



## Personal Profile

**Logistics Specialist** |  
Accomplished in **Purchasing & Supply Chain Management** |  
**5+ years in Construction industry** |  
Driven by practical solving & data-driven solutions.

[www.linkedin.com/in/nashpeterson](http://www.linkedin.com/in/nashpeterson)

## Education

2014

**BBA - Supply Chain Management**  
Baylor University

2015

**Study Abroad**  
Torchbearers Bible School - Germany

## Expertise

- Microsoft Suite (Word, Excel, Powerpoint, Outlook)
- SAGE (ERP system)
- Google Analytics
- Meta Business Suite
- AWeber
- Amazon Flex app

## Contact

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# Nash Peterson

## Skills

- Excellent **written communication** & organizational abilities
- Strong practical & analytical **problem solving** skills
- Persistent on continuous improvement
- Ability to **collaborate** across departments
- Self-motivated & **independent**
- Strong **work ethic** (takes pride in his work)

## Experience

### Delivery Associate (2020 - Present)

LIV X Logistics (AMAZON) | Eagan, MN

- Complete 180+ stops (250-300 packages) over a 10-hour shift while adhering to Amazon's standards and procedures
- Perform domestic transportation and understands local supply chain in the business
- Develop independent problem-solving skills to sort out issues on the road
- Assist fellow DAs during load-out & on-road rescues
- Foster team-oriented mentality among fellow DAs- lead by example
- Received "Frontrunner - Driver of the Month Award" out of my regional warehouse

### Purchasing Manager (2018-2020)

MA Peteron Design Build | Edina, MN

- Coordinated the acquisition, installation, and quality control of Interior finishes for 8-10 ongoing residential remodeling projects at a time
- Maintained an Excel tracking list to maintain clear communication with vital decision-makers (PMs, Interior Designers, Drafters, Vendors, COO, etc.)
- Reconciled project budgets by drafting purchase & change orders on our ERP system
- Retrieved proposals and estimates from vendors and subcontractors
- Organized and verified vital project paperwork and information for closeout meetings

### Marketing Assistant (2016-2018)

MA Peterson Design Build | Edina, MN

- Taught myself how to light, shoot, edit, and publish marketing videos for three different brands within MA Peterson
- Collaborated with executives, project managers, and construction industry thought-leaders to publish online articles for the company website
- Drafted proposals for new marketing initiatives
- Tracked SEO metrics of website and generated quarterly reports to key stakeholders

### Loan Processor/Securities Specialist (2015-2016)

Wells Fargo Home Mortgage | Eagan, MN

- Reviewed and processed daily volume of servicing file requests and legal documents, compliant with the standards of WF Home Mortgage
- Continually improved my daily procedures, one-on-one with a supervisor and work pods

### Purchasing Intern (Summer of 2013)

First Supply | Saint Paul, MN

- Analyzed inventory information from 120+ distribution centers to improve local warehouse operations and optimize storage space (also worked in warehouse picking orders).
- Performed Pareto & ABC stratification analyses for hundreds of line items inside each warehouse.
- Fulfilled orders inside our local warehouse to receive a top/down education in corporate policy-making and its impact on day-to-day operations.