

| MEETING MINUTES | |
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| Project Name | URXperience |
| Meeting Name | Scrum 1.1 prep |
| Meeting Facilitator | The 4 Codesmen |
| Meeting Details | September 25th, 2022 |
| Meeting Invitees | Favor, Dinish, Dhruv, Abraham |
| Minutes: | |
| Topic | Summary of Discussion/Decision |
| Everyone review their documentation completed so far | Business case document <ul style="list-style-type: none"> - Favor suggests keeping our focus on the desktop application for now Roles and responsibilities discussed. RACI chart discussed and finalized |
| Technology Stack? | Pros/cons of MERN stack; discussed cost benefits of learning new stacks, who knows what. What does our app need? We will continue researching and decide next week. |
| Discussion on presentation | We decided roles for the presentation, and planned how we will present our project status. |
| Project reflection | Spoke briefly on how we feel we are currently with the project and if we are on track, and what our barriers are. |
| Action Items: | |

| Description of Action | Assigned to | Date Required |
|--|-------------|----------------|
| Work on finalizing documentation | All members | Sep 27th, 2022 |
| Work on individual parts of presentation | All members | Oct 1st, 2022 |
| Prep for dry run of presentation | All Members | Oct 1st, 2022 |
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