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July 31, 2018

Mayor and City Council of Baltimore
Attn: Andre Davis, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Garry Tuggle, Interim Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Puneet Cheema
Stephen Ryals
Maureen Johnston
Juan Torres
KateLyn Smith
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – June 2018 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team ("Team") for services performed and expenses incurred in June 2018.

Narrative Summary

This invoice accounts for time worked by 16 Team members—Ken Thompson, Seth Rosenthal, Khary Anderson, Theron Bowman, Randy Dupont, Steve Parker, Charles Ramsey, Hassan Aden, Matthew Barge, Jessica Drake, Tracey Meares, Sean Smoot, Maggie Goodrich, Roberto Villasenor, and Community Mediation Program, Inc. (Baltimore Community Mediation Center (BCMC) / Shantay

Guy and Darnyle Wharton — from June 1 – June 30, 2018. It also includes time worked in May 2018 by ten neighborhood liaisons with BCMC.

The sum of previously unbilled services and expenses reflected in this invoice is $145,297.88. Of the time submitted in this invoice, 283.9 hours, or 32.1%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 32.1% of its time *pro bono*, and writing off certain expenses, the Team saved the City $73,265.00.

Work performed in June 2018 included:

- Meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including community associations, the Civilian Oversight Task Force, and advocacy organizations
- Addressing the Consent Decree requirements for community and custodial arrestee surveys, including communicating with applicants and community stakeholders about survey requirements
- In-person and telephonic meetings, in-person site visits with BPD officials, City officials and Department of Justice personnel regarding many areas of the Consent Decree, including use of force, transportation of persons in custody, stops/searches/arrests, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, First Amendment-protected activities, misconduct investigations and discipline, policies, training, sexual assault investigations, staffing, recruitment, hiring, officer assistance and support, and outcome assessments
- Evaluating and addressing structural concerns regarding Office of Professional Responsibility operations and relationship with Civilian Review Board
- Conducting on-site diagnostic evaluation of reporting and data collection practices for stops, searches and arrests
- Intensive work on revisions to BPD policies in a number of areas, including: statement of mission and core values, use of force, transportation of persons in custody, stops/searches/arrests, impartial policing, First-Amendment protected activities, misconduct investigations and discipline (including revisions to the Office of Professional Responsibility's Manual), body worn cameras, sexual assault investigations, and officers assistance and support
- Reviewing and conferring with BPD and DOJ regarding final draft of the technology resource study, final draft of the data requirements matrix, and updated drafts of the staffing study and the outcome assessments methodology plan required by the Consent Decree
- Finalizing a compliance report on an April audit of the equipment in BPD transport vehicles and filing the report with the court
- Drafting the initial semiannual report

- Review and analysis of evidence regarding events in Harlem Park following the shooting of Det. Sean Suiter
- Addressing issues relating to interactions with individuals with behavioral health disabilities, including meeting with CPIC, reviewing and assessing data collection practices, reviewing drafts of CPIC work plan, and planning for a comprehensive needs assessment
- Refining a plan for compliance reviews and outcome assessments to be conducted within the first year of monitoring
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Focus groups with BPD rank and file members
- Reviewing the report and recommendations of the Community Oversight Task Force
- Preparing content for the team's website, including preparation of survey mechanism for comments on draft BPD policy revisions

Invoice Summary

Invoice Totals

	Previously Billed	**June 2018 Billed**	**Fiscal YTD Billed**
Services	$929,321.50	$139,731.50	$1,069,053.00
Expenses	$45,207.15	$5,566.38	$50,773.53
TOTAL Services and Expenses	$974,528.65	$145,297.88	$1,119,826.53

FY2018 Budget	$1,475,000.00
Funds Remaining in FY2018 Budget	$355,173.47
Percentage of Funds Used in FY2018 Budget	75.9%
Fiscal YTD Value of pro bono Services	$612,058.05

Breakdown of Billable Hours & Expenses

June	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	69.3	55.3	14	$26,267.50	$0.00
Rosenthal	116.8	78.2	38.6	$37,145.00	$0.00
Aden	60.5	46.6	13.9	$10,951.00	$258.60
Venable Summer Associate - Anderson	19.4	0	19.4	$0.00	$0.00
Barge	23.1	18.6	4.5	$4,371.00	$178.43
Drake	18.5	6.7	11.8	$1,574.50	$0.00
Goodrich	4	4	0	$940.00	$0.00
Meares	17.1	11.1	6	$2,608.50	$966.95
Ramsey	41	25	16	$5,875.00	$0.00
Smoot	57.1	36.9	20.2	$8,671.50	$1,200.61
Villasenor	30.5	30.5	0	$7,167.50	$0.00
Bowman	115.7	65.3	50.4	$15,345.50	$1,397.59
Dupont	49.8	16.8	33	$3,948.00	$1,339.20
Parker	16.9	16.9	0	$4,225.00	$0.00
BCMC (Guy)	40.7	22.4	18.3	$5,264.00	$0.00
BCMC (Wharton)	74.6	37.3	37.3	$2,797.50	$0.00
10 BCMC Neighborhood Liasons (May)	129	129	0.5	$2,580.00	$225.00
TOTAL	884.5	600.6	283.9	$139,731.50	$5,566.38

Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for June 2018, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, establishment of Team e-mail addresses, and food for a community stakeholders meeting.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of $69, with fractions of days billed at 75% of the standard federal per diem rate, or $51.75. Some team members have waived or reduced their per diem charges, or elected

to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bredar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,

Seth Rosenthal
Deputy Monitor

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

	INVOICE FOR MONTH OF:	***June***
	INVOICE SUBMITTED BY:	Thompson
	DATE SUBMITTED:	
	YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

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5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	Prepare for and participate in COTF meeting; review most recent Use of Force Policies; begin review of latest version of Staffing Study; review additional materials from S. Rosenthal re: Harlem Park Body Cam footage notes	3.9	$ 475.00	$ 1,852.50	Engage in several communications with R. Dupont re: debriefing from yesterday's CPIC meeting and his Ride Along; engage in administrative issues regarding meting with LDF et al. re: Public Comment Process	1
June	2			$ 475.00	$ -		
June	3			$ 475.00	$ -		
June	4	Review materials and communication related to City Council request re: Staffing Study; evaluate appropriate position re: same and advise parties and the Court accordingly; participate in telephone conference with H. Aden and the Court re: staffing study and related issues; review survey proposal in preparation for call with S. Rosenthal and Mr. Barge and participate in said call; complete review and latest session of staffing study with N. Joyce's comments	3.2	$ 475.00	$ 1,520.00	Work on presentation before OSI on Wednesday	1.2
June	5	Review latest suite of Use of Force Policies; review latest version of OPR Manual, evaluate relevant issues and communicate with H. Aden re: same; work on presentation to the Court in connection with 6/11/18 Conference; participate in Community Engagement Weekly Meeting; review draft Suite of S/S/A Policies; review relevant sections of Resource Study in connection with Stop/Search/Arrests section of Consent Decree	3	$ 475.00	$ 1,425.00	Final prep for tomorrow's presentation at OSI; review the IVR Proposal in preparation for tomorrow's call with R. Winbush	0.8
June	6	Conference with S. Rosenthal and Ray Winbush re: Survey Proposal; telephone conference with Parties re: updates on Staffing Study; review and analyze issues impacting timeline in the area of Misconduct and Discipline	1.5	$ 475.00	$ 712.50	Review survey provided by R. Winbush; prepare for and conduct presentation at OSI	2
June	7	Review Revised Survey Proposal; review Judge's communication re: additional issues he wants to review at meeting on 6/11/18; telephone conference with H. Aden and Mr. Barge re: potential Monitoring Plan issues re: Misconduct and Discipline and follow up re: same; review proposed Final Impartial Policing policies; review and provide edits re: same; annual report/Leadership changes impacts; review latest version of OPR Policies/Documents; Review Sun article from N. Joyce re: overtime issues at BPD; review materials regarding surveys	3.8	$ 475.00	$ 1,805.00		
June	8	Participate in Misconduct and Discipline ALL Hands telephone conference; work on monthly meeting schedule; review communication from S. Rosenthal re: Harlem Park inclusion in semi annual report; review final version of Technology Resource Study	2.2	$ 475.00	$ 1,045.00	Review Community Engagement Inquiry from D. Wharton; review communication from S. Rosenthal re: Neighborhood Liaison	0.3
June	9			$ 475.00	$ -		
June	10			$ 475.00	$ -		
June	11	Review draft semi-annual report, prepare notes from same for report to Court and attend meeting with the Court re: current status of work by subject matter experts in all areas of the Consent Decree; review Survey proposal and telephone conference with S. Rosenthal and M. Barge re: same; review general training plan outline	5.2	$ 475.00	$ 2,470.00	Review Communtiy engagement Communication re: future meetings et al.; review correspondence from Citizens re: impartial policies issues and refer to H. Aden for review	0.5

June	12	Attend telephone conference regarding staffing study and review new addition of same; attend telephone conference with parties to discuss tomorrow's meeting with CJST; review administrative issues regarding S/S/A policies, public comment/website and CPIC upcoming events	4.3	$ 475.00	$ 2,042.50	Review COTF materials in preparation for next weeks meeting	0.5
June	13	Review various communication re sending proposed modification to the Monitoring Plan in the areas of S/S/A and Misconduct, Discipline; prepare for and attend meeting with parties and CJSJ at BPD Headquarters; communication with S. Rosenthal and Mr. Barge re finalizing Morgan survey proposal and participate in conversation with R. Winbush re same; review notes for document review in connection with Harbor Park to send S. Rosenthal in preparation of semi annual report	4.2	$ 475.00	$ 1,995.00	Review COTF materials in preparation for next week's meeting with the group; begin thinking through structure for July's 2nd quarterly community forum	1.4
June	14			$ 475.00	$ -		
June	15			$ 475.00	$ -		
June	16			$ 475.00	$ -		
June	17			$ 475.00	$ -		
June	18	Review BWC notes in preparation for tonight's meeting with team re: Harlem Park and participate in meeting; Review materials in Box and attend telephone conference re: Recruitment, Hiring and Retention; review Survey proposal	3.5	$ 475.00	$ 1,662.50	Familiarize myself with issues re: M. Johnston email, consult with team Leadership re: same; investigate administrative issues raised in email and prepare responsive email re: same; review request for meeting with several community professional and civic organization	2
June	19	Participate in Community Engagement Team Meeting; review several communications from Mr. Guy and Team re: bullet points for discussion with parties; participate in telephone conference with parties to review potential protocols for policy review by the community; create and review follow up communication re the All Hands meeting; review draft offices wellness policies; review portions of staffing study in connection with S. Smoot inquiry to Blake Norton at the Policies Foundation	3.3	$ 475.00	$ 1,567.50	Work on coordinating DOJ/Monitoring Team Administration meeting; review materials re: CRB meetings on 21st and 22nd; coordinate meeting with Public Defender's office	0.8
June	20	Telephone conference with parties re: Staffing Study updates; prepare for and attend COTF Meeting; initial review of draft Semi Annual Report; review H. Arden's adjustments to DOJ proposed new timeline	3.7	$ 475.00	$ 1,757.50	Review OSI Funding responses; conference same with S. Rosenthal and begin evaluating responsive strategy; several communications with Leadership re: DOJ and relevant administrative issues; review final edits to Survey Proposal; review communication re: upcoming Quarterly Community Forum and Public Hearing	1
June	21	Review and edit Semi-Annual Report including several conversations with S. Rosenthal; review notes from M. Wintzberger, B. Norton re: staffing study conference and review relevant portions of edited study; review BPD's final draft of its Mission Statement to be submitted Friday; review Monitoring Team's recommendation of OPR structure; review notes and outline from COTF meeting	2.9	$ 475.00	$ 1,377.50	Address a number of issues and inquiries regarding going forward strategy and coordinate meeting with DOJ re: same; internal discussions with H. Aden re: increasing size of Misconduct and Discipline Team; review billings; review and prepare response to T. Hufman	1.5
June	22	Review H. Aden's Memo to BPD re: OPR Restructuring; participate in telephone conference meeting with Parties re: OPR/CRB; review H. Aden's edits to Harlem Park section of Semi Annual Report; review draft COTF Report; review U of F Policy 725	3.5	$ 475.00	$ 1,662.50		
June	23			$ 475.00	$ -		
June	24			$ 475.00	$ -		
June	25	Review communication re: follow up with CJSJ; review draft semi-annual report sent to parties; review edits to Police #1731 and 1st Amendment Policies produced in Box	1.5	$ 475.00	$ 712.50		
June	26	Prepare for and meet with Monitoring Team Leadership and DOJ to provide going forward strategy; meet with S. Guy to review Community Engagement Strategy; review merged edits and comments to Policy #1731	2.5	$ 475.00	$ 1,187.50	Review correspondence re: incentive City residence for BPD Officers; follow-up discussion with team leadership re: DOJ meeting; review selected Section 1 Resource Study	1
June	27	Telephone conference with R. Dupont re: CPIC issues; communication with Ms. Duvall re: COTF Final Report; review series of communication and documents regarding OPR Restructuring and evaluate impact on Monitoring Plan schedule; review policies in anticipation of meeting with LGBT Community; review Use of Force Policy 725 and 710	2.6	$ 475.00	$ 1,235.00		
June	28	Respond to Alert of Officer involved shooting; several communications with Ms. Sullivan, Mr. Bowman and Ms. Drake re: same	0.5	$ 475.00	$ 237.50		
June	29			$ 475.00	$ -		
June	30			$ 475.00	$ -		
June	31			$ 475.00	$ -		
			55.3	**TOTAL:**	**$ 26,267.50**		14

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
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Subtotal Time:	**$**	**26,267.50**
Subtotal Expenses:	**$**	**-**
TOTAL:	**$**	**26,267.50**
Unbilled Hours		14.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	**KLT**

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	***June***
INVOICE SUBMITTED BY:	Rosenthal
DATE SUBMITTED:	7/18/2018
YEAR:	2018

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Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	Telephone conference with Thomson, Aden and Bowman re Harlem Park evaluation; revise draft Policy 1016 and emails with DOJ re same; review draft of Policy 804 and emails with DOJ with comments re same; draft semiannual report	4.6	$ 475.00	$ 2,185.00	Emails with Dupont re ridealong observationsl; emails with parties re Training Academy issues; emails re meeting on public comment periods with community stakeholders	0.6
June	2	Draft semiannual report	1	$ 475.00	$ 475.00		
June	3			$ 475.00	$ -		
June	4	Draft semiannual report and review materials/evidence re Harlem Park evaluation	3.5	$ 475.00	$ 1,662.50	Emails with team leads re report inserts; emails with parties and Drake re public comments on UOF policies; emails re staffing study	0.7
June	5	Review and revise First Amendment policies (804 and 1016) and emails/telephone conferences with Ramsey and parties re same; review latest draft of Policy 720 (LGBTQ interactions), telephone conference/emails with Meares re same, and emails with Meares and DOJ re same; draft semiannual report	5.4	$ 475.00	$ 2,565.00	Emails with team and parties re comments on UOF policies; emails with Thompson re preparation for meeting to update court; review Morgan State IUR re community survey proposal and emails with IUR, Thompson and Barge re same	0.8
June	6	Draft semiannual report; review and revise impartial policing policies (317 and 720) and emails with Meares and parties re same	4.3	$ 475.00	$ 2,042.50	Call with Thompson, Barge, Morgan State IUR re survey; emails with research firm re arrestee survey; emails with CPE re community survey; review recent survey re community attitudes re BPD	1
June	7	Draft semiannual report	8	$ 475.00	$ 3,800.00	Draft semiannual report; emails with parties re Policies 317 and 720; emails re data requirements matrix; emails with parties on upcoming July 17 meeting with court; emails with Thompson and Morgan re survey	3.1
June	8	Draft semiannual report and email draft to parties and MT leads	8	$ 475.00	$ 3,800.00	Emails with community engagement team; draft semiannual report; emails with interns re research assignments; prepare request for research assignment for summer associates; emails re staffing study drfaft	4.4
June	9			$ 475.00	$ -	Telephone conference/emails with Guy and neighborhood liaison re liaison program; confer with K. Anderson (Summer Associate) re research project	1.1

June	10			$	475.00	$	-	Review latest draft of staffing study	0.5
June	11	Review revised compliance review/outcome assessments memo and telephone conference/email with Barge re same; telephone conference re Morgan State IUR community survey proposal; meeting with Judge Bredar for update on progress; review comments from MT members re semiannual report and incorporate same	4.5	$	475.00	$	2,137.50	Review latest draft of staffing study, technology resource study and Morgan State IUR community survey proposal; travel to/from Greenbelt for meeting with Judge Bredar; telephone conference with leadership and Guy and neighborhood liaison re liaison program and follow up with Guy re same; emails with Bowman re global policy update; emails re potential modifications to monitoring plan deadlines for misconduct/discipline; emails with Guy re Central District neighborhood liaison engagements	4.8
June	12	Weekly community engagement team call; review BPD's updated draft of First Amendment policies, confer with DOJ re same and follow up email with BPD re same; review City SAO spreadsheet/data on arrestees released without charge for outcome assessments; emails with Drake and Barge re website updates for public comment surveys on various policy revisions	2.5	$	475.00	$	1,187.50	Emails re Fourth Amendment case law relating to Harlem Park and begin review of case law; emails with Villasenor re equipment audit report; emails with Bowman re suggested monitoring plan modifications on S/S/A policies; work semiannual report	3.4
June	13	Review K. Anderson memo and Fourth Amendment case law pertaining to Harlem Park and emails re same; meeting with CJSJ members re community engagement on policy and training curriculum revisions	3.3	$	475.00	$	1,567.50	Emails with Bethel re semiannual report and edit report; emails with interns re BWC footage at Harlem Park; telephone conference/emails with Morgan State IUR re community survey proposal and confer with Barge and Thompson re same; emails with Bowman re monitoring plan deadlines for additional S/S/A policies	2.1
June	14	Telephone conference with parties on revisions to drafts of First Amendment policies; review and revise example for Policy 804 and emails with Ramsey re same	0.9	$	475.00	$	427.50	Review draft website public comment surveys and emails with Drake re same; emails re monthly meetings with court	0.7
June	15	Work semiannual report; confer with K. Anderson re Fourth Amendment research re Harlem Park; emails with interns re BWC footage of Harlem Park; emails with Barge and Aden re adjusting monitoring plan deadlines for misconduct/discipline	3.2	$	475.00	$	1,520.00	Emails with Morgan State IUR re community survey proposal	0.2
June	16			$	475.00	$	-	Catch up on emails with leadership, DOJ, COTF, community stakeholder and Morgan State IUR (re community survey)	0.8
June	17			$	475.00	$	-		
June	18	Work seminannual report; meeting with neighborhood liaisons; review, revise and prepare for filing report on transport vehicle audit	4.9	$	475.00	$	2,327.50	Telephone conference with interns re Harlem Park BWC footage; review updated community survey proposal from IUR and emails with Barge and Thompson re same; emails with team members re invoicing; meeting with neighborhood liaisons; emails with team re DOJ meeting and possible monitoring plan changes; lunch meeting with Thompson and Smoot to discuss staffing and recruitment; emails with DOJ re 1st Amendment policies	3.5
June	19	Weekly community engagement call and follow up emails re engagement on policies and training curriculum; work semiannual report; telephone conference with parties re community engagement on policy and training curriculum revisions and follow up emails	6.1	$	475.00	$	2,897.50	Work semiannual report; emails with Guy re neighborhood liaison support	4.2
June	20	Work semiannual report and emails with leadership team re updates to same; telephone conference/emails with Barge and Aden re potential modification to OPR sections of monitoring plan; review and revise latest draft of Policy 804 (First Amendment Protected Activity) and emails with DOJ re same	4.8	$	475.00	$	2,280.00	Emails re meeting with DOJ; emails with Dupont re CPIC; emaisl with OSI proposal; emails with UIR re community survey; work semiannual report	2.9
June	21	Call with DOJ on latest drafts of First Amendment policies; confer with Anderson re short research project on 4th Amendment issues for Harlem Park analysis, review resulting research, and update draft of semiannual report to reflect same; work updated draft of semiannual report and confer/emails with Thompson re same; draft notice of approval of technology study	4.7	$	475.00	$	2,232.50		
June	22	Review and revise latest draft of 1st Amendment policies (including DOJ comments) and emails with parties re same; telephone conference with parties re latest draft of 1st Amendment policies; finalize notice of approval of technology study for filing and emails with CE team re posting on website and social media; emails with Barge and Guy re publication of community survey proposal; emails with Aden re changes to OPR section of draft semiannual report; update draft of semiannual report	2.6	$	475.00	$	1,235.00	Telephone conference with Aden re MT administration; emails with neighborhood liaisons; emails re revising OPR structure and review MT memo re same; emails re posting latest MT invoice to website	1.1
June	23			$	475.00	$	-		
June	24	Update draft of semiannual report and emails with Aden re same	0.9	$	475.00	$	427.50		

June	25	Finalize updated draft of semiannual report and emails with parties re same; review and emaisl with Guy re materials for neighborhood liaisons	1.4	$	475.00	$	665.00	Emails with Bowman re upcoming S/S/A data review	0.2
June	26	Emails with Drake and community engagement team re website surveys and social media posts for public comments on BWC and 1st Amendment policies and additional emails re publication of technology resource study	0.8	$	475.00	$	380.00	Emails with neighborhood liaisons; emails re Policy 1703 and 1731 re officer wellness; telephone conference with DOJ team re relationship	1.4
June	27	Review DOJ and BPD comments on outcome assessments methodology plan	0.4	$	475.00	$	190.00	Emails with Smoot re tech study publication	0.1
June	28	Emails with Meares re meeting with LGBTQ community stakeholders on impartial policying policies and review role of advisory council	0.3	$	475.00	$	142.50	Emails and press reports re OIS shooting at mental health center	0.4
June	29	Emails/telephone conference with Bowman review of S/S/A data systems and potential monitoring plan changes	0.4	$	475.00	$	190.00	Emails with DOJ and BPD re mission statement and core values; emails and review notes re OIS shooting at mental health center	0.6
June	30	Review COTF report and email MT re same; review comments on Policy 720 from Free State Justice	1.7	$	475.00	$	807.50		
June	31			$	475.00	$	-		
			78.2	**TOTAL:**		**$**	**37,145.00**		**38.6**

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
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	TOTAL:	$ -

Subtotal Time:	**$**	**37,145.00**
Subtotal Expenses:	**$**	**-**
TOTAL:	**$**	**37,145.00**
Unbilled Hours		38.60

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	sar

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

	INVOICE FOR MONTH OF:	***June***
	INVOICE SUBMITTED BY:	Aden
	DATE SUBMITTED:	6/29/2018
	YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
June	1	Correspondence with BPD re: Staffing Study issue. Review of policy 306 in preparation for upcoming meetings. Bi-weekly Misconduct Investigations call with parties.	2	$ 235.00	$ 470.00			
June	3	Call with the monitor re: urgent issue needing resolution and follow up. Continued review of OPR policies.	1.5	$ 235.00	$ 352.50			
June	4	Call with MT SMEs re: Staffing Plan and other work in the review process. Call with Judge bredar and the monitor re: various workflow issues and deliverables. Correspondence and email with MT members and BPD/City/DOJ.	2.6	$ 235.00	$ 611.00			
June	5	Bi-weekly training call. Call with MT re: Intake and Classification policy. Emails and correspondence with MT.	1	$ 235.00	$ 235.00			
June	6	Call, email and correspondence re: OPR deadlines as they correspond with the Monitoring Plan. Logistics for a call with MT leadership re: OPR.	1	$ 235.00	$ 235.00			
June	7	Call with monitor and Matthew Barge re: OPR timeline and deadline concerns. Correspondence and emails re: OPR, CRB and ongoing projects.	2.2	$ 235.00	$ 517.00			
June	10	Correspondence and emails re: Neighborhood Liaisons, ongoing BWC reviews and semi-annual report edits of various project line topics.	1	$ 235.00	$ 235.00			
June	11	Review of initial draft of Training Plan. Call with MT leadership re: Neighborhood Liaison program and preparationfor call with Judge Bredar.	3.5	$ 235.00	$ 822.50			
June	13	Correspondence and emails with MT nd DOJ re: Sexual Assault policies and meetings and several OPR meetings and logistics.	1.5	$ 235.00	$ 352.50			
June	14	Review of proposed DOJ timeline adjustments and workflow (OPR). Bi-weekly call with parties. Correspondence and emails with parties and MT. Review and approval of May 2018 MT master invoice list and all associated receipts.	2.5	$ 235.00	$ 587.50			
June	15	Meeting in Baltimore re: Sexual Assault Policies (all day). MT leadership call re: OPR timeline. Correspondence and emails re: ongoing projects, priorities and deadlines.	4.5	$ 235.00	$ 1,057.50	Unbilled travel to Baltimore	4	
June	18	Correspondence and emails with BPD compliance team re:call to discuss timelines and other matters pertaining to OPR. Call with MT to discuss OPR deliverables and progress on reviews.	1.5	$ 235.00	$ 352.50			

June	19	Call with monitor re: various deliverables and MT priorities. Bi-weekly training team call with parties. Correspondence and emails re: OPR priorities, timelines and upcoming meetings and site visits. Review and edits to the current DOJ proposal to amend OPR related timelines. Call with BPD compliance team re: OPR matters. Call with Chief O'Toole re: upcoming Training deliverables as	3.5	$ 235.00	$ 822.50			
June	20	Correspondence and calls with DOJ and BPD re: OPR and CRB. Call with City Law. Review of CRB documents in preparation for upcoming CRB meetings on June 21-22.	2.5	$ 235.00	$ 587.50			
June	21	On-site meetings with parties and CRB. Follow up meeting with CRB Investigator Brown. Meeting with Solicitor Davis. Call with BPD compliance team re: various topics including staffing plan and other deliverables.	6	$ 235.00	$ 1,410.00	Unbilled travel to Baltimore	3.4	
June	22	Bi-weekly OPR call with the parties, including review and preparation for the meeting. Correspondence and emails with DOJ, MT and City re: various project lines and deliverables. Review and edits to the Harlem Park portion of the semi-annual report. Updates to the OPR section	4.5	$ 235.00	$ 1,057.50			
June	25	Correspondence and emails re: OPR matters. Final edits to semi-annual report.	1.3	$ 235.00	$ 305.50			
June	26	Meetings with DOJ.				Unbilled meeting and travel time to Baltimore	6.5	
June	28	Preparation and review for call with the parties to discuss and finalize proposed deadline adjustments on OPR/CRB related product deadlines. Call with parties re: OPR/CRB timeline	2.5	$ 235.00	$ 587.50			
June	29	Call with MT re: OPR related deliverables and assignments. Call with BPD implementation chief re: various deliverables and logistics.	1.5	$ 235.00	$ 352.50			
		Total Hours:	46.6	**TOTAL:**	**$ 10,951.00**		13.9	

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	**Category**	**Vendor**	**Comments (if necessary)**	**Travel Day**	**Total Meal + Incidentals (per daily Guidelines cap of $69 per day)**	**Non-Meal Description**	**Non-Meal Expense**	**Total**
6/15/2018	Parking		Parking for meeting at BPD					$ 20.00
6/15/2018	Transportation		Mileage to/from Baltimore: RT 117.8 X .545					$ 64.20
6/21/2018	Parking		Parking for meeting with CRB					$ 26.00
6/21/2018	Transportation		Mileage to/from Baltimore: RT 117.8 X .545					$ 64.20
6/26/2018	Parking		Parking for meeting with DOJ					$ 20.00
6/26/2018	Transportation		mileage to/from Baltimore: RT 117.8 X .545					$ 64.20
								$ -
							TOTAL:	$ 258.60

Subtotal Time:	**$ 10,951.00**	
Subtotal Expenses:	**$ 258.60**	
TOTAL:	**$ 11,209.60**	
Unbilled Hours	13.9	30% of monthly hours

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	HMA

Harbor Park Garage
55 Market Place
Baltimore, MD
410-234-3631

DATE: 06/15/18
TIME: 03:09 PM

* Original *

Receipt No. 36/239/213
Ticket - **156485**
LPR = TAG16

TAX included **20.00**
Credit: 20.00

[redacted]

Entry - 06/15/18 08:37 AM
Valid - 06/15/18 03:09 PM

www.harborparkgarage.com

Google Maps [redacted]

Drive 58.9 miles, 1 h 26 min

[redacted]

[redacted]

11 min (4.6 mi)

[redacted]

262 ft

[redacted]

0.3 mi

[redacted]

3.6 mi

[redacted]

0.2 mi

5. Use the right lane to take the I-95 N/I-495 E ramp to Baltimore

0.4 mi

Follow I-495 N/I-95 N to W Conway St in Baltimore

51 min (53.5 mi)

6. Merge onto I-495 N/I-95 N
   - Passing through District of Columbia
   - Entering Maryland

26.3 mi

7. Use the right 3 lanes to take the Interstate 95 N exit toward Baltimore

0.2 mi

8. Keep right at the fork, follow signs for I-95/North Baltimore

0.5 mi

9. Continue onto I-95 N

25.0 mi

10. Use the right 2 lanes to take exit 53 for Interstate 395 N toward Downtown/Inner Harbor

0.6 mi

11. Continue onto I-395 N

0.2 mi

12. Continue straight to stay on I-395 N (signs for Inner Harbor)

0.7 mi

Continue on W Conway St. Drive to E Pratt St

5 min (0.9 mi)

13. Use the right 2 lanes to turn slightly right onto W Conway St

0.3 mi

14. Use the left 2 lanes to turn left onto Light St

0.2 mi

[redacted]

15. Use the right 2 lanes to turn right onto E Pratt St

0.4 mi

750 E Pratt St

Baltimore, MD 21202

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

[redacted]

25 [illegible]

Baltimore [illegible]

Main EXIT [illegible] 13:37
Receipt [illegible]

Short-term [illegible]
25 SC - [illegible]
06/21/18 [illegible]
06/21/18 [illegible]
Period [illegible]
(Ust.) 25.00

Total 25.00

Payment [illegible]

[redacted] 25.00

Sub Total 25.00

All Amounts in [illegible]
Deliv. Date [illegible] Date

Generated by
08C4D2A7 - 1/1

Google Maps [redacted]

Drive 58.9 miles, 1 h 26 min

[redacted]

[redacted]

11 min (4.6 mi)

[redacted]

262 ft

[redacted]

0.3 mi

[redacted]

3.6 mi

[redacted]

0.2 mi

5. Use the right lane to take the I-95 N/I-495 E ramp to Baltimore

0.4 mi

Follow I-495 N/I-95 N to W Conway St in Baltimore

51 min (53.5 mi)

6. Merge onto I-495 N/I-95 N
   - Passing through District of Columbia
   - Entering Maryland

26.3 mi

7. Use the right 3 lanes to take the Interstate 95 N exit toward Baltimore

0.2 mi

8. Keep right at the fork, follow signs for I-95/North Baltimore

0.5 mi

9. Continue onto I-95 N

25.0 mi

10. Use the right 2 lanes to take exit 53 for Interstate 395 N toward Downtown/Inner Harbor

0.6 mi

11. Continue onto I-395 N

0.2 mi

12. Continue straight to stay on I-395 N (signs for Inner Harbor)

0.7 mi

Continue on W Conway St. Drive to E Pratt St

5 min (0.9 mi)

13. Use the right 2 lanes to turn slightly right onto W Conway St

0.3 mi

14. Use the left 2 lanes to turn left onto Light St

0.2 mi

[redacted]

15. Use the right 2 lanes to turn right onto E Pratt St

0.4 mi

750 E Pratt St

Baltimore, MD 21202

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[redacted]

Harbor Park Garage
55 Market Place
Baltimore, MD
410-234-3631
DATE: 06/26/18
TIME: 12:44 PM

Receipt No. 19/250/83
* Original *
Ticket: **159496**
Entry : 06/26/18 09:42 AM
LPR : TAG16

TAX included **20.00**

Credit 20.00

[redacted]

www.harborparkgarage.com

Google Maps [redacted]

Drive 58.9 miles, 1 h 26 min

[redacted]

[redacted]

11 min (4.6 mi)

[redacted]

262 ft

[redacted]

0.3 mi

[redacted]

3.6 mi

[redacted]

0.2 mi

5. Use the right lane to take the I-95 N/I-495 E ramp to Baltimore

0.4 mi

Follow I-495 N/I-95 N to W Conway St in Baltimore

51 min (53.5 mi)

6. Merge onto I-495 N/I-95 N
   - Passing through District of Columbia
   - Entering Maryland

26.3 mi

7. Use the right 3 lanes to take the Interstate 95 N exit toward Baltimore

0.2 mi

8. Keep right at the fork, follow signs for I-95/North Baltimore

0.5 mi

9. Continue onto I-95 N

25.0 mi

10. Use the right 2 lanes to take exit 53 for Interstate 395 N toward Downtown/Inner Harbor

0.6 mi

11. Continue onto I-395 N

0.2 mi

12. Continue straight to stay on I-395 N (signs for Inner Harbor)

0.7 mi

Continue on W Conway St. Drive to E Pratt St

5 min (0.9 mi)

13. Use the right 2 lanes to turn slightly right onto W Conway St

0.3 mi

14. Use the left 2 lanes to turn left onto Light St

0.2 mi

[redacted]

15. Use the right 2 lanes to turn right onto E Pratt St

0.4 mi

750 E Pratt St

Baltimore, MD 21202

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

[redacted]

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	***June***	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Barge	
DATE SUBMITTED:	7/2/2018	
YEAR:	2018	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
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4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
June	1	Conference call w/ Parties re: OPR.	0	$ 235.00	$ -		0.7	
June	4	Conference call w/ DOJ, MT re: OPR policies, manual. Conference call w/ K. Thompson, S. Rosenthal re: community survey. Revise/edit memorandum on outcome assessments; communicate via email w/ S. Rosenthal, R. Taylor, M. Goodrich, H. Aden re: same. Conference call w/ H. Aden re: OPR.	2.7	$ 235.00	$ 634.50			
June	6	Conference call w/ K. Thompson, S. Rosenthal re: community survey; debrief, email communications w/ S. Rosenthal re: same. Conference call w/ DOJ re: OPR issues; email w/ K. Thompson, H. Aden re: same.	1.5	$ 235.00	$ 352.50			
June	7	Conference call w/ H. Aden, K. Thompson re: OPR status; emails w/ DOJ, BPD re: same. Email communications w/ K. Thompson, S. Rosenthal re: community survey. Email communications w/ S. Rosenthal re: semiannual report.	0.7	$ 235.00	$ 164.50			
June	8	Conference call w/ BPD, Parties re: OPR. Draft semiannual report re: outcome assessments; communicate w/ S. Roenthal re: same.	2	$ 235.00	$ 470.00			
June	11	Email communications w/ K. Thompson, S. Rosenthal, T. Bowman, H. Aden, C. Ramsey re: semiannual report, OPR status. Communicate w/ S. Rosenthal, R. Taylor re: outcome assessments. Conference call w/ K. Thompson, S. Rosnethal re: community survey; email communications re: same.	1.2	$ 235.00	$ 282.00			
June	12	Communicate via email w/ S. Rosenthal, J. Drake re: website, K. Thompson and others re: community meeting.	0	$ 235.00	$ -		0.1	
June	13	Update website; communicate w/ J. Drake, S. Rosenthal re: same. Participate in conference call w/ Parties, Monitoring Team, community stakeholders re: community engagement; debriefw/ K. Thompson, S. Rosenthal re: same. Conference call w/ K. Thompson, S. Rosenthal re: community survey. Conference call w/ H. Aden re: OPR.	1.5	$ 235.00	$ 352.50		0.7	

June	14	Various MT/Party email communications re: community engagement, OPR, weekly meeting.		0	$ 235.00	$ -				0.4	
June	15	Review various email communications; conference call w/ H. Aden re: OPR.		0	$ 235.00	$ -				0.4	
June	17	Email communications w/ S. Rosenthal re: community survey.		0	$ 235.00	$ -				0.2	
June	18	Email communications w/ S. Ronsethal, K. Thompson re: community survey; various MT members re: community engagement and outreach.		0	$ 235.00	$ -				0.3	
June	19	Confernce calls re: OPR, community engagement. Conference call w/ H. Aden, K. O'Toole re: OPR. Communicate via phone, email w/ K. Thompson, S. Rosenthal, H. Aden, community engagement team.		2.3	$ 235.00	$ 540.50					
June	20	Email communications re: community survey. Email communications w/ Parties, DOJ re: outcome assessments. Conference call w/ S. Rosenthal, H. Aden re: OPR. Various email communications w/ Team Leadership re: various issues.		1.6	$ 235.00	$ 376.00					
June	21	Email communications w/ MT leadership re: various issues, site visit scheduling. Draft memorandum re: OPR structure, communicate w/ H. Aden re: same. Communicate w/ S. Rosenthal		1.1	$ 235.00	$ 258.50					
June	22	Email communications w/ S. Rosenthal, H Aden re: various issues. Participate in conference call w/ Parties re: OPR.		0	$ 235.00	$ -				1	
June	25	Email communications w/ MT leadership re: week of 6/25 meetings.		0	$ 235.00	$ -				0.1	
June	26	Conference call w/ DOJ, MT re various issues; debrief w/ MT re: same. Call w/ P. Cheema re: stops, searches, and arrests/outcome measurements. Call w/ H. Aden re: OPR issues.		1.4	$ 235.00	$ 329.00				0.3	
June	27	Communications w/ H. Aden re: OPR.		0	$ 235.00	$ -				0.2	
June	28	Participate in conference call w/ Parties re: OPR; debrief w/ H. Adenre: same.		2.6	$ 235.00	$ 611.00					
June	30	Email communications w/ S. Rosenthal re: outcome assessments.		0	$ 235.00	$ -				0.1	
			Total Hours:	18.6	**TOTAL:**	**$ 4,371.00**				4.5	

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	**Category**	**Vendor**	**Comments (if necessary)**	**Travel Day**	**Total Meal + Incidentals (per daily Guidelines cap of $69 per day)**	**Non-Meal Description**	**Non-Meal Expense**	**Total**
6/9/2018	Office Services	Squarespace	Squarespace/Gmail Monthly Email Account Fee				$ 152.43	$152.43
6/11/2018	Office Services	Squarespace	Squarespace Monthly Website Maintenace Fee (BPDMonitor.com)				$ 26.00	$ 26.00
							TOTAL:	$ 178.43

Subtotal Time:	**$ 4,371.00**
Subtotal Expenses:	**$ 178.43**
TOTAL:	**$ 4,549.43**
Unbilled	*$ 1,057.50*

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	MB

SQUARESPACE

Invoice

Saturday, June 9, 2018

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: G Suite (Monthly) (bpdmonitor.com) - [redacted] $140.00

[redacted] [redacted] All prices in US Dollar.

Subtotal:	$140.00
Discount:	--
Sales Tax:	$12.43
Due:	$152.43
Paid:	$152.43

All prices in US Dollar.

[redacted]

SQUARESPACE

Invoice

Monday, June 11, 2018

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Business (Monthly) - [redacted] $26.00

[redacted] [redacted] All prices in US Dollar.

Subtotal:	$26.00
Discount:	--
Due:	$26.00
Paid:	$26.00

All prices in US Dollar.

[redacted]

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:		***June***
INVOICE SUBMITTED BY:		Drake
DATE SUBMITTED:		7/2/18
	YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

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4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1			$ 235.00	$ -		
June	2			$ 235.00	$ -		
June	3			$ 235.00	$ -		
June	4			$ 235.00	$ -		
June	5			$ 235.00	$ -		
June	6	Analuyzed NL Weekly Logs. Reviewed and responded to CE and info@ emails and phone calls	1.8	$ 235.00	$ 423.00		
June	7			$ 235.00	$ -	Reviewed and responded to CE and info@ emails and phone calls	1.2
June	8		`	$ 235.00		Reviewed and responded to CE and info@ emails and phone calls	0.3
June	9			$ 235.00	$ -		
June	10			$ 235.00	$ -		
June	11			$ 235.00	$ -	Reviewed and responded to CE and info@ emails and phone calls	1.7
June	12	CE Team Staning Call. Reviewed and responded to CE and info@ emails and phone calls	2	$ 235.00	$ 470.00		
June	13	Assessed website access and how to update bpdmonitor.com	0.6	$ 235.00	$ 141.00	Reviewed and responded to CE and info@ emails and phone calls	0.5
June	14			$ 235.00	$ -	Reviewed and responded to CE and info@ emails and phone calls	0.3

June	15			$	235.00	$	-		
June	16			$	235.00	$	-		
June	17			$	235.00	$	-		
June	18			$	235.00	$	-		
June	19	CE Team Standing Call. Reviewed Ce policy release and analyses methodlody and responded to CE and info@ emails and phone calls	1.3	$	235.00	$	305.50	CE Team Standing Call. Reviewed Ce policy release and analyses methodlody and responded to CE and info@ emails and phone calls	1.3
June	20			$	235.00	$	-	Aquired sign language interpretors for CE Quarterly Meeting. Responded to emails regarding BPD MT email and website accounts to address concerns from leadership	1.1
June	21			$	235.00	$	-	Ordered NL business cards. Reviewed CE policy release and analyses methodlody and responded to CE and info@ emails and phone calls	2
June	22			$	235.00	$	-	Updated website with MT Documents. Reviewed CE policy release and analyses methodlody and responded to CE and info@ emails and phone calls	1.4
June	23			$	235.00	$	-		
June	24			$	235.00	$	-		
June	25			$	235.00	$	-	Reviewed and responded to CE and info@ emails and phone calls.	0.6
June	26	CE Standing Call.	1	$	235.00	$	235.00	Reviewed and responded to CE and info@ emails and phone calls.	0.9
June	27			$	235.00	$	-	Reviewed and responded to CE and info@ emails and phone calls.	0.5
June	28			$	235.00	$	-		
June	29			$	235.00	$	-		
June	30			$	235.00	$	-		
June	31			$	235.00	$	-		
			6.7	**TOTAL:**		**$**	**1,574.50**		11.8

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
								$ -
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								$ -
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							TOTAL:	$ -

Subtotal Time:	$	1,574.50
Subtotal Expenses:	$	-
TOTAL:	$	1,574.50
Unbilled Hours		11.80

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	JRD

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	***June***	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Goodrich	
DATE SUBMITTED:	7/7/2018	
YEAR:	2018	

INSTRUCTIONS

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3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
June	10	Review final Resource Study	2	$ 235.00	$ 430.00			
June	18	Call with BPD and DOJ re body worn camera policy	1	$ 235.00	$ 235.00			
June	22	Call with BPD re Tech Consultant visit and interviews and IT status	1	$ 235.00	$ 235.00			
		Total Hours:	4	**TOTAL:**	**$ 940.00**		0	

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	**Category**	**Vendor**	**Comments (if necessary)**	**Travel Day**	**Total Meal + Incidentals (per daily Guidelines cap of $69 per day)**	**Non-Meal Description**	**Non-Meal Expense**	**Total**
							TOTAL:	$ -

Subtotal Time:	**$ 940.00**
Subtotal Expenses:	**$ -**
TOTAL:	**$ 940.00**
Unbilled	$ -

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	MG

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	*JUNE*
INVOICE SUBMITTED BY:	Mears
DATE SUBMITTED:	7/2/2018
YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
JUNE	6	Prep for conf. call on Stop policy 1112	1.0	$ 235.00	$ 235.00		
JUNE	8	Conf. call on Stop policy	1.3	$ 235.00	$ 305.50		
JUNE	15	Review of Stop policy	0.4	$ 235.00	$ 94.00		
JUNE	26	Conf. call w/MT and DOJ	1.0	$ 235.00	$ 235.00		
JUNE	27	Meeting at BPD re RMS, Stop policy, and LGBT policy	5.0	$ 235.00	$ 1,175.00	Travel hours to/from Hartford to Baltimore	6
JUNE	27	Records review with CD	2.0	$ 235.00	$ 470.00		
JUNE	29	Email	0.4	$ 235.00	$ 94.00		
		Total Hours:	11.1	**TOTAL:**	**$ 2,608.50**		6

EXPENSES

				MEALS + INCIDENTALS		NON MEALS					
Date	**Category**	**Vendor**	**Comments (if necessary)**	**Travel Day**	**Total Meal + Incidentals (per daily Guidelines cap of $69 per day)**	**Non-Meal Description**	**Non-Meal Expense**	**Total**			
6/27/2018	Air	Southwest Airlines	Hartford/BWI/Hartford					$ 435.96			
6/27/2018			Hartford/BWI - Meals	Yes	$ 51.75			$ 51.75			
6/28/2018			BWI/Hartford - Meals	Yes	$ 51.75			$ 51.75			
6/27/2018	Transportation	Lyft	New Haven to Hartford Airport					$ 87.29			
6/27/2018	Transportation	Lyft	BWI Airport to Baltimore Police Department					$ 30.08			
6/28/2018	Lodging	Courtyard Baltimore Downtown/Inner Harbor						$ 196.08			
6/28/2018	Transportation	Lyft	Courtyard Baltimore Downtown/Inner Harbor to BWI Airport					$ 31.46			
6/28/2018	Transportation	Lyft	Hartford Airport to New Haven					$ 82.58			
								$ -			
								$ -			
								$ -			
							TOTAL:	$ 966.95			

Subtotal Time:	**$ 2,608.50**
Subtotal Expenses:	**$ 966.95**
TOTAL:	**$ 3,575.45**
Unbilled Hours	6.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	TLM

Log in Español

Southwest

FLIGHT | HOTEL | CAR | VACATIONS SPECIAL OFFERS RAPID REWARDS®

Your flight is booked!

✔ Price ✔ Payment ✔ Confirmation

We're sending a confirmation email to tracey.meares@yale.edu right now.

Trip summary

Original flight = 435.96

[redacted]

Flight

[redacted]

JUN 27 - 28

BDL ✈ BWI

FLIGHT TOTAL

$435.96

Add a car

Book now. Pay later!

From $75.52*/day in Baltimore/Washington

*Taxes and fees excl. Terms apply.

Hertz Book now

Earn 40,000 Rapid Rewards® points

after you spend $1,000 in your first 3 months

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- ✔ Get 3,000 anniversary points
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6/27 - Baltimore/Washington

Email Add to calendar

Big inflight entertainment. Little screen.

Enjoy free live and on-demand TV, shopping, games, and a flight tracker on your mobile devices.

Learn more

JUN 27 - 28

Hartford, CT *to* Baltimore/Washington, MD

[redacted]

PASSENGERS	EST. POINTS	EXTRAS	FARE
Tracey Meares Rapid Rewards number > Secure Traveler information > Special Assistance >	+ 2,275 PTS	—	Wanna Get Away

Transfarency®: Defined
Low fares. Nothing to hide.

Change fees don't fly with us
Flexibility for your travel plans.

Add EarlyBird Check-In®

Departing 6/27/18 Wednesday

Wanna Get Away *(Adult x1)* **$201.66**

DEPARTS **6:50** AM **BDL** Hartford, CT - BDL — FLIGHT **2246**

Nonstop

ARRIVES **8:00** AM **BWI** Baltimore/Washington, MD - BWI — TRAVEL TIME **1hr 10min**

SUBTOTAL **$201.66**

Returning 6/28/18 Thursday

Wanna Get Away *(Adult x1)* **$177.47**

DEPARTS **1:00** PM **BWI** Baltimore/Washington, MD - BWI — FLIGHT **1988**

Nonstop

ARRIVES **2:15** PM **BDL** Hartford, CT - BDL — TRAVEL TIME **1hr 15min**

SUBTOTAL **$177.47**

Taxes & fees **$56.83**

Flight total **$435.96**

Icon legend

WiFi available — Live TV available — EarlyBird Check-In®

Helpful Information:

- Please read the fare rules associated with this purchase.
- When booking with Rapid Rewards® points, your point balance may not immediately update in your account.

[redacted]

Payment summary

PAYMENT INFORMATION			AMOUNT PAID
[redacted]	CARD HOLDER Tracey Meares	[redacted]	$435.96

Total charged

Milardo, Patricia

From: Southwest Airlines <SouthwestAirlines@luv.southwest.com>
Sent: Monday, June 25, 2018 10:46 AM
To: Meares, Tracey
Subject: UPDATED flight reservation (LJBKZL) | 27JUN18 | BDL-BWI | Meares/Tracey

Thanks for choosing Southwest® for your trip.

Log in | View my itinerary

Southwest

Check In Online | Check Flight Status | Change Flight | Special Offers | Hotel Offers | Car Offers

Ready for takeoff!

Thanks for choosing Southwest® for your trip. You'll find everything you need to know about your reservation below. Happy travels!

Air itinerary

AIR Confirmation: [redacted]

Confirmation Date: 06/25/2018

Passenger(s)	Rapid Rewards #	Ticket #	Expiration	Est. Points Earned
MEARES/TRACEY	Join or Add #	[redacted]	Jun 18, 2019	3422

Date	Flight	Departure/Arrival
Wed Jun 27	2246	Depart **HARTFORD, CT** (BDL) on Southwest Airlines at **06:50 AM** Arrive in **BALTIMORE/WASHINGTON, MD** (BWI) at **08:00 AM** Travel Time 1 hrs 10 mins Wanna Get Away

Date	Flight	Departure/Arrival
Thu Jun 28	260	Depart **BALTIMORE/WASHINGTON, MD** (BWI) on Southwest Airlines at **10:55 AM** Arrive in **HARTFORD, CT** (BDL) at **12:00 PM** Travel Time 1 hrs 5 mins Anytime

EarlyBird Check-In®: has been added to your itinerary. Don't worry, we'll handle check-in for you. Simply print your boarding pass or download your mobile boarding pass with your pre-assigned boarding position anytime within 24 hours of departure.

Save up to 35%
on base rates and earn up to 2,400 Rapid Rewards® points. Terms apply.
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Book car >

Earn up to 10,000 Rapid Rewards® points per night.
Select your room >

Add a rental car
✔ Earn Rapid Rewards® points
✔ Guaranteed low rates
✔ Free cancellation
Book a car >

Bags fly free®: First and second checked bags. Weight and size limits apply. One small bag and one personal item are permitted as carryon items, free of charge.

30 minutes before departure: We encourage you to arrive in the gate area no later than 30 minutes prior to your flight's scheduled departure as we may begin boarding as early as 30 minutes before your flight.

10 minutes before departure: You must obtain your boarding pass(es) and be in the gate area for boarding at least 10 minutes prior to your flight's scheduled departure time. If not, Southwest may cancel your reserved space and you will not be eligible for denied boarding compensation.

If you do not plan to travel on your flight: In accordance with Southwest's No Show Policy, you must notify Southwest at least 10 minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select and Anytime funds will be converted to reusable travel funds. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

Customers calling Southwest to request a refund or to research travel funds for a specific ticket must provide their confirmation number, ticket number or flight information (date, origin and destination).

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Air Cost: 482.96

Fare Rule(s): 5261460582096: NONTRANSFERABLE -BG WN
Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase. Failure to cancel reservations for a Wanna Get Away fare segment at least 10 minutes prior to travel will result in the forfeiture of all remaining unused funds.

HFD WN BWI201.66WN HFD221.19USD422.85END PD XF BDL4.5BWI4.5 ZP BDL4.10BWI4.10

RLN7PNF
YL

Learn about our boarding process

Learn about inflight WiFi & entertainment

Cost and Payment Summary

Base Fare	$ 422.85
U.S. Transportation Tax	$ 31.71
U.S. 9/11 Security Fee	$ 11.20
U.S. Passenger Facility Chg	$ 9.00
U.S. Flight Segment Tax	$ 8.20
Total Air Cost	**$ 482.96**

[redacted]

The EarlyBird Check-In was paid in full at the time of your original booking, and has been applied to this change. No further action is required.

Exchange Detail
Jun 18, 2018 From ticket # 5261458487149 to ticket # 5261460582096

[redacted]

Useful Tools

- Check In Online
- Early Bird Check-In
- View/Share Itinerary
- Change Air Reservation
- Cancel Air Reservation
- Check Flight Status
- Flight Status Notification
- Book a Car
- Book a Hotel

Know Before You Go

- In the Airport
- Baggage Policies
- Suggested Airport Arrival Times
- Security Procedures
- Customers of Size
- In the Air
- Purchasing and Refunds

Special Travel Needs

- Traveling with Children
- Traveling with Pets
- Unaccompanied Minors
- Baby on Board
- Customers with Disabilities

Legal Policies & Helpful Information

- Privacy Policy
- Notice of Incorporated Terms
- Customer Service Commitment
- FAQs
- Contact Us

Book Air | Book Hotel | Book Car | Book Vacation Packages | See Special Offers | Manage My Account

This is a post-only mailing from Southwest Airlines. Please do not attempt to respond to this message. Your privacy is important to us, Please read our Privacy Policy.

[1] All travel involving funds from this Confirmation Number must be completed by the expiration date.
[2] Security Fee is the government-imposed September 11th Security Fee.

See Southwest Airlines Co. Notice of Incorporation
See Southwest Airlines Limit of Liability

Southwest Airlines
P.O. Box 36647-1CR
Dallas, TX 75235

Contact Us

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Southwest

EarlyBird Check-In Option Purchase

✔ **EarlyBird Check-In has been added to reservation [redacted] Your payment of $30.00 has been processed successfully.** Print this page to serve as your receipt.

EARLYBIRD CHECK-IN

EB TRACEY MEARES	$15.00	06:50 AM 08:00 AM	Depart **Hartford, CT (BDL)** on Southwest Airlines Arrive in **Baltimore/Washington, MD (BWI)**	Flight #2246 Southwest	**Wednesday, June 27, 2018** Travel Time 1 h 10 m (Nonstop)
EB TRACEY MEARES	$15.00	01:00 PM 02:15 PM	Depart **Baltimore/Washington, MD (BWI)** on Southwest Airlines Arrive in **Hartford, CT (BDL)**	Flight #1988 Southwest	**Thursday, June 28, 2018** Travel Time 1 h 15 m (Nonstop)

[redacted]

Credit Card Holder Name	Form of Payment		Amount
Tracey Meares	[redacted]	[redacted]	$30.00

Search All Cars

Search All Hotels

Earn Rapid Rewards

Indicates external site which may or may not meet accessibility guidelines.

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Milardo, Patricia

From: no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com>
Sent: Wednesday, June 27, 2018 7:51 AM
To: Meares, Tracey
Subject: Your ride with Ibrahim on June 27

lyft

Thanks for riding with Ibrahim!

June 27, 2018 at 4:58 AM

Ride Details

Lyft fare (53.45mi, 54m 16s)	$77.29
Tip	$10.00
[redacted]	**$87.29**

This and every ride is carbon neutral

Learn more

- Pickup 4:58 AM
  [redacted]
- Drop-off 5:52 AM
  Bradley Int'l Airport, Bradley Intl Airport, Windsor Locks, CT

Trip Purpose: trip to airport
Expense Code: BPD

Earn Free Rides

Get $250 in credit for referring a New Haven driver if they apply using your link, and give 100 rides within 50 days. They'll get a $250 cash bonus, too!

First 1,000 applicants per market for a limited time only. See terms.

Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Receipt #1150129779408375942

Milardo, Patricia

From: no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com>
Sent: Wednesday, June 27, 2018 8:32 AM
To: Meares, Tracey
Subject: Your ride with Dawn on June 27

lyft

Thanks for riding with Dawn!

June 27, 2018 at 8:04 AM

Ride Details

Lyft fare (12.56mi, 26m 6s)	$25.08
Tip	$5.00
[redacted]	**$30.08**

This and every ride is carbon neutral

Learn more

- Pickup 8:04 AM
  Baltimore Washington Int'l Airport, BWI Airport, MD

- Drop-off 8:30 AM
  535 E Fayette St, Baltimore, MD

Trip Purpose: trip from airport to mtg

Expense Code: BPD monitoring

Earn Free Rides

Get $375 in credit for referring a Baltimore driver if they apply using your link, and give 210 rides within 30 days. They'll get a $375 cash bonus, too!

First 1,000 applicants per market for a limited time only. See terms.

⊕ Tip driver

Find lost item

Request review

To protect against unauthorized behavior, you may see an authorization hold up to $25. This is to verify your payment method and will not be charged.

Milardo, Patricia

From: Meares, Tracey
Sent: Thursday, June 28, 2018 9:43 AM
To: Milardo, Patricia
Subject: Fwd: Your ride with Tiffany on June 28

Sent from my iPhone

Begin forwarded message:

From: Lyft Ride Receipt <no-reply@lyftmail.com>
Date: June 28, 2018 at 9:42:40 AM EDT
To: tracey.meares@yale.edu
Subject: Your ride with Tiffany on June 28
Reply-To: Lyft <no-reply@lyft.com>

lyft

Thanks for riding with Tiffany!

June 28, 2018 at 9:14 AM

Ride Details

Lyft fare (11.19mi, 25m 38s)	$26.46
Tip	$5.00
[redacted]	**$31.46**

This and every ride is carbon neutral

Learn more

- Pickup 9:14 AM
  1000 Aliceanna St, Baltimore, MD

- Drop-off 9:40 AM
  Baltimore Washington Int'l Airport, Friendship Rd, BWI Airport, MD

Trip Purpose: ride from hotel to airpirt

Expense Code: BPD

Earn Free Rides

Get $375 in credit for referring a Baltimore driver if they apply using your link, and give 210 rides within 30 days. They'll get a $375 cash bonus, too!

First 1,000 applicants per market for a limited time only. See terms.

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Courtyard Baltimore Downtown
Inner Harbor

1000 Aliceanna St
Baltimore, Md 21202
T 443.923.4000

Tracey Meares
[redacted]
Police Monitor

Room: 1224
Room Type: DBDB
Number of Guests: 1
Rate: $166.00 Clerk: WMT

Arrive: 27Jun18 Time: 02:15PM Depart: 28Jun18 Time: 09:11AM Folio Number: 82419

Date	Description	Charges	Credits
27Jun18	Room Charge	166.00	
27Jun18	State Occupancy Tax	9.96	
27Jun18	City Tax	15.77	
28Jun18	Restaurant Room Charge	4.35	
28Jun18	[redacted]		196.08
	Balance:	**0.00**	

[redacted] Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

We hope that you enjoyed your stay. Please come back again.

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Milardo, Patricia

From: no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com>
Sent: Friday, June 29, 2018 1:12 PM
To: Meares, Tracey
Subject: Your ride with Justin on June 28

lyft

Thanks for riding with Justin!

June 28, 2018 at 12:09 PM

Ride Details

Lyft fare (54.45mi, 61m 58s)	$69.58
[redacted]	**$69.58**
	+ 13.00
	$ 82.58

This and every ride is carbon neutral

Learn more

- Pickup 12:09 PM
  Bradley Int'l Airport, Windsor Locks, CT
- [redacted]

Earn Free Rides

Get $250 in credit for referring a Hartford driver if they apply using your link, and give 100 rides within 50 days. They'll get a $250 cash bonus, too!

First 1,000 applicants per market for a limited time only. See terms.

⊕ Tip driver

Find lost item

Request review

To protect against unauthorized behavior, you may see an authorization hold up to $25. This is to verify your payment method and will not be charged.

Pricing FAQ · Help Center

Receipt #1150612812693100536

Map data © OpenStreetMap contributors

Milardo, Patricia

From: Meares, Tracey
Sent: Friday, June 29, 2018 2:39 PM
To: Milardo, Patricia
Subject: Fwd: Lyft Tip Increase Receipt

Sent from my iPhone

Begin forwarded message:

From: Lyft <receipts@lyftmail.com>
Date: June 29, 2018 at 2:37:35 PM EDT
To: tracey.meares@yale.edu
Subject: Lyft Tip Increase Receipt
Reply-To: Lyft <receipts@lyft.com>

lyft

Tip Increase Receipt

Ride with Justin ending June 28 at 1:11 PM

Increase Tip	$13.00
[redacted]	$13.00

© Lyft 2018
185 Berry Street, Suite 5000
San Francisco, CA 94107

Questions? Visit our Help Center Work at Lyft

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	***June***
INVOICE SUBMITTED BY:	Ramsey
DATE SUBMITTED:	7/1/18
YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	Prepareation for and Bi-Weekly misconduct Investigations Styanding Call w/ Parties	2	$ 235.00	$ 470.00	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	2
June	2			$ 235.00	$ -		
June	3			$ 235.00		Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	2
June	4	Call Call regarding Staffing	1	$ 235.00	$ 235.00		
June	5	Standing CE Conference Call	1	$ 235.00	$ 235.00	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	2
June	6	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	2	$ 235.00	$ 470.00	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	2
June	7			$ 235.00	$ -		
June	8	Varying calls with MT leadership regaring MT organization, staffing and community policing. Review BPD Policies for public comment period and analyzsed OSI data	3	$ 235.00	$ 705.00		
June	9			$ 235.00	$ -	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	3
June	10			$ 235.00	$ -		
June	11	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD & MT members and Parties	4	$ 235.00	$ 940.00		
June	12	Standing CE Team Conference Call	1.2	$ 235.00	$ 282.00		
June	13	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	3	$ 235.00	$ 705.00		
June	14			$ 235.00	$ -		

June	15	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	1.8	$	235.00	$ 423.00	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	2
June	16			$	235.00			
June	17			$	235.00	$ -		
June	18			$	235.00	$ -		
June	19			$	235.00	$ -		
June	20			$	235.00	$ -		
June	21			$	235.00	$ -		
June	22			$	235.00			
June	23		2	$	235.00	$ 470.00	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	1
June	24			$	235.00	$ -		
June	25			$	235.00	$ -		
June	26			$	235.00	$ -		
June	27			$	235.00	$ -		
June	28	Preparation and review for call with the parties to discuss and finalize proposed deadline adjustments on OPR/CRB . Call with parties re: OPR/CRB timeline adjustments. Emails	4	$	235.00	$ 940.00	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	2
June	29			$	235.00	$ -		
June	30			$	235.00	$ -		
June	31			$	235.00	$ -		
			25	**TOTAL:**		**$ 5,875.00**		16

EXPENSES

######

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
	Transportation							$ -
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Subtotal Time:	**$**	**5,875.00**
Subtotal Expenses:	**$**	**-**
TOTAL:	**$**	**5,875.00**
Unbilled Hours		16.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	CHR

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	***June***
INVOICE SUBMITTED BY:	Smoot
DATE SUBMITTED:	7/5/2018
YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	Reciept and review Staffing Study from NFP	1.3	$ 235.00	$ 305.50		
June	4	Review notes from OSW & Recruiting Call	0.6	$ 235.00	$ 141.00		
June	5	Weekly Call BPD Compliance Unit/City/MT	1	$ 235.00	$ 235.00		
June	7	Review and comment Updated Staffing Study from NFP	0.7	$ 235.00	$ 164.50		
June	11	Preparition of Semi-Annual report submission for Team Lead areas	2	$ 235.00	$ 470.00		
June	12	Call w NFP re Staffing Study	1	$ 235.00	$ 235.00		
June	18	Travel to Baltimore for site visit (4.0 Hrs pro bono). Document review and prep for site visit mtgs. Mtg w/ BPD personnel, Mtg MT members, Mtg w BOD Compliance Unit,	8.6	$ 235.00	$ 2,021.00		4
June	19	Mtg. w/ individual Rank & File dept personnel. Meeting with union rep and rank & file interest group leadership OSW. Travel from Baltimore for site visit (4.0 Hrs pro bono).	8.2	$ 235.00	$ 1,927.00		4
June	20	Correspondence w NFP re Stafing Study, Review of DOJ comments on Policy Drafts 1703 & 1731	1.8	$ 235.00	$ 423.00		
June	21	Prep for Miscoduct & Investigations Meeting	1.2	$ 235.00	$ 282.00		
June	22	Start MT - BPD engagememt plan process	1.4	$ 235.00	$ 329.00		
June	23	MT-BOD exgagement plan work	2	$ 235.00	$ 470.00		
June	25	Revised comments and edits to Policies 1703 & 1731	2.3	$ 235.00	$ 540.50		

June	26	Merge all MT and DOJ comments & edits & revised draft Policies 1703-1731		1.7	$ 235.00	$ 399.50					
June	28	Prep & Conf Call re MT analysis of misconduct & invstigations		1.3	$ 235.00	$ 305.50					
June	29	Work on MT - BPD engagement plan - Forms		1.8	$ 235.00	$ 423.00					
June	6/1-30/18	Emails, calls, research, review of BOX docs, correspondence (12.2) hours unbilled - pro bono)			$ 235.00	$ -				12.2	
		Total Hours:		36.9	**TOTAL:**	**$ 8,671.50**				20.2	
EXPENSES											
				MEALS + INCIDENTALS		**NON MEALS**					
Date	**Category**	**Vendor**	**Comments (if necessary)**	**Travel Day**	**Total Meal + Incidentals (per daily Guidelines cap of $69 per day)**	**Non-Meal Description**	**Non-Meal Expense**	**Total**			
6/18-19/2018	Air	Southwest	travel STL -DCA RT				$ 727.96	$ 727.96			
6/18-19/2018	Transportation		GSA mileage schedule @ $.545 per mile. 212 miles = 115.54				$ 115.54	$ 115.54			
6/18-19/18	Parking	SuperPark STL	Parking @ STL				$ 38.00	$ 38.00			
6/18/2018	Transportation	Uber	Ride from BWI to BPD				$ 29.65	$ 29.65			
6/18-19/2018	Lodging	Marriott	Hotel				$ 185.96	$ 185.96			
6/18/2018	Food			Yes	$ 51.75			$ 51.75			
6/19/2018	Food			Yes	$ 51.75			$ 51.75			
								$ -			
							TOTAL:	$ 1,200.61			

Subtotal Time:	**$ 8,671.50**
Subtotal Expenses:	**$ 1,200.61**
TOTAL:	**$ 9,872.11**
Unbilled	$ 20.20

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	SMS

From: **Southwest Airlines** SouthwestAirlines@luv.southwest.com
Subject: UPDATED flight reservation (QYB4LK) I 18JUN18 I STL-BWI I Smoot/Sean
Date: June 19, 2018 at 9:27 AM
To: pbpalaw@aol.com

SA

Thanks for choosing Southwest® for your trip.

Southwest

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Check In Online | Check Flight Status | Change Flight | Special Offers | Hotel Offers | Car Offers

Ready for takeoff!

Thanks for choosing Southwest® for your trip. You'll find everything you need to know about your reservation below. Happy travels!

Air itinerary

AIR Confirmation: [redacted]

Confirmation Date: 06/11/2018

Passenger(s)	Rapid Rewards #	Ticket #	Expiration	Est. Points Earned
SMOOT/SEAN	[redacted]	[redacted]	Mar 18, 2019	6508

Date	Flight	Departure/Arrival
Mon Jun 18	2162	Depart **ST. LOUIS, MO** (STL) on Southwest Airlines at **08:25 AM** Arrive in **BALTIMORE/WASHINGTON, MD** (BWI) at **11:25 AM** Travel Time 2 hrs 0 mins Anytime

Date	Flight	Departure/Arrival
Tue Jun 19	2195	Depart **BALTIMORE/WASHINGTON, MD** (BWI) on Southwest Airlines at **07:20 PM** Arrive in **ST. LOUIS, MO** (STL) at **08:35 PM** Travel Time 2 hrs 15 mins Anytime

Check in for your flight(s): 24 hours before your trip on Southwest.com or your mobile device to secure your boarding position. You'll be assigned a boarding position based on your check-in time. The earlier you check in within 24 hours of your flight, the earlier you get to board.

Bags fly free®: First and second checked bags. Weight and size limits apply. One small bag and one personal item are permitted as carryon items, free of charge.

30 minutes before departure: We encourage you to arrive in the gate area no later than 30 minutes prior to your flight's scheduled departure as we may begin boarding as early as 30 minutes before your flight.

10 minutes before departure: You must obtain your boarding pass(es) and be in the gate area for boarding at least 10 minutes prior to your flight's scheduled departure time. If not, Southwest may cancel your reserved space and you will not be eligible for denied boarding compensation.

If you do not plan to travel on your flight: In accordance with Southwest's No Show Policy, you must notify Southwest at least 10 minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get

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on your flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select and Anytime funds will be converted to reusable travel funds. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

Customers calling Southwest to request a refund or to research travel funds for a specific ticket must provide their confirmation number, ticket number or flight information (date, origin and destination).

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Air Cost: 727.96

Fare Rule(s): 5261456430741: NONTRANSFERABLE -BG WN
Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase.

STL WN BWI325.38WN STL325.38USD650.76END ZP STL4.10 XF STL4.5 PD XF BWI4.5 ZP BWI4.10

YL
YL

Learn about our boarding process

Learn about inflight WiFi & entertainment

Cost and Payment Summary

AIR - **QYB4LK**

Base Fare	$ 650.76	[redacted]
U.S. Transportation Tax	$ 48.80	
U.S. Flight Segment Tax	$ 8.20	Date: Jun 11, 2018
U.S. Passenger Facility Chg	$ 9.00	Payment Amount: $335.00
U.S. 9/11 Security Fee	$ 11.20	
Total Air Cost	**$ 727.96**	

[redacted]

YOUR TRIP TO:

STL - Lambert-Saint Louis International Airport

1 HR 43 MIN | 106.1 MI

[redacted]

5. Merge onto I-55 Bus S.

Then 0.11 miles — 5.19 total miles

6. I-55 Bus S becomes I-55 S.

Then 72.04 miles — 77.23 total miles

7. Merge onto I-270 W via EXIT 20B toward **Kansas City** (Crossing into **Missouri**).

Then 23.60 miles — 100.83 total miles

8. Merge onto I-170 S via EXIT 26A toward **I-170 S/Clayton.**

Then 3.08 miles — 103.92 total miles

9. Merge onto I-70 W via EXIT 7B toward **Kansas City.**

Then 0.75 miles — 104.67 total miles

10. Take EXIT 238A toward **Lambert-St Louis Airport.**

Then 0.65 miles — 105.32 total miles

11. Merge onto Lambert International Blvd.

Then 0.51 miles — 105.83 total miles

12. Stay **straight** to go onto Terminal Access Rd.

Then 0.07 miles — 105.89 total miles

13. Stay **straight** to go onto Main Terminal Departure Dr.

Then 0.17 miles — 106.06 total miles

14. 10701 LAMBERT INTERNATIONAL BL.

If you reach Lambert International Blvd you've gone about 0.2 miles too far.

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

[redacted]
Jacksonville
Taylorville
Godfrey
Alton
ILLINOIS
MISSOURI
Wentzville
O'Fallon
St Charles
Edwardsville
STL - Lambert-Saint Louis International Airport
Granite City
Collinsville
Chesterfield
St Louis
Centralia

Super Park Terminal 2
Lambert International Airport

F/C #27	A Payment No.00191181
T/D #32	Ticket No.006093
Cashier	ID #195
Entry Time	6/18/2018 (Mon) 7:18
Paid Time	6/19/2018 (Tue) 13:13
Parking Time	1 Day 5:55
Parking Fee	Rate A $38.00

[redacted]

Slip #	76793
Auth Code	09699D
CREDIT CARD AMOUNT	$38.00
Cash Amount	$0.00

==========

Total	$38.00

Thank You For Choosing Super Park
Questions or Comments
314-890-2800

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From: **Uber Receipts** uber.us@uber.com
Subject: Thanks for tipping! We've updated your Monday morning trip receipt
Date: July 5, 2018 at 1:22 PM
To: smoot1@me.com

UR

Updated receipt (Tip Added)

UBER

$29.65

Thanks for tipping, Sean

June 18, 2018 | UberX

11:31am | 7 Friendship Rd, Baltimore, MD

11:57am | 700 Aliceanna St, Baltimore, MD

You rode with Chauncey

10.90	00:25:50	UberX
miles	Trip time	Car

★ ★ ★ ★ ★

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Your Fare

Trip fare	$24.65
Subtotal	$24.65
Tip	$5.00

CHARGED

VISA Personal •••• 0858

$29.65

[redacted]

This is not a charge and has or will be removed. It should disappear from your bank statement shortly. Learn More

Issued by Rasier

[redacted]

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Baltimore Marriott Waterfront
700 Aliceanna Street
Baltimore, MD 21202 US
+1 410-385-3000

Summary of Charges

Guest Information	SEAN SMOOT 1817 OUTER PARK SPRINGFIELD, IL 62704 US	**Dates of Stay**	06/18/2018 - 06/19/2018
		Room number	2503
		Guest number	12958
		[redacted]	[redacted]
		Group Number	

Date	Description	Reference	Charges	Credits
06/17/2018	TELECOMM	FREEHSIA	0.00	
06/18/2018	ROOM	2503, 1	161.00	
06/18/2018	STATE TX	2503, 1	9.66	
06/18/2018	CITY TAX	2503, 1	15.30	
06/19/2018	CCARD-VS	REXHSKPC		185.96
Total balance				0.00 USD

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Your privacy is important to us. For full details, please view our Privacy Statement.

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Questions about your bill? Please contact your hotel directly at +1 410-385-3000

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTIONS

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INVOICE FOR MONTH OF:		***June***
INVOICE SUBMITTED BY:		Villasenor
DATE SUBMITTED:		7/1/18
	YEA	2018

Complete these four cells before starting spreadsheet. Rates and other info will self- populate.

5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.

6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.

7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
June	4	Recruitment, Hiring, Retention and Officer Assistance and Support Call and prep.	2	$ 235.00	$ 470.00			
June	8	SSA Preperation and Call	1	$ 235.00	$ 235.00			
June	11	Emails, Semi Annual report review, Use of Force Suite 2 policies	2	$ 235.00	$ 470.00			
June	13	Work on Equipment Audit Compliance Status report	2	$ 235.00	$ 470.00			
June	14	Work on Equipment Audit Compliance Status report	3	$ 235.00	$ 705.00			
June	15	Preperation and participation in Team Lead Conf. call on SSA, UoF, Transport, 1st Ammendment, Impartial Policing	1	$ 235.00	$ 235.00			
June	18	Finalization of Equipment Compliance Audit Report, Calls on Recruitment, Hiring Retention and Officer Assistance and Support	3	$ 235.00	$ 705.00			
June	19	Training Conf. call, work on UoF policies	4	$ 235.00	$ 940.00			
June	22	Work on UoF Review policies	2	$ 235.00	$ 470.00			
June	23	Work on UoF Review policies	3	$ 235.00	$ 705.00			
June	24	Work on UoF Review policies	2	$ 235.00	$ 470.00			
June	25	Work on Officer Wellness and Support Policies	3	$ 235.00	$ 705.00			
June	26	Work on UoF Review policies	2.5	$ 235.00	$ 587.50			
		Total Hours:	**30.5**	**TOTAL:**	**$ 7,167.50**			

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
							TOTAL:	$ -

Subtotal Time:	**$ 7,167.50**
Subtotal Expenses:	**$ -**
TOTAL:	**$ 7,167.50**
Unbilled Hours	0.00

INITIALS

Your initials here signify that the charges on this invoice are accurate: RAV

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	***June***
INVOICE SUBMITTED BY:	Bowman
DATE SUBMITTED:	7/9/2018
YEAR:	2018

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Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	Prepare for and participate in MT SSA/Youth/Recruiting/IP/Technology group call. Prepare for and participate in SSA call with DOJ/MT. Prepare for and participate in MT leadership call ref Harlem Park. Review and respond to messages ref first semi-annual report, Recruitment, Hiring and Retention / Officer Assistance and Support Bi-weekly Meeting, 2nd UoF policy Suite Submission, SSA policy 1007, BPD Staffing Study, BWC footage review.	8	$ 235.00	$ 1,880.00	Review Sun article and additional time not billed.	0.8
June	2	Review and respond to messages ref policy 1007 and staffing study.	0.6	$ 235.00	$ 141.00	Review Baltimore Fishbowl article and work on	0.5
June	3			$ 235.00	$ -	Review messages ref staffing study.	0.5
June	4	Prepare for and participate in Recruitment/retention call with BPD/MT/DOJ. Review/respond to 13 messages, including city council request, SSA data cals, call/mtg ref policy 1112, and training call.	2.1	$ 235.00	$ 493.50		
June	5	Review/respond to messages ref 1st Amendment protected activities, mtg ref 1112, policy 1602, misconduct investigations, and policy 824.	1.4	$ 235.00	$ 329.00		
June	6	Prepared for and participated in call with DOJ ref SSA policy suite and 1112. Phone call with DOJ ref future scheduling for SSA policy discussions. Reviewed/responded to 25 messages ref policy 824, SSA policies and definitions, and staffing study	5.3	$ 235.00	$ 1,245.50		

June	7	Review/respond to 19 messages ref policy 824, SSA policies, Fair/impartial policing, staffing study, data requirements matrix, and BPD/DOJ/MT calls	2.3	$	235.00	$	540.50		
June	8	Review and respond to 38 messages ref bi-weekly policy meeting, staffing study call summary, bcc footage review, July court hearing, Harlem Park. Participate in MT update call.	3.5	$	235.00	$	822.50		
June	9			$	235.00	$	-	Review and respond to messages.	0.3
June	10			$	235.00	$	-	Review general training plan submission;review/respond to messages	1
June	11	Review/initiate/respond to messages ref staffing study, neighborhood liaison, draft semiannual report, policy call, policy 824, and 1st Amendment protected activities.	1.4	$	235.00	$	329.00		
June	12	Review/respond to messages ref Bi-Weekly Consent Decree Technology and SSA Data Collection Call, policy call, July court hearing, and First Amendment Protected Activities .	1.2	$	235.00	$	282.00		
June	13	Review policy 1112 edits from DOJ. Review/initiate/respond to 19 messages ref weekly DOJ/BPD/MT calls, BWC footage review, sexual assaults meeting, SSA policies, Bi-Weekly Consent Decree Technology and SSA Data Collection Call.	2.8	$	235.00	$	658.00		
June	14	Speak by phone with Puneet ref SSA Quality of Life policy options. Review/respond to 31 messages ref sexual assault team meeting, BWC footage review, monthly meetings, weekly call, updated policy 824, Review DOJ updated comments to 1505 and 1112.	4.7	$	235.00	$	1,104.50		
June	15	Prepare for and participate in MT call ref SSA, Impartial policing and UOF,policies. Review/respond to 24 messages ref SSA site visit to BPD, 2nd suite of UOF policies, Recruitment Hiring & Retention / Officer Assistance and Support Bi-weekly Meeting Agenda, Weekly call, BPD MT update, Review MT edits to policies 1505 and 1112. Consolidate MT comments and send to DOJ policies 1013 and 1106.	8	$	235.00	$	1,880.00		
June	16			$	235.00	$	-	Review/respond to messages ref MT/DOJ/BPD weekly call, SSA policies 1112 and 1505.	0.5
June	17			$	235.00	$	-	Review/respond to messages.	0.1
June	18			$	235.00	$	-	Review/respond to 23 messages ref DOJ/MT meeting, equipment audit compliance report, Recruitment, Hiring and Retention, policies 1112 and 1505, UOF 2nd policy suite and BWC footage review.	1.7
June	19			$	235.00	$	-		
June	20			$	235.00	$	-	Review 80 messages and respond to the high priority ones from 6/19-6/20.	5.6
June	21			$	235.00	$	-	Review 27 messages and respond to 4 high priority messages.	2.5
June	22			$	235.00	$	-		
June	23			$	235.00	$	-	Review/respond to 15 messages from 6/22-6/23	3.5
June	24			$	235.00	$	-	Review/initiate and respond to messages.	0.2

June	25			$	235.00	$	-	Review/initiate/respond to 38 messages, including policies 1731 and 1703, meeting plans this week, issues and calls requiring follow-up, warrantless search issues, 1st Amendment policies and time sensitive materials. Review draft semi-annual report. Review Baltimore Brew article.	5.3
June	26	Reviewed 31 messages ref upcoming CPIC meeting and notes, policy 1703 and 1731, meetings this week. Attended meeting with DOJ and MT. Attended RMS briefing at BPD and begin document retrieval and review process.	8	$	235.00	$	1,880.00	Made notes from today's observations. Traveled to Baltimore .	7.5
June	27	Attended RMS briefing and visited Central Records. Met at Western District with RMS officer, admin sergeant and Major to review SSA document flow process. Rode out with patrol officer. Prepared notes from the day activities. Reviewed and responded to messages .	8	$	235.00	$	1,880.00	Time worked in excess of 8 hours -Attended RMS briefing and visited Central Records. Met at Western District with RMS officer, admin sergeant and Major to review SSA document flow process. Rode out with patrol officer. Prepared notes from the day activities. Reviewed and responded to messages.	3.3
June	28	Attended SSA Monitor Central Records and Document Review (BPD Headquarters-Central Records, Quality of life and SSA policies meeting with BPD and DOJ, responded to OIS scene, initiated, reviewed and responded to 43 messages.	8	$	235.00	$	1,880.00	Time worked in excess of 8 hours- Attended SSA Monitor Central Records and Document Review (BPD Headquarters-Central Records, Quality of life and SSA policies meeting with BPD and DOJ, responded to OIS scene, initiated, reviewed and responded to 43 messages.	4.3
June	29			$	235.00	$	-	Attended Commissioner's 24 hour OIS briefing, review BWC footage, reviewed reports retrieved from RMS and Central records, initiated, reviewed and responded to 40 messages. Attempted to download BWC files associated with retrieved SSA records. Traveled from Baltimore to home.	12.6
June	30			$	235.00	$	-	Initiate email messages.	0.2
June	31			$	235.00	$	-		
			65.3	**TOTAL:**		**$**	**15,345.50**		50.4

EXPENSES

			MEALS + INCIDENTALS		NON MEALS		
Date	**Category**	**Comments (if necessary)**	**Travel Day**	**Total Meal + Incidentals (per daily Guidelines cap of $69 per day)**	**Non-Meal Description**	**Non-Meal Expense**	**Total**
6/26/2018	Air	Amerian Airlines			Airfare	$ 623.39	$ 623.39
6/26/2018	Food		Yes	$ 51.75			$ 51.75
6/27/2018	Food		No	$ 69.00			$ 69.00
6/28/2018	Food		No	$ 69.00			$ 69.00
6/29/2018	Food		Yes	$ 51.75			$ 51.75
6/26/2018	Transportation	DFW Airport Parking-drop off			Transporation	$ 2.00	$ 2.00
6/26/2018	Transportation	UberBWI to meeting			Transporation	$ 24.69	$ 24.69
6/29/2018	Lodging	Fairfield Inn			Lodging	$ 464.31	$ 464.31
6/29/2018	Transportation	Uber hotel to BWI			Transporation	$ 41.70	$ 41.70
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				$ -

				$	-
				$	-
				$	-
			TOTAL:	$	1,397.59

Subtotal Time:	**$**	**15,345.50**
Subtotal Expenses:	**$**	**1,397.59**
TOTAL:	**$**	**16,743.09**
Unbilled Hours		50.40

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	TLB

Subject: Your trip confirmation-XGOJIB 26JUN
Date: Wednesday, June 20, 2018 at 8:25:10 PM Central Daylight Time
From: American Airlines
To: CHIEFDRT@AOL.COM

American Airlines

Hello Theron Bowman! Issued: Jun 20, 2018

Your trip confirmation and receipt

Record locator: **XGOJIB**

View your trip

Tuesday, June 26, 2018

DFW
7:05 AM
Dallas/Fort Worth

→

BWI
11:10 AM
Baltimore/Washington

Seats: 8F
Class: Economy (M)
Meals:

American Airlines 103

Free entertainment with the American app »

Friday, June 29, 2018

BWI		DFW	Seats: 13B
7:06 PM	→	9:26 PM	Class: Economy (V)
Baltimore/Washington		Dallas/Fort Worth	Meals:

American Airlines 1185

Theron Bowman

AAdvantage # 1PV0790 PLT

Ticket # 0012195595225

Your trip receipt

Exchange

Theron Bowman

FARE-USD	$ 553.48
TAXES AND CARRIER-IMPOSED FEES	$ 69.91
TICKET TOTAL	**$ 623.39**

Hotel offers **Car rental offers** **Buy trip insurance** **SuperShuttle**

Subject: Parking Receipt
Date: Wednesday, June 27, 2018 at 3:13:01 AM Central Daylight Time
From: TollTag Store
To: CHIEFDRT@AOL.COM
Category: Baltimore

DFW Airport Parking Receipt

Entry :	June 26, 2018 06:05		**Lane:**	DFW-SPE-008	
Exit :	June 26, 2018 06:14		**Lane:**	DFW-SPX-029	
Tag Number:	DNT.14626439	**License Plate:**	KKZ0978	**License State:**	TX
Parking Fee:	$2.00				
NTTA Tag Charged:	$2.00				

Taxes included.

Thank you for parking at DFW Airport.

Subject: Thanks for tipping! We've updated your Tuesday morning trip receipt
Date: Friday, June 29, 2018 at 2:59:28 PM Central Daylight Time
From: Uber Receipts
To: chiefdrt@aol.com
Attachments: map_85dac5cb-74a6-4471-a4f8-76c20f352a04

Updated receipt (Tip Added)

[redacted]

$24.69

Thanks for tipping, Theron

June 26, 2018 | UberX

11:13am | 7101 Friendship Rd, Baltimore, MD

11:35am | 750 E Pratt St, Baltimore, MD

You rode with Laurica

12.55	00:21:25	UberX
miles	Trip time	Car

One star | two stars | three stars | four stars | five stars

ADD A TIP

Did you know you can order food delivery through Uber? Try Uber Eats and get 20% off your first order with the code 20ubereats. Download the app today.

Your Fare

Trip fare	$21.69
Subtotal	$21.69
CHARGED Personal •••• 8303	$21.69

Tip	$3.00
CHARGED Personal •••• 8303	$3.00

Issued by Rasier
Receipt ID # 85dac5cb-74a6-4471-a4f8-76c20f352a04

uber_card

Earn 4% back on dining, 3% back on hotel & airfare, 2% back on online purchases, and more with the Uber Visa Card.

Learn more

Need help?

Tap Help in your app to contact support with questions about your trip.

Leave something behind? Track it down.

Fairfield Inn & Suites®

101 President Street
Baltimore, Md 21202
410.837.9900

Theron/Dr Bowman	Room: 277	
2921 Collard Rd	Room Type: EXKS	
Arlington TX 76017-3545	Number of Guests: 1	
Business	Rate: $134.00	Clerk: DEB

Arrive: 26Jun18	Time: 12:58PM	Depart: 29Jun18	Time: 04:00PM	Folio Number: 81260

Date	Description	Charges	Credits
26Jun18	Room Charge	134.00	
26Jun18	State Occupancy Tax	8.04	
26Jun18	City Tax	12.73	
27Jun18	Room Charge	134.00	
27Jun18	State Occupancy Tax	8.04	
27Jun18	City Tax	12.73	
28Jun18	Room Charge	134.00	
28Jun18	State Occupancy Tax	8.04	
28Jun18	City Tax	12.73	
29Jun18	Master Card		464.31
	Card #: MCXXXXXXXXXXXX0576/XXXX		
	Amount: 464.31 Auth: 04587Z Signature on File		
	This card was electronically swiped on 26Jun18		
	Balance:	**0.00**	

Rewards Account # XXXXX1614. Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.

Operated under license from Marriott International, Inc. or one of its affiliates.

Subject: Thanks for tipping! We've updated your Friday afternoon trip receipt
Date: Friday, June 29, 2018 at 6:05:26 PM Eastern Daylight Time
From: Uber Receipts
To: chiefdrt@aol.com
Attachments: map_e6ef66b6-a4ac-4f6f-bdb2-a1b3c28abefc

Updated receipt (Tip Added)

[redacted]

$41.70

Thanks for tipping, Theron

June 29, 2018 | UberX

04:25pm | 101 S President St, Baltimore, MD

04:50pm | 7101 Friendship Rd, Baltimore, MD

You rode with Abimbola

10.70	00:25:08	UberX
miles	Trip time	Car

One star | two stars | three stars | four stars | five stars

ADD A TIP

Did you know you can order food delivery through Uber? Try Uber Eats and get 20% off your first order with the code 20ubereats. Download the app today.

Your Fare

Trip fare	$36.70
Subtotal	$36.70
CHARGED Personal •••• 8303	$36.70

Tip	$5.00
CHARGED Personal •••• 8303	$5.00

Issued by Rasier
Receipt ID # e6ef66b6-a4ac-4f6f-bdb2-a1b3c28abefc

uber_card

Earn 4% back on dining, 3% back on hotel & airfare, 2% back on online purchases, and more with the Uber Visa Card.

Learn more

Need help?

Tap Help in your app to contact support with questions about your trip.

Leave something behind? Track it down.

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	***June***
INVOICE SUBMITTED BY:	Dupont
DATE SUBMITTED:	7/5/2018
YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
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4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	Update of Monitoring Team Semi-Annual Report	0.5	$ 235.00	$ 117.50	Travel Time: Left Hotel 1:00 PM returned home at 3:30 AM due to flight delays in Baltimore and Atlanta totaling 5 hours	14.5
June	2			$ 235.00	$ -		
June	3			$ 235.00	$ -		
June	4			$ 235.00	$ -		
June	5			$ 235.00	$ -		
June	6	Revised and expanded Monitoring Team Semi-Annual Report	1	$ 235.00	$ 235.00		
June	7			$ 235.00	$ -		
June	8	Disucssion with Baltimore Provider Group on Gap Analysis/Needs Assessment, Montioring Team Conference Call (T Bowman)	1.4	$ 235.00	$ 329.00		
June	9			$ 235.00	$ -		
June	10			$ 235.00	$ -		
June	11			$ 235.00	$ -		
June	12			$ 235.00	$ -		
June	13			$ 235.00	$ -		
June	14			$ 235.00	$ -		

June	15			$	235.00	$	-		
June	16			$	235.00	$	-		
June	17			$	235.00	$	-		
June	18			$	235.00	$	-		
June	19			$	235.00	$	-		
June	20	Discussion of Data Assessment Process with BPD, Baltimore Providers, CPIC Co-Chairs. Review and comment on Montoring Team Semi-Annual Reports	0.8	$	235.00	$	188.00		
June	21			$	235.00	$	-		
June	22	Discussion of Data Availability, Role of CRT, Outcome Reports with BPD Staff. Review of Data Report.	0.4	$	235.00	$	94.00		
June	23			$	235.00	$	-		
June	24			$	235.00	$	-		
June	25	Review of Status of Data Collection, Review of RFP for Gap Analysis, Review of Draft of CPIC Workplan	1.7	$	235.00	$	399.50		
June	26			$	235.00	$	-	Review of CPIC Meeting Agenda, May Meeting Notes, CPIC current membership.	0.5
June	27	Review of CPIC Issues including Gap Analysis Planning with Monitor K Thompson	0.3	$	235.00	$	70.50	Travel Time: Left Home at 3:30PM, arrived at hotel at 12:30 AM due to flight delay	9
June	28	On-site Meeting with CPIC Co-Chairs (BPD, Providers), CPIC Monthly Community Meeting, Follow up discussion with CPIC Co-Chairs (BPD representative, Providers), Discussion with CRT officer, discussion with Patrol Supervisor, Ride with BPD Officer	7.5	$	235.00	$	1,762.50	Review of Requested changes to CPIC Workplan, Discussion with Baltimore Provider	1.5
June	29	Review of completed draft of revised CPIC Workplan,On-Site meeting at BPD Academy with BPD/BHSB Crisis Instructor (E Wexler) and BPD Academy staff	3.2	$	235.00	$	752.00	Transportation to BPD Academy, Travel time: left hotel at 1:30PM returned home at 8:30 PM	7.5
June	30			$	235.00	$	-		
June	31			$	235.00	$	-		
			16.8	**TOTAL:**		**$**	**3,948.00**		33

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
6/1/2018	Other	Delta Hotel	Note: discounted hotel rate charged: see receipt 1			Lodging	$ 152.35	$ 152.35
6/1/2018	Transportation	Top Level LLC	Delta Inner Harbor Hotel to Airport receipt #2			taxifare	$ 40.00	$ 40.00
6/1/2018	Other		Per Diem: Full day due to flight delays until 6/2/2018				$ -	$ 69.00
6/2/2018	Other	Note 1:	Per Diem: not charged since arrived at 3:30 and full day charged for 6/1					$ -
6/2/2018	Other		mileage to and from airport: lower rate charged			Mileage	$ 10.90	$ 10.90
6/27/218	Travel, Other	Delta Airlines	Gulfport to Baltimore: rate reduced to Memphis to Baltimore rate #3			Airfare	$ 489.10	$ 489.10
6/27/2018	Transportation	BWI Taxi	Airport to Kingston Monaco Hotel receipt #4a			taxifare	$ 40.00	$ 40.00
6/27/2018	Other		Per Diem: 50% of day left 3:30 PM arrived 12:30 AM					$ 34.50
6/28/2018	Other		Per Deim: Full day on site					$ 69.00
6/29/2018	Transportation	Yellow Cab Taxi	Kingston Monaco Hotel to BPD Training Academy receipt 4B			taxifare	$ 27.00	$ 27.00
6/29/2018	Transportation	Top Level LLC	Kingston Monaco Hotel to Airport receipt 4C			taxifare	$ 40.00	$ 40.00
6/29/2018	Other		mileage to and from airport: lower rate charged			Mileage	$ 10.90	$ 10.90
6/29/2018	Other	Kingston Hotel	Note: discounted hotel rate charged: see receipt 5			Lodging	$ 304.70	$ 304.70
6/29/2018	Other		Per diem: 75% arrived home at 8:30 PM					$ 51.75
								$ -
								$ -
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				$	-
				$	-
				$	-

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	RTD

DELTA
HOTELS
MARRIOTT

#1

Mr Randolph Dupont
[redacted]
Memphis TN [redacted]
United States

Room Number: [redacted]
Arrival Date: 05-31-18
Departure Date: 06-01-18
CRS Number: [redacted]
Rewards No: XXXXX[redacted]
Page No: 1 of 1

INVOICE

Folio No: 28539

06-01-18

Date	Description			Charges	Credits
05-31-18	Room Charge			149.00	
05-31-18	Rooms - State Tax			8.94	
05-31-18	Rooms - City/Occupancy Tax			14.16	
06-01-18	[redacted]	XXXXXXXXXXXX[redacted]	XX/XX		172.10
		Total		**172.10**	**172.10**
		Balance		**0.00**	152.35

NOTE! rate charged = 152.35
since lower rate
available

1 E Redwood Street, Baltimore, Maryland 21202
Tel: 410-234-8950 Fax: 410-234-8940

#2

Top Level Sedans, LLC

Private Sedan Service

301/437-5163

DATE 6/1/18 PRICE $ 40.00

PICK-UP Delta Hotel

DESTINATION AIRPORT

DRIVER'S NAME Shan Persaud

TIME BEGIN 1:00PM TIME FINISHED 1:45PM TIME WAITING —

Thank You

#3

MY TRIPS BOOK A TRIP FLIGHT STATUS CHECK IN

Randy Dupont

BOOK A TRIP

New Search Express Checkout

FLIGHTS

WED 27 JUN

GPT ▸ BWI
5:59 PM 12:29 AM
ARRIVES NEXT DAY

DL 5540[1], DL 1625
5h 30m | 1 STOP

Main Cabin (T) |
Main Cabin (T)
Changeable / Nonrefundable

Delta Air Lines Baggage Information

Change Flight

Price per Passenger $447.44

Taxes, Fees and Charges $79.16

▸ Details Select Seats

FRI 29 JUN

BWI ▸ GPT
4:42 PM 8:00 PM

DL 1271, DL 1678
4h 18m | 1 STOP

Main Cabin (K) |
Main Cabin (K)
Changeable / Nonrefundable

Delta Air Lines Baggage Information

Change Flight

▸ Details Select Seats

[redacted] Medallion® Qualification Miles (MQMs) earned
[redacted] Miles earned[1]

[redacted] Medallion Qualification Dollars (MQDs) earned

MILEAGE CALCULATOR

Pay With Miles

EXCLUSIVE CARD MEMBER BENEFIT

Randolph, Use Pay with Miles

UP TO $50 OFF FOR EACH 5,000 MILES | YOUR CURRENT MILES: 37,190

Reduce the cost of your trip with Pay With Miles, an exclusive feature for Delta SkyMiles Credit Card Members. Use the menu to select miles to apply. *Terms and conditions apply.*

Total Price (USD) $526.60

NOTE: MEMPHIS to Baltimore late Charged = 489.10

PASSENGERS

Are You Traveling? YES NO

1

Passenger Information

If the full name below is not an exact match to the name on your government-issued identification, edit your Passenger Info.
This Secure Flight Passenger Data is for use by the Transportation Security Administration Only.

PREFIX	FIRST NAME	MIDDLE NAME	LAST NAME	SUFFIX
--	RANDOLPH	THOMAS	DUPONT	--

FREQUENT FLYER PROGRAM	FREQUENT FLYER NUMBER	SKYBONUS/BLUEBIZ NUMBER
Delta Air Lines / SkyMiles	[redacted]	--

GENDER	DATE OF BIRTH	KNOWN TRAVELER NUMBER	REDRESS NUMBER
Male	[redacted]	[redacted]	--

Contact Information

DEVICE TYPE	COUNTRY/REGION	PHONE NUMBER
Cell	United States (1)	[redacted]

EMAIL
[redacted]dupont[redacted]

Edit Passenger Info

SEATS

GPT ▸ ATL ATL ▸ BWI BWI ▸ ATL ATL ▸ GPT

SELECT SEATS

#4A

BWI TAXIMANAGMENT, INC.
BALTIMORE/WASHINGTON
INTERNATIONAL AIRPORT
MARYLAND...21240

410-859-1100
410-859-1102
Operator of

BWI 26493-094
AIRPORT CAB

RECEIVED FROM:
NAME Randolph Dupont
TRANSPORTATION TO Downtown
DATE 06-29-018 20
CAB NO. 336

METER FARE	40	
BAGGAGE		
TOLLS		
OTHER		
TIP		
TOTAL	40	

Chauffeur Carm

Please refer to rate schedules in each taxicab. Should you have any questions regarding lost articles or service, please call BWI Taxi Management, Inc. (410-859-1102) or the Maryland Aviation Administration (410-859-7033). Thank you

Yellow/Checker/Sun Cab

#4B

410-685-1212

DATE 6/29
METER FARE $ 27.00
CUSTOMER ACCT.# Fran Kingston Hotel
CALL CHARGE $
DESTINATION BPD Academy
CAB # 416
DRIVER'S NAME
CUSTOMER SIGNATURE
TIME BEGIN: 930AM
TIME FINISHED: 10AM
WAITING TIME: —

#4C

Top Level Sedans, LLC

Private Sedan Service

301/437-5163

DATE 6/29/18
PRICE $ 40.00
PICK-UP Kingston Hotel
DESTINATION AIRPORT
DRIVER'S NAME Shan Pusaud
TIME BEGIN 1:00PM
TIME FINISHED 1:40PM
TIME WAITING —

Thank You

#5

KIMPTON HOTEL
MONACO
BALTIMORE

Randolph Dupont
[redacted]
Memphis [redacted]
United States

Room No.	: [redacted]
Arrival	: 06-27-18
Departure	: 06-29-18
Folio No.	: [redacted]8
Cashier No.	: 266
Conf. No.	: [redacted]
Page No.	: 1 of 1

Date	Description	Charges	Credits
06-27-18	*Accommodation	161.00	
06-27-18	State Sales Tax	9.66	
06-27-18	State Occupancy Tax	15.30	
06-27-18	City Fee	1.39	
06-28-18	*Accommodation	161.00	
06-28-18	State Sales Tax	9.66	
06-28-18	State Occupancy Tax	15.30	
06-28-18	City Fee	1.39	
06-29-18	~~American Express~~ XXXXXXXXXXXX[redacted]XX/XX		374.70

Total Charges	374.70	
Total Credits		374.70
Balance		**0.00**

NOTE: RATE REDUCED
Since lower rate available to 304.70

$304.70

Thank you for staying with us at The Kimpton Hotel Monaco Baltimore!

20.4 one way – 40.8 round trip x 2 81.6

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	***June***
INVOICE SUBMITTED BY:	Parker
DATE SUBMITTED:	7/5/2018
YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

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Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1			$ 250.00	$ -		
June	2			$ 250.00	$ -		
June	3			$ 250.00	$ -		
June	4			$ 250.00	$ -		
June	5			$ 250.00	$ -		
June	6	Conference Call regarding edits to policy 1112; Drafting policy definition change to 1112 "Frisk" definition.	1.70	$ 250.00	$ 425.00		
June	7			$ 250.00	$ -		
June	8	Conference call regarding closer cooperation and reform efforts between BPD and Citizens Review Board; Weekly SSA-Behavioral-UOF call; Conference call on 1112 with DOJ; Conference call regarding 1112	3.70	$ 250.00	$ 925.00		
June	9			$ 250.00	$ -		
June	10			$ 250.00	$ -		
June	11			$ 250.00	$ -		
June	12			$ 250.00	$ -		
June	13	Bi-Weekly Consent Decree Technology and SSA Data Collection Call.	0.90	$ 250.00	$ 225.00		

June	14			$	250.00	$ -
June	15	Weekly SSA/VCPI status call with the monitoring team; Detailed review and comments to DOJ's latest submission on policies 1112 and 1505.	2.30	$	250.00	$ 575.00
June	16			$	250.00	$ -
June	17	Review of Tier 2 of UOF policies.	4.00	$	250.00	$ 1,000.00
June	18			$	250.00	$ -
June	19			$	250.00	$ -
June	20	Partial substantial edits to the canine policy.	2.90	$	250.00	$ 725.00
June	21	E-mails to MT members regarding findings on Canine Policy and necessary time to fully review and edit.	1.40	$	250.00	$ 350.00
June	22			$	250.00	$ -
June	23			$	250.00	$ -
June	24			$	250.00	$ -
June	25			$	250.00	$ -
June	26			$	250.00	$ -
June	27			$	250.00	$ -
June	28			$	250.00	$ -
June	29			$	250.00	$ -
June	30			$	250.00	$ -
			16.90	**TOTAL:**		**$ 4,225.00**

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
								$ -
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			TOTAL:	$ -

Subtotal Time:	$	4,225.00
Subtotal Expenses:	$	-
TOTAL:	$	4,225.00
Unbilled Hours		0.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	SCP

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	***June***
INVOICE SUBMITTED BY:	CMPI (BCMC) – Shantay Guy
DATE SUBMITTED:	
YEAR:	2018

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Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	COTF monthly call; call with community member	0.7	$ 235.00	$ 164.50		
June	2			$ 235.00	$ -		
June	3			$ 235.00	$ -		
June	4			$ 235.00	$ -		
June	5	Weekly CD Team call; reading and responding to emails	0.5	$ 235.00	$ 117.50		
June	6			$ 235.00	$ -		
June	7	Reading and responding to emails; call with NL	0.7	$ 235.00	$ 164.50		
June	8			$ 235.00	$ -		
June	9	Reading and responding to emails; call with Deputy Monitor; call with community member	0.7	$ 235.00	$ 164.50	Reading and responding to emails; call with Deputy Monitor; call with community member	0.6
June	10			$ 235.00	$ -		
June	11	Reading and responding to emails; call with NL and Deputy Monitor; call with Deputy Monitor; COTF meeting	2.1	$ 235.00	$ 493.50	Reading and responding to emails; call with NL and Deputy Monitor; call with Deputy Monitor; COTF meeting	2.1
June	12	Weekly CD Team call; reading and responding to emails	0.9	$ 235.00	$ 211.50		
June	13	Reading and Responding to emails; meeting with parties and community groups	0.7	$ 235.00	$ 164.50	Reading and Responding to emails; meeting with parties and community groups	0.7

June	14	Reading and Responding to emails	0.6	$ 235.00	$ 141.00			
June	15	Reading and Responding to emails	0.4	$ 235.00	$ 94.00			
June	16			$ 235.00	$ -			
June	17			$ 235.00	$ -			
June	18	Reading and responding to emails; weekly meeting with CE Coordinator, monthly meeting with NLs; communications planning; planning for quarterly public forum; call with community member	2.9	$ 235.00	$ 681.50	Reading and responding to emails; weekly meeting with CE Coordinator, monthly meeting with NLs; communications planning; planning for quarterly public forum; call with community member	2.9	
June	19	Call with MIMA; Call with BPD; Weekly CE Team meeting; call with community member; reading and responding to emails	2.3	$ 235.00	$ 540.50	Call with MIMA; Call with BPD; Weekly CE Team meeting; call with community member; reading and responding to emails	2.3	
June	20	COTF meeting; reading and responding to emails	2.7	$ 235.00	$ 634.50	COTF meeting; reading and responding to emails	2.6	
June	21	Reading and responding to emails; generating monthly NL meeting notes; responding to community text messages	2.2	$ 235.00	$ 517.00	Reading and responding to emails; generating monthly NL meeting notes; responding to community text messages	2.2	
June	22			$ 235.00	$ -			
June	23			$ 235.00	$ -			
June	24			$ 235.00	$ -			
June	25	Reading and responding to emails; community outreach; preping for corner crawl; weekly meeting with CEC; work on monthly one-pager	2.8	$ 235.00	$ 658.00	Reading and responding to emails; community outreach; preping for corner crawl; weekly meeting with CEC; work on monthly one-pager	2.7	
June	26	Weekly CE Team call; responding to emails and text messages; call with community member to schedule meeting	1.3	$ 235.00	$ 305.50	Weekly CE Team call; responding to emails and text messages; call with community member to schedule meeting	1.3	
June	27			$ 235.00	$ -			
June	28	Coordinated community session	0.9	$ 235.00	$ 211.50	Coordinated community session	0.9	
June	29			$ 235.00	$ -			
June	30			$ 235.00	$ -			
June	31			$ 235.00	$ -			
			22.4	**TOTAL:**	**$ 5,264.00**		18.3	

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
								$ -
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			TOTAL:	$ -

Subtotal Time:	**$5,264.00**
Subtotal Expenses:	**$ -**
TOTAL:	**$5,264.00**
Unbilled Hours	18.30

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	SJG

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	***June***
INVOICE SUBMITTED BY:	CMPI (BCMC)- Darnyle Wharton
DATE SUBMITTED:	7/2/2018
YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	checked and answered email, did community drop in time	2.2	$ 75.00	$ 165.00	checked and answered email, did community drop in time	2.2
June	2			$ 75.00	$ -		
June	3			$ 75.00	$ -		
June	4	checked and answered email, made weekly NL visits, checked NL invoices, started working on flyer for quarterly public forum, had weekly meeting with Community liaison, did community drop in	2.5	$ 75.00	$ 187.50	checked and answered email, made weekly NL visits, checked NL invoices, started working on flyer for quarterly public forum, had weekly meeting with Community liaison, did community drop in	2.5
June	5	had weekly call with CE team, checked and answered email, made weekly NL visits, reached out to LGBTQ interest groups to set up meting with CE Team	1.6	$ 75.00	$ 120.00	had weekly call with CE team, checked and answered email, made weekly NL visits, reached out to LGBTQ interest groups to set up meting with CE Team	1.6
June	6	checked and answered emails, made weekly NL visits, reached out to get quarterly forum flier translated to spanish	1.6	$ 75.00	$ 120.00	checked and answered emails, made weekly NL visits, reached out to get quarterly forum flier translated to spanish	1.6
June	7	checked and answered emails, made weekly NL visits,	1.3	$ 75.00	$ 97.50	checked and answered emails, made weekly NL visits,	1.3
June	8	checked and answered emails, made weekly NL visits, monitored social media sites' did community drop in time	2.3	$ 75.00	$ 172.50	checked and answered emails, made weekly NL visits, monitored social media sites' did community drop in time	2.3
June	9			$ 75.00	$ -		
June	10			$ 75.00	$ -		
June	11	checked and answered emails, made weekly NL visits, did community drop in time	2.3	$ 75.00	$ 172.50	checked and answered emails, made weekly NL visits, did community drop in time	2.3

June	12			$	75.00	$	-		
June	13	checked and answered emails, made weekly NL visits, finalized monthly invoices for NLs	2	$	75.00	$	150.00	checked and answered emails, made weekly NL visits, finalized monthly invoices for NLs	2
June	14	checked and answered emails, made weekly NL visits	1.6	$	75.00	$	120.00	checked and answered emails, made weekly NL visits	1.6
June	15	checked and answered emails, did community drop in time, monitored social media sites	2.4	$	75.00	$	180.00	checked and answered emails, did community drop in time, monitored social media sites	2.4
June	16			$	75.00	$	-		
June	17			$	75.00	$	-		
June	18	Checked and answered emails, had weekly meetiung with Community liaison, prepared for monthly NL meeting, co-facilitated monthly NL meeting	2.4	$	75.00	$	180.00	Checked and answered emails, had weekly meetiung with Community liaison, prepared for monthly NL meeting, co-facilitated monthly NL meeting	2.4
June	19			$	75.00	$	-		
June	20	Checked and answered emails, made NL visits, made preparations for Quarterly Public Forum	1.5	$	75.00	$	112.50	Checked and answered emails, made NL visits, made preparations for Quarterly Public Forum	1.5
June	21	Made NL Visits, monitored social media sites, checked and answered emails	1.3	$	75.00	$	97.50	Made NL Visits, monitored social media sites, checked and answered emails	1.3
June	22	checked and answered emails, continue preparation for quarterly forum, did community drop in	2.3	$	75.00	$	172.50	checked and answered emails, continue preparation for quarterly forum, did community drop in	2.3
June	23			$	75.00	$	-		
June	24			$	75.00	$	-		
June	25	checked and answered email, had meeting with community liaison, did community drop in, worked on, made NL visits	2.3	$	75.00	$	172.50	checked and answered email, had meeting with community liaison, did community drop in, worked on, made NL visits	2.3
June	26			$	75.00	$	-		
June	27	Checked and answered emnails, solidified meeting with LGBTQ community, made NL visits	1.5	$	75.00	$	112.50	Checked and answered emnails, solidified meeting with LGBTQ community, made NL visits	1.5
June	28	Made NL Visits, monitored social media sites, checked and answered emails	1.5	$	75.00	$	112.50	Made NL Visits, monitored social media sites, checked and answered emails	1.5
June	29	checked and answered email, did community drop in time, visited Father Bruce to check logistics for quarterly forum	2.7	$	75.00	$	202.50	checked and answered email, did community drop in time, visited Father Bruce to check logistics for quarterly forum	2.7
June	30	Prep work and execution of corner crawl in Southern district with NL	2	$	75.00	$	150.00	Prep work and execution of corner crawl in Southern district with NL	2
June	31			$	75.00	$	-		
			37.3	**TOTAL:**		**$**	**2,797.50**		37.3

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
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			TOTAL:	$ -

Subtotal Time:	**$2,797.50**
Subtotal Expenses:	**$ -**
TOTAL:	**$2,797.50**
Unbilled Hours	37.30

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	dw

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INVOICE FOR MONTH OF:	***May***	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Allen	
DATE SUBMITTED:	6/1/2018	
YEAR:	2018	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1			$ 20.00	$ -	printed info for Darnyle for reviewing	0.5
May	2	Contacted comm assoc sched a meeting for the 8th with Abundant Life Towers 2	2	$ 20.00	$ 40.00		
May	3	Made phone calls to try and reach association presidents.	1	$ 20.00	$ 20.00		
May	4			$ 20.00	$ -		
May	5			$ 20.00	$ -		
May	6			$ 20.00	$ -		
May	7	Meet with Darnyle at Edmondson Ave Library/ distributed literature to the Libarian at Edmondson Ave	1	$ 20.00	$ 20.00		
May	8	Tenant Association meeting abundant Life Towers. Spoke with Tennants distributed pamphlets and cards.	1	$ 20.00	$ 20.00		
May	9			$ 20.00	$ -		
May	10			$ 20.00	$ -		
May	11	Lyndhurst Community Association Meeting/distributed pamphlets discussed consent decree	1	$ 20.00	$ 20.00		
May	12			$ 20.00	$ -		
May	13			$ 20.00	$ -		
May	14			$ 20.00	$ -		
May	15			$ 20.00	$ -		
May	16			$ 20.00	$ -		

May	17	Weekly meeting with Darnyle/ Pratt Library	1	$ 20.00	$ 20.00		
May	18			$ 20.00	$ -		
May	19	Resource Fair/Kriesterfer Burnett-Edmondson High School	3	$ 20.00	$ 60.00		
May	20			$ 20.00	$ -		
May	21	Monthy meeting/ Greenmount	1	$ 20.00	$ 20.00		
May	22			$ 20.00	$ -		
May	23			$ 20.00	$ -		
May	24			$ 20.00	$ -		
May	25			$ 20.00	$ -		
May	26			$ 20.00	$ -		
May	27			$ 20.00	$ -		
May	28			$ 20.00	$ -		
May	29			$ 20.00	$ -		
May	30			$ 20.00	$ -		
May	31			$ 20.00	$ -		
				TOTAL:	**$ 220.00**		0.5

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
	Travel, Other		Monthly Travel Stipend				$ 25.00	$ 25.00
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			TOTAL:	$ 25.00

Subtotal Time:	**$**	**220.00**
Subtotal Expenses:	**$**	**25.00**
TOTAL:	**$**	**245.00**
Unbilled Hours		0.50

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	AA

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:		***May***
INVOICE SUBMITTED BY:		Curtis
DATE SUBMITTED:		6/4/2018
	YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1			$ 20.00	$ -		
May	2			$ 20.00	$ -		
May	3	Talked to residents at hip hop fish and chicken (4 people)	1	$ 20.00	$ 20.00		
May	4	Talked to resident at BP Gas station 1-manager	1	$ 20.00	$ 20.00		
May	5			$ 20.00	$ -		
May	6			$ 20.00	$ -		
May	7	Talked to owners at Asian Amercian Food 2 people	1	$ 20.00	$ 20.00		
May	8			$ 20.00	$ -		
May	9	Talked to employees at A-Z food market Discount Store 2 people	1	$ 20.00	$ 20.00		
May	10	Talked to residents at Food City 4 people	1	$ 20.00	$ 20.00		
May	11	visited KIPP elementary /Middle and talked to 6 people	1	$ 20.00	$ 20.00		
May	12			$ 20.00	$ -		
May	13			$ 20.00	$ -		
May	14			$ 20.00	$ -		
May	15	visited Dr. Martin Luther King Elementary /Middle 5 people	1	$ 20.00	$ 20.00		
May	16	conversed with residents at Delta Community Center 3 people	1	$ 20.00	$ 20.00		

May	17	talked to residents at Monte Verde Apt 2	1	$	20.00	$	20.00	
May	18			$	20.00	$	-	
May	19			$	20.00	$	-	
May	20			$	20.00	$	-	
May	21	held meeting with residents at Langston Hughes Business and resource Center 18 people	1	$	20.00	$	20.00	
May	22	re-visited KIP Pmiddle and talked with 9 people	1	$	20.00	$	20.00	
May	23	Distributed fkyers at walgreen store 4 people	1	$	20.00	$	20.00	
May	24	talked with residents at Applebees Resturant 7 people	1	$	20.00	$	20.00	
May	25	dropped flyers off with Mondawmin Mall Security 4 people	1	$	20.00	$	20.00	
May	26			$	20.00	$	-	
May	27			$	20.00	$	-	
May	28			$	20.00	$	-	
May	29			$	20.00	$	-	
May	30	sat in on a meeting at Zeta Building 16 people	1	$	20.00	$	20.00	
May	31			$	20.00	$	-	
				TOTAL:		**$**	**300.00**	0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
	Travel, Other		Monthly Travel Stipend					$ 25.00
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			TOTAL:	$ 25.00

Subtotal Time:	**$**	**300.00**
Subtotal Expenses:	**$**	**25.00**
TOTAL:	**$**	**325.00**
Unbilled Hours		0.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	PC

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INVOICE FOR MONTH OF:		***May***
INVOICE SUBMITTED BY:		Howard Roberts
DATE SUBMITTED:		6/6/2018
	YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1	Phoned listed Community associations to confirmed those that were active , started email group … contacted Councilmatic district office about Community Association listing for Eastern District	1	$ 20.00	$ 20.00		
May	2			$ 20.00	$ -		
May	3	Dropped flyers, spoke to those gathered	1	$ 20.00	$ 20.00		
May	4			$ 20.00	$ -		
May	5			$ 20.00	$ -		
May	6			$ 20.00	$ -		
May	7			$ 20.00	$ -		
May	8	Dropped flyers, spoke to those gathered	1	$ 20.00	$ 20.00		
May	9			$ 20.00	$ -		
May	10	Dropped flyers, spoke to those gathered	1	$ 20.00	$ 20.00		
May	11			$ 20.00	$ -		
May	12	Community gathering … placed flyers (brochures) at tables , spoke to those gathered	2	$ 20.00	$ 40.00		
May	13			$ 20.00	$ -		
May	14	Dropped flyers at 2 area libraries , spoke to those gathered , encouraged participation in upcoming Police Reform event on June 12 … attended Liaison mtging	2	$ 20.00	$ 40.00		
May	15	Dropped flyers at area rec centers, spoked to those gathered	1	$ 20.00	$ 20.00		
May	16	Community gathering … placed flyers (brochures) at tables , spoke to those gathered	2	$ 20.00	$ 40.00		

May	17	Community association meeting … dropped flyers, spoke to those gathered	1	$	20.00	$	20.00	
May	18			$	20.00	$	-	
May	19			$	20.00	$	-	
May	20			$	20.00	$	-	
May	21			$	20.00	$	-	
May	22	Dropped flyers at senior citizen facility on Monument , spoke to those gathered , encouraged participation in upcoming Police Reform event on June 12 .	1	$	20.00	$	20.00	
May	23			$	20.00	$	-	
May	24	Dropped flyers at 3 Harford road barber shops, spokto those gathered, mentioned June 12th gathering	1	$	20.00	$	20.00	
May	25			$	20.00	$	-	
May	26			$	20.00	$	-	
May	27			$	20.00	$	-	
May	28			$	20.00	$	-	
May	29	Dropped flyers at 2 middle schools - SJSJ and SFA … spoke to front office staff	1	$	20.00	$	20.00	
May	30			$	20.00	$	-	
May	31			$	20.00	$	-	
			15	**TOTAL:**		**$**	**300.00**	0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
	Travel, Other		Monthly Travel Stipend				$ 25.00	$ 25.00
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			TOTAL:	$ 25.00

Subtotal Time:	**$**	**300.00**
Subtotal Expenses:	**$**	**25.00**
TOTAL:	**$**	**325.00**
Unbilled Hours		0.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	HR

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:		***May***
INVOICE SUBMITTED BY:		Dunaway
DATE SUBMITTED:		6/5/2018
	YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1			$ 20.00	$ -		
May	2			$ 20.00	$ -		
May	3			$ 20.00	$ -		
May	4	Attended residential community meeting	1	$ 20.00	$ 20.00		
May	5			$ 20.00	$ -		
May	6			$ 20.00	$ -		
May	7			$ 20.00	$ -		
May	8			$ 20.00	$ -		
May	9	Weekly community hour at Cherry Hill Library	1	$ 20.00	$ 20.00		
May	10			$ 20.00	$ -		
May	11			$ 20.00	$ -		
May	12			$ 20.00	$ -		
May	13			$ 20.00	$ -		
May	14			$ 20.00	$ -		
May	15			$ 20.00	$ -		
May	16			$ 20.00	$ -		

May	17	SDCRC meeting/ Souther Police Station Administrative / Pratt Library	2	$ 20.00	$ 40.00		
May	18			$ 20.00	$ -		
May	19			$ 20.00	$ -		
May	20			$ 20.00	$ -		
May	21	Monthly meeting/Greenmount	1	$ 20.00	$ 20.00		
May	22			$ 20.00	$ -		
May	23			$ 20.00	$ -		
May	24	Admintrative/Weekly library engagement with residents	2	$ 20.00	$ 40.00		
May	25			$ 20.00	$ -		
May	26			$ 20.00	$ -		
May	27	went to local businesses and handed out brochures	1	$ 20.00	$ 20.00		
May	28			$ 20.00	$ -		
May	29			$ 20.00	$ -		
May	30			$ 20.00	$ -		
May	31	Adminitrative /weekly resident engagement at Enoch Pratt Library - Cherry Hill	1	$ 20.00	$ 20.00		
				TOTAL:	$ 180.00		0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
	Travel, Other		Monthly Travel Stipend				$ 25.00	$ 25.00
								$ -
								$ -
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					$ -
				TOTAL:	$ 25.00

Subtotal Time:	**$**	**180.00**
Subtotal Expenses:	**$**	**25.00**
TOTAL:	**$**	**205.00**
Unbilled Hours		0.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	MBD

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	***May***	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Erica White	
DATE SUBMITTED:	6/4/2018	
YEAR:	2018	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1			$ 20.00	$ -		
May	2	neighborhood prayer walk, spoke with the neigborhood about interactions with BPD as well left them with knowledge of the BPD monitoring team and what we stand for what we are her for the	1	$ 20.00	$ 20.00		
May	3	Touchpoint community center speaking with teensa about BPD interactions	1	$ 20.00	$ 20.00		
May	4			$ 20.00	$ -		
May	5			$ 20.00	$ -		
May	6			$ 20.00	$ -		
May	7	New restoration church speaking with members about their experience wth BPD educating them on consent decree of baltimore	1	$ 20.00	$ 20.00		
May	8			$ 20.00	$ -		
May	9			$ 20.00	$ -		
May	10			$ 20.00	$ -		
May	11			$ 20.00	$ -		
May	12			$ 20.00	$ -		
May	13	New restoration church speaking with members about their experience wth BPD educating them on consent decree of baltimore	1.5	$ 20.00	$ 30.00		
May	14	Cahill recreation center speaking with individuals about BPD getting remarks and comments on experiences ith 911/BPD	1	$ 20.00	$ 20.00		
May	15			$ 20.00	$ -		
May	16	Attended Weekly Prayer walk with community church and spoke with residents	1	$ 20.00	$ 20.00		

May	17			$	20.00	$	-
May	18	visited cutz masters barber shop, obama, kennedeys fried chicken, boost mobile store, Metro PCS and passed out brochures	2	$	20.00	$	40.00
May	19			$	20.00	$	-
May	20			$	20.00	$	-
May	21	Talked with residents at enoch pratt free library / Monthly meeting	2	$	20.00	$	40.00
May	22	walked the 4500-3800 block of fairview speaking with neighborhood residents about interactions with BPD and educating them on the BPD monitoring team		$	20.00	$	-
May	23			$	20.00	$	-
May	24	Touchpoint with youth speaking about BPD monitoring team	1.5	$	20.00	$	30.00
May	25			$	20.00	$	-
May	26			$	20.00	$	-
May	27			$	20.00	$	-
May	28	Cahill recreation center yoga session, leaving brochures and speaking with community individuals and the work of te BPD monitoring team		$	20.00	$	-
May	29			$	20.00	$	-
May	30	Last day of the neighborhood walk of coppin we spent extra time setting up tables for brocures and	2.5	$	20.00	$	50.00
May	31	left many brocures in mom and pops stores located in my area that would so that all that come in could grab and if any questions left my card beside all brochures to be point of contat for any	1.5	$	20.00	$	30.00
				TOTAL:		**$**	**320.00**

0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	**Category**			**Travel Day**	**Total Meal + Incidentals (per daily Guidelines cap of $69 per day)**	**Non-Meal Description**	**Non-Meal Expense**	**Total**
	Travel, Other		Monthly Travel Stipend					
5/2/2018						Traveled via public transportation	$ 5.00	$ 5.00
5/7/2018						Traveled via public transportation	$ 5.00	$ 5.00
5/13/2018						Traveled via public transportation	$ 5.00	$ 5.00
5/14/2018						Traveled via public transportation	$ 5.00	$ 5.00
5/16/2018						Traveled via public transportation	$ 5.00	$ 5.00
								$ -
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				TOTAL:	$ 25.00

Subtotal Time:	**$**	**320.00**
Subtotal Expenses:	**$**	**25.00**
TOTAL:	**$**	**345.00**
Unbilled Hours		0.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	EW

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	***May***
INVOICE SUBMITTED BY:	Beazer
DATE SUBMITTED:	5/1/2018
YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1			$ 20.00	$ -		
May	2	Called various community organization to get information such as meeting times and locations	1	$ 20.00	$ 20.00		
May	3	Called various community organization to get information such as meeting times and locations	1	$ 20.00	$ 20.00		
May	4	Attended the Fayette Street Outreach Crime and Grnd meeting at 10 a.m. and introduced myself and presented a brief overview of the BPD Monitoring team info. There were 5 Neighborhood	2	$ 20.00	$ 40.00		
May	5			$ 20.00	$ -		
May	6			$ 20.00	$ -		
May	7			$ 20.00	$ -		
May	8	Called various community organization to get information such as meeting times and locations	1	$ 20.00	$ 20.00		
May	9			$ 20.00	$ -		
May	10			$ 20.00	$ -		
May	11	Called various community organization to get information such as meeting times and locations	1	$ 20.00	$ 20.00		
May	12			$ 20.00	$ -		
May	13			$ 20.00	$ -		
May	14			$ 20.00	$ -		
May	15	Dropped off brochures and shared BPD information at Above It All Behavioral health services and Bon Secours Community Center	1	$ 20.00	$ 20.00		
May	16	Followup calls to various community orgnaizations; Attended the Alliance of Rosemont Neighborhood Association meeting and shared BPD Monitoring Brochure and info.	2	$ 20.00	$ 40.00		

May	17			$	20.00	$	-	
May	18			$	20.00	$	-	
May	19			$	20.00	$	-	
May	20			$	20.00	$	-	
May	21	BPD monitoring team montly meeting at the Baltimore Mediation Center	1	$	20.00	$	20.00	
May	22	Met with Mr. Mallory at the Bon Secours Community Center to discuss possible office hours at this site	1	$	20.00	$	20.00	
May	23			$	20.00	$	-	
May	24	Attended the Coppin Heights Development Corporaion Clergy Carcus meeting and shared the BPD monitoring info with the group.	1	$	20.00	$	20.00	
May	25			$	20.00	$	-	
May	26			$	20.00	$	-	
May	27			$	20.00	$	-	
May	28			$	20.00	$	-	
May	29			$	20.00	$	-	
May	30			$	20.00	$	-	
May	31			$	20.00	$	-	
				TOTAL:		**$**	**240.00**	0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
	Travel, Other		Monthly Travel Stipend				$ 25.00	$ 25.00
								$ -
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			TOTAL:	$ 25.00

Subtotal Time:	**$**	**240.00**
Subtotal Expenses:	**$**	**25.00**
TOTAL:	**$**	**265.00**
Unbilled Hours		0.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	RB

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INVOICE FOR MONTH OF:	***May***	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Jackson	
DATE SUBMITTED:	6/4/2018	
YEAR:	2018	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1			$ 20.00	$ -		
May	2			$ 20.00	$ -		
May	3			$ 20.00	$ -		
May	4			$ 20.00	$ -		
May	5			$ 20.00	$ -		
May	6	Talked to a resident named K. Briscoe and talked to residents at Planet Fitness	1	$ 20.00	$ 20.00		
May	7	Talked to residents at Goodnow PAL Center and Downtown Locker Room	1.5	$ 20.00	$ 30.00		
May	8	Talked to residents and dropped brochures at area businesses	1.5	$ 20.00	$ 30.00		
May	9			$ 20.00	$ -		
May	10			$ 20.00	$ -		
May	11			$ 20.00	$ -		
May	12			$ 20.00	$ -		
May	13			$ 20.00	$ -		
May	14			$ 20.00	$ -		
May	15			$ 20.00	$ -		
May	16			$ 20.00	$ -		

May	17			$	20.00	$	-	
May	18			$	20.00	$	-	
May	19			$	20.00	$	-	
May	20			$	20.00	$	-	
May	21	Talked with residents and gave them brochures	3.5	$	20.00	$	70.00	
May	22			$	20.00	$	-	
May	23			$	20.00			
May	24	Talked with residents and business owners and distributed flyers	2.5	$	20.00	$	50.00	
May	25	Visited local school and talked with falculty members	1	$	20.00	$	20.00	
May	26			$	20.00	$	-	
May	27			$	20.00	$	-	
May	28			$	20.00	$	-	
May	29	Visited local businesses and talked with residents on the street	2	$	20.00	$	40.00	
May	30			$	20.00			
May	31	Went to local business to talk with owner and pass out flyers.	2	$	20.00	$	40.00	
				TOTAL:		**$**	**300.00**	0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
	Travel, Other		Monthly Travel Stipend				$ 25.00	$ 25.00
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			TOTAL:	$ 25.00

Subtotal Time:	**$**	**300.00**
Subtotal Expenses:	**$**	**25.00**
TOTAL:	**$**	**325.00**
Unbilled Hours		0.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	KLJ

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INVOICE FOR MONTH OF:		***May***
INVOICE SUBMITTED BY:		Frey-Balter
DATE SUBMITTED:		5/31/2018
	YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1	email to legal aid re: contact for Lawyer in the Library at the Penn Ave branch on 5/8; email to No boundaries colaition re: speaking at 5/8meeting	0.2	$ 20.00	$ 4.00		
May	2	t/c watkns at Project Plase; email Watkins at same	0.2	$ 20.00	$ 4.00		
May	3	communicate w/ Meaghan from Legal Aid re: Lawyers at Library; reset for 5/7	0.2	$ 20.00	$ 4.00		
May	4	Ymca/Druit Hill; Historic Marble Hill Barber Shop ; 409 Wilson St ; McCullough Convience Store ; people at Mosque on Islamic Way	1.1	$ 20.00	$ 22.00		
May	5			$ 20.00	$ -		
May	6			$ 20.00	$ -		
May	7	Meghan McDermott, Legal Aid - re: tomorrow and other opportunities ; tc tony watkins projet plase	0.3	$ 20.00	$ 6.00		
May	8	EPFL Penn North - Community Outreach / Lawyers at the Library 12:45-3:15 ; Email Ms. Norris; Howard/Darnyle	2.5	$ 20.00	$ 50.00		
May	9	text Ms Norris; email other NLs (Howard ; Miller) and Darnyle	0.2	$ 20.00	$ 4.00		
May	10	communicate w/ Miller; contact CV festival; receive email from resident Norris	0.2	$ 20.00	$ 4.00		
May	11	complete Intake form for resident Norris; meet with Darnyle; communicate with CV upon return call; communicate with Howard re: Eastern D resident Norris; communicate with Miller re: CV table.	0.6	$ 20.00	$ 12.00		
May	12			$ 20.00	$ -		
May	13			$ 20.00	$ -		
May	14			$ 20.00	$ -		
May	15	EPFL Penn North - Community Outreach / Lawyers at the Library 12:45-3:15 ; Email outreach: Druid Hill, Reservoir Hill; Marble Hill	2.5	$ 20.00	$ 50.00		
May	16			$ 20.00	$ -		

May	17			$	20.00	$	-	
May	18	meet with Darnyle	0.2	$	20.00	$	4.00	
May	19			$	20.00	$	-	
May	20			$	20.00	$	-	
May	21	email Joyce Richardson/Reservoir Hill Improvement Council (.1); NL meeting (1.0); email outreach: McCulloh Homes; Upton; Rsx other Nas and Shelters (.3)	1.4	$	20.00	$	28.00	
May	22			$	20.00	$	-	
May	23			$	20.00	$	-	
May	24	email Joyce Richardson/Reservoir Hill Improvement Council; email Ron Beazer, co-NL, to answer question he asked me to answer at Monday's meeting	0.3	$	20.00	$	6.00	
May	25	Darnyle meeting at BCMC	0.2	$	20.00	$	4.00	
May	26			$	20.00	$	-	
May	27			$	20.00	$	-	
May	28			$	20.00	$	-	
May	29	EPFL 12:45-3; Follow up research and Email communication with resident	2.7	$	20.00	$	54.00	
May	30			$	20.00	$	-	
May	31	rsx and call: My Sister's Place, Paul's Place, James Hill/President McCulloh Homes Association	0.2	$	20.00	$	4.00	
			13	**TOTAL:**		**$**	**260.00**	0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
	Travel, Other		Monthly Travel Stipend				$ 25.00	$ 25.00
								$ -
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			TOTAL:	$ 25.00

Subtotal Time:	**$**	**260.00**
Subtotal Expenses:	**$**	**25.00**
TOTAL:	**$**	**285.00**
Unbilled Hours		0.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	KF-B

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INVOICE FOR MONTH OF:	***May***	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Roberts, M.	
DATE SUBMITTED:	5/4/2018	
YEAR:	2018	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1	Meeting with residents from 40th Street	0.5	$ 20.00	$ 10.00		
May	2	CVCBD Security Meeting	1.5	$ 20.00	$ 30.00		
May	3	Emails	0.5	$ 20.00	$ 10.00		
May	4			$ 20.00	$ -		
May	5	Emails	0.5	$ 20.00	$ 10.00		
May	6			$ 20.00	$ -		
May	7	Harwood Community Association Meeting (after meeting discussions)	0.5	$ 20.00	$ 10.00		
May	8	Emails, phone calls	0.5	$ 20.00	$ 10.00		
May	9	Waverly Library	0.5	$ 20.00	$ 10.00		
May	10			$ 20.00	$ -		
May	11			$ 20.00	$ -		
May	12	Community Event	1	$ 20.00	$ 20.00		
May	13			$ 20.00	$ -		
May	14			$ 20.00	$ -		
May	15			$ 20.00	$ -		
May	16	Northern District Community Police Meeting	1.5	$ 20.00	$ 30.00		

May	17			$	20.00	$	-	
May	18			$	20.00	$	-	
May	19			$	20.00	$	-	
May	20			$	20.00	$	-	
May	21	Monthly Liaison Meeting	1	$	20.00	$	20.00	
May	22	Emails and phone calls	0.5	$	20.00	$	10.00	
May	23			$	20.00	$	-	
May	24			$	20.00	$	-	
May	25	Emails and phone calls	0.5	$	20.00	$	10.00	
May	26			$	20.00	$	-	
May	27			$	20.00	$	-	
May	28			$	20.00	$	-	
May	29			$	20.00	$	-	
May	30	Charles Village Civic Association Meeting	1	$	20.00	$	20.00	
May	31			$	20.00	$	-	
			10	**TOTAL:**		**$**	**200.00**	0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
	Travel, Other		Monthly Travel Stipend					$ -
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			TOTAL:	$ -

Subtotal Time:	**$**	**200.00**
Subtotal Expenses:	**$**	**-**
TOTAL:	**$**	**200.00**
Unbilled Hours		0.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	MJR III

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	***May***
INVOICE SUBMITTED BY:	Johnson
DATE SUBMITTED:	5/5/2018
YEAR:	2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1			$ 20.00	$ -		
May	2			$ 20.00	$ -		
May	3	Talked to residents in the community	1	$ 20.00	$ 20.00		
May	4			$ 20.00	$ -		
May	5	Talked to residents in the community	1	$ 20.00	$ 20.00		
May	6	Talked to residents in the community	1	$ 20.00	$ 20.00		
May	7			$ 20.00	$ -		
May	8			$ 20.00	$ -		
May	9			$ 20.00	$ -		
May	10	Attended neighborhood association meeting	1	$ 20.00	$ 20.00		
May	11			$ 20.00	$ -		
May	12			$ 20.00	$ -		
May	13			$ 20.00	$ -		
May	14	Talked to residents in the community	1	$ 20.00	$ 20.00		
May	15			$ 20.00	$ -		
May	16			$ 20.00	$ -		

May	17	Talked to a group of residents in nursing home	1	$	20.00	$	20.00	
May	18			$	20.00	$	-	
May	19			$	20.00	$	-	
May	20			$	20.00	$	-	
May	21	Monthly NL meeting\	1	$	20.00	$	20.00	
May	22			$	20.00	$	-	
May	23			$	20.00	$	-	
May	24			$	20.00	$	-	
May	25			$	20.00	$	-	
May	26			$	20.00	$	-	
May	27	attended resident meeting at recreation center	2	$	20.00	$	40.00	
May	28			$	20.00	$	-	
May	29	passed out brochures in neighborhood	2	$	20.00	$	40.00	
May	30	Talked to rsidents in local business	2	$	20.00	$	40.00	
				$	20.00	$	-	
			TOTAL:			**$**	**260.00**	0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of $69 per day)	Non-Meal Description	Non-Meal Expense	Total
	Travel, Other		Travel/Transportation				$ 25.00	$ 25.00
								$ -
								$ -
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				$ -
			TOTAL:	$ 25.00

Subtotal Time:	**$**	**260.00**
Subtotal Expenses:	**$**	**25.00**
TOTAL:	**$**	**285.00**
Unbilled Hours		0.00

	INITIALS
Your initials here signify that the charges on this invoice are accurate:	IJ