Accounting And Auditing

مراجع

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Mr.Nabel Nasr

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Manger

Almamlakah

اللغات

الكفاءة المحلية

Arabic

الكفاءة المهنية

English

الجوائز

English (60 Hours - Grade A)

04/2005

the Ministry of Manpower and Immigration

Comuter (300hours - Grade A)

05/2005

the Ministry of Manpower and Immigration

هوايات

Computer Software