

Hello, Admin!

This help page is here to assist you Administrating Picture Box. As an Admin you can view private and public images and upload your own images, which can be made private or public (default private). You can also Modify all of the images on Picture Box.

A **Private** image is one that can only be seen by users who have logged in.

Viewing Public and Private Images

As an Admin, you may view both private and public images. These images are available on the landing page or by clicking on "Picture Box" in the navigation bar at the top of the page.

Uploading Images

To upload an image/images, click Upload in the navigation bar (on mobile, click the striped icon in the top right of the page to access the navigation links). This will take you to the upload page where you can click browse, and select up to 10 images to upload. Please note **Only "jpg, gif, png" files are supported**. Then click upload to upload these images to Picture Box. Uploaded images will always be private.

Modifying Images (Deleting/Changing Visibility)

To Modify an image, click My Images in the navigation bar. This will take you to the a page which displays all the images you have uploaded. Navigate to the image you wish to modify and click the options button to the right of it. Delete will remove the image from Picture Box and Make Public/Private will change the visibility of the image.

Modifying User Images (Deleting/Changing Visibility)

Modifying a User image is the same as modifying your own image (as detailed in the previous panel), With the only difference being, it is done through the "Admin Panel" link in the nav bar. This is the same as your "My Images" page but contains all of the images on Picture Box.