## Weekly Report (Work Log)

## Week 01(2024/02/12 - 2024/02/18)

| Activity   | Duration   |            | Progress | Assign to     |
|--|------------|------------|----------|---------------|
|  | Start Date | End Date   |          |               |
| Meet the client, gather requirements and documents | 2024/02/12 | 2024/02/14 | Done     | Collaborative |
| Identify requirements                              | 2024/02/15 | 2024/02/16 | Done     | Collaborative |
| Requirement<br>Analysis                            | 2024/02/17 | 2024/02/18 | Done     | Collaborative |