



UNIVERSITY COLLEGE OF AGRICULTURE AND ENVIRONMENTAL STUDIES (UCAES), BUNSO

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UCAES/REC/ADM/2025.20260012

Date: 08/08/2025

Dear Benedict akayete,

OFFER OF ADMISSION FOR 2025/2026 ACADEMIC YEAR

- 1 I write to offer you admission to the Regular School of the University College of Agriculture and Environmental Studies (UCAES), Bunso, E/R.
- 2 YOU have been offered admission to a programme leading to B.Sc. Sustainable Agriculture, awarded by the University College.
- 3 Your admission is subject to your health status being certified by a qualified and licensed Medical Officer declaring you medically fit to pursue academic work. Please submit such a Medical Report from a recognised hospital/clinic at the time of Registration.
- 4 Should you decide to accept the offer, you will be required to respond to this offer by writing an acceptance letter as soon as possible to reach the Registrar, University College of Agriculture and Environmental Studies (UCAES), P.O Box 27, Bunso-E/R, before the date of re-opening.
- 5 Your acceptance letter should be accompanied with receipt evidencing payment of ALL or at least 70% of the total fees for the academic year, with the understanding that any remainder is to be paid before the start of the Second Semester.
- 6 The admission is renewable annually by registration and complete payment of all required or remaining fees for the academic year.
- 7 The approved fees for the 2025/2026 academic year is Four Thousand Three Hundred and Ten Ghana Cedis (GHS 4,310.00) payable at any branch of Agricultural Development Bank (ADB), Ghana Limited, to the University's account number 2091010098779903, lodged with the Asiakwa ADB Bank Branch, in the Eastern Region.
- 8 The Reopening date for the 2025/2026 Academic year is 12th February, 2026.
- 9 Students are required to make their own accommodation arrangement or can be offered accommodation at Seven Hundred Ghana Cedis (GHS 700.00) only, per semester at the University College's Hostel located on campus. Hostel fees per semester cost seven hundred Ghana Cedis only (GHS 700.00).

- 10 Hostel fees should be paid into this bank details: Bank Name: Adonten Rural Bank, Account Number: 2501520000357011, Account Name: University College of Agriculture and Environmental Studies, Branch: Bunso
- 11 You are expected to be in good academic and moral standing for the full duration of your study and may be withdrawn from the University at any time for unsatisfactory academic work or gross misconduct pursuant to the stipulated statutes, rules and regulations of the University that are in force or may be promulgated from time to time, during the period of your stay at UCAES.
- 12 The University College has the right to authenticate information you have provided to support your application for admission and if any portion of the entire information, that you have provided for admission is found to be false at any time in the course of your study, you will be required to withdraw or be dismissed from the University.
- 13 Please note that, money paid into the school's Account is not refundable.
- 14 **STUDENT PORTAL ACCESS:** You can access the online student portal at www.ucaes.edu.gh/student-portal using your Index Number: UCAES20260012 and your Date of Birth as password in the format DD-MM-YYYY (e.g., 15-03-1995). This portal provides access to academic information, course registration, results, and other student services.

Accept my congratulation

Prof. Patrick Ofori Danson

(Rector, UCAES, Bunso)

Cc: Head of Department
Finance Manager

(Official Stamp and Signature)

