

Assessment Task 2 – Team # 12 (Team stockIT)

Actions from 6th team meeting

Time: 7PM
Date: 10/10/2021
Place: Microsoft Teams
Chair: Tetsu Watanabe

1.1 Attendees

Ahmet Akgun
Brandon McPherson
Hugo Hughes
Taylen Anderson
Tetsu Watanabe

1.2 Apologies

Tim Prast

1.3 Actions arising from the meeting

- Tetsu presented the current status vs the original plan. He noted that there were some delays with IT technologies and project plan.
- Hugo presented the current status for IT technology 4 and his schedule until the completion.
- Tetsu explained the reason for the delay with Ahmet's IT technologies work. Further discussion was made in relation to the possible reallocation of his work.
- Tetsu noted that he would like all of contents ready to be collated in the pdf report by Thursday 14/10/2021 to allow enough time for the final check before the submission of the assignment.
- It was confirmed that Team profile section & IT work were ready for the website and PDF report.
- It was confirmed that Industry data was almost ready for the website and PDF report.
- Tetsu presented a few options for the report design.
- Options for Logo was presented. The team decided to use one of the options for our website and report.

1.4 Next Meeting

Thursday 14/10/2021 7pm AEST

Meeting recoding:

https://rmit.edu.au-my.sharepoint.com/:v/g/personal/s3923443_student_rmit_edu_au/EQ_MP5wrWu9luW0IHnzHgPABSe9RuNbFKxOvu0Tef0aCjw