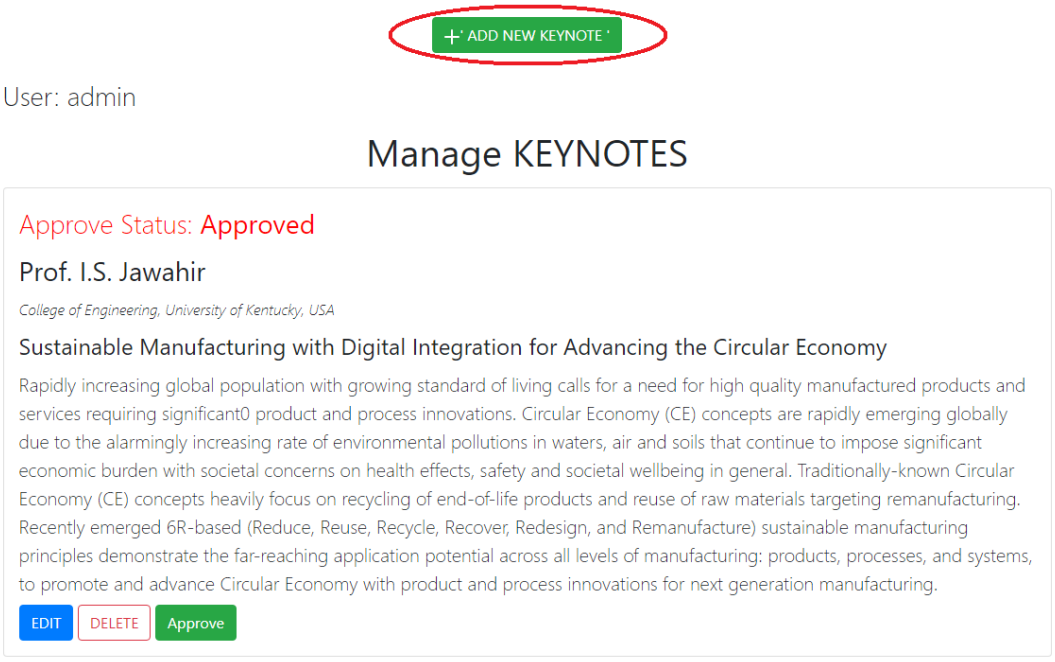
USER GUIDE

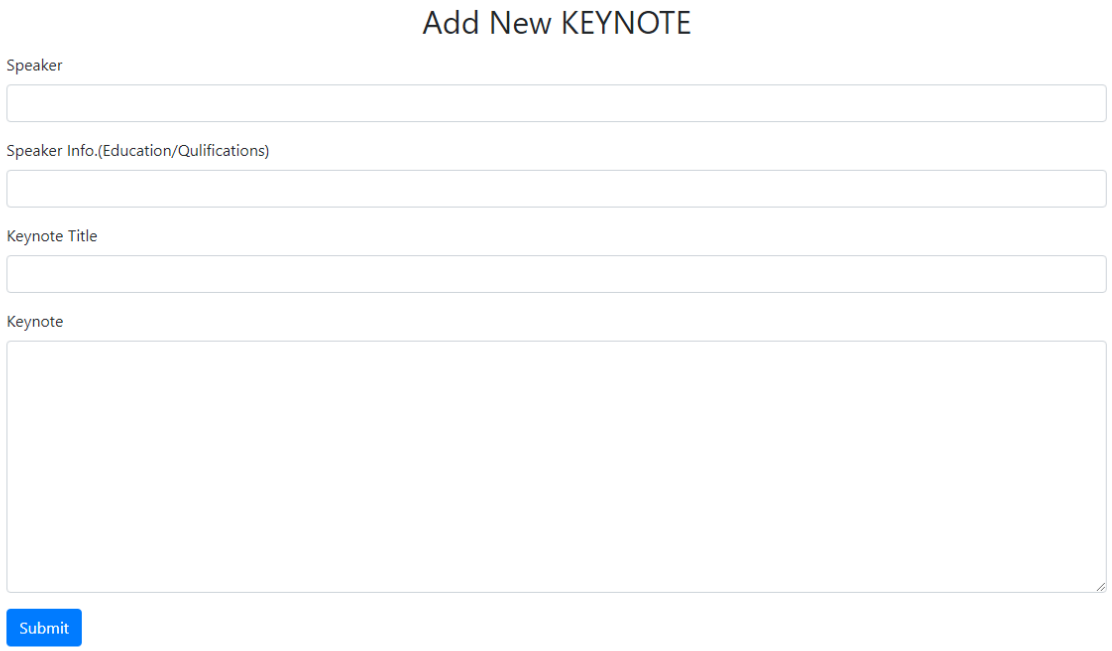
Keynotes Management

1. Click manage keynote on Dashboard.

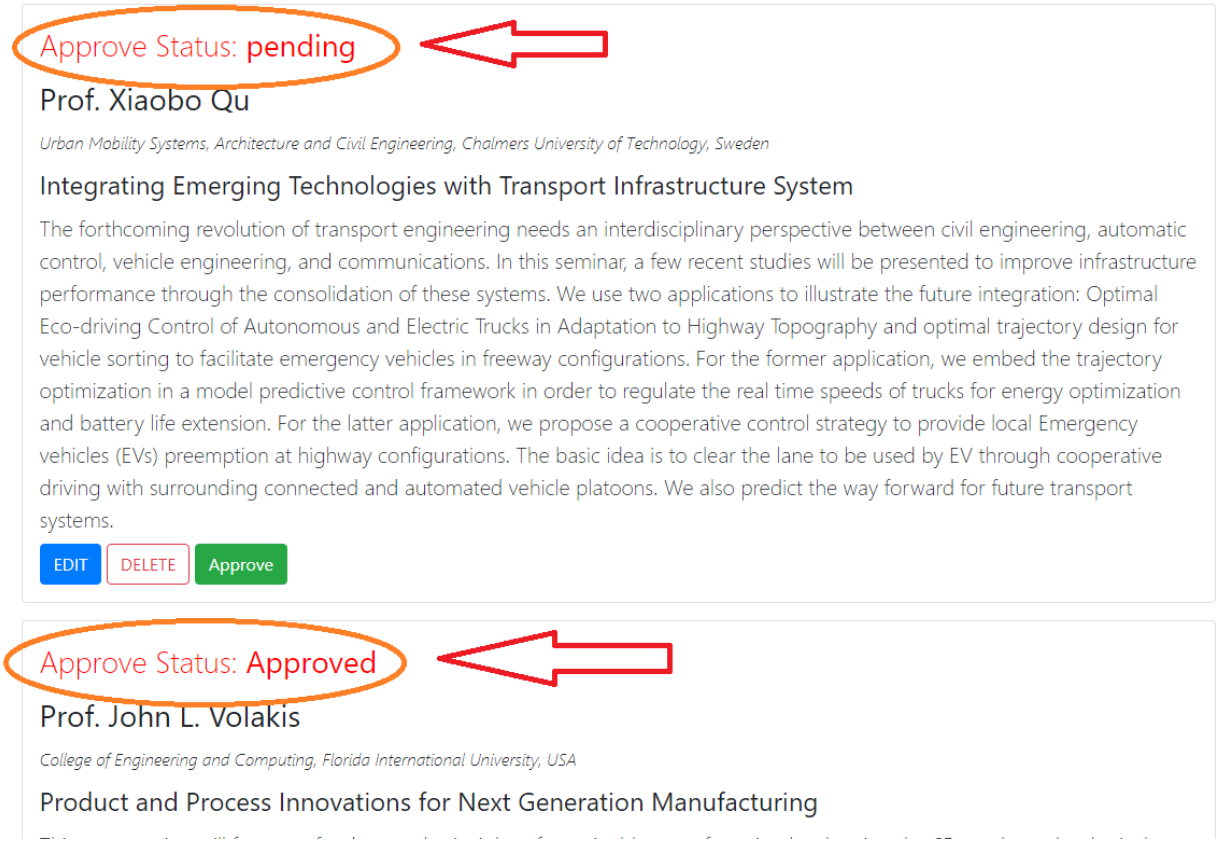
2. Click Add new keynote to add new Keynote



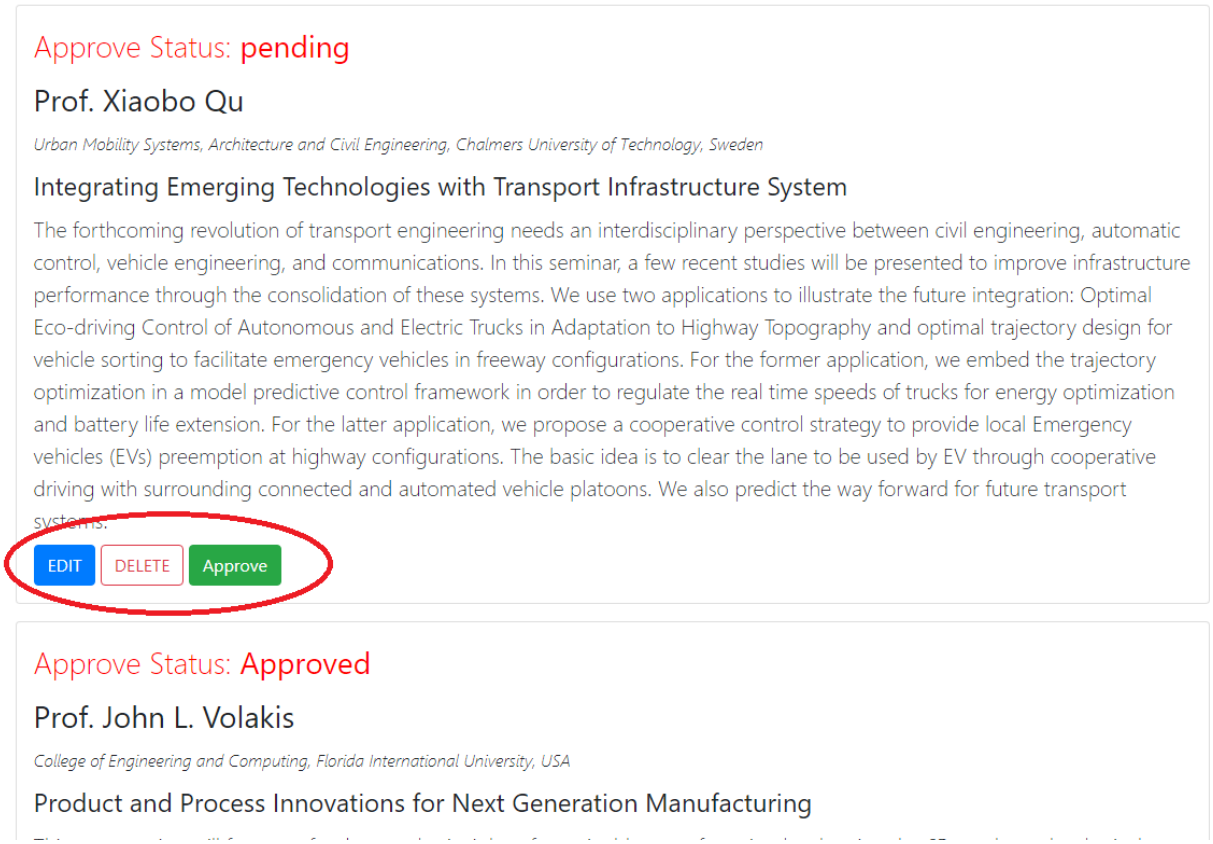
3. Enter details and click submit to create keynotes.



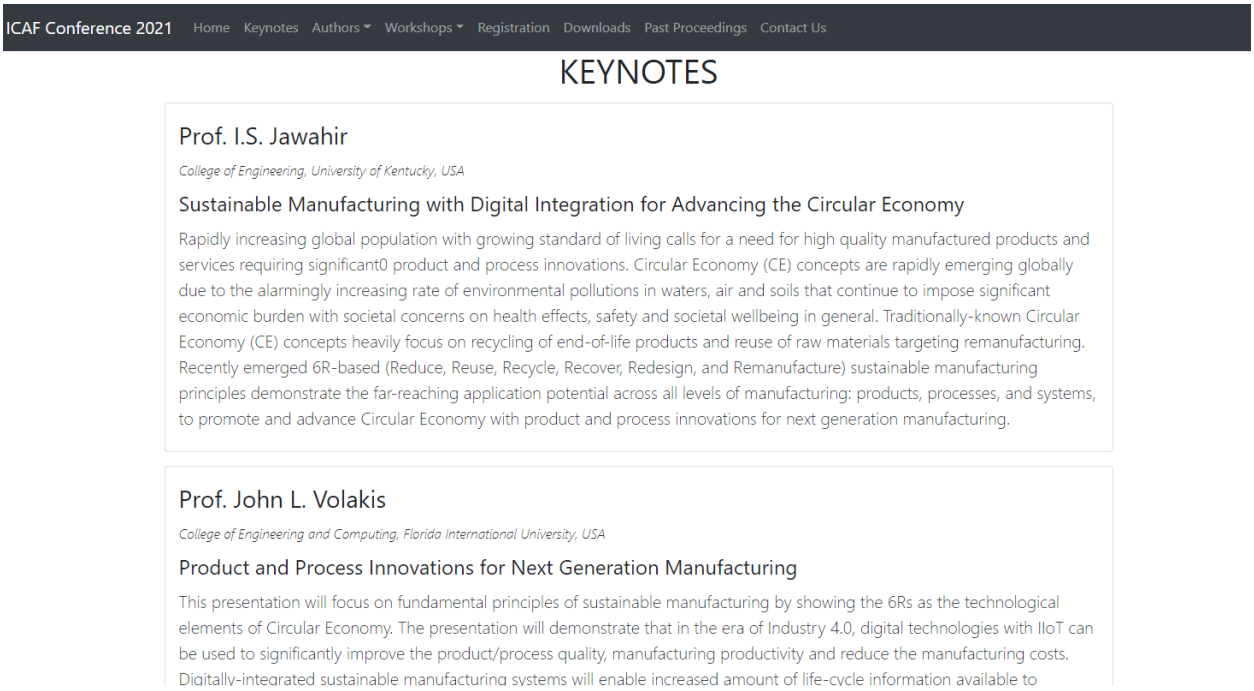
4. Before approving by admin status show as “pending”, after approval status show as “approved”.



5.Click Edit Button for edit and update keynote, Delete Button for delete keynote, approve button for approve keynote (approve button visible only for admin).



6. Only approved keynotes appears on the website.



Research Paper Management

1. click manage research paper on dashboard.

2. Click relevant review button for Review that Research paper details.

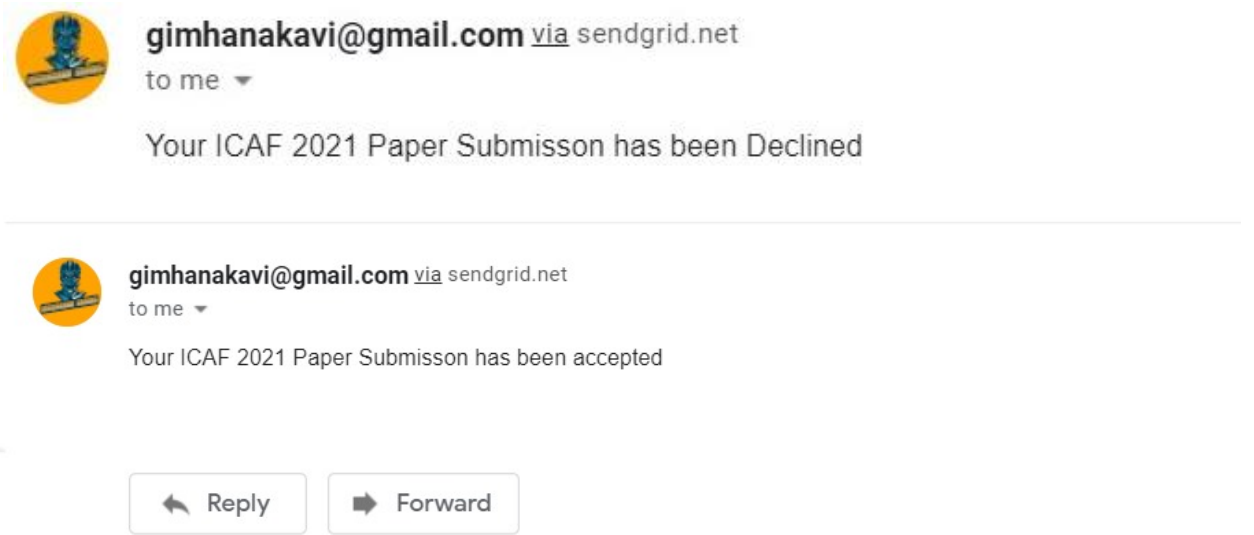
ICAF 2012 Paper Submissions

#	Name	Title	Organization	Status	Manage
1	Tharinu Balasooriya		SLIIT department of CSSE	Accepted	Review
1	Dr.J Weerasinghe		SLIIT	Accepted	Review
1	Tharindu Balasooriya		Block Chain trading	Accepted	Review
1	Dinuja Pinto		SLIIT	pending	Review

3. Click Download Button for Download research paper, Click accept button for accept research paper, Click Decline button for reject research paper.

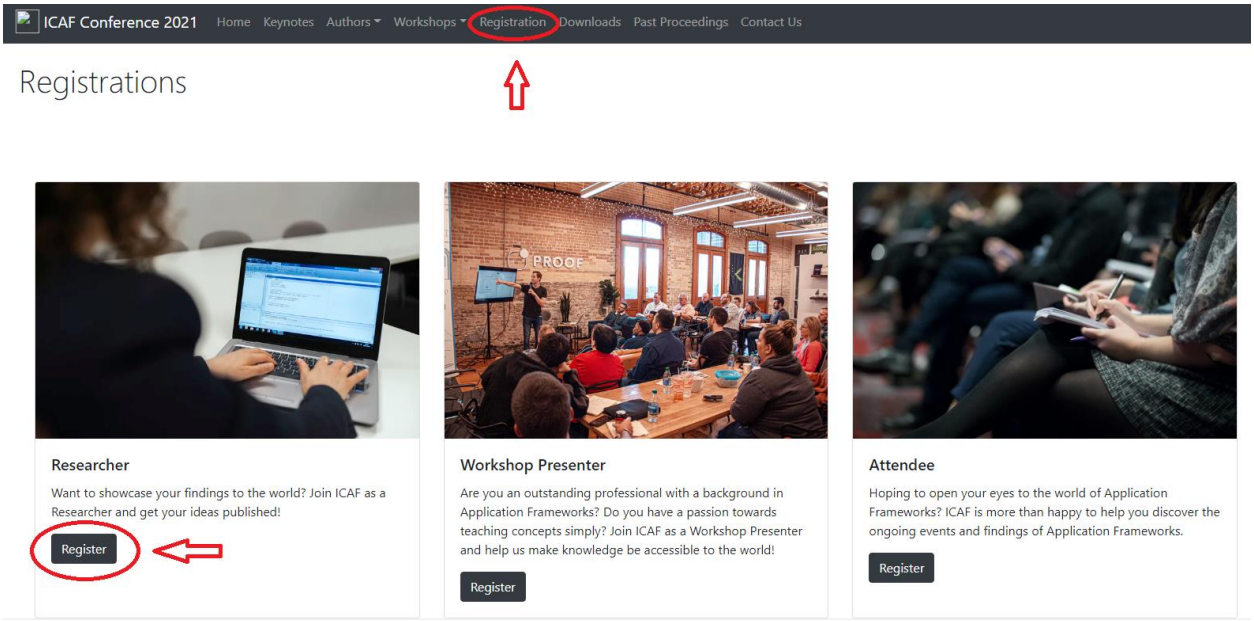
4. Before accept research paper status show as “pending”, after accept status show as “accepted”.

5. Email sent to the researcher After Accept or Decline.

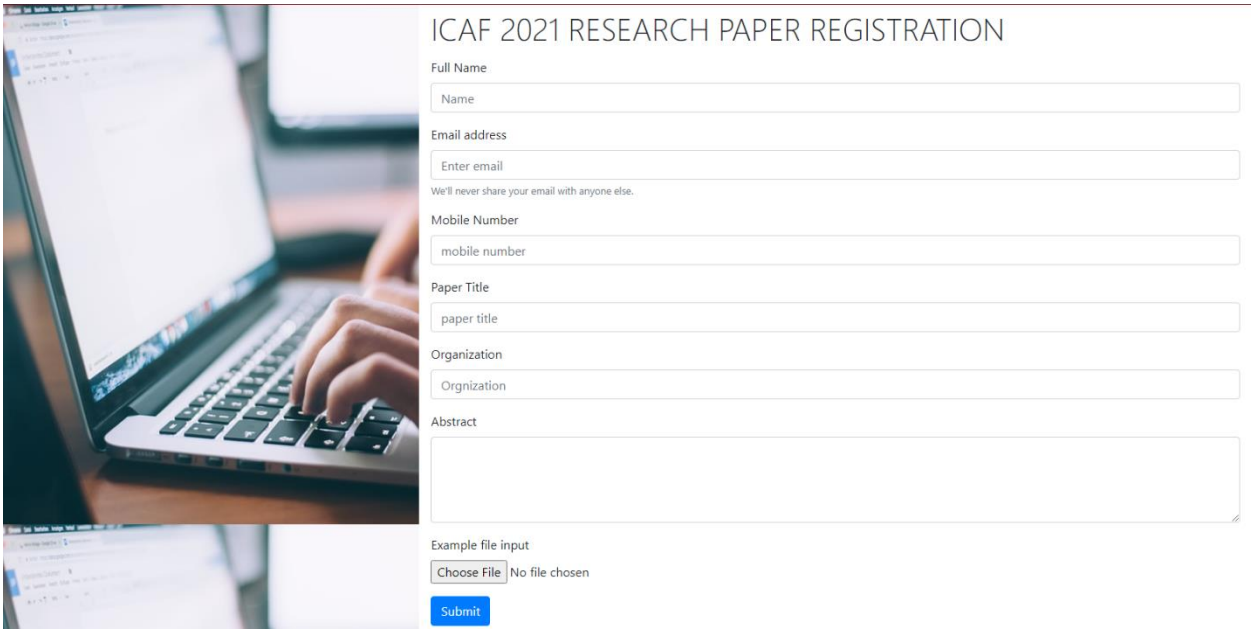


Researcher Registration and Research paper Submissions

1. Go to Registration and Click on Researcher Registration.



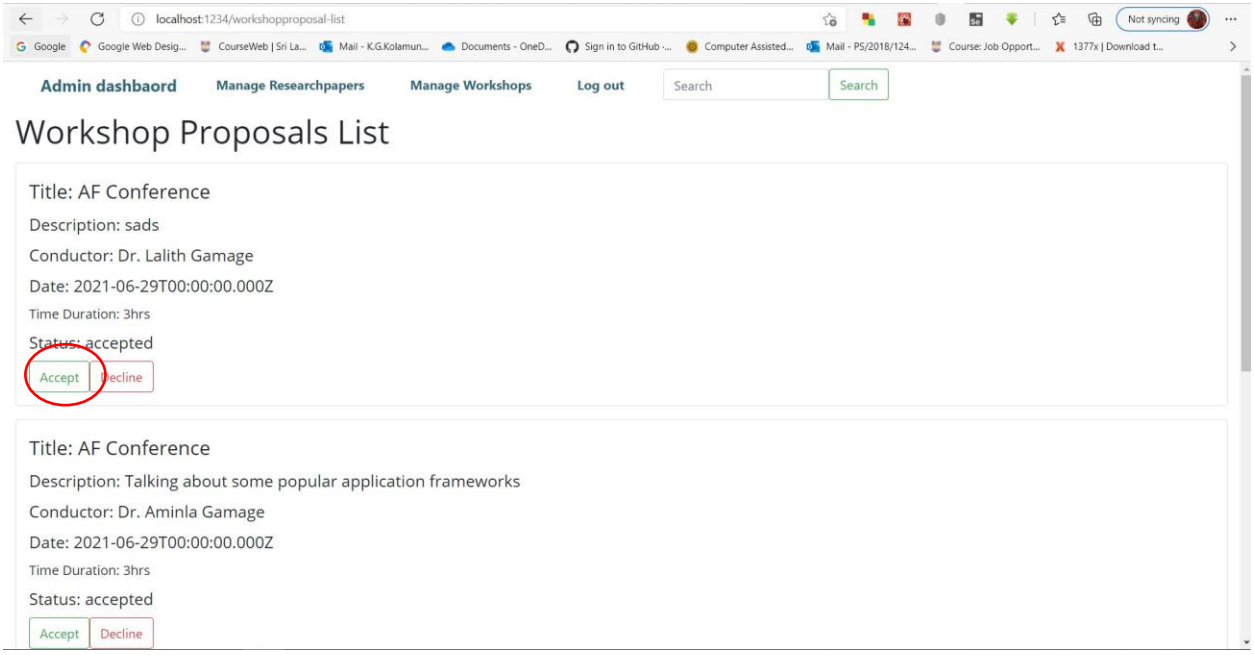
2. Enter relevant details click Submit to register and submit research paper.



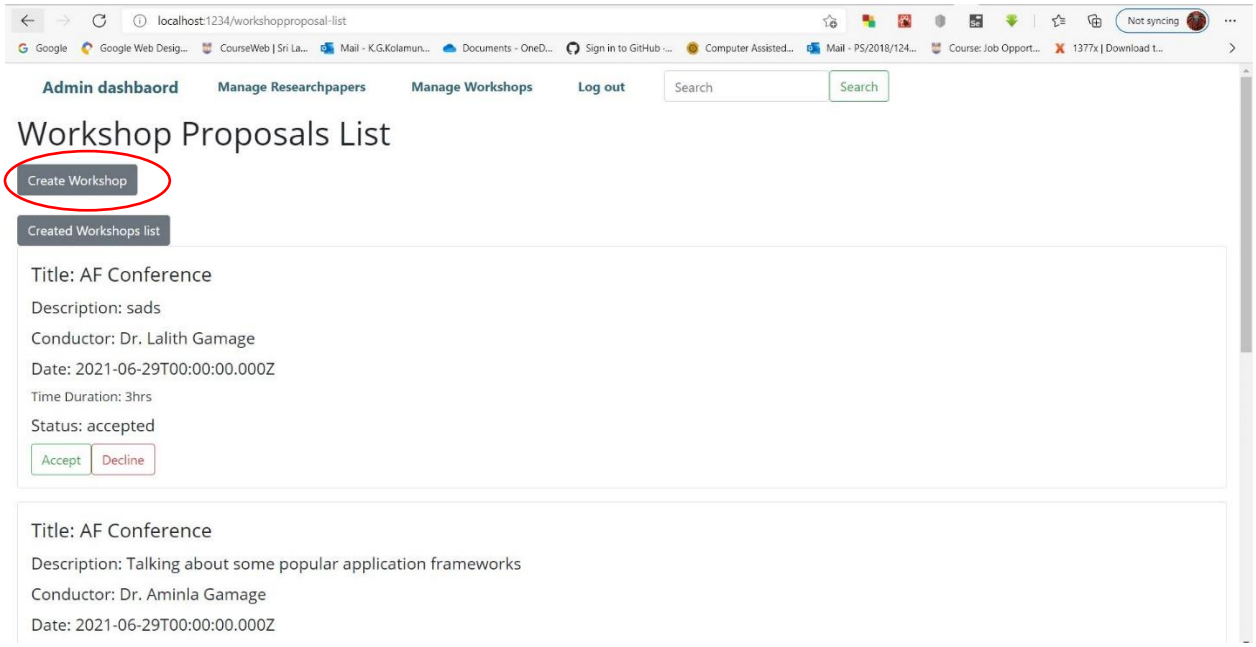
Workshop Management

1. click manage workshop paper on dashboard.

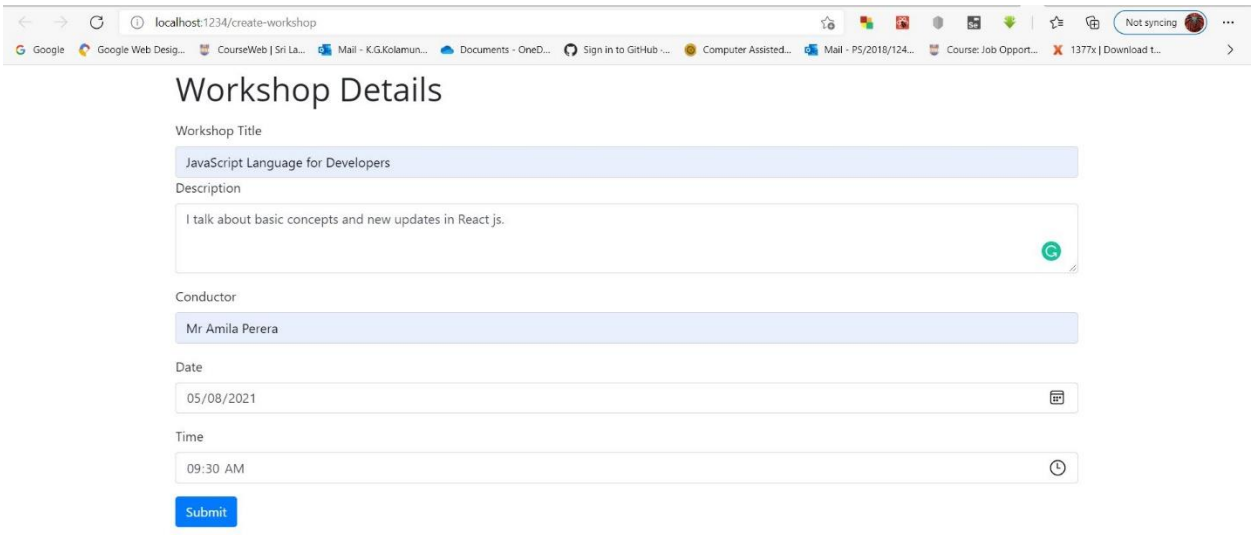
2. Reviewer click accept button and accept the proposals. Status is changed to accepted.



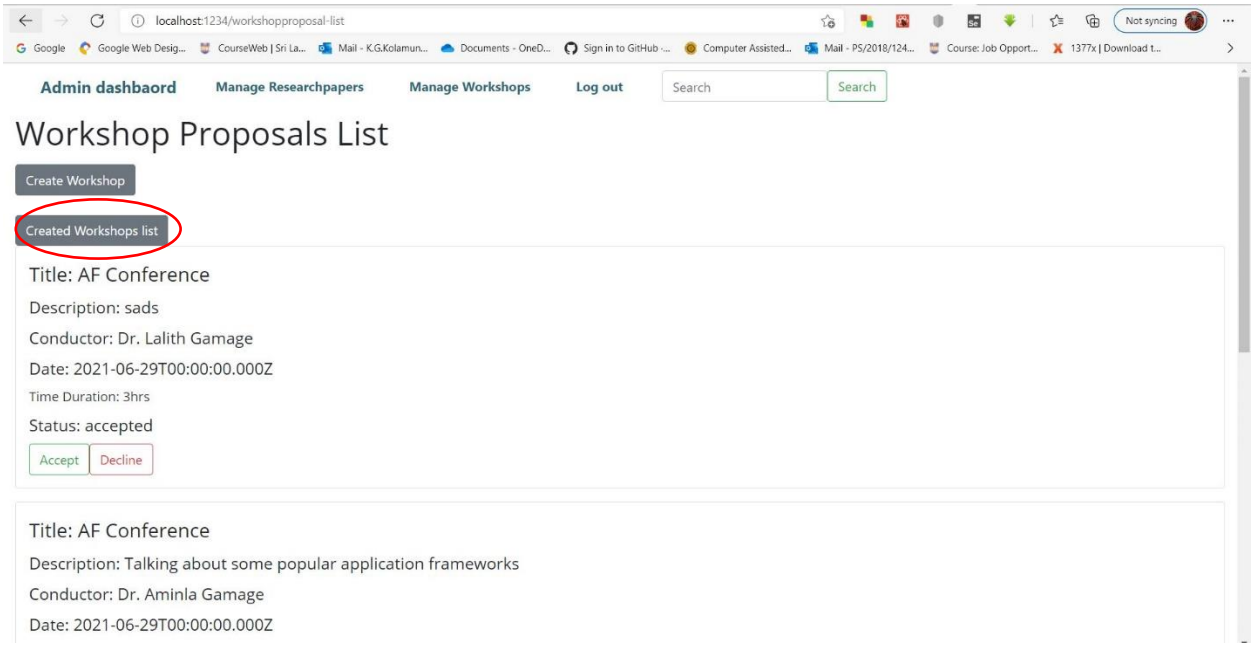
3. Editor click create workshop button.



4. After click create workshop button, it open create workshop form in new tab. Editor fill form and submit (editor can see accepted proposals in previous tab)

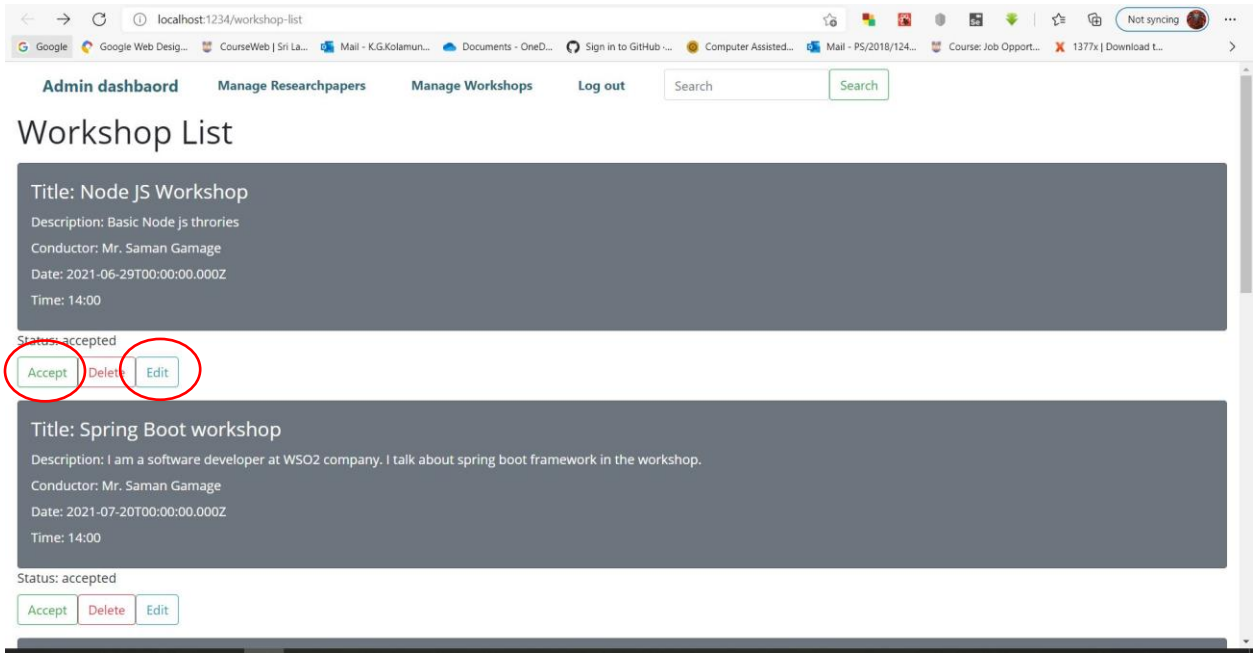


5. Admin click created workshops button.

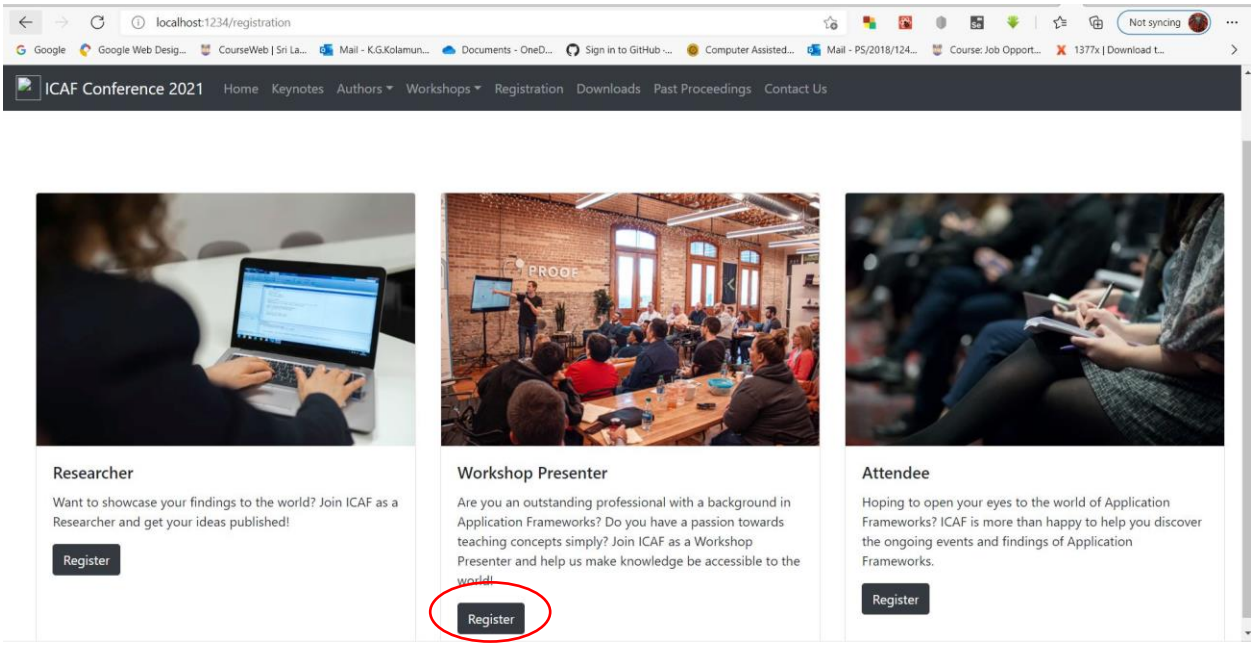


6. Admin click accept button to approve to display on website.

Admin click edit button to update workshop details.



7. Go to Registration and Click on Workshop Presenter Registration.



8. Enter relevant details click Submit to register and submit Workshop proposal.