

# Resume

**M. THAFHEEMA**  
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## OBJECTIVE

Seeking employment with a company where I can use my talents and skills to grow the company.

## SKILLS

Active listening skill

Email management

Critical thinking

Time management

Patience

Problem solving

Complaint handling

## EDUCATION

Degree / Course	University / Board	Percentage / CGPA	Year of passing
SSLC	State Board of Tamil Nadu	All Pass	2021
HSLC	State Board of Tamil Nadu	76.25	2022
HSLC-II	State Board of Tamil Nadu	86.25	2023

## ADDITIONAL PERSONAL INFO

Address	KNP colony 1st street kangayam road Tirupur 641 604
Languages	Tamil English Malayalam Arabic
Date of Birth	08/07/2006
Marital status	Unmarried
Nationality	Indian
Religion	Muslim
Gender	Female

## CERTIFICATIONS

- KIT COLLEGE FOR ARTS AND SCIENCE-DEBUGGING

- KIT COLLEGE FOR ARTS AND SCIENCE-TECHNICAL QUIZ
- SRI VENKATESHWARA COLLEGE- TECHNICAL QUIZ
- ST. JOSEPH'S COLLEGE FOR WOMEN - PAPER PRESENTATION
- DIGITAL MARKETING AND CONTENT CREATION - MOTIVE 8
- NAAN MUDHALVAN 1 - COMMUNICATIVE ENGLISH
- NAAN MUDHALVAN 2 - INFOSYS SPRINGBOARD

## **HOBBIES**

- READING
- WRITING
- HENNA ART
- BRIDAL MAKEOVER
- GARDENING

## **INTERESTS**

- TRAVELLING
- PHOTOGRAPHY
- BASKETBALL
- FOOT BALL
- COOKING

## **DECLARATION & SIGN**

I hereby declare that all the details furnished here are true to the best of my knowledge and belief.