

Ref: PF/i-HR/2018/2991

Date: 10 December, 2018

Name: T Harsha Vardhan Reddy

Emp Code: PF/i-2991

**Designation: DevOps Engineer** 

## **Relieving Letter**

## Dear Harsha Vardhan Reddy,

This has reference to your resignation letter dated 30 November, 2018, this is to inform you that your resignation has been accepted and you are relieved from the services of **Profound Infotech.** on the close of working hours on 10 December, 2018.

You are requested to deposit the company Id and any other company property entrusted to you during your employment with us.

You are requested to complete the exit formalities for processing the full and final settlement of your accounts.

We wish you all success in your future endeavor.

Warm regards,

For **Profound Infotech.** 

Sameer Nair Manager-HRD



