Grammar Rules

Writing Solutions Guide

How to Use This Guide

This guide provides specific solutions for writing issues detected by the DocScanner AI system. When the AI flags a writing issue, refer to this guide for step-by-step solutions.

Common Issues Detected

• Subject-verb disagreement
• Incorrect tense usage
• Article errors

Solutions

Solution 1: Subject-Verb Disagreement

Issue: Subject and verb do not agree in number

Solution: Match verb form with subject number (singular/plural)

Before (Incorrect):
```
The files is corrupted.
```
After (Correct):
```
The files are corrupted.
```

Best Practice: Singular subjects take singular verbs; plural subjects take plural verbs

Why This Matters: Proper grammar maintains professional credibility

Solution 2: Incorrect Tense Usage

Issue: Mixed or inappropriate verb tenses

Solution: Use consistent, appropriate tense throughout

Before (Incorrect):
```
The system will process data and had generated reports.
```
After (Correct):
```
The system will process data and generate reports.
```

Best Practice: Use present tense for current procedures, future for planned actions

Why This Matters: Consistent tense usage improves clarity and understanding

Quick Reference

Use this section for quick lookup when fixing issues:

Problem	Quick Fix
Subject-Verb Disagreement	Match verb form with subject number (singular/plural)
Incorrect Tense Usage	Use consistent, appropriate tense throughout