Client Interview

IMPORTANT: ALWAYS TREAT A SHARED DOCUMENT AS A BUSINESS DOCUMENT

Anything that is offensive, not related to the document purpose etc may result in the extreme cases - loss of a job, legal action, expulsion from college.

|  |  |
| --- | --- |
| Product Name | Product Name here |
| Client Business | Navy Food Department |
| Client | Danny |
| Date | 19/05/2021 |
| Time | 12:00pm |

# Brief Overview

App that manages information from the navy to locate and track the distribution of food cargo throughout designated locations through multiple online platforms.

# Meeting notes

Fill in when in interview.

Don't talk about money at start of the meeting.

Get background.

Database

Origin point , delivered location

Location privacy,

Gps.

Current process

Prepare on site by chef for navy bases,

Food preparation, labelled, qr code()scan the code and get the receipt. To determine accuracy

Food label – time stamp and location

Details of cargo

Notes of cargo

Needs to note the allergens.

Mobile devices

Point a – food prepared and labelled signed on departure.

Registered as in ship.

Point b – shipped to location and signed off.

Registered as in received and checked.

Data storage is our designed by ourselves not by the client.

Two months month of data to be retrieved as history,

Be careful not to offend client- Client is sassy

CRUD: Create, Read, Update, Delete

***STAGE ONE INTERVIEW QUESTIONS:***

Why do you need this software?

To innovate the current practice of processing shipments of food.

Who will be using this software(access)?

Chefs – mark as cooked and packed and shipped

Receiver,

What is the product?

Tracking food from point a to point b.

Shipments , prepare ready to eat ,in location to shipped Navy sites

Is there anything you do not want to be part of the application?

Who will manage the software?

What do you want the program to do?

To scan the qr code and confirm information of the shipment and the status.

Do you have any examples you would like us to emulate that would function like the one you’re requesting?

Is there an existing database of information we need to access?

No database, all paperbased.

How/Are you tracking cargo now?

Is there a timeframe for when this needs to be completed?

What kind of documentation would you like?

How many levels of security would you like for each type of user ?

How would you like the data to be displayed?

(would you like all the information on one page or separated into certain categories)

***STAGE TWO INTERVIEW QUESTIONS:***

Are there any restrictions relevant to this project?

How will you track cargo locations?

QR codes

Do you have any app device preferences?

What information do you want stored in the database?

Two months month of data to accessible

What is the user hierarchy that will be in effect?

How would you manage user access?

How many users are going to access the software?

Are there any guidelines we need to follow in terms of food safety?

What kind of support would you like after the application is deployed?

What source control are we going to use?

Next interview time?

***STAGE THREE INTERVIEW QUESTIONS:***

**Must haves:**

UI: Mobile application, online application

Dashboard for normal user

Dashboard for admin