
Seth A. Rosenthal**T** 202.344.4741**F** 202.344.8300sarosenthal@venable.com

May 13, 2019

Mayor and City Council of Baltimore
Attn: Andre Davis, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Michael Harrison, Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Stephen Ryals
Maureen Johnston
Juan Torres
KateLyn Smith
Delana Brandon
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – March 2019 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in March 2019.

Narrative Summary

This invoice accounts for time worked by Team members Ken Thompson, Seth Rosenthal, Charles Ramsey, Theron Bowman, Randy Dupont, Steve Parker, Hassan Aden, Matthew Barge, Kevin Bethel, Jessica Drake (as both community engagement team member and executive assistant), Nola Joyce, Tracey Meares, Roberto Villasenor, Ray Kelly, Darnyle Wharton and nine neighborhood

liaisons with Community Mediation Program, Inc. (Baltimore Community Mediation Center (BCMC) from March 1 – March 31, 2019.

The sum of previously unbilled services and expenses reflected in this invoice is \$107,239.26. Of the time submitted in this invoice, 165.2 hours, or 24.3%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 24.3% of its total time *pro bono*, and writing off certain expenses, the Team saved the City a total of \$52,670.00.

Work performed in March 2019 included:

- Community outreach and meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including community associations and advocacy organizations
- Engaging with rank and file BPD officers
- Addressing the Consent Decree requirements for community and custodial arrestee surveys and officer focus groups, including working with Morgan State University's Institute for Urban Research on the community survey, the University of Toronto and Rose Street Community Center on the custodial arrestee survey, and the Crime and Justice Institute on the officer focus groups
- In-person and telephonic meetings, in-person site visits with BPD officials, City officials and Department of Justice personnel regarding many areas of the Consent Decree, including use of force, stops/searches/arrests, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, misconduct investigations and discipline, training, sexual assault investigations, staffing, recruitment, hiring, officer assistance and support, compliance reviews and outcome assessments
- Addressing structural concerns regarding Office of Professional Responsibility (now Professional Integrity Bureau (“PIB”)) operations, including case assignments, investigations, staffing, and PIB’s sharing of information with the Civilian Review Board
- Conducting diagnostic review of random sample of PIB investigative files to provide technical advice to BPD and informally gauge comprehensiveness of investigations and record-keeping
- Reviewing and conferring with BPD on Training Academy needs and expectations, training plan for 2019, and training curricula on use of force, impartial policing, stops/searches/arrests, body-worn cameras, and sexual assault investigations
- Work on revisions to BPD policies in the area of misconduct investigations and discipline, interactions with individuals with behavioral health disabilities and in crisis, and technology
- Reviewing and commenting on BPD’s youth diversion programs assessment and BPD’s MOU with Baltimore School Police

- Reviewing and addressing BPD reporting practices for investigative stops
- Development of compliance review and outcome assessment tools for review of Office of Professional Responsibility (now Professional Integrity Bureau) investigations, use of force incidents, and stops, searches, and arrests
- Reviewing, analyzing and obtaining updates from BPD about several incidents under investigation by OPR
- Addressing issues relating to interactions with individuals with behavioral health disabilities, including meeting with CPIC, developing a work plan for the second monitoring year, revising crisis intervention policies, discussing analysis of needs of the City's behavioral health system, and reviewing crisis intervention training
- Consulting BPD on developing community policing and staffing plans
- Consulting BPD on developing and implementing recruitment, hiring and retention plans
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Preparing and updating content for the team's website
- Engaging with residents on social media

Invoice Summary

Invoice Totals

	Previously Billed (FY 2019)	March 2019 Billed	Fiscal YTD 2019 Billed
Services	\$1,025,819.75	\$101,361.25	\$1,127,181.00
Expenses	\$45,030.46	\$5,878.01	\$50,908.47
TOTAL Services and Expenses	\$1,070,850.21	\$107,239.26	\$1,178,089.47

FY2019 Budget¹	\$1,830,173.43
Funds Remaining in FY2019 Budget	\$652,084.00
Percentage of Funds Used in FY2019 Budget	64.37%
Fiscal 2019 YTD Value of pro bono Services	\$559,256.50

¹The FY2019 Budget includes \$355,173.47 carried over from FY2018 Budget.

Breakdown of Billable Hours & Expenses

March	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	42.6	14.8	27.8	\$7,030.00	\$0.00
Rosenthal	59.6	29.7	29.9	\$14,107.50	\$0.00
Aden	49	38.5	10.5	\$9,047.50	\$0.00
Barge	37.6	31.8	5.8	\$7,473.00	\$595.96
Bethel	13	13	0	\$3,055.00	\$121.00
Drake	13.4	9.1	4.3	\$2,138.50	\$0.00
Drake (Exec. Ass't)	68	68	0	\$2,550.00	\$0.00
Joyce	18.5	12.5	6	\$2,937.50	\$442.55
Mears	7.2	7.2	0	\$1,692.00	\$0.00
Ramsey	41.5	35.4	6.1	\$8,319.00	\$533.04
Smoot	53.5	34.5	19	\$8,107.50	\$1,531.12
Villasenor	46.2	30.2	16	\$7,097.00	\$1,095.76
Ray Kelly	21.5	20	1.5	\$4,700.00	\$45.00
Darnyle Wharton	53.7	53.7	0	\$4,027.50	\$0.00
Neighborhood Liaisons	73.3	73.3	0	\$1,466.00	\$200.00
Dupont	45.5	15.5	30	\$3,642.50	\$1,313.58
Bowman	28.3	20	8.3	\$4,700.00	\$0.00
Parker	8.3	8.3	0	\$2,075.00	\$0.00
University of Toronto				\$7,195.75	\$0.00
Total	680.7	515.5	165.2	\$101,361.25	\$5,878.01

Individual Invoices and Supporting Documentation

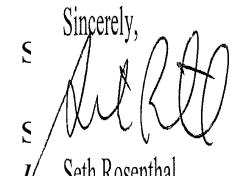
The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for February 2019, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, establishment of Team e-mail addresses, and food for a community stakeholders meeting.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$71, with fractions of days billed at 75% of the standard federal per diem rate, or \$53.25. Some team members have waived or reduced their per diem charges, or elected to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

May 13, 2019
Page 5

We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bredar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,

Seth Rosenthal
Deputy Monitor

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<u>March</u>	Complete these four calls before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Thompson	
	DATE SUBMITTED:		
	YEAR:	2019	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 475.00	\$ -		
March	2			\$ 475.00	\$ -		
March	3			\$ 475.00	\$ -		
March	4			\$ 475.00	\$ -	Review community and neighborhood liaison materials; work with R. Dupont re: related issues in connection with his work and that of K. Bethel re: Youth Diversion issues	1.3
March	5			\$ 475.00	\$ -	Work on logistics for next week's various meetings	0.5
March	6			\$ 475.00	\$ -	Telephone conference with Leadership re: Internal Affairs personnel charges; review BCMC issues with BPD and DOJ; respond to S. Rosenthal request for statistician outreach and identify several candidates	1.5
March	7	Review CPIC Policy Committee Meeting documents	1.3	\$ 475.00	\$ 617.50		
March	8			\$ 475.00	\$ -		
March	9			\$ 475.00	\$ -		
March	10			\$ 475.00	\$ -		
March	11	Prepare for and attend meeting with the Court, Parties and POP Leadership	2	\$ 475.00	\$ 950.00	Review summary analysis of status of survey methodology; work on logistics for various meetings this week	1

March	12	Prepare for and meet with the Court to discuss Friday's subject matter monthly meeting	1.7	\$ 475.00	\$ 807.50	Review New York Times Article re: Consent Decree	0.7
March	13			\$ 475.00	\$ -		
March	14			\$ 475.00	\$ -	Review materials including Policy for Petition for EmergencyEvaluation; work on logistics for tomorrow's monthly progress meeting	1.2
March	15	Prepare for and attend Monthly Progress Meeting; meet with Court to address follow-up to the meeting	4.5	\$ 475.00	\$ 2,137.50	Review communication to the Court re: potential statistics and related materials	0.5
March	16			\$ 475.00	\$ -		
March	17			\$ 475.00	\$ -		
March	18			\$ 475.00	\$ -	Review DOJ edits to OPR/CRB protocol; review recruitment, hiring and Retention document request materials	2.2
March	19	Review E&T materials including needs assessment including Community Training Review Committee	0.7	\$ 475.00	\$ 332.50	Work on schedule in connection with monthly progress meeting; prepare for NPR interview; re-review draft OPRInvestigation Manual	3.3
March	20			\$ 475.00	\$ -	Review BPD Consent Decree schedule and communication to M. Wirzberger re: same; re-review Use of Force Training Modules	2.1
March	21			\$ 475.00	\$ -	Review materials re: attrition issues; re-review OPRInvestigation Manual	3.2
March	22			\$ 475.00	\$ -	Continue working on logistics for final 6 months Progress Report to the Court; re-review draft CPICwork Plan; review Use of Force Learning Modules; review confidential information; re Recruitment Hiring &	4.3
March	23			\$ 475.00	\$ -		
March	24			\$ 475.00	\$ -		
March	25	Attend Police Involved Shooting and prepare update to Leadership and Court re: same	2.4	\$ 475.00	\$ 1,140.00		
March	26	Telephone conference Community Engagement Team	0.5	\$ 475.00	\$ 237.50		
March	27			\$ 475.00	\$ -	Review POIS Report and related video clips; prepare for and participate in Univ. of MD Law Policing forum	3.5
March	28	Review CPICupdated policies 712, 713 and 715; review feedback on OPRfile review; review DOJs impartial Policing Submission	1.7	\$ 475.00	\$ 807.50	Review notes from R. Dupont re: today's CPICmeeting; participate in interview with GBCrepresentative	2.5
March	29			\$ 475.00	\$ -		
March	30			\$ 475.00	\$ -		
March	31			\$ 475.00	\$ -		
			14.8	TOTAL:	\$ 7,030.00		27.8

EXPENSES

05/01/2019

Page 3 of 142

Subtotal Time:	\$	7,030.00
Subtotal Expenses:	\$	-
TOTAL:	\$	7,030.00
Unbilled Hours		27.80

[View Details](#)

Your initials here signify that the charges on this invoice are accurate.

INITIA
KLT

05/01/2019

Page 4 of 142

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description"
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	March	Complete these four cells before starting spreadsheet
INVOICE SUBMITTED BY:	Rosenthal	
DATE SUBMITTED:	4/30/2019	
YEAR:	2019	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1	Emails with Meares et al re review of draft use of force e-learning materials; call and follow up emails with Barge and IUR re status of community survey	1.3	\$ 475.00	617.50	Emails with Drake re monitoring plan schedule; emails with DOJ re follow up with BPD re various OPR issues; emails with Kelly/BCMC re invoicing	
March	2			\$ 475.00	-		0.7
March	3	Emails with Villasenor et al. re review of draft use of force e-learning materials	0.2	\$ 475.00	95.00	Emails with Drake re monitoring plan schedule	0.2
March	4			\$ 475.00	-	- Review draft of youth diversion assessment; emails with Venable practice management re budgeting; emails with community engagement team re March events and review and revise March events for liaisons and listserv; emails with Foglesong re arrestee survey; emails with parties re officer focus groups; emails re supervision effectiveness protocol deadlines; review CJI edits to agreement on officer focus groups and emails with Cole re same; attention to bill re BPD collective bargaining rights	4.4
March	5	Emails with parties and confer with Wirzberger re OPR matters and supervision protocols	0.6	\$ 475.00	285.00	Community engagement tam call; confer with Thompson re surveys, youth study and budget; respond to Twitter question	1.2
March	6	Emails with Pratt-Harris and Barge re community survey; confer with Thompson and Aden re OPR leadership and file review and follow up email with Barge re same; emails with Thompson re outcome assessments expert; emails with parties re supervision effectiveness protocols; confer with Barge and review final MT comments on use of force e-learning materials	1.6	\$ 475.00	760.00	Emails with Drake re monitoring plan; complete review of draft youth diversion assessment; emails with parties re use of force e-learning modules	0.8
March	7			\$ 475.00	-	- Attention to press re new indictment and suspensions and emails with team re same; emails re neighborhood liaison hiring and review website for liaison applications	0.5

March	8		\$ 475.00 \$	- Emails with parties and C. Cole re officer focus groups; emails/confer with Barge and IUR re community survey	0.9
March	9		\$ 475.00 \$	- Emails with IUR re community survey and cursory review of video of interviewer training session	0.3
March	10		\$ 475.00 \$	-	
March	11	Re Telephone conference with prospective statistician and follow up with Barge re same (/5); review update on OPR cases under review by MT and DOJ.	0.6 \$	475.00 \$ 285.00	
March	12	Review and emails with parties re extension request for supervision effectiveness protocols	0.2 \$	475.00 \$ 95.00 Community engagement team call; review and revise PSA for community forum; confer with Drake re meeting with returning citizen organizations; emails re community survey; review CVs for statistician position	0.9
March	13		\$ 475.00 \$	- Revise request for extension deadlines for supervision effectiveness protocols and emails with parties re same; telephone conference with Barge and prospective team statistician; emails with IUR and Barge re community survey and confer with Barge re same; telephone conference with Barge and prospective team statistician	2.5
March	14	Review and evaluate OPR files at OPR with Aden, Smoot and Barge	5.2 \$	475.00 \$ 2,470.00	
March	15	Monthly meeting with court and parties (re hiring, recruitment and retention) and follow up meeting with court	4.4 \$	475.00 \$ 2,090.00 Meet with Thompson to discuss various issues; emails with court re outcome assessment experts to add to team; follow up emails on OPR file review	1.1
March	16		\$ 475.00 \$	- Emails with Barge and parties re outcome assessment experts	0.2
March	17		\$ 475.00 \$	-	
March	18	Distill observations re OPR file review and email same to Aden; emails with BPD and DOJ re outcome assessments experts; review training academy needs assessment and organization chart and emails with parties re same	1.7 \$	475.00 \$ 807.50 Review and revise newsletter and emails with Kelly re same; emails re FB Live session; emails with parties and MT re revisions to use of force and S/S/A policies; emails with MT and OPR compliance reviews and review updated assessment tool	1.5
March	19	Call with parties to discuss open OPR matters of note; review and revise engagement letter with University of Toronto for arrestee survey and emails with university re same	2.4 \$	475.00 \$ 1,140.00 Review and revise April newsletter and email with Kelly re same; emails with community engagement team; telephone conference with BPD re outcome assessments	
March	20	Telephone conference with Barge, Thompson, Aden and Smoot re OPR compliance reviews; emails with BPD re draft of new incident report form and review same	1.2 \$	475.00 \$ 570.00 Review and edit April newsletter and emails with Kelly and Judge Bredar re same; confer with Bowman re potential improvements to team operations; attention to policies on overtime and time/attendance; emails with Thompson re monthly meetings with court for remainder of year; confer with Thompson re budget; confer with Mygatt re outcome assessments expert	1
March	21	Draft notice of revision of Policies 724, 725, 1115 re use of force for filing with court and emails with BPD re same	1.1 \$	475.00 \$ 522.50 Emails with Kelly re MT newsletter; watch BPD/Harrison briefing before House Judiciary Committee; emails with court and Thompson re monthly meeting schedule; emails with parties re outcome assessment expert; emails with Wirzberger re Academy staffing	2.1
March	22		\$ 475.00 \$	- Review community training committee proposal and emails with Kelly and Barge re same	1.6
March	23		\$ 475.00 \$	-	0.4
March	24		\$ 475.00 \$	- Emails with Foglesong re arrestee survey	0.2

March	25	Draft and finaliz notice of approval of OPR/CRB protocols and emails with parties re final revisions to same; begin review of updated draft of UOF/FIP training curriculum; review draft of revised incident report form; telephone conference with MT re same, telephone conference with parties re same	3.1 \$ 475.00 \$	1,472.50 Travel to/from and participate in Facebook Live forum; emails with community engagement team re posting draft UOF training curriculum to website and draft website content for same; emails with BPD re youth policies; emails with IUR and Barge re community survey	
March	26	Attend SIRT briefing on officer involved shooting and emails/confer with MT leadership re same; revise draft agreement with CJI re officer focus groups and emails with Cole re same	1.7 \$ 475.00 \$	807.50 Emails with MT and BPD on OPR compliance reviews; research, confer with Judge Bredar, and draft responses to questions posed by Facebook Live participants and emails with community engagement team re same; revise agreement with University of Toronto on arrestee survey, review latest edits by University of Toronto, and emails re same; telephone conference/emails with Thompson re planning/presentation for April 2 community forum	4.2
March	27	Review report and recordings regarding officer involved shooting	0.8 \$ 475.00 \$	380.00 Review and revise agreement with University of Toronto on arrestee survey and emails with University of Toronto re same; review and emails re draft BPD policy re releasing BWC footage of critical incidents	2.7
March	28	Review and prepare comments on draft of revised BPD incident report form; email re MT review of OPR files for technical assistance purposes	1.4 \$ 475.00 \$	665.00 Finalize agreement with University of Toronto re arrestee survey and emails with university re same; review DOJ submission to court for meeting on fair/impartial policing	1.1
March	29	Emails with Barge, Parker, and Bowman re draft of new BPD incident report form; emails with parties and MT re effective date of new policies following training; emails with DOJ re BPD's proposed changes to SSA policies	1.3 \$ 475.00 \$	617.50 Review legislation re JHU police force	0.8
March	30	Begin review of proposed changes to SSA/FIP policies and emails with MT members re same	0.9 \$ 475.00 \$	427.50	0.2
March	31		\$ 475.00 \$	- Begin review of lesson plans for draft UOF training	0.4
			29.7	TOTAL: \$ 14,107.50	29.9

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS +		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily)	Non-Meal Description	Non-Meal Expense	
								\$ -
								\$ -
								\$ -
								\$ -
								TOTAL: \$ -

Subtotal Time:	\$ 14,107.50
Subtotal Expenses:	\$ -
TOTAL:	\$ 14,107.50
Unbilled Hours	29.90

Your initials here signify that the charges on this invoice are accurate:

INITIALS

sar

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample"
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reim
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Bowman	
DATE SUBMITTED:	4/17/2019	
YEAR:	2019	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 235.00	\$ -		
March	2			\$ 235.00	\$ -		
March	3			\$ 235.00	\$ -		
March	4	Reviewed and responded to 14 messages, including Stop Ticket Retention and SSAData Forms, Baltimore Youth Diversion Assessment Draft, BCMC, and Supervision Effectiveness Protocols	1.7	\$ 235.00	\$ 399.50		
March	5	Reviewed/responded to 8 messages, including First Thursday Call, BPD info, and OPRTA meeting	0.4	\$ 235.00	\$ 94.00		
March	6	Reviewed/responded to 7 messages, including DRAFT UoF/FIP eLearning Modules and BPD info	0.5	\$ 235.00	\$ 117.50		
March	7	Reviewed and responded to 17 messages, including U of FeLearning Tests, Baltimore personnel info, and 1st Thursday call	1.2	\$ 235.00	\$ 282.00		
March	8	Reviewed and responded to 8 messages, including Monthly Meeting/Recruitment, Hiring and Retention, IAS Weekly Report, DRAFT UoF/FIP eLearning Modules, and Training meeting.	0.7	\$ 235.00	\$ 164.50		
March	9			\$ 235.00	\$ -		

March	10		\$	235.00	\$	-		
March	11		\$	235.00	\$	-	Reviewed/responded to 5 messages, including Draft 2nd Year CPICWork Plan, First Thursday Call, and Roll Call	0.6
March	12	Reviewed/responded to 6 messages, including Judge Bredar, BPD& predictive policing, and First Thursday Call	0.5 \$	235.00	\$	117.50		
March	13	Reviewed/responded to 17 messages, including Use of Force Curriculum Review Meeting, OPR/CRB Work Session, and Roll call policy.	1.1 \$	235.00	\$	258.50		
March	14	Reviewed and responded to 8 messages, including SSAApproved Policies, and IASWeekly Report.	0.5 \$	235.00	\$	117.50		
March	15	Reviewed/responded to 6 messages, including BPD& predictive policing, OPR/CRB Work Session, BPDpersonnel decisions, and Draft 2nd Year CPICWork Plan.	1 \$	235.00	\$	235.00		
March	16		\$	235.00	\$	-		
March	17		\$	235.00	\$	-		
March	18	Prepared for and participate in MPG call(0.4). Prepared/reviewed/responded to messages (0.2). Reviewed and responded to 25 messages, including E-T Needs Assessment, Updated UoF Policy, Axon briefing, SSA Policies, and Community Training Review Committee Proposal.	2.7 \$	235.00	\$	634.50		
March	19	Reviewed/responded to 9 messages, including BPDCDProgress, Monthly Progress Reports/Quarterly Hearings, and BPD-predictive policing.	1.2 \$	235.00	\$	282.00		
March	20	Reviewed/responded to 14 messages, including Use of Force Curriculum Review Meeting, CDNewsletter, OPRTechnical Assistance Meeting, E-T Needs Assessment, and BPDand Predictive Policing	1.1 \$	235.00	\$	258.50		
March	21		\$	235.00	\$	-		
March	22		\$	235.00	\$	-	Reviewed/responded to 29 messages, including BPD Stop Ticket Retention and SSAData Forms, Proposed UoF/FIP I Training Curriculum, BPD SSAissues, IAS Weekly Report, and BPDand Predictive Policing	3.8
March	23		\$	235.00	\$	-		
March	24		\$	235.00	\$	-		
March	25		\$	235.00	\$	-	Reviewed/responded to 42 messages, including Youth Policies, OPR/CRB Work Session, Call re SSAand BPD, SSA Data Form and BPDOIS	3.9
March	26	Reviewed/respond to 11 messages, including Report on Pembridge POIS, Public Release of Critical Incident Recordings Policy, SIRT Briefing on POIS, April 2 Forum, and IAS Weekly Report.	1 \$	235.00	\$	235.00		

March	27	Reviewed/responded to 10 messages, including Report on Pembridge POIS, BPD/CRB Working Session, New Draft Policy: Public Release of Critical Incident Recordings, Stops, and Searches, and Arrest Policies.	0.9	\$ 235.00	\$ 211.50	
March	28			\$ 235.00	\$ -	
March	29			\$ 235.00	\$ -	
March	30	Reviewed BPD proposed Incident Report form and send comments to MT. Review and respond to messages. Reviewed/responded to 29 messages, including SSA and Fair and Impartial Policing policies, draft incident report form, Notes from Training Call and SSA Training Questions, and BPD's "Squeegee and Panhandling Plan" and predictive policing.	5.3	\$ 235.00	\$ 1,245.50	
March	31	Reviewed comments on draft incident report form.	0.2	\$ 235.00	\$ 47.00	
			20	TOTAL:	\$ 4,700.00	8.3

EXPENSES

05/01/2019

Page 12 of 142

				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL:	\$ -

Subtotal Time:	\$ 4,700.00
Subtotal Expenses:	\$ -
TOTAL:	\$ 4,700.00

Unbilled Hours 8.30

Your initials here signify that the charges on this invoice are accurate:

INITIALS
TLB

<p>Baltimore Consent Decree Monitor 750 E. Pratt, Ste900 Baltimore, MD 21202</p>				<p>INSTRUCTIONS</p> <ol style="list-style-type: none"> 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions. 																																																																																																																											
	INVOICE FOR MONTH OF:	March		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.																																																																																																																											
	INVOICE SUBMITTED BY:	Dupont																																																																																																																													
	DATE SUBMITTED:	4/5/2019																																																																																																																													
	YEAR:	2019																																																																																																																													
<p><i>Sample Description:</i> <i>Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.</i></p>																																																																																																																															
<p>TIME</p> <table border="1"> <thead> <tr> <th>Month of</th> <th>Day</th> <th>Description</th> <th>Hours</th> <th>Rate</th> <th>Total</th> <th>Comments (Unbilled Time)</th> <th>Unbilled Hours</th> </tr> </thead> <tbody> <tr> <td>March</td> <td>1</td> <td></td> <td></td> <td>\$ 235.00</td> <td>\$ -</td> <td>Travel</td> <td>8.5</td> </tr> <tr> <td>March</td> <td>2</td> <td>Discussion o f Crisis Services with local advocate</td> <td>0.2</td> <td>\$ 235.00</td> <td>\$ 47.00</td> <td>Review of CPICData Subcommittee materials, Discussion of BPDeployment issues with Monitoring Team member (E.Scrivner)</td> <td>1.2</td> </tr> <tr> <td>March</td> <td>3</td> <td></td> <td></td> <td>\$ 235.00</td> <td>\$ -</td> <td></td> <td></td> </tr> <tr> <td>March</td> <td>4</td> <td>Review of background material for CPICData Subcommittee, review of Maryland Medicaid Reimbursement Policy, Review of Diversion programs with local advocate</td> <td>1.1</td> <td>\$ 235.00</td> <td>\$ 258.50</td> <td></td> <td></td> </tr> <tr> <td>March</td> <td>5</td> <td></td> <td></td> <td>\$ 235.00</td> <td>\$ -</td> <td></td> <td></td> </tr> <tr> <td>March</td> <td>6</td> <td>Review of BPDdraft Crisis Policies with BPDcompliance, Discussion of Crisis Training issues with BPD training division, Discussion of BPDdraft Crisis Policy with CPICchair, local advocacy group</td> <td>2</td> <td>\$ 235.00</td> <td>\$ 470.00</td> <td>Discussion of BPD Policy Timetable for Youth with Monitoring Team (K. Thompson, KBethel)</td> <td>0.8</td> </tr> <tr> <td>March</td> <td>7</td> <td>Review of CPICPolicy Subcommittee Material, CPICPolicy Subcommittee Meeting, CPIC Training Subcommittee Meeting</td> <td>3.7</td> <td>\$ 235.00</td> <td>\$ 869.50</td> <td></td> <td></td> </tr> <tr> <td>March</td> <td>8</td> <td>Discussion of Consent Decree elements related to BPDDispatch and 911 system with BPDTraining and DOJ</td> <td>0.4</td> <td>\$ 235.00</td> <td>\$ 94.00</td> <td></td> <td></td> </tr> <tr> <td>March</td> <td>9</td> <td></td> <td></td> <td>\$ 235.00</td> <td>\$ -</td> <td></td> <td></td> </tr> <tr> <td>March</td> <td>10</td> <td></td> <td></td> <td>\$ 235.00</td> <td>\$ -</td> <td></td> <td></td> </tr> <tr> <td>March</td> <td>11</td> <td>Review of CPICdraft Workplan</td> <td>0.3</td> <td>\$ 235.00</td> <td>\$ 70.50</td> <td></td> <td></td> </tr> <tr> <td>March</td> <td>12</td> <td>Discussion of CPICdraft Workplan with local advocacygroup</td> <td>0.5</td> <td>\$ 235.00</td> <td>\$ 117.50</td> <td></td> <td></td> </tr> <tr> <td>March</td> <td>13</td> <td></td> <td></td> <td>\$ 235.00</td> <td>\$ -</td> <td></td> <td></td> </tr> <tr> <td>March</td> <td>14</td> <td>Review of CPICdraft Workplan, CPICPolicy Subcommittee meeting, follow up discussion on BPD Dispatch and 911 system with BPDTraining.</td> <td>2.4</td> <td>\$ 235.00</td> <td>\$ 564.00</td> <td>Discussion of CIT organizational structure with local advocacy group</td> <td>0.3</td> </tr> </tbody> </table>								Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	March	1			\$ 235.00	\$ -	Travel	8.5	March	2	Discussion o f Crisis Services with local advocate	0.2	\$ 235.00	\$ 47.00	Review of CPICData Subcommittee materials, Discussion of BPDeployment issues with Monitoring Team member (E.Scrivner)	1.2	March	3			\$ 235.00	\$ -			March	4	Review of background material for CPICData Subcommittee, review of Maryland Medicaid Reimbursement Policy, Review of Diversion programs with local advocate	1.1	\$ 235.00	\$ 258.50			March	5			\$ 235.00	\$ -			March	6	Review of BPDdraft Crisis Policies with BPDcompliance, Discussion of Crisis Training issues with BPD training division, Discussion of BPDdraft Crisis Policy with CPICchair, local advocacy group	2	\$ 235.00	\$ 470.00	Discussion of BPD Policy Timetable for Youth with Monitoring Team (K. Thompson, KBethel)	0.8	March	7	Review of CPICPolicy Subcommittee Material, CPICPolicy Subcommittee Meeting, CPIC Training Subcommittee Meeting	3.7	\$ 235.00	\$ 869.50			March	8	Discussion of Consent Decree elements related to BPDDispatch and 911 system with BPDTraining and DOJ	0.4	\$ 235.00	\$ 94.00			March	9			\$ 235.00	\$ -			March	10			\$ 235.00	\$ -			March	11	Review of CPICdraft Workplan	0.3	\$ 235.00	\$ 70.50			March	12	Discussion of CPICdraft Workplan with local advocacygroup	0.5	\$ 235.00	\$ 117.50			March	13			\$ 235.00	\$ -			March	14	Review of CPICdraft Workplan, CPICPolicy Subcommittee meeting, follow up discussion on BPD Dispatch and 911 system with BPDTraining.	2.4	\$ 235.00	\$ 564.00	Discussion of CIT organizational structure with local advocacy group	0.3
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours																																																																																																																								
March	1			\$ 235.00	\$ -	Travel	8.5																																																																																																																								
March	2	Discussion o f Crisis Services with local advocate	0.2	\$ 235.00	\$ 47.00	Review of CPICData Subcommittee materials, Discussion of BPDeployment issues with Monitoring Team member (E.Scrivner)	1.2																																																																																																																								
March	3			\$ 235.00	\$ -																																																																																																																										
March	4	Review of background material for CPICData Subcommittee, review of Maryland Medicaid Reimbursement Policy, Review of Diversion programs with local advocate	1.1	\$ 235.00	\$ 258.50																																																																																																																										
March	5			\$ 235.00	\$ -																																																																																																																										
March	6	Review of BPDdraft Crisis Policies with BPDcompliance, Discussion of Crisis Training issues with BPD training division, Discussion of BPDdraft Crisis Policy with CPICchair, local advocacy group	2	\$ 235.00	\$ 470.00	Discussion of BPD Policy Timetable for Youth with Monitoring Team (K. Thompson, KBethel)	0.8																																																																																																																								
March	7	Review of CPICPolicy Subcommittee Material, CPICPolicy Subcommittee Meeting, CPIC Training Subcommittee Meeting	3.7	\$ 235.00	\$ 869.50																																																																																																																										
March	8	Discussion of Consent Decree elements related to BPDDispatch and 911 system with BPDTraining and DOJ	0.4	\$ 235.00	\$ 94.00																																																																																																																										
March	9			\$ 235.00	\$ -																																																																																																																										
March	10			\$ 235.00	\$ -																																																																																																																										
March	11	Review of CPICdraft Workplan	0.3	\$ 235.00	\$ 70.50																																																																																																																										
March	12	Discussion of CPICdraft Workplan with local advocacygroup	0.5	\$ 235.00	\$ 117.50																																																																																																																										
March	13			\$ 235.00	\$ -																																																																																																																										
March	14	Review of CPICdraft Workplan, CPICPolicy Subcommittee meeting, follow up discussion on BPD Dispatch and 911 system with BPDTraining.	2.4	\$ 235.00	\$ 564.00	Discussion of CIT organizational structure with local advocacy group	0.3																																																																																																																								

March	15		\$ 235.00	\$ -		
March	16		\$ 235.00	\$ -		
March	17		\$ 235.00	\$ -		
March	18	Follow up on BPDDispatch and 911 system issues with BPDTraining and DOJ, Review of articles on Consent Decree	0.7 \$ 235.00	\$ 164.50		
March	19	Review of BPDTraining documents (1 crisis related training documents as well as Training agenda and notes)	1.3 \$ 235.00	\$ 305.50		
March	20		\$ 235.00	\$ -		
March	21		\$ 235.00	\$ -		
March	22		\$ 235.00	\$ -		
March	23		\$ 235.00	\$ -		
March	24		\$ 235.00	\$ -		
March	25		\$ 235.00	\$ -		
March	26		\$ 235.00	\$ -		
March	27	Review of materials for CPIC Monthly meeting, review of client based survey material	0.8 \$ 235.00	\$ 188.00	Travel	9
March	28	Discussion of CPICmonthly meetnig materials with local advocate, CPICon-site monthly meeting, briefing of local advocates regarding CPICmonthly meeting	2.1 \$ 235.00	\$ 493.50	Discussion of BPDeployment issues with Monitoring Team member (E. Scrivner), report on CPICmeeting's discussion of Youth Issues with	0.7
March	29		\$ 235.00	\$ -	Travel	9.5
March	30		\$ 235.00	\$ -		
March	31		\$ 235.00	\$ -		
		15.5 TOTAL:	\$ 3,642.50			30

EXPENSES

05/01/2019

Page 17 of 142

Subtotal Time: \$ 3,642.50

05/01/2019

Page 18 of 142

Subtotal Expenses:	\$ 1,313.58
TOTAL:	\$ 4,956.08
Unbilled	\$ 30.00 hours

Your initials here signify that the charges on this invoice are accurate:

INITIALS
RTD

Mr Randolph Dupont
[REDACTED]
Memphis TN [REDACTED]
United States

#1
Room Number: [REDACTED]
Arrival Date: 02-27-19
Departure Date: 03-01-19
CRS Number: [REDACTED] 3
Rewards No: XXXXX [REDACTED]
Page No: 1 of 1

INVOICE

Folio No: 44133

03-01-19

Date	Description	Charges	Credits
02-27-19	Room Charge	117.00	
02-27-19	Rooms - State Tax	7.02	
02-27-19	Rooms - City/Occupancy Tax	11.12	
02-28-19	Room Charge	117.00	
02-28-19	Rooms - State Tax	7.02	
02-28-19	Rooms - City/Occupancy Tax	11.12	
03-01-19	[REDACTED] [REDACTED]	XXXXXXXXXXXXXX [REDACTED]	XX/XX
			270.28
	Total	270.28	270.28
	Balance	0.00	

Note: lowest rate charged: 263.34 ↴

#2

Top Level Sedans, LLC

Private Sedan Service

301/437-5163

DATE 3/1/19

PRICE \$ 40.00

PICK-UP

DESTINATION AIRPORT

DRIVER'S NAME SANI Persaud

TIME
BEGIN 7:15 am TIME
FINISHED 7:45 am TIME
WAITING —

Thank You

#3

Trip Summary Book Better.
Fly Better.

New Search Express Checkout

Flights

WED 27 MAR	MEM ▶ BWI 4:05 PM 10:10 PM	DL 396, DL 644 5h 5m 1 Stop	Main Cabin (U) Main Cabin (U) Changeable / Nonrefundable View Upgrade Eligibility Delta Air Lines Baggage Information	CHANGE	Price per Passenger \$396.27	Taxes, Fees and Charges \$75.73					
DETAILS ▾ SELECT SEATS											
FRI 29 MAR	BWI ▶ MEM 09:00 AM 2:05 PM	DL 2404, DL 1836 6h 5m 1 Stop	Main Cabin (H) Main Cabin (H) Changeable / Nonrefundable View Upgrade Eligibility Delta Air Lines Baggage Information	CHANGE							
DETAILS ▾ SELECT SEATS											
Medallion® Qualification Miles (MQMs) earned		Medallion Qualification Dollars (MQDs) earned		MILEAGE CALCULATOR							
 EXCLUSIVE CARD MEMBER BENEFIT Randolph, Use Pay with Miles UP TO \$50 OFF FOR EACH 5,000 MILES YOUR CURRENT MILES: <small>Reduce the cost of your trip with Pay With Miles, an exclusive feature for Delta SkyMiles Credit Card Members. Use the menu to select miles to apply. Terms and conditions apply.</small>											
Pay with Miles Select											
Total Price (USD) \$472.00											

Passengers

Are You Traveling?

Yes

No

1 Passenger Information	Please make sure your full name is entered exactly as it appears on your government-issued identification. This Secure Flight Passenger Data is for use by the Transportation Security Administration Only.				
Prefix	First Name	Middle Name	Last Name	Suffix	
--	RANDOLPH	THOMAS	DUPONT	--	
Frequent Flyer Program	Frequent Flyer Number	SkyBonus/BlueBiz Number			
Delta Air Lines / SkyMiles	[REDACTED]	--			
Gender	Date Of Birth	Known Traveler Number	Redress Number		
Male	[REDACTED]	[REDACTED]	--		
Contact Information	Device Type	Country/Region	Phone Number		
	[REDACTED]	United States (1)	[REDACTED]		
	Email Address [REDACTED]				

BWI TAXI MANAGEMENT, INC.
BALTIMORE/WASHINGTON
INTERNATIONAL AIRPORT
MARYLAND...21240

410-859-1100
410-859-1102
Operator of



RECEIVED FROM:

NAME Lemessa
TRANSPORTATION TO Inner Harbor
DATE 03/27 20 19
CAB NO. 221

METER FARE	<u>40</u>
BAGGAGE	
TOLLS	
OTHER	
TIP	
TOTAL	<u>40</u>

Chauffeur S

Please refer to rate schedules in each taxicab. Should you have any questions regarding lost articles or service, please call BWI Taxi Management, Inc. (410-859-1102) or the Maryland Aviation Administration (410-859-7033). Thank you

#4B

Top Level Sedans, LLC

Private Sedan Service

301/437-5163

DATE 3/29/19 PRICE \$ 40 00

PICK-UP

DESTINATION AIRPORT

DRIVER'S NAME SAAN PERSAUD

TIME BEGIN 6:30 AM TIME FINISHED 7:00 AM TIME WAITING —

Thank You

SPRINGHILL SUITES®
BY MARRIOTT

SPRINGHILL SUITES BY MARRIOTT® / BALTIMORE DOWNTOWN / INNER HARBOR
120 E Redwood Street, Baltimore, md 21202 P 410.685.1095
springhillsuites.com

#5

Randolph/Mr Dupont

Room: 207

Room Type: KSTE

Number of Guests: 1

Rate: \$149.00 Clerk: MAL

Arrive: 27Mar19

Time: 10:56PM

Depart: 29Mar19

Time: 06:22AM

Folio Number: [REDACTED]

DATE	DESCRIPTION	CHARGES	CREDITS
27Mar19	Room Charge Rebate		60.00
27Mar19	Occupancy Sales Tax		5.70
27Mar19	State Occupancy Tax		3.60
27Mar19	Room Charge	149.00	
27Mar19	Occupancy Sales Tax	14.16	
27Mar19	State Occupancy Tax	8.94	
28Mar19	Room Charge	149.00	
28Mar19	Occupancy Sales Tax	14.16	
28Mar19	State Occupancy Tax	8.94	
29Mar19	[REDACTED]		274.90

Card #: [REDACTED] XXXXXXXX [REDACTED]

Amount: 274.90 Auth: 547280 Signature on File
This card was electronically swiped on 27Mar19

BALANCE: 0.00

Marriott Bonvoy Account # [REDACTED]. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

Thank you for choosing the SpringHill Suites by Marriott during your travels. It was a pleasure having you as our guest. If there is anything that we could have done to improve your stay, please do not hesitate to let us know! Thank you for being the best part of our day.

See our "Privacy & Cookie Statement" on Marriott.com.

Operated under license from Marriott International, Inc. or one of its affiliates.

05/01/2019

Page 24 of 142
To plan your next stay, visit springhillsuites.com.

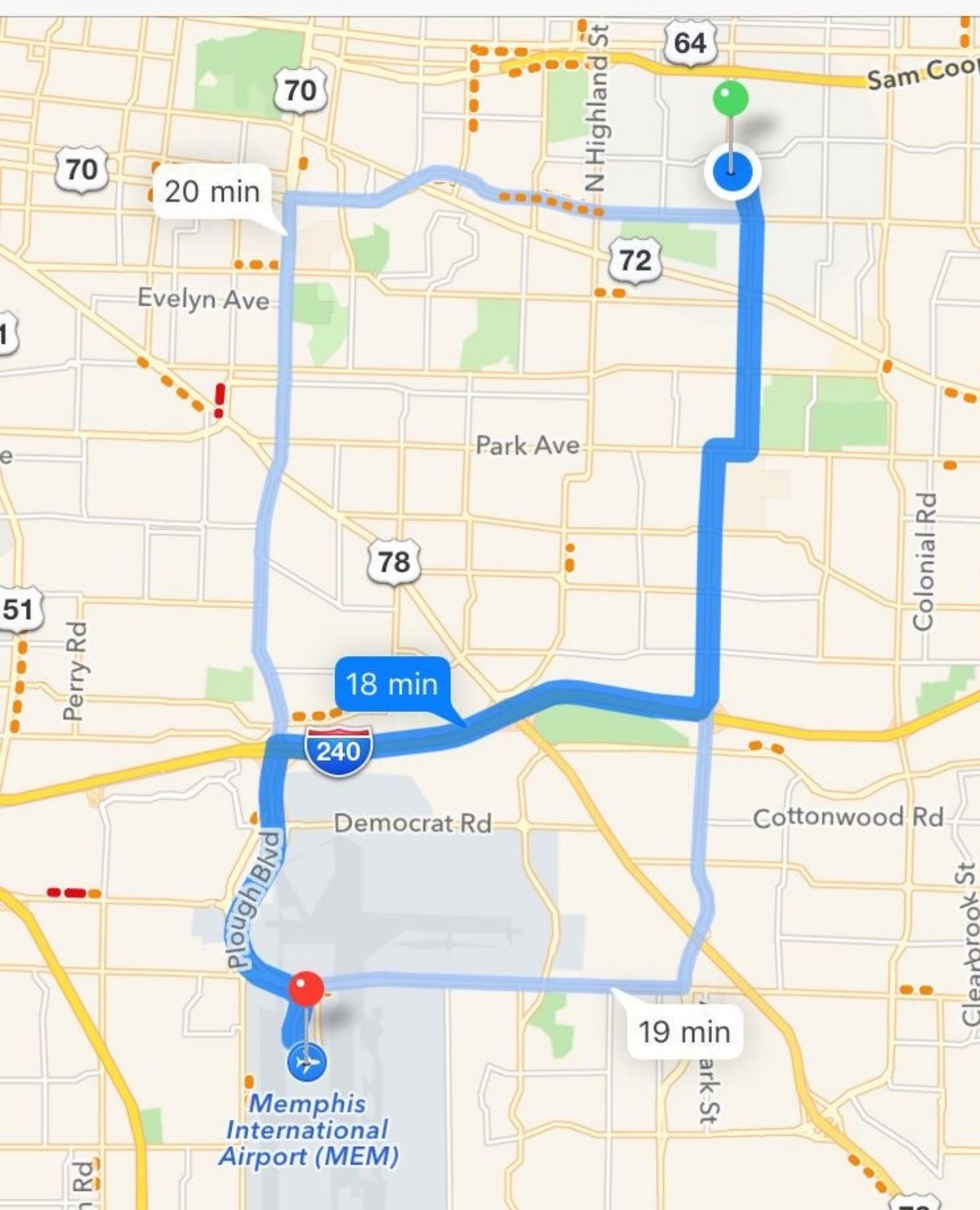
Clear To Memphis International Airport



Drive

Walk

Transit



18 minutes

10 mi · I-240 W

Details



05/01/2019

Start

Page 25 of 142



Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

	INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Parker	
	DATE SUBMITTED:	4/3/2019	
	YEAR:	2019	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 250.00	0.00		
March	2			\$ 250.00	0.00		
March	3			\$ 250.00	0.00		
March	4			\$ 250.00	0.00		
March	5			\$ 250.00	0.00		
March	6			\$ 250.00	0.00		
March	7			\$ 250.00	0.00		
March	8			\$ 250.00	0.00		
March	9			\$ 250.00	0.00		
March	10			\$ 250.00	0.00		
March	11			\$ 250.00	0.00		
March	12			\$ 250.00	0.00		
March	13			\$ 250.00	0.00		

March	14		\$ 250.00	0.00
March	15		\$ 250.00	0.00
March	16		\$ 250.00	0.00
March	17		\$ 250.00	0.00
March	18		\$ 250.00	0.00
March	19		\$ 250.00	0.00
March	20		\$ 250.00	0.00
March	21		\$ 250.00	0.00
March	22		\$ 250.00	0.00
March	23		\$ 250.00	0.00
March	24		\$ 250.00	0.00
March	25	Reviewing the Stop ticket proposal; Conference call regarding stop reporting forms.	0.8	\$ 250.00 200.00
March	26	Reviewing OPR Procedures Manual.	7.5	\$ 250.00 1875.00
March	27			\$ 250.00 0.00
March	28			\$ 250.00 0.00
March	29			\$ 250.00 0.00
March	30			\$ 250.00 0.00
March	31			\$ 250.00 0.00

8.30 | TOTAL: 2075.00

EXPENSES

05/01/2019

Page 28 of 142

Subtotal Time:	\$	2,075.00
Subtotal Expenses:	\$	-
TOTAL:	\$	2,075.00

Unbilled Hours

TOTAL:

INITIAL

05/01/2019

Page 29 of 142

Your initials here signify that the charges on this invoice are accurate:

SOP

<p>Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202</p>				<p>INSTRUCTIONS</p> <ol style="list-style-type: none"> 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
				Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
March	1		0	\$ 235.00	\$ -	Email and correspondence with MT and parties. Review of draft OPRmanual.		
March	4	Call with S.Sullivan re: training and sexual assault investigations. Email and correspondence with MT re: upcoming meetings and court presentations. Meeting with S.Smoot re: meetings in Baltimore next week.	1.5	\$ 235.00	\$ 352.50		2.5	
March	5	Email and correspondence with BPDand the MT re: Acting Commissioner Tuggle and Chief Cal's departure from BPD. Logistics for upcoming OPRand MT/Parties update calls. Continued review of the draft OPRManual.	2.5	\$ 235.00	\$ 587.50			
March	6	Conference call with monitor and team leadership re: various project management matters, upcoming court hearings, site visits and some recent personnel changes. Call and correspondence regarding upcoming misconduct investigations assessment and pre-visit to OPR. Email and correspondence re: Supervisory workgroup matters and Courtdeadlines.	3	\$ 235.00	\$ 705.00			
March	7	Call with Michelle Wurzberger re: deadlines, priorities, upcoming meetings and an upcoming OPRTA review of 100 files. Email and correspondence with MT re: upcoming TAreview of OPRfiles, methodology etc. Call with incoming BPDstaff member. Review of OPRManual (DRAFT). Call with M. Barge re: OPRTAlogistics and MT reviewtool.	3.5	\$ 235.00	\$ 822.50			
March	11		0	\$ 235.00	\$ -	Call with M. Barge re: upcoming formal Misconduct and Discipline outcome assessment as well as the informal, TA based, file assessment on March 14. Discussion on randomization of the 100 files selected for the assessment and logistics. Review of UFtraining modules. Email and correspondence with MT	2	
March	13	Email and correspondence with MT and parties re: staffing accountability and payroll systemswithin the BPD. Project management and MT invoice processing.	1	\$ 235.00	\$ 235.00			
March	14	OPRtechnical assistance file review and discussion with OPRstaff. Follow up meeting with MT reviewers and development/fine tuning of assessment instrument. Meeting with Sean Smoot re: recruitment, retention and immediate staffingincrease opportunities.	6	\$ 235.00	\$ 1,410.00	Unbilled travel time	1.5	

March	15	Follow up with OPRcommand re: OPRfile review. Email and correspondence re: hearing and feedback on OPRtechnical assistance file review.	1	\$ 235.00	\$ 235.00	Unbilled travel time (and hotel from overnight stay)		1.5	
March	16	Review of UFtraining modules and associated MT/DOJ/BPD correspondence. Review of latest draft of the OPR/CRBprotocol.	1.5	\$ 235.00	\$ 352.50				
March	18	Email and correspondence with BPDre: various CDmatters. Review of E& T(Academy)needs assessment report. Logistics re: Axon briefing for March 19. Correspondence re: administrative matters and MT invoices.	2	\$ 235.00	\$ 470.00				
March	19	First Thursday Call (rescheduled to today). Email and correspondence with City re: MT invoices. Correspondence with MT members re: project management. Planning for court appearances for second part of 2019.	3.5	\$ 235.00	\$ 822.50				
March	21	Call with MT leadership re: upcoming Misconduct and Investigations assessment (discussion on assessment instrument, number and type of cases to be reviewed, margin of error in sample size etc.) Continued review of OPRManualdraft.	2.5	\$ 235.00	\$ 587.50				
March	25	Final review of OPR/CRB Protocol prior to filing by COBtoday. Review and approval of the filing memo for the OPR/CRB Protocol. Continued review and editing of the OPRManual. Coordination with the monitor re: a community engagement event at UM Law School on Wednesday.	3.5	\$ 235.00	\$ 822.50				
March	26	Email and correspondence with Doj and MT re: OPRManual. Participated in a commissioner debrief re: OIS. Continued review of OPRManual.	1.5	\$ 235.00	\$ 352.50				
March	27	Community engagement event at UM Law School with the monitor. Call with DOJre: OPRManual and associated reviews and timelines. Calls with CDIU staff re: OPRManual and associated timelines for returning the MT and DOJredlines. Call with M. Barge re: upcoming misconduct investigations outcome assessment, file structure and manner with which BPD will deliver data to the MT.	2	\$ 235.00	\$ 470.00	Unbilled Travel Time		3	
March	28	Correspondence with OPRre: results and technical assistance from recent file review. Call with BPD re: options for file and data transfer to MT reviewers (misconduct investigations outcome assessment). Reviewed Axon policy in preparation for Axon training onsite on April 1. Particularly focusing on an issue raised by BPDtrainers to be resolved on April 1.	3.5	\$ 235.00	\$ 822.50				
		TOTALHOURS:	38.5	TOTAL:	\$ 9,047.50			TOTAL UNBILLED HOURS:	10.5

EXPENSES								
Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Descrip- tion	Non- Meal Expense	
Subtotal Time:	\$ 9,047.50							
Subtotal Expenses:	\$ -							
TOTAL:	\$ 9,047.50							
Unbilled	\$ 10.50							
Your initials here signify that the charges on this invoice are accurate:				INITIALS HMA				

<p>Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202</p>				<p>INSTRUCTIONS</p> <ol style="list-style-type: none"> 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
				Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1	Various email communications w/ BPD, DOJ, MT re: sexual assault, community survey, training. Conference call w/ Morgan State, S. Rosenthal re: community survey; conference call w/ S. Rosenthal re: same. Conference call w/ DOJ, MT re: sexualassault.	2.9	\$ 235.00	\$ 681.50		
March	4	Various email communications w/ MT, BPD, DOJre: SSadata, supervision.	0.2	\$ 235.00	\$ 47.00		
March	5	Various email communications w/ MT, BPDre: training, sexual assault, general monitoring issues.	0.3	\$ 235.00	\$ 70.50		
March	6	Conference call w/ BPD, DOJ, MT re: sexual assault training. Review UOF/FIP training; draft memorandum re: same; communicate w/ DOJ, MT re: same. Conference call w/ S. Rosenthal re: training, community survey, outcome assessments. Email communications w/ Morgan State re: community survey. Conference call w/ DOJre: UOF/FIP e-learning training. Various email communications re: training, outcome assessments, community survey.	2.3	\$ 235.00	\$ 540.50		
March	7	Various email communications w/ MT re: outcome assessments.	0.3	\$ 235.00	\$ 70.50		
March	8	Various email communications w/ MT, BPDre: training, outcome assessments, community survey. Conference call w/ BPDre: training.	1.2	\$ 235.00	\$ 282.00		
March	11	Conference calls w/ H. Aden re: outcome assessments, monitoring logistics. Conference call w/ BPD, DOJre: training. Various logistics work re: officer misconduct outcome assessment pilot; communications w/ BPD, MT re: same; conference call w/ J. Drake re: same.	1.8	\$ 235.00	\$ 423.00		
March	12	Various communications w/ MT re: outcome assessments. Conference call w/ BPD, DOJ, MT re: training.	1.1	\$ 235.00	\$ 258.50		

March	13	Conference calls w/ S.Rosenthal re: outcome assessments, community survey; conference call w/ DOJ, S.Rosenthal re: same. Conference call w/ S.Smoot re: various monitoring issues. Various email communications w/ MT, BPDre: OPRoutcome assessment pilot; conference calls w/ J.Drake, H. Aden re: same.	3.4	\$ 235.00	\$ 799.00			
March	14	Review OPRfiles; meet w/ S.Rosenthal, S.Smoot, H. Aden re: same. Revise and edit misconduct investigations assessment tool; meet w/ S.Rosenthal, S.Smoot, H. Aden re: same.	4.2	\$ 235.00	\$ 987.00	Travel Time		5.8
March	15	Various email communications w/ MT, BPD. Conference call w/ BPD, DOJ, MT re: UOF e-learning.	0.9	\$ 235.00	\$ 211.50			
March	16	Various email communications w/ various MT re: outcome assessments.	0.1	\$ 235.00	\$ 23.50			
March	18	Various email communications w/ MT, BPD, DOJre: outcome assessments. Conference calls w/ H. Aden re: OPRoutcome assessment. Revise and edit misconduct investigation outcome assessment qualitative electronic tool; communicate w/ S.Rosenthal, H. Aden, S.Smoot, K.Thompson re: same.	3.6	\$ 235.00	\$ 846.00			
March	19	Various email communications w/ various MT re: outcome assessments, various monitoring logistics. Conference call w/ S.Rosenthal, M. Wirzberger, A. Biscoe re: outcome assessments.	0.9	\$ 235.00	\$ 211.50			
March	20	Conference call w/ S.Rosenthal, K.Thompson, H. Aden, S.Smoot re: OPRoutcome assessment. Conference call w/ H. Aden re: OPR,OPRoutcome assessment. Various email communications w/ MT, DOJre: OPR,outcome assessments,training.	1.4	\$ 235.00	\$ 329.00			
March	21	Various email communications w/ MT, DOJre: outcome assessments; stops, searches, and arrests.	0.2	\$ 235.00	\$ 47.00			
March	22	Various email communications w/ MT, DOJ,BPDre: training, OPRManual.	0.3	\$ 235.00	\$ 70.50			
March	23	Communicate via email w/ BPD,MT re: misconduct investigation sampling strategy,training.	0.2	\$ 235.00	\$ 47.00			
March	25	Review and edit OPRInvestigations Manual; communicate via email, telephone w/ H. Aden re:same. Communicate w/ MT re: stops, search, and arrest data form.	2.2	\$ 235.00	\$ 517.00			
March	26	Bi-weekly conference call w/ BPD,DOJ,MT re: training. Various email communications w/ MT, DOJ, BPDre: training, outcome assessments,additional monitoring issues.	1	\$ 235.00	\$ 235.00			
March	27	Review UOF/FIP I in-class training curriculum; communicate w/ R.Villasenor, C.Ramsey, K.O'Toole, S.Rosenthal, T.Meares re: same. Various email communications w/ BPD,MT re: outcome assessments,stops form, training. Conference call w/ H. Aden re: OPRoutcome assessment, OPR Manual. Conference call w/ DOJ,H. Aden, K.Thompson re: OPRManual.	1.7	\$ 235.00	\$ 399.50			
March	28	Various email communications w/ MT, BPDre: outcome assessments, search and seizure documentation, training.	0.3	\$ 235.00	\$ 70.50			
March	29	Review and edit UOF/FIP I in-class training curriculum; communicate w/ T.Meares re: same. Review draft stop form; communicate w/ MT re: same.	1.3	\$ 235.00	\$ 305.50			
		TOTALHOURS:	31.8	TOTAL:	\$ 7,473.00			5.8

EXPENSES								
Date	Category	Vendor	Comments (if necessary)	Travel Day	MEALS + INCIDENTALS Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	NON MEALS Non-Meal Description	Non-Meal Expense	Total
3/9/2019	Office Services	Squarespace	Gmail BPDMonitor.com Email Monthly Fee			\$ 157.87		\$157.87
3/9/2019	Office Services	Squarespace	Squarespace Monthly Website Maintenance Fee(BPDMonitor.com)			\$ 26.00		\$26.00
3/18/2019	Office Services	Survey Gizmo	Electronic Assessment Platform Monthly Fee*			\$ 67.50		\$67.50
3/14/2019	Transportation	Amtrak	NY Penn to BAL(round-trip)**			\$ 281.00		\$281.00
3/14/2019	Transportation	Uber	Residence to NY Penn			\$ 10.34		\$10.34
3/14/2019	Food			Yes	\$53.25			\$53.25
						TOTAL:		\$595.96

* Mr. Barge utilizes the platform for another project, as well. Accordingly, he seeks reimbursement for one-half of the overall monthly cost.
** Mr. Barge needed to take an Acela on one leg of the journey. He seeks reimbursement for the equivalent regional train itinerary. Both as-traveled and all-regional itineraries are included for documentation purposes.^{3/4}

BILLED	
Subtotal Time:	\$ 7,473.00
Subtotal Expenses:	\$ 595.96
TOTAL:	\$ 8,068.96
Unbilled	\$ 1,363.00

Your initials here signify that the charges on this invoice are accurate: INITIALS
MB



Invoice

Saturday, March 9, 2019

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: G Suite (Monthly) (bpmonitor.com) - [REDACTED] \$145.00

[REDACTED] All prices in US Dollar.

Subtotal:	\$145.00
Discount	--
:	
Sales Tax:	\$12.87
Due:	\$157.87
Paid:	\$157.87

All prices in US Dollar.

05/01/2019

Page 37 of 142



Invoice

Monday, March 11, 2019

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Business (Monthly) - [REDACTED] \$26.00

[REDACTED] [REDACTED] All prices in US Dollar.
Subtotal: \$26.00
Discount --
:
Due: \$26.00
Paid: \$26.00

All prices in US Dollar.

05/01/2019

Page 38 of 142

SurveyGizmo LLC(f/k/a Widgix LLC)
4888 Pearl East Circle, Suite 100W
Boulder CO 80301
USA
USEIN: 20-5463887
UKVAT: GB-309 7393 78
MOSSID: EU826478382

Invoice Number: INV00185395
Invoice Date: 03/18/2019
Due Date: 03/18/2019
Payment Terms: Due Upon Receipt

Customer Billing Details

Customer Name:	[REDACTED]	Account Number:	[REDACTED]	
Billing Contact:	Matthew Barge	Sold to Contact:	Matthew Barge	Currency: USD
Email:	[REDACTED]	Email:	[REDACTED]	PO Number:
Billing Address:	[REDACTED] [REDACTED] [REDACTED]	[REDACTED]	[REDACTED]	

Items

Description	Service Period	Qty	Rate	Amount
Consumer Edition (CE)- Monthly Adventurer License CE Adventurer License	03/18/2019- 04/17/2019	1	\$135.00	135.00

Additional Information:	Subtotal:	\$135.00
	Tax:	\$0.00
	Total:	\$135.00
	Adjustments:	\$0.00
	Payments:	\$135.00
	Invoice Balance:	\$0.00

How To Pay

Credit Card	CLICKTOPAY	
	Pay in US Dollars	Pay in All Other Currencies
Wire/ACH	<p>Guaranty Bank and Trust Co. 1331 17th Street Denver CO 80202</p> <p>Beneficiary's Name: WIDGIX LLCdba SurveyGizmo Account No.: 4000808227 ABA/Routing No.: 102000966</p> <p>Additional Information for International Customers:</p> <p>Intermediary Bank: Wells Fargo Bank N.A. Intermediary Bank Swift No.: WFBIUS6S</p>	<p>Beneficiary's Bank: Guaranty Bank and Trust Co. 1331 17th Street Denver CO 80202</p> <p>Beneficiary's Name: WIDGIX LLCdba SurveyGizmo Account No.: 4000808227 ABA/Routing No.: 102000966</p> <p>Intermediary Bank: Wells Fargo Bank N.A. Intermediary Bank Swift No.: WFBIUS6WFFX</p>
Pay by Check	<p>SurveyGizmo POBox913138 Denver CO 80291-3138</p>	<p>SurveyGizmo 4888 Pearl East Circle, Suite 100W Boulder CO 80301</p>

Billing Questions: support@surveygizmo.com

SurveyGizmo LLC does not accept terms and conditions with Customer other than the services agreement between SurveyGizmo LLC and Customer (the Services Agreement). By paying this invoice, Customer accepts that the Services Agreement shall control all SurveyGizmo's services with Customer, and that Customer agrees to waive any purchase order terms and conditions.

Subject: Amtrak: eTicket and Receipt for Your 03/14/2019 Trip - MATTHEW BARGE

Date: Wednesday, March 13, 2019 at 11:28:12 AM Eastern Daylight Time

From: etickets@amtrak.com

To: [REDACTED]

Attachments: Barge Matthew 201903131128120469.pdf

SALES RECEIPT

Purchased: 03/13/2019 8:28 AM PT

Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.



Merchant ID 00751
1 Massachusetts Ave NW
Washington, DC 20001
800-USA-RAIL
Amtrak.com

Reservation Number - [REDACTED]

NEW YORK PENN, NY - BALTIMORE PENN, MD (Round-Trip)

MARCH 13, 2019

Billing Information

MATTHEW BARGE	
[REDACTED]	
[REDACTED]	
[REDACTED] (Purchase)	Total \$425.00
[REDACTED]	

Purchase Summary - Ticket Number [REDACTED]

Train 2109: NEW YORK (PENN STATION), NY - BALTIMORE (PENN STATION), MD

Depart 8:00 AM, Thursday, March 14, 2019

1 ACELA EXPRESS BUSINESS CL SEAT	\$256.00
Ticket Terms & Conditions	
ACELA EXPRESS SERVICE, NO PARTIAL REFUND IF USED ON OTHER SERVICE	
Subtotal \$256.00	
Train 94: BALTIMORE (PENN STATION), MD - NEW YORK (PENN STATION), NY	
Depart 2:43 PM, Thursday, March 14, 2019	
1 RESERVED COACH SEAT	\$169.00
Ticket Terms & Conditions	
NER FLEX, TRVL SUN, THUR OR FRI. 1 DAY ADV RES REQUIRED	
Subtotal \$169.00	
Total Charged by Amtrak \$425.00	

**** Cost of Acela Express Ticket as been adjusted to reflect the ticket price found on the next page.****

Matthew Barge

Important Information

- Try the FindYourWay app for personalized train and station information at New York Penn Station. Download it on Google Play or the Apple App Store today.
- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit [Amtrak.com/changes](#).
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at [Amtrak.com/terms-and-conditions.html](#). Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at [Amtrak.com/contact](#) or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.



Guest Rewards

My Account
7,674 pts

English

Need help? Ask Julie



DESTINATIONS

EXPERIENCE

DEALS

SCHEDULES

TRAIN STATUS

MODIFY TRIP

Round-Trip	New York, NY Penn Station	Baltimore, MD Penn Station	3/14/2019 3/14/2019	\$281.00 ^
79 Carolinian 2h 39m	New York, NY Penn Station	Baltimore, MD Penn Station	1 Traveler Details ▾	Terms & Conditions
	7:25 am Thu, Mar 14	10:04 am		
94 Northeast Regional 2h 41m	Baltimore, MD Penn Station	New York, NY Penn Station		
	2:43 pm Thu, Mar 14	5:24 pm		

Departure Return Add-Ons Travelers Payment Confirmation



eTicket Delivery

You will receive your eTicket as a PDF attachment to your email receipt upon completing this reservation. If you receive email on your phone, simply show the barcode on the screen to the conductor — no printing required. You can also open your reservation in the Amtrak mobile app to show your eTicket.

First Name

Last Name

Amtrak Guest Rewards #

Traveler 1: Adult

Matthew

Barge

Primary Contact Information

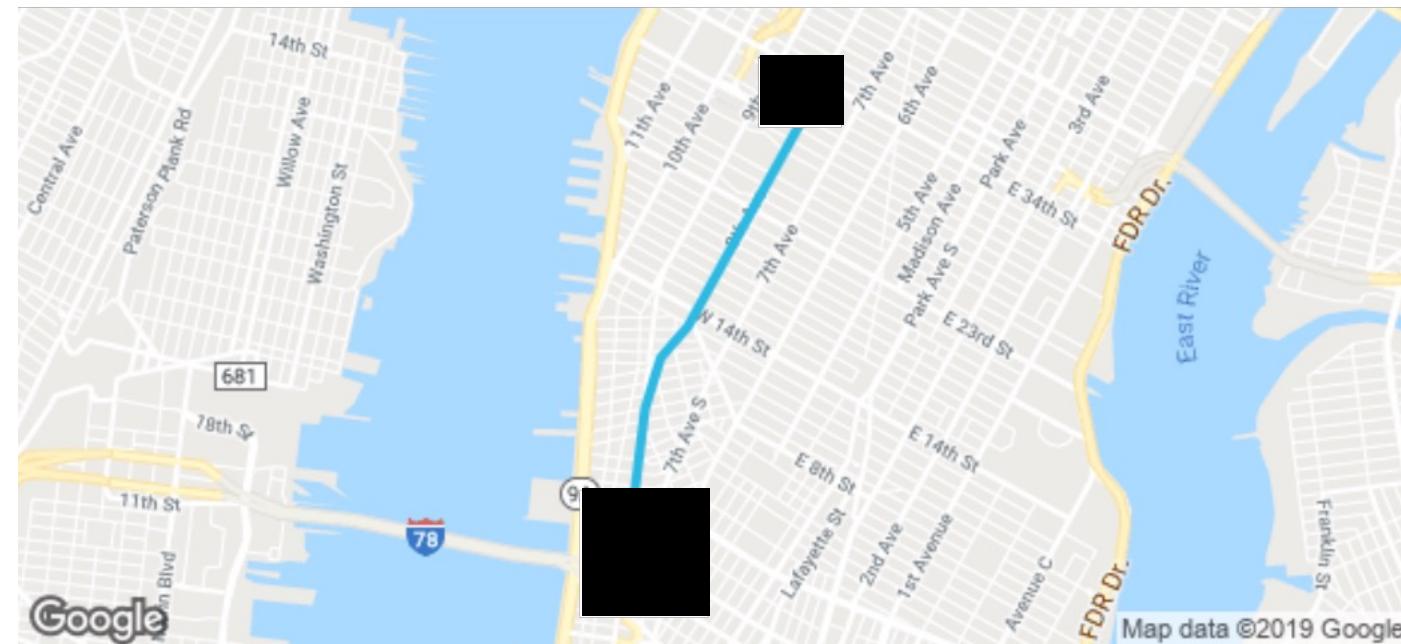
05/01/2019

Page 43 of 142

Uber

14 March 2019, 7:37 am Request

Rate trip ★ ★ ★ ★ ★

[Resend Receipt](#) 

Car	Miles	Trip Time	Total Fare
UberX	1.91	7 min	\$10.34

 [REDACTED] [REDACTED] New York, NY10119, USA

7:51 AM

Fare Breakdown

Baltimore Consent Decree Monitor 750 E. Pratt, Ste900 Baltimore, MD 21202				INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.	
	INVOICE FOR MONTH OF:	March			
	INVOICE SUBMITTED BY:	Bethel			
	DATE SUBMITTED:	4/5/2019			
	YEAR:	2019			

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
March	1	Review of Youth Assessment Report	2	\$ 235.00	\$ 470.00			
March	2	Review of Youth Assessment Report	1	\$ 235.00	\$ 235.00			
March	5	Youth Diversion Assessment In person meeting (DC)with Committee	4.5	\$ 235.00	\$ 1,057.50			
March	6	Conference call with Randy Dupont to discuss youth contacts within the Crisis Intervention Policies.	1	\$ 235.00	\$ 235.00			
March	8	Review of Youth Assessment Report	1.5	\$ 235.00	\$ 352.50			
March	13	Final Review of Youth Assessment Report	2	\$ 235.00	\$ 470.00			
March	25	Conference Call with DOJ related to BPD Squegee & Panhandling Policy. Maureen Johnston, Cynthia Coe, Ashley McDonald, Tracey Mears, Stephan Ryals	1	\$ 235.00	\$ 235.00			
		TOTAL HOURS:	13	TOTAL:	\$ 3,055.00		0	

EXPENSES								
				MEALS + INCIDENTALS	NON MEALS			
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$71 per day)	Non-Meal Descrip- tion	Non-Meal Expense	Total
3/5/2019	Transportation	AMTRAK	Train Travel Philadelphia to Washington DC(RoundTrip)					\$ 121.00
								\$ -
								TOTAL: \$ 121.00
Subtotal Time:	\$ 3,055.00							
Subtotal Expenses:	\$ 121.00							
TOTAL:	\$ 3,176.00							
Unbilled Hours	0.00							

Your initials here signify that the charges on this invoice are accurate:

INITIALS
KJB



Spend Manager^(SM)

AT&T 4:34 PM 23%

All Inboxes

SALES RECEIPT

Purchased: 03/25/2019 7:30 PM PT

Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.



Merchant ID 00616
1 Massachusetts Ave NW
Washington, DC 20001
800-USA-RAIL
Amtrak.com

PHILADELPHIA 30TH ST, PA - WASHINGTON, DC (Round-Trip)

MARCH 25, 2019

Billing Information

KEVIN BETHEL

Total \$212.00

Train 125: PHILADELPHIA (30TH STREET STATION), PA - WASHINGTON, DC

Depart 1:07 PM, Tuesday, March 26, 2019

1 RESERVED COACH SEAT \$96.00

Subtotal \$96.00

Train 184: WASHINGTON, DC - PHILADELPHIA (30TH STREET STATION), PA

Depart 12:55 PM, Wednesday, March 27, 2019

1 RESERVED COACH SEAT \$116.00

Ticket Terms & Conditions

VALID FOR TRAVEL MON-WED & SAT ONLY.

Subtotal \$116.00

Total Charged by Amtrak \$212.00

Passengers

Kevin Bethel

Important Information

05/01/2019



Transaction Details

CardMember Name: Kevin Bethel

Amount: \$121.00

Description: AMTRAK INT WASHINGTON DC

Date: 03/05/2019

Merchant Address: 1 MASSACHUSETTS AVE., NW
4TH FLOOR WEST
WASHINGTON
DC
20001
UNITED STATES

Category: Transportation

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Drake (Exec. Ass't)	
DATE SUBMITTED:	4/1/2019	
YEAR:	2019	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1	Worked on MT 2nd year Timeline	8	\$ 37.50	\$ 300.00		
March	4	Completed MT 2nd Year Timeline for Team Leads. Administrative tasks including emails to SME.	8	\$ 37.50	\$ 300.00		
March	5	Administrative call, emails, checking VM, updating the website and communication with SME's.	2.4	\$ 37.50	\$ 90.00		
March	6	Conference Call. Bi- Weekly Supervision Call- Notes and Follow-up's to SME's. Administrative tasks re: emails, managing the MT Project Management tool for 2nd year oversight. Filed My documents for review.	4.1	\$ 37.50	\$ 153.75		
March	7	Administrative Tasks: emails, communication with MT Team, calendar updates and document review.	2	\$ 37.50	\$ 75.00		
March	8	Administrative Tasks: emails, communication with MT Team, calendar updates and document review.	1.5	\$ 37.50	\$ 56.25		

Baltimore Consent Decree Monitor
INVOICE

March	11	Conference Call: Recruitment, Hiring and Retention- Follow-up and notes for MT Team. Administrative Tasks: emails, compliance assessment tool development work and MT Team support.	3.1	\$ 37.50	\$ 116.25		
March	12	Conference Call: Training Plans Meeting. Administrative Tasks: website updates, emails, calendar management, assessment tool development and project management tool development.	3.9	\$ 37.50	\$ 146.25		
March	13	Conference Call: Bi- Weekly Staffing Study Call- Notes and Follow-up with SME's. Administrative tasks: Development of assessment tool for OPRReview	8	\$ 37.50	\$ 300.00		
March	14	Administrative Tasks: supported SME's reviewing OPRAssessment tool, emails, communication with MT Team, document organization, and project management tool. Development	4.2	\$ 37.50	\$ 157.50		
March	15	Administrative Tasks: Website updates, emails, communication with MT Team, calendar updates and accounts management for SMEneeds.	2.8	\$ 37.50	\$ 105.00		
March	18	Administrative Tasks: Updated MT Team Timeline for Year 2, website updates, emails, communication with MT Team.	1.5	\$ 37.50	\$ 56.25		
March	20	Conference Call: Be- Weekly Staffing and Supervision Call- Notes and follow-ups for SME's, Administrative Tasks: Website updates, emails, communication with MT Team, and Team conference call coordination .	2.3	\$ 37.50	\$ 86.25		
March	21	Administrative Tasks: Emails, communication with MT Team, calendar updates and BPD document review	1	\$ 37.50	\$ 37.50		
March	22	Administrative Tasks: Invoice review, website updates, emails, communication with MT Team, and BPD Document review.	2.7	\$ 37.50	\$ 101.25		
March	25	Conference Call: SSAData Form. Administrative Tasks: Emails, communication with MT Team, website updates for public comment and BPDdocument review.	3.5	\$ 37.50	\$ 131.25		
March	26	Conference Call: Training Plan Meeting. Administrative Tasks: Website updates, emails and communication with/ support for the MT Team.	3	\$ 37.50	\$ 112.50		
March	27	Administrative Tasks: Emails, post Staffing study call follow-up with BPD, communication with MT Team, and BPD Documentreview.	2.2	\$ 37.50	\$ 82.50		
March	28	Administrative Tasks: Emails, communication with MT Team, and BPD Documentreview.	1.7	\$ 37.50	\$ 63.75		
March	29	Administrative Tasks: Invoice review, website updates, emails, communication with MT Team, and BPD Documentreview.	2.1	\$ 37.50	\$ 78.75		
		TOTAL HOURS:	68	TOTAL:	\$ 2,550.00	TOTAL UNBILLED HOURS:	0

EXPENSES							
Date	Category	Vendor	Comments (if necessary)	Travel Day	MEALS + INCIDENTALS Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	NON MEALS Non-Meal Description	Total
							\$ -
							\$ -
							\$ -
							TOTAL: \$ -
Subtotal Time:	\$ 2,550.00						
Subtotal Expenses:	\$ -						
TOTAL:	\$ 2,550.00						
Unbilled Hours	0.00						
Your initials here signify that the charges on this invoice are accurate:					INITIALS JRD		

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Drake	
DATE SUBMITTED:	4/1/2019	
YEAR:	2019	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	5	Conference Call: Standing Call and meeting follow-up. Reviewed TeamFacebook and provided feedback on community engagement	1.3	\$ 235.00	\$ 305.50	Carryover as Pro Bono from day's tasks: Conference Call: Standing Call and meeting follow-up. Reviewed Team Facebook and provided feedback on community engagement	1.3
March	7	Edited NL Applications for Website Posting. Wrote language for post for Team to review.	1.7	\$ 235.00	\$ 399.50	Carryover as Pro Bono from day's tasks: Edited NL Applications for Website Posting. Wrote language for post for Team to review.	1
March	12	Conference Call: Standing Call and meeting follow-up including reviewing PSAfor Quarterly Forum.	1.6	\$ 235.00	\$ 376.00		
March	13			\$ 235.00	\$ -	Administrative Tasks: Emails, phone call and Team communication	0.8
March	21	BPDDocument Review for Community Training Engagement. Reviewed RFPfor Baltimore Community Field Work Services Proposal	1.9	\$ 235.00	\$ 446.50		
March	26	Conference Call: Standing Call and meeting follow-up.	0.8	\$ 235.00	\$ 188.00		
March	27	Conference Call: BPD Community Policing and Engagement	1	\$ 235.00	\$ 235.00	Carry Over: Meeting preparation and follow-up	1.2
March	29	Reviewed BPDDocumentation and provided feedback to Team	0.8	\$ 235.00	\$ 188.00		
		TOTALHOURS:	9.1	TOTAL:	\$ 2,138.50	TOTAL UNBILLED HOURS:	4.3

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
								\$ -
								\$ -
								\$ -
							TOTAL:	\$ -
Subtotal Time:	\$ 2,138.50							
Subtotal Expenses:	\$ -							
TOTAL:	\$ 2,138.50							
Unbilled Hours	4.30							

Your initials here signify that the charges on this invoice are accurate:

INITIALS
JRD

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202	INSTRUCTIONS
	1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
	2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
	3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
	4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
	5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
	6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
	7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	March
INVOICE SUBMITTED BY:	Joyce
DATE SUBMITTED:	3/29/2019
YEAR:	2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
March	3	Conference call with DOJ regarding sexual assault training	1	\$ 235.00	\$ 235.00			
March	4	Conference call with DOJ, BPD, MT regarding DOJs document and data request	1.5	\$ 235.00	\$ 352.50			
March	14		0	\$ 235.00	\$ -	Travel Time	2.5	
March	15	Site Visit to Baltimore ref recruitment and staffing	8	\$ 235.00	\$ 1,880.00	Travel Time	2.5	
March	27	Conference call with DOJ, BPD, MT regarding Community Policing Plan	1	\$ 235.00	\$ 235.00			
March	28	Conference call with BPD regarding Overtime management	1	\$ 235.00	\$ 235.00			
March	29			\$ 235.00	\$ -	Administrative Time	1	
		TOTAL HOURS:	12.5	TOTAL:	\$ 2,937.50		TOTAL UNBILLED HOURS:	6

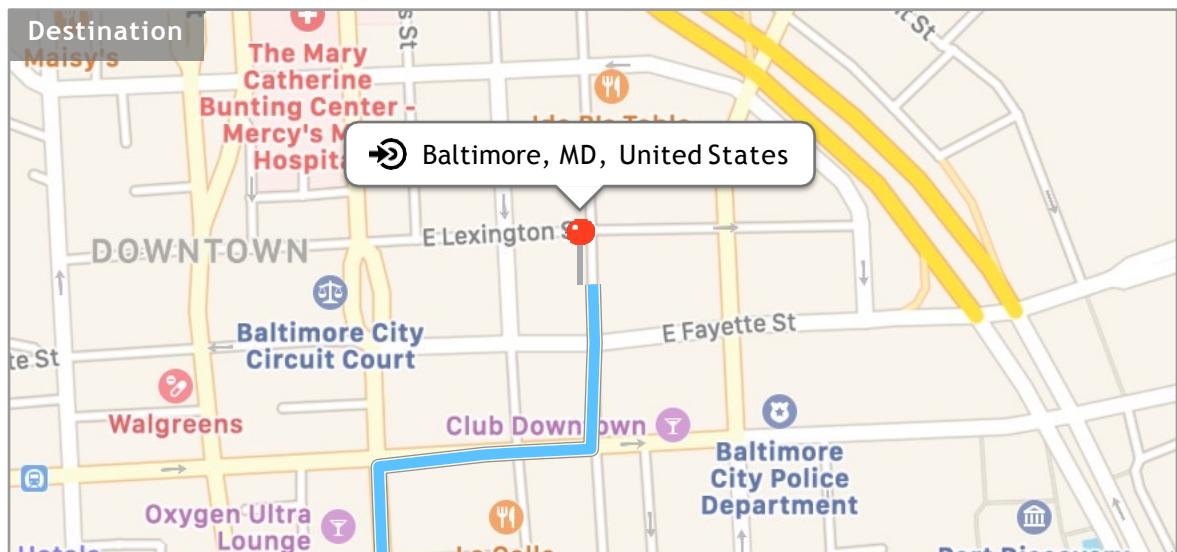
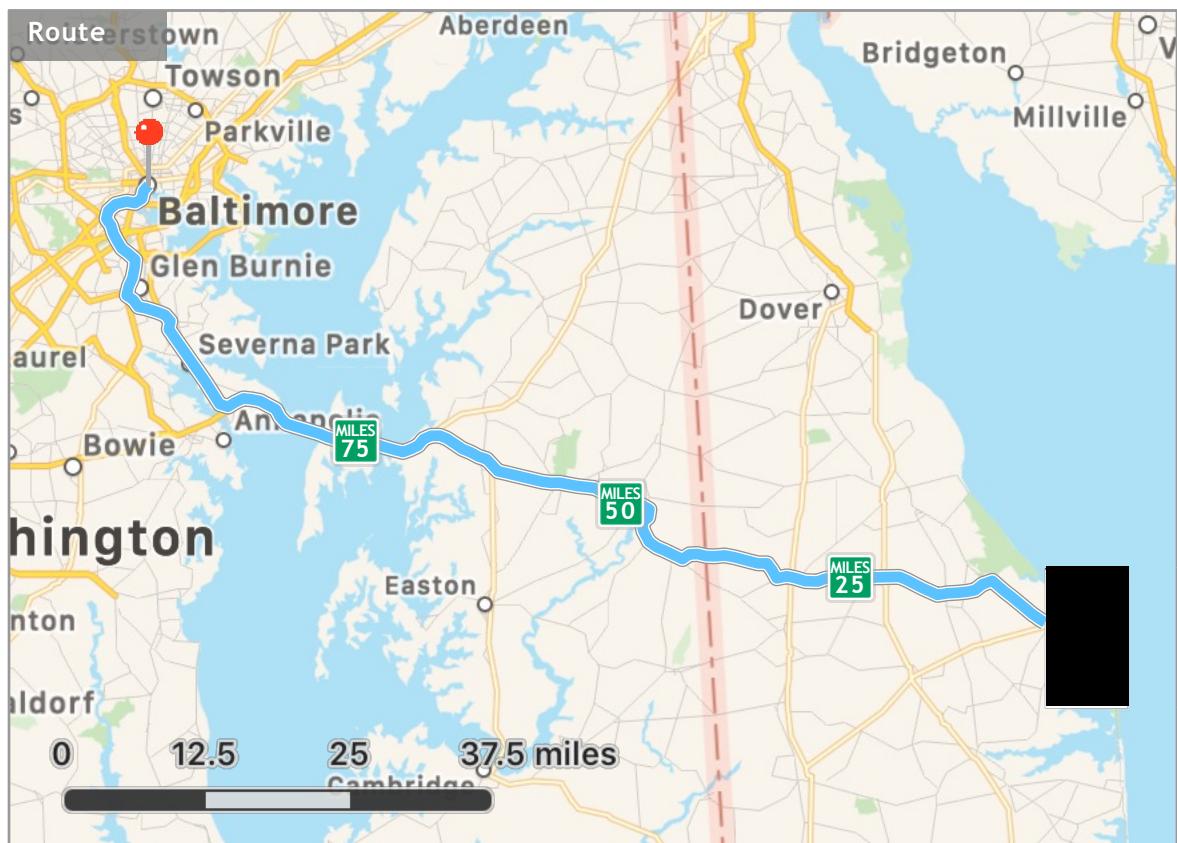
EXPENSES							
Date	Category	Vendor	Comments (if necessary)	Travel Day	MEALS + INCIDENTALS	NON MEALS	
					Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Descrip- tion	Total
3/14/2019	Food			Yes	\$ 53.25		\$ 53.25
3/14/2019	Transportation		Mileage between Rehoboth Beach, DE and Baltimore - 115 miles * .58/mile			Mileage	\$ 66.70
3/15/2019	Travel, Other	Parking				Parking	\$ 27.00
3/15/2019	Transportation	Uber	Hotel to Venable			Transportation	\$ 3.55
3/15/2019	Lodging	Courtyard				Hotel	\$ 172.10
3/15/2019	Food			Yes	\$ 53.25		\$ 53.25
3/15/2019	Transportation		Mileage between Rehoboth Beach, DE and Baltimore - 115 miles * .58/mile			Mileage	\$ 66.70
							\$ -
						TOTAL:	\$ 442.55
Subtotal Time:	\$ 2,937.50						
Subtotal Expenses:	\$ 442.55						
TOTAL:	\$ 3,380.05						
Unbilled Hours	6.00						

INITIALS
NMJ

Your initials here signify that the charges on this invoice are accurate:

 Baltimore, MD, United States

115 miles, 2 hr 29 min



1 of 4

 Baltimore, MD, United States

115 miles, 2 hr 29 min



 Baltimore, MD, United States

115 miles, 2 hr 29 min

MILES 41  21 miles
Turn right onto Ocean Gtwy

MILES 62  6.8 miles
Merge onto US-50 W

MILES 68  19 miles
Take exit 27B onto MD-2 N, Ritchie Hwy toward

MILES 88  8.4 miles
Take a slight right turn onto MD-10 toward MD-100W,

MILES 96  0.4 miles
Merge onto MD-10 N

MILES 97  0.8 miles
Keep left on MD-100 W

MILES 97  3.8 miles
Take exit 13B to merge onto I-97 N toward Baltimore

MILES 101  3.3 miles
Take exit 17A to merge onto I-695 W toward

 Baltimore, MD, United States

115 miles, 2 hr 29 min

MILES 104  4.4 miles

Take exit 11A to merge onto I-95 N toward Baltimore

MILES 109  3.5 miles

Take exit 53 to merge onto I-395 N toward Downtown,

MILES 112  0.8 miles

Keep left on I-395 N toward Downtown, Inner Harbor

MILES 113  0.7 miles

Take the exit onto Conway St

MILES 114  450 feet

Continue onto W Conway St

MILES 114  3. miles

Turn left onto Light St

MILES 114  4. miles

Turn right onto E Baltimore St

MILES 115  600 feet

Turn left onto Holliday St

MILES 115  450 feet

The destination is on your left

RECEIPT

TRAN	IN TIME	OUT TIME	FEE	CC #
------	---------	----------	-----	------

157	03/14 11:20	03/15 12:00	\$27.00	3777
-----	-------------	-------------	---------	------

05/01/2019

Page 58 of 142



Total: \$3.55
Fri, Mar 15, 2019

Thanks for riding, Nola

We hope you enjoyed your ride this morning.



Total **\$3.55**

You earned 50% off this ride! (up to \$6)

Trip Fare \$4.50

Subtotal \$4.50

Tolls, Surcharges, and Fees ⓘ \$2.60

Promotions -\$3.55

[REDACTED] \$3.55

A temporary hold of \$3.55 was placed on your payment method •••• 3777 at the start of the trip. This

is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

[Visit the trip page](#) for more information, including invoices (where available)

[Download PDF](#)

Download link expires 4/14/19

You rode with Hugh



4.85 ★ Rating

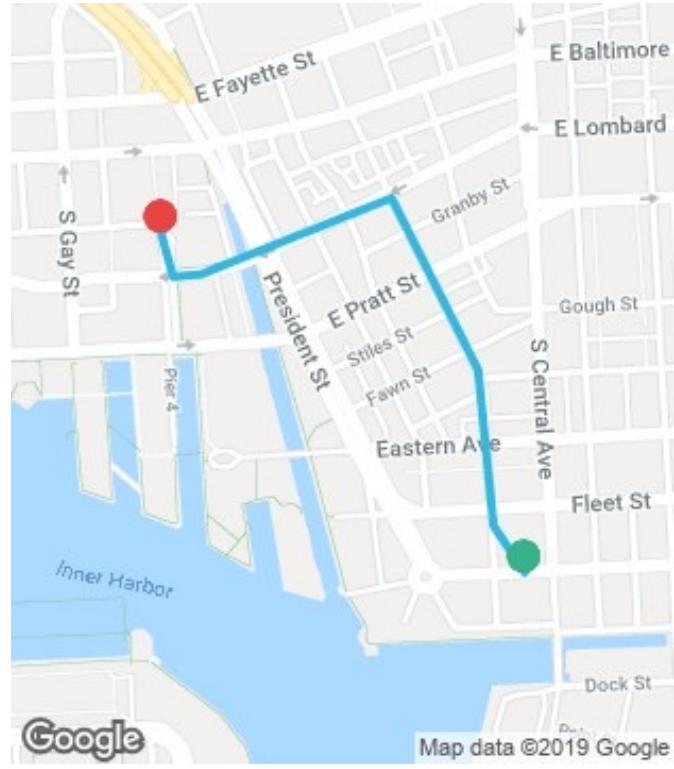
Top Driver Compliment
"Excellent Service"

How was your ride?

[RATE OR TIP ➔](#)

UberX 0.78 mi | 7 min

- 08:46am
1001 Fleet St, Baltimore, MD
- 08:54am
10 W Falls Ave, Baltimore, MD



Invite your friends and family.

Get \$5 off your next ride when you refer a friend to try
Uber. Share code: nolaj25ue

[REPORT LOST ITEM](#) ›

[CONTACT SUPPORT](#) ›

[MY TRIPS](#) ›

Uber

[FAQ](#)

[Forgot password](#)

Uber Technologies
1455 Market St
San Francisco, CA 94103

[Privacy](#)

[Terms](#)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

From: Your Recent Stay your_recent_stay@marriott.com 
Subject: Your Mar 14, 2019 - Mar 15, 2019 Stay at COURTYARD BALTIMORE INNER HARBOR
Date: March 15, 2019 at 3:39 AM
To: [REDACTED]



Courtyard by Marriott® Baltimore Downtown Inner Harbor
1000 Aliceanna St, Baltimore, Md 21202 P 443.923.4000
Marriott.com/BWIDT

N. Joyce	Room: 729
	Room Type: GENR
	Number of Guests: 1
	Rate: \$149.00
	Clerk:
Arrive: 14Mar19	Time: 11:41AM
Depart: 15Mar19	Time:
	Folio Number: 60789

DATE	DESCRIPTION	CHARGES	CREDITS
14Mar19	Room Charge	149.00	
14Mar19	State Occupancy Tax	8.94	
14Mar19	City Tax	14.16	
15Mar19	Master Card		172.10
	BALANCE:	0.00	

Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account.
Please check your next statement or your online statement for updated activity.

We hope that you enjoyed your stay. Please come back again.

See our "Privacy & Cookie Statement" on Marriott.com.

Operated under license from Marriott International, Inc. or one of its affiliates.

Bring the Courtyard sleep experience home with you. Visit [Shop.Courtyard.com](#).

Baltimore Consent Decree Monitor
750 E Pratt, Ste900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	<u>March</u>	INVOICE SUBMITTED BY:	Mearns
DATE SUBMITTED:	4/1/2019	YEAR:	2019
		Complete these four cells before starting spreadsheet. Rows and other info will self-populate.	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1	Review of BPDe-learning materials	0.8	\$ 235.00	\$ 188.00		
March	4	BPD emails	0.4	\$ 235.00	\$ 94.00		
March	18	Emails re: SSA	0.2	\$ 235.00	\$ 47.00		
March	25	Conference call with the DOJ	1	\$ 235.00	\$ 235.00		
March	28	Review of Use of Force documents and memo	1	\$ 235.00	\$ 235.00		
March	29	Review of Use of Force documents and memo	1	\$ 235.00	\$ 235.00		
March	30	Review of SSA policy and emails	2	\$ 235.00	\$ 470.00		
March	31	Review of materials for meeting with Judge Bredar	0.8	\$ 235.00	\$ 188.00		
		TOTAL HOURS:	7.2	TOTAL:	\$ 1,692.00		0

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
								\$ -
								\$ -
								\$ -
								\$ -
								TOTAL: \$ -
Subtotal Time:	\$ 1,692.00							
Subtotal Expenses:	\$ -							
TOTAL:	\$ 1,692.00							
Unbilled Hours	0.00							

Your initials here signify that the charges on this invoice are accurate:

INITIALS
TLM

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Ramsey	
DATE SUBMITTED:	4/1/2019	
YEAR:	2019	

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1	Emails, calls with parties and BPDDocument Review	1.4	\$ 235.00	\$ 329.00		
March	5	Conference Call: Standing CETeam Call. BPDDocument Review. Emails, Phone calls and Team outreach	2.5	\$ 235.00	\$ 587.50		
March	6	Conference Call: Standing Staffing and Supervision- and follow-up work.	1.3	\$ 235.00	\$ 305.50		
March	7	Call: Transition Call- Commissioner and Team. Emails, phone calls and communication with parties	1.2	\$ 235.00	\$ 282.00		
March	11	Meeting with Judge Bredar. Follow-up tasks and communication with Parties	4	\$ 235.00	\$ 940.00	Travel Time	2.5
March	12	Conference Call: CETeam Standing Call. Emails, administrative tasks and communication with Parties	2.2	\$ 235.00	\$ 517.00		
March	14	Call with MT Team leadership, emails, and document review	1.3	\$ 235.00	\$ 305.50		
March	15	Meeting with Commissioner Harrison in Baltimore and BPD Community Engagement Meeting	4.1	\$ 235.00	\$ 963.50	Travel Time	2.5
March	18	Conference Call: Bi- Weekly Policy call w. Parties. Emails, document reviewand communication with Parties	1.6	\$ 235.00	\$ 376.00		
March	19	Conference Call: CETeam Standing Call. Emails, administrative task, and communication with Parties. Conference Call: bi-Monthly Parties re: misconduct.	4.2	\$ 235.00	\$ 987.00	Administrative Tasks: Carryover from Day's work, Document review emails etc...	1.1
March	20	Conference Call: Standing Staffing and Supervision. Document review and preparation for the call, follow-ups and emails.	2.1	\$ 235.00	\$ 493.50		
March	21	Conference Call: Standing call with Commissioner, emails andfollow-ups	1.4	\$ 235.00	\$ 329.00		
March	26	Conference Call: CETeam Weekly Standing Call. Emails, communication with parties and Conference Call: SIRT Briefing	2.5	\$ 235.00	\$ 587.50		

March	27	Conference Call: Bi- Weekly Staffing Study Call. Preparation for call, BPDdocument review, emails and communication with Parties	2.1	\$ 235.00	\$ 493.50			
March	28	Conference Call: Standing call with Commissioner. Conference Call: Call with Parties to discuss Staffing/Overtime. Prep for and Follow-up from the meetings. BPD Document Review.	3	\$ 235.00	\$ 705.00			
March	29	BPD Document Review, emails and communication with Parties	0.5	\$ 235.00	\$ 117.50			
		TOTAL HOURS:	35.4	TOTAL:	\$ 8,319.00			TOTAL UNBILLED HOURS: 6.1

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Descrip- tion	Non- Meal Expense	
3/11/2019	Transportation	Amtrak	Train to Baltimore to meet with Judge Bredar	Yes	\$ 53.25	Train	\$ 206.00	\$ 259.25
3/11/2019	Transportation	Uber	Taxi to Train Station in Philly - Less Tip Amount	No		Taxi	\$ 18.85	\$ 18.85
3/11/2019	Transportation	Yellow Cab	Taxi to Train Station in Baltimore - Less Tip Amount	No		Taxi	\$ 7.00	\$ 7.00
3/15/2019	Transportation	Amtrak	Train to Baltimore to meet with Commissioner and BPDCE Team	Yes	\$ 53.25	Train	\$ 156.00	\$ 209.25
3/15/2019	Transportation	Uber	Taxi to Train Station in Baltimore - Less Tip Amount	No		Taxi	\$ 13.69	\$ 13.69
3/15/2019	Parking	Train Station Parking	Parking at the Philly TrainStation	No		Parking	\$ 25.00	\$ 25.00
								\$ -
							TOTAL:	\$ 533.04
Subtotal Time:	\$ 8,319.00							
Subtotal Expenses:	\$ 533.04							
TOTAL:	\$ 8,852.04							
Unbilled Hours	6.10							

Your initials here signify that the charges on this invoice are accurate:

INITIALS
CHR

ADJUSTED TO STANDARD FARES Vs. ACELA



Amtrak: eTicket and Receipt for Your 03/11/2019 Trip - CHARLES RAMSEY

1 message

etickets@amtrak.com <etickets@amtrak.com>

Sun, Mar 10, 2019 at 5:30 PM

SALES RECEIPT

. . , A N \ T R A K

Purchased: 03/10/2019 2:30 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 006381 Massachusetts Ave NW Washington, DC 20001800-USA-RAILAmtrak.com

Reservation Number- 57774E PHILADELPHIA 30TH ST, PA- BALTIMORE PENN, MD (Round-Trip) MARCH 10, 2019

Billing Information

Total \$297.00

Train 2153: PHILADELPHIA (30TH STREET STATION), PA- BALTIMORE (PENN STATION), MD Depart 11:15 AM, Monday, March 11, 2019

1 ACELA EXPRESS BUSINESS CL SEAT

\$121.00 **Adjusted to \$103.00 for standard rate vs. Acela**

Ticket Terms & Conditions ACELA EXPRESS SERVICE, NO PARTIAL REFUND IF USED ON OTHER SERVICE

Subtotal

\$121.00

Train 2172: BALTIMORE (PENN STATION), MD- PHILADELPHIA (30TH STREET STATION), PA Depart 4:22 PM, Monday, March 11, 2019

1 ACELA EXPRESS BUSINESS CL SEAT

\$176.00 **Adjusted to \$103.00 for standard rate vs. Acela**

Ticket Terms & Conditions ACELA EXPRESS SERVICE, NO PARTIAL REFUND IF USED ON OTHER SERVICE

Subtotal

\$176.00

Total Charged by Amtrak

\$297.00 **ADJUSTED- \$206.00 for standard fees vs. Acela fees**

Passengers

Charles Ramsey

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets

Thanks for tipping! We've updated your Monday morning trip receipt

2 messages

Uber Receipts <uber.us@uber.com>

To: [REDACTED]

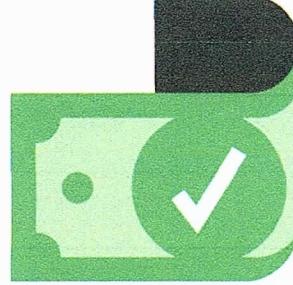
Mon, Mar 11, 2019 at 10:53 AM

Uber

Total: \$22.85
Mon, Mar 11, 2019

Thanks for tipping,
Charles

Here's your updated Monday
morning ride receipt.



Total \$22.85

Trip Fare \$16.56

Subtotal \$16.56

Tolls, Surcharges, and Fees [?](#) \$2.24

Wait Time [?](#) \$0.05

Tip \$4.00

Amount Charged



\$22.85

[Download PDF](#)

Download link expires 4/10/19

You rode with Pierre



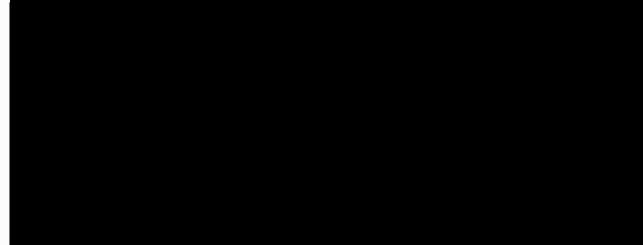
4.78 ★ Rating

Top Driver Compliment

"Excellent Service"

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more](#).

UberX 8.10 mi | 15 min



10:24am

2955 Market St, Philadelphia,
PA

ADJUSTED TO REFLECT STANDARD FARE RATES Vs. ACELA



Amtrak: eTicket and Receipt for Your 03/15/2019 Trip - CHARLES RAMSEY

1 message

etickets@amtrak.com <etickets@amtrak.com>

Thu, Mar 14, 2019 at 4:53 PM

SALES RECEIPT



Purchased: 03/14/2019 1:53 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 006491 Massachusetts Ave NW Washington, DC 20001 800-USA-RAILAmtrak.com

Reservation Number - 5B8276PHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip) MARCH 14, 2019

Billing Information

[REDACTED] S [REDACTED] 1 [REDACTED] [REDACTED] A [REDACTED]

Total \$229.00

[REDACTED]

Train 111: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD Depart 7:03 AM, Friday, March 15, 2019

1 RESERVED COACH SEAT

\$53.00

Subtotal

\$53.00

Train 2172: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA Depart

4:22 PM, Friday, March 15, 2019

1 ACELA EXPRESS BUSINESS CL SEAT

\$176.00 **Adjusted to standard rate of \$103.00**

Ticket Terms & Conditions ACELA EXPRESS SERVICE, NO PARTIAL REFUND IF USED ON OTHER

SERVICE

Subtotal

\$176.00

Total Charged by Amtrak

\$229.00 **Adjusted to \$156.00 to reflect standard fare rates.**

Passengers

Charles Ramsey

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage

Thanks for tipping! We've updated your Friday afternoon trip receipt

2 messages

Uber Receipts <uber.us@uber.com>

Fri, Mar 15, 2019 at 4:25 PM

Uber

Total: \$17.69
Fri, Mar 15, 2019

**Thanks for tipping,
Charles**

Here's your updated Friday
afternoon ride receipt.



Total \$17.69

Trip Fare	\$11.09
-----------	---------

Subtotal	\$11.09
----------	---------

Tolls, Surcharges, and Fees 	\$2.60
---	--------

Tip	\$4.00
-----	--------

Amount Charged

\$17.69

Visit the trip page for more information, including invoices (where available)

[Download PDF](#)

Download link expires 4/14/19

You rode with Moussa



4.85 ★ Rating

Top Driver Compliment

"Excellent Service"

UberX 2.20 mi | 13 min

- 03:48pm
177 S Hanover St, Baltimore,
MD

- 04:01pm
[1500 N Charles St, Baltimore,](#)
MD



Receipt

Baltimore Yellow Cab
Associated Cab Co.
550 N. Crain Hwy, Suite #3
Glen Burnie, MD 21061
(410) 766-1234
Cab# 851
Driver# 7099
2100 Huntingdon Ave
Baltimore, MD
(410) 685-1212
3/11/2019 12:32:12 PM

TRIP ID: 17614959
START: 3/11/2019 12:23:58 PM
END: 3/11/2019 12:31:25 PM
DISTANCE: 2.1 mi

Fare \$7.00
Extras \$0.00
Tolls \$0.00
Flat Rate \$0.00
Tip \$2.00
Subtotal \$7.00

Trip \$2.00
Card Charged \$9.00

Approval

[REDACTED]

Verified by PIN

4 WAYS TO BOOK A RIDE:

Call or text (410) 685-1212
www.yellowcabofbaltimore.com
Download ztrip.com/d
Promo code BMORE10

Order #1
Ticket #053419
Entry Time 03/15/2019 (Fri) 6:31
Exit Time 03/15/2019 (Fri) 17:37
Parking Time 11:06
Parking Fee Rate C \$25.00

Credit Card Amount \$25.00
Total \$25.00

Thank You for Your Visit
Please Come Again !

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTION

S

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	March	Complete these four calls before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Smoot	
DATE SUBMITTED:	3/31/2019	
YEAR:	2019	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	11	Recruiting Retention Conf Call include prep and docreview	2.5	\$ 235.00	\$ 587.50	Administrative Time - Emails, calls, and research	2
March	12	Meeting w Office of Innovation, Monitor, Judge Bredar	5	\$ 235.00	\$ 1,175.00	Travel to Baltimore	4.5
March	13	District Visits, and Rank & File Engagement	6.5	\$ 235.00	\$ 1,527.50	Administrative Time - Emails, calls, and correspondence	2
March	14	OPR/IA Case file reviews, Meerting w MT	8	\$ 235.00	\$ 1,880.00	Administrative Time - Emails and review BOXDocs	2
March	15	Attend Comstat, RecruitStat, Mtg w PC, Hearing prep. Hearing with Judge Bredar post hearing meeting	8	\$ 235.00	\$ 1,880.00	Travel from Baltimore	4.5
March	21	Prep and doc review for Recruiting Retention Conf Call	1	\$ 235.00	\$ 235.00	Administrative Time - Emails, calls, and research	2
March	27	Call w CBre Recruiting Section procedural changes and RecruitStat mtgs and Follow up	1.5	\$ 235.00	\$ 352.50		
March	29	Review Recruit Stat Reports and data	2	\$ 235.00	\$ 470	Administrative Time - Review BOXDocs and correspondence	2
		TOTAL HOURS:	34.5	TOTAL:	\$ 8,107.50		19

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non- Meal Expense	
3/12-15/19	Air	Southwest	R/T SWA STL-BWI				\$ 398.97	\$ 398.97
3/12-15/19	Lodging	Marriott	Delta Hotel				\$ 597.90	\$ 597.90
3/12-15/19	Parking	Super Park Lot	STL				\$ 60.00	\$ 60.00
3/12-15/19	Mileage	POV	R/T SPI to STL to SPI (106 miles x .58 x 2)				\$ 122.96	\$ 122.96
3/12/2019	Food			Yes	\$ 53.25			\$ 53.25
3/13/2019	Food			No	\$ 71.00			\$ 71.00
3/14/2019	Food			No	\$ 71.00			\$ 71.00
3/15/2019	Food			Yes	\$ 53.25			\$ 53.25
3/12/2019	Transportation	Uber	Uber from BWI				\$ 7.89	\$ 7.89
3/12/2019	Transportation	Uber	Uber to Meeting				\$ 9.89	\$ 9.89
3/12/2019	Transportation	Uber	Uber to Meeting				\$ 21.65	\$ 21.65
3/13/2019	Transportation	Uber	Uber to Meeting				\$ 10.69	\$ 10.69
3/14/2019	Transportation	Uber	Uber to Meeting				\$ 9.31	\$ 9.31
3/14/2019	Transportation	Uber	Uber to Meeting				\$ 11.77	\$ 11.77
3/15/2019	Transportation	Uber	Uber to Meeting				\$ 24.04	\$ 24.04
3/15/2019	Transportation	Uber	Uber to BWI				\$ 7.55	\$ 7.55
						TOTAL:	\$ 1,531.12	
Subtotal Time:	\$ 8,107.50							
Subtotal Expenses:	\$ 1,531.12							
TOTAL:	\$ 9,638.62							
Unbilled Hours	19.00							

INITIALS
SMS

Your initials here signify that the charges on this invoice are accurate:

From: Southwest Airlines southwestairlines@fly.southwest.com
Subject: Sean Smoot's 03/12 Baltimore trip [REDACTED] Your reservation is confirmed.
Date: February 23, 2019 at 3:07 PM
To: [REDACTED]

Here's your itinerary and other important travel information.
[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)

Hi Sean,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

MARCH 12 - MARCH 15

STL ✈ BWI

St. Louis to Baltimore

Confirmation # [REDACTED]

Confirmation date: 02/23/2019

PASSENGER

Sean Smoot

EXPIRATION¹

February 23, 2020

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Tuesday, 03/12/2019 Est. Travel Time: 1h 55m [Wanna Get Away®](#)

FLIGHT # 0948	DEPARTS	ARRIVES
	STL 08:15AM St. Louis	BWI 11:10AM Baltimore

Flight 2: Friday, 03/15/2019 Est. Travel Time: 2h 20m [Wanna Get Away®](#)

DEPARTS	ARRIVES
---------	---------

FLIGHT
1818

BWI 08:10PM



STL 09:30PM

Baltimore

St. Louis

Payment information

Total cost	Payment
Air - [REDACTED]	Date: February 23, 2019
Base Fare \$ 344.53	Payment Amount: \$398.97
U.S. Transportation Tax \$ 25.84	
U.S. 9/11 Security Fee \$ 11.20	
U.S. Flight Segment Tax \$ 8.40	
U.S. Passenger Facility Chg \$ 9.00	
Total \$ 398.97	

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262443401993

Prepare for takeoff



24 hours before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.



30 minutes before your departure:

Arrive at the gate prepared to board.



10 minutes before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our [No Show Policy](#).

[See more travel tips](#)

Don't miss out on automatic check-in!

Early check-in reserves your boarding position 24 hours before your flight, earlier than regular check-in.



Sean Smoot

Room Number: 0429
Arrival Date: 03-12-19
Departure Date: 03-15-19

Page No: 1 of 1

INVOICE

Folio No: 44983

03-15-19

Date	Description	Charges	Credits
03-12-19	Room Charge	149.00	
03-12-19	Rooms - State Tax	8.94	
03-12-19	Rooms - City/Occupancy Tax	14.16	
03-13-19	Room Charge	149.00	
03-13-19	Rooms - State Tax	8.94	
03-13-19	Rooms - City/Occupancy Tax	14.16	
03-14-19	Room Charge	149.00	
03-14-19	Rooms - State Tax	8.94	
03-14-19	Rooms - City/Occupancy Tax	14.16	
			597.90
	Total	597.90	597.90
	Balance	0.00	

1 E Redwood Street, Baltimore, Maryland 21202
Tel: 410-234-8950 Fax: 410-234-8940

Super Park Lot A
St. Louis Lambert International Airport
314.890.2800

[REDACTED]

Cashier ID #81
Entry Time 3/12/2019 (Tue) 7:08
Paid Time 3/15/2019 (Fri) 22:22
Parking Time 3 Days 15:14
Parking Fee Rate B \$60.00

[REDACTED]

CREDIT CARD AMOUNT	\$60.00
Cash Amount	\$0.00
<hr/>	
Total	\$60.00

Thank you for choosing Super Park!

Questions or Comments

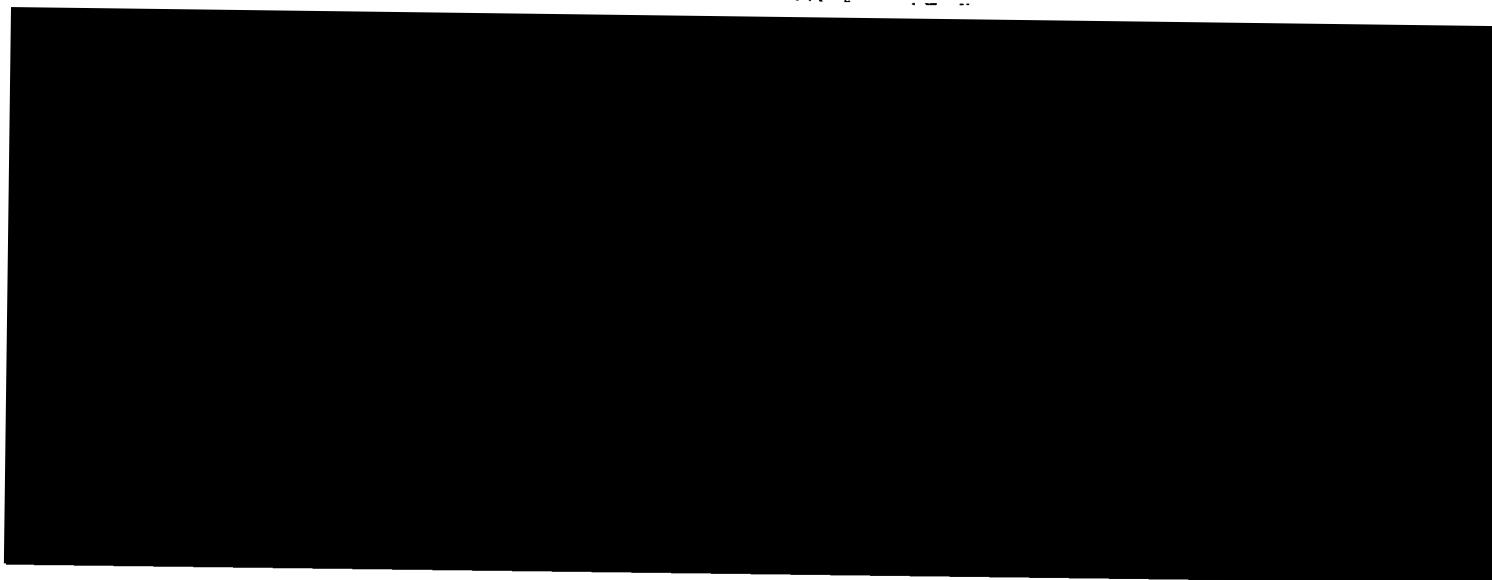
314.890.2800

YOUR TRIP TO:

STL - Lambert-Saint Louis International Airport

mapquest

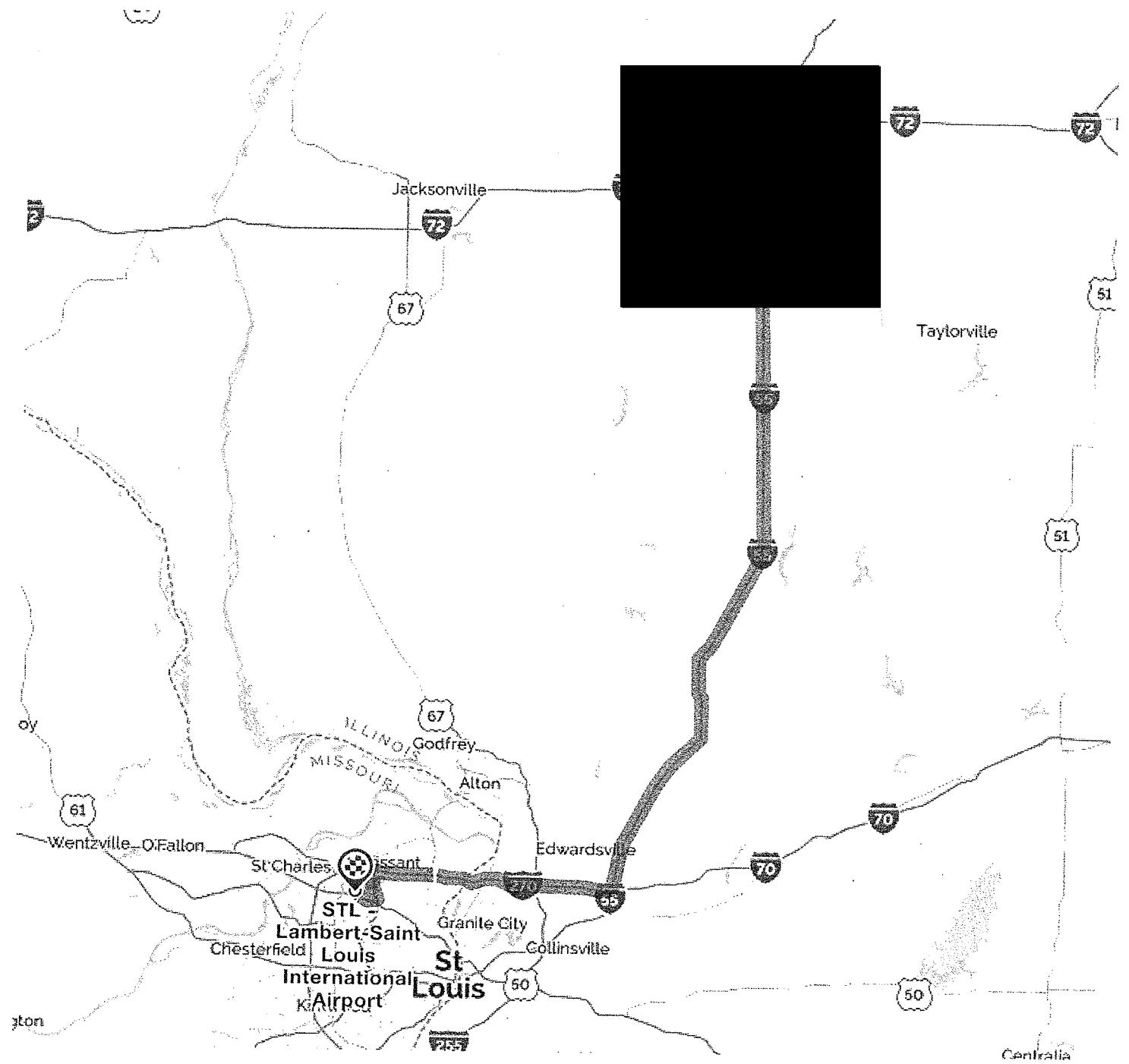
1 HR 43 MIN | 106.1 MI 



-  4. Take the I-55 S exit, EXIT 97A, toward St Louis.
Then 0.56 miles 5.08 total miles
-  5. Merge onto I-55 Bus S.
Then 0.11 miles 5.19 total miles
-  6. I-55 Bus S becomes I-55 S.
Then 72.04 miles 77.23 total miles
-  7. Merge onto I-270 W via EXIT 20B toward Kansas City (Crossing into Missouri).
Then 23.60 miles 100.83 total miles
-  8. Merge onto I-170 S via EXIT 26A toward I-170 S/Clayton.
Then 3.08 miles 103.92 total miles
-  9. Merge onto I-70 W via EXIT 7B toward Kansas City.
Then 0.75 miles 104.67 total miles
-  10. Take EXIT 238A toward Lambert-St Louis Airport.
Then 0.65 miles 105.32 total miles

-  11. Merge onto Lambert International Blvd.
Then 0.51 miles 105.83 total miles
-  12. Stay straight to go onto Terminal Access Rd.
Then 0.07 miles 105.89 total miles
-  13. Stay straight to go onto Main Terminal Departure Dr.
Then 0.17 miles 106.06 total miles
-  14. 10701 LAMBERT INTERNATIONAL BL.
If you reach Lambert International Blvd you've gone about 0.2 miles too far.

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.



 My trips\$7.89 

Your UberX trip with Jimmie

Payment & promos

1 E Redwood St, Baltimore, MD 21202, USA

5:35 PM

Free rides

231 S High St, Baltimore, MD 21202, US

5:47 PM

Profile Settings

Rate     

Details →

— 12 March 2019, 2:19pm

Baltimore-Maryland

\$9.89 

Your UberX trip with Mercedes

1 E Redwood St, Baltimore, MD 21202, USA

2:19 PM

750 E Pratt St Ste 900, Baltimore, MD 21202, US

2:28 PM

Rate     

Details →

— 12 March 2019, 10:02am

Baltimore-Maryland

\$21.65

Your UberX trip with Eyob

Departures, UPPER LEVEL, Door 2, Baltimore-Washington International Airport

10:02 AM

1 E Redwood St, Baltimore, 21202, US

10:27 AM



\$10.69

Your UberX trip with K.B (Kashif)

Payment & promos

1 E Redwood St, Baltimore, MD 21202, USA

4:51 PM

Free rides

1728 Thames St, Baltimore, 21231, US

5:10 PM

Profile Settings

Rate ★ ★ ★ ★ ★

Details →

— 14 March 2019, 9:11am

Baltimore-Maryland

\$9.31

Your UberX trip with Claudia

1 E Redwood St, Baltimore, MD 21202, USA

9:11 AM

2524 Kirk Ave, Baltimore, MD 21218, USA

9:29 AM

Rate ★ ★ ★ ★ ★

Details →

— 13 March 2019, 4:52pm

Baltimore-Maryland

\$11.77

Your UberX trip with Edward

1 E Redwood St, Baltimore, 21202, US

4:52 PM

1728 Thames St, Baltimore, 21231, US

5:23 PM



My trips

Filter trips ▾

Payment & promos

- 15 March 2019, 5:03pm
\$24.04

Baltimore-Maryland



Free rides

Your UberX trip with Gerrard

- 1 E Redwood St, Baltimore, MD 21202, USA
5:03 PM
- 7050 Elm Rd, Baltimore, 21240, US
5:32 PM

Rate ★ ★ ★ ★ ★

Details →

Profile Settings

- + 15 March 2019, 4:58pm
\$0.00 Cancelled

Baltimore-Maryland



- 15 March 2019, 7:49am
\$7.55

Baltimore-Maryland

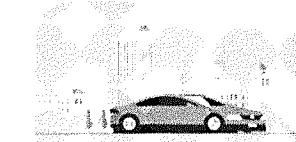


Your UberX trip with Daniel

- 1 E Redwood St, Baltimore, MD 21202, USA
7:49 AM
- 8 Market Pl, Baltimore, MD 21202, US
7:57 AM

Rate ★ ★ ★ ★ ★

Details →



Get a ride in minutes

Book an Uber from a web browser, no app install necessary.

Request a Ride

Baltimore Consent Decree Monitor
750 E Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	March	Complete these boxes starting with the month and year and then fill in the descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
INVOICE SUBMITTED BY:	Villasenor	
DATE SUBMITTED:	4/1/2019	
YEAR:	2019	

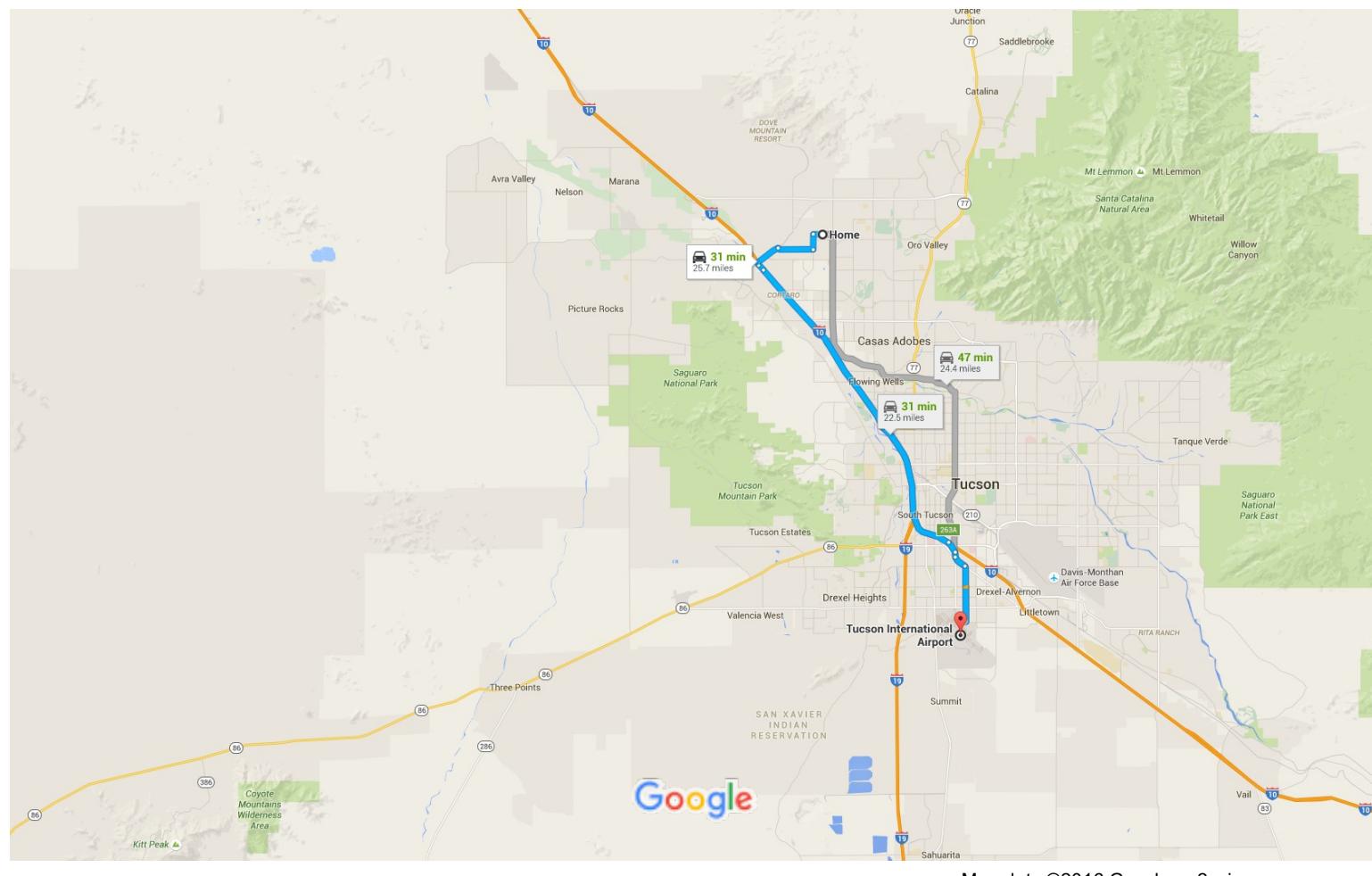
<i>Sample Description:</i> Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
March	4	Policy Call	0.5	\$ 235.00	\$ 117.50			
March	7	Emails concerning Transport work and upcoming trip	1	\$ 235.00	\$ 235.00			
March	11	Call ref, Recruiting/Retention	1	\$ 235.00	\$ 235.00			
March	12	Training call	0.7	\$ 235.00	\$ 164.50			
March	15	Prep and participate in eLearningcall	1.5	\$ 235.00	\$ 352.50			
March	18	Policy Call and follow up actions	1	\$ 235.00	\$ 235.00			
March	19	Participate in manufacturer briefing call on capabilities of new BWC units	1	\$ 235.00	\$ 235.00			
March	21	Phone call and prep for upcoming Transport site visit, review of existing audit methodologies provided by BPD and requirements from ConsentDecree	4	\$ 235.00	\$ 940.00			
March	23	Prep for upcoming site visit, review of Transportation Yardstick provided during first meeting with Judge	1	\$ 235.00	\$ 235.00			
March	24	Prep for tomorrow's meetings, go over reports, respond to emails	1	\$ 235.00	\$ 235.00	Travel to Baltimore	8	
March	25	Site visit to go over Transport Audits and develop methodology	8	\$ 235.00	\$ 1,880.00			
March	26	Training call and POIS Briefing, respond to Crit. Inc. Video Release policy	3	\$ 235.00	\$ 705.00	Travel home from Baltimore	8	
March	27	Review training materials for UoF/FIP Training	4	\$ 235.00	\$ 940.00			
March	30	Review training materials for UoF/FIP Training and provide feedback	2.5	\$ 235.00	\$ 587.50			
		TOTAL HOURS:	30.2	TOTAL:	\$ 7,097.00	TOTAL UNBILLED HOURS:	16	

EXPENSES							
Date	Category	Vendor	Comments (if necessary)	Travel Day	MEALS +INCIDENTALS Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	NON MEALS Non-Meal Description Non-Meal Expense	Total
3/24/2019	Transportation		POV mileage to airport from home - 26 miles x \$0.58/mile		POV Mileage	\$ 15.08	\$ 15.08
3/24/2019	Transportation	BWI Taxi	Cab from Airport to Hotel. Cab meter was malfunctioning so Driver charged me the same amount I had paid on a previous taxi ride from airport to same hotel. Submitted is a copy of credit card transaction record.		Taxi	\$ 42.00	\$ 42.00
3/24-28/19	Air	American Airlines	Multi-city airfare \$896.39 split w/other client (896.39/2 = 448.20)		Airfare	\$ 448.20	\$ 448.20
3/25/2019	Transportation	Uber	Ride to BPD Headquarters		Taxi	\$ 6.55	\$ 6.55
3/25/2019	Transportation	Uber	Ride to Hotel		Taxi	\$ 5.29	\$ 5.29
3/24-26/19	Lodging	Renaissance Harbor Inn			Lodging	\$ 344.20	\$ 344.20
3/24/2019	Food			Yes	\$ 53.25		\$ 53.25
3/25/2019	Food			No	\$ 71.00		\$ 71.00
3/26/2019	Food			Yes	\$ 53.25		\$ 53.25
3/26/2019	Transportation	Uber	Ride to airport		Taxi	\$ 28.11	\$ 28.11
3/24-28/19	Parking	Tucson Fastpark	Split with other client (\$27.50/2 = \$13.75)		Parking	\$ 13.75	\$ 13.75
3/28/2019	Transportation		POV mileage home from airport - 26 miles x \$0.58/mile		POV Mileage	\$ 15.08	\$ 15.08
						\$ -	\$ -
					TOTAL:	\$ 1,095.76	
Subtotal Time: \$ 7,097.00							
Subtotal Expenses: \$ 1,095.76							
TOTAL: \$ 8,192.76							
Unbilled Hours: 16.00							
Your initials here signify that the charges on this invoice are accurate:				INITIALS			
				RAV			

Tucson
International Airport

Drive 25.7 miles, 31 min



Map data ©2016 Google 2 mi

[REDACTED]

[REDACTED]

10 min(4.7 mi)

↑ [REDACTED]

0.5mi

↖ [REDACTED]

0.7mi

→ [REDACTED]

1.8mi

↖ [REDACTED]

1.3mi

↖ [REDACTED]

6. Use the left lane to take the Interstate 10 E ramp

0.1 mi

Follow I-10 E to Kino Pkwy/South Kino Pkwy in Tucson. Take exit 263A from I-10 E

16 min (17.4mi)

7. Merge onto I-10E

16.8 mi

8. Take exit 263A for Kino Pkwy S toward Tucson International

0.6 mi

Drive to S Tucson Blvd

7 min (3.7 mi)

9. Merge onto Kino Pkwy/South Kino Pkwy

0.3 mi

10. Turn left onto EBenson Hwy

0.6 mi

11. Continue straight onto S Tucson Blvd

2.7 mi

Tucson International Airport

7250 South Tucson Boulevard, Tucson, AZ85756

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

SQUARE *SQ *TAXI CAP	\$42.00
[REDACTED]	
PURCHASED BY	Roberto Villasenor
TRANSACTION DATE	Sunday, Mar 24th, 2019
POST DATE	Monday, Mar 25th, 2019
MERCHANT LOCATION*	Baltimore MD 21202
MERCHANT CATEGORY	TAXICABS/LIMOUSINES
Questions about this purchase? Visit our Help page	
*The merchant location may not match the physical address where you made your purchase. It is common for merchants to use the address of a central branch, headquarters, etc.	
[REDACTED]	
Mar 22nd, 2019	
[REDACTED]	

TAXI METER WAS MALFUNCTIONING. DRIVER
CHARGED ME THE SAME AMOUNT THAT I HAD
PAID FOR A PREVIOUS CAB RIDE I HAD TAKEN
FROM THE AIRPORT TO THE SAME HOTEL.
I DID NOT RECEIVE ANY E-MAIL RECEIPT

From: American Airlines no-reply@notify.email.aa.com
Subject: Your trip confirmation-ZVRCEN 24MAR
Date: March 9, 2019 at 7:01 PM
To: [REDACTED]

AA



Hello Roberto Villasenor!

Issued: Mar 9, 2019



Your trip confirmation and receipt

Record locator: [REDACTED]

[Manage Your Trip](#)

Sunday, March 24, 2019

TUS → PHX
5:54 AM 6:48 AM
Tucson Phoenix
American Airlines 5865
OPERATED BY MESA AIRLINES AS AMERICAN EAGLE.

Seats: [12F](#)
Class: Economy (L)
Meals:

PHX → BWI
8:47 AM 4:10 PM
Phoenix Baltimore/Washington
American Airlines 1931

Seats: [10F](#)
Class: Economy (L)
Meals: Food ForPurchase

[Free entertainment with the American app »](#)

Tuesday, March 26, 2019

BWI → ORD
10:56 AM 12:19 PM
Baltimore/Washington Chicago O'hare
American Airlines 3326
OPERATED BY ENVOY AIR AS AMERICAN EAGLE.

ORD → STL
2:55 PM 4:04 PM
Chicago O'hare St Louis
American Airlines 2441

Thursday, March 28, 2019

STL → DFW
11:19 AM 1:15 PM
St Louis Dallas/Fort Worth
American Airlines 385

DFW → TUS
2:45 PM 3:07 PM
Dallas/Fort Worth Tucson
American Airlines 1097

Roberto Villasenor

Your trip receipt



[REDACTED]

Roberto Villasenor

FARE-USD	\$ 783.25
TAXES AND CARRIER-IMPOSED FEES	\$ 113.14
TICKET TOTAL	\$ 896.39



[Hotel offers](#)



[Car rental offers](#)



[Buy trip insurance](#)



[SuperShuttle](#)

Up to 35% off
base rates +
500 bonus miles

Budget

Earn miles while
you sleep.
Search now

Need more miles?
Buy or gift miles today

American Airlines

Get inspired with our
London guide

[Contact us](#) | [Privacy policy](#)

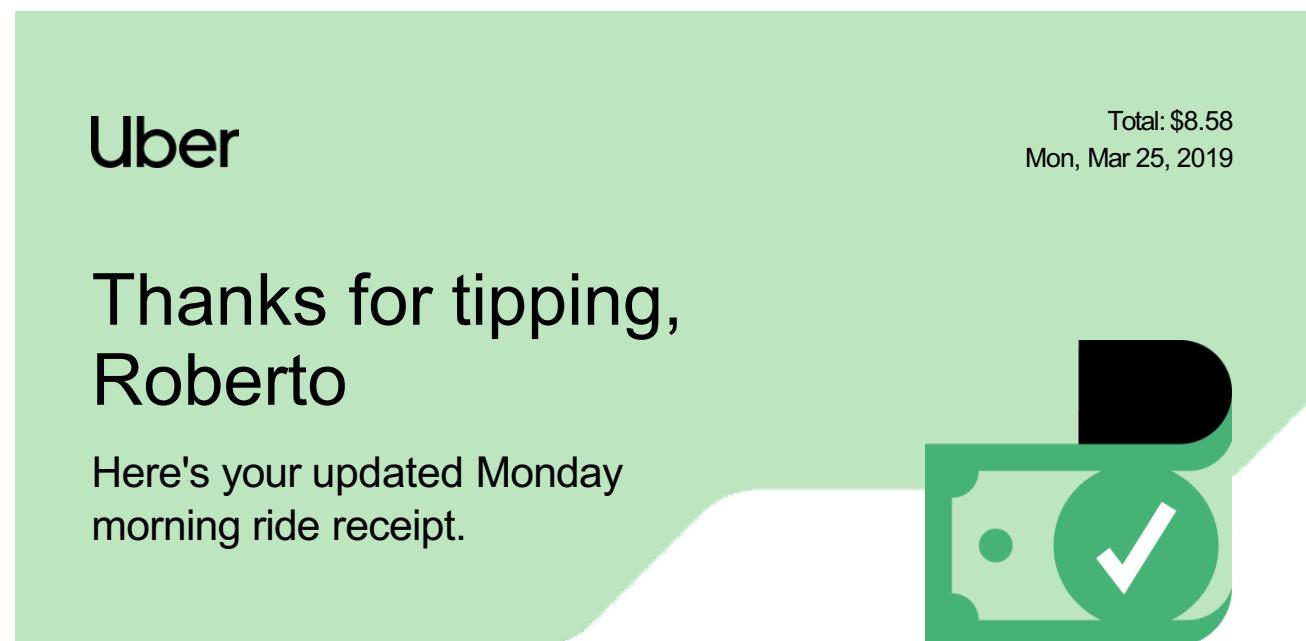
Get the American Airlines app



Baggage Information

Baggage charges for your itinerary will be governed by American Airlines BAG ALLOWANCE - TUSBWI-No free checked bags/ American Airlines BAG ALLOWANCE -BWISTL-No free checked bags/ American Airlines BAG ALLOWANCE -STLTUS-No free checked bags/ American Airlines 1STCHECKED BAG FEE-TUSBWI-USD0.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 1STCHECKED BAG FEE-BWISTL-USD0.00/ American

UR



Total **\$8.58**

Trip Fare **\$6.55**

Subtotal **\$6.55**

Tolls, Surcharges, and Fees  **\$2.85**

Promotions **-\$2.82**

Tip **\$2.00**

UR

Uber

Total: \$5.29
Mon, Mar 25, 2019

Thanks for riding,
Roberto

We hope you enjoyed your ride this
afternoon.



Total **\$5.29**



You earned 30% off this ride! (up to \$6)

Trip Fare **\$4.96**

Subtotal **\$4.96**

Tolls, Surcharges, and Fees  **\$2.60**

Promotions **-\$2.27**



\$5.29

A temporary hold of \$5.29 was placed on your payment method [REDACTED] at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly.

[Learn More](#)

[Download PDF](#)

Download link expires 4/24/19

You rode with Scott



4.92 ★ Rating

Scott is known for:

Great Conversation

How was your ride?

[RATE OR TIP ➔](#)

Issued by Rasier

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)



RENAISSANCE HARBOR PLACE HOTEL

GUEST FOLIO

11000 VILLASENOR/R 149.00 03/26/19 12:00
ROOM NAME RATE DEPART TIME
CQ NO COMPANY NAME 03/24/19 11:15
TYPE ARRIVE TIME
103

ROOM CLERK	ADDRESS	PAYMENT	[REDACTED]	[REDACTED]
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
03/24	GOVT STATE TX 11000; 1	149.00 8.94	A	
03/24	CITY TAX 11000, 1	14.16	B	
03/25	GOVT 11000, 1	149.00		
03/25	STATE TX 11000, 1	8.94 14.16	A B	
5	11000, 1			\$344.20
[REDACTED]	[REDACTED]			

CURRENT BALANCE .00

THANK YOU FOR STAYING AT RENAISSANCE. ANY LATE CHARGES,
INCLUDING REFRESHMENT CENTER COSTS WILL BE BILLED TO YOUR
CREDIT CARD & A COPY OF CHARGES MAILED TO THE ABOVE ADDRESS.

===== SUMMARY OF TAXES =====

	DESCRIPTION	TAXED AMOUNT	TAX
N	BOTTLE CITY TAX NET CHARGES 344.20	.00 .00	.00 344.20

See our "Privacy & Cookie Statement" on Marriott.com

Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your
Marriott Bonvoy Account Statement for updated activity. See members.marriott.com for new Marriott Reward
benefits.

R
RENAISSANCE® HOTELS
RENAISSANCE HARBOR PLACE HOTEL
202 PRATT STREET
BALTIMORE, MD 21202
410-547-1200

Was that the best night's sleep you have ever had? Have a repeat performance at your place by visiting CollectRenaissance.com.

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus reasonable cost of collection, including attorney fees.

Page 97 of 142

Signature X

UR

Uber

Total: \$28.11
Tue, Mar 26, 2019

Thanks for riding,
Roberto

We hope you enjoyed your ride this
morning.



Total **\$28.11**



Promotion

Trip Fare **\$27.72**

Subtotal **\$27.72**

Tolls, Surcharges, and Fees  **\$5.35**

Promotions **-\$4.96**



\$28.11

A temporary hold of \$28.11 was placed on your payment method [REDACTED] at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly.

[Learn More](#)

[Download PDF](#)

Download link expires 4/25/19

You rode with Chibueze



4.85 ★ Rating

Chibueze is known for:

Excellent Service

How was your ride?

[RATE OR TIP ➔](#)

Issued by Rasier

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

Tucson Fast Park
6970 S. Tucson Blvd.
(520) 889-7275, 85756

EXPRESS 1 03/28/19 15:35
Receipt 066446

Short-Term Parking
Relax for Rewards
FPP\01012621
Tucson Fast Park
03/24/19 04:38
03/28/19 15:35
Period 4d10h58'

(VAT) \$27.50

Sub Total \$27.50
VAT \$0.00

Total -----
\$27.50

\$27.50

010CSE28 - 1/1

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description"
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimburs
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	March	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	CMPI (BCMC – Kelly)	
DATE SUBMITTED:	4/2/2019	
YEAR:	2019	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 235.00	\$ -		
March	2	Presented about the monitoring team and our role at the Social Ministry Convocation at Mercy High School for the Archdiocese of Baltimore	2	\$ 235.00	\$ 470.00		
March	3			\$ 235.00	\$ -		
March	4			\$ 235.00	\$ -		
March	5	Attended Mayor's Call to Action Breakfast with grassroots organizations, Family League of Baltimore Youth Engagement Workgroup Meeting	3	\$ 235.00	\$ 705.00		
March	6			\$ 235.00	\$ -		
March	7			\$ 235.00	\$ -		
March	8	Developed the framework for and drafted first copy of the Community Engagement Arms Newsletter(entry reflective of all the time editing content throughout the entire process and not one day)	3	\$ 235.00	\$ 705.00		
March	9			\$ 235.00	\$ -		
March	10			\$ 235.00	\$ -		
March	11			\$ 235.00	\$ -		

Baltimore Consent Decree Monitor
INVOICE

March	12	Monitor Team Check in Call / Attended City Council Hearing where Michael Harrison was voted in to become the commissioner of the BPD	2	\$ 235.00	\$ 235.00	470.00	Monitor Team Check in Call / Attended City Council Hearing where Michael Harrison was voted in to become the commissioner of the BPD	0.5
March	13			\$ 235.00	\$ -			
March	14			\$ 235.00	\$ -			
March	15			\$ 235.00	\$ -			
March	16			\$ 235.00	\$ -			
March	17			\$ 235.00	\$ -			
March	18	CDMonitoring team Facebook Live session	1	\$ 235.00	\$ 235.00	235.00	CDMonitoring team Facebook Livesession	0.5
March	19			\$ 235.00	\$ -			
March	20	Met with Ganesha Martin, new director of the Mayor's Office of Criminal Justice to discuss her plans moving forward with microcommunity policing plans and youth diversion / Attended the Consent Decree Community briefing conducted by the CDIU at the Bon SecourCenter	4	\$ 235.00	\$ 940.00			
March	21			\$ 235.00	\$ -			
March	22			\$ 235.00	\$ -			
March	23	Attended the P.A.C.E.(Police And Community Engagement) Project conducted Dr. Kevin Daniels and hosted by the Druid Heights ODCand Councilman Leon Pinkett	2	\$ 235.00	\$ 470.00			
March	24			\$ 235.00	\$ -			
March	25			\$ 235.00	\$ -			
March	26	Monitor Team Check in call to go over forumagenda	1	\$ 235.00	\$ 235.00	235.00		
March	27	Community Policing and Engagement Bi-weekly meeting/ Training for new Neighborhood Liaisons	2	\$ 235.00	\$ 470.00		Community Policing and Engagement Bi-weekly meeting/ Training for new Neighborhood Liaisons	0.5
March	28			\$ 235.00	\$ -			
March	29			\$ 235.00	\$ -			
March	30			\$ 235.00	\$ -			
March	31			\$ 235.00	\$ -			
			20	TOTAL:	\$ 4,700.00			1.5

EXPENSES

05/01/2019

Page 103 of 142

				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				TOTAL:	\$ 45.00

Subtotal Time:	\$ 4,700.00
Subtotal Expenses:	\$ 45.00
TOTAL:	\$ 4,745.00

Unbilled Hours 1.50

Your initials here signify that the charges on this invoice are accurate:

INITIALS
RK



[Main Office & Address for Payments]
11409 Municipal Center Drive
Box 23002, Knoxville, TN 37933
877-374-0095 (office) 877-376-2085 (cell)

INVOICE

Date 3/26/2019
Invoice # 20190326.36

Bill To

Darnyle K. Wharton
Community Mediation Program, Inc.
3333 Greenmount Ave.
Baltimore, MD 21218

Send To

Darnyle K. Wharton
Community Mediation Program, Inc.
3333 Greenmount Ave.
Baltimore, MD 21218

Due Date 3/26/2019

Terms

Spanish Conversion
for Brochure

Service	Description	Qty	Rate	Amount
Translation (ENG)	Updates		45.00	45.00

WE LOVE GOOGLE REVIEWS!

Satisfied with your translation? Please leave us a review for our newest location:
<https://tinyurl.com/SesReviews>

You can also search for us on Google or Yelp.
Not satisfied? Just let us know how we can help.
All translations are fully guaranteed.

Total \$45.00

dan.hickman@SeSpanish.com

877-374-0095

www.SeSpanish.com

Fax 877.470.1177

Balance Due

\$45.00

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202		INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.										
<table border="1"> <tr> <td>INVOICE FOR MONTH OF:</td> <td><u>March</u></td> <td rowspan="4" style="background-color: #ADD8E6; vertical-align: top;"> Complete these four cells before starting spreadsheet. Rates and other info will self-populate. </td> </tr> <tr> <td>INVOICE SUBMITTED BY:</td> <td>CMPI(BCMC)-Darnyle Wharton</td> </tr> <tr> <td>DATE SUBMITTED:</td> <td>3/31/2019</td> </tr> <tr> <td>YEAR:</td> <td>2019</td> </tr> </table>		INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	INVOICE SUBMITTED BY:	CMPI(BCMC)-Darnyle Wharton	DATE SUBMITTED:	3/31/2019	YEAR:	2019		
INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.										
INVOICE SUBMITTED BY:	CMPI(BCMC)-Darnyle Wharton											
DATE SUBMITTED:	3/31/2019											
YEAR:	2019											
<i>Sample Description:</i> <i>Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.</i>												
TIME												
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours					
March	1	Canvassed Western District with brochures. Contacted the NL candidates who received the position.	2	\$ 75.00	\$ 150.00							
March	2			\$ 75.00	\$ -							
March	3			\$ 75.00	\$ -							
March	4	Canvassed Southeast District with brochures	2	\$ 75.00	\$ 150.00							
March	5	Had conference call with CETeam Collected monthly invoices from NLS. Canvassed Central district with brochures. Attended meeting with faith community members in Western district	4.2	\$ 75.00	\$ 315.00							
March	6	Made NL visit to Eastern district. Worked on setting up meetings with interest groups	2.6	\$ 75.00	\$ 195.00							
March	7	Made NL visits to NE, SW, NW, Northern, and Southern districts	4	\$ 75.00	\$ 300.00							
March	8	Contacted NL candidates that didnt get the NL position	1.2	\$ 75.00	\$ 90.00							
March	9			\$ 75.00	\$ -							
March	10			\$ 75.00	\$ -							
March	11	Created flyer for Quarterly forum and posted to social media. Responded to emails and posted to social media	2.1	\$ 75.00	\$ 157.50							
March	12	Had conference call with CETeam.	1	\$ 75.00	\$ 75.00							
March	13	Made NL visit to Eastern district.	1	\$ 75.00	\$ 75.00							
March	14	Made NL visits to NE, SW, NW, Northern, and Southern districts	4	\$ 75.00	\$ 300.00							
March	15	Worked on responding to residents on Twitter page.	1.2	\$ 75.00	\$ 90.00							

March	16		\$	75.00	\$	-
March	17	Prepared for and facilitated Neighborhood Liaison Training	3	\$	75.00	\$ 225.00
March	18	Prepared for and led Neighborhood Liaison Monthly Meeting	3	\$	75.00	\$ 225.00
March	19	Had conference call with CETeam.	1	\$	75.00	\$ 75.00
March	20	Made NL visit to Eastern district.	2	\$	75.00	\$ 150.00
March	21	Made NL visits to NE, SW, NW, Northern, and Southern districts	4	\$	75.00	\$ 300.00
March	22	Worked on emailing all the city council people for neighborhood and community contact lists	2.5	\$	75.00	\$ 187.50
March	23			\$	75.00	\$ -
March	24			\$	75.00	\$ -
March	25	Facilitated FBLive Session with Monitoring Team	2	\$	75.00	\$ 150.00
March	26	Had conference call with CETeam. Checked and responded to emails	1.8	\$	75.00	\$ 135.00
March	27	Prepared for and led 2nd Neighborhood Liaison Training	3.1	\$	75.00	\$ 232.50
March	28	Made NL visits to NE, SW, NW, Northern, and Southern districts	4	\$	75.00	\$ 300.00
March	29	Started to prepare for Quarterly forum by securing sign language interpreters, translation service, and information for table.	2	\$	75.00	\$ 150.00
March	30			\$	75.00	\$ -
March	31			\$	75.00	\$ -
		53.7	TOTAL:	\$	4,027.50	0

EXPENSES

Subtotal Time:	\$	4,027.50
Subtotal Expenses:	\$	-
TOTAL:	\$	4,027.50
Unbilled Hours		0.00

Measures to harmonify the attachment

Your initials here signify that the char

[Home](#) | [About Us](#) | [Services](#) | [Contact Us](#)

Your initials here signify that the charges on this invoice are accurate:

INITIAL
DKW

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	March
INVOICE SUBMITTED BY:	Alvonia Allen
DATE SUBMITTED:	
YEAR:	2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4			\$ 20.00	\$ -		
March	5			\$ 20.00	\$ -		
March	6			\$ 20.00	\$ -		
March	7	Weekly engagement Site at Enoch Pratt Edmondson. Spoke with 3 people	2	\$ 20.00	\$ 40.00		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10			\$ 20.00	\$ -		
March	11			\$ 20.00	\$ -		
March	12	online and phone work contacting and sending emails to faith leaders	2	\$ 20.00	\$ 40.00		
March	13	Meeting at Allendale Recreation Center- canceled w/o notification.	1	\$ 20.00	\$ 20.00		
March	14	Weekly Engagement Site at Enoch Pratt Edmondson. Spoke with 4 people	2	\$ 20.00	\$ 40.00		
March	15			\$ -			
March	16			\$ -			

March	17		\$	20.00	\$	-	
March	18	Monthly meeting with Monitoring Team Community Engagement Team and other liaisons	1	\$	20.00	\$	20.00
March	19			\$	20.00	\$	-
March	20			\$	20.00	\$	-
March	21			\$	20.00	\$	-
March	22			\$	20.00	\$	-
March	23			\$	20.00	\$	-
March	24			\$	20.00	\$	-
March	25	Attended the Facebook Live Session/ Monitoring Team	1	\$	20.00	\$	20.00
March	26			\$	20.00	\$	-
March	27	Meeting (Allendale Assoc) at I/Hop community meet and greet	2	\$	20.00	\$	40.00
March	28	Weekly engagement Site at Enoch Pratt Edmondaon. Spoke with 2 people and handed out 15 brochures	2	\$	20.00	\$	40.00
March	29			\$	20.00	\$	-
March	30			\$	20.00	\$	-
March	31			\$	20.00	\$	-
			13	TOTAL:	\$	260.00	0

EXPENSES

05/01/2019

Page 113 of 142

Subtotal Time:	\$	260.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	285.00
Unbilled Hours		0.00

[View Details](#)

Your initials here signify that the charges on this invoice are accurate.

INITIAL

05/01/2019

Page 114 of 142

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	March
INVOICE SUBMITTED BY:	Howard Roberts
DATE SUBMITTED:	4/5/2019
YEAR:	2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March		Focus this month was on sites / events that were church based in the 21205 area in and around the Broadway street corridor in addition to those weekly / monthly events that have draw a variety of residents on a regular basis ... did circulate / restock the new brochures at area libraries, community centers in the Eastern district.		\$ 20.00	\$ -		
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4	Dropped brochures at United Baptist , Agape Christian and Sought Out Redeemed Churches on/ near Broadway - left 20 at each site	1	\$ 20.00	\$ 20.00		
March	5	Attended TURNAROUND Tuesday at Zion Baptist - distributed brochures ...large session this week ... 10 to 15 in attendance on this day ... did circulate after session as usual	2	\$ 20.00	\$ 40.00		
March	6	Dropped brochures at the Enoch Pratt on Wolf, Orleans and Cathedral - left 20 at each site ...staffed Eastern Community Action center ... slow day ...did do 2 commercials ...distributed 15-20 brochures and spoke briefly about Team updates and focus in 2nd year.	2	\$ 20.00	\$ 40.00		
March	7			\$ 20.00	\$ -		
March	8	Revisited the Employment Readiness Center on Madison ...a career fair was scheduled...fairly steady flow ...was able to circulate a bit ...did leave 20 brochures and spoke briefly to vendors and customers waiting	1	\$ 20.00	\$ 20.00		
March	9			\$ 20.00	\$ -		
March	10			\$ 20.00	\$ -		

March	11		\$	20.00	\$	-
March	12	Attended TURNAROUND Tuesday at Zion Baptist - distributed brochures ...small session again this week but a few new faces ... 5 to 7 in attendance off and on ... did circulate after session as usual	1	\$	20.00	\$ 20.00
March	13	Attended weekly site at the East Baltimore Community Action center ...small gathering this week ... 15 to 20 in and out from 11-12:30 ...distributed 15 brochures ...restocked bulletin board with 15.	2	\$	20.00	\$ 40.00
March	14	Church visit at 1214 N. Broadway ...left 20 brochures with receptionist	1	\$	20.00	\$ 20.00
March	15		\$	20.00	\$	-
March	16		\$	20.00	\$	-
March	17		\$	20.00	\$	-
March	18		\$	20.00	\$	-
March	19	Attended Food Drop event at Oliver Community Center - roughly 100 attending ...passed out about 30 brochures ...less new faces this month ...did my 30 second commercial about 15 times	2	\$	20.00	\$ 40.00
March	20	Attended weekly site at the East Baltimore Community Action center ...larger group this week ... roughly 20-25 counted around 11:45-1:00 ...distributed about 10-15 brochures ...restocked bulletin board with 10 ...was able to address those in waiting area with 30 second commercial ... only one question asked ... think residents were pre-occupied with BGE bills.	1	\$	20.00	\$ 20.00
March	21	Its Oliver's Community Association meeting night ...about 15 attending ...circulated brochures to all attending ...did do 30 second talk after meeting to 5 to 6 ...	1	\$	20.00	\$ 20.00
March	22	Attended a community fish fry and circulated amongst the gathering ...big draw for a Friday ... distributed about 25 brochures - left 20 in lobby sitting area	1	\$	20.00	\$ 20.00
March	23		\$	20.00	\$	-
March	24		\$	20.00	\$	-
March	25		\$	20.00	\$	-
15		TOTAL:	\$ 300.00	0		

EXPENSES

05/01/2019

Page 117 of 142

Subtotal Time:	\$	300.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	325.00
Unbilled Hours		0.00

For more information about the study, please contact Dr. Michael J. Hwang at (310) 794-3000 or via email at mhwang@ucla.edu.

Your initials here signify that the charges on this invoice are accurate.

INITIAL
HR

05/01/2019

Page 118 of 142

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	March
INVOICE SUBMITTED BY:	Boykins
DATE SUBMITTED:	4/3/2019
YEAR:	2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4			\$ 20.00	\$ -		
March	5			\$ 20.00	\$ -		
March	6			\$ 20.00	\$ -		
March	7			\$ 20.00	\$ -		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10			\$ 20.00	\$ -		
March	11			\$ 20.00	\$ -		
March	12			\$ 20.00	\$ -		
March	13			\$ 20.00	\$ -		
March	14			\$ 20.00	\$ -		
March	15			\$ 20.00	\$ -		
March	16			\$ 20.00	\$ -		

March	17		\$	20.00	\$	-
March	18		\$	20.00	\$	-
March	19		\$	20.00	\$	-
March	20		\$	20.00	\$	-
March	21	Onboarding and Neighborhood Liaison Training	2	\$	20.00	\$ 40.00
March	22		\$	20.00	\$	-
March	23		\$	20.00	\$	-
March	24		\$	20.00	\$	-
March	25		\$	20.00	\$	-
March	26		\$	20.00	\$	-
March	27		\$	20.00	\$	-
March	28		\$	20.00	\$	-
March	29		\$	20.00	\$	-
March	30		\$	20.00	\$	-
March	31		\$	20.00	\$	-
			2	TOTAL:	\$ 40.00	0

EXPENSES

05/01/2019

Page 121 of 142

Subtotal Time:	\$	40.00
Subtotal Expenses:	\$	-
TOTAL:	\$	40.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL
KB

05/01/2019

Page 122 of 142

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	March
INVOICE SUBMITTED BY:	Jackson
DATE SUBMITTED:	4/5/2019
YEAR:	2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4			\$ 20.00	\$ -		
March	5			\$ 20.00	\$ -		
March	6			\$ 20.00	\$ -		
March	7	Weekly Community Engagement at Herring Run Library- Erdman Ave. - set up table, spoke to Community member about consent decree and distributed CDBrochure	1.5	\$ 20.00	\$ 30.00		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10			\$ 20.00	\$ -		
March	11			\$ 20.00	\$ -		
March	12			\$ 20.00	\$ -		
March	13			\$ 20.00	\$ -		
March	14			\$ 20.00	\$ -		
March	15	Weekly Community Engagement at Herring Run Library- Erdman Ave. - set up table, spoke to Community member about consent decree and distributed CDBrochure	1	\$ 20.00	\$ 20.00		
March	16			\$ 20.00	\$ -		

March	17		\$	20.00	\$	-
March	18	Monthly NL CDMonitoring TeamMeeting	1	\$	20.00	\$ 20.00
March	19		\$	20.00	\$	-
March	20		\$	20.00	\$	-
March	21	Weekly Community Engagement at Herring Run Library- Erdman Ave. - set up table, spoke to Community member about consent decree and distributed CDBrochure	1.5	\$	20.00	\$ 30.00
March	22		\$	20.00	\$	-
March	23		\$	20.00	\$	-
March	24		\$	20.00	\$	-
March	25		\$	20.00	\$	-
March	26		\$	20.00	\$	-
March	27		\$	20.00	\$	-
March	28		\$	20.00	\$	-
March	29	Weekly Community Engagement at Herring Run Library- Erdman Ave. - set up table, spoke to Community member about consent decree and distributed CDBrochure & Local residential brochure Distribution	3	\$	20.00	\$ 60.00
March	30		\$	20.00	\$	-
March	31		\$	20.00	\$	-
			8 TOTAL:	\$	160.00	0

EXPENSES

05/01/2019

Page 125 of 142

Subtotal Time:	\$	160.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	185.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate.

INITIAL
KLJ

05/01/2019

Page 126 of 142

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	<u>March</u>
INVOICE SUBMITTED BY:	Tsiongas
DATE SUBMITTED:	4/5/2019
YEAR:	2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4			\$ 20.00	\$ -		
March	5			\$ 20.00	\$ -		
March	6			\$ 20.00	\$ -		
March	7			\$ 20.00	\$ -		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10			\$ 20.00	\$ -		
March	11			\$ 20.00	\$ -		
March	12			\$ 20.00	\$ -		
March	13			\$ 20.00	\$ -		
March	14			\$ 20.00	\$ -		
March	15			\$ 20.00	\$ -		
March	16			\$ 20.00	\$ -		

March	17		\$	20.00	\$	-
March	18		\$	20.00	\$	-
March	19		\$	20.00	\$	-
March	20		\$	20.00	\$	-
March	21	Neighborhood Liaison Training	2	\$	20.00	\$ 40.00
March	22		\$	20.00	\$	-
March	23		\$	20.00	\$	-
March	24		\$	20.00	\$	-
March	25		\$	20.00	\$	-
March	26		\$	20.00	\$	-
March	27	Neighborhood Liaison Training	2	\$	20.00	\$ 40.00
March	28		\$	20.00	\$	-
March	29		\$	20.00	\$	-
March	30		\$	20.00	\$	-
March	31		\$	20.00	\$	-
			4 TOTAL:	\$	80.00	0

EXPENSES

05/01/2019

Page 129 of 142

Subtotal Time:	\$	80.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	105.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate.

INITIAL
MT

05/01/2019

Page 130 of 142

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	<u>March</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	INSTRUCTIONS
INVOICE SUBMITTED BY:	Roberts, M.		1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
DATE SUBMITTED:	4/3/2019		2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
YEAR:	2019		3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting 6. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1	Stony Run Residents; Met presidents of two condo associations and provided information	0.1	\$ 20.00	\$ 2.00		
March	2		0	\$ 20.00	\$ -		
March	3		0	\$ 20.00	\$ -		
March	4		0	\$ 20.00	\$ -		
March	5		0	\$ 20.00	\$ -		
March	6		0	\$ 20.00	\$ -		
March	7		0	\$ 20.00	\$ -		
March	8		0	\$ 20.00	\$ -		
March	9		0	\$ 20.00	\$ -		
March	10		0	\$ 20.00	\$ -		
March	11		0	\$ 20.00	\$ -		
March	12		0	\$ 20.00	\$ -		
March	13	O/CBD Safety Meeting; Monthly safety and security meeting, made myself available and provided brochures.	0.1	\$ 20.00	\$ 2.00		
March	14	Tabled at Govans Library, weekly engagement hours for outreach	1.5	\$ 20.00	\$ 30.00		
March	15		0	\$ 20.00	\$ -		
March	16	Village Learning Place; Was supposed to be some additional outreach time, but they got robbed. Dropped off brochures. Brief conversation with staff present and available.	0.2	\$ 20.00	\$ 4.00		

March	17		0	\$	20.00	\$	-
March	18	Monthly Liaison Meeting	0.4	\$	20.00	\$	8.00
March	19		0	\$	20.00	\$	-
March	20		0	\$	20.00	\$	-
March	21		0	\$	20.00	\$	-
March	22		0	\$	20.00	\$	-
March	23		0	\$	20.00	\$	-
March	24		0	\$	20.00	\$	-
March	25		0	\$	20.00	\$	-
March	26		0	\$	20.00	\$	-
March	27		0	\$	20.00	\$	-
March	28		0	\$	20.00	\$	-
March	29		0	\$	20.00	\$	-
March	30		0	\$	20.00	\$	-
March	31		0	\$	20.00	\$	-
			2.3	TOTAL:	\$	46.00	0

EXPENSES

05/01/2019

Page 133 of 142

Subtotal Time:	\$	46.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	71.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate.

INITIAL
MJR III

05/01/2019

Page 134 of 142

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	<u>March</u>
INVOICE SUBMITTED BY:	Curtis
DATE SUBMITTED:	4/5/2019
YEAR:	2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4	Visited northwest police dpt and handed out brochures. Talked to a couple of officers	1	\$ 20.00	\$ 20.00		
March	5	Handed out brochures at Garwynn Medical Center and talked to residents	2	\$ 20.00	\$ 40.00		
March	6			\$ 20.00	\$ -		
March	7			\$ 20.00	\$ -		
March	8	Passed out brochures and literature at Hilltop Shopping Center	1	\$ 20.00	\$ 20.00		
March	9			\$ 20.00	\$ -		
March	10			\$ 20.00	\$ -		
March	11			\$ 20.00	\$ -		
March	12	Attended the Parklane Community Association meeting	1	\$ 20.00	\$ 20.00		
March	13	Talked to youth at the James D. Gross Rec	1	\$ 20.00	\$ 20.00		
March	14			\$ 20.00	\$ -		
March	15	Handed out brochures and talked with residents at Walgreen /Subway/2 gas stations	2	\$ 20.00	\$ 40.00		
March	16			\$ 20.00	\$ -		

March	17		\$	20.00	\$	-
March	18		\$	20.00	\$	-
March	19		\$	20.00	\$	-
March	20		\$	20.00	\$	-
March	21	Did My weekly Library engagement and talked with 4 residents	1 \$	20.00	\$	20.00
March	22	Attended The Center for Urban Families & The faith Base Pastor Summit where I talked with residents all day	4 \$	20.00	\$	80.00
March	23		\$	20.00	\$	-
March	24		\$	20.00	\$	-
March	25		\$	20.00	\$	-
March	26		\$	20.00	\$	-
March	27		\$	20.00	\$	-
March	28		\$	20.00	\$	-
March	29		\$	20.00	\$	-
March	30	Attended The Safe Streets Crime conversation where I handed out brochures and talked to residents	2 \$	20.00	\$	40.00
March	31		\$	20.00	\$	-
		15 TOTAL:	\$	300.00		0

EXPENSES

05/01/2019

Page 137 of 142

Subtotal Time:	\$	300.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	325.00
Unbilled Hours		0.00

For more information about the study, please contact Dr. Michael J. Hwang at (310) 794-3000 or via email at mhwang@ucla.edu.

Your initials here signify that the charges on this invoice are accurate.

INITIAL

05/01/2019

Page 138 of 142

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	March
INVOICE SUBMITTED BY:	Watts
DATE SUBMITTED:	4/5/2019
YEAR:	2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
March	1			\$ 20.00	\$ -		
March	2			\$ 20.00	\$ -		
March	3			\$ 20.00	\$ -		
March	4			\$ 20.00	\$ -		
March	5			\$ 20.00	\$ -		
March	6			\$ 20.00	\$ -		
March	7			\$ 20.00	\$ -		
March	8			\$ 20.00	\$ -		
March	9			\$ 20.00	\$ -		
March	10			\$ 20.00	\$ -		
March	11			\$ 20.00	\$ -		
March	12			\$ 20.00	\$ -		
March	13			\$ 20.00	\$ -		
March	14			\$ 20.00	\$ -		
March	15			\$ 20.00	\$ -		
March	16			\$ 20.00	\$ -		

March	17		\$	20.00	\$	-
March	18		\$	20.00	\$	-
March	19		\$	20.00	\$	-
March	20		\$	20.00	\$	-
March	21	Neighborhood Liason Training	2	\$	20.00	\$ 40.00
March	22		\$	20.00	\$	-
March	23		\$	20.00	\$	-
March	24		\$	20.00	\$	-
March	25		\$	20.00	\$	-
March	26		\$	20.00	\$	-
March	27	Neighborhood Liason Training	2	\$	20.00	\$ 40.00
March	28		\$	20.00	\$	-
March	29		\$	20.00	\$	-
March	30		\$	20.00	\$	-
March	31	Read consent decree	2	\$	20.00	\$ 40.00
			6	TOTAL:	\$	120.00
						0

EXPENSES

05/01/2019

Page 141 of 142

Subtotal Time:	\$	120.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	145.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate.

INITIAL
WW

05/01/2019

Page 142 of 142