

THANVEER SHA CK

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TECHNICAL SKILLS

- HTML5
- CSS
- UI Designing - Figma
- JavaScript
- MS OFFICE
- Email Management

PROFILE SUMMARY

- A dedicated web developer with knowledge in web designing and execution with intuitive problem-solving skills
- Proficient in the front end developing technologies - HTML, CSS and JavaScript
- Have good knowledge in UI/UX software Figma
- Have good knowledge in Management Softwares MS Office etc
- Currently working as a Office Associate - Call center agent gives me the the experience in MS office applications and Email Management and Teamwork

EDUCATION

- **BACHELOR OF ENGINEERING (BE) - COMPUTER SCIENCE ENGINEERING**
Nehru Institute of Engineering Technology
Anna University - Chennai
Coimbatore - Tamilnadu
India
- **HIGHER SECONDARY EDUCATION**
Biology Science
GHSS Karimba
Palakkad - Kerala
India
- **HIGH SCHOOL EDUCATION - SSLC**
CBMHSS Velimukku
Malappuram - Kerala
India

EXPERIENCE

- **OFFICE ASSOCIATE - CALL CENTER EXECUTIVE**

Somerian Healthcare - Tamouh Healthcare LLC

Abu Dhabi

United Arab Emirates

January 2021 - December 2021

RESPONSIBILITIES

- Attending the Incoming calls
- Providing the Information about the vaccine and Covid 19
- Providing the information about the location for vaccination
- Patient Registration for Vaccination and PCR
- Providing Support for Al Hosn application Issues
- Providing Tech support through Whatsapp and Email
- Registering Appointment for vaccination
- Documenting daily call reports
- Outgoing calls regarding booster dose
- Following up with patients who got the vaccine from the hospital
- VIP& VVIP Vaccination registration
- Providing Accurate information about general questions about vaccine and covid 19

- **PYTHON DEVELOPER TRAINEE**

MyTectra Solutions Pvt Ltd

July 2019 - March 2020

Bangalore

India

RESPONSIBILITIES:

- Training basic Python programming
- Learning Front end Technologies HTML and CSS
- Learning Basic JavaScript programming
- Implementing various Python programming topics
- Working with real time web projects
- Creating front end design web pages
- Trained advance Python programming
- Trained Django framework to build dynamic webpages
- Trained Database design and SQL queries

- **JUNIOR WEB DEVELOPER**

Spectrum Softtech Solutions Pvt. Ltd

September 2018 - February 2019

Ernakulam

Kerala

- Training Java basic programming
- Assisting the senior developer
- Learning Various Front end Technologies
- Creating a user interface with HTML and CSS
- Creating Dynamic web pages
- Training Java advance programming topics
- Learned basic java framework - spring
- Updating outdated website
- Performing testing of the website

PERSONAL SKILLS:

- Communication
- Team Player
- Good Computer Skills
- Problem Solving
- Critical thinking

LANGUAGE KNOWN

- English
- Malayalam
- Tamil
- Hindi

PERSONAL INFORMATION:

- Gender: Male
- Marital Status: Married
- Nationality: India

VISA STATUS

- Visit visa / Tourist Visa

DECLARATION

I hereby declare that the information stated above is true to the best of my knowledge

Thanveer Sha CK