

SAMPLE RESUME

2326 Park Boulevard, Osage, IA 50461
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EDUCATION

Masters in Information Technology

(September 2055 – June 2057)

Johnson Heather University

4162 Eidelberg Rd, Marcus, IA 50461

Bachelor of Science in Computer Science

(September 2050 – June 2054)

Camron Tech Academy

1552 Henry Highway, Morning Sun, IA 50461

SKILLS

Strategic thinking
Project management
Financial management
Technical expertise
Action-oriented
Leadership

PROFESSIONAL SUMMARY

Results-driven Information Technology professional with over 10 years of experience working in complex technical environments. Acquires a portfolio of successful IT projects and management that benefit highly competitive industries.

WORK HISTORY

IT DIRECTOR

January 2070 – Present

- Ensures legal and regulatory compliance with the IT system
- Handles the training and recruitment of IT staff
- Works closely with the IT department to identify the IT needs

SENIOR IT PROJECT MANAGER

January 2061 – December 2069

- Creates plans, timelines, and budgets for IT projects
- Manages the IT project risk and potential
- Manages the project teams and IT vendors

