



GOVERNMENT OF THE REPUBLIC OF MALAWI

MINISTRY OF EDUCATION

CONSTRUCTION OF CHIKWAWA TEACHERS' TRAINING COLLEGE

REQUEST FOR EXPRESSION OF INTEREST CONSULTING SERVICES – DESIGNING, TENDERING AND MANAGEMENT OF A SEWERAGE SYSTEM WORKS

NATIONAL COMPETITIVE BIDDING

- 1.0** The Government of Malawi through the Ministry of Education has budgeted funds for the Construction of Chikwawa Teachers' Training College in Chikwawa district and it intends to apply part of the funds towards the Designing, Tendering and Management of works for a sewerage system at the college.
- 2.0** The Ministry of Education invites suitably qualified consulting firms in civil works (Consultants) to submit sealed Expression of Interest (Eoi) for design, tender and management of works for a sewerage system. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to provide the services.
- 3.0 Qualification on the field of assignment**

The assignment is expected to be conducted by a firm that has a multi-disciplinary team of experts. As a guide, the following experts will be required at a minimum. Attach signed CVs:

 - a) Team Leader / Civil Engineer**

Degree in Civil Engineering with at least 10 years' experience including the designing of waste management facilities and must be registered with the relevant professional bodies;
 - b) Quantity Surveyor**

Bachelor of Science in Quantity Surveying with at least 7 years' practical experience and must be registered with the relevant professional body;

c) Environmental and Safeguards Specialist

Bachelor of Science in Environmental Sciences with at least 7 years' practical experience and must be registered with the relevant professional body;

d) Land Surveyor

Bachelor of Science in Land Surveying or equivalent with 7 years' practical experience and must be registered with the relevant professional body;

4.0 All the firms should be eligible by showing their legal status in accordance with Malawian laws and regulations such as:

- a. Registrar of Companies Certificate
- b. Valid Tax Clearance Certificate
- c. Valid NCIC Registration
- d. Core business and years in business
 - List of at least three (3) similar works in the recent five years including that for Ministry of Education, if any
- e. Client references
 - The consultant should provide traceable references of past clients for which similar services have been provided. The information shall include addresses, contact numbers and persons and email address.
- f. Financial Strength
 - Audited accounts covering the past 3 years

5.0 Electronic bidding is **not** allowed.

6.0 Bidders **must** submit one '**Original**' and "**Three (3)**" copies of the Expression of Interest

7.0 **Before submission, bidders will be required to register their bids in Room 71**

8.0 Mode of submission

Bid documents must be deposited into a *Tender Box* before **10:00Hours local time on 5th June, 2024, after registration in Room 71**, with following submission details:

The documents should be clearly labelled "**Expression of Interest for Consultancy services for Designing, tendering and management of sewerage system works at Chikwawa Teachers' Training College**" and addressed to

The Chairperson,
Internal Procurement and Disposal of Asset Committee
Ministry of Education
1st Floor near Conference Room
Private Bag 328
Capital Hill
Lilongwe, Malawi

9.0 For any enquiries please contact the following:

Telephone: +265995 399 754/ +265995 554 448/+265 1 789 153

E-mail: procurement@education.gov.mw/issa.suwedi@education.gov.mw

- 10.0** Late bids will be rejected and returned unopened. Bidders and/or their representatives and members of the general public may attend the opening of the bids at 10:00Hours on 5th June 2024.
- 11.0** Bids will be evaluated in accordance with the Public Procurement and Disposal of Assets Act of 2017.
- 12.0** Participation is open to all eligible bidders.
- 13.0** Only shortlisted Consultants shall participate in the final stage.

SIGNED

INTERNAL PROCUREMENT AND DISPOSAL OF ASSET COMMITTEE CHAIRPERSON

MINISTRY OF EDUCATION