## 1. Service Description
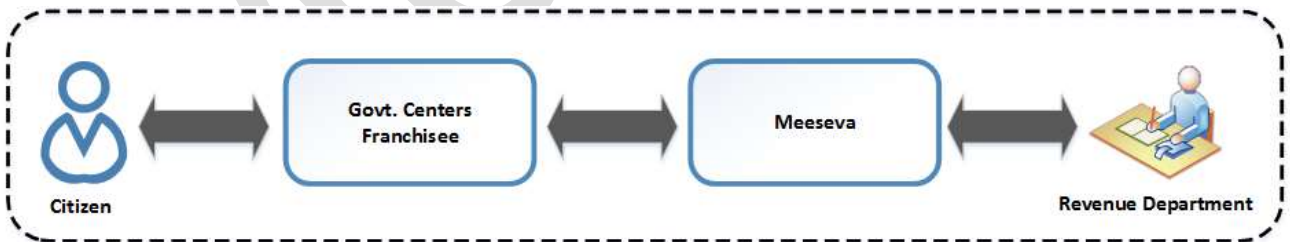
This service is useful to acquire Bank loan using Agriculture Income Certificate as a Proof.

## 2. Service Details
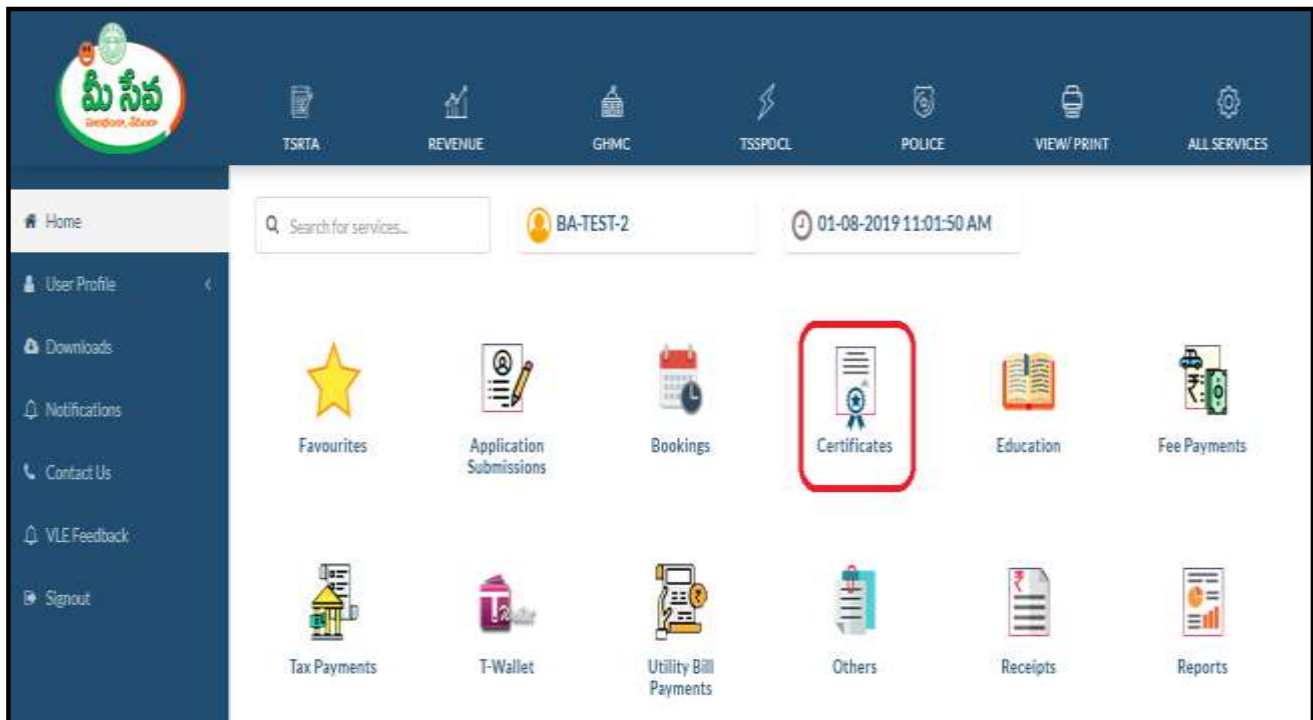
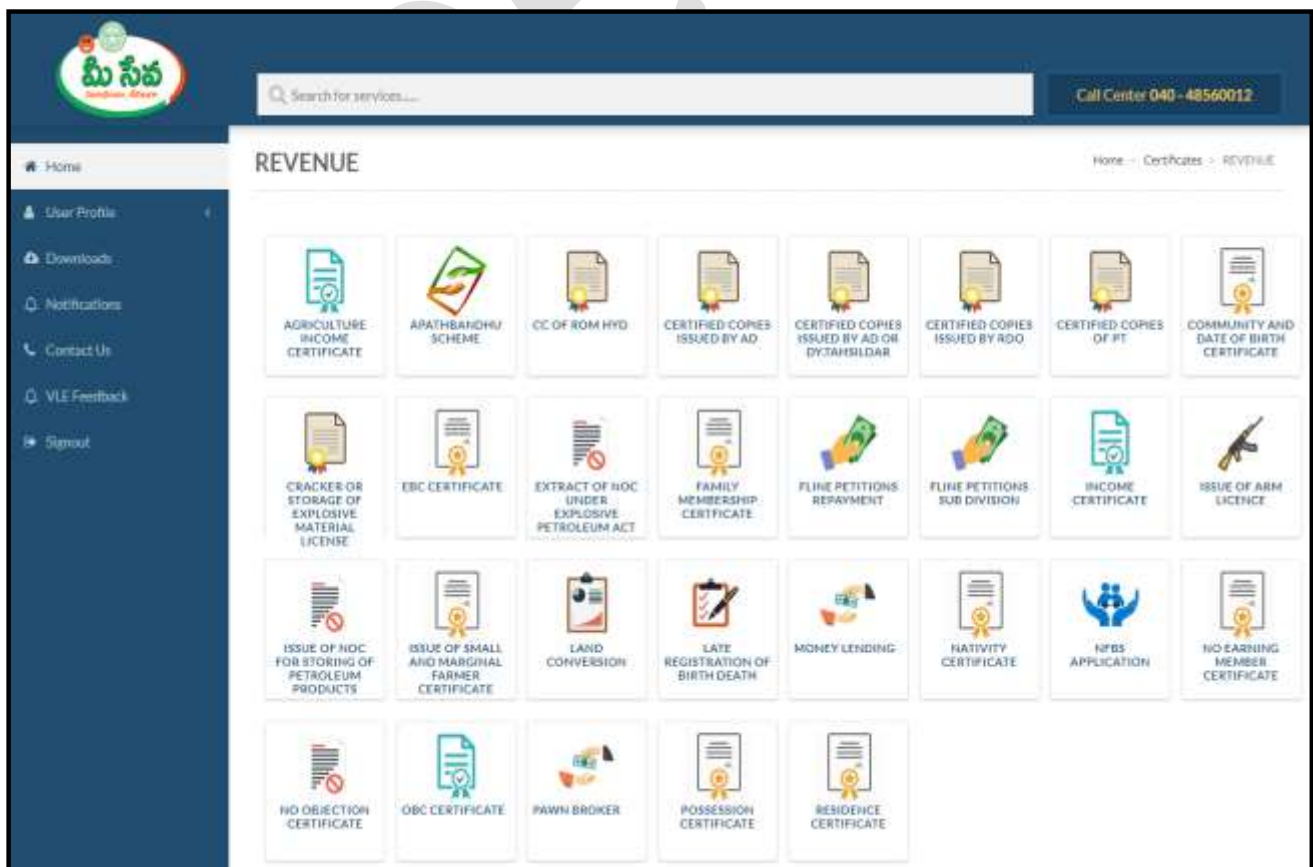| S.No | Description | Information |
|------|-------------|-------------|
| | **Agricultural Income Certificate** | |
| 1 | Service Category | B |
| 2 | Service Type | Regular |
| 3 | User Charges | 45 |
| 4 | Service Level Agreement ( SLA ) | 15 Working Days |
| 5 | Documents Required | 1) Application Form * <br> 2) Ration Card/EPIC card/ Aadhaar Card * |
| 6 | Service Delivery Channels | • Franchisee Centers <br> • Govt Centers |
| 7 | Available Time | • Franchisee & Govt Centers: 8:00 AM to 8:00 PM |
| 8 | Payment Modes | Franchisee: Cash <br> Govt Centers: Cash / Cheque / DD / Card Payments / T-Wallet |

## 3. Service Process Flow

## 4.    Procedure:

After User Logged into the application, user's need to click on the "*Certificates*" icon or enter the service name in "Search for Service".



List of all individual department services will be shown. Click on "*Revenue Department*" icon.

**Screen 1:** List of services will be shown under revenue department and click on **"Agricultural Income Certificate"** icon.

**Application Form:**

## REVENUE - AGRICULTURE INCOME CERTIFICATE

### Applicant Details

| | | | |
|---|---|---|---|
| Application Number*: | AIO021900043827 | Aadhaar No: | |
| Applicant Name*: | CHANDRA | Relationship*: | S/O ▾ SHAJA |
| Gender*: | Male ▾ | Date of Birth : | |
| Mobile No*: | 9748578498 | Phone No: | |
| Email ID: | | Ration Card No: | |
| Delivery Type*: | Manual ▾ | | |

### Land located Details

| | | | |
|---|---|---|---|
| Door No: | 345-34 | Locality / Land Mark: | MG ROAD |
| District*: | ADILABAD ▾ | Mandal*: | ADILABAD (URBAN) ▾ |
| Village / Ward*: | ADILABAD ▾ | PinCode: | 503985 |

### Permanent Address / Postal Details ☑ Postal / Permanent Address is same as Land Located Address

(Note: If you are selecting the Delivery Type as Postal Option, the Certificate / Document will be sent to the Permanent address details)

| | | | |
|---|---|---|---|
| Door No: | 345-34 | Locality / Land Mark: | MG ROAD |
| District*: | ADILABAD ▾ | Mandal*: | ADILABAD (URBAN) ▾ |
| Village / Ward*: | ADILABAD ▾ | PinCode: | 503985 |

### Income Certificate

| | |
|---|---|
| Purpose Of Income Certificate*: | GENERAL |

| | Pattadar Name | Survey No | Extent | PPB TD / Doc. No. | Income |
|---|---|---|---|---|---|
| 🗑 | SOMESH | 29K | 33 | 324 | 5000000 |

[ Add New Row ] [ Delete Row ]

### Documents List (All Uploaded Documents should be in PDF format only and accept upto 3 MB)

| | | |
|---|---|---|
| ☑ Application Form*: | File Browse: | [Choose File] DOCUMENT.pdf |
| ☑ Ration Card / Aadhaar Card / EPIC Card*: | File Browse: | [Choose File] DOCUMENT.pdf |

[ Show Payment ]

Operator has to fill all the required information related to application and enter Pattadar Name, Survey No, Extent, PPB and income and upload mandatory documents, Non mandatory documents as optional and click on "Show Payment". Details of payment will be shown and click on "Confirm Payment".

### Receive Payment

| | | | |
|---|---|---|---|
| Challan Amount: | 0 | User Charges: | 45 |
| Courier Charges: | 0 | Total Amount: | 45 |

[ Confirm Payment ]

**Note:** If delivery type is post-local/non local then, postal details panel is generated and you must enter postal details.

**Note:** Based on the customer request, the delivery option (either through Manual or Speed Post - Local or Speed Post - Non Local) franchisee has to be selected. The courier charges for Postal Local / Non Local is Rs. 65/-.

Once operator click on "Confirm Payment" system will redirect to "Payment Details Page". Operator has choice to choose "Mode of Payment Options" like PAYTM/CASH/TWALLET. If the operator has chosen PAYTM/TWALLET system will redirect to "Payment Gateway" and payment can be made. Incase if Cash selected amount will be debited from operator's wallet.



For Citizen Portal:



After successful payment "Receipt" will be generated.

## REVENUE - AGRICULTURE INCOME CERTIFICATE RECEIPT

| | | | |
|---|---|---|---|
| Date of Payment: | 07/31/2019 | | |
| Transaction ID: | TTAIC021900043927 | Application No: | AIC021900043927 |
| Authorized Agent Name: | ESEVA-KHB | Customer Name: | CHANDRA |
| Father / Husband Name: | SHAJA | Delivery Type : | Manual |
| Village: | Adilabad (Urban) | Amount Paid Rs/-: | 45 |
| Delivered in: | Within 15 working days from requested date. | | |

The Transaction Id should be kept for further correspondence.

Print    AGRICULTURE INCOME CERTIFICATE

Sd/-
ESEVA HYDERABAD

On submission, the request will go to respective Department Officials for processing. Once the request is approved, Citizen can collect certificate from franchisee where applied incase if delivery is "Manual" or certificate will be dispatched through courier to the citizen's address if delivery type is "Speed Post Local/Non Local".

## 5.    Contact Us

For any queries please reach us at
Call: 040 - 48560012 | Email: meesevasupport@telangana.gov.in