**Aim High Education Center**

**The organization wants install a computer system to manage student information. Students may sign-up for short course(e.g programming) or long term (e.g. degrees) course. Degree courses have multiple semesters with different subjects.**

**For first time students they will be issued an ID card with photo(after ID payment). Students must supply personal and educational details and,if necessary, take a test, to decide their eligibility for a degree course.**

**Before they start the course they must make paymentfor the course. They will be assigned to an intake (there are 2 intakes per year for degrees).**

**The student’s attendance in class will be noted.**

**The student may register and pay for the subject exams at semester end, one month before they start. Attendance at the exam will be recorded. Answer papers will be marked and a grade approved.**

**Lecturers are allocated to a short course or to subjects in a degree. A new lecturer must provide personal, work and educational details. When the student completes a short (e.g programming) or long term (e.g. degrees) program a certificate will issued.**