

Promotion cum Appraisal Letter

Name: Harsha Vardhan Reddy Thallem

Employee ID : RTS-1661

Dear Harsha Vardhan Reddy,

We take this opportunity to place on record our appreciation of your contribution during the past financial year and recognizing your effort and performance, we are pleased to inform you that your gross salary has been revised to Rs.420,000/- per annum with effective from forth coming month onwards and also promoted to "Build and Release Engineer". The detailed breakup of your revised salary has been given

| | Rupees Per Month | Rupees Per Year |
|-----------------|------------------|-----------------|
| Basic | 13,180.00 | 158,160.00 |
| House Rent | 6,590.00 | 79,080.00 |
| Conveyance | 800.00 | 9,600.00 |
| Medical | 1250 | 15,000.00 |
| Other Allowance | 5,931.00 | 71,172.00 |
| Leave Travel | 7,249.00 | 86,988.00 |
| Gross Salary | 35,000.00 | 420,000.00 |

Your salary details are strictly private and confidential and details in this letter must not be disclosed and discussed to others in any manner.

Please acknowledge your acceptance of the revised terms by signing a duplicate copy of this letter.

We look forward to your continued support and effort to towards the growth of the organization in future.

Yours faithfully,
For Rite Tech Solutions



Jabeer Aarya
Manager-Human Resources,



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