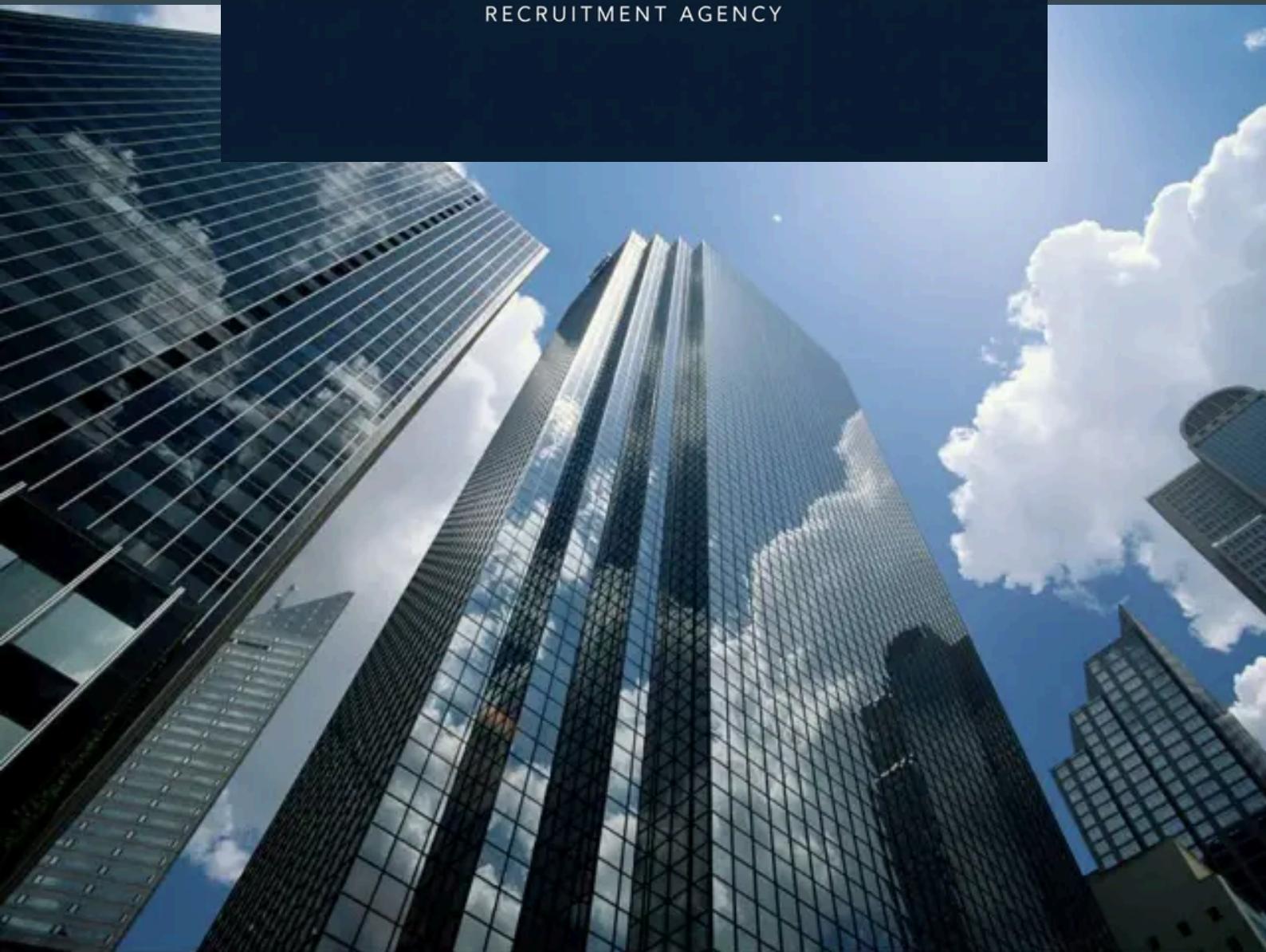# MiraG Task Bridge

RECRUITMENT AGENCY

MiraG Task Bridge

Mrs. Miranda Gqabi

MiraG Task Bridge: POPIA Compliance Overview
Document Ref: MTB-POPI-2026-01

MiraG Task Bridge: POPIA Compliance Overview
Document Ref: MTB-POPI-2026-01

1. Introduction
MiraG Task Bridge ("The Agency") is committed to protecting the privacy of our candidates (Professionals) and our clients (Employers). In accordance with the Protection of Personal Information Act (POPIA) of South Africa, we have implemented strict measures to ensure that all personal data is handled lawfully, fairly, and transparently.

2. What Information We Collect
To provide elite recruitment services, we collect:
- For Professionals: Full names, ID numbers, contact details, physical addresses, employment history, and reference checks.
- For Employers: Full names, business/household addresses, contact details, and specific job requirements.

3. Purpose of Collection
Data is collected solely for the purpose of:
- Verifying the identity and suitability of candidates.
- Facilitating successful placements between employers and workers.
- Complying with South African labor and tax regulations.

4. Data Security & Storage
- Digital Security: All profiles and documents are stored on encrypted servers with restricted access.
- Physical Security: Any hard-copy documents are kept in locked filing cabinets at our New Brighton office.
- Retention: We only keep personal information for as long as necessary to fulfill the recruitment process or as required by law.

5. Your Rights
Under POPIA, all users of MiraG Task Bridge have the right to:
1. Access: Request a copy of the personal information we hold about them.
2. Correction: Ask us to update or correct inaccurate data.
3. Deletion: Request that we destroy their data if they no longer wish to use our services.

6. Information Officer
Our founder serves as the registered Information Officer. For any data-related queries or to exercise your rights, please contact:
- Email: mirag.tb@safrica.com