

Change Request Form

NB : To be filled by Client/Stakeholder *

You fill here*

REQUEST FORM		
Project Name:	BoMRA	
Change Name	Uploading of PV documents onto BoMRA website. Rapid Alerts Section	
Requested By Israel Kgosidiile Thabang Phetlhe	Date 17-02-2022	Company Name BoMRA
Email ppono@bomra.co.bw ikgosidiile@bomra.co.bw	Phone	Stakeholder Role
Change Type (tick)	New Requirement : <input checked="" type="checkbox"/> Requirement Change : <input type="checkbox"/> Design Change : <input type="checkbox"/> Other : <input type="checkbox"/>	
Change Description	Detail function and/or information, Use attachment if necessary 1. The client has described that they want the website to have a SMPC and PIL repository Page e.g https://pi-pil-repository.sahpra.org.za/ . This content will be under Phamracoviligence. The table should be dynamic. BOMRA will regularly send approved SMPC & PILL to be uploaded to the website.	

	<p>2. The second requested change is a Rapid Alerts section on the website, this is a similar to a news section.</p> <p>3. Rapid Alerts form, the client wants to allow customers to fill rapid alerts forms online which will be send to their Bomra inbox. There should be a provision to allow customers to download the form and submit online.</p> <p>4. The client described that the Adverse Reaction Form was not sending information to their emails as they have never received any emails. This is a bug fix.</p>
Reason for Change	The client has identified that the features are a must have as they are under pressure from the Board. And have to be completed before the end of this month.
Priority (<i>circle</i>)	1. High 2. Medium 3. Low

CHANGE REQUEST EVALUATION

To be completed by Developer*

Change Request # : 1	Date To Be Completed : February 25 2022
Received By : Tumisang Mogotsi	Date Received : February 17 2022
Assigned To Thabo Malongwa Mompoti Mfazo	Date Assigned February 17 2022

TIME ESTIMATES

To be completed by Developer*

Life-cycle stages	Est Time	Actual Time	Date Completed
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Analysis/Design	1 Day		
Coding/Testing	4 Day		
Acceptance	1 Day		

APPROVALS

Change Approved: ___x___ Change Not Approved: _____ Hold (Future Enhancement):

Client Signature : _____

Developer Signature: _____