

Seth A. Rosenthal

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sarosenthal@venable.com

February 4, 2019

Mayor and City Council of Baltimore
Attn: Andre Davis, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Garry Tuggle, Interim Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Stephen Ryals
Maureen Johnston
Juan Torres
KateLyn Smith
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – December 2018 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in December 2018.

Narrative Summary

This invoice accounts for time worked by Team members Ken Thompson, Seth Rosenthal, Charles Ramsey, Theron Bowman, Randy Dupont, Steve Parker, Hassan Aden, Matthew Barge, Jessica Drake (as both community engagement team member and executive assistant), Nola Joyce, Tracey Meares, Kathleen O’Toole, Roberto Villasenor, Darnyle Wharton and six neighborhood liaisons with Community Mediation Program, Inc. (Baltimore Community Mediation Center (BCMC) from December 1 – December 31, 2018.

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The sum of previously unbilled services and expenses reflected in this invoice is \$108,324.54. Of the time submitted in this invoice, 214 hours, or 30.2%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 30.2% of its total time *pro bono*, and writing off certain expenses, the Team saved the City a total of \$73,330.00.

Work performed in December 2018 included:

- Community outreach and meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including community associations and advocacy organizations
- Addressing the Consent Decree requirements for community and custodial arrestee surveys, including working with Morgan State University's Institute for Urban Research on the community survey and the University of Toronto on the custodial arrestee survey
- In-person and telephonic meetings, in-person site visits with BPD officials, City officials and Department of Justice personnel regarding many areas of the Consent Decree, including use of force, stops/searches/arrests, impartial policing, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, misconduct investigations and discipline, policies, training, sexual assault investigations, staffing, technology, recruitment, hiring, officer assistance and support, compliance reviews and outcome assessments
- Evaluating and addressing structural concerns regarding Office of Professional Responsibility operations and its relationship with Civilian Review Board, including work on information-sharing protocols for OPR and CRB
- Drafting the Second-Year Monitoring Plan and budget
- Drafting the Monitoring Team's second semiannual report
- Intensive work on revisions to BPD policies in a number of areas, including stops/searches/arrests and misconduct investigations and discipline
- Reviewing and conferring with BPD on Training Academy needs, training plan for 2019, and training materials on use of force, impartial policing, stops/searches/arrests, and body-worn cameras, and attending command staff training addressing deficiencies in BPD's performance in Harlem Park in response to the death of Det. Sean Suiter
- Reviewing BPD's final technology resource plan
- Reviewing BPD's final hiring and recruitment study
- Reviewing, analyzing and obtaining updates from BPD about several incidents under investigation by OPR involving the alleged unreasonable use of force and alleged false trial testimony and issues at BPD's training academy

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- Reviewing and addressing issues related to BPD policies concerning the disclosure of officer OPR files in criminal cases in which the officer is involved as a witness or investigator
- Addressing issues relating to interactions with individuals with behavioral health disabilities, including meeting with CPIC, reviewing and assessing data collection practices, and finalizing a data collection form
- Consulting BPD on developing a community policing plan
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Preparing content for the team's website

Invoice Summary

Invoice Totals

	Previously Billed (FY 2019)	December 2018 Billed	Fiscal YTD 2019 Billed
Services	\$746,888.75	\$104,120.25	\$851,009.00
Expenses	\$30,218.63	\$4,204.29	\$34,422.92
TOTAL Services and Expenses	\$777,107.38	\$108,324.54	\$885,431.92

FY2019 Budget¹	\$1,830,173.43
Funds Remaining in FY2019 Budget	\$944,741.55
Percentage of Funds Used in FY2019 Budget	48.38%
Fiscal 2019 YTD Value of pro bono Services	\$389,596.50

¹ The FY2019 Budget includes \$355,173.47 carried over from FY2018 Budget.

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Breakdown of Billable Hours & Expenses

December	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	69.6	40.8	28.8	\$19,380.00	\$0.00
Rosenthal	116.5	49.8	66.7	\$23,655.00	\$0.00
Aden	50.5	34	16.5	\$7,990.00	\$0.00
Barge	36.8	34.8	2	\$8,178.00	\$180.88
Drake	16.6	6.1	10.5	\$1,433.50	\$0.00
Drake (Exec. Ass't)	40.5	40.5	0	\$1,518.75	\$0.00
Joyce	2.5	2.5	0	\$587.50	\$0.00
Meares	4.9	4.9	0	\$1,151.50	\$0.00
O'Toole	10	8.8	1.2	\$2,068.00	\$0.00
Ramsey	34	30	4	\$7,050.00	\$195.24
Smoot	77.5	46.5	31	\$10,927.50	\$2,454.57
Villasenor	8.9	8.9	0	\$2,091.50	\$0.00
Darnyle Wharton	73.4	73.4	0	\$5,505.00	\$0.00
6 Neighborhood Liaisons	65.95	65.95	0	\$1,319.00	\$150.00
Dupont	47.7	24	23.7	\$5,640.00	\$1,223.60
Bowman	31.6	10	21.6	\$2,350.00	\$0.00
Parker	21.1	13.1	8	\$3,275.00	\$0.00
TOTAL	708.05	494.05	214	\$104,120.25	\$4,204.29

Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for December 2018, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, establishment of Team e-mail addresses, and food for a community stakeholders meeting.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$69, with fractions of days billed at 75% of the standard federal per diem rate, or \$51.75. Some team members have waived or reduced their per diem charges, or elected to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

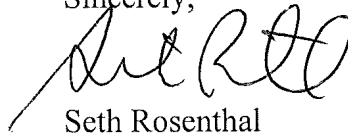
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We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bredar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Seth Rosenthal", written over the printed name.

Seth Rosenthal
Deputy Monitor

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202					INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.				
	INVOICE FOR MONTH OF:		<u>December</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.				
	INVOICE SUBMITTED BY:		Thompson						
	DATE SUBMITTED:								
		YEAR:	2018						
<p style="text-align: center;">Sample Description: <i>Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.</i></p>									
TIME									
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours		
December	1			\$ 475.00	\$ -				
December	2			\$ 475.00	\$ -				
December	3	Review Notice of Approval/Technology Plan; summary review o ICS and SSA Training materials submitted to Box	1.1	\$ 475.00	\$ 522.50	Review Community questions as submitted by D Wharton; follow up with logistics for Wednesday Incident Command Training at Under Armour; communicate with W. White re: modification to Scheduling Order; review Administrative Budget issues; telephone conference with S. Collins re: next week's forum	1.2		
December	4	Review materials and participate in training call; summary review of updated Body Worn Camera Training Plan; begin review of 2nd Year Monitoring Plan and related communication	2.5	\$ 475.00	\$ 1,187.50	Review materials forwarded by D. Wharton re: January Quarterly Meeting; respond to Court's request re: Modification of Scheduling Order; review article "Who Will Now Police the Police;" review correspondence from S. Collins re: Open Forum at Broadmead	1.5		
December	5	Prepare for and attend Command Staff Training Session	8	\$ 475.00	\$ 3,800.00				
December	6	Review Special Investigator Report and participate in telephone conference with parties re same	1	\$ 475.00	\$ 475.00	Review budget issues raised by S. Rosenthal	0.5		
December	7	Review material for M. Wirzberger re Internal Affairs investigation; review material from K. Blumes re Police Commissioner elevated discipline decision; participate in OPR-CRB work session and address related issue regarding 3rd party intrusion; review staff development training materials; review BPD comments to Second Year Monitoring Plan	4.1	\$ 475.00	\$ 1,947.50	Participate in budget discussions; review Integrated Feedback re: Stop, Search and Arrest Suite 2 Policies	2		
December	8			\$ 475.00	\$ -				
December	9			\$ 475.00	\$ -				

December	10	Review Hiring Process and Policy Report	0.2	\$	475.00	\$	95.00		
December	11	Telephone conference with M. Barge re Academy issues and follow-up re same; review S. Smoot draft submission for next week's monthly meeting and provide guidance re same; review material re Internal Affairs investigation under discussion between Parties and Monitoring Team; review Training Proposal submitted by Chief Cali; review concerns expressed by R. Dupont re CPIC Training and respond to him re same; review draft critique of 11/5/18 Training Session; review DOJ comments to Second Year Monitoring Plan	3.3	\$	475.00	\$	1,567.50	Evaluate budget issues; review Monitoring Team Intake Form re Resident Complaint; respond to D. Wharten re: potential media coverage and unrelated concerns; address request from S. Smoot re: content of submission for next weeks monthly meeting	1
December	12	Participate in Brody/Giglio discussion with Parties (.7); participate in OPR/CRB Protocol meeting with Parties (1.5); review draft Policy re: Patrol Supervision Duties and Responsibilities (.2); review additional materials regarding OPR Professional Development (.2); review Fair & Impartial Policing Curricula materials	3.1	\$	475.00	\$	1,472.50	Engage in several communications with D. Wharton re: Community questions and potential meetings; address request for extension from DOJ; review OPR/CRB notes	1.2
December	13	Review BPD & DOJ Submissions for Monday's Monthly Meeting with the Court; review draft Monitoring Teams Submission and respond to S. Smoot re: same; review draft Second Semi Annual Report and provide comments to S. Rosenthal	2.2	\$	475.00	\$	1,045.00	Review materials related to Methodology Summary and current status of community survey; review materials in connection with next week's meeting in Senator Ferguson's office; review DOJ's feedback regarding draft HP Command Staff Training; work on logistics for Monday's Monthly Meeting	2
December	14	Review CPIC materials in connection with next week's meeting; review final Monitoring Team Submission; review Nola Joyce's comments re: Patrol Supervision Duties	0.5	\$	475.00	\$	237.50	Work on administrative issues; review various comments re: Command Staff Training	1.3
December	15			\$	475.00	\$	-		
December	16			\$	475.00	\$	-		
December	17	Prepare for and attend meeting with the Parties re: 2nd Year Monitoring Plan; attend Monthly Meeting	6.2	\$	475.00	\$	2,945.00		
December	18	Participate in Community Engagement telephone conference; review OPR/CRB draft Protocol re: Sensitive cases including comments from CRB; respond to Mr. Barge requests for comments re: DOJ evaluation of command staff training	1.5	\$	475.00	\$	712.50	Engage in series of communications re: Administrative Changes to Community Engagement Staffing; review budget information; review Training Meeting Agenda and related materials	2.5
December	19	Review DOJ and Monitoring Team's comments to Section VI of OPR/CRB Protocol and updated version of same; review materials in preparation for tomorrow's CPIC meeting; review draft Policy 210 (Supervision)	1.3	\$	475.00	\$	617.50	Several communications with Court and Monitoring team re: personnel transition at BCMC; review communication from Mr. Wharton re: proposed PSAs; address several requests submitted by the Court re: select issues; review materials in connection with tomorrow's meeting with Senator Ferguson including re-review of draft Monitoring Plan; review and respond to Mr. Smoot's recommendation re: Community Engagement issues	3.1
December	20	Attend CPIC meeting; prepare for and meet with Senator Ferguson and the Delegates in his District	2	\$	475.00	\$	950.00	Communicate with Monitoring Team Leadership re: personnel changes at BCMC; set up and participate in call with Roy Kelly re: same; review final version of Monitoring Plan cover letter; coordinate meeting and submission with Ms. White re: upcoming monthly meeting; review and evaluate additional budget issues; provide additional suggestion to Ms. Wirzberger re: additional Community members for possible inclusion in BPD outreach	2.2

December	21	Review BPD Submission	0.5	\$	475.00	\$	237.50	Review communication re: resolving outstanding issues with Policy 306 and Classification Protocol; review updated Budget; review communication from DOJ re: government shut down and related issues; meet with Major Gibson re: police outreach; review Stop Search and Arrest Suite II Final Policies; several communication with the Court and Monitoring Team re: government Furlough issue	4
December	22			\$	475.00	\$	-		
December	23			\$	475.00	\$	-		
December	24			\$	475.00	\$	-		
December	25			\$	475.00	\$	-		
December	26	Review final version of Community Policing report; engage in series of communications with the Court and the Parties re: DOJ's request for continuance in connection with next week's monthly meeting	1.2	\$	475.00	\$	570.00	Review materials related to scheduling in January; work on logistics for upcoming monthly meeting; follow-up with R. Phaison and T. Staton re: Community participation in selected Academy Training exercises; review materials from last CPIC meeting and continue analyzing concerns raised by R. Dupont re: BPD leadership and participation in this area	1.6
December	27	Telephone conference re: Policy 306 and Classification Protocol; review Parties and Monitoring Team Submission in preparation for next week's monthly meeting	2.1	\$	475.00	\$	997.50	Review communication between Parties re: GTTF investigation materials; review list of potential Community Organization in City and begin working on appropriate strategy to encourage further engagement	1
December	28			\$	475.00	\$	-	Work on logistics for next week's monthly meeting; review public materials re: upcoming Public Safety Hearings re: New Commissioner; review latest iteration of Budget and evaluate same in connection with 2nd Year Monitoring Plan	2
December	29			\$	475.00	\$	-		
December	30			\$	475.00	\$	-		
December	31			\$	475.00	\$	-	Review Community Engagement Liaison Contract and related correspondence; review Final Version of Policy 306 and Classification Protocol submitted by L. Frank; review materials re: Academy in preparation for conversation with Del. Rosenberg	1.7
			40.8	TOTAL:	\$	19,380.00			28.8

[illegible]

Subtotal Time:	\$	19,380.00
Subtotal Expenses:	\$	-
TOTAL:	\$	19,380.00

Unbilled Hours	28.80
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INITIALS	
Your initials here signify that the charges on this invoice are accurate:	KLT

INVOICE FOR MONTH OF:

INVOICE SUBMITTED BY:

DATE SUBMITTED:

YEAR:

December

Rosenthal

1/23/2019

2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

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7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Review and revise draft second year monitoring plan	1.7	\$ 475.00	\$ 807.50		
December	2	Review and revise draft second year monitoring plan and email with Barge and Aden re same	3.2	\$ 475.00	\$ 1,520.00		
December	3	Work draft of second-year monitoring plan, confer and emails with Barge re same, and emails with parties re same; review and draft notice of approval of technology resource plan	2.3	\$ 475.00	\$ 1,092.50	Emails with Drake re web calendar and monitoring plan chron updates; emails re command staff training lesson plan; call with Morgan State and Barge re community survey	1.3
December	4			\$ 475.00	\$ -	Community engagement team call; emails with Smoot, et al re second year budget; emails with parties re semiannual report; emails with SMEs re invoices; attention to court order re monitoring plan deadlines	1.5
December	5	Attend command staff ICS and 4tgh A training and debrief with Academy personnel and DOJ afterward	4.5	\$ 475.00	\$ 2,137.50	Attend command staff CS and 4th A training; confer with Aden and Smoot re second year budget and emails with parties and Venable practice management re same	5.4
December	6			\$ 475.00	\$ -	Emails re upcoming meetings on training, Brady/Giglio issues, OPR issues, monitoring plan; emails/telephone conference with Rose Street and Foglesong re community survey; emails re second year budget	1
December	7	Work semiannual report; attention to BPD comments re draft second year monitoring plan and emails with MT leads re same; review OPR investigation file on alleged false testimony by officer and emails with parties re same	2	\$ 475.00	\$ 950.00	Participate in call with parties on OPR/CRB protocols and follow up emails with MT re same; attention to and confer with Venable practice management re Year Two budget and emails with MT leadership re same; emails with DOJ re impartial policing training curriculum development; emails with parties re revised training plan; work seminannual report	5.1
December	8	Work semiannual report	1	\$ 475.00	\$ 475.00	Work semiannual report	3.2
December	9	Work semiannual report	2	\$ 475.00	\$ 950.00	Work semiannual report	3.7

December	10	Work semiannual report; telephone conference with DOJ to discuss fair and impartial policing curriculum development; confer with Smoot and prepare notice of approval of Hiring Report	3.9	\$	475.00	\$	1,852.50	Work semiannual report; telephone conference/emails with Barge re surveys, training schedule and content, and outcome assessments; emails with MT and parties re OPR policy deadlines; emails with Dupont re Year Two budget; emails with Foglesong and Guyton re arrestee survey	
									6.9
December	11	Work semiannual report; attention to OPR investigation report in matter involving alleged false testimony	3.3	\$	475.00	\$	1,567.50	Work semiannual report; emails re OPR policy revision deadlines; cursory review of DOJ comments on draft second year monitoring plan; emails re UOF/FIP training; emails re surveys; emails re community engagement issues and confer with Thompson re same; emails/telephone conference with Aden re team lead and SME assignments for Year Two	
									5.5
December	12	Work semiannual report and email draft to parties; draft comments on command staff training on ICS and S/S/A and emails with DOJ re same; telephone conference with parties re Brady/Giglio disclosure issues	4.4	\$	475.00	\$	2,090.00	Work semiannual report; work on budget for Year Two and emails with Venable practice management re same; emails re hiring interview pilot, FIP/UOP training, OPR investigator training and surveys; draft press release for next community forum and emails re same; emails with Barge re second year monitoring plan	
									6.7
December	13	Review parties' comments to draft monitoring plan and confer with Barge re same; meeting with UOF and fair/impartial policing training	2.8	\$	475.00	\$	1,330.00	Emails and confer with team leadership re Year Two budget; meeting re UOF and fair/impartial policing training; emails re second seminannual report	
									3.9
December	14	Review, synthesize and draft memo on parties' comments to draft second year monitoring plan and distribute memo to parties	2.9	\$	475.00	\$	1,377.50	Emails with parties re DOJ/MT comments on command staff training; emails with MT leadership re supervision area responsibilities; emails re meeting scheduling; emails with community engagement team re upcoming calendar of CD events	
									0.8
December	15			\$	475.00	\$	-		
December	16			\$	475.00	\$	-		
December	17	Draft cover memo for draft second year monitoring plan; meeting with parties to develop draft second year monitoring plan	5.6	\$	475.00	\$	2,660.00	Attention to Year Two budget and emails with Venable practice management re same; edit December CD highlights for NLs and emails with Wharton re same; draft engagement letter for Rose Street Community Center and email Guyton re same; emails and telephone conference with Barge re second year monitoring plan; meeting with parties to develop draft second year monitoring plan	
									3.8
December	18	Revise draft monitoring plan and confer with Barge re same; telephone conference with Guyton, Foglesong and Levi re arrestee survey	2.8	\$	475.00	\$	1,330.00	Community engagement team call; follow up call with Thompson, and follow up emails; emails with Judge Bredar re community engagement; draft notice of approval of crisis data form and confer with Dupont re same; telephone conference/emails with Mygatt re community engagement; revise draft monitoring plan and confer with Barge re same; emails with Barge re MT comments on command staff training	
									3.7
December	19	Prepare web content for draft monitoring plan and emails with Drake re same; work cover memo for draft monitoring plan and email with parties re same	3.8	\$	475.00	\$	1,805.00	Attention to year two budget and confer with Aden re same; emails/telephone conferences with Court, Thompson, et al re community liaison transition; confer/emails with Barge and community survey team re community forum; emails with parties re protocol for finalizing policy and training documents before public comment periods; emails with court re upcoming court meetings; emails with Goodrich re second semiannual report	
									2.2
December	20	Email with parties and incorporate parties' suggestions re cover memo re draft monitoring plan; emails with parties re draft monitoring plan; review and emails with Drake re web content for draft monitoring plan	1.1	\$	475.00	\$	522.50	Telephone conference with Kelly and leadership re liaison role; meeting with Sen. Ferguson and Delegates Lewis and Lierman; research and email information to Beck re Brady/Giglio disclosure issues; emails with parties re OPR-CRB protocols, cursory review of and emails with Barge and Aden re same; confer with Thompson re community liaison transition	
									3.3
December	21	Emails with Solicitor Davis, et al. clarifying City Law policy on providing defense counsel copies of Brady/Giglio disclosures and confer with Beck re same; prepare notice of approval of second set of S/S/A policies; finalize draft monitoring plan for publication	2.1	\$	475.00	\$	997.50	Attention to Year Two budget and confer/emails with Aden and Smoot re same; attention to OPR/CRB protocol and cover memo for public comment period; attention to invoicing issues; emails re second set of SSA policies	
									1.7
December	22			\$	475.00	\$	-	Revise web content for OPR/CRB protocol survey and emails with Drake re same	
									0.5
December	23			\$	475.00	\$	-		

December	24				\$	475.00	\$	-	Telephone conference with leadership re Year Two budget and revise draft of same	1.4
December	25				\$	475.00	\$	-		
December	26				\$	475.00	\$	-	Work Year Three budget and emails with leadership re same; emails with Venable practice management re Year Two budget and monthly hour allotments for team members; review 2018 community policing report and emails with CE team re same; review submissions for January 3 meeting at OPRwith Judge Bredar; prepare engagement letter with BCMC and email Guy re same; emails with Thompson, Judge Bredar and parties re DOJ request for extensions due to shut down and attention to court order re same; emails with Drake re web updates	4.4
December	27	Prepare notice of approval of OPR intake and classification policies and emails with parties re same	0.4	\$	475.00	\$	190.00		Review final OPR intake and classification policies; review DOJ submission for monthly meeting with Court on OPR	
December	28			\$	475.00	\$	-			0.5
December	29			\$	475.00	\$	-			
December	30			\$	475.00	\$	-			
December	31			\$	475.00	\$	-		Emails with Guy re BCMC engagement letter for Year Two and review BCMC suggested changes to same	0.2
			49.8	TOTAL:	\$	23,655.00				66.7

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total
								\$ -
								\$ -
								\$ -
								\$ -
							TOTAL:	\$ -

Subtotal Time:	\$	23,655.00
Subtotal Expenses:	\$	-
TOTAL:	\$	23,655.00
Unbilled Hours	66.70	

INITIALS

Your initials here signify that the charges on this invoice are accurate:

SAR

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202				INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.			
	INVOICE FOR MONTH OF:		<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.			
	INVOICE SUBMITTED BY:		Aden				
	DATE SUBMITTED:		1/5/2019				
	YEAR:		2018				

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	3	Email and correspondence re: 2nd Year Monitoring Plan, Training and OPR matters. Review of 2nd Year Monitoring Plan. Drafting semi-annual report (Misconduct Investigations and Discipline section).	3	\$ 235.00	\$ 705.00			
December	4	Weekly Training Plans call with parties to discuss progress on deliverables and upcoming training. Call with M. Barge re: second year monitoring plan training timelines. Follow up call with BPD re: potential funding sources for training TA resources. Finalizing draft of semi-annual report re: Misconduct Investigations and Discipline.	4	\$ 235.00	\$ 940.00			
December	5	Completed drafting the semi-annual report subsection on Misconduct Investigations and Discipline. Email and correspondence re: budget preparation to coincide with 2nd Year Monitoring Plan priorities. Call with S. Smoot re: 2nd Year MT budget. Follow up call re: MT budget preparation with S. Smoot and S. Rosenthal. Review/edit of new draft of 2nd Year Monitoring Plan.	3.5	\$ 235.00	\$ 822.50			
December	7	MT budget call (development of year 2 budget and allocation of hours and MT resources). OPR/CRB call with parties and Baltimore SA. Follow up call with monitor re: several upcoming meetings and priorities.	4	\$ 235.00	\$ 940.00			
December	10	Email and correspondence re: 2nd Year Monitoring Plan, Training and OPR MT resources and hourly allocations. MT call on budget development and resource allocation to align with year 2 plan and priorities. Call with Michelle Wirzberger re: general project management and upcoming priorities and deliverables.	2.5	\$ 235.00	\$ 587.50			
December	11			\$ 235.00	\$ -	Correspondence and emails re: MT resource allocations, roles and responsibilities etc. Call with Shannon Sullivan re: Training matters. Call with Seth Rosenthal re: semi-annual report draft and necessary additions to near-final draft.	1.5	
December	12	Weekly Staffing/Leadership call with parties. Weekly OPR/CRB Protocol call with parties. Email and correspondence re: MT logistics and call coverage, budget preparation and review.	3	\$ 235.00	\$ 705.00			

December	13	Logistics for upcoming meeting in Baltimore with training staff re: potential funding source. Email and correspondence with parties and the MT re: various aspects of the CD and ongoing work.	1	\$ 235.00	\$ 235.00			
December	14	Review of updated (inclusion public comments) Policy 306, OPR Classification Protocol and OPR/CRB Protocol. Call with M. Barge re: project management, monitoring plan and budget. Budget preparation for 21CP (6 and 12 month budget drafts completed. Call with S. Smoot re: monitoring plan, budget and upcoming meetings in Baltimore.	3.5	\$ 235.00	\$ 822.50			
December	16			\$ 235.00	\$ -	Review and preparation for Monitoring Plan meeting on December 17.	1.5	
December	17	Conference call with parties re: Year 2 monitoring plan. Email and correspondence with MT re: monitoring plan, deadlines and other matters to be resolved.	4	\$ 235.00	\$ 940.00			
December	18			\$ 235.00	\$ -	Review and redlines to policy 306 and Intake and Classification Protocol documents (with public comments). Email and correspondence with MT and parties re: aforementioned documents.	2.5	
December	19			\$ 235.00	\$ -	Review and preparation for OPR/CRB weekly work session. OPR/CRB work session with parties-focus toward reaching agreement on documents due to be sent out for public comment on December 21. MT project management and budget preparation. Call with Dan Beck re: upcoming deadline for the protocol.	4	
December	20			\$ 235.00	\$ -	Review of near final updated draft of OPR/CRP protocol. Email and correspondence re publishing the protocol for public comments by the deadline (December 21). Call with Mr. Kelly, new member of the MT through BCMC. Continued work on the MT budgets (6 and 12 months).	3	
December	21	Review of cover memo and other documents related to the posting of the OPR/CRB Protocol (for public comment). Email and correspondence with parties re: pending government shutdown and the handling of deadlines and deliverables. Call with M. Wirzberger re: various topics related to the CD and upcoming meetings, etc.. Continued budget preparation and related calls with MT members.	2	\$ 235.00	\$ 470.00			
December	24	Budget call (including preparation and review) with MT leadership to finalize upcoming 6 and 12 month budgets for submittal to the parties and the Court.	1.5	\$ 235.00	\$ 352.50			
December	26	Email and correspondence re: January 3 Court Status Conference on OPR. Completed and submitted OPR section for the MT (Court submission for January 3).	2	\$ 235.00	\$ 470.00			
December	27			\$ 235.00	\$ -	Call (including preparation and follow up) with parties to finalize policy 306 and OPR intake and Classification protocols.	2.5	
December	28			\$ 235.00	\$ -	Review of final OPR documents prior to approving for filing. OPR documents filed by deadline.	1.5	
		TOTAL HOURS:	34	TOTAL:	\$ 7,990.00	TOTAL HOURS:	16.5	

EXPENSES																					
				MEALS + INCIDENTALS		NON MEALS															
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total													
								\$ -													
								TOTAL:	\$ -												
<table><tr><td>Subtotal Time:</td><td>\$</td><td>7,990.00</td></tr><tr><td>Subtotal Expenses:</td><td>\$</td><td>-</td></tr><tr><td>TOTAL:</td><td>\$</td><td>7,990.00</td></tr><tr><td>Unbilled</td><td>\$</td><td>16.50</td></tr></table>										Subtotal Time:	\$	7,990.00	Subtotal Expenses:	\$	-	TOTAL:	\$	7,990.00	Unbilled	\$	16.50
Subtotal Time:	\$	7,990.00																			
Subtotal Expenses:	\$	-																			
TOTAL:	\$	7,990.00																			
Unbilled	\$	16.50																			
Your initials here signify that the charges on this invoice are accurate:					<div>INITIALS</div> HMA																

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
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7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:		<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self- populate.
	INVOICE SUBMITTED BY:		Barge	
	DATE SUBMITTED:		1/1/2019	
		YEAR:	2018	

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	1		0	\$ 235.00	\$ -	Various email communications w/ MT re: monitoring plan.	0.1	
December	2		0	\$ 235.00	\$ -	Various email communications w/ MT re: monitoring plan.	0.1	
December	3	Various email communications w/ MT re: monitoring plan. Revise and edit second-year monitoring plan. Conference call w/ Morgan State, S. Rosenthal re: community survey.	4.7	\$ 235.00	\$ 1,104.50			
December	4	Various email communications w/ MT re: monitoring plan, training. Conference call w/ Parties, MT re: training. Conference call w/ R. Dupont re: monitoring plan.	1.2	\$ 235.00	\$ 282.00			
December	5	Various email communications w/ MT re: monitoring plan. Review, edit, and draft semiannual report re: OPR; communicate w/ H. Aden re: same.	1	\$ 235.00	\$ 235.00			
December	6	Conference call, email communications w/ S. Rosenthal re: semiannual report. Various email communications re: monitoring plan.	0.4	\$ 235.00	\$ 94.00			
December	7		0	\$ 235.00	\$ -	Conference call w/ H. Aden re: various monitoring topics. Various email communications w/ MT, BPD, DOJ.	0.3	
December	8		0	\$ 235.00	\$ -	Various email communications w/ MT re: monitoring plan, training.	0.2	
December	10	Conference calls w/ H. Aden re: OPR, training. Conference call w/ MT, DOJ re: fair and impartial policing training. Conference call w/ S. Rosenthal re: various monitoring issues. Various email communications w/ MT, BPD, DOJ, Morgan State re: training, scheduling, communities survey.	2.2	\$ 235.00	\$ 517.00			

December	11	Conference call w/ S. Sullivan re: training. Conference call w/ K. Thompson re: training. Conference call w/ H. Aden re: training, OPR.	1	\$ 235.00	\$ 235.00	Various email communications w/ MT.	0.1	
December	12	Various email communications w/ MT, DOJ, City. Conference call w/ BPD, DOJ, MT re: Brady/Giglio issues. Conference call w/ H. Aden re: OPR, training. Conference call w/ BPD, City, DOJ, MT re: OPR/CRB. Conference call w/ K. O'Toole re: training.	3.2	\$ 235.00	\$ 752.00			
December	13	Conference call w/ BPD, DOJ, MT re: training; various email communications re: same; conference call w/ S. Rosenthal re: same; conference call w/ H. Aden, S. Parker, S. Parker, K. O'Toole, J. Drake re: same. Conference call w/ S. Rosenthal re: monitoring plan. Revise and edit monitoring plan; communicate via email re: same.	7.7	\$ 235.00	\$ 1,809.50			
December	14	Conference call w/ H. Aden re: training, OPR/CRB, monitoring plan, logistics.	0.6	\$ 235.00	\$ 141.00	Various email communications w/ MT, BPD.	0.6	
December	15	Draft and edit semiannual report section re: training; communicate w/ S. Rosenthal, H. Aden re: same.	1.7	\$ 235.00	\$ 399.50			
December	17	Conference call w/ Parties, MT re: second-year monitoring plan; various email communciations w/ MT re: same. Revise and edit second-year monitoring plan; email and telephone communications w/ S. Rosenthal re: same. Email communications w/ K. O'Toole re: training.	6.1	\$ 235.00	\$ 1,433.50			
December	18	Conference call w/ Parties re: training. Various email communications w/ BPD, DOJ, MT re: OPR/CRB, training. Conference call w/ S. Sullivan re: training. Conference call w/ R. Taylor re: outcome assessments; conference calls w/ S. Rosenthal re: same, monitoring plan.	1.9	\$ 235.00	\$ 446.50			
December	19	Various email communications w/ MT. Conference call w/ H. Aden re: outcome assesments, OPR. Conference call w/ Parties, MT re: OPR, CRB.	2.2	\$ 235.00	\$ 517.00			
December	20		0	\$ 235.00	\$ -	Various email communications w/ Parties, MT.	0.2	
December	21		0	\$ 235.00	\$ -	Various email communications w/ MT, DOJ, BPD.	0.1	
December	24		0	\$ 235.00	\$ -	Various email communications w/ MT.	0.1	
December	26		0	\$ 235.00	\$ -	Various email communications w/ MT re: community policing, engagement, outcome assessments.	0.2	
December	27	Conference call w/ Parties, MT re: OPR/CRB; communicate w/ H. Aden re: same.	0.9	\$ 235.00	\$ 211.50			
		TOTAL HOURS:	34.8	TOTAL:	\$ 8,178.00	TOTAL UNBILLED HOURS:	2	

EXPENSES								
				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total
12/9/2018	Office Services	Squarespace	Gmail BPDMonitor.com Email Monthly Fee				\$ 152.43	\$152.43
12/11/2018	Office Services	Squarespace	Squarespace Monthly Website Maintenance Fee (BPDMonitor.com)				\$ 26.00	\$26.00
12/26/2018	Office Services	Squarespace	Gmail BPDMonitor.com Email Monthly Fee (Pro-rated addition for R. Kelly)				\$ 2.45	\$2.45
							TOTAL:	\$180.88
		BILLED						
Subtotal Time:		\$ 8,178.00						
Subtotal Expenses:		\$ 180.88						
TOTAL:		\$ 8,358.88						
Unbilled		\$ 470.00						
					INITIALS			
Your initials here signify that the charges on this invoice are accurate:					MB			



Invoice

Sunday, December 9, 2018

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: G Suite (Monthly) (bpdmonitor.com) - [REDACTED] \$140.00

[REDACTED] All prices in US Dollar.	
Subtotal:	\$140.00
Discount:	--
Sales Tax:	\$12.43
Due:	\$152.43
Paid:	\$152.43

All prices in US Dollar.



Invoice

Tuesday, December 11, 2018

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Business (Monthly) - [REDACTED] \$26.00

[REDACTED]		[REDACTED] All prices in US Dollar.	
Subtotal:	\$26.00		
Discount:	--		
Due:	\$26.00		
Paid:	\$26.00		

All prices in US Dollar.



Wednesday, December 26, 2018

Matthew Barge

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Dec 26, 2018 - ██████████ -\$62.92

Remaining time on G Suite (Monthly) after Dec 26, 2018 - [REDACTED] \$65.17

	All prices in US Dollar.
Subtotal:	\$2.25
Discount:	--
Sales Tax:	\$0.20
Due:	\$2.45
Paid:	\$2.45

All prices in US Dollar.

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total
Transportation								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
TOTAL:								\$ -

Subtotal Time:	\$	1,433.50
Subtotal Expenses:	\$	-
TOTAL:	\$	1,433.50

Unbilled Hours 10.50

INITIALS

Your initials here signify that the charges on this invoice are accurate: JRD

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

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INVOICE FOR MONTH OF:
INVOICE SUBMITTED BY:
DATE SUBMITTED:
YEAR:

December
Drake (Exec. Asst.)
12/31/18
2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	3	Conference Call: Recruitment, Hiring and Retention- Notes and Follow-up. Support MT with scheduling for January, communicatedabout needs of MT members (ie Ken Thompson and Broadcreek presentation	4.5	\$ 37.50	\$ 168.75			
December	4	Conference Call: training Plan- Notes and Follow-up. Assessed follow-up needs for 12/3 Recruitment conference call. Support MT members with administrative needs	3.2	\$ 37.50	\$ 120.00			
December	5	Administrative support of MT tem members. Worked to create logo redesign and application to MT Branding documents and website.	5	\$ 37.50	\$ 187.50			
December	6	Administrative Support of MT members and follow-up on confrence call deliverables	1	\$ 37.50	\$ 37.50			
December	7	Conference Call: BPD/CRB Working Session- Notes and Follow-Up Aminustrative support of MT members	2.9	\$ 37.50	\$ 108.75			
December	10	Reviewed 21CP MT 2018 costs and advised on year two budget needs for MT. Administrative support of MT members	2.5	\$ 37.50	\$ 93.75			
December	11	Administrative Support of MT Members, Review of calendar on website and website updates	1.4	\$ 37.50	\$ 52.50			
December	12	Conference Call: OPR/CRB Work Session- Notes and Follow-Up. Administrative Support of MT Members	3.1	\$ 37.50	\$ 116.25			
December	13	Conference Call: Workload for Reallocation with MT - Notes and Follow-Up. Adminisrtative Support of MT Members	2.1	\$ 37.50	\$ 78.75			
December	14	Administrative Support of MT Members, emails, technical support, review of documents etc.	1.9	\$ 37.50	\$ 71.25			
December	17	Administrative Support of MT Members, emails, technical support, review of documents etc.	0.8	\$ 37.50	\$ 30.00			
December	18	Conference Call: Training Plans- Notes and Follow-Up. Administrative Support of MT Members, emails, technical support, review of documents etc.	2.3	\$ 37.50	\$ 86.25			
December	19	Conference Call: BPD/ CRB Working Session- Notes and Follow-up. Administrative Support of MT Members, emails, technical support, review of documents etc.	2.2	\$ 37.50	\$ 82.50			
December	20	Administrative Support of MT Members, emails, technical support, review of documents etc. Website updates and logo reworking for social media	2.7	\$ 37.50	\$ 101.25			

December	21	Administrative Support of MT Members, emails, technical support, review of documents etc. Worked on layout of Year Two monitoring plan cover and made design adjustments in body.	2.4	\$	37.50	\$	90.00
December	26	Administrative Support of MT Members, emails, technical support, review of documents etc. Catch up on email and tasks post holiday.	1.9	\$	37.50	\$	71.25
December	27	Administrative Support of MT Members, emails, technical support, review of documents etc.	0.6	\$	37.50	\$	22.50
			40.5	TOTAL:	\$	1,518.75	0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total
Transportation								\$ -
								\$ -
								\$ -
TOTAL:							\$	-

Subtotal Time:	\$	1,518.75
Subtotal Expenses:	\$	-
TOTAL:	\$	1,518.75
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
JRD

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTIONS

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	INVOICE FOR MONTH OF:		<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self- populate.
	INVOICE SUBMITTED BY:		Joyce	
	DATE SUBMITTED:		1/3/2019	
		YEAR:	2019	

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	10	Conf call with BPD, DOJ and MT regarding software to assist in investigating human trafficking	0.5	\$ 235.00	\$ 117.50			
December	14	Reviewed and commented on BPD's supervision policy	2	\$ 235.00	\$ 470.00			
		TOTAL HOURS:	2.5	TOTAL:	\$ 587.50		0	

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total
								\$ -
								\$ -
							TOTAL:	\$

Subtotal Time:	\$ 587.50
Subtotal Expenses:	\$ -
TOTAL:	\$ 587.50
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS

NMJ

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:
INVOICE SUBMITTED BY:
DATE SUBMITTED:
YEAR:

December
Meares
1/4/19
2018

Complete these
four cells before
starting
spreadsheet.
Rates and other
info will self-
populate.

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Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME									
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)			Unbilled Hours
December	10	Conference call to discuss impartial policing training and emails	1.3	\$ 235.00	\$ 305.50				
December	11	SSASuite review	0.8	\$ 235.00	\$ 188.00				
December	20	Conference call with BPD and DOJ to discuss final version of SAA Suite	2.8	\$ 235.00	\$ 658.00				
			4.9	TOTAL:	\$ 1,151.50				0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS			
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total	
Transportation								\$	-
								\$	-
								\$	-
								\$	-
								\$	-
								\$	-
								\$	-
								\$	-
							TOTAL:	\$	-

Subtotal Time:	\$	1,151.50
Subtotal Expenses:	\$	-
TOTAL:	\$	1,151.50
Unbilled Hours	0.00	

Your initials here signify that the charges on this invoice are accurate:

INITIALS
TLM

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INVOICE FOR MONTH OF:

INVOICE SUBMITTED BY:

DATE SUBMITTED:

YEAR:

December

O'Toole

1/4/2019

2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

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Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	2	Final Review IAD Training	0.5	\$ 235.00	\$ 117.50		
December	3	Review weekly intake classification and catch up on communications	1.1	\$ 235.00	\$ 258.50		
December	4	Training Call	0.6	\$ 235.00	\$ 141.00		
December	5	OPR/CRB Meeting	2.1	\$ 235.00	\$ 493.50		
December	13	FIP and UOF Training Meeting	4.5	\$ 235.00	\$ 1,057.50	Call with MT/ Call with DOJ	1.2
TOTAL HOURS:			8.8	TOTAL:	\$ 2,068.00		1.2

EXPENSES

Date	Category	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -
							\$ -
							\$ -
							\$ -
						TOTAL:	\$ -

Subtotal Time:

\$ 2,068.00

Subtotal Expenses:

\$ -

TOTAL:

\$ 2,068.00

Unbilled Hours

1.20

INITIALS

KMO

Your initials here signify that the charges on this invoice are accurate:

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INVOICE FOR MONTH OF:

December

INVOICE SUBMITTED BY:

Ramsey

DATE SUBMITTED:

1/2/19

YEAR:

2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

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2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.

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4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.

5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.

6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.

7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	3	Conference Call: Recruitment Hiring and Retention.	1.2	\$ 235.00	\$282		
December	4	Conference Call: CE Standing Call. Document review and feedback tracking on various policies	2.5	\$ 235.00	\$588	Administrative work: I.e. emails, telephone calls with parties etc.	0.2
December	6	Conference Call: First Thursday Call with Parties. BPD Document Review	3	\$ 235.00	\$705	Administrative work: I.e. emails, telephone calls with parties etc.	0.4
December	7			\$ 235.00	\$0	Administrative work: I.e. emails, telephone calls with parties etc.	0.6
December	11	Conference Call: CE Standing Call. Document Review	2.3	\$ 235.00	\$541	Administrative work: I.e. emails, telephone calls with parties etc.	0.3
December	12			\$ 235.00	\$0		
December	13	Document Review and coordination with MT members and parties	4.1	\$ 235.00	\$964		
December	17	Visit to Baltimore and meeting with MT Leads and Meeting with Judge Bredar: Officer Assistance and Support	8	\$ 235.00	\$1,880		
December	18	Conference Call: CE Standing Call. Document Review and Follow-up	4	\$ 235.00	\$940		
December	19	Document Review and feedback on Year Two monitoring Plan	2.8	\$ 235.00	\$658	Administrative work: I.e. emails, telephone calls with parties etc.	1
December	20	Conference Call: Third Thursday Call with parties	2.1	\$ 235.00	\$494	Administrative work: I.e. emails, telephone calls with parties etc.	0.8
December	21			\$ 235.00	\$0	Administrative work: I.e. emails, telephone calls with parties etc.	0.7
			30	TOTAL:	\$7,050		4

EXPENSES

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total
12/15/18	Transportation	Amtrak	Visit to Balt. on 12/17 for MT Lead Meeting and Judge Bredar Meeting	No	\$ -	Train	\$ 136.00	\$ 136.00
12/17/18	Transportation	Baltimore Yellow Cab	Fair to Venable from Train Station			Taxi	\$ 8.40	\$ 8.40
12/17/18	Transportation	Uber	Fair from Court to Train Station			Taxi	\$ 22.84	\$ 22.84
12/17/18	Parking	Parking Receipt	Parking at Philadelphia train Station for the day.			Parking	\$ 28.00	\$ 28.00
								\$ -
				TOTAL:				\$ 195.24

Subtotal Time:	\$ 7,050.00
Subtotal Expenses:	\$ 195.24
TOTAL:	\$ 7,245.24

Unbilled Hours 4.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
CHR



ADJUSTED FOR ACELA FEES

Charles Ramsey

Amtrak: eTicket and Receipt for Your 12/17/2018 Trip - CHARLES RAMSEY

1 message

etickets@amtrak.com <etickets@amtrak.com>

Sat, Dec 15, 2018 at 8:45 AM

To: [REDACTED]

SALES RECEIPT



Purchased: 12/15/2018 5:45 AM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 007451 Massachusetts Ave NW Washington, DC 20001800-USA-RAILAmtrak.com

Reservation Number - 0E7CC9PHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip)
DECEMBER 15, 2018

Billing Information

CHARLES H [REDACTED]

Visa ending in [REDACTED]

Total \$189.00 **Changed to \$136.00**

Purchase Summary - Ticket Number 3490745005512

Train 2103: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD Depart
7:16 AM, Monday, December 17, 2018

1 ACELA EXPRESS BUSINESS CL SEAT

~~\$121.00~~ **ADJUSTED Adjusted Price for standard train Service to \$68.00**

Ticket Terms & Conditions ACELA EXPRESS SERVICE, NO PARTIAL REFUND IF USED ON OTHER
SERVICE

Subtotal

~~\$121.00~~ **ADJUSTED Adjusted Price for standard train Service to \$68.00**

Train 148: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA Depart
5:48 PM, Monday, December 17, 2018

1 RESERVED COACH SEAT

\$68.00

Subtotal

\$68.00

Total Charged by Amtrak

\$189.00 **Adjusted Total to \$136.00- \$68 each way.**

Passengers

Charles Ramsey

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage



Charles Ramsey [REDACTED]

Thanks for tipping! We've updated your Monday evening trip receipt

1 message

Uber Receipts <uber.us@uber.com>

Mon, Dec 17, 2018 at 6:00 PM

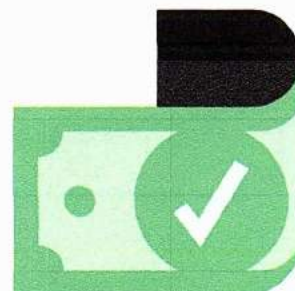
To [REDACTED]

Uber

Total: \$22.84
Mon, Dec 17, 2018

Thanks for tipping,
Charles

Here's your updated Monday
evening ride receipt.



Total

\$22.84

Trip Fare	\$13.86
Subtotal	\$13.86
Tolls, Surcharges, and Fees ?	\$2.60
Wait Time ?	\$1.38
Tip	\$5.00

Amount Charged



**** 3188 Switch

\$22.84

Receipt ID #

[Download PDF](#)

Download link expires 1/16/19

You rode with



Top Driver Compliment
"Excellent Service"

Issued by Rasier

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

UberX 1.69 mi | 16 min

- 05:25pm
124 Hopkins Plaza,
Baltimore, MD
- 05:42pm

Receipt

L/R #14 A Payment No.00000000
T/D #02 Ticket No.039000
Entry Time 12/17/2018 (Mon) 6:19
Paid Time 12/17/2018 (Mon) 19:00
Parking Time 12:41
Parking Fee Rate C \$28.00

VISA

Account # *****0000
Slip # 18322
Auth Code 00000000
Credit Card Amount \$28.00
=====

Total \$28.00

Thank You for Your Visit
Please Come Again !

Baltimore Yellow Cab
Associated Cab Co.
550 N. Crain Hwy. Suite #3
Glen Burnie, MD 20061
(410) 766-1234
Cab# 731
Driver# 7563
2100 Huntingdon Ave
Baltimore, MD
(410) 685-1212
12/17/2018 8:34:55 AM

TRIP ID: 16156000
START: 12/17/2018 8:27:04 AM
END: 12/17/2018 8:34:10 AM
DISTANCE: 1.6 mi

Fare \$6.40
Extras \$0.00
Tolls \$0.00
Flat Rate \$0.00
Tip \$2.00
Subtotal \$6.40

Tip \$2.00
Card Charged \$8.40

Approval

Card No *****0000 (C)
Entry Mode EHVContact
Auth ID 00000000

00000000000000000000

TID 07746347

Mode Issuer
AID A0000000030000
TVR 8080000000
IAD 06010A03600000

TSI 6800

ARC 00

VISA DEBIT

SIGN HERE:

4 WAYS TO BOOK A RIDE:

- Call or text (410) 685-1212
- www.yellowcabofbaltimore.com
- Download ztrip.com/d
- Promo code BMORE10

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INVOICE FOR MONTH OF:

INVOICE SUBMITTED BY:

DATE SUBMITTED:

YEAR:

December

Smoot

12/30/2018

2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the

2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.

3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."

4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.

5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.

6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.

7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	3	OSW, Recruiting & Retention, Call notes, Report reviews, Conference Call follow up	2.5	\$ 235.00	\$ 587.50			
December	5	Work on Semi-Annual Report and Budget	2	\$ 235.00	\$ 470.00	Research and review for BOX docs	4	
December	10	Review budget docs	1.5	\$ 235.00	\$ 352.50	Email correspondence and conference call	3	
December	11	Recruit Panel Interview process document review and previous panel docs	2.5	\$ 235.00	\$ 587.50			
December	12	Second semi-annual report, MT review of Draft Patrol Supervisor Duties and Responsibilities policy, Baltimore site visit	6.5	\$ 235.00	\$ 1,527.50	Travel to Baltimore	4	
December	13	Attend Recruit Panel Interviews and Debriefing including preparation	9	\$ 235.00	\$ 2,115.00	Travel from Baltimore	4	
December	14	Review DOJ submission for judicial monthly meeting and preparation for MT submission	4.5	\$ 235.00	\$ 1,057.50			
December	16	Site visit including R&F meeting	2.5	\$ 235.00	\$ 587.50	Travel to Baltimore	4.5	
December	17	Prep for and Mtg w/ parties re Monitoring Plan @ BPD and Prep for and Meeting with Judge Bedar re OSW issues	10.5	\$ 235.00	\$ 2,467.50			
December	18	Site visit meeting with representative group	3	\$ 235.00	\$ 705.00	Travel from Baltimore	4.5	
December	24	Budget Calls including preparation	1.5	\$ 235.00	\$ 352.50	Research and review for budget conf calls	3.5	
December	27	Conference Call w Compliance re OSW R&R issues	0.5	\$ 235.00	\$ 117.50	Research and Prep for Conference Call; Email	3.5	
		TOTAL HOURS:	46.5	TOTAL:	\$ 10,927.50	TOTAL UNBILLED HOURS:	31	

INVOICE

EXPENSES							
			MEALS + INCIDENTALS		NON MEALS		
Date	Category	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total
12/12-13/18	Air	R/T SWA STL-BWI				\$ 645.96	\$ 645.96
12/12-13/18	Lodging	Marriott Hotel				\$ 135.14	\$ 135.14
12/12-13/18	Parking	STL				\$ 30.00	\$ 30.00
12/12-13/18	Mileage	R/T SPI to STL to SPI (106 miles x .545 x 2)				\$ 115.54	\$ 115.54
12/12/2018	Food		Yes	\$ 51.75			\$ 51.75
12/13/2018	Food		Yes	\$ 51.75			\$ 51.75
12/13/2018	Transportation	Uber to Academy and Uber to Airport				\$ 57.40	\$ 57.40
12/16/2018	Air	O/W SWA MDW-DCA				\$ 398.97	\$ 398.97
12/16/2018	Food		Yes	\$ 51.75			\$ 51.75
12/16-18/18	Lodging	Marriott Hotel				\$ 279.28	\$ 279.28
12/17/2018	Transportation	Uber to /fr court				\$ 17.30	\$ 17.30
12/17/2018	Food		No	\$ 69.00			\$ 69.00
12/18/2018	Food		Yes	\$ 51.75			\$ 51.75
12/18/2018	Air	O/W SWA BWI-MDW				\$ 404.98	\$ 404.98
12/16-18/18	Parking	MDW				\$ 94.00	\$ 94.00
							\$ -
						TOTAL:	\$ 2,454.57

Subtotal Time:	\$ 10,927.50
Subtotal Expenses:	\$ 2,454.57
TOTAL:	\$ 13,382.07
Unbilled Hours	31.00

INITIALS

Your initials here signify that the charges on this invoice are accurate:

SMS

From: Southwest Airlines southwestairlines@ifly.southwest.com
Subject: Sean Smoot's 12/12 Baltimore trip [REDACTED] Your change is confirmed.
Date: December 9, 2018 at 8:58 AM
To: [REDACTED]



Here's your updated itinerary and trip receipt.

[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hi Sean,

We've confirmed the change to your trip. Below you'll find your updated itinerary, important travel information, and trip receipt. See you onboard soon!

DECEMBER 12 - DECEMBER 13

STL  BWI

St. Louis to Baltimore

Confirmation # [REDACTED]

Confirmation date: 12/09/2018

PASSENGER

Sean Smoot

RAPID REWARDS # [REDACTED]

TICKET # [REDACTED]

EXPIRATION¹

March 18, 2019

EST. POINTS EARNED

4,768

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Wednesday, 12/12/2018 Est. Travel Time: 1h 55m [Anytime](#)

FLIGHT
0590

DEPARTS

STL 10:05AM

St. Louis



ARRIVES

BWI 01:00PM

Baltimore

Flight 2: Thursday, 12/13/2018 Est. Travel Time: 2h 25m [Wanna Get Away®](#)

DEPARTS

ARRIVES

FLIGHT
0237

BWI 07:00PM
Baltimore



STL 08:25PM
St. Louis

Payment information

Total cost

Air - [REDACTED]		
Base Fare	\$	574.48
U.S. Transportation Tax	\$	43.08
U.S. 9/11 Security Fee	\$	11.20
U.S. Passenger Facility Chg	\$	9.00
U.S. Flight Segment Tax	\$	8.20
<hr/>		
Total	\$	645.96

Payment



Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262416467525

Prepare for takeoff



24 hours before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.



30 minutes before your departure:

Arrive at the gate prepared to board.



10 minutes before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our [No Show Policy](#).

[See more travel tips](#)

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Hertz

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Choose a hotel in Baltimore.

[Book hotel >](#)



Have questions about your upcoming trip?

Get all the answers before you leave for the airport.

[Prepare now >](#)

5262416467525: NONTRANSFERABLE -BG WN STL WN BWI330.03WN STL244.45USD574.48END PD XF BWI4.5STL4.5 ZP BWI4.10STL4.10

YL
HLNCPNF

No Show Policy: you must notify Southwest® at least ten (10) minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get Away® fare segment at least 10 minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select® and Anytime funds will be converted to reusable travel funds. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

Prohibition on Multiple/Conflicting Reservations: to promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively canceled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

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Southwest Airlines
2702 Love Field Drive
Dallas, TX 75235
1-800-I-FLY-SWA (1-800-435-9792)

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**BALTIMORE INNER HBR MARRIOTT****GUEST FOLIO**

949 ROOM NSCK TYPE 60 ROOM CLERK	SMOOT/S NAME ADDRESS	117.00 RATE	12/13/18 DEPART 12/12/18 ARRIVE	12:00 TIME 13:19 TIME	9111 ACCT# RWD#: XXXXXXXXXX
DATE	REFERENCES		CHARGES	CREDITS	BALANCES DUE
12/12	ROOM	949, 1	117.00		
12/12	STATE TX	949, 1	7.02		
12/12	CITY TAX	949, 1	11.12		
12/13	AX CARD			135.14	

SETTLED TO: AMERICAN EXPRESS CURRENT BALANCE .00

IF THERE ARE NO ADDITIONAL CHARGES, THIS IS YOUR FINAL BILL.
YOU DO NOT NEED TO STOP BY THE FRONT DESK TO CHECK-OUT.
THANK YOU FOR CHOOSING THE BALTIMORE INNER HARBOR MARRIOTT.

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BALTIMORE, MD 21201
410-962-0202

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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X



Super Park Lot A
St. Louis Lambert International Airport
314.890.2800

F/C #42	A Payment No.00180579
T/D #40	Ticket No.022815
Cashier	ID #63
Entry Time	12/12/2018 (Wed) 8:02
Paid Time	12/13/2018 (Thu) 22:53
Parking Time	1 Day 14:51
Parking Fee	Rate B \$30.00

CREDIT CARD AMOUNT	\$30.00
Cash Amount	\$0.00
=====	
Total	\$30.00

Thank you for choosing Super Park!
Questions or Comments
314.890.2800
=====

BOOTH 5 TERMINAL GARAGE
5701 S CICERO AVE
CHICAGO, IL 60638
773-838-0743

Bank ID: 1340
Merchant ID: 5391
Term ID: 002

Sale

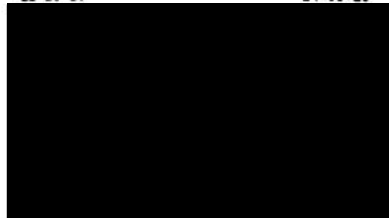


Entry Method: Chip

Total: \$ 94.00

12/18/18

14:56:16



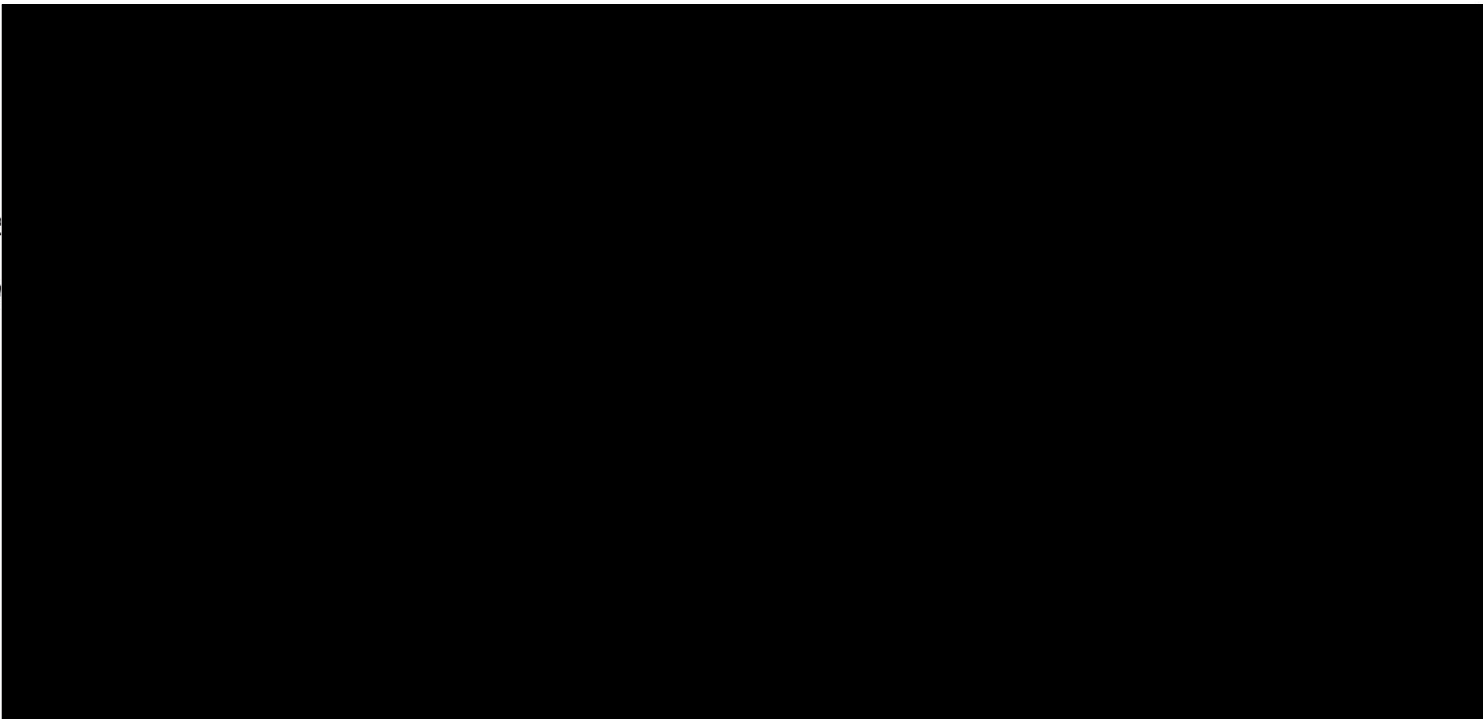
Customer Copy

YOUR TRIP TO:



STL - Lambert-Saint Louis International Airport

1 HR 43 MIN | 106.1 MI



5. Merge onto I-55 Bus S.
Then 0.11 miles 5.19 total miles



6. I-55 Bus S becomes I-55 S.
Then 72.04 miles 77.23 total miles



7. Merge onto I-270 W via EXIT 20B toward Kansas City (Crossing into Missouri).
Then 23.60 miles 100.83 total miles



8. Merge onto I-170 S via EXIT 26A toward I-170 S/Clayton.
Then 3.08 miles 103.92 total miles



9. Merge onto I-70 W via EXIT 7B toward Kansas City.
Then 0.75 miles 104.67 total miles



10. Take EXIT 238A toward Lambert-St Louis Airport.
Then 0.65 miles 105.32 total miles



11. Merge onto Lambert International Blvd.

Then 0.51 miles

105.83 total miles



12. Stay straight to go onto Terminal Access Rd.

Then 0.07 miles

105.89 total miles



13. Stay straight to go onto Main Terminal Departure Dr.

Then 0.17 miles

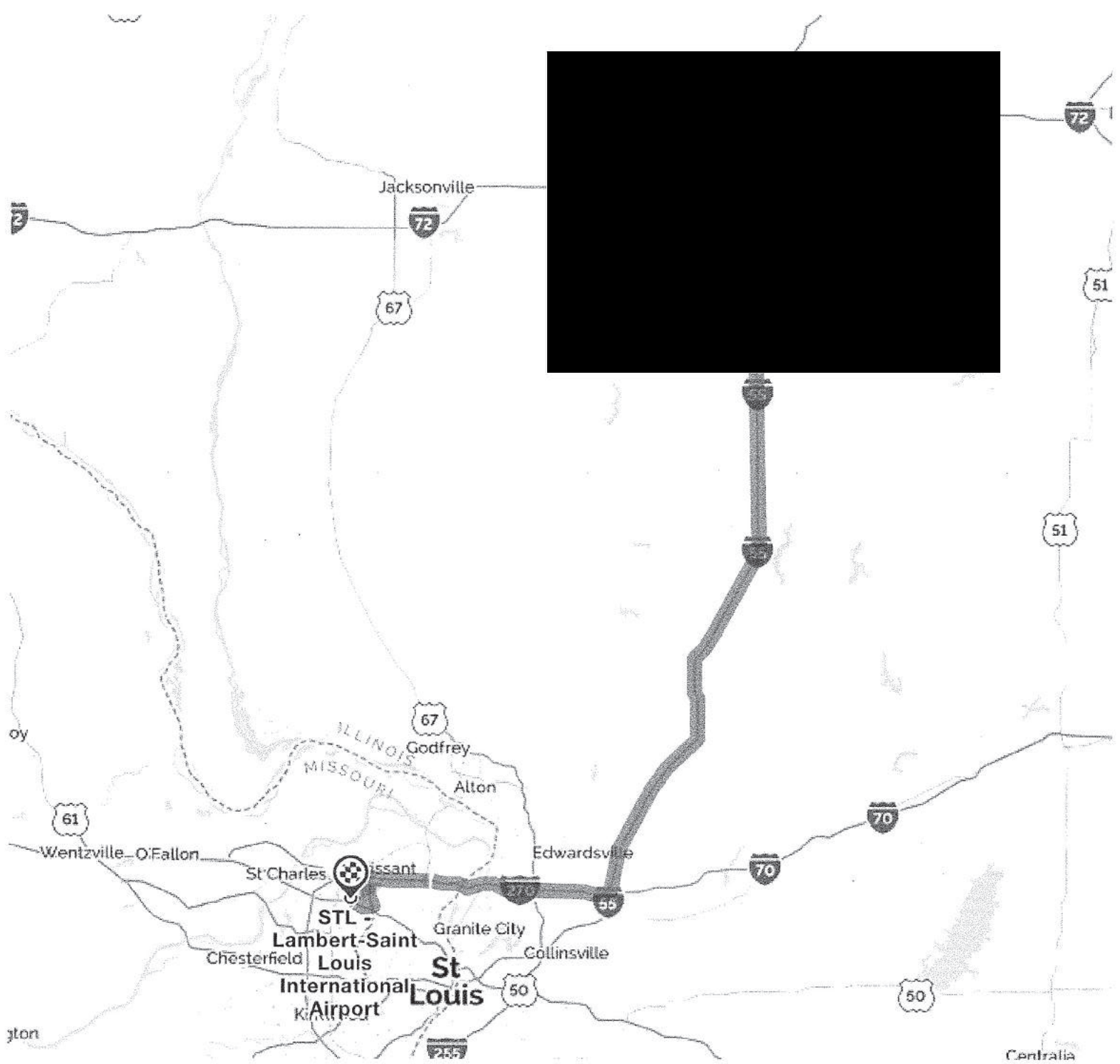
106.06 total miles



14. 10701 LAMBERT INTERNATIONAL BL.

If you reach Lambert International Blvd you've gone about 0.2 miles too far.

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.



My trips

Profile

Payment & promos

Free rides

—

13 December 2018, 2:57pm

\$39.33

Your UberX trip with Zoumana

3500 W Northern Pkwy, Baltimore, MD 21215, USA

2:57 PM

7050 Elm Rd, Baltimore, 21240, US

3:44 PM

Rate

★ ★ ★ ★ ★

Details →

—

13 December 2018, 7:27am

\$18.07

Your UberX trip with Mahmoud

110 S Eutaw St, Baltimore, MD 21201, US

7:27 AM

3500 W Northern Pkwy, Baltimore, MD 21215, USA

7:56 AM

Rate

★ ★ ★ ★ ★

Details →

From: Southwest Airlines southwestairlines@ifly.southwest.com
Subject: Sean Smoot's 12/16 Wash. D.C. (Reagan) trip [REDACTED]: Your change is confirmed.
Date: December 14, 2018 at 1:28 AM
To: [REDACTED]



Here's your updated itinerary and trip receipt.

[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hi Sean,

We've confirmed the change to your trip. Below you'll find your updated itinerary, important travel information, and trip receipt. See you onboard soon!

DECEMBER 16

MDW  DCA

Chicago (Midway) to Wash. D.C. (Reagan)

Confirmation # [REDACTED]

Confirmation date: 12/14/2018

PASSENGER

Sean Smoot

RAPID REWARDS #

TICKET #

EXPIRATION¹

April 25, 2019

EST. POINTS EARNED

4,296

Rapid Rewards® points are only estimations.

Your itinerary

Flight: Sunday, 12/16/2018 Est. Travel Time: 1h 40m [Business Select®](#)

FLIGHT
2852

DEPARTS

MDW 12:10PM

Chicago (Midway)



ARRIVES

DCA 02:50PM

Wash. D.C. (Reagan)

Payment information

Total cost

Payment

Total cost

Air - [REDACTED]

Base Fare	\$	357.93
U.S. Transportation Tax	\$	26.84
U.S. Passenger Facility Chg	\$	4.50
U.S. Flight Segment Tax	\$	4.10
U.S. 9/11 Security Fee	\$	5.60
Total	\$	398.97

Payment



Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262417893107

Prepare for takeoff



24 hours before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.



30 minutes before your departure:

Arrive at the gate prepared to board.



10 minutes before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

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5262417893107: NONTRANSFERABLE -BG WN CHI WN WAS357.93USD357.93END ZP MDW4.10 XF MDW4.5

KZBP

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Prohibition on Multiple/Conflicting Reservations: to promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively canceled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

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BALTIMORE MARRIOTT WATERFRONT

GUEST FOLIO

3218	SMOOT/S	117.00	12/18/18	16:00	27776
ROOM	NAME	RATE	DEPART	TIME	ACCT#
CK			12/16/18	15:55	
TYPE			ARRIVE	TIME	
277					
ROOM	ADDRESS	PAYMENT			
CLERK					
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
12/16	ROOM	3218, 1	117.00		
12/16	STATE TX	3218, 1	7.02		
12/16	CITY TAX	3218, 1	11.12		
12/17	HONORBAR	HONORBAR	9.00		
12/17	ROOM	3218, 1	117.00		
12/17	STATE TX	3218, 1	7.02		
12/17	CITY TAX	3218, 1	11.12		
12/18	AX CARD			\$279.28	

TO BE SETTLED TO: AMERICAN EXPRESS CURRENT BALANCE .00

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Signature X

My trips

Profile

Payment & promos

Free rides

— 17 December 2018, 4:21pm

\$10.20

Your UberX trip with Cassandra

● 100 S Hanover St, Baltimore, MD 21201, US

4:21 PM

■ 700 Aliceanna St, Baltimore, 21202, US

4:35 PM

Baltimore-Maryland

Rate



Details →

— 17 December 2018, 7:22am

\$7.10

Your UberX trip with Carlos

● 700 Aliceanna St, Baltimore, 21202, US

7:22 AM

■ 601 E Fayette St, Baltimore, MD 21202, US

7:35 AM

Baltimore-Maryland

From: Southwest Airlines southwestairlines@ifly.southwest.com
Subject: Sean Smoot's 12/18 Chicago (Midway) trip ([REDACTED]): Your change is confirmed.
Date: December 14, 2018 at 1:32 AM
To: [REDACTED]

SA

Here's your updated itinerary and trip receipt.

[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hi Sean,

We've confirmed the change to your trip. Below you'll find your updated itinerary, important travel information, and trip receipt. See you onboard soon!

DECEMBER 18

BWI  MDW

Baltimore to Chicago (Midway)

Confirmation # [REDACTED]

Confirmation date: 12/14/2018

PASSENGER

Sean Smoot

RAPID REWARDS # [REDACTED]

TICKET # [REDACTED]

EXPIRATION¹

December 3, 2019

EST. POINTS EARNED

4,363

Rapid Rewards® points are only estimations.

Your itinerary

Flight: Tuesday, 12/18/2018 Est. Travel Time: 2h 10m [Business Select®](#)

FLIGHT
2289

DEPARTS

BWI 02:00PM

Baltimore



ARRIVES

MDW 03:10PM

Chicago (Midway)

Payment information

Total cost

Payment

Total cost

Air - [REDACTED]

Base Fare	\$	363.52
U.S. Transportation Tax	\$	27.26
U.S. 9/11 Security Fee	\$	5.60
U.S. Passenger Facility Chg	\$	4.50
U.S. Flight Segment Tax	\$	4.10
Total	\$	404.98

Payment



Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262417893197

Prepare for takeoff



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30 minutes before your departure:

Arrive at the gate prepared to board.



10 minutes before your departure:

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5262417893197: NONTRANSFERABLE -BG WN BWI WN CHI363.52USD363.52END PD XF BWI4.5 ZP BWI4.10

KZBP

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INVOICE FOR MONTH OF:

December

INVOICE SUBMITTED BY:

Villasenor

DATE SUBMITTED:

12/31/18

YEAR:

2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.

2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.

3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."

4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.

5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.

6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.

7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	3	Prep for and participate in Recruiting/ Officer Safety Wellness call	2	\$ 235.00	\$ 470.00		
December	4	Prep and participate in Training call	1	\$ 235.00	\$ 235.00		
December	10	Policy Call and emails	0.6	\$ 235.00	\$ 141.00		
December	11	Call ref. semi-annual report submittal	0.3	\$ 235.00	\$ 70.50		
December	13	Phone call on UoF and Fair and Impartial Policing and e-learning	5	\$ 235.00	\$ 1,175.00		
			8.9	TOTAL:	\$ 2,091.50		0

EXPENSES

				MEALS + INCIDENTALS		NON MEALS			
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total	
								\$	-
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				TOTAL:					

Subtotal Time:	\$	2,091.50
Subtotal Expenses:	\$	-
TOTAL:	\$	2,091.50
Unbilled Hours	0.00	

Your initials here signify that the charges on this invoice are accurate:

INITIALS
RAV

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INVOICE FOR MONTH OF:

INVOICE SUBMITTED BY:

DATE SUBMITTED:

YEAR:

December

CMPI (BCMC)- Darnyle Wharton

12/31/2018

2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

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Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1			\$ 75.00	\$ -		
December	2			\$ 75.00	\$ -		
December	3	Checked and responded to emails, had one one one with Community Liaison, canvassed Southeast district, created public forum flyer , posted to social media	5	\$ 75.00	\$ 375.00		
December	4	Checked and responded to emails, had conference call with CE Team, canvassed central district, posted to social media	4.3	\$ 75.00	\$ 322.50		
December	5	Checked and responded to emails, made Wednesday NL visit in Eastern district, posted to social media	5.2	\$ 75.00	\$ 390.00		
December	6	Checked and responded to emails, posted to social media, made Thursday NL visits in Northwest, Northeast, Southern, and Southwestern districts	6	\$ 75.00	\$ 450.00		
December	7	Checked and responded to emails, posted to social media, canvassed western district, did 2 hour community drop in, went over weekly logs from NLs	6.5	\$ 75.00	\$ 487.50		
December	8			\$ 75.00	\$ -		
December	9			\$ 75.00	\$ -		
December	10	Checked and responded to emails, posted to social media, had meeting with community liaison, canvassed western district	4.1	\$ 75.00	\$ 307.50		
December	11	Checked and responded to emails, posted to social media, canvassed southeast district	5	\$ 75.00	\$ 375.00		
December	12	Checked and responded to emails, made Wednesday NL visit in Eastern district, posted to social media	4.6	\$ 75.00	\$ 345.00		
December	13	Checked and responded to emails, posted to social media, made Thursday NL visits in NW, SW, S, and NE districts	6	\$ 75.00	\$ 450.00		
December	14	Checked and responded to emails, did two hour community drop in, canvassed central district, posted to social media, went over weekly logs from NLs	7	\$ 75.00	\$ 525.00		
December	15			\$ 75.00	\$ -		

Name:

Weekly Log

September 17th - 28th ' 18

December	16		\$	75.00	\$	-
December	17	Checked and responded to emails, posted to social media, worked on key dates document for January, had monthly NL meeting	4	\$	75.00	\$ 300.00
December	18	Checked and responded to emails, attended conference call with CE team, passed out brochures in Western district	4	\$	75.00	\$ 300.00
December	19	Checked and responded to emails, posted to social media, passed out brochures to businesses in southeast distrct	3.5	\$	75.00	\$ 262.50
December	20	Checked and responded to emails, made NL visits to Southern and NW districts	4.5	\$	75.00	\$ 337.50
December	21	Checked and responded to emails, went over weekly logs from NLs	3.7	\$	75.00	\$ 277.50
December	22		\$	75.00	\$	-
December	23		\$	75.00	\$	-
December	24		\$	75.00	\$	-
December	25		\$	75.00	\$	-
December	26		\$	75.00	\$	-
December	27		\$	75.00	\$	-
December	28		\$	75.00	\$	-
December	29		\$	75.00	\$	-
December	30		\$	75.00	\$	-
December	31		\$	75.00	\$	-
			73.4	TOTAL:	\$	5,505.00
						0

Name:

Weekly Log

September 17th - 28th '18

[illegible]

Name:

Weekly Log

September 17th - 28th '18

[illegible]

Subtotal Time:	\$	5,505.00
Subtotal Expenses:	\$	-
TOTAL:	\$	5,505.00
Unbilled Hours		0.00

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		DKW

<div><div><div>Baltimore Community Mediation Center</div><div>3333 Greenmount Avenue</div><div>Baltimore, MD 21218</div></div><div><div>INVOICE FOR MONTH OF:</div><div>INVOICE SUBMITTED BY:</div><div>DATE SUBMITTED:</div><div>YEAR:</div></div><div><div>December</div><div>Alvonnia Allen</div><div></div><div>2018</div></div><div><div>Complete these four cells before starting spreadsheet. Rates and other info will self-populate.</div></div><div><div>INSTRUCTIONS</div><div><div>1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.</div><div>2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.</div><div>3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.</div><div>5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting</div><div>6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.</div></div></div></div>									
<div><div>Sample Description:</div><div>Attend Howard Park Civic Association meeting</div></div>									
TIME									
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours		
December	1			\$ 20.00	\$ -				
December	2			\$ 20.00	\$ -				
December	3			\$ 20.00	\$ -				
December	4	follow up on associations / Edmondson village assoc meeting	2.15	\$ 20.00	\$ 43.00				
December	5	Violetville/ St. Agnes Community Associations	1	\$ 20.00	\$ 20.00				
December	6	Edmondson Village Pratt Library	1	\$ 20.00	\$ 20.00				
December	7	Sent out e-mails to Assocviation Presidents, making them aware of the up coming forum	1	\$ 20.00	\$ 20.00				
December	8			\$ 20.00	\$ -				
December	9			\$ 20.00	\$ -				
December	10	On line printing out computor list of all associations in the southwest district.	1	\$ 20.00	\$ 20.00				
December	11			\$ 20.00	\$ -				
December	12			\$ 20.00	\$ -				
December	13	Weekly engagement Site	1	\$ 20.00	\$ 20.00				
December	14	Canvassing list work received from association president	1	\$ 20.00	\$ 20.00				
December	15								
December	16				\$ -				

December	17	Monthly meeting at Greenmount Ave.	1	\$	20.00	\$	20.00
December	18			\$	20.00	\$	-
December	19			\$	20.00	\$	-
December	20	Weekly engagement Site	1	\$	20.00	\$	20.00
December	21			\$	20.00	\$	-
December	22			\$	20.00	\$	-
December	23			\$	20.00	\$	-
December	24			\$	20.00	\$	-
December	25			\$	20.00	\$	-
December	26			\$	20.00	\$	-
December	27	Weekly engagement Site	1	\$	20.00	\$	20.00
December	28			\$	20.00	\$	-
December	29			\$	20.00	\$	-
December	30			\$	20.00	\$	-
December	31			\$	20.00	\$	-
			11.15	TOTAL:	\$	223.00	0

EXPENSES

[illegible]

[illegible]

Subtotal Time:	\$	223.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	248.00
Unbilled Hours		0.00

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		AA

Baltimore Community Mediation Center 3333 Greenmount Avenue Baltimore, MD 21218					INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting 6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.				
	INVOICE FOR MONTH OF:		<u>December</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.				
	INVOICE SUBMITTED BY:		Howard Roberts						
	DATE SUBMITTED:		1/4/2019						
		YEAR:	2018						
Sample Description: <i>Attend Howard Park Civic Association meeting</i>									
TIME									
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours		
December	1			\$ 20.00	\$ -				
December	2			\$ 20.00	\$ -				
December	3	Spoke with residents at CATHOLIC HIGH, IND, SJSJ middle and briefly with front office staff at Dr. Bernard Elementary	4	\$ 20.00	\$ 80.00				
December	4	attended TURN-AROUND Tuesday at Zion Baptist - distributed brochures ... 5 to10 in attendance on this day ... did circulate after session and addressed brothers questions individually	2	\$ 20.00	\$ 40.00				
December	5			\$ 20.00	\$ -				
December	6			\$ 20.00	\$ -				
December	7			\$ 20.00	\$ -				
December	8			\$ 20.00	\$ -				
December	9			\$ 20.00	\$ -				
December	10			\$ 20.00	\$ -				
December	11	attended Food Drop event at Oliver Community Center - 100-150 attending ... passed out 40 plus brochures ...	3	\$ 20.00	\$ 60.00				
December	12	attended TURN-AROUND Tuesday at Zion Baptist	2	\$ 20.00	\$ 40.00				
December	13			\$ 20.00	\$ -				
December	14			\$ 20.00	\$ -				
December	15			\$ 20.00	\$ -				
December	16			\$ 20.00	\$ -				

December	17	Attended Liaison meeting	2	\$	20.00	\$	40.00
December	18			\$	20.00	\$	-
December	19	attended Eastern Community action center - weekly site	2	\$	20.00	\$	40.00
December	20			\$	20.00	\$	-
December	21			\$	20.00	\$	-
December	22			\$	20.00	\$	-
December	23			\$	20.00	\$	-
December	24			\$	20.00	\$	-
December	25			\$	20.00	\$	-
December	26			\$	20.00	\$	-
December	27			\$	20.00	\$	-
December	28			\$	20.00	\$	-
December	29			\$	20.00	\$	-
December	30			\$	20.00	\$	-
December	31			\$	20.00	\$	-
			15	TOTAL:	\$	300.00	0

EXPENSES

[illegible]

[illegible]

Subtotal Time:	\$	300.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	325.00
Unbilled Hours		0.00

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		HR

<div><div><div>Baltimore Community Mediation Center</div><div>3333 Greenmount Avenue</div><div>Baltimore, MD 21218</div></div><div><div>INVOICE FOR MONTH OF:</div><div>INVOICE SUBMITTED BY:</div><div>DATE SUBMITTED:</div><div>YEAR:</div></div><div><div>December</div><div>Roberts, M.</div><div>1/4/2019</div><div>2018</div></div><div><div>Complete these four cells before starting spreadsheet. Rates and other info will self-populate.</div></div></div> <div><div>INSTRUCTIONS</div><div><div>1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.</div><div>2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.</div><div>3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.</div><div>5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting</div><div>6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.</div></div></div>									
<div><div>Sample Description:</div><div>Attend Howard Park Civic Association meeting</div></div>									
TIME									
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours		
December	1		0	\$ 20.00	\$ -				
December	2		0	\$ 20.00	\$ -				
December	3		0	\$ 20.00	\$ -				
December	4		0	\$ 20.00	\$ -				
December	5		0	\$ 20.00	\$ -				
December	6		0	\$ 20.00	\$ -				
December	7		0	\$ 20.00	\$ -				
December	8	Conducted outreach Baltimore City Delegation Meeting	2	\$ 20.00	\$ 40.00				
December	9		0	\$ 20.00	\$ -				
December	10		0	\$ 20.00	\$ -				
December	11	Attended CVCBD Traffic Calming Meeting	0.2	\$ 20.00	\$ 4.00				
December	12	Attended CVCBD Security Meeting	0.3	\$ 20.00	\$ 6.00				
December	13		0	\$ 20.00	\$ -				
December	14		0	\$ 20.00	\$ -				
December	15	Conducted outreach at East Harwood Art Installation & house event on Keswick Road	0.6	\$ 20.00	\$ 12.00				
December	16		0	\$ 20.00	\$ -				

December	17		0	\$	20.00	\$	-
December	18	Attended CVCBD Board meeting and talked about Consent Decree	0.2	\$	20.00	\$	4.00
December	19		0	\$	20.00	\$	-
December	20	Conducted outreach at Govans Branch library	2	\$	20.00	\$	40.00
December	21	Email management and contact research	0.5	\$	20.00	\$	10.00
December	22			\$	20.00	\$	-
December	23		0	\$	20.00	\$	-
December	24		0	\$	20.00	\$	-
December	25		0	\$	20.00	\$	-
December	26		0	\$	20.00	\$	-
December	27		0	\$	20.00	\$	-
December	28		0	\$	20.00	\$	-
December	29		0	\$	20.00	\$	-
December	30			\$	20.00	\$	-
December	31		0	\$	20.00	\$	-
			5.8	TOTAL:	\$	116.00	0

EXPENSES

[illegible]

[illegible]

Subtotal Time:	\$ 116.00
Subtotal Expenses:	\$ 25.00
TOTAL:	\$ 141.00
Unbilled Hours	0.00

INITIALS	
Your initials here signify that the charges on this invoice are accurate:	MJR III

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INVOICE FOR MONTH OF:

INVOICE SUBMITTED BY:

DATE SUBMITTED:

YEAR:

December

Dunaway

1/3/2019

2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.

2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.

3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.

5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting

6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	1			\$ 20.00	\$ -			
December	2			\$ 20.00	\$ -			
December	3			\$ 20.00	\$ -			
December	4			\$ 20.00	\$ -			
December	5			\$ 20.00	\$ -			
December	6	weekly tabling	1	\$ 20.00	\$ 20.00			
December	7			\$ 20.00	\$ -			
December	8			\$ 20.00	\$ -			
December	9			\$ 20.00	\$ -			
December	10			\$ 20.00	\$ -			
December	11			\$ 20.00	\$ -			
December	12			\$ 20.00	\$ -			
December	13	weekly tabling	1	\$ 20.00	\$ 20.00			
December	14			\$ 20.00	\$ -			
December	15			\$ 20.00	\$ -			
December	16			\$ 20.00	\$ -			

					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
TOTAL:					\$	25.00

Subtotal Time:	\$	80.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	105.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:	INITIALS
	MBD

Baltimore Community Mediation Center 3333 Greenmount Avenue Baltimore, MD 21218				INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting 6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.					
	INVOICE FOR MONTH OF:		<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.					
	INVOICE SUBMITTED BY:		Jackson						
	DATE SUBMITTED:		1/4/2019						
		YEAR:	2018						
<i>Sample Description:</i> <i>Attend Howard Park Civic Association meeting</i>									
TIME									
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours		
December	1			\$ 20.00	\$ -				
December	2			\$ 20.00	\$ -				
December	3			\$ 20.00	\$ -				
December	4			\$ 20.00	\$ -				
December	5			\$ 20.00	\$ -				
December	6	Weekly Community Engagement at Herring Run Library- Erdman Ave.	1	\$ 20.00	\$ 20.00				
December	7	Community Engagement/Brochure Distribution (Bel Air area 21213)	3.5	\$ 20.00	\$ 70.00				
December	8			\$ 20.00	\$ -				
December	9			\$ 20.00	\$ -				
December	10			\$ 20.00	\$ -				
December	11			\$ 20.00	\$ -				
December	12			\$ 20.00	\$ -				
December	13	Weekly Community Engagement at Herring Run Library- Erdman Ave.	1.5	\$ 20.00	\$ 30.00				
December	14			\$ 20.00	\$ -				
December	15	Community Engagement/Brochure Distribution (Bel Air area 21213)	3	\$ 20.00	\$ 60.00				
December	16			\$ 20.00	\$ -				

December	17	Monthly NL CD Monitoring Team Meeting	1	\$	20.00	\$	20.00	
December	18			\$	20.00	\$	-	
December	19	Community Engagement/Brochure Distribution (Bel Air area 21213)	3	\$	20.00	\$	60.00	
December	20	Weekly Community Engagement at Herring Run Library- Erdman Ave.	1	\$	20.00	\$	20.00	
December	21			\$	20.00	\$	-	
December	22			\$	20.00	\$	-	
December	23			\$	20.00	\$	-	
December	24			\$	20.00	\$	-	
December	25			\$	20.00	\$	-	
December	26			\$	20.00	\$	-	
December	27	Weekly Community Engagement at Herring Run Library- Erdman Ave.	1	\$	20.00	\$	20.00	
December	28			\$	20.00	\$	-	
December	29			\$	20.00	\$	-	
December	30			\$	20.00	\$	-	
December	31			\$	20.00	\$	-	
			15	TOTAL:	\$	300.00		0

[illegible]

Subtotal Time:	\$	300.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	325.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:		INITIALS
		KLJ

Baltimore Community Mediation Center 3333 Greenmount Avenue Baltimore, MD 21218				INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.Do not forget to initial the box attesting 6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.					
	INVOICE FOR MONTH OF:		<u>December</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.					
	INVOICE SUBMITTED BY:		Curtis						
	DATE SUBMITTED:		1/4/2019						
		YEAR:	2018						
<i>Sample Description:</i> <i>Attend Howard Park Civic Association meeting</i>									
TIME									
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours		
December	1			\$ 20.00	\$ -				
December	2			\$ 20.00	\$ -				
December	3	Presented to The Arc Baltimore At Seton (34 people)	2	\$ 20.00	\$ 40.00				
December	4			\$ 20.00	\$ -				
December	5	presented at at meeting with City of Baltimore Small Business. 12 people were present.	1	\$ 20.00	\$ 20.00				
December	6			\$ 20.00	\$ -				
December	7			\$ 20.00	\$ -				
December	8	Attended a youth Poetry event on Dolfield Ave and passed out brochures 87 people were present	3	\$ 20.00	\$ 60.00				
December	9			\$ 20.00	\$ -				
December	10			\$ 20.00	\$ -				
December	11	canvassed at the Langton Hughes Business and Resource Center and spoke to 50 people	2	\$ 20.00	\$ 40.00				
December	12			\$ 20.00	\$ -				
December	13			\$ 20.00	\$ -				
December	14	Spoke at a Christmas benefit show and it was attended by 120 people	3	\$ 20.00	\$ 60.00				
December	15			\$ 20.00	\$ -				
December	16			\$ 20.00	\$ -				

December	17			\$	20.00	\$	-
December	18			\$	20.00	\$	-
December	19			\$	20.00	\$	-
December	20	Canvassed Reisterstown Road Plaza at Marshalls, Big Lots, Giant, and Shopper World. Talked to 100 people	2	\$	20.00	\$	40.00
December	21	Jai Medical Center (40)	1	\$	20.00	\$	20.00
December	22			\$	20.00	\$	-
December	23			\$	20.00	\$	-
December	24			\$	20.00	\$	-
December	25			\$	20.00	\$	-
December	26			\$	20.00	\$	-
December	27	Passed out brochures at Food City Market on Park Heights to 12 people	1	\$	20.00	\$	20.00
December	28			\$	20.00	\$	-
December	29			\$	20.00	\$	-
December	30			\$	20.00	\$	-
December	31			\$	20.00	\$	-
			15	TOTAL:	\$	300.00	0

EXPENSES

[illegible]

[illegible]

Subtotal Time:	\$	300.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	325.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:		INITIALS
		PC

INVOICE

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INVOICE FOR MONTH OF:

INVOICE SUBMITTED BY:

DATE SUBMITTED:

YEAR:

2019

December

Bowman

1/17/2019

2019

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the

2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.

3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."

4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-re

5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.

6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.

7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
December	1			\$ 235.00	\$ -			
December	2			\$ 235.00	\$ -			
December	3	Review/respond to 6 messages, including Schedule of upcoming meetings with the Court, Harlem Park Command Staff Training, and Draft Second-Year Monitoring Plan	1.3	\$ 235.00	\$ 305.50			
December	4	Review/respond to 17 messages, including Scheduled OPR - CRB Work Session (12/5/2018), Reminder - Training Call, BWC Training Plan Updated, BPD/CRB Working Session - Protocols/Work Flow, IAS Weekly Report, SSA policies: community input, Training, and Draft Second-Year Monitoring Plan	1.5	\$ 235.00	\$ 352.50			
December	5			\$ 235.00	\$ -	Review/respond to 6 messages ref Second-Year Monitoring Plan and First Thursday Call	0.4	
December	6			\$ 235.00	\$ -	Review/respond to 6 messages including First Thursday Call, Draft Second-Year Monitoring Plan, and Recruitment, Hiring and Retention / Officer Assistance and Support Bi-weekly Meeting	0.5	

INVOICE			
December	7		
		\$ 235.00	\$ - Review/respond to 18 messages, including SSA Suite 2 - Integrated Public Feedback, , Draft Second-Year Monitoring Plan, Education and Training Staff Development Day Materials, First Thursday Call, and Scheduled OPR - CRB Work Session (12/5/2018)
December	8	\$ 235.00	\$ - Review/respond to message ref SSA policies: community input
December	9	\$ 235.00	\$ -
December	10	0.8 \$ 235.00	\$ 188.00
December	11	\$ 235.00	\$ - Review/respond to 22 messages, including Updated OPR- CRB Protocol, Draft Second-Year Monitoring Plan, CPIC Meeting and CIT Training, SSA Second Policy Suite, SSA Suite 2 - Integrated Public Feedback, and Monitor's
December	12	1.8 \$ 235.00	\$ 423.00
December	13	\$ 235.00	\$ - Review/respond to 14 messages, including SSA Training Plan Comments, SSA Second Policy Suite, and Force Policies
December	14	1 \$ 235.00	\$ 235.00
December	15	\$ 235.00	\$ -
December	16	\$ 235.00	\$ - Compile, edit and distribute SSA Phase II policies 906, 1002, 1104, 1105, 1106, 1108, and 1114 (2.5). Complete time and admin documents for November
December	17	\$ 235.00	\$ - Review/respond to 14 messages, including Training Meeting Agenda & Updated Line, Scheduling SSA (Suite 2) Discussion, Training Plan Meetings, BCMC ED Transition, Initial Submission: Supervision Effectiveness Protocols, and SSA Phase II policies
December	18	\$ 235.00	\$ - Review/respond to 17 messages, including BCMC ED Transition, Bi-Weekly SSA & Technology Meeting, and the Draft Second-Year Monitoring Plan

INVOICE

December	19			\$	235.00	\$	-	Review/respond to 24 messages, including Draft Second-Year Monitoring Plan, BPD: Protocol on Documents Posted for Public Comment, SSA Meeting, Draft Second-Year Monitoring Plan and Bi-Weekly SSA & Technology Meeting	1.7
December	20	Prepare for and participate by phone in DOJ/MT/BPD SSA phase II policy meeting.	3.6	\$	235.00	\$	846.00	Review and respond to 25 messages, including Draft Second-Year Monitoring Plan, Scheduling SSA (Suite 2) Discussion, OPR/CRB Protocol -- Remaining Issues and January 3rd Monthly Meeting. Portion of SSA Phase II policy meeting.	1.8
December	21			\$	235.00	\$	-	Review/respond to 25 messages, including OPR/CRB Protocol Posted for Public Comment, and Scheduling SSA (Suite 2) Discussion. Review SSA Suite II Final Policies	4
December	22			\$	235.00	\$	-		
December	23			\$	235.00	\$	-		
December	24			\$	235.00	\$	-		
December	25			\$	235.00	\$	-		
December	26			\$	235.00	\$	-	Review/respond to 10 messages, including Meeting Suggestions and Consent Motion for Continuance Due to Lapse in Appropriations	1
December	27			\$	235.00	\$	-	Review and respond to 6 messages	0.3
December	28			\$	235.00	\$	-	Reviewed and responded to 3 messages	0.2
December	29			\$	235.00	\$	-		
December	30			\$	235.00	\$	-		
December	31			\$	235.00	\$	-		
			10	TOTAL:	\$	2,350.00	21.6		

EXPENSES

[illegible]

[illegible]

					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
				TOTAL:	\$	-

Subtotal Time:	\$	2,350.00
Subtotal Expenses:	\$	-
TOTAL:	\$	2,350.00
Unbilled Hours	21.60	

Your initials here signify that the charges on this invoice are accurate:

INITIALS
TLB

INVOICE FOR MONTH OF:

December

INVOICE SUBMITTED BY:

Dupont

DATE SUBMITTED:

1/8/2019

YEAR:

2018

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.

2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.

3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.

4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.

5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.

6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.

7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
December	1	Second Year Monitoring Team Work Plan development for Crisis Intervention Timetable, Writing for Second Semi-Annual Monitoring Team Report for Crisis Intervention Section	2.5	\$ 235.00	\$ 587.50		
December	2	Second Year Monitoring Team Plan development for Crisis Intervention Timetable	2	\$ 235.00	\$ 470.00	Writing for Second Semi-Annual Monitoring Team Report for Crisis Intervention Section	1
December	3	Writing for Second Semi-Annual Monitoring Team Report for Crisis Intervention Section	1.5	\$ 235.00	\$ 352.50		
December	4			\$ 235.00	\$ -	Discussion of 2nd Year Monitoring Plan (with M. Barge)	
December	5			\$ 235.00	\$ -		0.3
December	6	CPIC Policy Subcommittee (SC) meeting, review of prior meeting notes, BPD Crisis Training Division, Discussion with BPD regarding Crisis Policy Development Schedule and Training issues, review of CPD initial Crisis Policy draft and community feedback.	3.6	\$ 235.00	\$ 846.00	Correspondence regarding BPD Crisis Policy Development Schedule with BPD, CPIC Committee Chairs and Co-Chairs, local advocacy group.	0.7
December	7	Discussion with CPIC Chairs regarding Crisis Training Issues and Policy Schedule	0.6	\$ 235.00	\$ 141.00		
December	8			\$ 235.00	\$ -		
December	9			\$ 235.00	\$ -		
December	10	Discussion with BPD regarding Crisis Training issues, revisions to Second Year Monitoring Team Annual Work Plan	0.8	\$ 235.00	\$ 188.00		
December	11	Revisions to draft of Monitoring Team's 2nd Semi-Annual report.	0.5	\$ 235.00	\$ 117.50	Correspondence regarding 2nd Annual Report with Monitoring Team (S. Rosenthal), Training with Monitor (K. Thompson), Crisis Training issues with CDP and CPIC	0.8
December	12			\$ 235.00	\$ -		
December	13			\$ 235.00	\$ -		

December	14			\$	235.00	\$	-		
December	15			\$	235.00	\$	-		
December	16			\$	235.00	\$	-		
December	17			\$	235.00	\$	-		
December	18			\$	235.00	\$	-	Follow up with BPD regarding training issues, correspondence with BPD regarding Crisis Training issues, Monitoring Team (K. Thompson) regarding Crisis Training and CPIC Meeting, DOJ regarding CPIC/BPD	0.7
December	19			\$	235.00	\$	-	Review of BPD Training Materials, CPIC Minutes and Agenda, Travel Time to Baltimore	9
December	20	On-Site BPD CIT Training Review, CPIC Monthly Meeting	5.5	\$	235.00	\$	1,292.50	Discussion with BPD regarding CPIC and Training Issues, Travel Time to/from BPD Academy, Travel Time to/from CPIC Meeting	3
December	21	On-Site BPD CIT Training Review	7	\$	235.00	\$	1,645.00	Travel time to BPD Academy, Travel Time from BPD Academy, Travel Time from Baltimore	8.2
December	22			\$	235.00	\$	-		
December	23			\$	235.00	\$	-		
December	24			\$	235.00	\$	-		
December	25			\$	235.00	\$	-		
December	26			\$	235.00	\$	-		
December	27			\$	235.00	\$	-		
December	28			\$	235.00	\$	-		
December	29			\$	235.00	\$	-		
December	30			\$	235.00	\$	-		
December	31			\$	235.00	\$	-		
				24	TOTAL:	\$	5,640.00	23.7	

EXPENSES

[illegible]

[illegible]

Subtotal Expenses:	\$	1,223.60
TOTAL:	\$	6,863.60

Unbilled \$ 23.70 hours

Your initials here signify that the charges on this invoice are accurate:

INITIALS
RTD

Trip Summary Book Better.
Fly Better.

New Search

Express Checkout

Flights

WED
19
DECMEM ▶ BWI
2:45 PM 8:20 PMDL 2451, DL 551
4h 35m | 1 StopMain Cabin (U) |
Main Cabin (U)
[Changeable / Nonrefundable](#)
[View Upgrade Eligibility](#)
[Delta Air Lines Baggage Information](#)

CHANGE

Price per Passenger \$584.18

Taxes,
Fees and
Charges \$89.42[DETAILS ▾](#) [SELECT SEATS](#)FRI
21
DECBWI ▶ MEM
5:52 PM 9:54 PMDL 2613, DL 1422
5h 2m | 1 StopMain Cabin (M) |
Main Cabin (M)
[Changeable / Nonrefundable](#)
[View Upgrade Eligibility](#)
[Delta Air Lines Baggage Information](#)

CHANGE

[DETAILS ▾](#) [SELECT SEATS](#) Medallion® Qualification Miles (MQMs) earned
Miles earned

Medallion Qualification Dollars (MQDs) earned

MILEAGE CALCULATOR



EXCLUSIVE CARD MEMBER BENEFIT

Randolph, Use Pay with Miles

UP TO \$50 OFF FOR EACH 5,000 MILES | YOUR CURRENT MILES: 67,266

Reduce the cost of your trip with Pay With Miles, an exclusive feature for Delta SkyMiles Credit Card Members. Use the menu to select miles to apply. [Terms and conditions apply.](#)

Pay with Miles

[Select](#)Total Price
(USD)

\$673.60

Passengers

Are You Traveling?

Yes

No

1

Passenger
Information

Please make sure your full name is entered exactly as it appears on your government-issued identification. This Secure Flight Passenger Data is for use by the Transportation Security Administration Only.

Prefix	First Name	Middle Name	Last Name	Suffix
--	RANDOLPH	THOMAS	DUPONT	--

Frequent Flyer Program	Frequent Flyer Number	SkyBonus/BlueBiz Number
Delta Air Lines / SkyMiles		--

Gender	Date Of Birth	Known Traveler Number	Redress Number
Male			--

Contact
Information

Device Type	Country/Region	Phone Number
Cell	United States (1)	

Email Address

BWI TAXI MANAGEMENT, INC.
BALTIMORE/WASHINGTON
INTERNATIONAL AIRPORT
MARYLAND...21240

410-859-1100
410-859-1102
Operator of



20
26543-087
AIRPORT CAB

RECEIVED FROM:

NAME RANDOLPH DUPONT

TRANSPORTATION TO Baltimore

DATE 12/19/18 20

CAB NO. 254

Chauffeur A. Pelt

METER FARE		35
BAGGAGE		
TOLLS		
OTHER		
TIP		5
TOTAL		40.00

Please refer to rate schedules in each taxicab. Should you have any questions regarding lost articles or service, please call BWI Taxi Management, Inc. (410-859-1102) or the Maryland Aviation Administration (410-859-7033). Thank you

3A 3A

Top Level Sedans, LLC

Private Sedan Service

301/437-5163

DATE 12/20/18 PRICE \$ 23⁰⁰

PICK-UP DELTA HOTEL

DESTINATION BALTIMORE POLICE ACADEMY

DRIVER'S NAME SHAN PERSAUD

TIME BEGIN 6:30 TIME FINISHED 6:50 AM TIME WAITING _____

Thank You

3B

Top Level Sedans, LLC

Private Sedan Service

301/437-5163

DATE 12/20/18 PRICE \$ 25⁰⁰

PICK-UP BALTIMORE POLICE ACADEMY

DESTINATION DELTA HOTEL

DRIVER'S NAME SHAN PERSAUD

TIME BEGIN 4:00 PM TIME FINISHED 4:40 PM TIME WAITING _____

Thank You

#4

Mr Randolph Dupont
[REDACTED]
Memphis TN 3[REDACTED]
United States

Room Number: [REDACTED]
Arrival Date: 12-19-18
Departure Date: 12-21-18
CRS Number: [REDACTED]
Rewards No: [REDACTED]
Page No: 1 of 1

INVOICE

Folio No: 40515

12-21-18

Date	Description		Charges	Credits
12-19-18	In-Room Dining	Room# [REDACTED] : CHECK# [REDACTED]	36.38	
12-19-18	Room Charge		89.00	
12-19-18	Rooms - State Tax		5.34	
12-19-18	Rooms - City/Occupancy Tax		8.46	
12-20-18	Room Charge		89.00	
12-20-18	Rooms - State Tax		5.34	
12-20-18	Rooms - City/Occupancy Tax		8.46	
12-21-18	[REDACTED] Express	XXXXXXXXXXXX [REDACTED] XX/XX		241.98
Total			241.98	241.98
Balance			0.00	

IN Room Dining → 36.38
TOTAL → 205.60

5A

Top Level Sedans, LLC

Private Sedan Service

301/437-5163

DATE 12/21/18 PRICE \$ 23⁰⁰

PICK-UP DELTA HOTEL

DESTINATION BALTIMORE POLICE ACADEMY

DRIVER'S NAME SHAWN PERSAUD

TIME BEGIN 6:45 TIME FINISHED 7:15 AM TIME WAITING _____

Thank You

5B

Top Level Sedans, LLC

Private Sedan Service

301/437-5163

DATE 12/21/18 PRICE \$ 50⁰⁰

PICK-UP BALTIMORE POLICE ACADEMY

DESTINATION BWI AIRPORT

DRIVER'S NAME SHAWN PERSAUD

TIME BEGIN 3:00 PM TIME FINISHED 3:55 PM TIME WAITING _____

Thank You

Clear

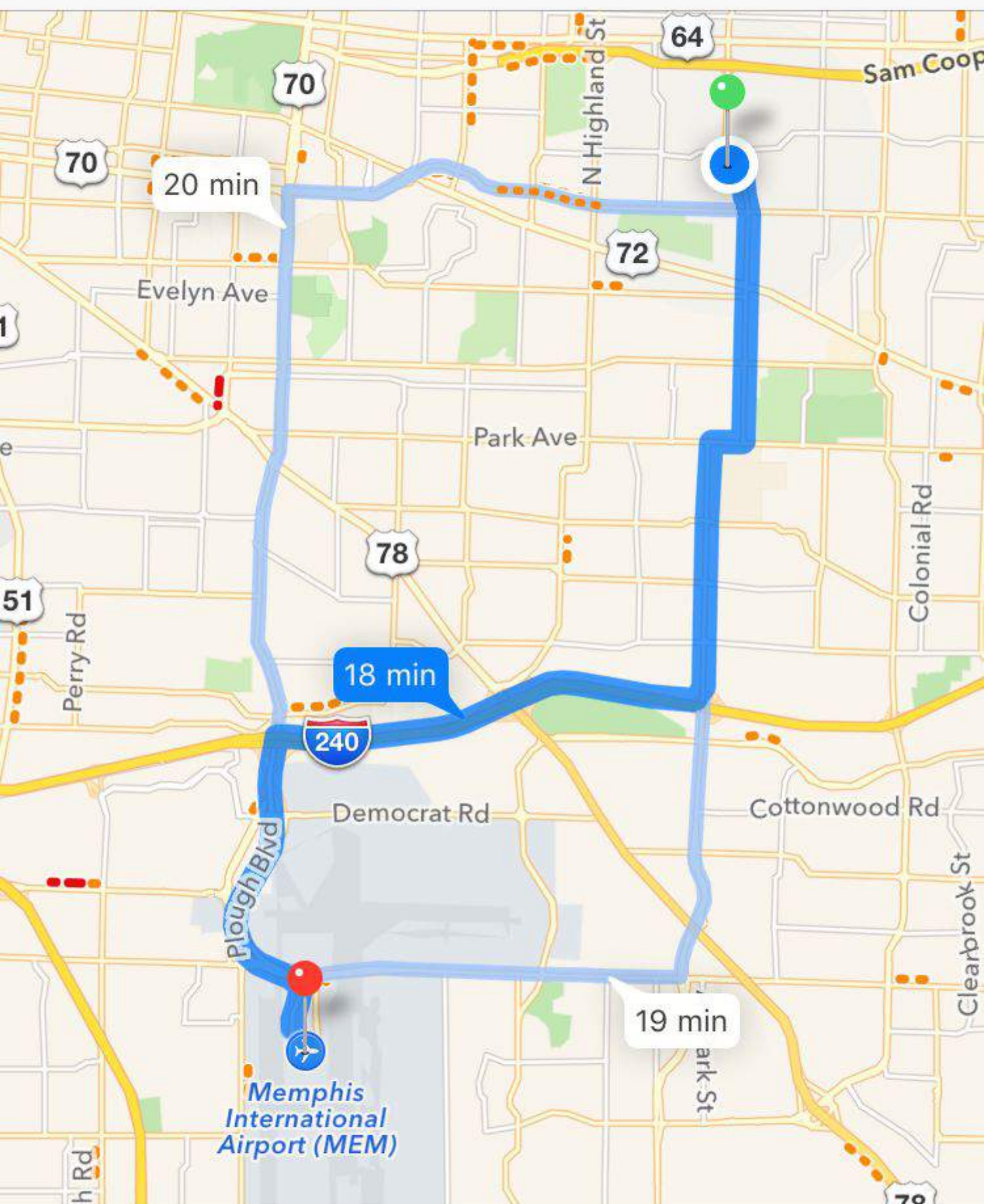
To Memphis International Airport



Drive

Walk

Transit



18 minutes

10 mi · I-240 W

[Details](#)



Start



December	13			\$	250.00	0.00
December	14			\$	250.00	0.00
December	15			\$	250.00	0.00
December	16			\$	250.00	0.00
December	17			\$	250.00	0.00
December	18			\$	250.00	0.00
December	19	Reviewing, editing, and making suggestions to the OPR/CRB protocol; Review of CRB/OPR protocols.	1.2	\$	250.00	300.00
December	20	Conference call regarding approval of SSA policies Suite 2; Conference call on approval of SSA policies Suite 2.	3.7	\$	250.00	925.00
December	21	Review of the BPD latest edits to Stop, Search, and Seizure Policies Suite 2; Reviewing latest BPD edits to the OPR/CRB protocols Section VI Sensitive Information.	1.2	\$	250.00	300.00
December	22			\$	250.00	0.00
December	23			\$	250.00	0.00
December	24			\$	250.00	0.00
December	25			\$	250.00	0.00
December	26			\$	250.00	0.00
March	27			\$	250.00	0.00
March	28			\$	250.00	0.00
December	29			\$	250.00	0.00
March	30			\$	250.00	0.00
December	31			\$	250.00	0.00
			13.10	TOTAL:	3275.00	8.00

EXPENSES

[illegible]

[illegible]

Subtotal Time:	\$	3,275.00
Subtotal Expenses:	\$	-
TOTAL:	\$	3,275.00

Unbilled Hours	8.00
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INITIALS

Your initials here signify that the charges on this invoice are accurate: SCP