



Functional Requirements of Job Web Application Dashboard

Objective

The objective of a job web application is to develop a system using which job applicants and recruiters can communicate with each other. The purpose is to enable applicants to search for jobs in a convenient manner and to enable employers to find suitable candidates. This web application manages updates both from the job seekers as well as the companies. Its unique development methodology helps in acquiring the client and candidate information and separating them according to the job requirements and vacancies. The online access to it provides details of the job. An employer being registered in the web site has the facility to use the services. Being an authorized user he can publish vacancy details and can search number of Employees on portal and also he can search candidates on basis of the key skill which employee provides on registration.

Features Supported in Application

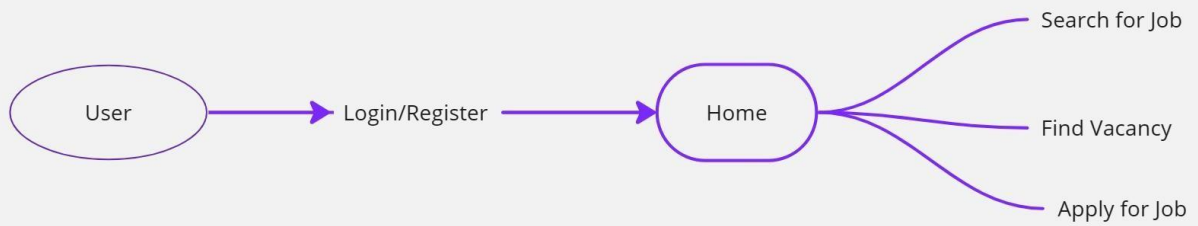
Functions available for Admins are as follows:

1. View Customers details.
2. Add qualifications, skill, experience, languages and update and delete information about the employer .
3. Manages entire application and maintains the profiles of customers and employers.
4. Instant messaging

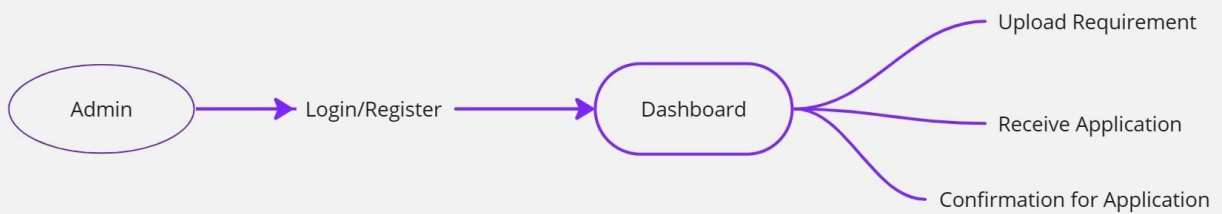
Functions available for Customers are as follows:

1. Customers register and upload the resume and fill the profile given by admin.
2. Login and search for the job on various conditions .
3. Update the resume as frequently as required.
4. Can delete account anytime
5. They get mail alerts when their resumes are selected by employers.

Job Application Dashboard Workflow



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Features for Admin:

Login > Dashboard > Upload Requirement OR

Login > Dashboard > Receive Application OR

Login > Dashboard > Confirmation for Application

On the dashboard page provided for the admins, a list of jobs available will be displayed in a tabular form. Each row will contain general information about each jobs. Here admins can add or delete or update the job.

Field Name	Description
Add job	Allows the admins to add a new job.
Update/ Delete jobs	Allows the admin to update or delete the jobs.
View Reports	Display all the information about the job applicants and employers .

To Operate on the Jobs:

1. To Add a Job, select the Add option in the dashboard.
All the related fields will appear on the screen as a form which has to be filled.
2. To Update/ Delete a Job, select the options filed with respect to the Job in the dashboard.



OR Click the Job to Update/Delete then click the options filed in that page.

3. Click and then click View the Job.

Detailed information about the Job role, company details , timing, salary details will be displayed.

Click [Back to Dashboard](#) to navigate back to the dashboard

Features for Users:

Register/Login > Home > View Available Jobs OR

Register/Login > Home > Update Profile OR

Register/Login > Home > Apply for jobs OR

When the user logs in to the application, user will be displayed with the home page. From here user can find different jobs available and clicks apply button to apply after they see suitable job. The system verifies the information and saves to the database.

Field Name	Description
View available jobs	Display a list of available jobs.
Search jobs	Allow customer to search jobs based on category.
Update profile	Allow customer to update profile information.
Apply Job	Allow customer to apply directly to the posted jobs.



User's Interactions:

1. To View the Dashboard, click Dashboard option. This will take the user to dashboard, where list of jobs and their respective fields like name of the company,role,salary details will be displayed.
 2. View the Available jobs to apply, user can find a job best suited for him/her.
 3. Click the specific job to View Detailed information about the job.
 4. User has to fill the details and upload resume.
 5. To apply the job, user need to click apply button, which will ask for the confirmation, click the Confirm button to confirm .
- Job specific page will contain all the necessary information as entered by the admin will be displayed.

Click [Back to Home](#) to navigate back to the Home.

Click [Logout](#) to logout.