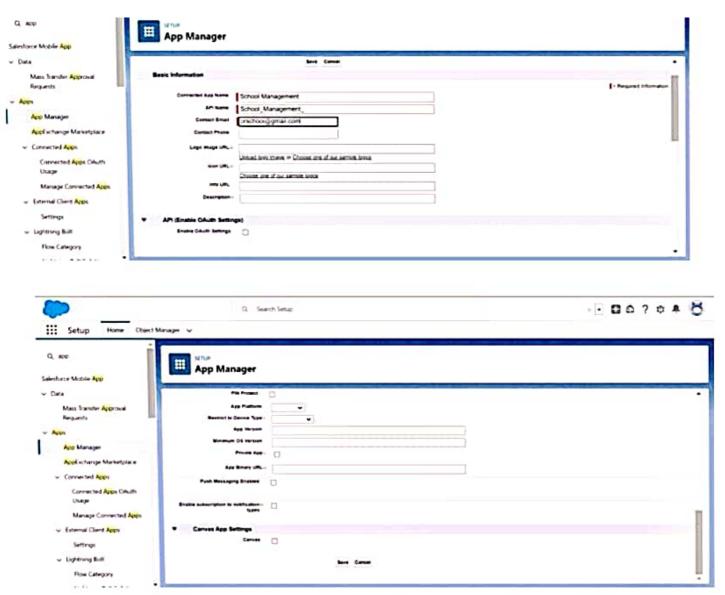


Note: Logos for Custom Apps can be changed.

## 3.1 Create The School Management App

- From Setup, enter App Manager in the Quick Find and select App Manager.
- 2. Click New Lightning App.
- Enter School Management as the App Name, then click Next 4. Under App Options, leave the default selections and click Next.
- 5. Under Utility Items, leave as is and click Next.
- From Available Items, select Schools, Students, Parents, Reports, and Dashboards and move them to Selected Items. Click Next.
- From Available Profiles, select System Administrator and move it to Selected Profiles. Click Save & Finish.



To verify your changes, click the App Launcher, type School Management and select the School Management app.

- App Launcher-Displays available apps.
- App Name-Displays the current selected app.
- Navigation menu -Displays the tabs available inside the app.

## 2Creation Of Fields For The School Objects

 Click the gear icon and select Setup. This launches Setup in a new tab.

- 2. Click the Object Manager ....
- 3. Select School.



- 4. Select Fields & Relationships from the left navigation
- 5. Click New
- 6. Select the Text Area as the Data Type, click Next.
- 7. For Field Label, enter Address.
- 8. Click Next, Next, then Save & New.
- Follow steps 1 to 3 and create two more Text type State.
- 10. Create URL type field & give Schoolwebsite as th

