



# SAP BO Analysis

## Edition for OLAP



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## About the Tutorial

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Analysis Edition for OLAP, the business intelligence reporting tool, is a part of SAP BusinessObjects product suite. This is a handy tool for business users for analytical and ad hoc reporting. Using this tool, business users can create basic, medium, and complex reports from transactional data available in OLAP data sources such as SAP BW and HANA to meet the business requirements. This tutorial explains the key concepts of SAP BO Analysis Edition for OLAP.

## Audience

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This tutorial is designed for all those readers who want to learn the basics of SAP BO Analysis Edition for OLAP and implement it to analyze data with the help of this tool.

## Prerequisites

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You need to have the required skills to unearth relevant data and analyze it in order to create professional Business Intelligence reports. You should have a basic understanding about OLAP data sources such as SAP Business Warehouse, HANA Modeling views, etc.

## Disclaimer & Copyright

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# 1. SAP BO Analysis – Overview

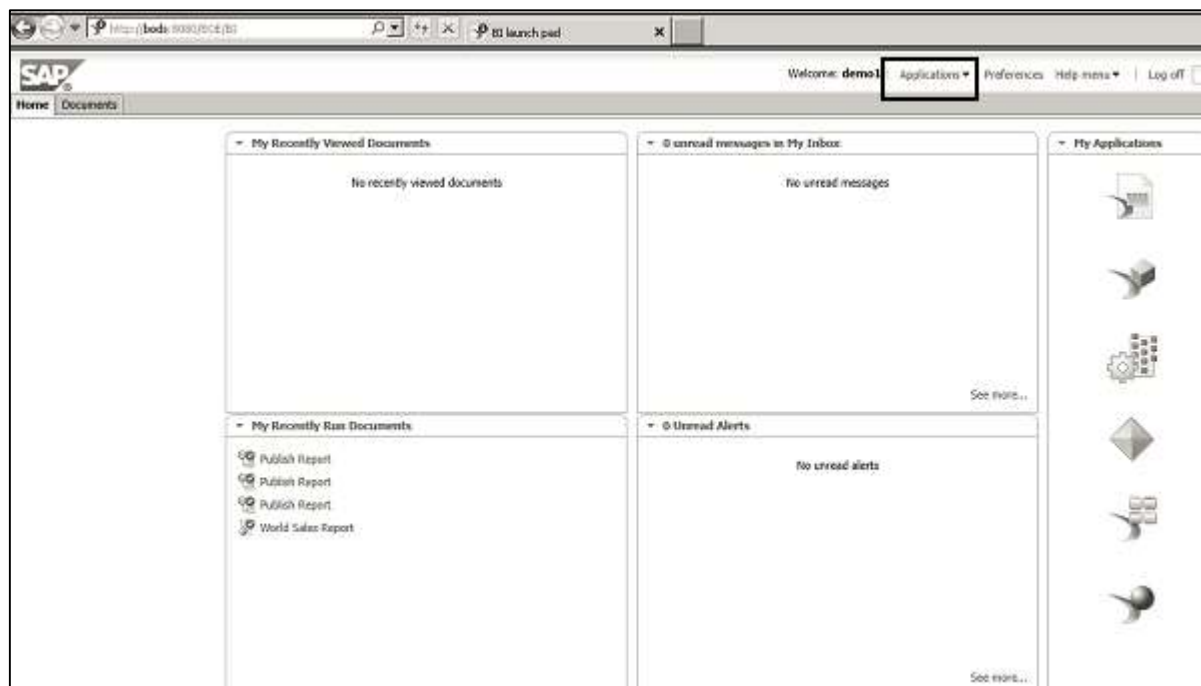
Analysis edition for OLAP is a BI reporting tool using which you can connect to OLAP data sources. It helps business managers in decision making, and to analyze business data. You create a new workspace, then add charts and crosstab objects and OLAP data sources to get the data into these objects.

In Analysis edition for OLAP, you can connect to multiple data providers simultaneously. For example, you can have a workspace where data comes from SAP BW cube and also from Microsoft Analysis Cube.

This tool can be accessed via BI Launchpad in a web browser using the following link -

<http://localhost:8080/BOE/BI>

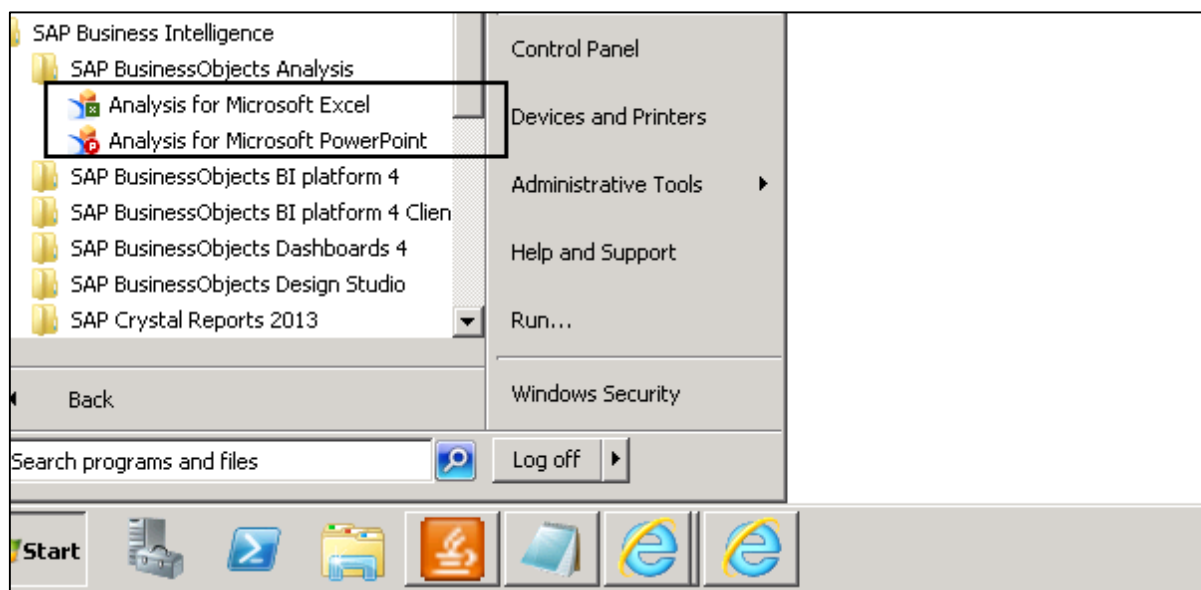
In the above link, localhost represents the Name of BI server. When you have BI server on the same system on which you are trying to access BI Launchpad, you can use the local host in the URL, otherwise you have to mention the name of BI server to open BI Launchpad.



To open the application, navigate to Applications dropdown at the top of the screen. You can see Analysis Edition for OLAP tool in the dropdown list.



You should have tool installed on SAP BusinessObjects server and a connection from the local system to BI platform. You can also access SAP BO Analysis for Microsoft Office, which integrates Analysis with Microsoft Excel and PowerPoint.



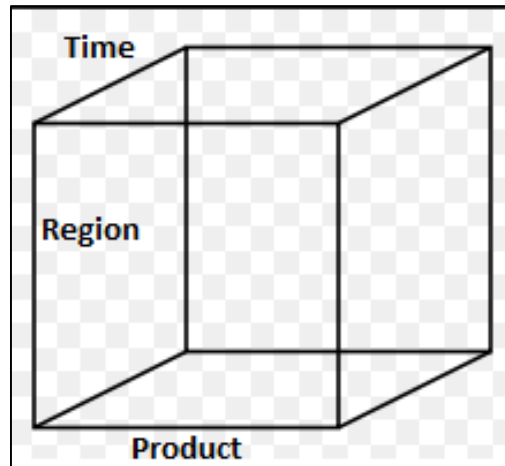
All the connections and Analysis workspaces are managed in Central Management Console (CMC). You can distribute Analysis workspace to large number of users over the web.

## What is an OLAP Data Source?

A relational data source contains data in one format and to meet the business requirements, you need to create a multidimensional product. OLAP data represents the hierarchical aggregations of the individual transactions. Aggregated data can be analyzed much faster than relational data.

OLAP data source also allows hierarchy of data where you can drill to different data levels. OLAP data model is also called a **data cube**.





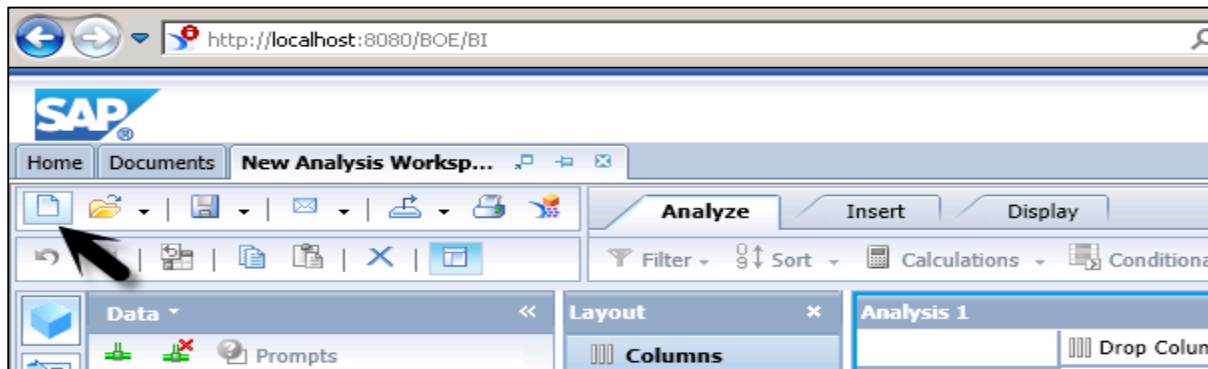
Using a data cube, you can analyze the data in different ways to meet different business requirements. In the above cube, you can analyze -

- How are products selling at different times of year? (Product by Time)
- How are products selling in each region? (Product by Region)
- How are products selling in each region at different times? (Product by Region and Time)



## 2. SAP BO Analysis – User Interface

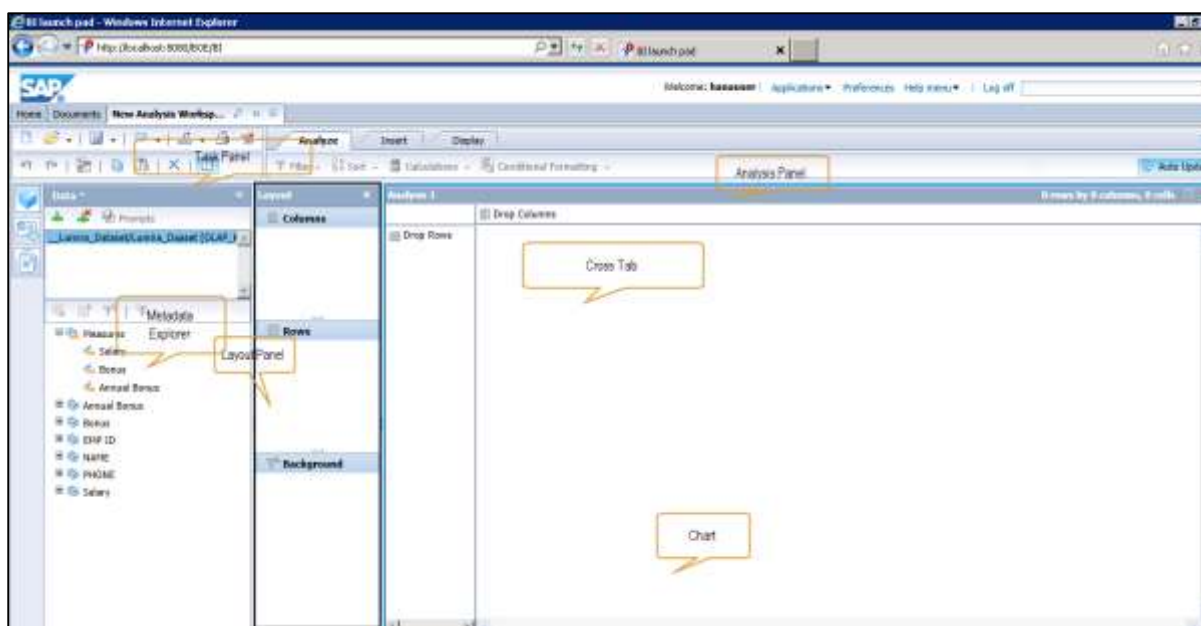
When a new workspace is opened, you can see different icons and panels in the user interface. Analysis Edition for OALP tool can be opened via BI Launchpad.

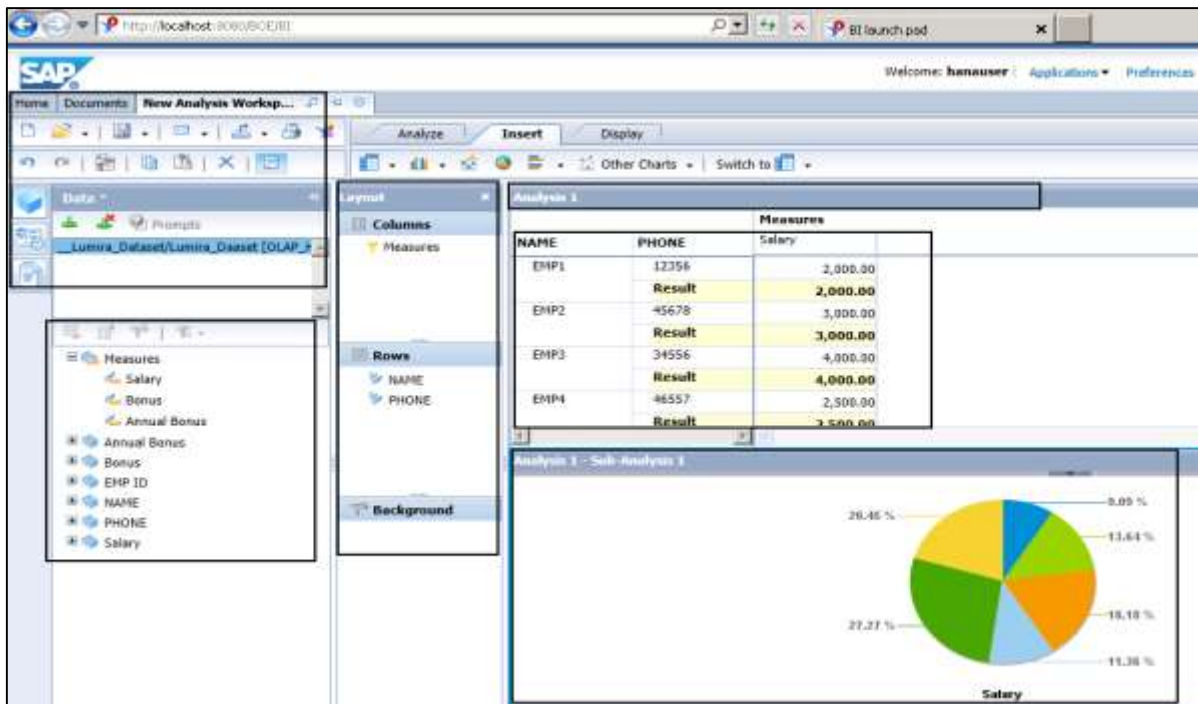


When a new workspace is created, you have to select the data source. It shows you a list of all OLAP connections to different database. Once you select the connection, you will be prompted to select an OLAP model.

Following panels are available under the user interface -

- Task Panel
- Layout Panel
- Metadata Explorer
- Analysis Window
- Crosstab
- Chart

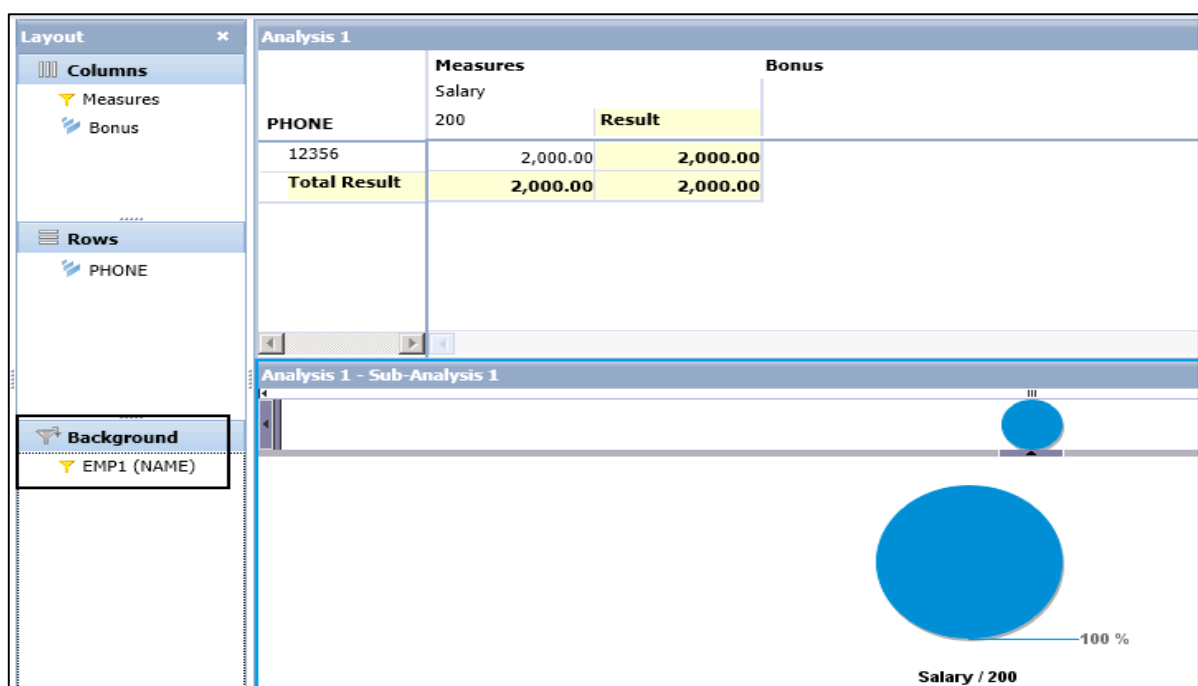




At the top, you have the task panel where you can perform different operations - Creating a new workspace, Open option, Save Option. You can even change an OLAP connection or remove a connection in the workspace.

On the left side you have a metadata explorer, where all the objects from OALP data source is displayed. You can see different measure and dimension values.

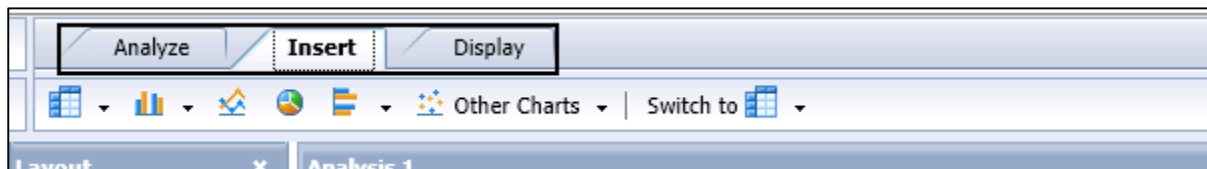
In the middle pane, you have the Layout option, which defines the layout of Crosstab. You have to drag different measures and dimensions to the corresponding columns and rows. You can use the Background option to filter the data in background based on Dimension values.



In the right pane, you have Analysis Panel, Crosstab, and Chart. Crosstab and Charts are based on the values selected in the Layout panel.

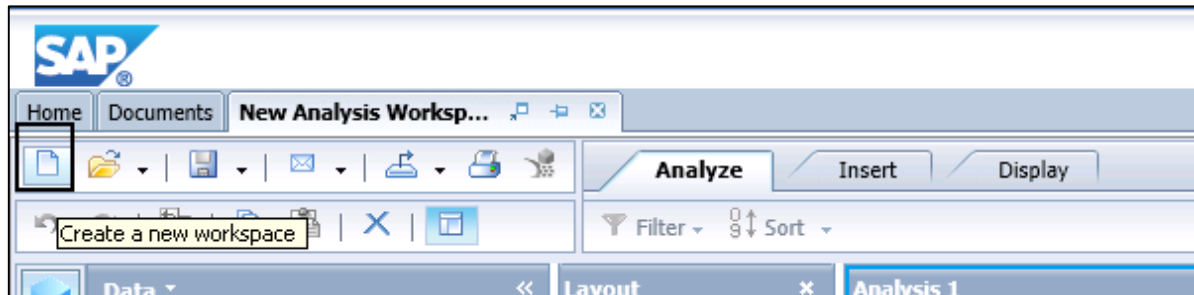
In the Analysis panel, you have 3 tabs -

- Analyze — Under the Analyze tab, you have an option to apply Filter and Sort.
- Insert — Under the Insert tab, you can add Crosstabs and insert different type of charts.
- Display — Under the Display tab, you can manipulate data under crosstab. You can swap axis, create sub-analysis, define nulls and zeros, etc.

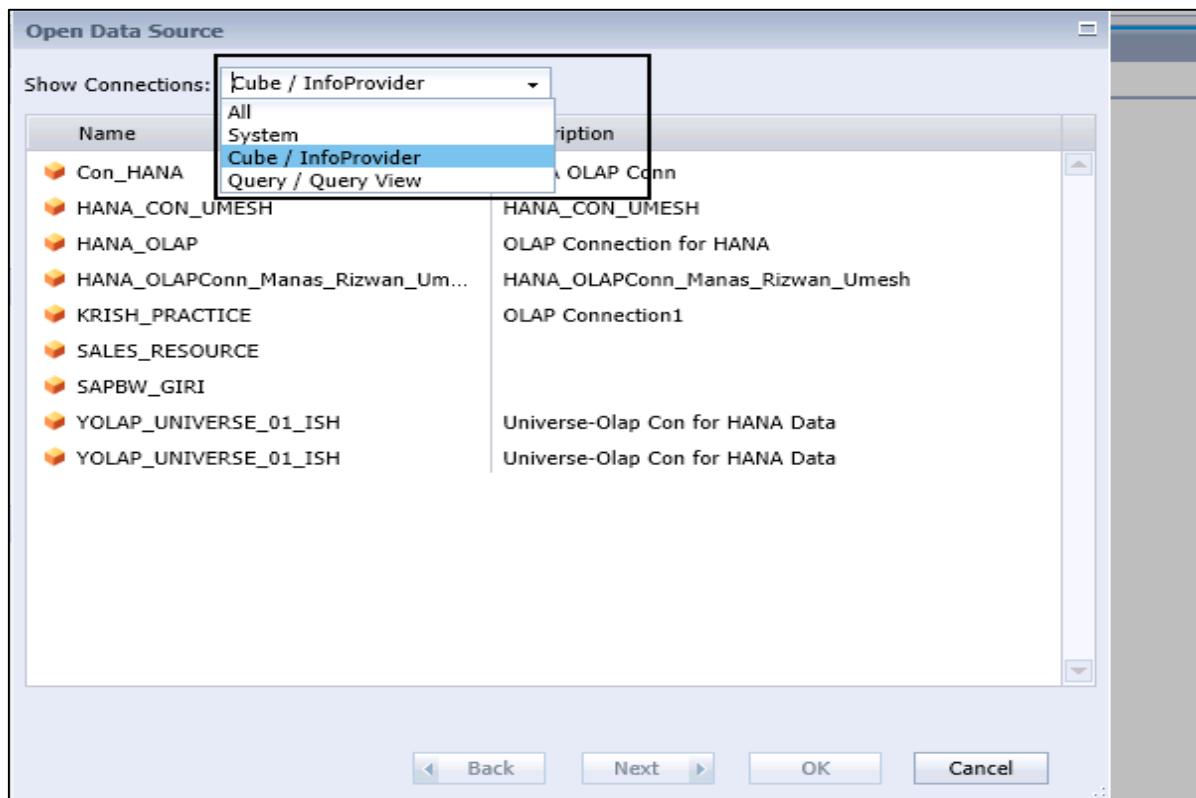


### 3. SAP BO Analysis – Create a Workspace

To create a new workspace, you have to click the New button - Create a new workspace.



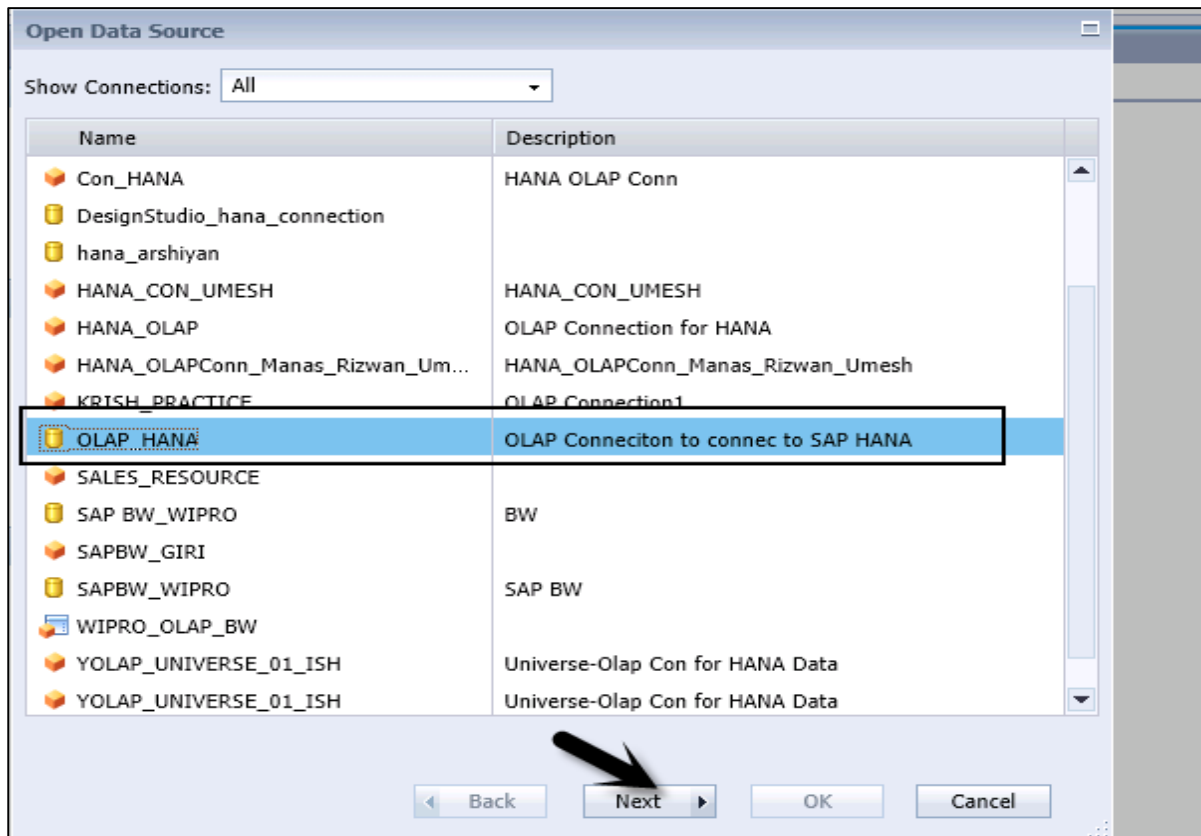
When you click the New button, you will be prompted to select a data source. You can select from the dropdown list to view all the connections or the connections pointing to Cube/InfoProvider or to Query/Query View to connect to BW OLAP source.



When you select "All" from the dropdown list, you can see -

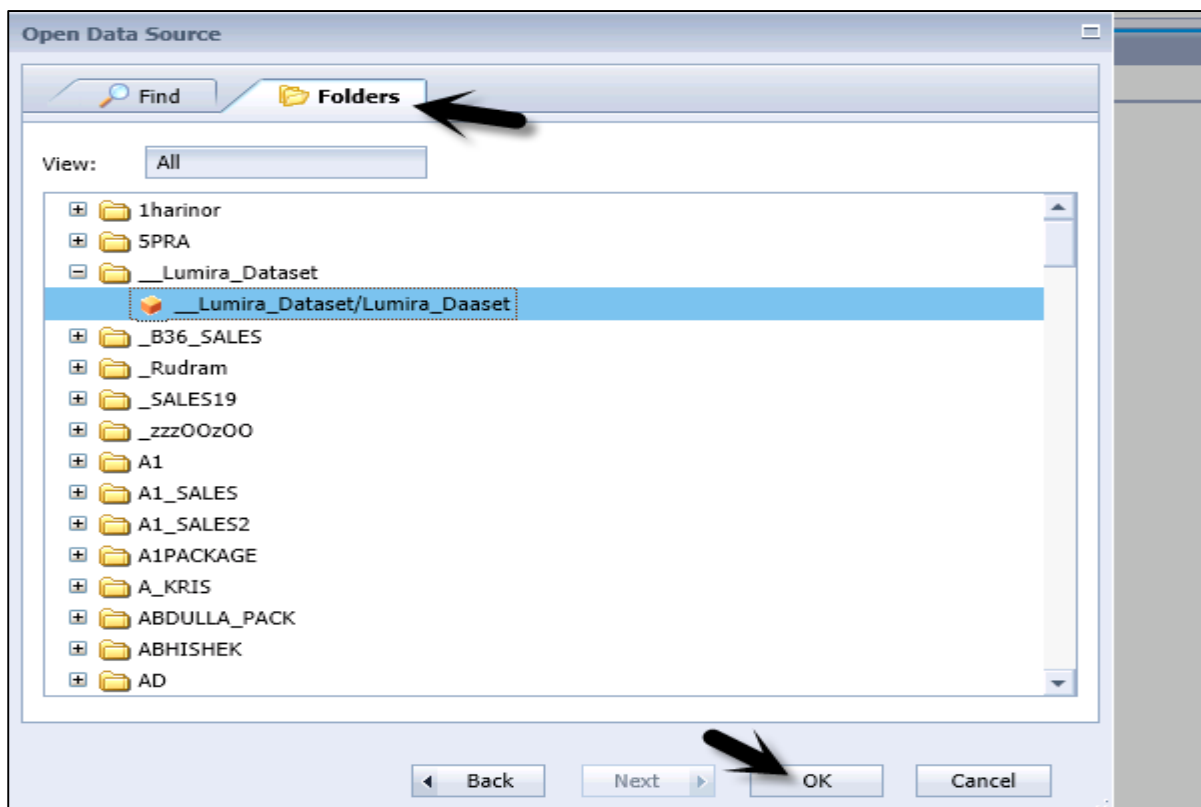
- OLAP Connections
- Cube/InfoProvider
- Query/QueryView

Click the Next button and you will see a list of all the Modeling Views/InfoCubes in the source system that are pointed using this OLAP connection.



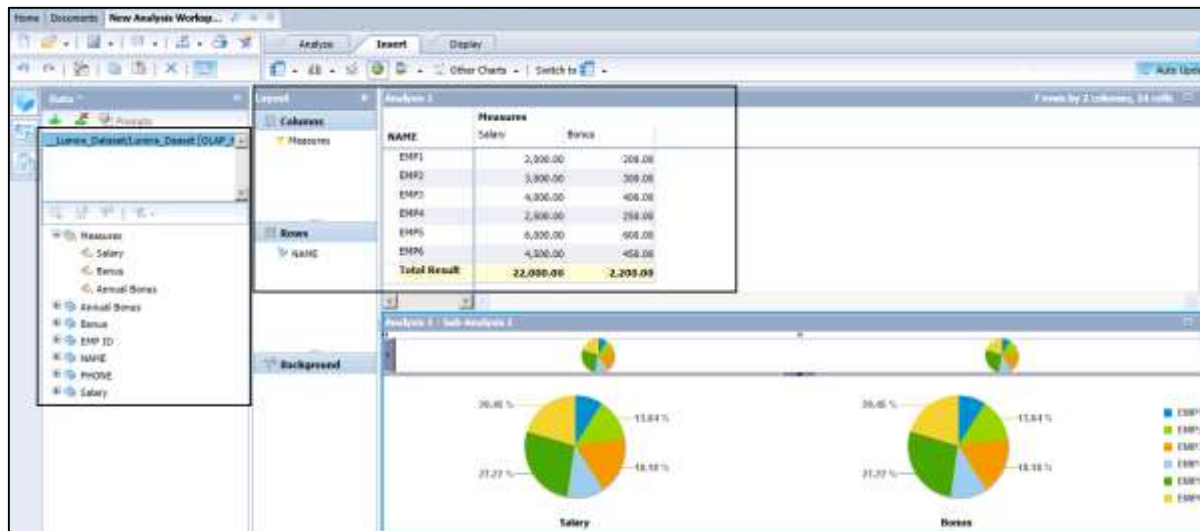
Navigate to Folders tab at the top. You can also perform a search with the name of InfoCube/Modeling View in the source system.

Select InfoCube from the source system and click the OK button.



When you click the OK button, all the measures and dimension values will be added to metadata explorer under the new workspace. You can see the name of InfoCube/Modeling View under Data tab in the Task panel.

You can drag different measures and dimension values to the Layout panel to create a Crosstab and Chart in the Analysis pane.



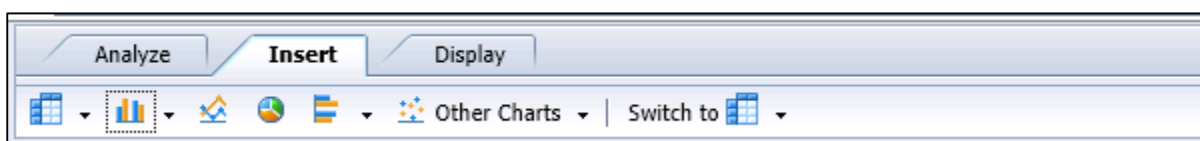
## Adding Chart to WS

To add a chart to workspace, you have to navigate to the Insert tab at the top. You have different chart options under Insert. When you have multiple analysis on the sheet, each chart points to a specific analysis in the workspace.

### Adding Chart

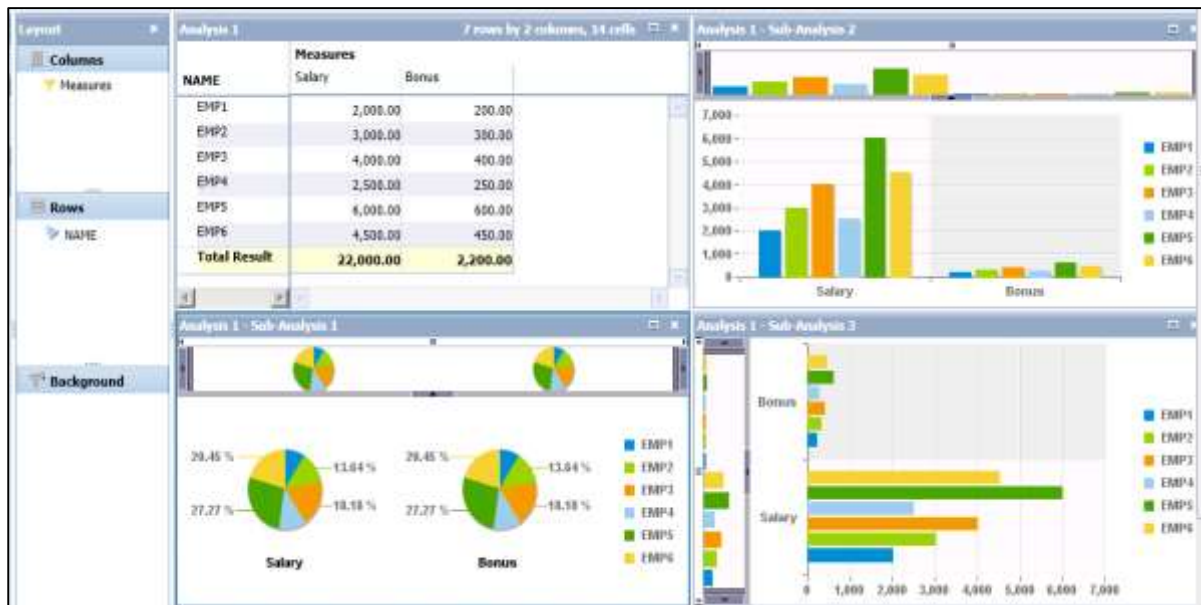
In the analysis window, you have to select the component that you want the chart to be linked to -> Navigate to Insert tab and select the Chart from the available charts.

This will add the chart as a sub-analysis, linked to the component that you selected. The added chart is placed below or to the right of the existing components on the sheet.



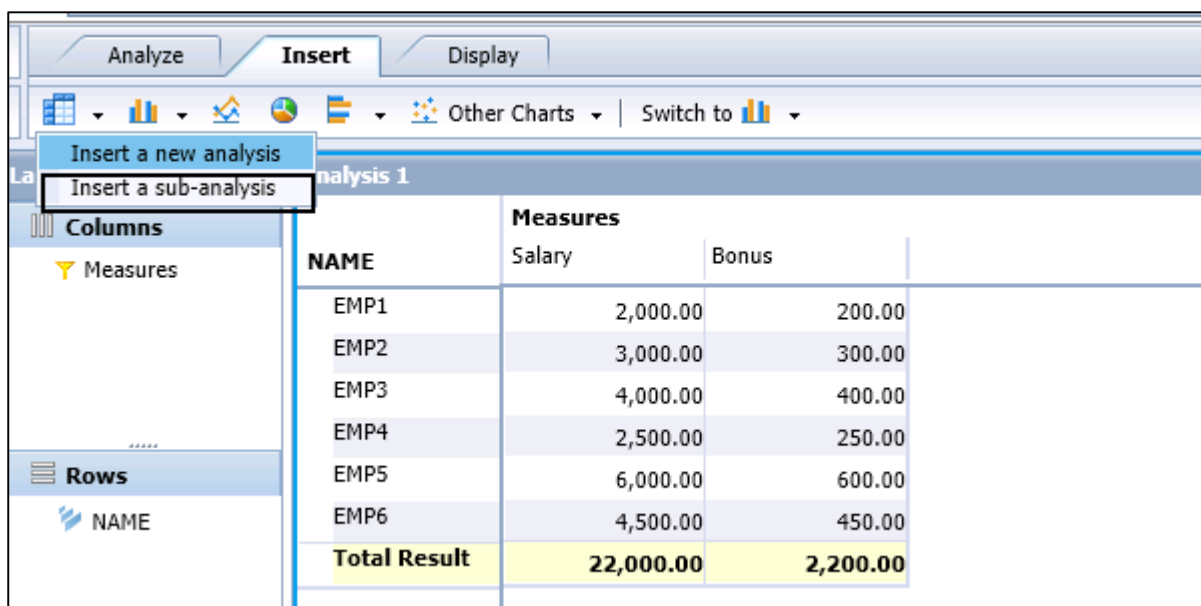
Following chart types are available under the Insert tab in the tool -

- Column Chart Family
- Multiline Chart
- Multi Pie Chart
- Bar Chart
- Other Chart



## Adding Crosstab to WS

In Analysis Edition for OLAP, you can add a crosstab as Analysis or Sub-analysis. To add a crosstab as sub-analysis, navigate to the "Insert" tab at the top of the screen.



This adds a crosstab as a sub-analysis, linked to the component that you selected. The crosstab is added to the right or below an existing component.

When you add it as sub-analysis, it is based on the existing object in the workspace. When you add it as a new analysis, it adds a blank crosstab below or right of an existing object.



The screenshot shows the SAP BO Analysis interface. The top menu bar includes 'Analyze', 'Insert', and 'Display'. The 'Analyze' menu is open, showing options like 'Columns', 'Rows', and 'Background'. The main area displays two analyses. Analysis 1 is a crosstab with columns for NAME, EMP ID, Salary, and Bonus. Analysis 2 is a crosstab with columns for Drop Columns and Drop Rows. The interface also shows a 'Layout' panel on the left and a 'Background' panel at the bottom.

Analysis 1		Measures	
NAME	EMP ID	Salary	Bonus
EMP1	1234	2,000.00	200.00
	<b>Result</b>	<b>2,000.00</b>	<b>200.00</b>
EMP2	1235	3,000.00	300.00
	<b>Result</b>	<b>3,000.00</b>	<b>300.00</b>
EMP3	1236	4,000.00	400.00
	<b>Result</b>	<b>4,000.00</b>	<b>400.00</b>
EMP4	1237	2,500.00	250.00
	<b>Result</b>	<b>2,500.00</b>	<b>250.00</b>

Analysis 2	
Drop Columns	Drop Rows

Sheet 1 | Sheet 2 | Sheet 3

## How to Copy an Existing Crosstab or Chart?

It is also possible to copy an existing crosstab or chart. To copy an object, you have to select the object by clicking the Analysis panel. Later, click the Copy button at the top.

The screenshot shows the SAP BO Analysis interface with the 'Copy' button highlighted in the top menu bar. The main area displays Analysis 1, which is a crosstab with columns for NAME, EMP ID, Salary, and Bonus. The interface also shows a 'Layout' panel on the left and a 'Background' panel at the bottom.

Analysis 1		Measures	
NAME	EMP ID	Salary	Bonus
EMP1	1234	2,000.00	200.00
	<b>Result</b>	<b>2,000.00</b>	<b>200.00</b>
EMP2	1235	3,000.00	300.00
	<b>Result</b>	<b>3,000.00</b>	<b>300.00</b>
EMP3	1236	4,000.00	400.00
	<b>Result</b>	<b>4,000.00</b>	<b>400.00</b>
EMP4	1237	2,500.00	250.00
	<b>Result</b>	<b>2,500.00</b>	<b>250.00</b>
EMP5	1101	6,000.00	600.00
	<b>Result</b>	<b>6,000.00</b>	<b>600.00</b>
EMP6	1501	4,500.00	450.00
	<b>Result</b>	<b>4,500.00</b>	<b>450.00</b>
<b>Total Result</b>	<b>Result</b>	<b>22,000.00</b>	<b>2,200.00</b>

When the object is copied, you can paste this to a new sheet. To paste the object, you can use the paste button at the top of the screen. You can also copy the object on the right or below an existing object.

The screenshot shows the SAP BO Analysis workspace. On the left, the 'Data' pane displays a tree view of measures including Salary, Bonus, Annual Bonus, EMP ID, NAME, PHONE, and Salary. The 'Columns' pane shows 'Measures' and 'Rows' (NAME, EMP ID). The 'Background' pane is empty. The main area displays 'Copy (2) of Analysis 1' with a crosstab table. A tooltip 'Paste the copied crosstab or chart' is visible over the top toolbar. The table has columns for NAME, EMP ID, and Measures (Salary, Bonus).

NAME	EMP ID	Measures	Salary	Bonus
EMP1	1234		2,000.00	200.00
	<b>Result</b>		<b>2,000.00</b>	<b>200.00</b>
EMP2	1235		3,000.00	300.00
	<b>Result</b>		<b>3,000.00</b>	<b>300.00</b>
EMP3	1236		4,000.00	400.00
	<b>Result</b>		<b>4,000.00</b>	<b>400.00</b>
EMP4	1237		2,500.00	250.00
	<b>Result</b>		<b>2,500.00</b>	<b>250.00</b>
EMP5	1101		6,000.00	600.00
	<b>Result</b>		<b>6,000.00</b>	<b>600.00</b>
EMP6	1501		4,500.00	450.00
	<b>Result</b>		<b>4,500.00</b>	<b>450.00</b>
<b>Total Result</b>	<b>Result</b>		<b>22,000.00</b>	<b>2,200.00</b>

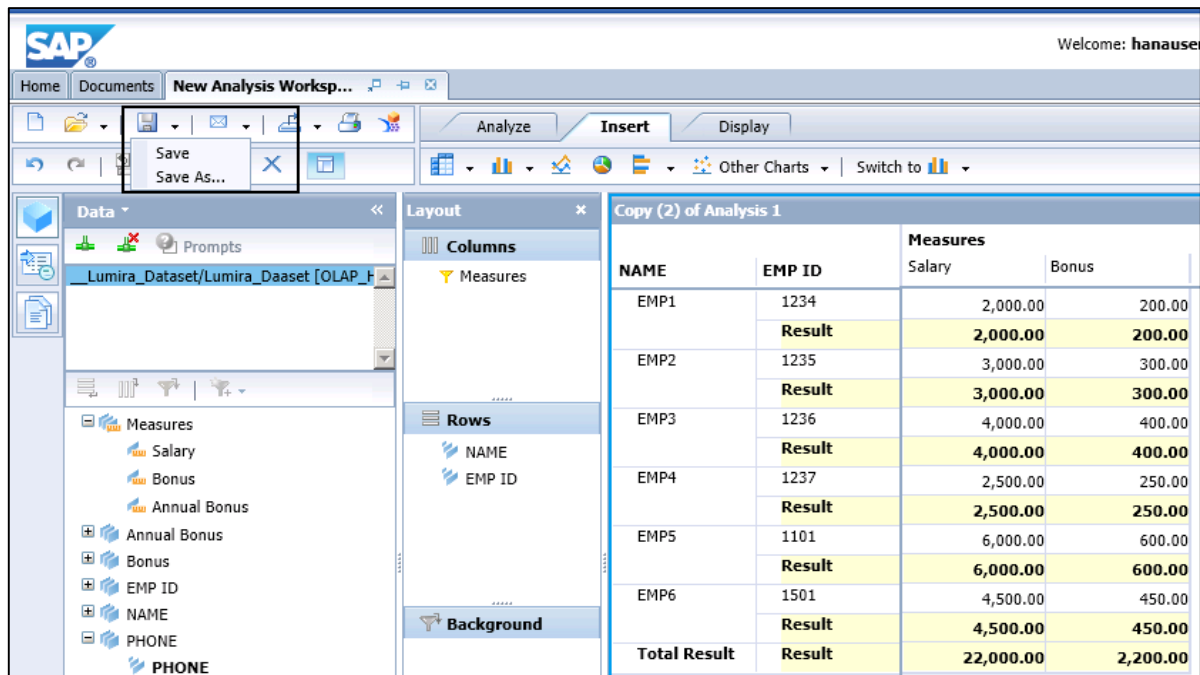
If you want to delete the component, you can click the cross button on the top right corner of the object.

The screenshot shows the same SAP BO Analysis workspace as the previous one, but with a 'Delete Analysis' button visible in the top right corner of the main area. The crosstab table is identical to the one in the previous screenshot.

NAME	EMP ID	Measures	Salary	Bonus
EMP1	1234		2,000.00	200.00
	<b>Result</b>		<b>2,000.00</b>	<b>200.00</b>
EMP2	1235		3,000.00	300.00
	<b>Result</b>		<b>3,000.00</b>	<b>300.00</b>
EMP3	1236		4,000.00	400.00
	<b>Result</b>		<b>4,000.00</b>	<b>400.00</b>
EMP4	1237		2,500.00	250.00
	<b>Result</b>		<b>2,500.00</b>	<b>250.00</b>
EMP5	1101		6,000.00	600.00
	<b>Result</b>		<b>6,000.00</b>	<b>600.00</b>
EMP6	1501		4,500.00	450.00
	<b>Result</b>		<b>4,500.00</b>	<b>450.00</b>
<b>Total Result</b>	<b>Result</b>		<b>22,000.00</b>	<b>2,200.00</b>

## Saving a Workspace

You can also save the workspace to BI platform repository. You can choose to save your changes to the existing workspace, or to save the modified workspace as a new workspace in the repository.



Save  
Save As...

Home Documents New Analysis Worksp...

Analyze Insert Display

Other Charts Switch to

Data Lumira\_Dataset/Lumira\_Daaset [OLAP]

Measures

- Salary
- Bonus
- Annual Bonus
- Annual Bonus
- Bonus
- EMP ID
- NAME
- PHONE
- PHONE

Layout

Columns

Measures

Rows

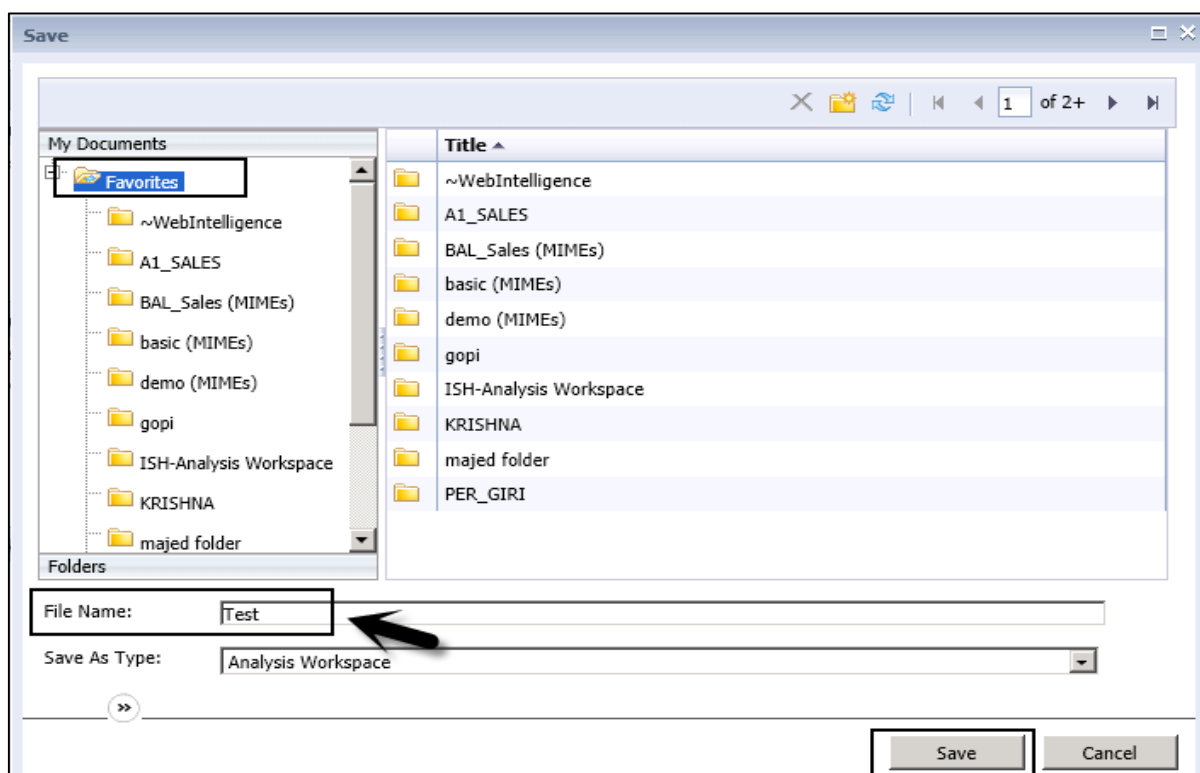
- NAME
- EMP ID

Background

Copy (2) of Analysis 1

NAME	EMP ID	Measures	
		Salary	Bonus
EMP1	1234	2,000.00	200.00
	<b>Result</b>	<b>2,000.00</b>	<b>200.00</b>
EMP2	1235	3,000.00	300.00
	<b>Result</b>	<b>3,000.00</b>	<b>300.00</b>
EMP3	1236	4,000.00	400.00
	<b>Result</b>	<b>4,000.00</b>	<b>400.00</b>
EMP4	1237	2,500.00	250.00
	<b>Result</b>	<b>2,500.00</b>	<b>250.00</b>
EMP5	1101	6,000.00	600.00
	<b>Result</b>	<b>6,000.00</b>	<b>600.00</b>
EMP6	1501	4,500.00	450.00
	<b>Result</b>	<b>4,500.00</b>	<b>450.00</b>
<b>Total Result</b>	<b>Result</b>	<b>22,000.00</b>	<b>2,200.00</b>

In the next window, you have to select the folder where you want to save the Workspace. Enter the name of the Workspace and click the Save button.



**Note:** In Analysis Edition for OLAP, if a workspace is idle for several minutes, a copy of the workspace is automatically saved to your Favorites folder before the session is terminated.

When the session is returned before it is terminated, the auto-save cycle is reset, and the workspace is auto-saved again the next time your workspace becomes idle for several minutes.

## 4. SAP BO Analysis – Analyses

In Analysis Edition for OLAP, you can connect to a data source and further analyze the data using features in the tool. You can add a crosstab and charts as well as drag the objects from the data source to analyze the data.

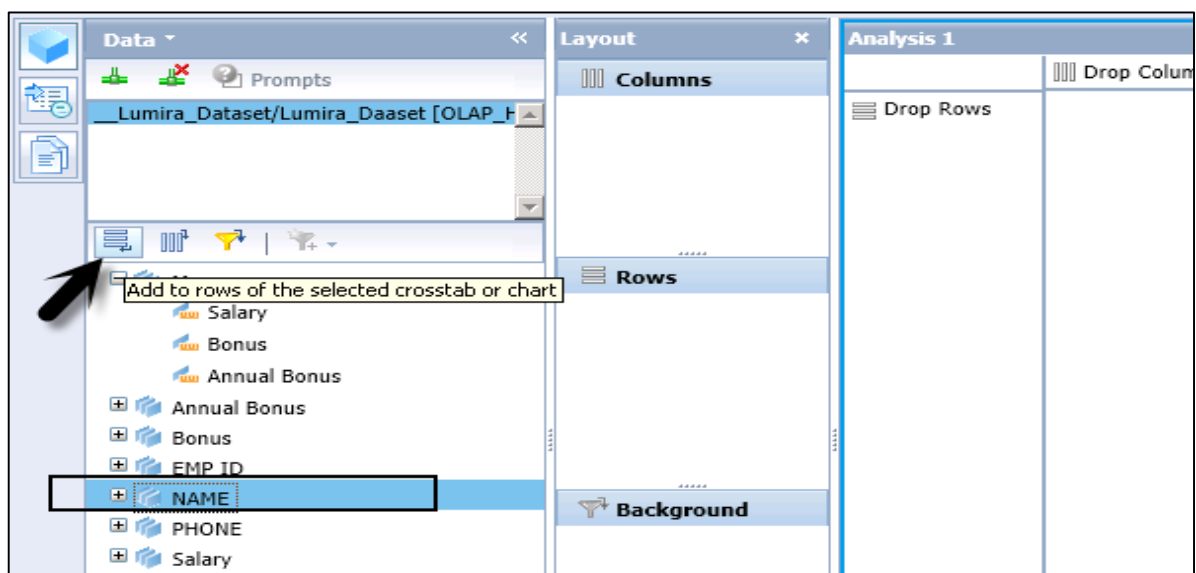
Each analysis workspace contains multiple sheets; it is independent from each other. Analysis stores the structure of data and chart, and the crosstab is used to display the data in the workspace. An Analysis can be displayed using different types of components - Charts or Crosstabs.

When an analysis contains a crosstab and chart they are considered as linked with each other. When the data in crosstab is updated, it also updates the data in the chart automatically.

### Defining a New Analysis

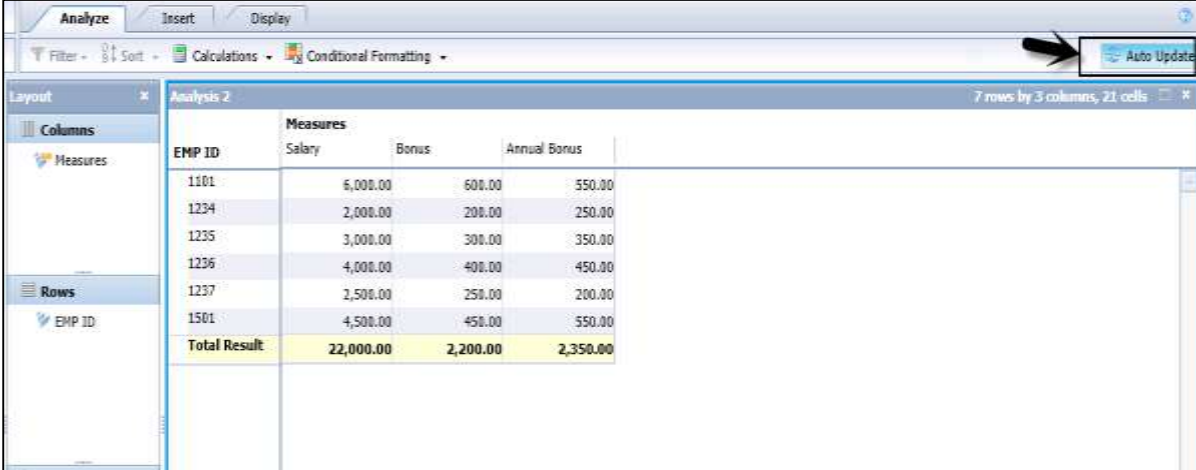
You can add a new analysis by adding a hierarchy or any level of hierarchy. To create a new analysis, drag the hierarchy from the data panel to the layout panel.

- If you want to add the selected hierarchy to the crosstab's rows, you can drag it to the "Rows" area.
- If you want to add the selected hierarchy to the crosstab's columns, drag it to the "Columns" area.
- If you want to add the hierarchy to the crosstab's background filter, drag it to the "Background" filter area.



On the top right corner of the analysis, you have an auto update option. When automatic update is on, it updates the crosstab and chart components with each hierarchy to the Layout panel, causing short delays.

You can also turn off automatic update by clicking the Auto Update button.



The screenshot shows the SAP Business Objects Analysis workspace. At the top, there are tabs for 'Analyze', 'Insert', and 'Display'. Below these are icons for 'Filter', 'Sort', 'Calculations', and 'Conditional Formatting'. On the right side of the top bar, there is an 'Auto Update' button with a circular arrow icon. The main area displays 'Analysis 2' with a status bar indicating '7 rows by 3 columns, 21 cells'. On the left, there is a 'Layout' panel with 'Columns' and 'Rows' sections. The 'Columns' section shows 'Measures' and the 'Rows' section shows 'EMP ID'. The central table displays data for employees with columns for EMP ID, Salary, Bonus, and Annual Bonus. A 'Total Result' row is at the bottom.

EMP ID	Salary	Bonus	Annual Bonus
1101	6,000.00	600.00	550.00
1234	2,000.00	200.00	250.00
1235	3,000.00	300.00	350.00
1236	4,000.00	400.00	450.00
1237	2,500.00	250.00	200.00
1501	4,500.00	450.00	550.00
<b>Total Result</b>	<b>22,000.00</b>	<b>2,200.00</b>	<b>2,350.00</b>

## Few Points to be Considered About Analysis

- You can't add members from the same hierarchy to two axes.
- When you are using SAP BW as the data source, you can't use hierarchies of the same dimension in the same analysis.

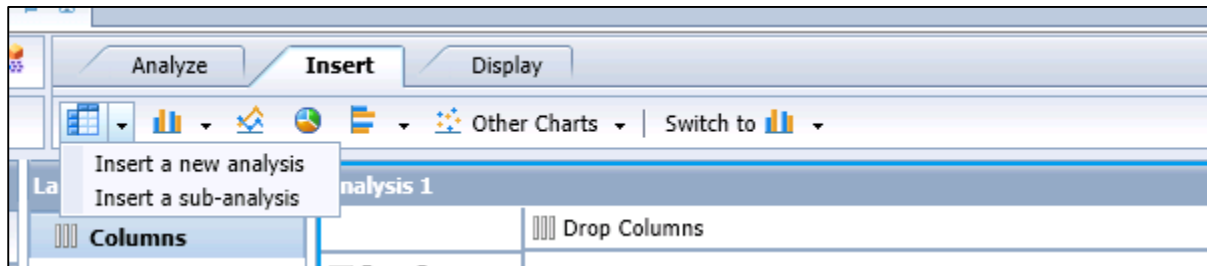
When a data source is selected in a new workspace, an analysis is automatically created. You can add an analysis to the workspace in the following ways -

- When you add a crosstab to the sheet, by default, adding a new crosstab creates a new analysis. The new analysis is connected to the data source that is currently selected on the Data panel.
- Add a new data source to the workspace, and then add a crosstab to the sheet. The new analysis is connected to the new data source.
- Add another crosstab or chart component to the sheet as a sub-analysis. The sub-analysis is linked to the original analysis, but you can unlink the new component from the original analysis, creating a separate analysis.

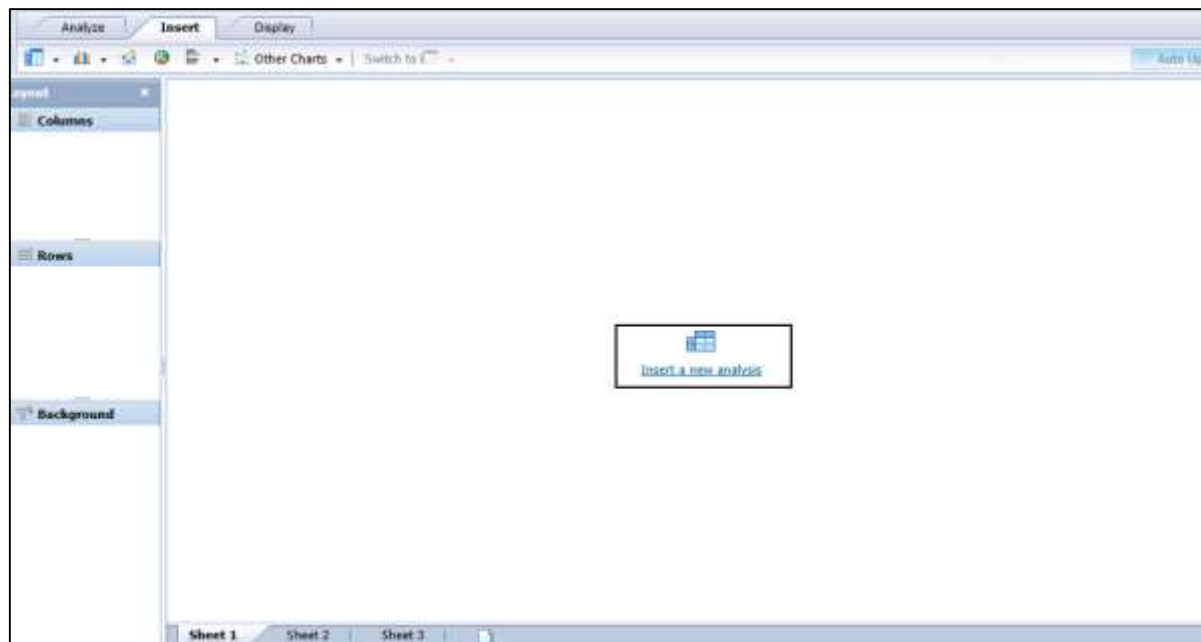
## Adding Analysis to a Worksheet

To add an analysis, click the Insert button in the tool bar and then click Insert Crosstab button to add an analysis to the current sheet. **When you add a new** analysis, it is connected to the currently selected data source and displayed in the outline panel.

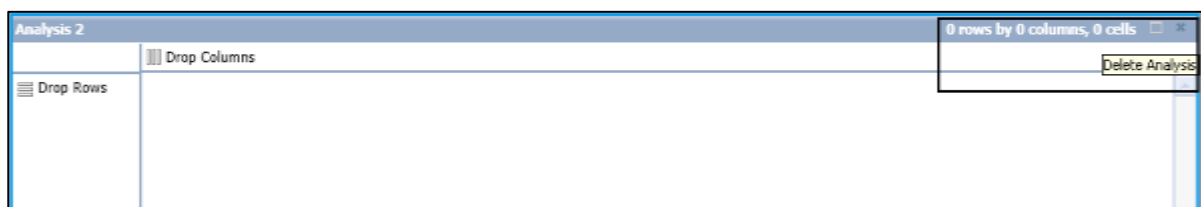
**Note:** It is also possible to add the crosstab as a sub-analysis, by clicking the arrow beside the Insert Crosstab button.



When there is no analysis in the workspace, you get an option to insert one in the outline panel. Once you click on insert a new analysis button, a new analysis is added.



To delete an Analysis, you have to click the delete button on the top right corner of the screen.



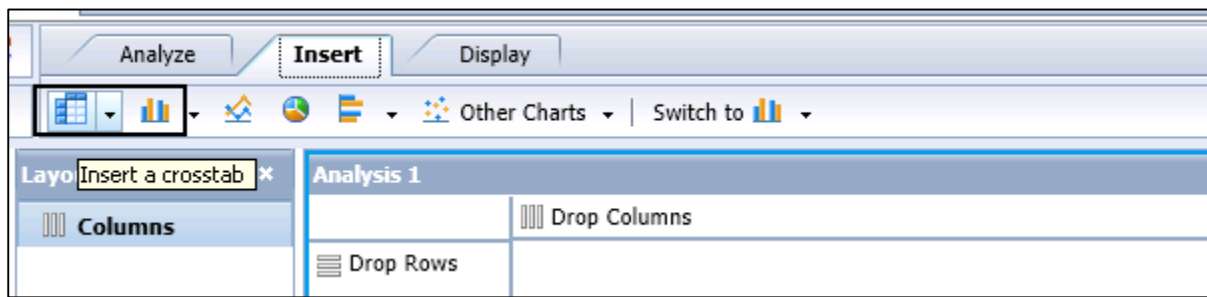
## 5. SAP BO Analysis – Crosstabs

In Analysis edition for OLAP, data is analyzed in the form of a crosstab. A Crosstab is a grid table similar to the spreadsheet. You have 3 axes for a Crosstab -

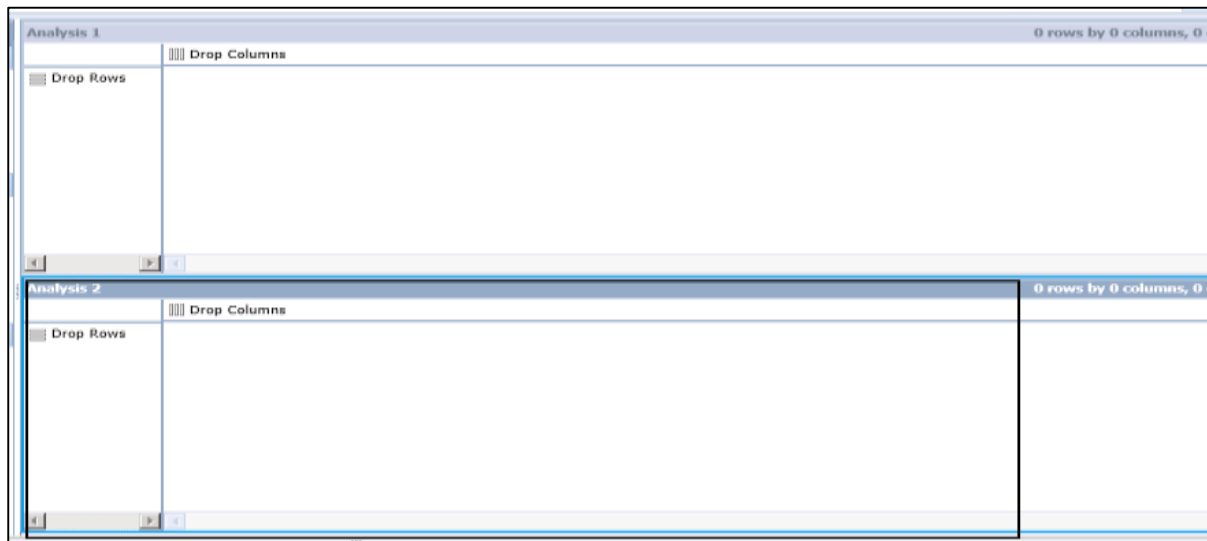
- **Row Axis:** This shows dimensions or hierarchical values in OLAP data source.
- **Column Axis:** This shows column data.
- **Background Filter:** This is used to apply filters on the background value.

### Adding a Crosstab

You can add a crosstab by dragging it from the available chart type or you can add a crosstab by clicking the crosstab button in the tool bar.



This adds the component to the right of an existing window or below the existing component. To show the data in the crosstab, you have to add a data source.



In a workspace, an empty crosstab is placed. To add the data, you add dimensions and hierarchies from the metadata explorer to the crosstab.



When you place one measure on the crosstab, the data is shown in the crosstab and you can then proceed to perform the analysis by adding different features available in the tool.

The screenshot shows the SAP Business Objects Analysis tool interface. The 'Layout' pane on the left shows 'Columns' with 'Measures' and 'Rows' with 'NAME'. The 'Analysis 2' pane on the right shows a table with employee names and salaries.

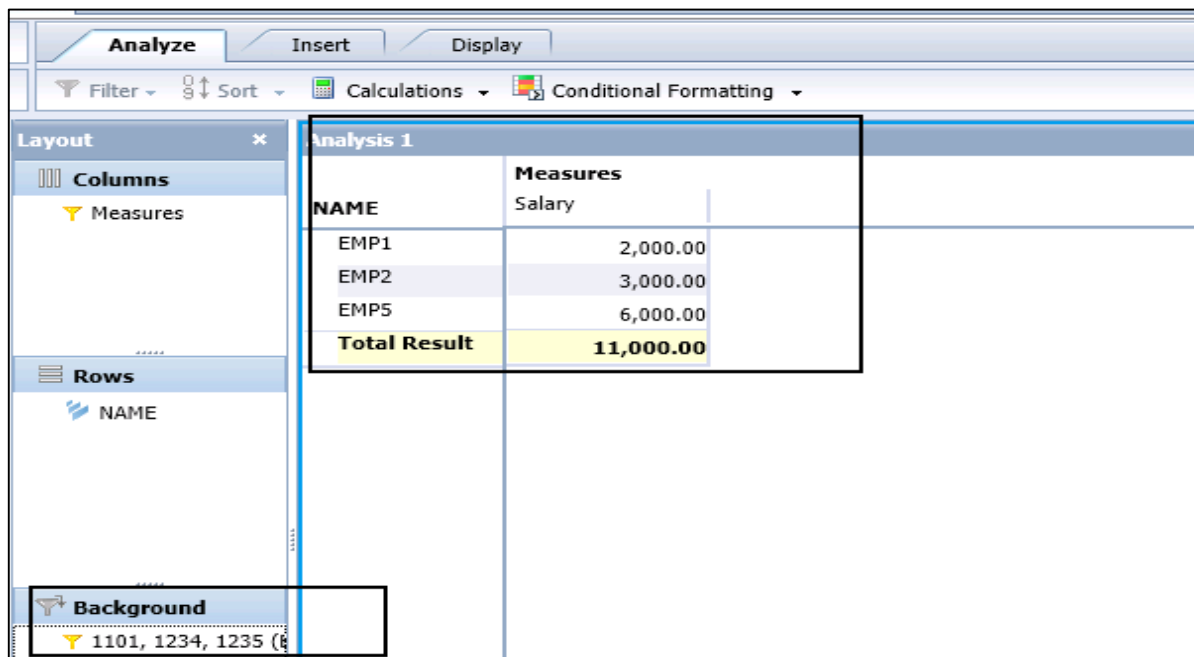
NAME	Measures
EMP1	2,000.00
EMP2	3,000.00
EMP3	4,000.00
EMP4	2,500.00
EMP5	6,000.00
EMP6	4,500.00
<b>Total Result</b>	<b>22,000.00</b>

When you drag any of the dimension or hierarchy to the Background Filter, you will be prompted to select the filter values.

You can enter the Individual selection or range selection, and selective values are reflected in Crosstab.

The screenshot shows the 'Filter EMP ID' dialog box. The 'Individual Selection' radio button is selected. The 'Find Members...' field is empty. The 'Display' dropdown is set to 'All'. The 'Show Selected' button is visible. The list of members includes 1101, 1234, 1235, 1236, 1237, and 1501.

When the filters are applied, the values in the crosstab changes as per the background filter condition. In this example, we have selected the background filter based on Employee #, and values are presented in the crosstab.



The screenshot displays the SAP Business Objects Analysis tool interface. The 'Layout' pane on the left shows the 'Columns' section with 'Measures' and the 'Rows' section with 'NAME'. The 'Background' section at the bottom left shows a filter applied to '1101, 1234, 1235 (6)'. The main area shows 'Analysis 1' with a crosstab table.

NAME	Measures
	Salary
EMP1	2,000.00
EMP2	3,000.00
EMP5	6,000.00
<b>Total Result</b>	<b>11,000.00</b>

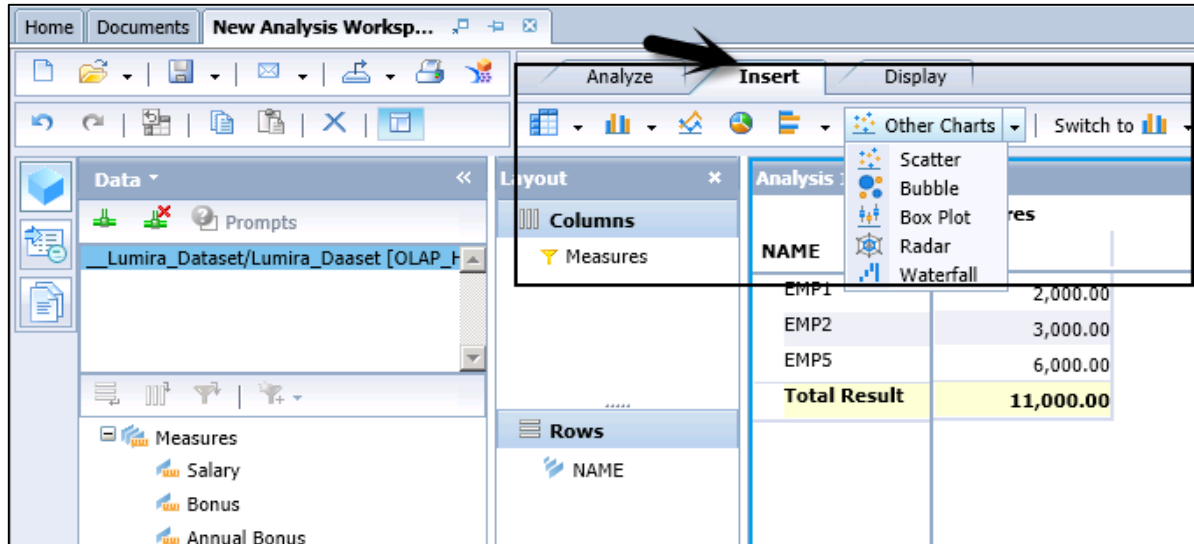
## 6. SAP BO Analysis – Charts

To show the trend in your data, you can add charts to make the analysis more interactive. Charts are used for graphical representation of data. You can emphasize on the business performance indicators of your data.

- Stacked Bar
- 3D Column Charts
- Multiline Charts
- Scatter Charts
- Bubble Charts
- Radar Charts
- Stacked Bar Charts

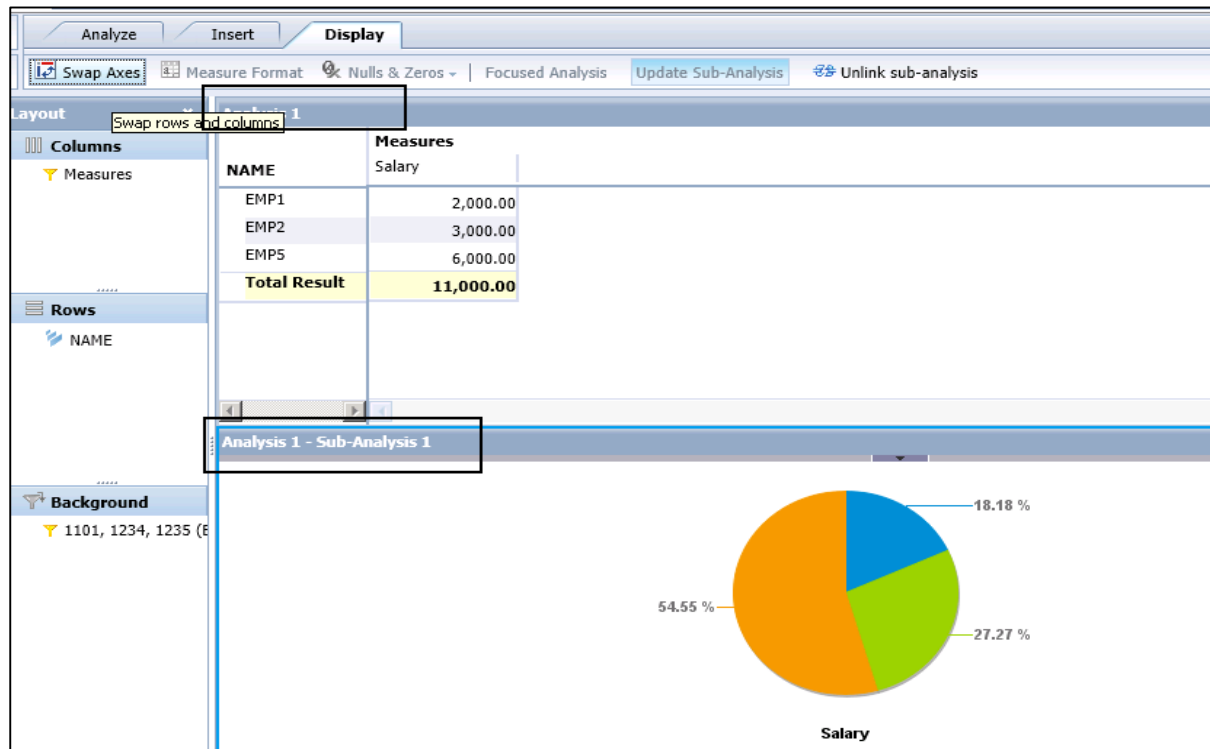
Crosstabs and charts are linked in the form of analysis and sub-analysis. First a crosstab is added in the form of a new analysis in the workspace and the chart is added as a sub-analysis to the main analysis. When the data is changed, both the analysis and sub-analysis gets changed with data.

To add a chart to your analysis, navigate to the Insert tab at the top of the screen and select the required chart type in the workspace.



## Adding Data to a Chart

When you select a chart, it is added to the right or below the existing component. It is also possible to add multiple charts in a single analysis that can focus on multiple areas.



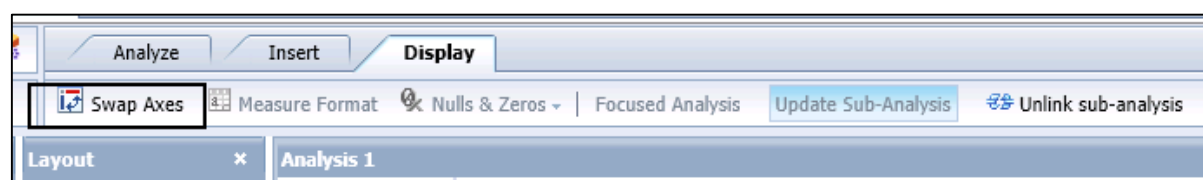
### Example

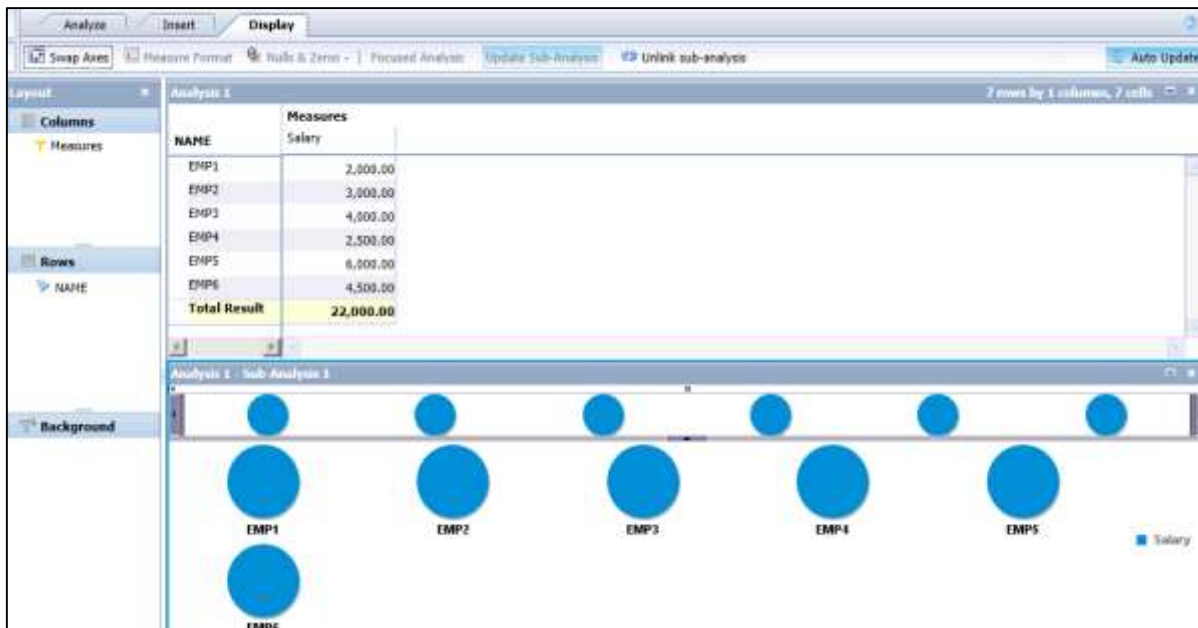
You use a crosstab for main analysis and chart for the sub-analysis to focus on certain points.

**Note:** It is also possible to unlink or disconnect a chart sub-analysis from its current analysis, converting it to a new, separate analysis.

It is also possible to change the chart type and customize the charts as per requirement. Chart appearance can be changed and you can also swap the chart axes to improve the chart presentation.

To swap the axes, you have to navigate to Display tab -> Swap Axes.

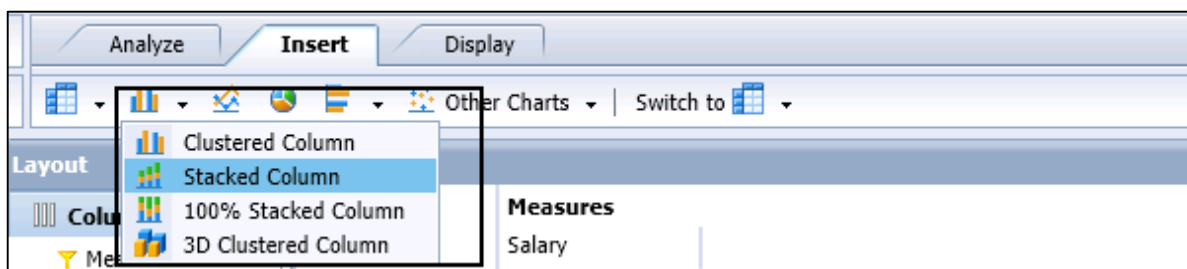




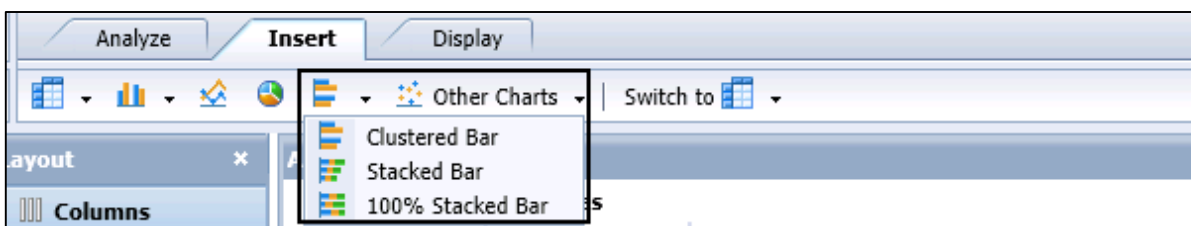
## Chart Family

You can see a family of charts under each chart category. To see all the charts available under the Chart category, click the dropdown arrow button.

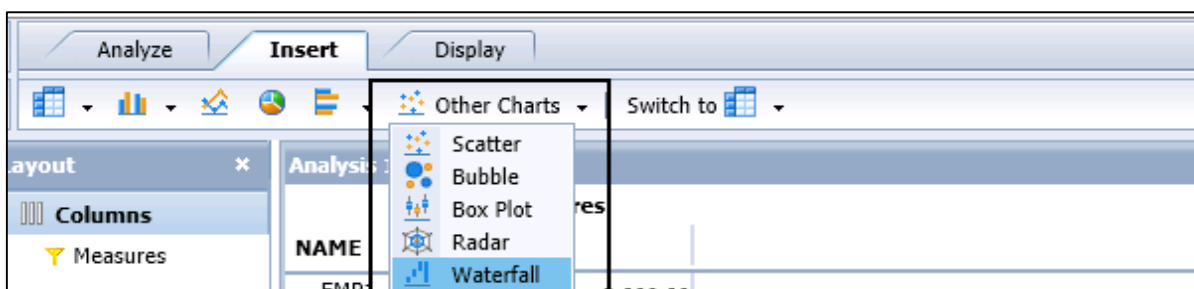
Under Column Charts, following chart types are available -



Under Bar charts, following chart types are available -

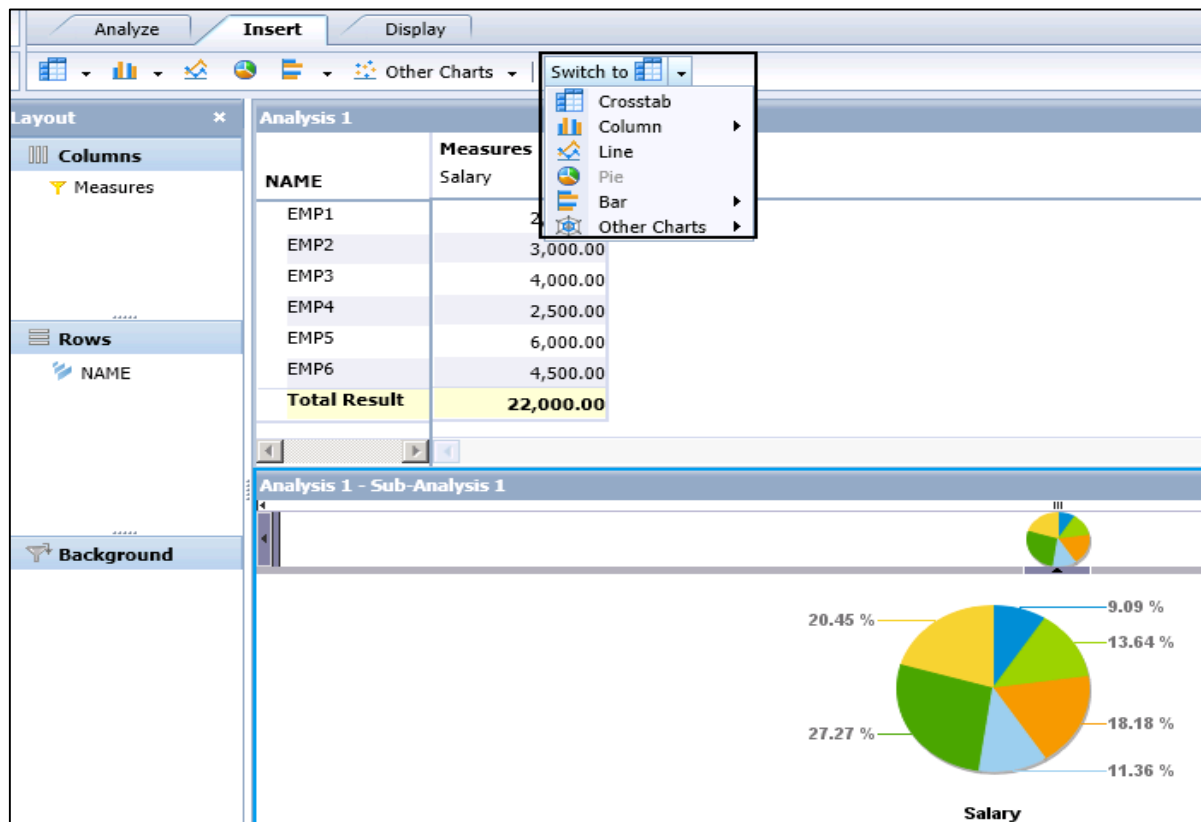


Under Other Charts, following chart types are available -



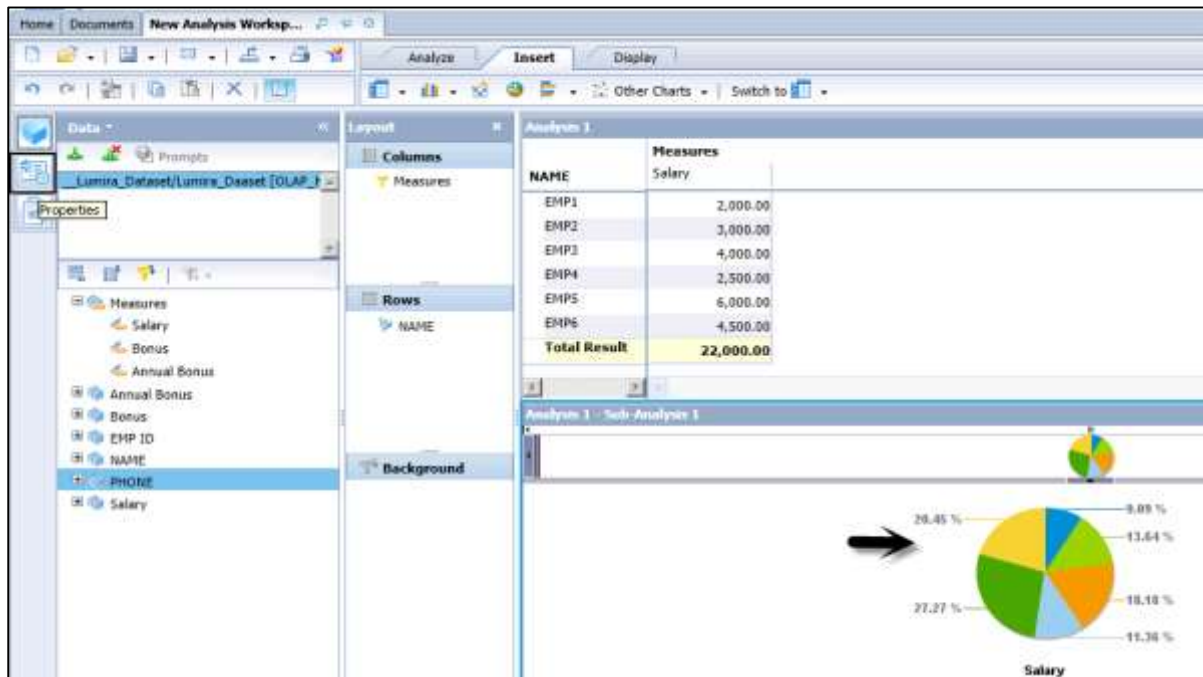
## How to Change the Chart Type?

You can also change the chart type in your analysis. If you have selected a pie chart and you want to change it to a Bar or a Column chart, navigate to Insert button -> Switch To.



## Chart Properties

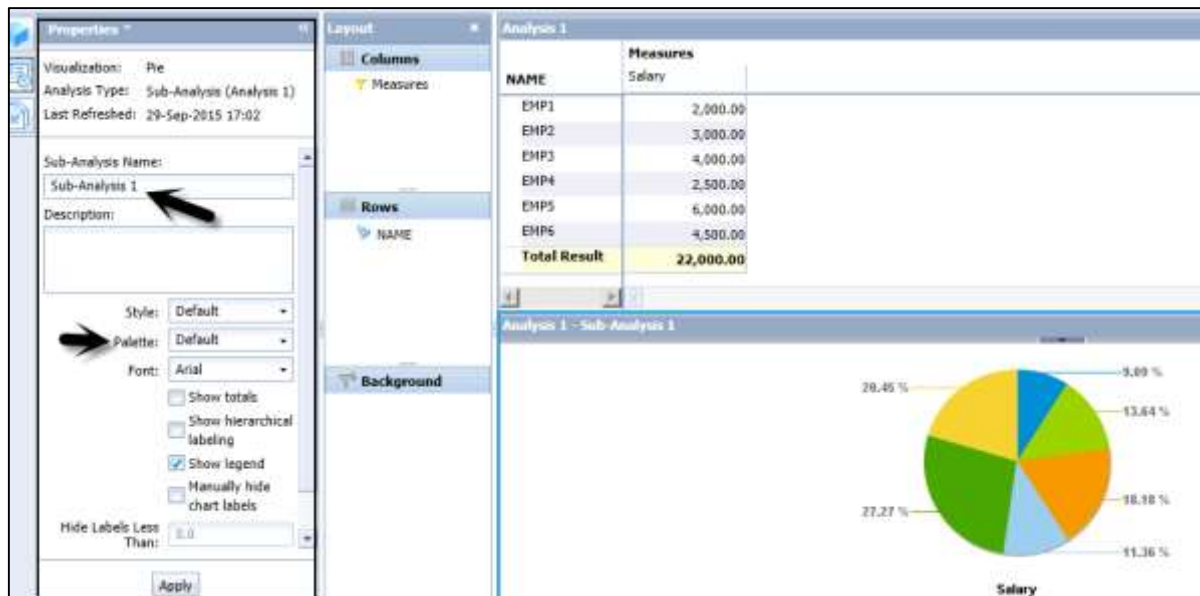
You can also define the display properties of the chart. To define the name and description of the chart, navigate to Chart Properties in the Task Panel.



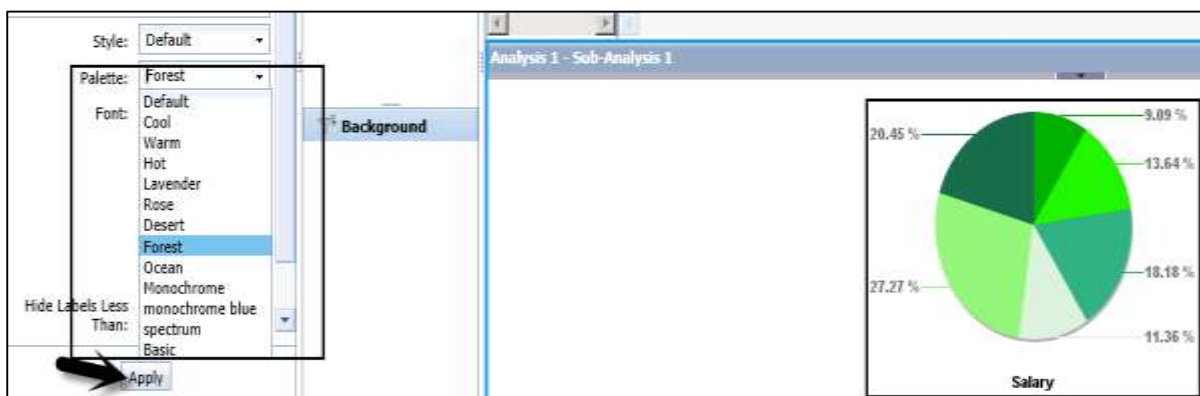
In the Chart Properties window, you have the following options:

- Chart Type
- Chart Name
- Last Refreshed At
- Description
- Style
- Palette
- Font





You can also change the palette color of the chart and the character fonts used in the chart. Select Palette and click Apply. The changes will be reflected in the chart area.



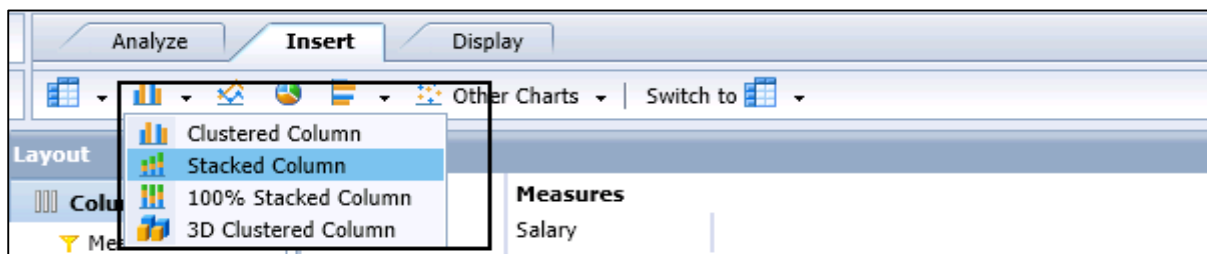
# 7. SAP BO Analysis – Chart Types & Styles

In Analysis Edition for OLAP, you have the following chart types -

## Column Charts

Following charts are available under Column charts -

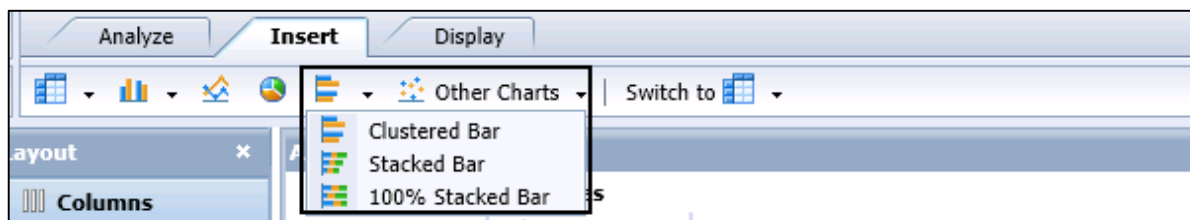
- Clustered Column
- Stacked Column
- 100% Stacked Column
- 3D Clustered Column



## Bar charts

Following charts are available under Bar charts -

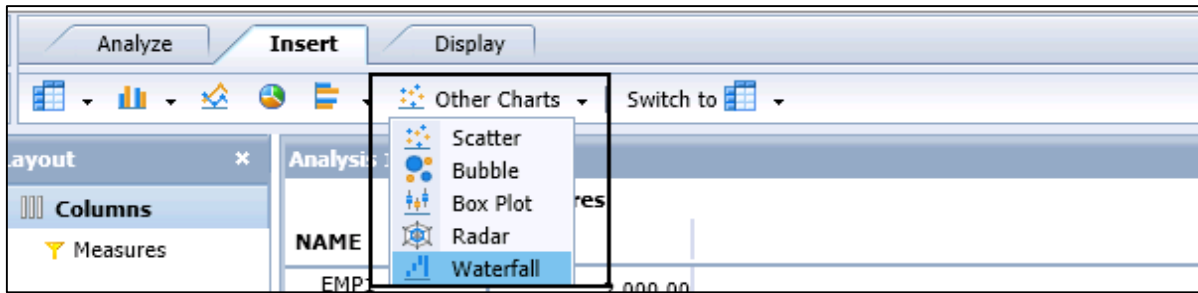
- Clustered Bar
- Stacked Bar
- 100% Stacked Bar



## Other Charts

Following charts are available under other charts -

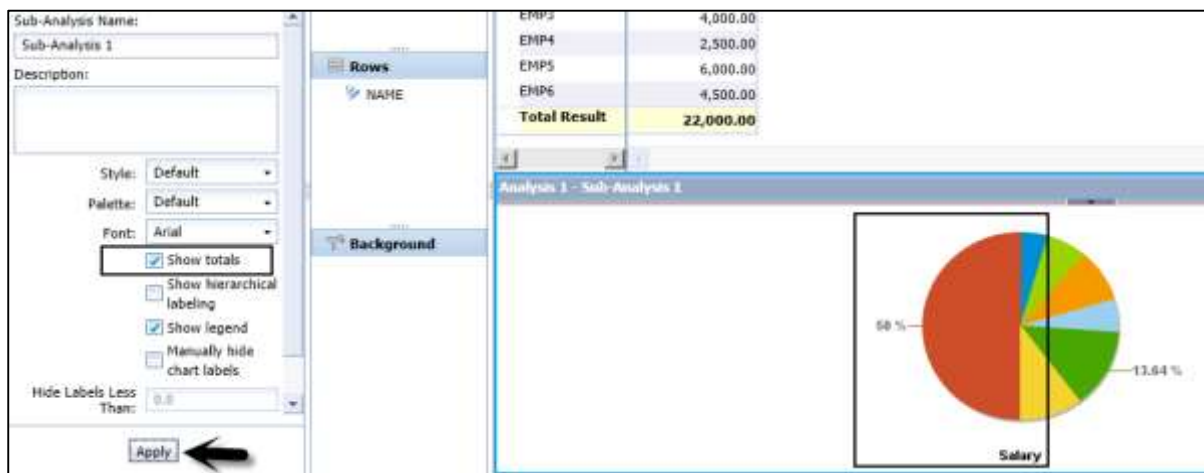
- Scatter
- Bubble
- Box Plot
- Radar
- Waterfall



Some other types of charts include Pie Charts and Line Charts.

## Displaying Totals

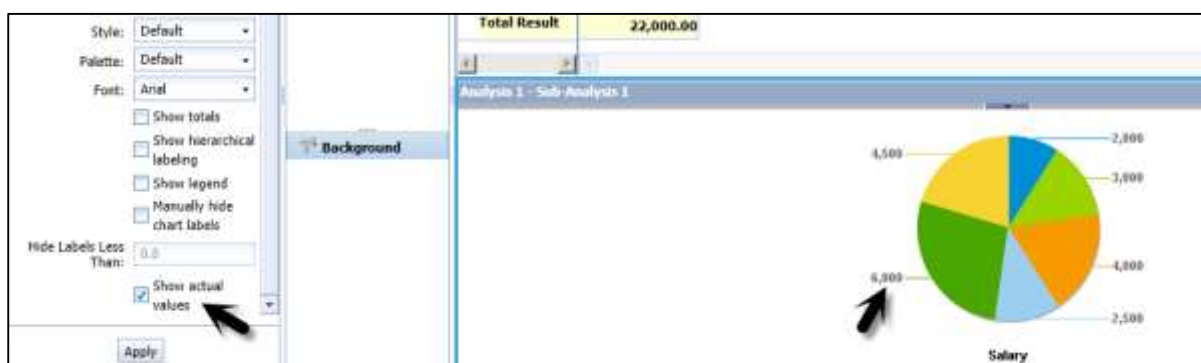
You can also show totals in the chart. Go to Chart Properties -> Select "Show Totals" checkbox and click Apply.



You can also select different chart properties -

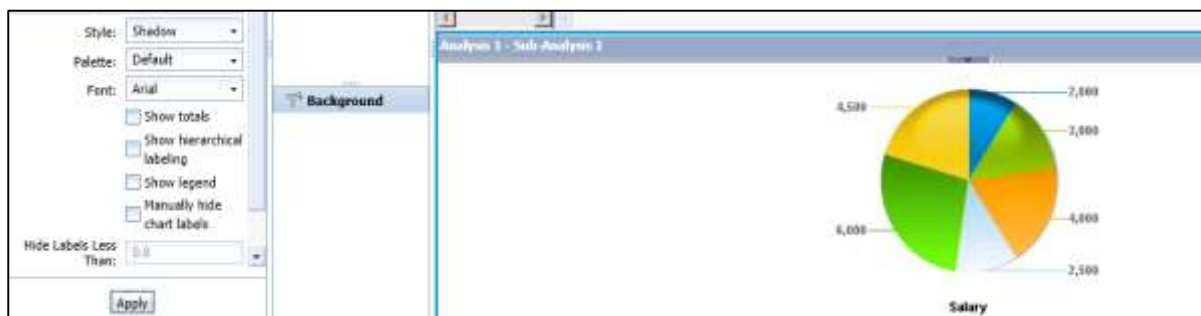
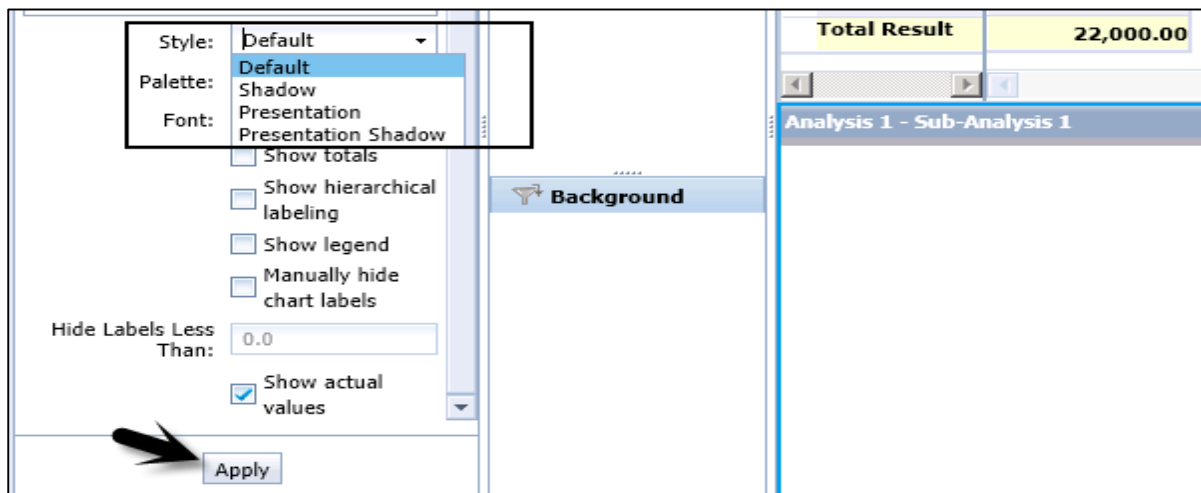
- Show Hierarchical Labeling
- Show Legend
- Show Totals
- Manual Hide Chart Labels
- Show Actual Values

Using show actual values, you can print the actual values on the chart instead of percentage value.

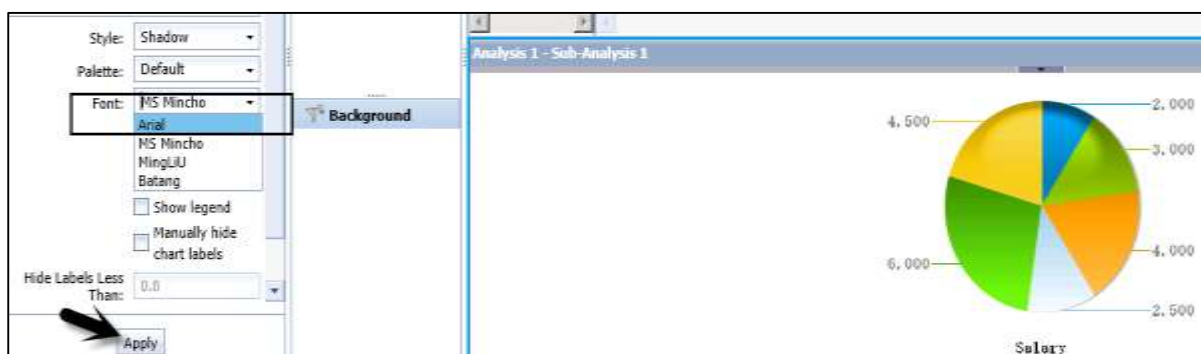


## Chart Styles

You can select different predefined chart styles to display. To change the chart style, navigate to Properties -> Style.



You can also select different font styles for your chart. By default, Font type is Arial. You can change it by selecting different font types from the dropdown list.

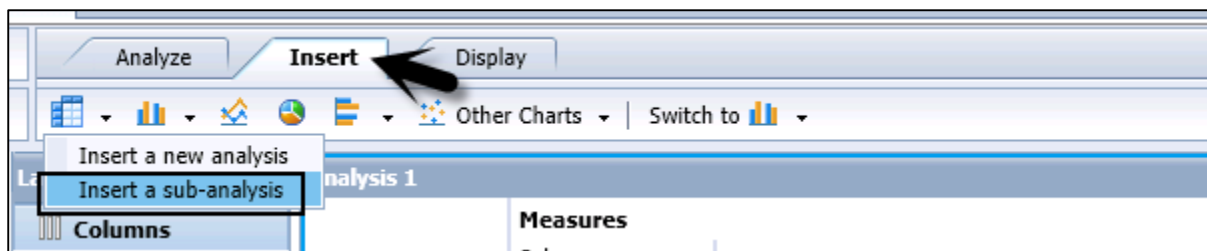


## 8. SAP BO Analysis – Sub-Analysis

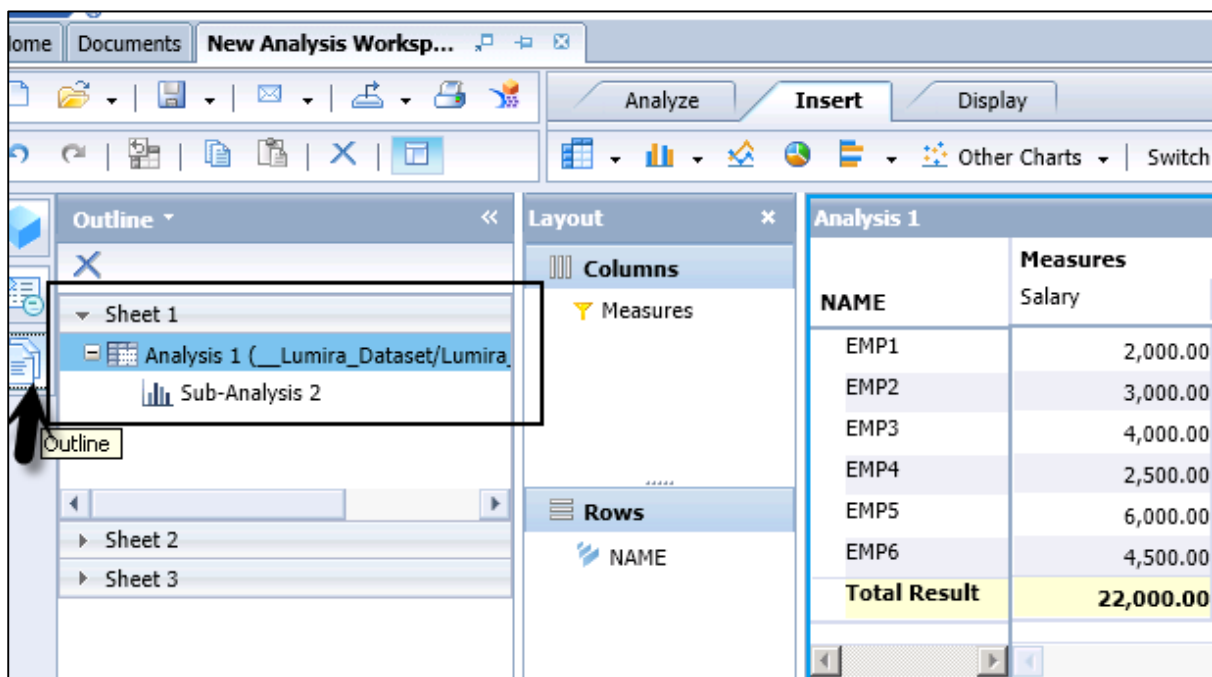
In a workspace, data is analyzed using a crosstab in a workspace. Crosstab is added as main analysis and you can also add sub-analysis in the form of a graph or a crosstab. Sub-analysis is always linked to the main analysis.

For example, when a crosstab is added as main analysis you can add a chart or graph as sub analysis. This sub-analysis represents the same data as main analysis.

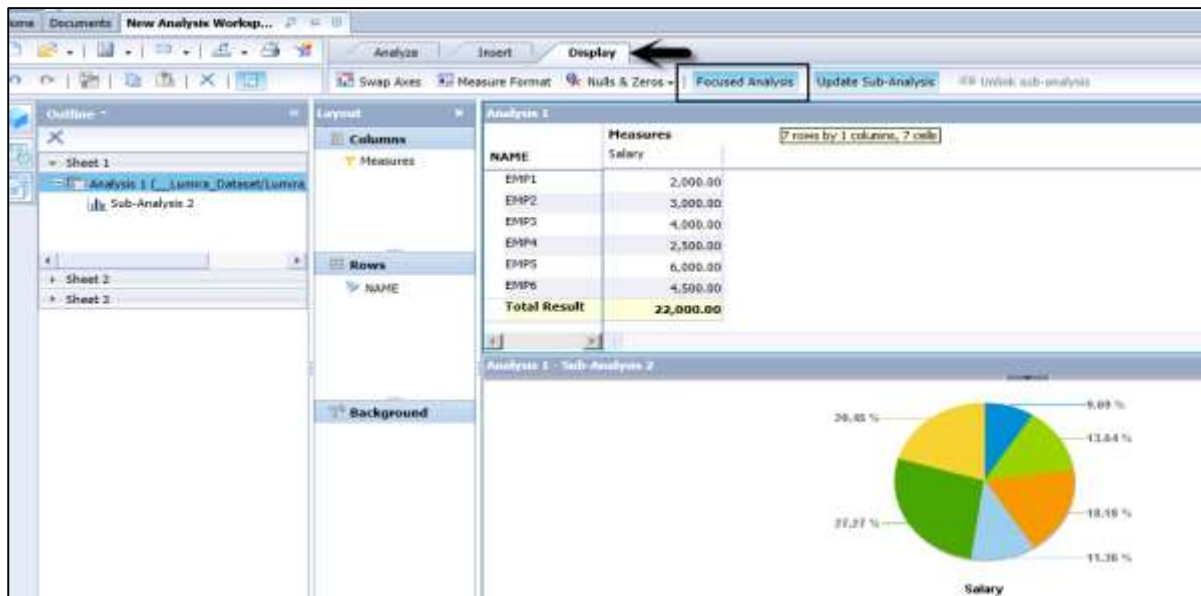
To create a sub-analysis, you have to click the Insert button in the toolbar and select Insert a sub-analysis.



Sub-analysis is used to focus on a certain set of data in analysis. To focus on a subset, you have to select an analysis and click the Outline button on the tool bar.



You can see the Analysis and Sub-analysis in the workspace. Select the Analysis and click the Display button on the top right side of the screen. You can see an option of Focused Analysis as shown in the following screenshot.



Linked sub-analyses now display only the selected data in the main analysis. In the main analysis, select the range of members that you want to display in the sub-analysis.

You can click and drag to select a range, or use SHIFT + CLICK to select a range.

The screenshot shows the SAP BO Analysis interface with a table displaying employee data. The 'Focused Analysis' button is highlighted in the top toolbar.

EMP ID	Measures		
	Salary	Bonus	Annual Bonus
1101	6,000.00	600.00	550.00
1234	2,000.00	200.00	250.00
1235	3,000.00	300.00	350.00
1236	4,000.00	400.00	450.00
1237	2,500.00	250.00	200.00
1501	4,500.00	450.00	550.00
<b>Total Result</b>	<b>22,000.00</b>	<b>2,200.00</b>	<b>2,350.00</b>

Analysis 1 - Sub-Analysis 2

## Pause and Unlink

### Pausing a Sub-analysis

In an analysis, it is also possible to pause a sub-analysis update. Select an Analysis in the Outline Panel on the left side of the screen -> Select Display -> Click Update Sub-Analysis.



**Analysis 1**

EMP ID	Salary	Bonus	Annual Bonus
1101	6,000.00	600.00	550.00
1234	2,000.00	200.00	250.00
1235	3,000.00	300.00	350.00
1236	4,000.00	400.00	450.00
1237	2,500.00	250.00	200.00
1501	4,500.00	450.00	550.00
<b>Total Result</b>	<b>22,000.00</b>	<b>2,200.00</b>	<b>2,350.00</b>

**Analysis 1 - Sub-Analysis 2**

EMP ID	Salary	Bonus	Annual Bonus
1101	6,000.00	600.00	550.00
1234	2,000.00	200.00	250.00
1235	3,000.00	300.00	350.00
1236	4,000.00	400.00	450.00
1237	2,500.00	250.00	200.00
1501	4,500.00	450.00	550.00
<b>Total Result</b>	<b>22,000.00</b>	<b>2,200.00</b>	<b>2,350.00</b>

Now once you pause updating sub-analysis, you add dimensions/hierarchies to the main analysis. It will not update sub-analysis as shown in the following screenshot.

**Analysis 1**

EMP ID	NAME	PHONE	Salary	Bonus	Annual Bonus
1101	EMP5	34523	6,000.00	600.00	550.00
	<b>Result</b>	<b>Result</b>	<b>6,000.00</b>	<b>600.00</b>	<b>550.00</b>
1234	EMP1	12356	2,000.00	200.00	250.00
	<b>Result</b>	<b>Result</b>	<b>2,000.00</b>	<b>200.00</b>	<b>250.00</b>
1235	EMP2	45678	3,000.00	300.00	350.00
	<b>Result</b>	<b>Result</b>	<b>3,000.00</b>	<b>300.00</b>	<b>350.00</b>

**Analysis 1 - Sub-Analysis 2**

EMP ID	Salary	Bonus	Annual Bonus
1101	6,000.00	600.00	550.00
1234	2,000.00	200.00	250.00
1235	3,000.00	300.00	350.00
1236	4,000.00	400.00	450.00
1237	2,500.00	250.00	200.00
1501	4,500.00	450.00	550.00
<b>Total Result</b>	<b>22,000.00</b>	<b>2,200.00</b>	<b>2,350.00</b>

## Unlinking a Sub-Analysis

In a workspace in Analysis Edition for OLAP, when you add a crosstab or chart sub-analysis to a sheet that contains an analysis, the new component is linked to the main analysis. Changes that you make to the main analysis (usually a crosstab) are reflected in all sub-analyses.



You can unlink the sub-analysis and the sub-analysis is converted to a separate analysis that contains only the focused analysis. To unlink a sub-analysis, select the sub-analysis in the Outline panel -> Display tab -> Unlink Sub-Analysis.

The screenshot shows the SAP Business Objects Analysis tool interface. On the left, the 'Outline' panel lists 'Analysis 1' and 'Sub-Analysis 2'. The 'Display' tab is selected, and a context menu is open over 'Sub-Analysis 2' with the option 'Unlink sub-analysis' highlighted. Below the menu, a button 'Convert to a separate analysis' is visible. The main area displays two tables: 'Analysis 1' and 'Analysis 1 - Sub-Analysis 2', both containing employee data with columns for EMP ID, NAME, PHONE, Salary, Bonus, and Annual Bonus.

EMP ID	NAME	PHONE	Salary	Bonus	Annual Bonus
1101	EMP5	34523	5,000.00	600.00	550.00
	Result		6,000.00	600.00	550.00
	Result		6,000.00	600.00	550.00
1234	EMP1	12356	2,000.00	200.00	250.00
	Result		2,000.00	200.00	250.00
	Result		2,000.00	200.00	250.00
1235	EMP2	45678	3,000.00	300.00	350.00
	Result		3,000.00	300.00	350.00

EMP ID	NAME	PHONE	Salary	Bonus	Annual Bonus
1101	EMP5	34523	5,000.00	600.00	550.00
	Result		6,000.00	600.00	550.00
	Result		6,000.00	600.00	550.00
1234	EMP1	12356	2,000.00	200.00	250.00
	Result		2,000.00	200.00	250.00
	Result		2,000.00	200.00	250.00
1235	EMP2	45678	3,000.00	300.00	350.00
	Result		3,000.00	300.00	350.00

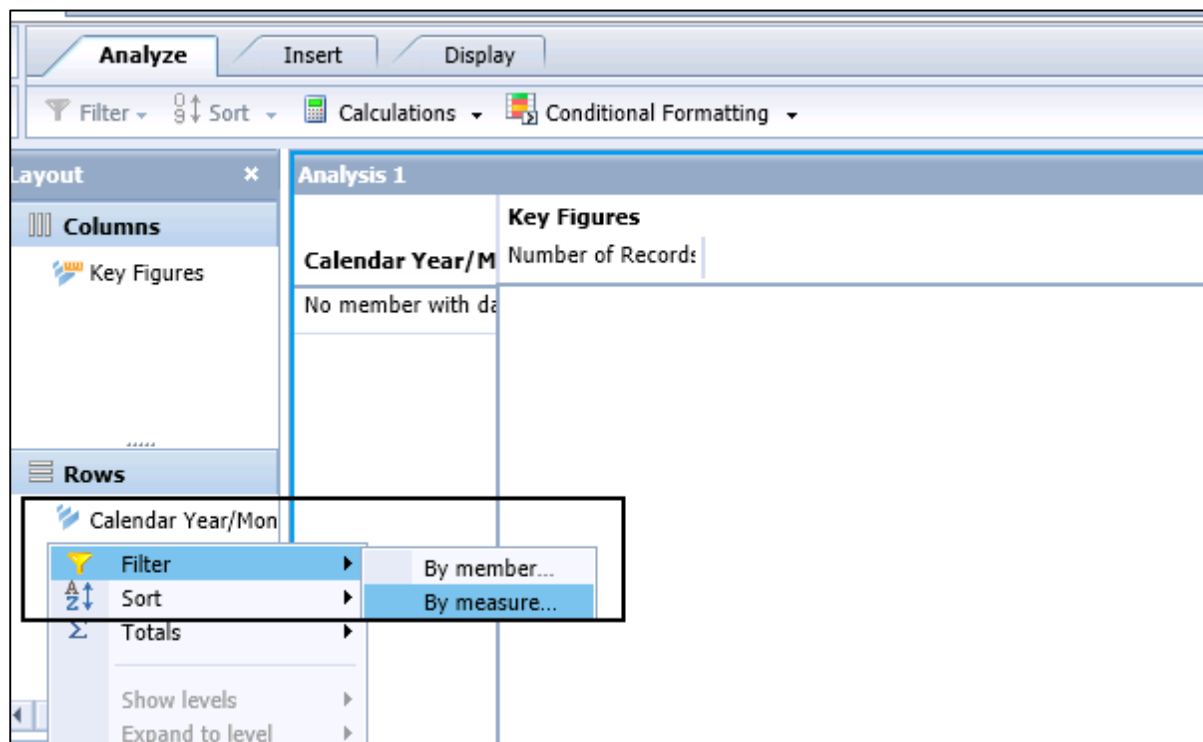
## 9. SAP BO Analysis – Using Filters

Filters are used to see the data which is relevant only to your analysis. You can apply filters in the crosstab and in charts too. Filters can be applied manually by selecting the member from the list or you can define a filter condition.

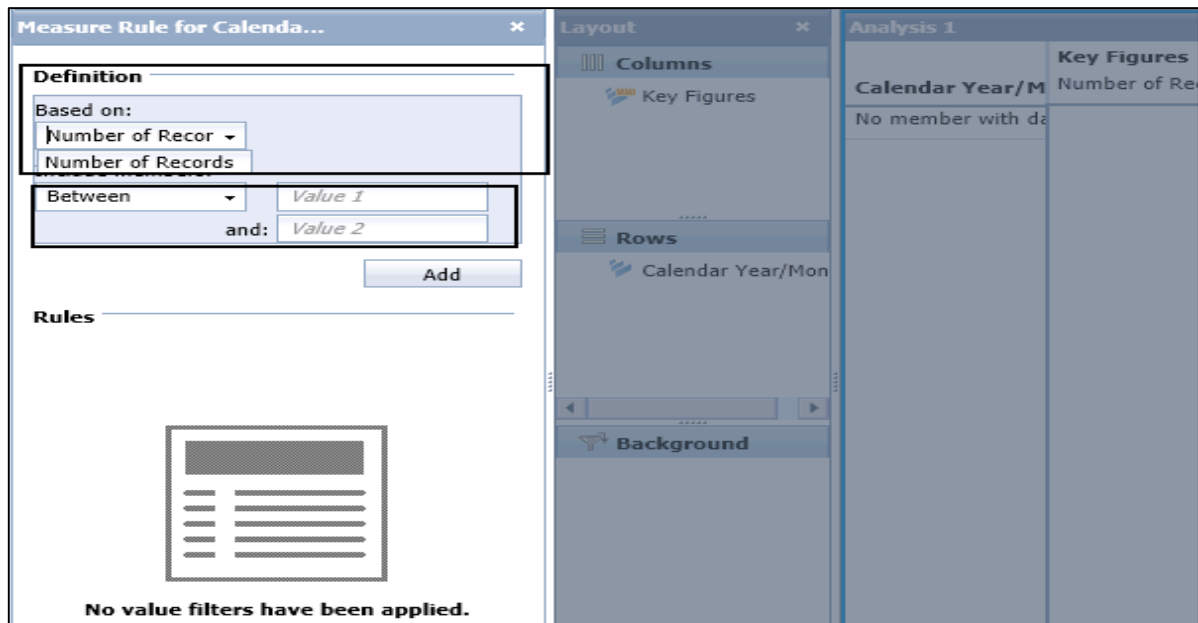
Different filter types are available in a workspace. You can filter the analysis based on the measure values or it can be applied to certain dimensions/hierarchies.

**Note:** Filter based on measures are applied only to SAP BW data source and the data should be unformatted.

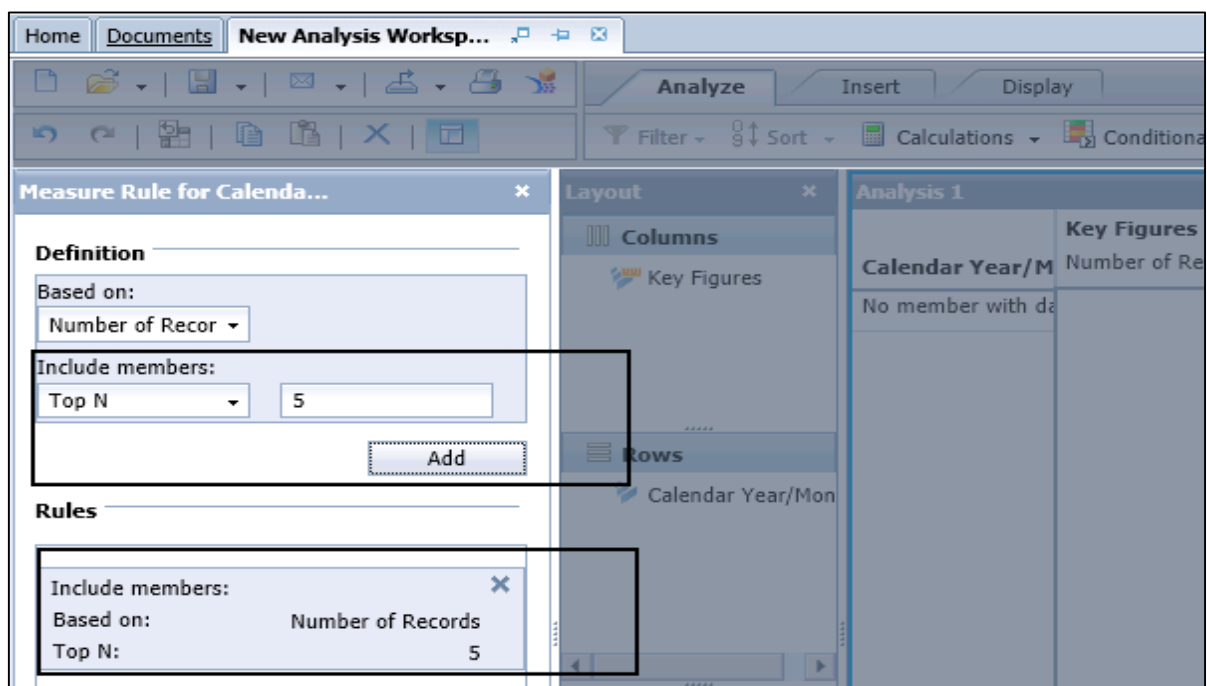
In the Layout panel, right-click on the hierarchy that you want to filter. Navigate to Filter option -> Select By Measure option.



In the "Setting" area on the filter, select the target level for the filter. In Definition area, select a measure based on the list. In Filter Properties, you can see the list of measure values in the dropdown list.



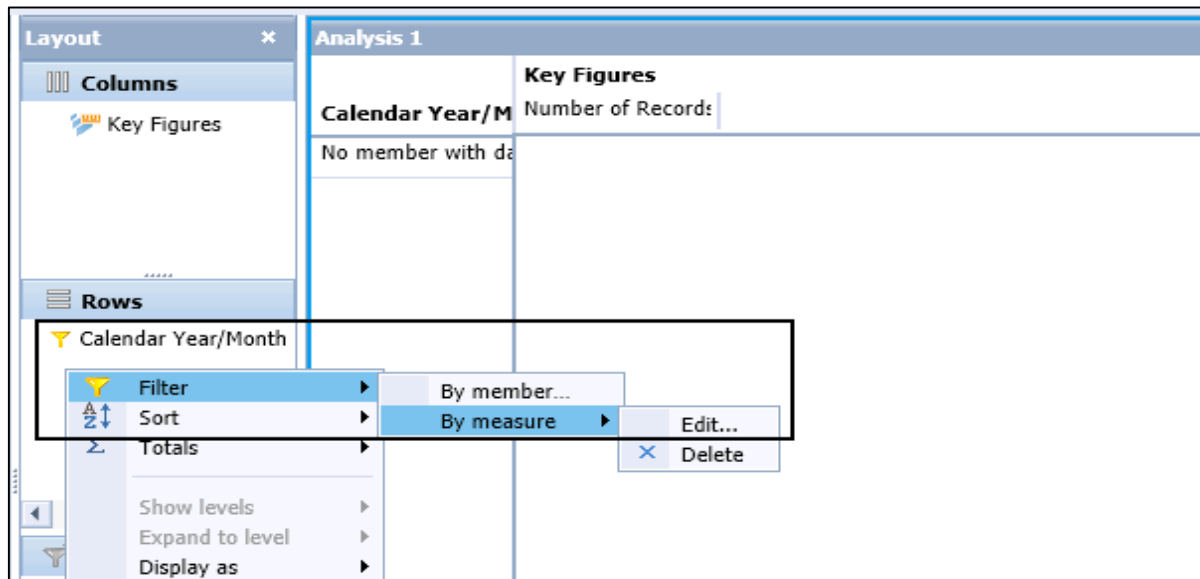
Next, define a filter type by entering a condition and an operand value. Different filter types are available in Filter condition. If you want to select Top 5 values, you can select from the dropdown list. Search Top **N** and enter the Operand value **5** and click on Add.



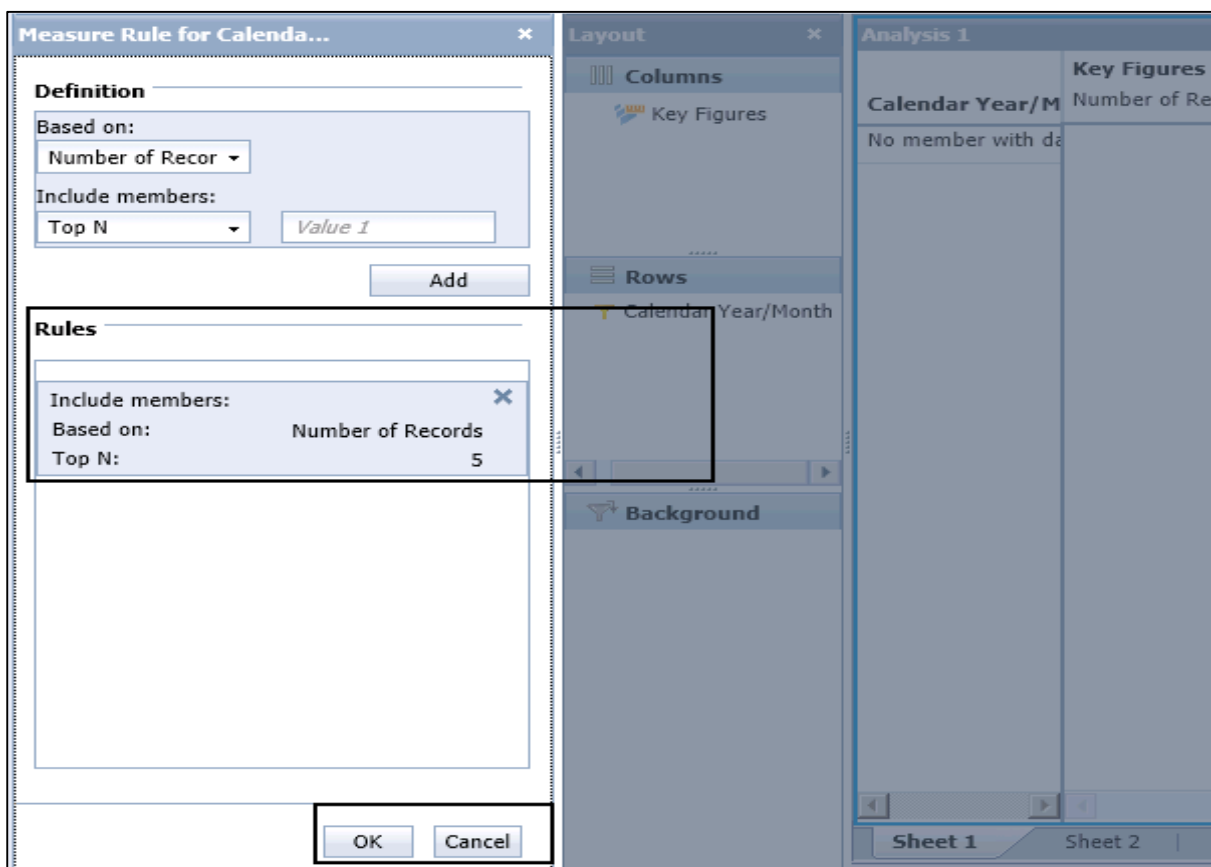
Click the OK button at the bottom to apply filter.

## How to Edit an Existing Filter?

To edit an existing filter, navigate to Layout panel -> Select hierarchy and right-click -> Filter -> By Measure -> Edit.



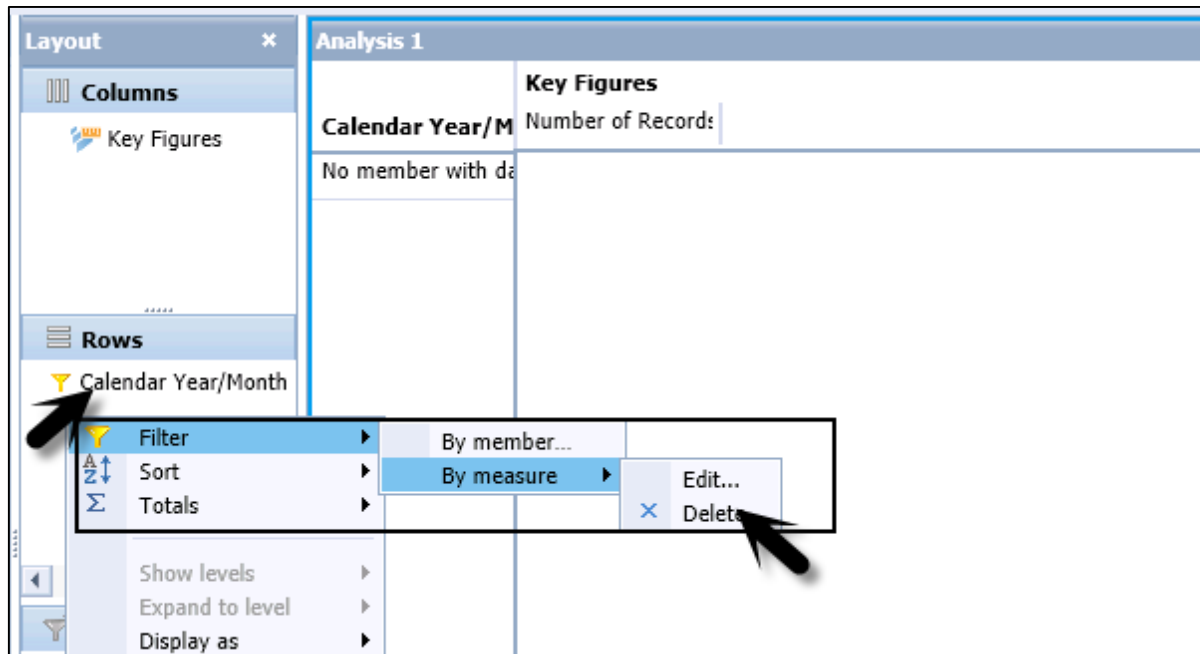
The existing filter rules are displayed in the Filter panel. Add and delete the rules to define your modified filter. You cannot directly edit an existing rule to change a rule, delete it, and then add the modified rule -> Click OK to apply the modified filter to the hierarchy.



## How to Delete Filters in an Analysis?

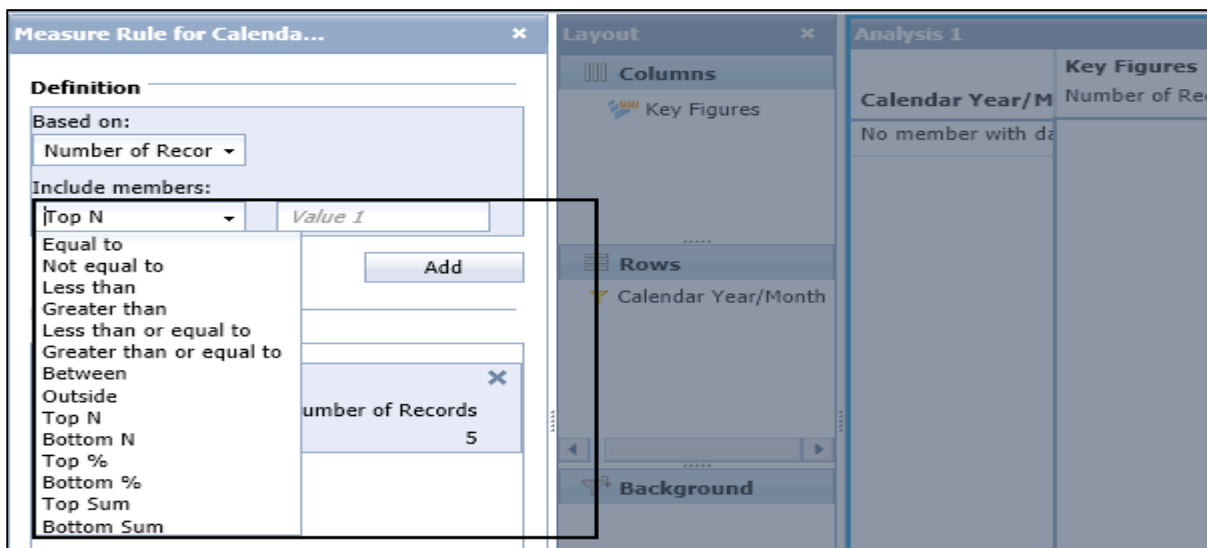
You can manually remove a filter or it can be automatically removed. Whenever you replace hierarchies on the row or column axes, filters are automatically removed from the analysis.

To delete a filter manually, in Layout panel right-click hierarchy -> Filter -> By Measure -> Delete.



## Filter Types

You can apply different types of filters in an Analysis.



Top N	Displays the top N members for the selected level, per parent. (Available for SAP BW flat lists, but not for SAP BW hierarchies.)
Top %	Displays the top contributors to N percent of the parent for the selected level. (Available for SAP BW flat lists, but not for SAP BW hierarchies.)
Top Sum N	Displays the top members whose cumulative sum is greater than or equal to N. (Available for SAP BW flat lists, but not for SAP BW hierarchies.)
Bottom N	Displays the bottom N members for the selected level, per parent. (Available for SAP BW flat lists, but not for SAP BW hierarchies.)
Bottom %	Displays the bottom contributors to N percent of the parent for the selected level. (Available for SAP BW flat lists, but not for SAP BW hierarchies.)
Bottom Sum N	Displays the bottom members whose cumulative sum is greater than or equal to N. (Available for SAP BW flat lists, but not for SAP BW hierarchies.)
Greater than	<ul style="list-style-type: none"> <li>SAP BW: Displays members that are greater than a specified numeric value.</li> <li>MSAS: Displays members that are greater than a specified numeric value for the selected level.</li> </ul>

Outside	<ul style="list-style-type: none"> <li>SAP BW: Displays members that are not within the range specified by two numeric values. Members that are equal to either of the numeric values are not displayed.</li> <li>MSAS: Displays members that are not within the range specified by two numeric values for the selected level. Members that are equal to either of the numeric values are not displayed.</li> </ul>
Between	<ul style="list-style-type: none"> <li>SAP BW: Displays members that are between two specified numeric values, including members that are equal to either of the numeric values.</li> <li>MSAS: Displays members that are between two specified numeric values for the selected level, including members that are equal to either of the numeric values.</li> </ul>

## Background Filters

In an Analysis, you can also narrow the search by applying filters in hierarchy on the crosstab and these filters are called Background filters.

Let us say you have data related to three hierarchies in your InfoCube - Product, Market, and Year. Now you want to see the data related to year 2015 for all products so you can add Year hierarchy to Background filter. This will show other two hierarchies on the Crosstab axis.

In Background filters, you can add a single member or multiple members. Background filters are also known as **Slice**.

The screenshot shows the SAP BO Analysis workspace. On the left, the 'Background' filter is highlighted with a red box and an arrow. The main table displays data for various company codes and costs. The table has columns for 'Company Code', 'Cost', and several key figures. The data is organized into a grid with rows for different company codes and costs.

Company Code	Cost	Number of Records	Credit Amount in L	Amount in Local C	Debit Amount in L	Cash discount area	Credit Amount in C	Debit Amount in C
Overall Result								
0001			94,573.11 EUR	0.00 EUR	94,573.11 EUR	0.00 EUR	94,573.11 EUR	94,573.11 EUR
0005			7,905,803.64 EUR	-2,056,800.84 EUR	5,850,002.80 EUR	112,767.79 EUR	7,905,803.64 EUR	5,850,002.80 EUR
0006			\$ 3,048,175.63	\$ -3,048,125.63	\$ 58.00	\$ 0.00	\$ 3,048,175.63	\$ 58.00
1000			\$ 254,939,470.39	\$ 36,494,963.38 EUR	5,291,434,433.69	\$ 45,136,947.51 EUR		
2000			€ 4,482,159.67	€ 0.00	€ 4,482,159.67	€ 0.00		
2100			9,392.06 EUR	-0.03 EUR	9,392.03 EUR	0.00 EUR	188,311,308 PTE	188,311,308 PTE
2200			147,581.58 EUR	-82,821.12 EUR	64,758.46 EUR	75.89 EUR		
2300			73,572.00 EUR	-73,572.89 EUR	0.00 EUR	0.00 EUR	73,572.00 EUR	0.00 EUR
2820			4,868.00 CNY	-4,880.80 CNY	0.00 CNY	0.00 CNY	4,868.00 CNY	0.00 CNY
3000			\$ 270,949,202.98	\$ -35,526,556.19	\$ 234,522,746.73	\$ 635,185.74		
4500			5,768,682.82 CAD	-4,584,755.79 CAD	1,195,927.04 CAD	0.00 CAD		1,195,927.04 CAD
5000			100,288,773 JPY	-9,896,770 JPY	90,392,003 JPY	0 JPY	100,288,773 JPY	90,392,003 JPY
6000			339,816,965.92 MXN	-8,888.88 MXN	339,808,077.04 MXN	0.00 MXN	339,816,965.92 MXN	339,808,077.04 MXN
6001			231.15 HON	-231.15 HON	0.00 HON	0.00 HON	231.15 HON	0.00 HON
7500			496,762.15 ARS	-224,028.15 ARS	272,734.00 ARS	0.00 ARS	496,762.15 ARS	272,734.00 ARS
AC00			198.00 EUR	0.00 EUR	198.00 EUR	0.00 EUR	198.00 EUR	198.00 EUR
ACIA			100,000.00 EUR	-100,000.00 EUR	0.00 EUR	0.00 EUR	100,000.00 EUR	0.00 EUR
AT01			-482.67 EUR	-482.67 EUR	0.00 EUR	0.00 EUR	-482.67 EUR	0.00 EUR
CPFO								

Once you add a hierarchy, double-click the hierarchy or dimension in the Background filter area and this will open the "Filter" panel.

In the Filter panel, you can select one or more members -> Click OK.

The screenshot shows the 'Filter "Fiscal year / period"' panel. It has two tabs: 'Individual Selection' and 'Range Selection'. The 'Individual Selection' tab is active, showing a list of members with checkboxes. The 'Background' filter in the main workspace is also visible, showing the selected members: 2009008, 2006004, 200.

**Filter "Fiscal year / period"**

☒ Individual Selection  
☐ Range Selection

Display: [v] Show Selected

☒ Select Everything

Member (Key)

- ☒ 2009008
- ☒ 2006004
- ☒ 2006003
- ☒ 2010001
- ☒ 2011003
- ☒ 2011004
- ☒ 2006005
- ☒ 2006012
- ☒ 2008012
- ☒ 2009012
- ☒ 2013007
- ☒ 2006009
- ☒ 2011010
- ☒ 2011011
- ☒ 2011012
- ☒ 2012010

Save Filter OK Cancel

**Layout**

**Columns**

- Key Figures

**Rows**

- Company Code

**Background**

- 2009008, 2006004, 200

**Analysis 1**

Company Code	Key Figures
Overall Result	Cost
0001	
0005	
0006	
1000	
2000	
2100	
2200	
2300	
2820	
3000	
4500	
5000	
6000	
6001	
7500	
AC00	
ACIA	
AT01	
CPFO	

Sheet 1 Sheet 2

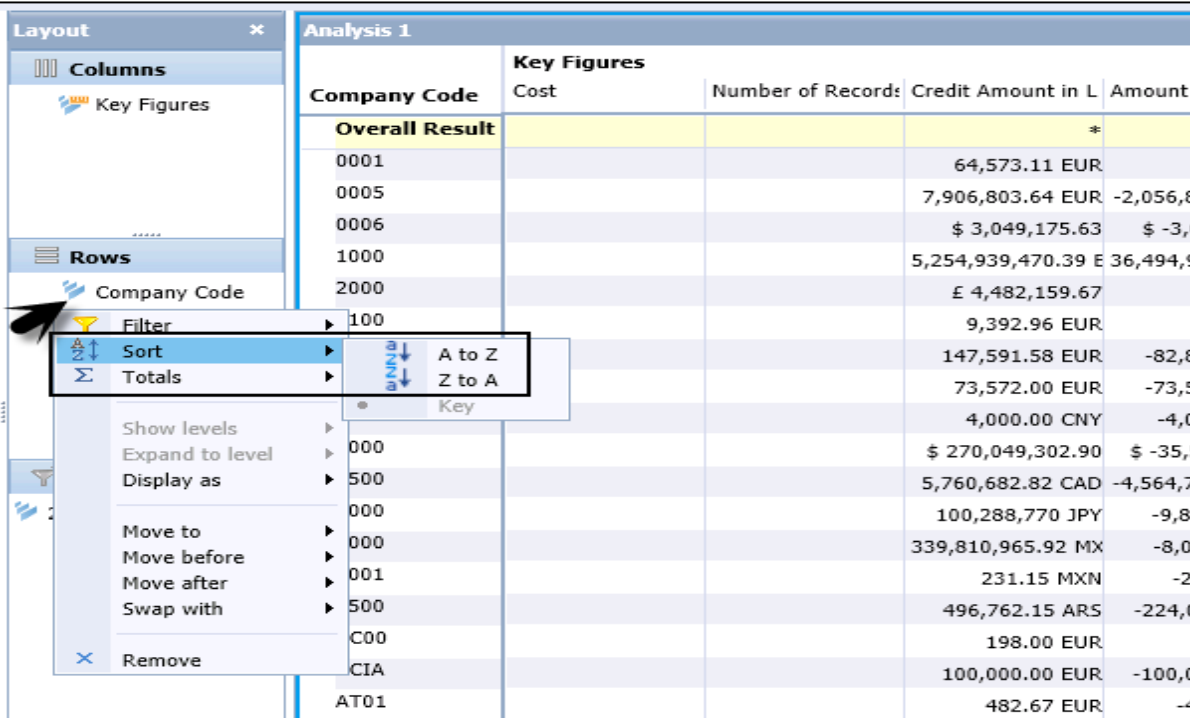


## 10. SAP BO Analysis – Sorting

In a workspace, it is possible to sort the data in an ascending and descending order. When you arrange the data in an ascending sort, you have data with smaller values at the top. A descending sort arranges data with larger value at the top. By default, in an analysis, data is sorted in a descending order.

### How to Apply Sort in a Crosstab?

In a Crosstab analysis, select the row or column that you want to sort. On the toolbar, choose Analyze tab at the top. To apply sort, click the arrow next to Sort. You can also right-click on any key figure or hierarchy in Row/Column tab and select Sort option -> A to Z or Z to A.



Company Code	Cost	Number of Records	Credit Amount in L	Amount
Overall Result			*	
0001			64,573.11 EUR	
0005			7,906,803.64 EUR	-2,056,8
0006			\$ 3,049,175.63	\$ -3,0
1000			5,254,939,470.39 E	36,494,9
2000			E 4,482,159.67	
100			9,392.96 EUR	
			147,591.58 EUR	-82,8
			73,572.00 EUR	-73,5
			4,000.00 CNY	-4,0
000			\$ 270,049,302.90	\$ -35,5
500			5,760,682.82 CAD	-4,564,7
000			100,288,770 JPY	-9,8
000			339,810,965.92 MX	-8,0
001			231.15 MXN	-2
500			496,762.15 ARS	-224,0
C00			198.00 EUR	
CIA			100,000.00 EUR	-100,0
AT01			482.67 EUR	-4

When we apply a sort on Company code in Z to A sort order, the values will be changed in the main analysis.



Layout		Analysis 1			
Columns		Key Figures			
Key Figures		Company Code	Cost	Number of Records	Credit Amount in L Amount
Rows		Overall Result			
Background		2009008, 2006004,			
		SL01			\$ 2,181.06
		S330			999.00 EUR
		S300			\$ 1,784.00
		R300			\$ 17,826,226.09
		R100			5,694,243.20 EUR
		IN47			900.00 INR
		CPFO			\$ 4,150.00
		AT01			482.67 EUR
		ACIA			100,000.00 EUR
		AC00			198.00 EUR
		7500			496,762.15 ARS
		6001			231.15 MXN
		6000			339,810,965.92 MX
		5000			100,288,770 JPY
		4500			5,760,682.82 CAD
		3000			\$ 270,049,302.90
		2820			4,000.00 CNY
		2300			73,572.00 EUR
		2200			147,501.58 EUR

This has a sorted value in alphanumeric sort order.

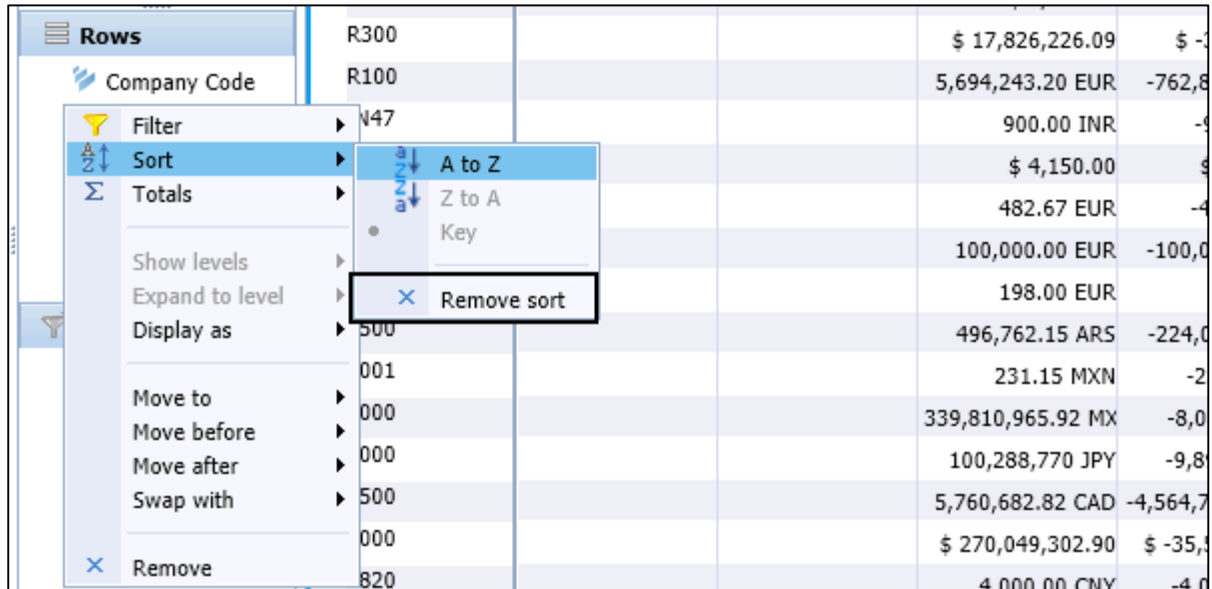
## How to Reverse a Sort Order?

You can also reverse the sort order from ascending to descending and vice versa. To reverse the sort, select the other sorting order.

Rows		R300			\$ 17,826,226.09	\$ -3
Company Code		R100			5,694,243.20 EUR	-762,8
Filter		IN47			900.00 INR	-9
Sort					\$ 4,150.00	\$
Totals					482.67 EUR	-4
Show levels					100,000.00 EUR	-100,0
Expand to level					198.00 EUR	
Display as		500			496,762.15 ARS	-224,0
Move to		001			231.15 MXN	-2
Move before		000			339,810,965.92 MX	-8,0
Move after		000			100,288,770 JPY	-9,8
Swap with		500			5,760,682.82 CAD	-4,564,7
Remove		000			\$ 270,049,302.90	\$ -35,5
		820			4,000.00 CNY	-4,0

## How to Remove a Sort Filter?

It is possible to remove a sort in an analysis manually or automatically. To remove a sort manually, you can right-click the member header -> Select Sort, and then click Remove sort, or right-click the Sort icon beside the sorted member's name and click Remove sort.



A sort is automatically removed when one of the following action is performed -

- When you select swapping hierarchies, removing a hierarchy, or adding a hierarchy results in sorts and filters being removed.
- When you use nesting hierarchies, this removes the value sorts; however, member name sorts remain and filters are not affected.

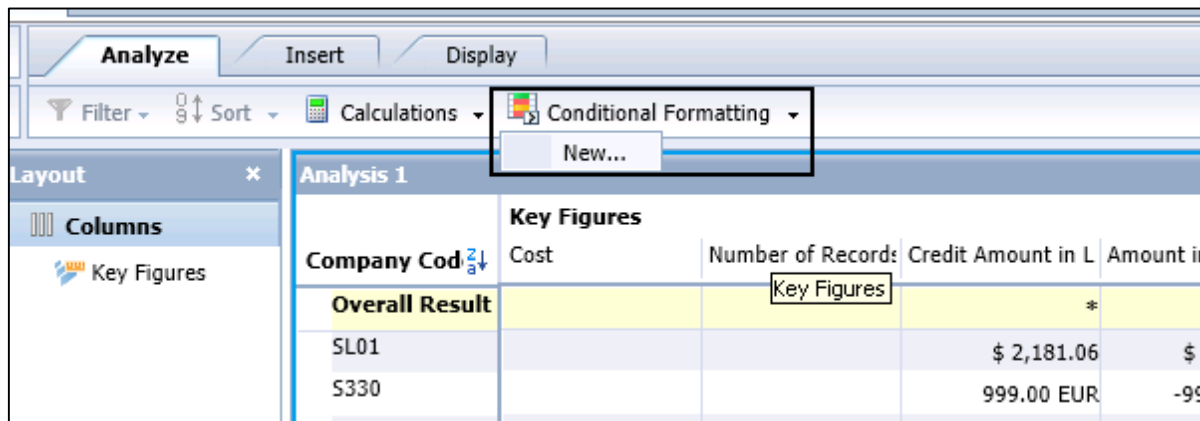
# 11. SAP BO Analysis – Conditional Formatting

Using conditional formatting in an analysis, you can highlight important data and results, and also point out the data range that is unexpected. You can add different colors to the cells in analysis that represents different values.

You can select from the following styles of formatting -

- **Defining the background cell color:** This allows you to set the background color of the cell with values in analysis.
- **Value color:** You can define the color of the values when it is changed.
- **Defining the symbols:** You can also add symbols to different cells of an analysis.

To create a new Conditional Formatting rule, you have to navigate to Analyze tab -> Conditional Formatting -> New.

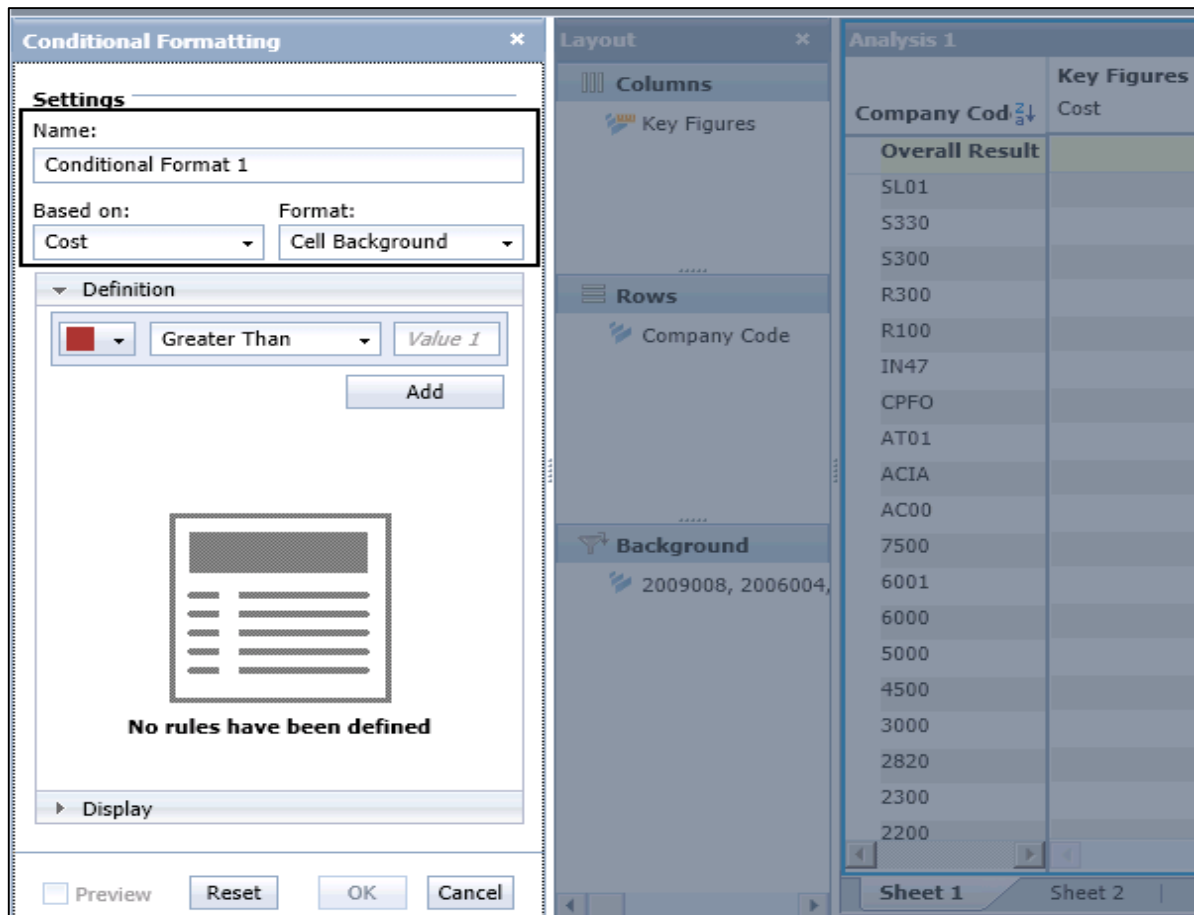


## Rule Priority

When you have multiple conditional formatting rules applied on a cell in an analysis, the rule with the higher priority controls how the cell is displayed.

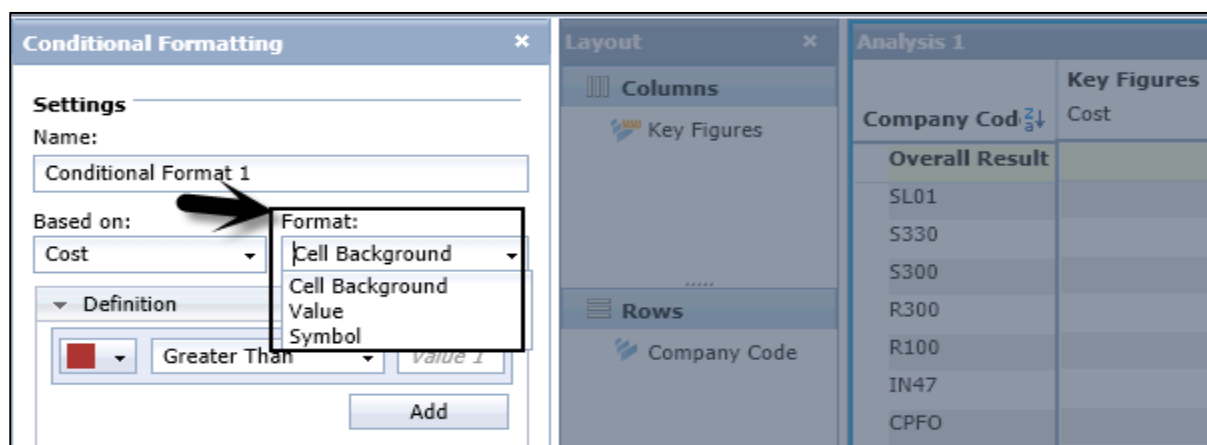
When you apply two conditional formatting rules applied to the same cells, and both conditional formats contain rules with equal priority, then the conditional format that was added first takes precedence.

**To apply Conditional Formatting**, navigate to Analyze tab -> Conditional Formatting -> New. On the Conditional Formatting panel, you have to define the name for the conditional format.

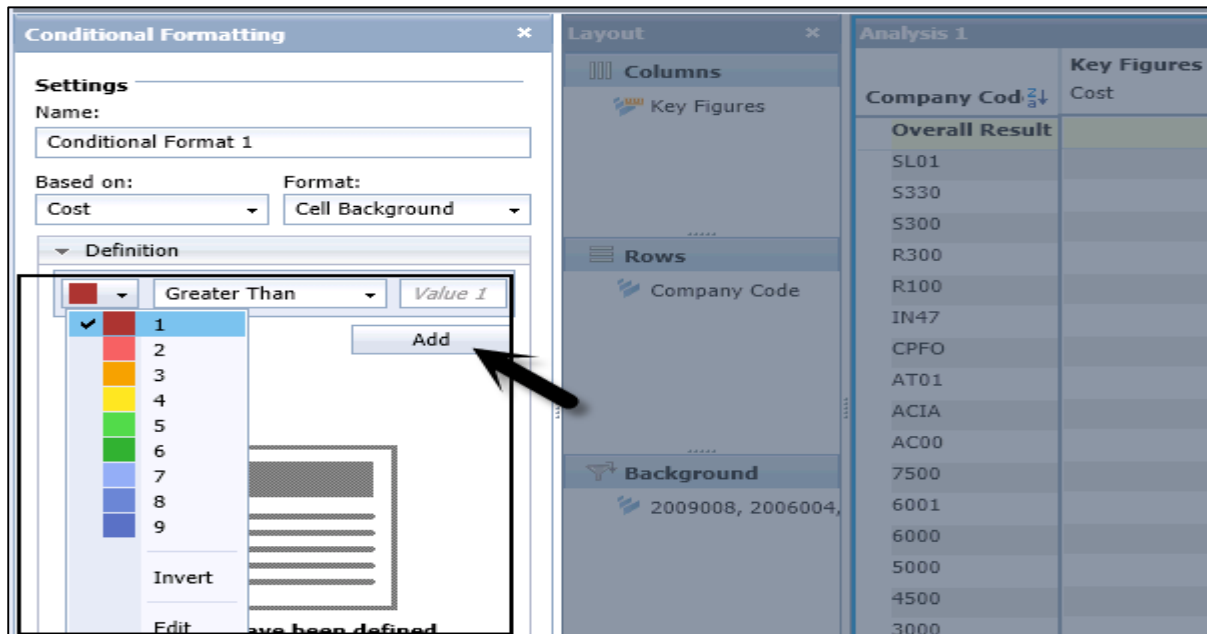


In the next step, you have to define Based on Field value by selecting a measure value. The conditions are evaluated using the measure you select in Based on Field.

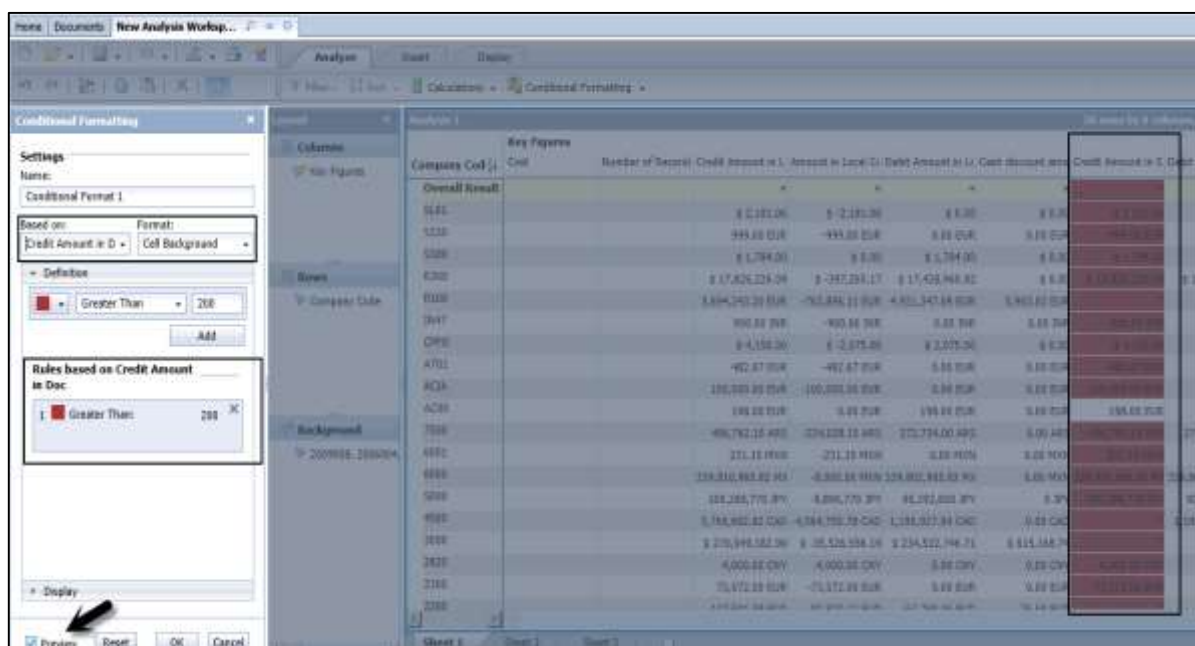
Next, define Format field from the dropdown.



In the Definition tab, you have to define the priority of the formatting rule. Select the Operator value, and enter the value in the operand. Click the Add button to apply the rule.



When you click the Add button, the rule will be added to the list of Conditional formatting rules. You have an option to preview the data or you can reset the conditional formatting rule.



You can see the data in the analysis panel as per the Conditional formatting rule. To apply the rule, click the OK button.

You can also add multiple conditional formatting rules in the same analysis. To add more than one rule, navigate to Analyze tab -> Conditional Formatting -> New.

Layout		Analysis 1							
Columns		Key Figures							
Rows		Company Code							
Background		26 rows by 8 columns, 200 cells							
		Company Code	Cost	Number of Records	Credit Amount in L	Amount in Local C	Debit Amount in L	Cash discount amo	Credit Amount in C
		Overall Result							
		SL01			\$ 2,181.06	\$ -2,181.06	\$ 0.00	\$ 0.00	\$ 2,181.06
		S330			999.00 EUR	-999.00 EUR	0.00 EUR	0.00 EUR	999.00 EUR
		S300			\$ 1,784.00	\$ 0.00	\$ 1,784.00	\$ 0.00	\$ 1,784.00
		R300			\$ 17,826,226.09	\$ -397,265.17	\$ 17,428,960.92	\$ 0.00	\$ 17,826,226.09
		R180			5,694,243.20 EUR	-762,896.11 EUR	4,931,347.09 EUR	5,803.03 EUR	5,694,243.20 EUR
		IN47			900.00 INR	-900.00 INR	0.00 INR	0.00 INR	900.00 INR
		CPFO			\$ 4,150.00	\$ -2,075.00	\$ 2,075.00	\$ 0.00	\$ 4,150.00
		AT01			482.67 EUR	-482.67 EUR	0.00 EUR	0.00 EUR	482.67 EUR
		ACIA			100,000.00 EUR	-100,000.00 EUR	0.00 EUR	0.00 EUR	100,000.00 EUR
		AC09			198.00 EUR	0.00 EUR	198.00 EUR	0.00 EUR	198.00 EUR
		7500			486,762.15 ARS	-234,828.15 ARS	272,734.00 ARS	0.00 ARS	486,762.15 ARS
		6001			231.15 MXN	-231.15 MXN	0.00 MXN	0.00 MXN	231.15 MXN
		6000			339,810,965.92 MX	-8,000.00 MXN	339,802,965.92 MX	0.00 MXN	339,810,965.92 MX
		5000			100,288,770 JPY	-9,896,770 JPY	90,392,000 JPY	0 JPY	100,288,770 JPY
		4500			5,766,682.82 CAD	-4,564,755.78 CAD	1,199,927.04 CAD	0.00 CAD	5,766,682.82 CAD
		3000			\$ 270,049,302.90	\$ -35,526,556.19	\$ 234,522,746.71	\$ 615,168.74	\$ 270,049,302.90
		2820			4,000.00 CNY	-4,000.00 CNY	0.00 CNY	0.00 CNY	4,000.00 CNY
		2300			73,572.00 EUR	-73,572.00 EUR	0.00 EUR	0.00 EUR	73,572.00 EUR
		2200			1,477,000.00 EUR	-871,070.17 EUR	605,929.83 EUR	0.00 EUR	1,477,000.00 EUR

To edit a conditional formatting rule, select arrow next to Conditional Formatting -> Edit.

Layout		Analysis 1		
Columns		Region name	Sales amount	Number of R
Rows		Overall Result	Result	2
		ASIA	20000	1
		EUROPE	30000	1

You can use the same option to delete the Conditional Formatting rule, navigate to Analyze -> Conditional Formatting -> Delete.

Layout		Analysis 1		
Columns		Region name	Sales amount	Number of R
Rows		Overall Result	Result	2
		ASIA	20000	1
		EUROPE	30000	1

## 12. SAP BO Analysis – Calculations

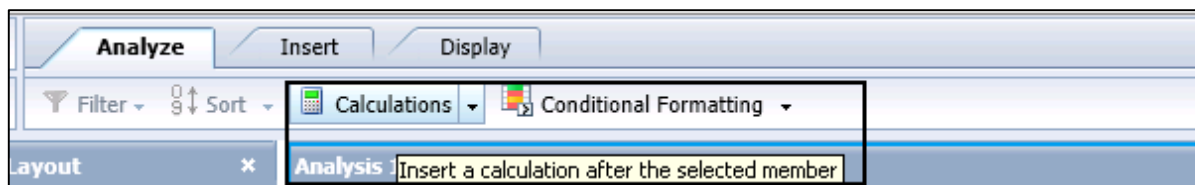
In a workspace, you can add calculation to enhance the analysis and perform custom calculations in the analysis. When you add a calculation to analysis, it is used as another key figure on which you can apply Conditional Formatting and Filters.

There are different calculation types that can be used in an analysis -

### Simple Calculations

These calculations involve simple arithmetic operations - subtraction, division, percentage calculations, etc. These simple calculations can be created from the Calculation toolbar.

To add a simple Calculation, click the Calculation button in the Toolbar. This will open the Calculation panel in the task bar on the right side.



In the Calculation Panel, you have to enter the name of calculation, Based on, Place After option. In calculation, you have to enter the member on which you want to perform calculation by clicking Add Member, and from Function you can select different arithmetic functions and any operand value to complete the calculation.

### Custom Calculations

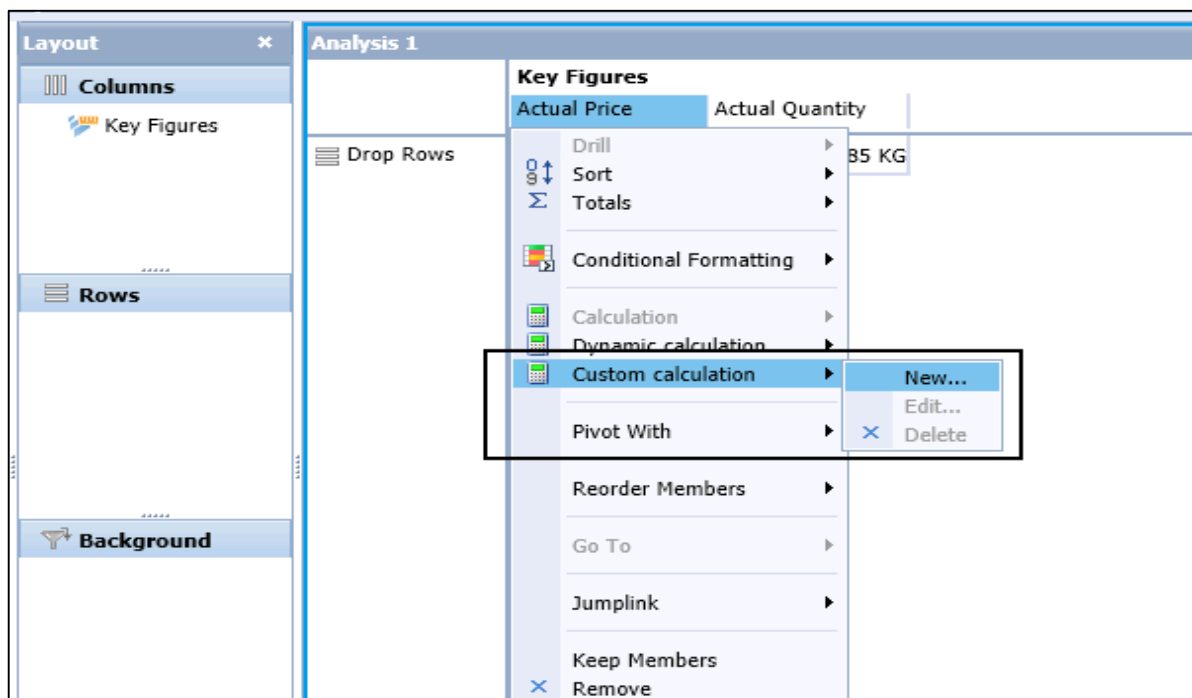
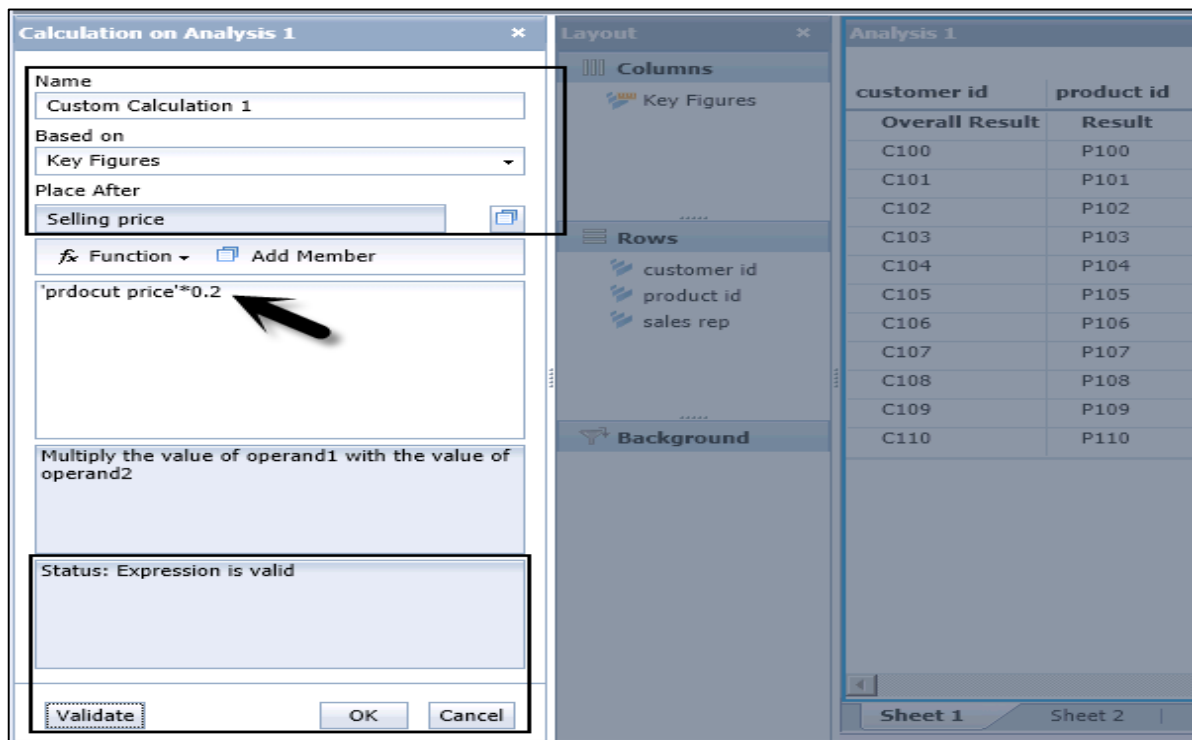
Custom calculations are calculations that you define by creating formulas in the Calculation panel. Custom calculations can be as simple as an addition of two members, or can be a complex combination of functions and members.

### Dynamic Calculations

Dynamic calculations are a special type of calculation that recalculates when the data changes in its associated members.

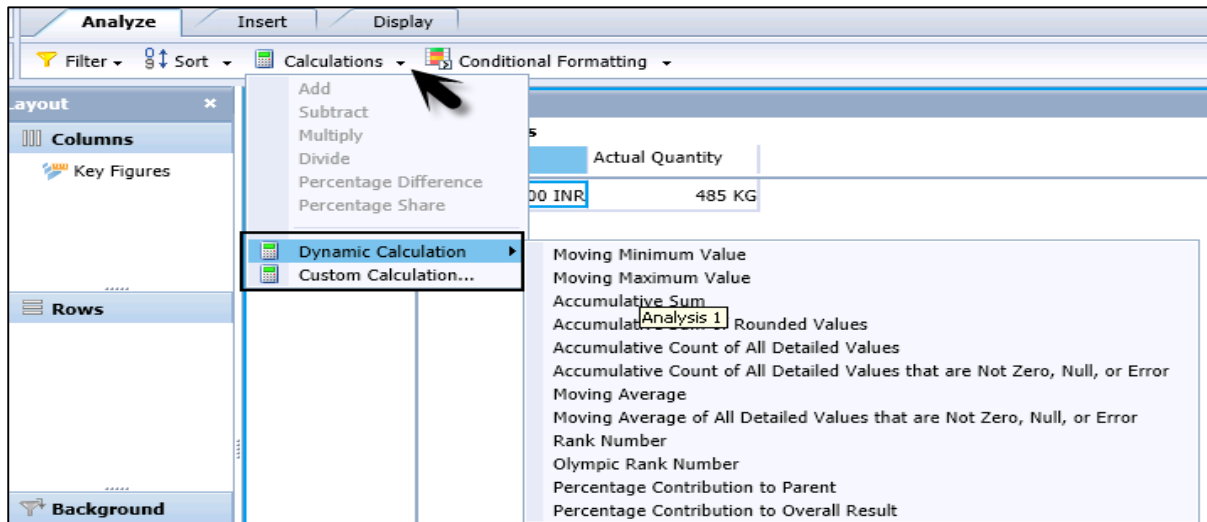
## Create a Calculation Via Calculation Panel

When you click the Validate button, the status of expression is updated in the Calculation. To add the calculation to analysis, click the OK button.

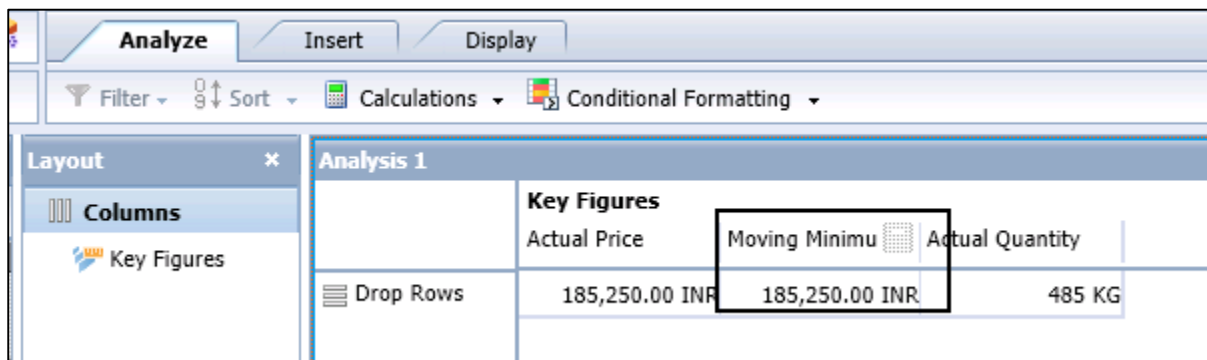




To create a dynamic calculation, you have to select a key figure in the Crosstab and click the Calculation dropdown -> Dynamic Calculation.



You have to select one of the dynamic calculations from the list. The calculation is added as a new column or row member to the right of or beneath the selected measure. A default name is applied.



**Following Dynamic Calculations are available -**

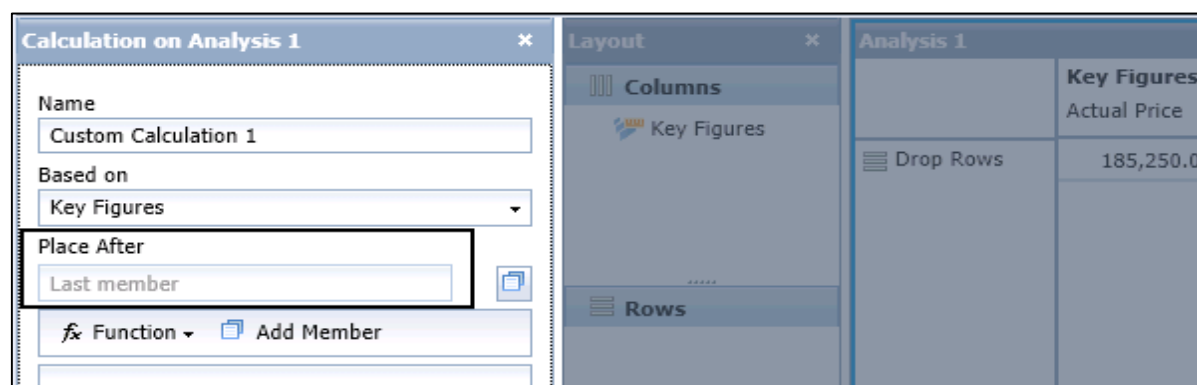
Dynamic calculations	Description
Moving Minimum Value	Returns the current minimum value, within a hierarchy level, compared to the previous values.
Moving Maximum Value	Returns the current maximum value, within a hierarchy level, compared to the previous values.
Accumulative Sum	Returns the accumulative sum, within a hierarchy level, of all the previous values. This is based on the server-formatted value.
Accumulative Sum of Rounded Values	Returns the accumulative sum, within a hierarchy level, of all the previous values. This is based on the displayed value.
Accumulative Count of All Detailed Values	Returns the accumulative count, within a hierarchy, of all previous values.
Accumulative Count of All Detailed Values that are Not Zero, Null, or Error	Returns the accumulative count, within a hierarchy, of all previous values that are not 0, null, or error values.
Moving Average	Returns the moving average, within a hierarchy, of the previous values.
Moving Average of All Detailed Values that are Not Zero, Null, or Error	Returns the moving average, within a hierarchy, of the previous values that are not 0, null, or error values.
Rank Number	Returns the rank order for each value, with the largest value having a rank of 1. Items with the same value will have the same rank.

**Note:** You can't use dynamic calculations as operand in other calculations and filters can't be applied on custom calculations.

## SAP BO Analysis — Calculation With Sorts

In an Analysis, when you create a new calculation it is added after a particular member. When you select a member in Crosstab, right-click to navigate to Calculation button and create a new calculation. The Place After field is automatically populated.

If you don't select any member in the Crosstab and perform a Calculation, the Place After field is empty. The calculation is added to analysis and when a sort is applied, it is also sorted with the key figures.



# 13. SAP BO Analysis – Aggregations

You can perform totals in the crosstab rows and columns. When an aggregation is applied, default aggregation is Sum. You can also change default aggregation as per requirement. In a workspace, in Analysis Edition for OLAP, following aggregations are supported -

- Default
- Minimum
- Maximum
- Sum
- Count
- Average
- Median

**To display totals and subtotals**, select a Crosstab in an Analysis and navigate to Display tab -> Select Totals or you can also select a column in THE Crosstab on which you want to apply an aggregation.

You can also change the aggregation type by selecting Calculate Total As option.

The screenshot shows the SAP BO Analysis workspace for 'Analysis 1'. It displays a crosstab with columns for 'customer id', 'product id', and 'Key Figures'. The 'Key Figures' section includes 'prdocut price' and 'product quality'. The 'Selling price' column is selected, and a context menu is open, showing options like 'Drill', 'Sort', 'Totals', and 'Conditional Formatting'. The 'Totals' option is highlighted, and a sub-menu is visible with options: 'Show totals', 'Hide totals', 'Hide totals if only one member is available', and 'Calculate totals as'. The 'Calculate totals as' option is further expanded, showing a list of aggregation types: Default, Minimum, Maximum, Sum, Count of All Detailed Values, Count of All Detailed Values that are Not Zero, Null, or Error, Average, Average of All Detailed Values that are Not Zero, Null, or Error, Standard Deviation, Median, Median of All Detailed Values that are Not Zero, Null, or Error, Variance, and Hide. The 'Keep Members' and 'Remove' options are also visible at the bottom of the menu.

customer id	product id	prdocut price	product quality
Overall Result	Result	66,00 INR	330 KG
C100	P100	1,00 INR	5 KG
C101	P101	2,00 INR	10 KG
C102	P102	3,00 INR	15 KG
C103	P103	Default	
C104	P104	Minimum	
C105	P105	Maximum	
C106	P106	Sum	
C107	P107	Count of All Detailed Values	
C108	P108	Count of All Detailed Values that are Not Zero, Null, or Error	
C109	P109	Average	
C110	P110	Average of All Detailed Values that are Not Zero, Null, or Error	
		Standard Deviation	
		Median	
		Median of All Detailed Values that are Not Zero, Null, or Error	
		Variance	
		Hide	

To set up the position of Totals, select the Crosstab and click the Totals tab under Display. You have an option to select the position of totals in your analysis.

Analyze Insert Display					
Swap Axes Hierarchy Measure Format Totals Nulls & Zeros Focused Analysis Update Sub-Analysis					
<b>Layout</b> <b>Columns</b> Key Figures  <b>Rows</b> customer id product id  <b>Background</b>	<b>Analysis 1</b> Position totals after members • Position totals before members				
	<b>Key Figures</b> customer id product id prdocut price product qualtiy Selling price				
	Overall Result	Result	66,00 INR	330 KG	77,00 INR
	C100	P100	1,00 INR	5 KG	2,00 INR
	C101	P101	2,00 INR	10 KG	3,00 INR
	C102	P102	3,00 INR	15 KG	4,00 INR
	C103	P103	4,00 INR	20 KG	5,00 INR
	C104	P104	5,00 INR	25 KG	6,00 INR
	C105	P105	6,00 INR	30 KG	7,00 INR
	C106	P106	7,00 INR	35 KG	8,00 INR
	C107	P107	8,00 INR	40 KG	9,00 INR
	C108	P108	9,00 INR	45 KG	10,00 INR
	C109	P109	10,00 INR	50 KG	11,00 INR
	C110	P110	11,00 INR	55 KG	12,00 INR

You can also position the totals after members from the dropdown list.

Analyze Insert Display					
Swap Axes Hierarchy Measure Format Totals Nulls & Zeros Focused Analysis Update Sub-Analysis					
<b>Layout</b> <b>Columns</b> Key Figures  <b>Rows</b> customer id product id  <b>Background</b>	<b>Analysis 1</b> Position totals after members • Position totals before members				
	<b>Key Figures</b> customer id product id prdocut price product qualtiy Selling price				
	C100	P100	1,00 INR	5 KG	2,00 INR
	C101	P101	2,00 INR	10 KG	3,00 INR
	C102	P102	3,00 INR	15 KG	4,00 INR
	C103	P103	4,00 INR	20 KG	5,00 INR
	C104	P104	5,00 INR	25 KG	6,00 INR
	C105	P105	6,00 INR	30 KG	7,00 INR
	C106	P106	7,00 INR	35 KG	8,00 INR
	C107	P107	8,00 INR	40 KG	9,00 INR
	C108	P108	9,00 INR	45 KG	10,00 INR
	C109	P109	10,00 INR	50 KG	11,00 INR
	C110	P110	11,00 INR	55 KG	12,00 INR
	Overall Result	Result	66,00 INR	330 KG	77,00 INR

# 14. SAP BO Analysis – Hierarchies

Hierarchies can be used to represent parent-child relationship in an analysis. It is also possible to swap hierarchies to reorient data in the Crosstab as well as swap all axes in an analysis and sub-analysis.

To swap two hierarchies, you have to select a hierarchy and drag it towards other hierarchy that you want to swap with. When the hierarchy name appears on the other hierarchy, you can release the mouse button.

The screenshot shows the SAP BO Analysis workspace. The Data pane on the left contains a hierarchy named 'ZIC\_PP [BW\_OLAP]' with sub-items: product price, quantity pp, Selling price, Currency, customer id, Product id, Sales rep, and Unit of Measure. The Layout pane shows a table with columns for customer id, Product id, and Key Figures (product price, quantity pp, Selling price). The Rows section contains customer id, Product id, and Unit of Measure. The Background section is empty. The Analysis 1 table shows data for customer id (C100 to C112) and Product id (P100 to P112) with corresponding Key Figures.

customer id	Product id	product price	quantity pp	Selling price
Overall Result	Result	8.300,00 INR	419 EA	9.150,00 INR
C100	P100	200,00 INR	12 EA	300,00 INR
C101	P101	400,00 INR	22 EA	500,00 INR
C102	P102	600,00 INR	30 EA	700,00 INR
C103	P103	800,00 INR	40 EA	900,00 INR
C104	P104	500,00 INR	25 EA	550,00 INR
C105	P105	600,00 INR	30 EA	650,00 INR
C106	P106	700,00 INR	35 EA	750,00 INR
C107	P107	800,00 INR	40 EA	850,00 INR
C108	P108	900,00 INR	45 EA	950,00 INR
C109	P109	1.000,00 INR	50 EA	1.050,00 INR
C110	P110	1.100,00 INR	55 EA	1.150,00 INR
C111	P111	300,00 INR	15 EA	350,00 INR
C112	P112	400,00 INR	20 EA	450,00 INR

## Swapping All Rows With All Columns

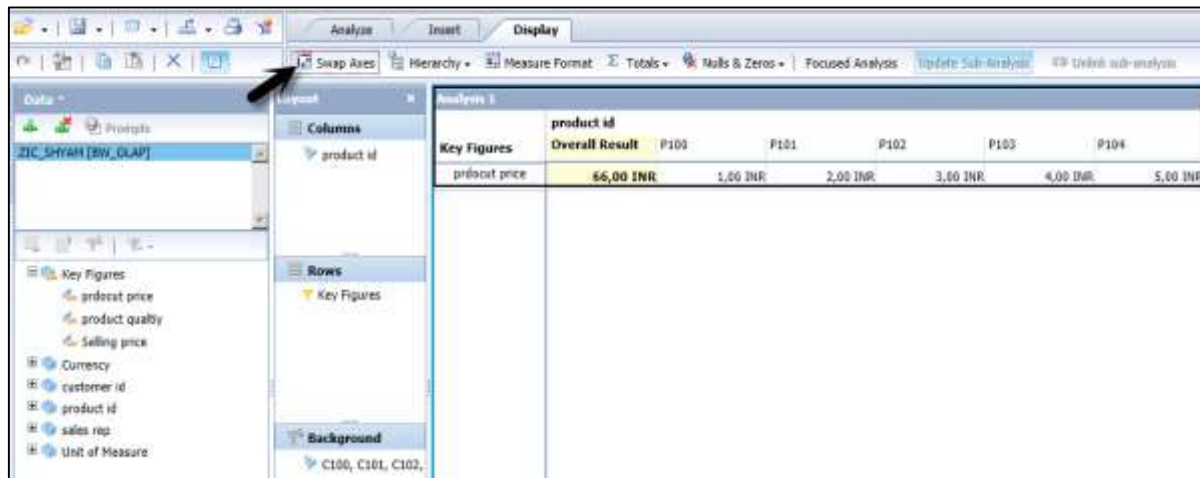
You can also swap between hierarchies in an analysis. Select an analysis or sub analysis and navigate to the Display tab -> Swap Axes.

The screenshot shows the SAP BO Analysis workspace with the Display tab selected. The 'Swap Axes' button is highlighted. The 'Swap rows and columns' dialog is open, showing the 'Unit of Measure' hierarchy being swapped with the 'Product id' hierarchy. The Layout pane shows the table with columns for customer id, product id, and Key Figures (product price). The Rows section contains customer id and product id. The Background section is empty. The Analysis 1 table shows data for customer id (C100 to C110) and product id (P100 to P110) with corresponding Key Figures.

customer id	product id	Key Figures product price
Overall Result	Result	66,00 INR
C100	P100	1,00 INR
C101	P101	2,00 INR
C102	P102	3,00 INR
C103	P103	4,00 INR
C104	P104	5,00 INR
C105	P105	6,00 INR
C106	P106	7,00 INR
C107	P107	8,00 INR
C108	P108	9,00 INR
C109	P109	10,00 INR
C110	P110	11,00 INR

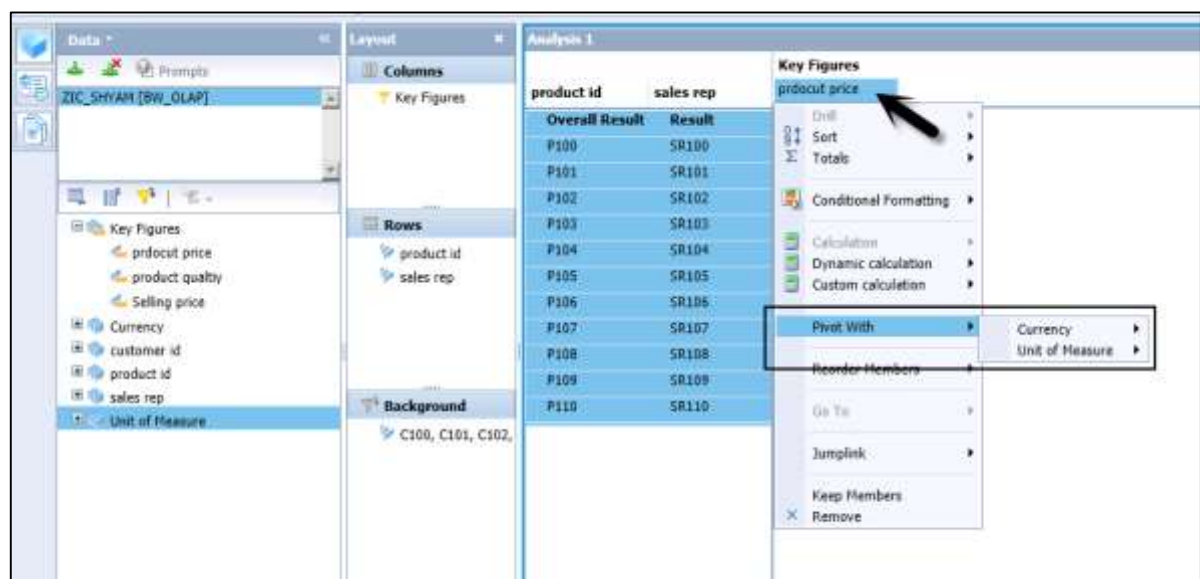
## Sort and Filters During Swap Axes

When you swap axes, all the filters and sorts are preserved.



## Using Pivot Hierarchies

You can use Pivot hierarchy to explore the data in different aspects. On the Crosstab, right-click the member -> point to Pivot With.



You have to select hierarchy that you want to pivot with. If you select Currency here, it will add Currency to the Crosstab.

Data		Layout		Analysis 1	
ZIC_SHYAM [BW_OLAP]		Columns		product id	Currency
		Rows		sales rep	Rupee
		Background		Overall Result	Result
				P100	SR100
				P101	SR101
				P102	SR102
				P103	SR103
				P104	SR104
				P105	SR105
				P106	SR106
				P107	SR107
				P108	SR108
				P109	SR109
				P110	SR110

When all the hierarchies are added to the Crosstab, Pivot With option is disabled.

Data		Layout		Analysis 1	
ZIC_SHYAM [BW_OLAP]		Columns		product id	Currency
		Rows		sales rep	Rupee
		Background		Overall Result	Result
				P100	SR100
				P101	SR101
				P102	SR102
				P103	SR103
				P104	SR104
				P105	SR105
				P106	SR106
				P107	SR107
				P108	SR108
				P109	SR109
				P110	SR110



## 15. SAP BO Analysis – Sheets

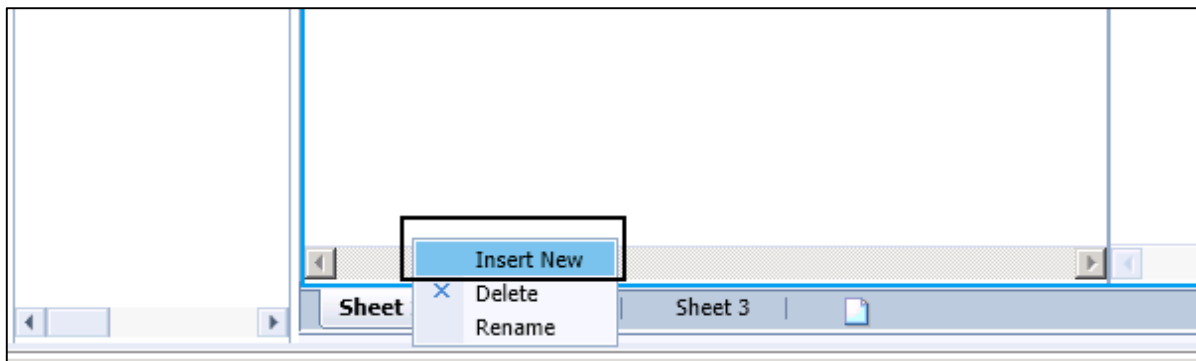
In a workspace, there can be multiple sheets. **Sheets** are used to group the data in a workspace. In a new Analysis, three sheets are included and you can add/remove sheets to suit the analysis.

In a workspace, each sheet has its own set of analyses and components, which are not shared and which cannot be linked across sheets. Analyses and components on one sheet can therefore have the same names as analyses and components on other sheets.

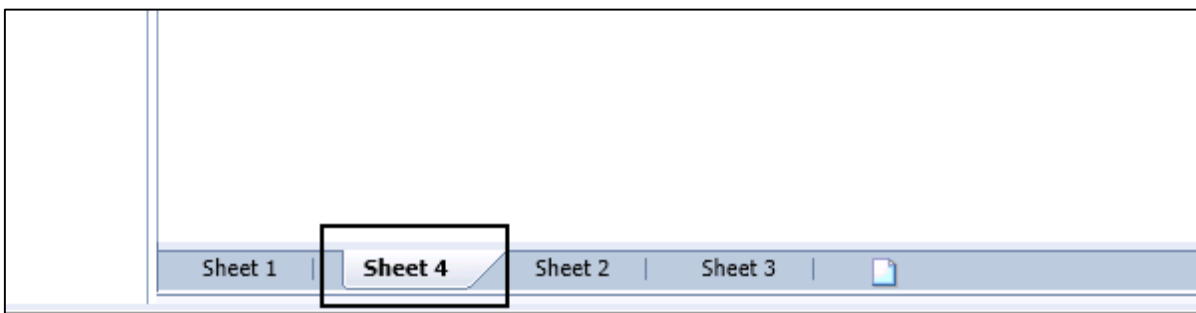
### How to Add a Sheet?

In a workspace, you can add as many sheets as you want and delete as many sheets as you want. It should have at least one sheet in analysis.

To add a sheet, right-click on a sheet tab.



This adds the new sheet to the right of the sheet you selected and the new sheet becomes the active sheet.

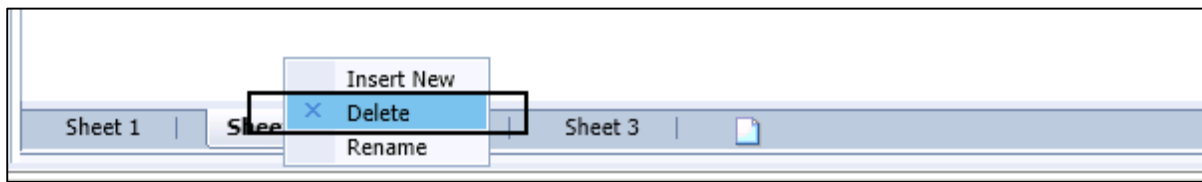




## How to Delete a Sheet?

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To delete a sheet, you have to right-click any sheet tab and click delete.

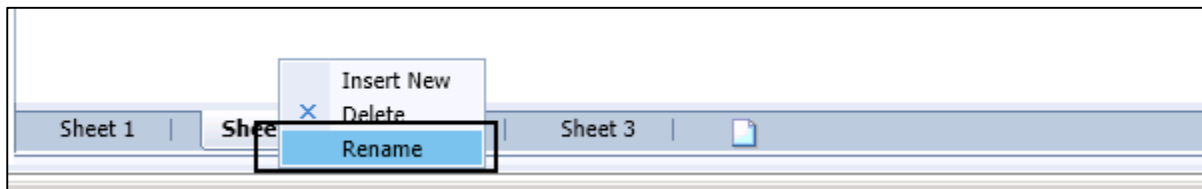


## How to Rename a Sheet?

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You can also rename a sheet in an analysis as per the requirement. To rename the sheet, you have to right-click the sheet name and click Rename.

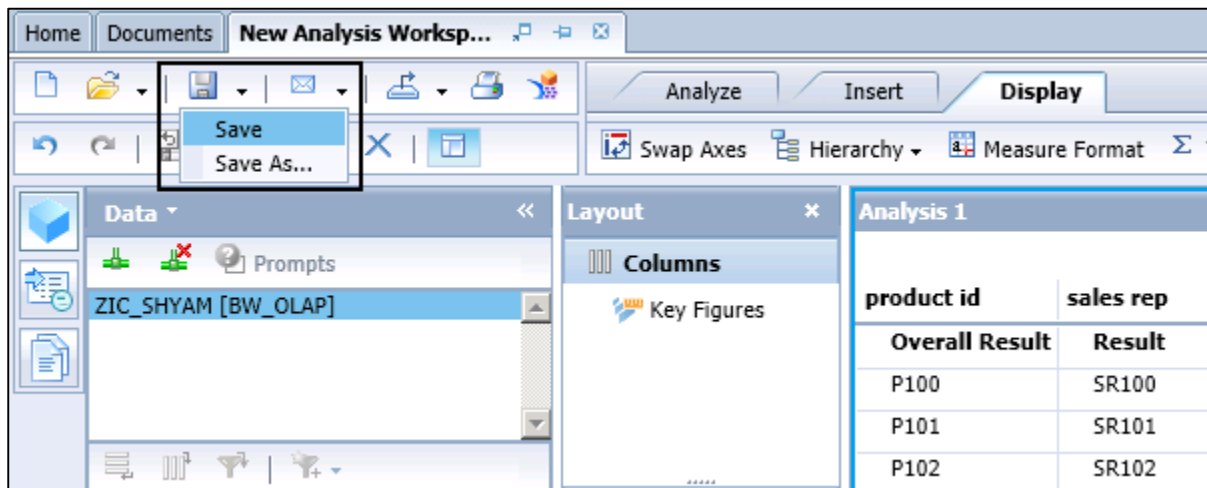
The maximum length of a caption is 60 characters.



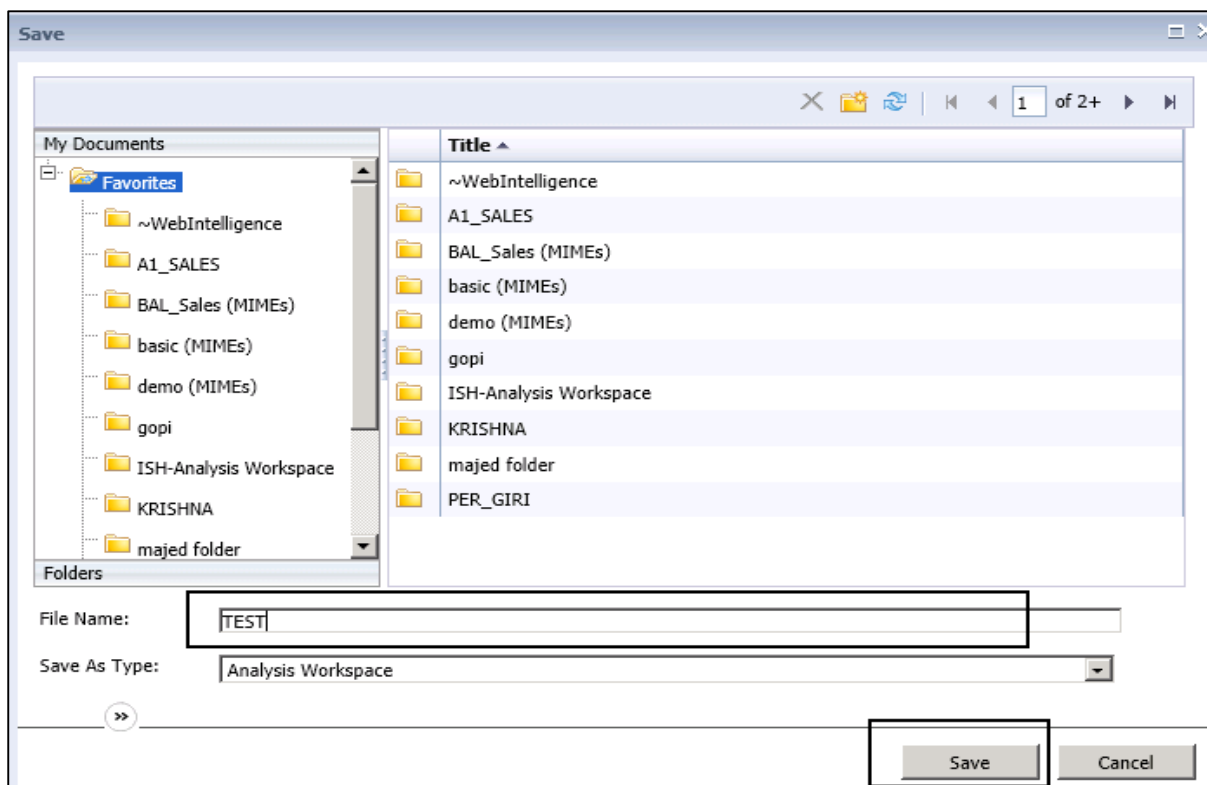
## 16. SAP BO Analysis – Sharing Workspaces

When a workspace is created, you can save or share it over the web with other end users. When you have sufficient rights of Administrator, you can publish workspaces to BI repository.

To save the workspace in a public folder, navigate to the toolbar and click the arrow button and select Save As.



In the folder tree, expand the Public Folders folder and browse to the folder where you want to save your workspace. Enter the file name and click the Save button.

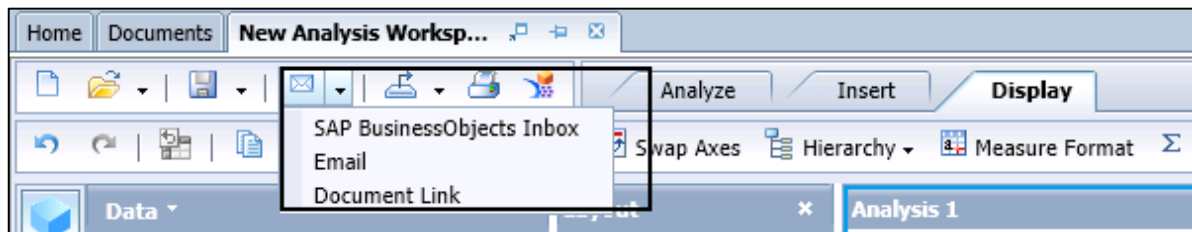


## Sending a Workspace to Another User Via Email

You can also send a workspace to another BI platform user or in an email attachment. Saved workspace is shared with BI platform users through email in an attachment or in a link.

### How to send a workspace to BI platform user?

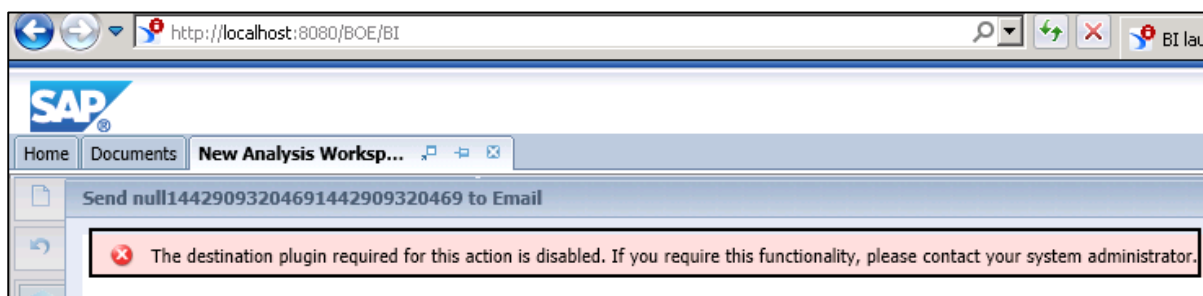
To send a workspace, click the Send to button on the Toolbar.



To send a workspace via email, click the Email and enter the recipient list. Select a target name for the workspace. You can also select the Shortcut option to send the workspace as a hyperlink, or select the Copy option to send the workspace as a file.

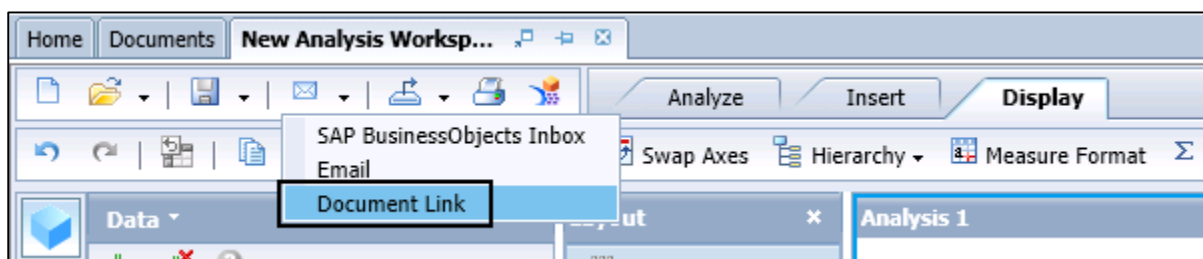
To send workspace to BI platform users, you have to define the settings in BI Launchpad.

When you receive an error message - "The destination plugin required for this action is disabled. If you require this functionality, please contact your system administrator", you need to configure BI Platform Adaptive Job Server for email destination.

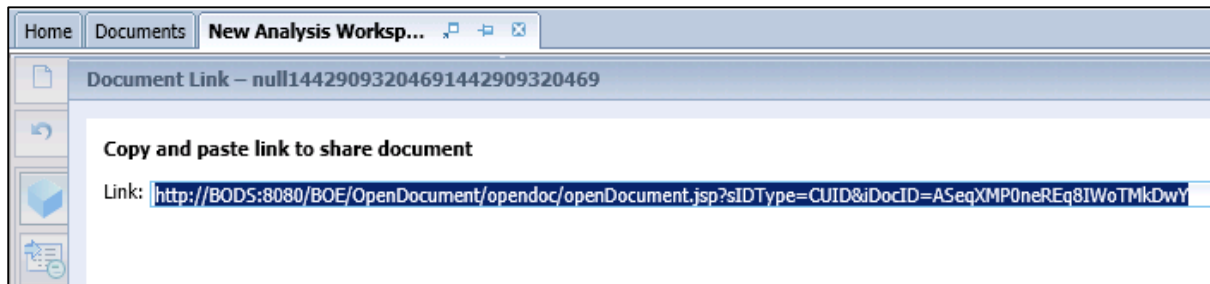


### How to get URL for workspace?

To get the URL, click the arrow button next to the Send to button -> Select Document Link.



<http://BODS:8080/BOE/OpenDocument/opensdoc/openDocument.jsp?sIDType=CUID&iDocID=ASeqXMP0neREq8IWotMkDwY>

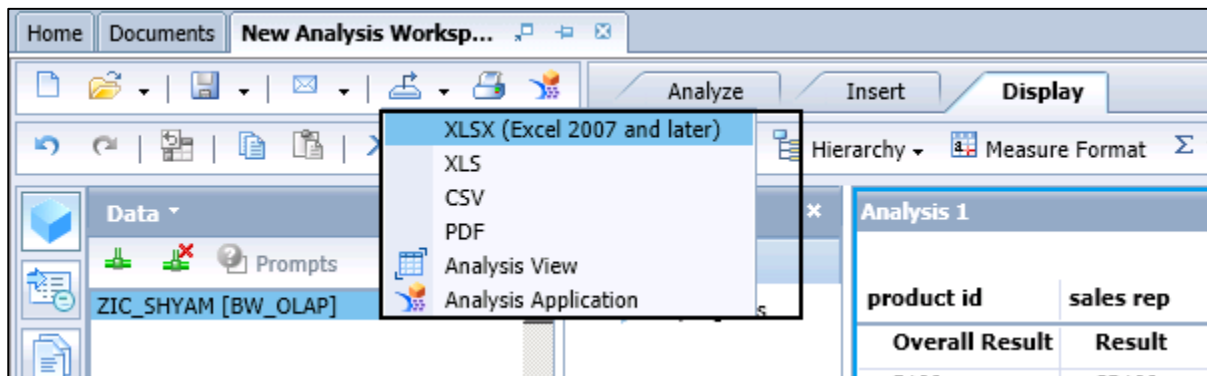


This URL can be copied to Crystal report, Web Intelligence document, or other office document.

## 17. SAP BO Analysis – Export Options

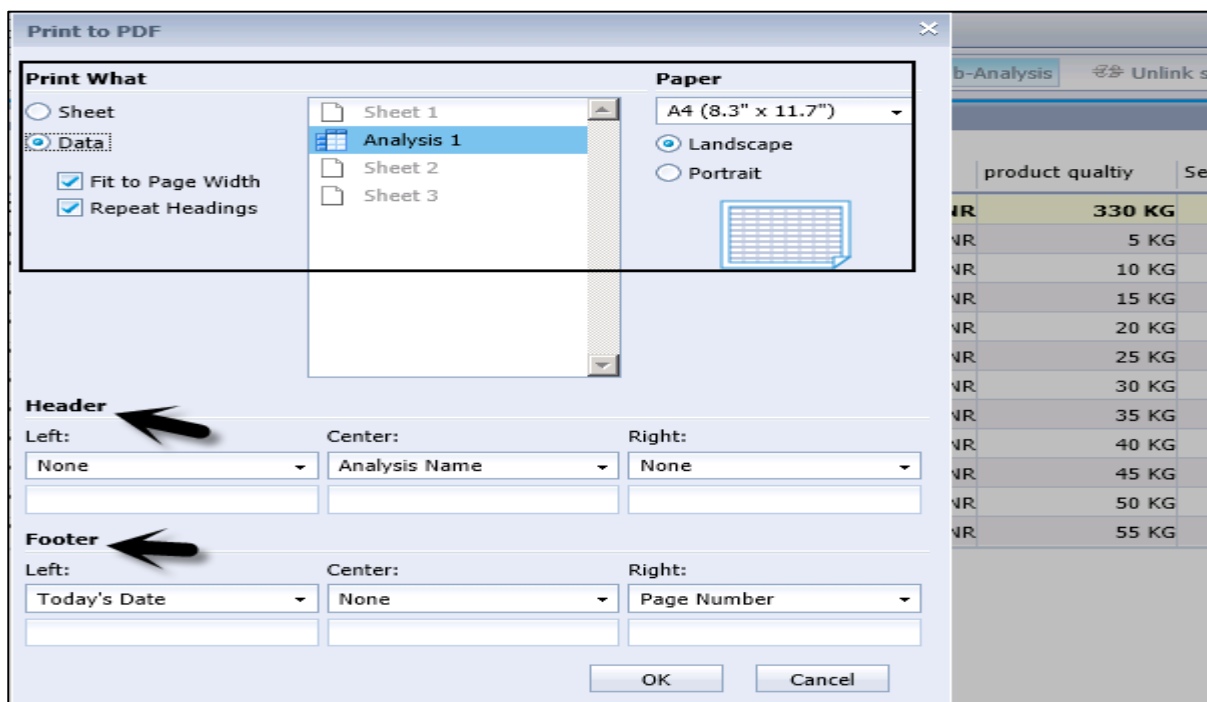
In Analysis Edition for OLAP, sometimes it is required to export the data to different file formats. You can export your analysis to an Excel file, CSV file, PDF, or to an analysis view, or an application.

To export an analysis, click on the Export To option -



You can also use the Printing option where you can print a sheet or the entire data. To take a Print, click the Print option in the tool bar.

When you click the Print option, you will be promoted to select Sheet or Data and paper settings for printing. You can also define the header and footer settings and Landscape/Portrait.



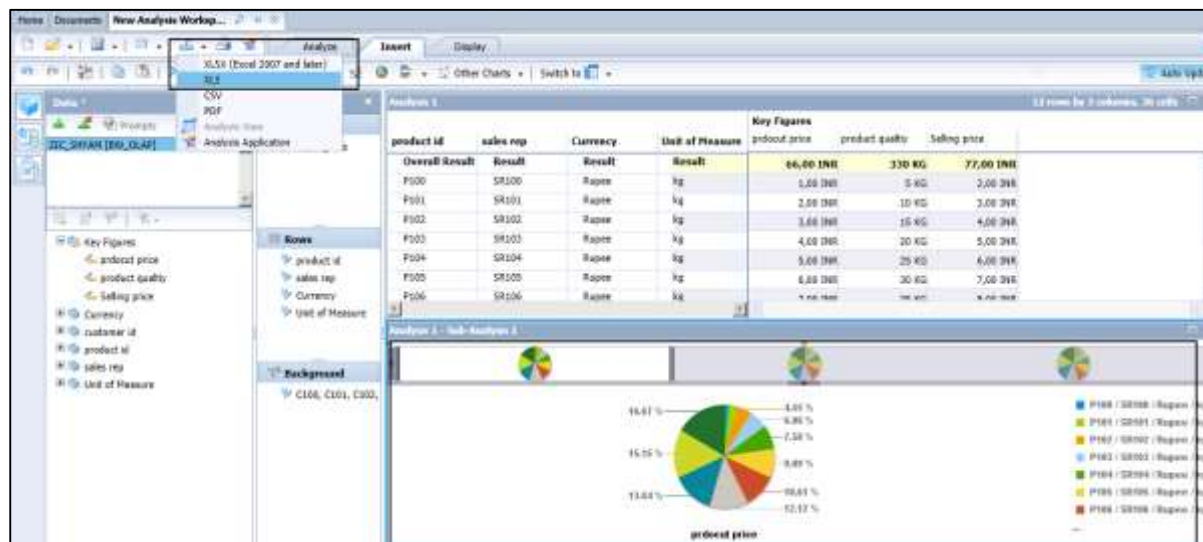
While selecting the Print option, you can choose to print raw data instead of the crosstab or chart representations of your data. When you choose the data printing option, all the

filtered data in an analysis is printed and not just the data visible on the screen. During the printing function, cell formatting is retained.

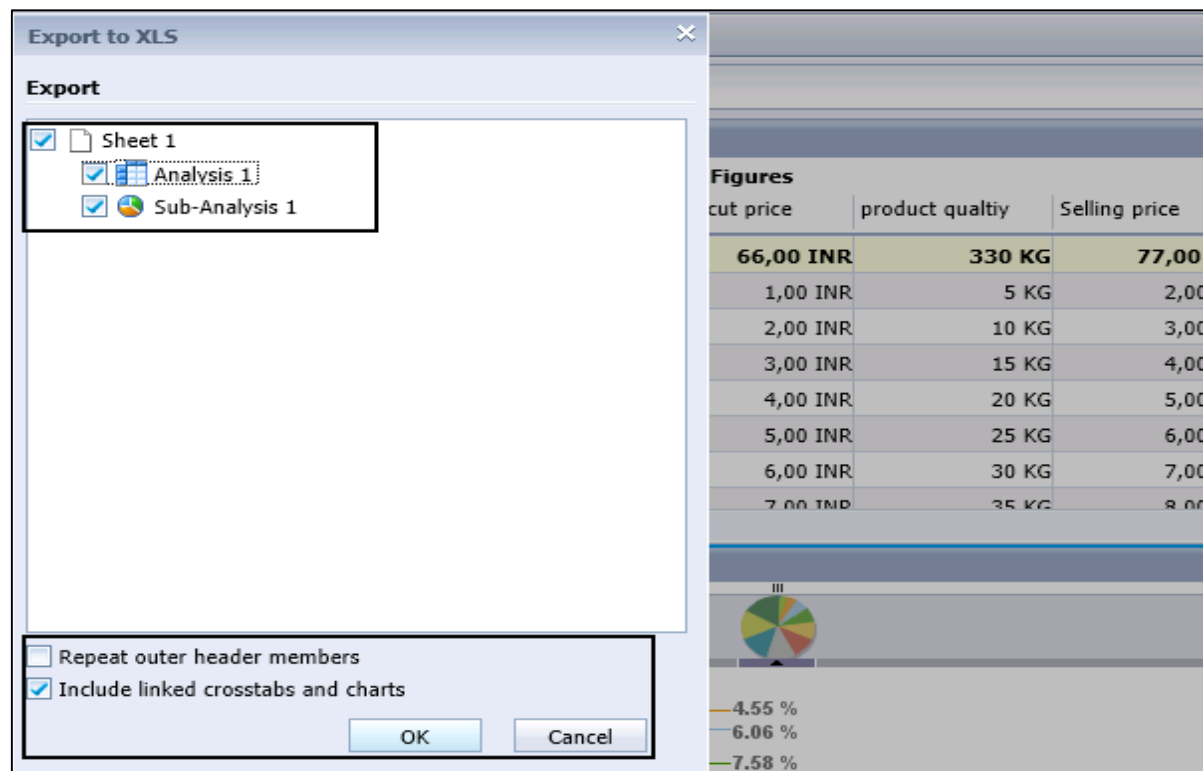
## Exporting Data to an Excel

You can also export an Analysis into an Excel file, which can be viewed by the users or save it in an **.xls** file. To view the data immediately, you should have MS Excel installed on your machine.

If you have a chart in your analysis, it is exported as a static image in **xls** file.



You have an option to export a particular Analysis or Sub-analysis to Excel file. Click the OK button to proceed.



When you click the OK button, you will be prompted to open the **xls** or to save the file. Both Analysis and Sub-analysis will be added to the **xls** file.

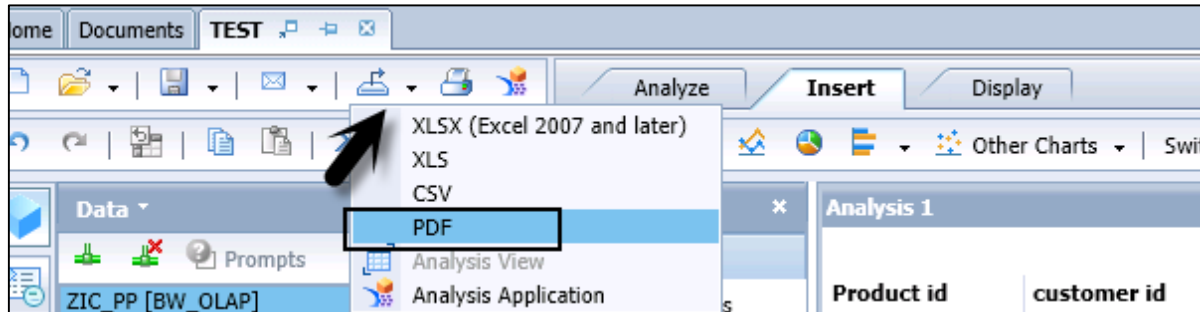
Product id	customer id	Sales rep	product price	quantity pp	Selling price
Overall Result	Result	Result	8,300.00 INR	419 EA	9,150.00 INR
P100	C100	SR100	200.00 INR	12 EA	300.00 INR
P101	C101	SR101	400.00 INR	22 EA	500.00 INR
P102	C102	SR102	600.00 INR	30 EA	700.00 INR
P103	C103	SR103	800.00 INR	40 EA	900.00 INR
P104	C104	SR104	500.00 INR	25 EA	550.00 INR
P105	C105	SR105	600.00 INR	30 EA	650.00 INR
P106	C106	SR106	700.00 INR	35 EA	750.00 INR
P107	C107	SR107	800.00 INR	40 EA	850.00 INR
P108	C108	SR108	900.00 INR	45 EA	950.00 INR
P109	C109	SR109	1,000.00 INR	50 EA	1,050.00 INR
P110	C110	SR110	1,100.00 INR	55 EA	1,150.00 INR
P111	C111	SR111	300.00 INR	15 EA	350.00 INR
P112	C112	SR112	400.00 INR	20 EA	450.00 INR



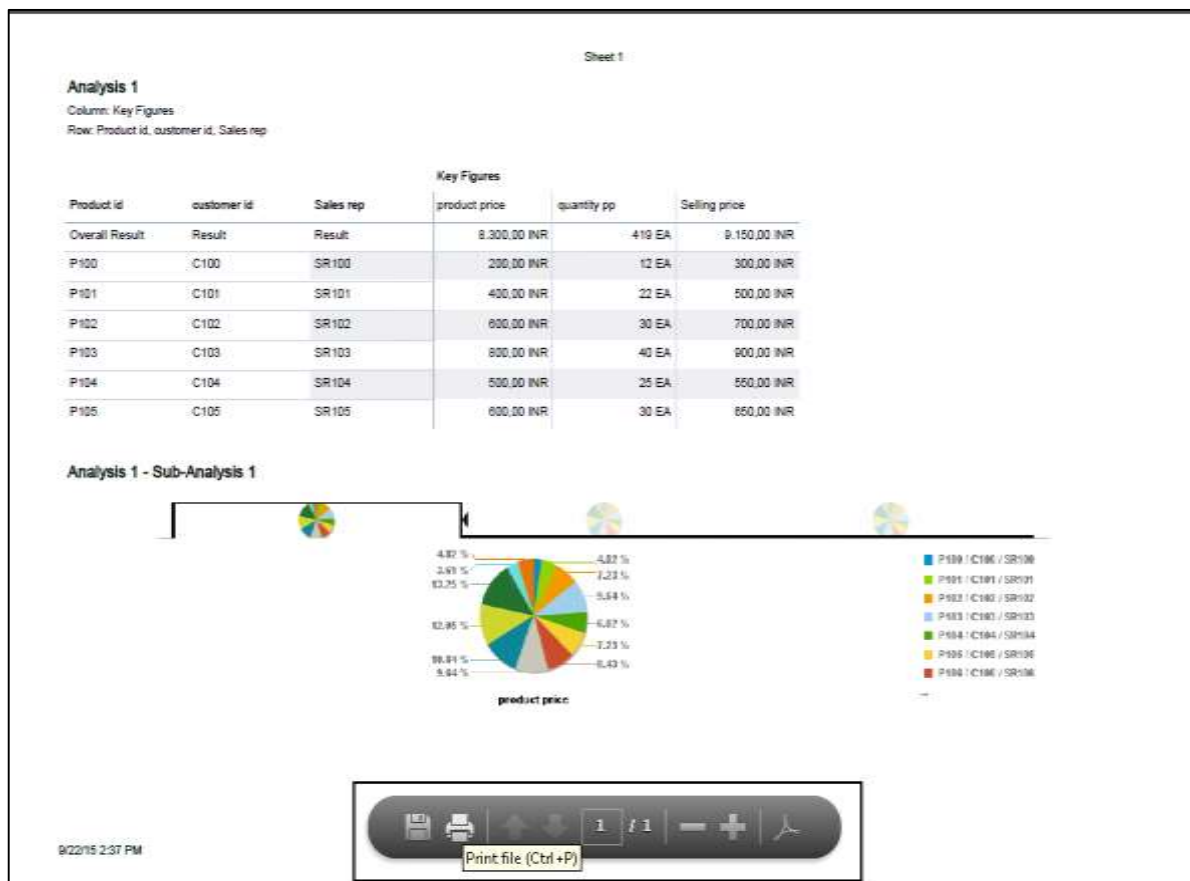
You can also export the analysis in a CSV file format.

## Exporting an Analysis to PDF

It is also possible to export an analysis in the PDF format and you can use the PDF viewer to view both the main analysis and sub-analysis. You can then send the PDF file to colleagues, or print hard copies of the data from the PDF viewer.



You also have the Zoom in/Zoom out option in the PDF viewer. You can save the PDF locally or take a printout from the PDF viewer in the toolbar.





## 18. SAP BO Analysis – Connecting to SAP BW

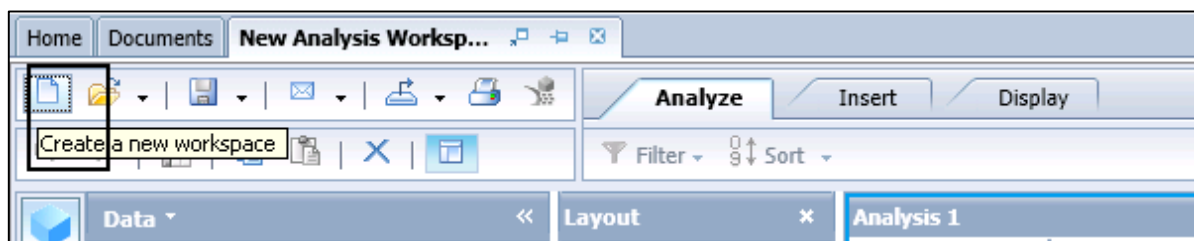
In Analysis Edition for OLAP, you can connect to SAP BW data source and take advantages of attributes and variables.

When you connect to BEx query, there are variables defined. You will then be prompted to select the value of variable. An Analysis in OLAP tool supports various variable types -

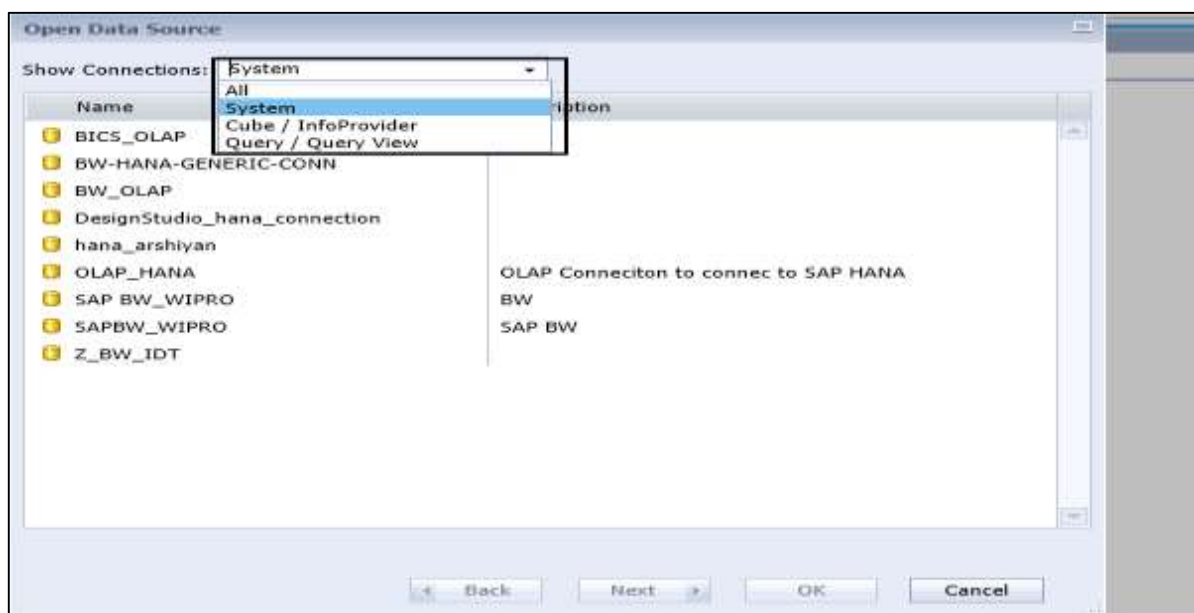
- Key Date Variables
- Hierarchy Variables
- Characteristics Variables
- Formula Variables
- Currency Variables

### Connecting to SAP BW

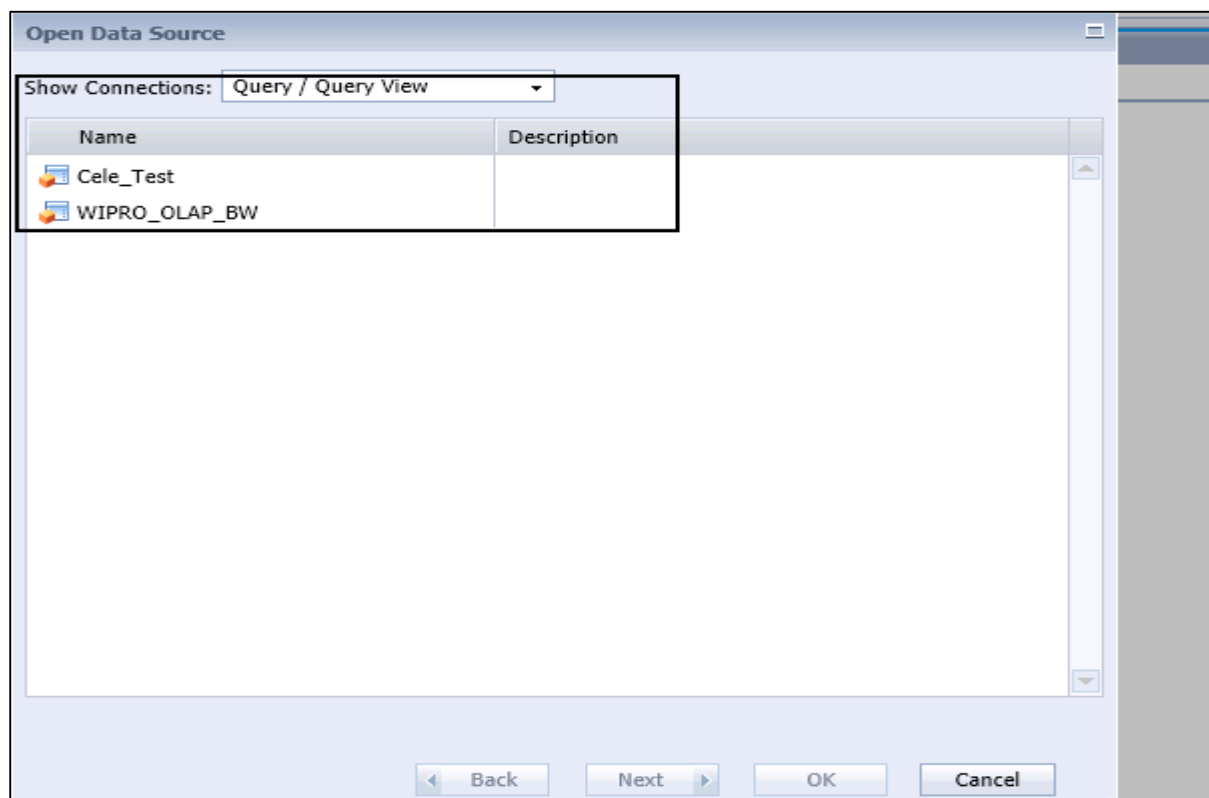
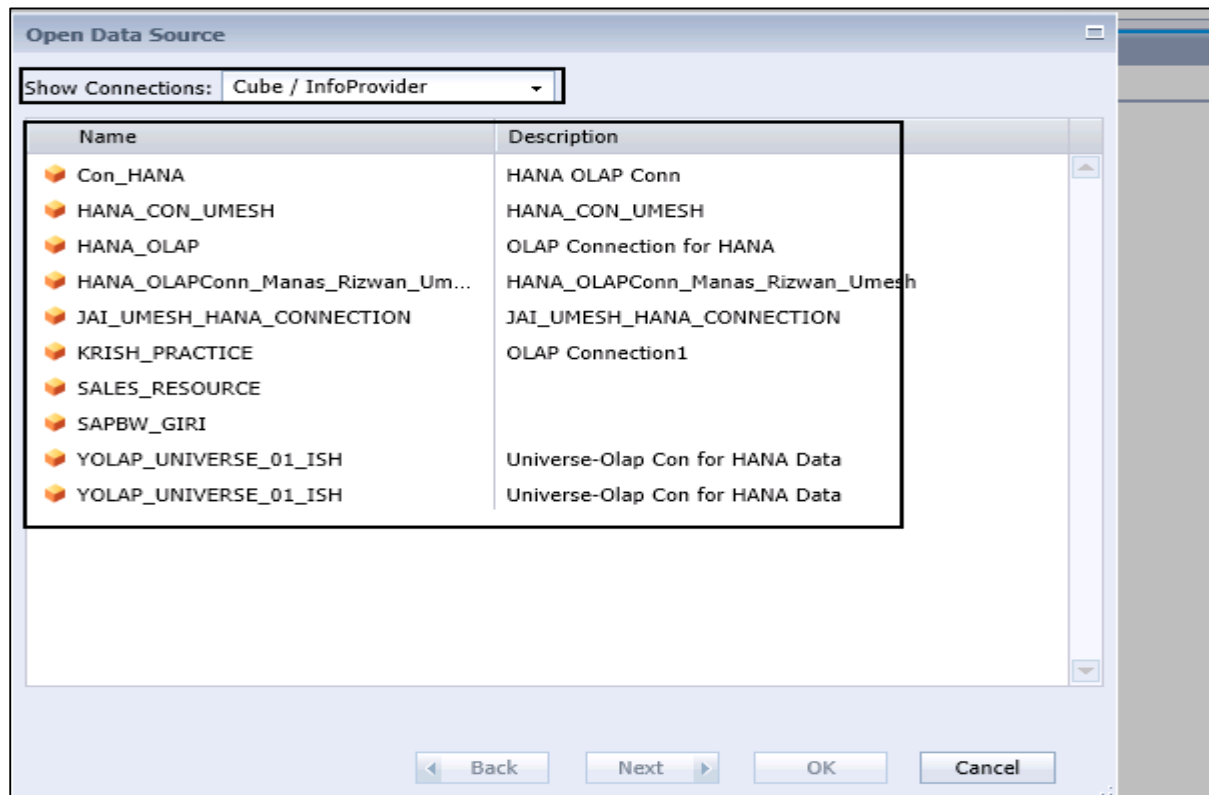
When you select a new Workspace in the tool, you will be prompted to select a data source.



In Open Data Source option, you can select different OLAP data types or a BEx query. You can also connect to HANA Modeling views.

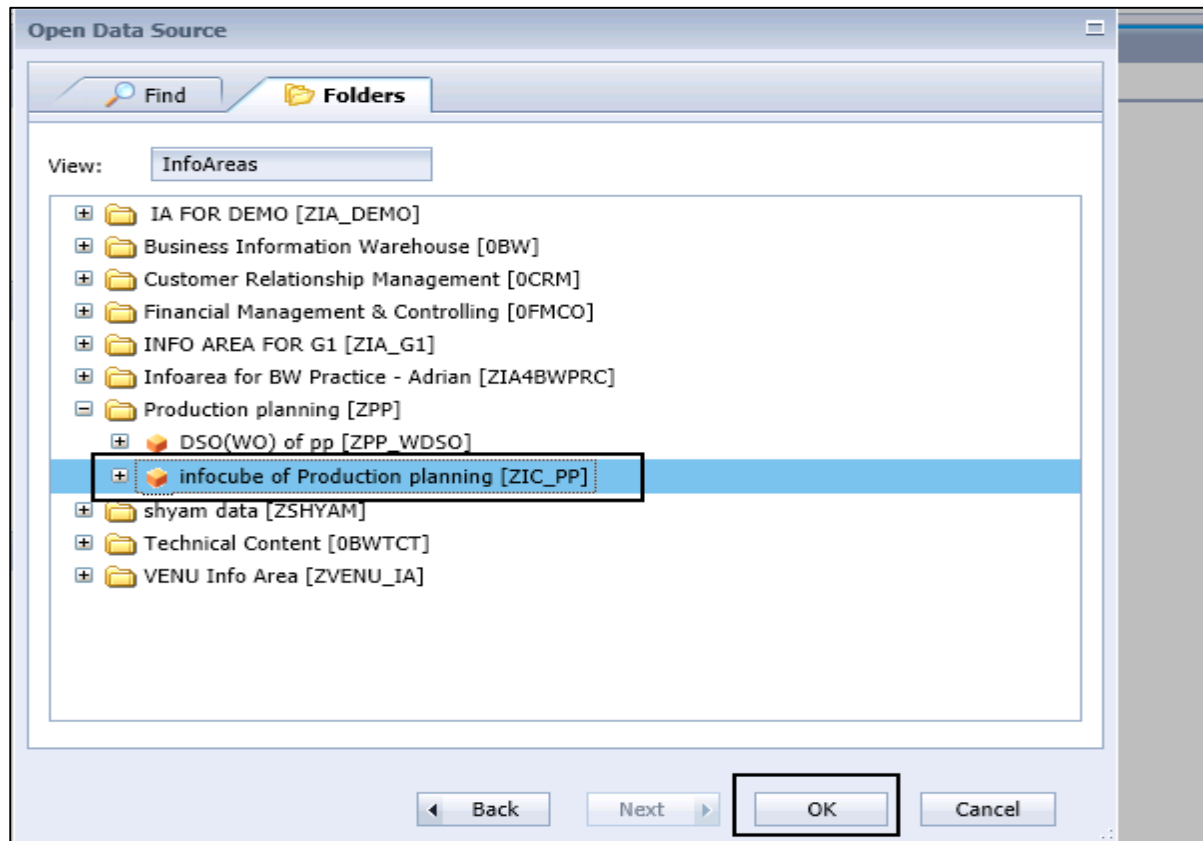


You can connect to Cube/InfoProvider directly or can select Query/Query View to connect to SAP BEx query. When you select Cube, it shows InfoCube in BW and also in HANA database modeling views. When you select Query from the dropdown, you can see a list of BEx query.



When you select all from the dropdown list, you can see all OLAP connections pointing to different InfoProviders, BEx query, or direct InfoCubes. When you select an OLAP connection, you can see a list of all InfoCubes in SAP BW/HANA system as per connection properties.

Select any InfoProvider by navigating to the Folder tab and click the OK button.



You can see list of all the key figures and characteristics added to the metadata explorer in the workspace. This is how you can connect to SAP BW data source to perform an Analysis.

