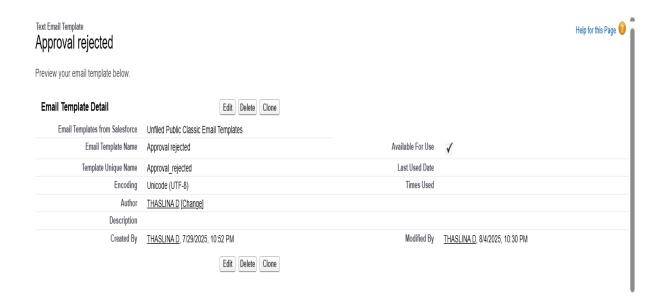# APPROVALPROCESS EMAIL TEMPLATES:

APPROVAL REJECTED

After reviewing the speaker request for:
{!Speaker__c.Link}

I regret to inform you that the request has been rejected.

Please review the details and make any necessary updates before resubmitting, if applicable.

Let me know if you need any clarification.

Text Email Template
Approval rejected

Preview your email template below.

Email Template Detail　　　　　　　Edit　Delete　Clone

Email Templates from Salesforce	Unfiled Public Classic Email Templates		
Email Template Name	Approval rejected	Available For Use	✓
Template Unique Name	Approval_rejected	Last Used Date	
Encoding	Unicode (UTF-8)	Times Used	
Author	THASLINA D [Change]		
Description			
Created By	THASLINA D, 7/29/2025, 10:52 PM	Modified By	THASLINA D, 8/4/2025, 10:30 PM

Edit　Delete　Clone

Help for this Page

APPROVAL REQUIRED

Dear Approver,

A new speaker has been created in Salesforce and requires your review and approval. Below are the details:

Speaker Name: {!Speaker__c.Name}

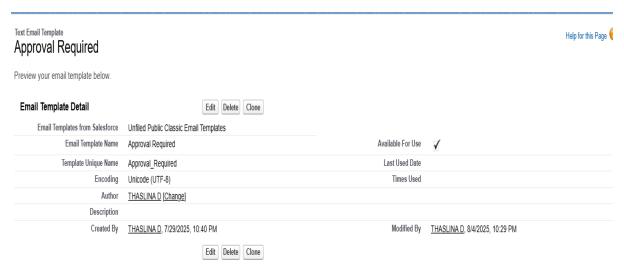Session : {!Speaker__c.00NgK000018iTAr}

Bio :{!Speaker__c.Topic__c}
Created By: {!Speaker__c.CreatedBy}
Date Created: {!Speaker__c.CreatedDate}

Please review the speaker profile at your earliest convenience and let us know if any further information is needed.

You can access the speaker record directly via the following link:
{!Speaker__c.Link}

Thank you for your attention and support.

Text Email Template
Approval Required

Help for this Page

Preview your email template below.

Email Template Detail   Edit | Delete | Clone

Email Templates from Salesforce	Unfiled Public Classic Email Templates	
Email Template Name	Approval Required	Available For Use ✓
Template Unique Name	Approval_Required	Last Used Date
Encoding	Unicode (UTF-8)	Times Used
Author	THASLINA D [Change]	
Description		
Created By	THASLINA D, 7/29/2025, 10:40 PM	Modified By THASLINA D, 8/4/2025, 10:29 PM

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APPROVED SPEAKER

Dear {!Speaker__c.CreatedBy},

I have reviewed and approved the speaker request for:
{!Speaker__c.Link}

The speaker is now approved and can proceed to the next steps.

If you have any questions or need further assistance, feel free to reach out.

Text Email Template

Approved speaker

Help for this F

Preview your email template below.

Email Template Detail   Edit Delete Clone

Email Templates from Salesforce	Unfiled Public Classic Email Templates	
Email Template Name	Approved speaker	Available For Use ✓
Template Unique Name	Approved_speaker	Last Used Date
Encoding	Unicode (UTF-8)	Times Used
Author	THASLINA D [Change]	
Description		
Created By	THASLINA D, 7/29/2025, 10:50 PM	Modified By THASLINA D, 8/4/2025, 10:30 PM

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