

## Assessment Task 2 – Team # 12 (Team stockIT)

### Actions from 4<sup>th</sup> team meeting

**Time:** 7PM  
**Date:** 3/10/2021  
**Place:** Microsoft Teams  
**Chair:** Tetsu Watanabe

#### 1.1 *Attendees*

Ahmet Akgun  
Brandon McPherson  
Taylen Anderson  
Tetsu Watanabe  
Tim Prast

#### 1.2 *Apologies*

Hugo Hughes

#### 1.3 *Actions arising from the meeting*

- Brandon noted that he secured an interview with his colleague. He will organise the interview in the week ending 8<sup>th</sup> October. He also stated that he started reviewing some Youtube videos if the interview did not go ahead as planned.
- Taylen noted that he was on track with his allocated task.
- Ahmet noted that his computer had been broken and under repair. He requested the due date extension of his allocated task: IT Work 1, and the extension was granted by Tuesday 5<sup>th</sup> October 2021.
- Tim noted that he believed he had a good idea of what the team would like to do with the project plan. He will try to complete the draft for the team to review by Thursday, 7<sup>th</sup> October 2021. He also mentioned that we would need to think about the assignment 3 as we need to present tangible artifacts about the project plan. The team had a brief discussion about the matter.
- Tetsu requested members upload a draft version of each component of assignment 2 in the file section of Teams (this was later changed to GitHub).
- Tetsu noted that Personal Information and Ideal Jobs were almost completed and ready for Brandon's review.

#### 1.4 *Next Meeting*

Thursday 7/10/2021 7pm AEST

Meeting recoding:

[https://rmiteduau-my.sharepoint.com/:v:/g/personal/s3923443\\_student\\_rmit\\_edu\\_au/EZwNz2QGuUFFkYaoMYCrnVEB7UBqpK32562hWVv1\\_\\_XGfQ](https://rmiteduau-my.sharepoint.com/:v:/g/personal/s3923443_student_rmit_edu_au/EZwNz2QGuUFFkYaoMYCrnVEB7UBqpK32562hWVv1__XGfQ)