### **UCHECHUKWU ROBINSON OKEKE**

Atlanta, GA **678-914-3918** 

robinsonokeke60@gmail.com

## **Skills**

Technical Skills- Skilled in the utilization of HTML5, CSS, Microsoft Word, Excel, Powerpoint, and Outlook.

Interpersonal Skills- Skilled in communication, emotional intelligence, conflict resolution

Leadership- Skilled in leading and guiding a team to accomplish goals, strategic thinker, problem-solving and implementing teamwork.

## **Professional Experience**

#### **Another Chance Rehabilitation**

Designation: Direct support professional, GA

Oct 2018 - Dec 2020

- Worked to improve, enrich, and respect the lives of individuals with developmental, physical, and mental disabilities
- Developed and implemented behavioral management care plans
   Maintained accurate case management reports
  - Developed and implemented plans for individuals to achieve greater independence, their daily goals, and community integration
- Supervised individuals with their Activities of Daily Life
- Administered daily medications
- Assisted with day-by-day operations of the residence accordance with regulatory requirements, agency policy and quality program standards.

Lakeview Behavioral Health Hospital GA

- Worked to ensure patient care is paramount
- Engage patients in activities and interactions designed to encourage achievement of treatment goals
- Demonstrate a positive, empathetic and professional attitude towards customers always. When patient needs are not met, acknowledge and work to resolve complaints. Recognize that patient safety is a top priority
- Complete and maintain required documentation. Assist with follow-up and paperwork as required on incidents and events that may take place in the facility
- Assist with groups sessions
- Complete patient rounds and chart proper documentation

#### Ranstad

Designation: Production Technician

JUL 2021 - Present

- Feeding raw material or parts to semi-automated machines Assist the Machine Operator in inspecting parts with precision and measuring tools
- Check output to spot any machine-related mistakes or flaws
  Keep records of approved and defective units or final products
  Maintain activity logs

#### **Education**

Atlanta Metropolitan College, Atlanta, Ga AUGUST 2020 - 2021 SOFTWARE DEVELOPMENT

Year Up, Atlanta, GA

AUGUST 2020 - 2021

PROFESSIONAL & TECHNICAL SKILL DEVELOPMENT

**Greenforest Christian Academy, Ga** 

AUGUST 2016 - 2018

High school Diploma (2018)

# Accomplishments

Year Up Scholar of the Week AMSC Fall Honor Roll National Honor Society