



Thalita dos Reis

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11.02.1995
Brazilian
B Permit, in Switzerland since 10.2022

Skills

- Problem-Solving
- Creativity
- Teamwork
- Adaptability
- Leadership
- Communication

Professional Experience

Intensive German Language Course, Lingua Nova AG

01.2025 - 10.2025

- Completed: A1, A2 and B1 Certification

FCP - FortiGate 7.4 Administrator, Fortinet

06.2025 - 07.2025

- Fortinet Certified Professional (FCP) - FortiGate 7.4 Administrator
- Network security and firewall configuration expertise development

Service Staff & Bartender, Marinara AG

06.2024 - 11.2024, Zürich CH

- Delivered high-quality service in both team and independent roles
- Excelled in high-pressure environments, ensuring efficiency during peak periods
- Maintained accuracy in order taking, delivery, and payment processing

Service Staff, Rhyschänzli Gruppe

07.2023 - 06.2024, Basel CH

Bartender, The Irish Pub Company Basel AG

06.2023 - 07.2023, Basel CH

Full-Stack Web Development Bootcamp, Ironhack

11.2022 - 05.2023

- Completed 500+ hour Full-Stack Web Development program
- Built and deployed multiple full-stack applications using JavaScript, React, Node.js, MongoDB, and Git
- Collaborated on team projects using agile development practices and version control

Travel & Self-Directed Learning, Career Break

04.2022 - 10.2022

- Pursued programming fundamentals through self-study initiatives
- Gained international perspective and cultural awareness across Asia and Europe

Service Manager, Mr. Robinson Bar

05.2021 - 03.2022, Barcelona ES

- Managed a team, fostering a positive work environment and conducting training to enhance performance and service quality

Manager, Kāpura

08.2020 - 03.2021, Wellington NZ

Junior Accounts Payable, Kāpura

11.2019 - 08.2020, Wellington NZ

- Processed invoices, payments, and vendor reconciliations using SAP ERP
- Utilized SAP for data entry, financial record-keeping, and report generation

Manager, Fortune Favours

01.2019 - 03.2020, Wellington NZ

Front Desk, Toyota New Zealand Limited

11.2015 - 11.2018, Palmerston North NZ

Administrative Assistant, Tachão de Ubatuba

11.2013 - 05.2015, Ubatuba BR

General Production Assistant, Tachão de Ubatuba

03.2013 - 10.2013, Ubatuba BR

Education & Certification

FCP - FortiGate 7.4 Administrator Certification

07.2025

Lingua Nova AG, German Language Course (B1 Level)

01.2025 - Present, Aarau CH

Ironhack, Full-Stack Web Development Bootcamp

11.2022 - 02.2023, Amsterdam NL

BCNLip, Spanish Language Course (B2 Level)

04.2021 - 04.2022, Barcelona ES

Victoria University of Wellington, Bachelor in Information Systems

01.2019 - 11.2020, Wellington NZ

Language

Portuguese: Native

English: Proficient (C2, EF SET)

Spanish: Advanced (B2, BCNLip)

German: Intermediate (B1, Lingua Nova AG)

IT Knowledge

Front-end Technologies: HTML, CSS, JavaScript, React, TypeScript

Back-end Technologies: NodeJS, ExpressJS, MongoDB, Axios

Version Control: Git, GitHub

SAP: Accounts Payable, Administrative Tasks, Data Entry and Reporting

Reference

Available upon request