Team Expectations Agreement

- Our primary method of communication will be Discord.

- Communication response times should be within 6 hours during 9:00 AM to 9:00 PM unless adequate notice is given or extraordinary circumstances are noted.

- Meetings will be held on Discord, and proceed as the following times and dates:
  - Monday at 6:00 PM
  - Wednesday at 5:30 PM
  - Friday at 5:30 PM

  In-Person Meetings will be planned and held as needed, and Amy will be our primary recorder.

  If unable to attend, please notify the group via text and note what you have worked on since the prior meeting.

- Version Control Requirements
  - Follow Gitflow (do not commit directly to main branch)
  - Commit when you have got something to work or you have fixed something.
  - Commit messages should be like the following: Capitalize first letter, What you changed, Why you changed it.

- Division of work (how to divide work, who will decide who does what, . . .) :
  - Choose what you are comfortable in doing from the prioritized user stories and divide up work accordingly.

- Submitting assignments (when to submit, who will submit, who will review the submission, . . .)
  - Finish one day before the due date and submit on the due date.
  - Submit during the meeting after reviewing it together.

- Contingency planning (what if a team member drops out, what if a team member consistently misses meetings, what if a team member is academically dishonest, . . .) We suggest that in these cases, a team promptly seeks help from the instructor. It is important not to let such situations escalate.
  - Seek help from instructor

Team Guidelines
We accept these guidelines and intend to fulfill them (sign below):

Amy Li
Priyank Dave
Arailym Mussilim
Tharuth Attanayake
Dhruv Patel
Noah Cristino
Faraz Malik