



600 MASSACHUSETTS AVE., NW WASHINGTON, DC 20001
T 202.344.4000 F 202.344.8300 www.Venable.com

Seth A. Rosenthal

T 202.344.4741

F 202.344.8300

sarosenthal@venable.com

November 27, 2017

Mayor and City Council of Baltimore
Attn: Andre Davis, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Kevin Davis, Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Puneet Cheema
Maureen Johnston
Juan Torres
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – October 2017 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team ("Team") for services performed and expenses incurred in October 2017. As previously discussed with the parties, certain time and expenses for October 2017 are not reflected here, and will be combined with the time and expenses for November 2017 and submitted with the next invoice in December 2017.

Narrative Summary

This invoice totals \$28,991.22. It accounts for time worked by five Team members—Hassan Aden, Matthew Barge, Jessica Drake, Sean Smoot (21 CP), and Baltimore Community Mediation Center (Shantay Guy)—from October 3 – October 31, 2017. As noted, other Team members who performed work and incurred expenses in October 2017 will be submitting

November 27, 2017

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invoices that combine time and expenses for October and November 2017 in the Team's December invoice.

Of the time submitted for October 2017 in this invoice, 77 hours, or 40.6%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 40.6% of its time in this invoice as *pro bono*, the Team saved the City \$14,655.00.

Work performed in October 2017 included:

- Developing a community engagement plan, communicating with community stakeholders, and planning for and conducting a meeting with key community stakeholders
- In-person and telephonic meetings with BPD, City Law Department, and Department of Justice personnel to exchange preliminary information relevant to the Team's duties, including information about compliance measures BPD has initiated, and to establish protocols for communications and information-sharing
- In-person and telephonic meetings with police union officials
- Telephonic meetings with consultants retained by BPD and the City to facilitate consent decree compliance with the staffing and technology provisions of the Consent Decree
- Initiating development of the Year One Monitoring Plan
- Planning for initial all-hands Team meeting
- Establishing the infrastructure for Team operations, including: establishing workflow channels; developing and operationalizing a Team website, Team email addresses, Team calendar and document sharing protocols; drafting and circulating engagement letters for Team members; developing protocols for travel, invoicing, and calendaring events



November 27, 2017

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Invoice Summary

Invoice Totals

	October 2017 Billed	Fiscal YTD Billed
Services	\$26,461.00	\$26,461.00
Expenses	\$2,530.22	\$2,530.22
TOTAL Services and Expenses	\$28,991.22	\$28,991.22

FY2018 Budget	\$1,475,000.00
Funds Remaining in FY2018 Budget	\$1,446,008.78
Percentage of Funds Used in FY2018 Budget	1.96%

Breakdown of Billable Hours & Expenses

	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Aden	43.0	35.5	7.5	\$8,342.50	\$164.12
Smoot	50.5	26.5	24.0	\$6,227.50	\$1,872.33
Barge	14.9	6.5	8.4	\$1,527.50	\$234.07
Drake	23.0	8.7	14.3	\$2,044.50	\$259.70
BCMC (Guy)	36.7	35.4	1.3	\$8,319.00	\$0.00
BCMC (Staff)	21.5	0.0	21.5	\$0.00	\$0.00
Total	189.6	112.6	77.0	\$26,461.00	\$2,530.22



November 27, 2017

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Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for October 2017, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, establishment of Team e-mail addresses, and food for a community stakeholders meeting.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$69, with fractions of days billed at 75% of the standard federal per diem rate, or \$51.50. Some team members have waived their per diem charges, or elected to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bedar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Seth Rosenthal", written over a horizontal line.

Seth Rosenthal
Deputy Monitor

21CP SOLUTIONS, LLC

332 S Michigan Ave
Suite 1032 - T615
Chicago, Illinois 60604-4434

(844) 767-2127

(844) SOS-21CP

US vs. Police Department Baltimore City
Consent Decree: Monitoring Team
Sean M. Smoot

FROM: Sean M. Smoot
DATE: November 15, 2017

OCTOBER 2017 INVOICE**BILLABLE HOURS**

Date	Activity	Hours
October 2017	This document, and its attachments, represent the invoice of the Baltimore Police Department Monitoring Team (21CP billing) invoice for services rendered while monitoring implementation of the Settlement Agreement in U.S. v. City of Baltimore Police Department	77.2
	Total Hours Worked	131.40
	Total Billed Hours	77.2
	Rate: \$235/hour	
	TOTAL FOR HOURS BILLED	\$18,142.00

REIMBURSABLE EXPENSES

Date	Expense	Amount
October 2017	The Court and Monitoring Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so on the standard, federal scale of \$69 per day, with fractions of 75% on Travel days. Some Team members have waived their per diem charges, or elected to receive them only for some but not all days while traveling to Baltimore.	\$2,192.52
	Some Team member invoices or bills may also contain reference to reimbursement for Team events, in October these included; dinner for the Community Engagement Stakeholder Meeting which was expected to have 35 attendees	\$259.70

21CP SOLUTIONS, LLC

332 S Michigan Ave

Suite 1032 - T615

Chicago, Illinois 60604-4434

(844) 767-2127

(844) SOS-21CP

US vs. Police Department Baltimore City

Consent Decree: Monitoring Team

TOTAL DUE FOR REIMBURSEMENT ***\$2,452.22***

TOTAL INVOICE FOR OCTOBER 2017

October 2017	Total for Hours Billed	\$18,142.00
October 2017	Total for Reimbursement	\$2,530.22
	TOTAL	\$20,672.22

Name	Total Hours	Billed Hours	Pro Bono Hours	Total Billed	Expenses
Aden, Hassan	43	35.5	7.5	\$8,342.50	\$164.12
Barge, Matthew	14.9	6.5	8.4	\$1,527.50	\$234.07
Drake, Jessica	23	8.7	14.3	\$2,044.50	\$259.70
Smoot, Sean	50.5	26.5	24	\$6,227.50	\$1,794.33
TOTALS	131.40	77.2	54.2	\$18,142.00	\$2,452.22

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will.
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	October	Complete these four cells before starting spreadsheet. Ruler is provided to assist in self-populating.
INVOICE SUBMITTED BY:	Aden	
DATE SUBMITTED:	11/1/17	
YEAR:	2017	

Sample Description:

Prepare for and attend meeting with BPD North Division DC (0.5); prepare checklist for review of in-service training (1.3); meet with Ms. Williams re changes to compliance matrix (0.8); copied use of force reports (unbilled); reviewed UNDF reports 1123454 and 1123455 (0.3)

TIME

Month of	Day	Description	Hours	Rate	Total	Comments		
October	4	Review of consent decree intended to establish priority activities for the MT. Call with SR and TB to set in motion priority (logistical and infrastructure) for the MT. Correspondence with MT leadership.	2.5	\$ 235.00	\$ 587.50			
October	6	Line by line continued review of consent decree and Appendix A. Initial planning and priority setting for mandated training. Review of billing process (para 449) for monitoring team.	3	\$ 235.00	\$ 705.00			
October	7	MT weekly call to further develop administrative and logistical processes, planning for upcoming introductory/kickoff meetings with communities, parties and other stakeholders. Follow up on assigned tasks (MT Master calendar, website, email addresses for MT etc.)	2.5	\$ 235.00	\$ 587.50			
October	8	MT call regarding initial strategies/plans for community engagement.			\$ -	Unbilled 1.5 hours		
October	9	Call with Jessica Drake re MT logistics, hotels, billing, etc. MT leadership correspondence re agendas for upcoming meetings, invoice protocols and formats. Call with Matthew Barge re website platform, structure and content for the MT. Call with Chuck Ramsey re community engagement priorities.	2.5	\$ 235.00	\$ 587.50			
October	10	Website content review and coordination of MT contact information. Call with Community Engagement Team. Review of draft/proposed press release.		\$ 235.00	\$ -	Unbilled 2.5 hours		
October	11	Logistics and correspondence for MT (all-team meeting) on November 2. Review of media statement. Continued review of Consent Decree.	2	\$ 235.00	\$ 470.00			
October	12	Meeting in Baltimore with DOJ/CRT. Meeting with parties at BPD HQ.	6	\$ 235.00	\$ 1,410.00			
October	13	Creation of the master calendar for the parties (initial standing meetings, administrative access, viewing access, weekly calls etc.). Call with City Law re Master calendar and MT emails. Call with Sean Smoot re	4.5	\$ 235.00	\$ 1,057.50			
October	16	Technical modifications and additions to the BPD Monitoring Master Calendar; review of revised Teaming Agreements; correspondence with MT and BPD re upcoming introductory meeting in Baltimore (parties).		\$ 235.00	\$ -	Unbilled- 3.5 hours		
October	17	Setting up of Master calendar administrative rights and troubleshooting G-suite access levels. Drafting of MT engagement letters for members on the 21CP original team.	4	\$ 235.00	\$ 940.00			
October	19	Meeting in Baltimore with City Law, BPD commissioner and command staff	5.5	\$ 235.00	\$ 1,292.50			
October	30	Call with Seth and Matthew re First Year Monitoring Plan structure and timeline. Call and correspondence with UMD Law School assistant dean and Monitor re arrangements for interns to assist with certain project tasks. Review and preparation for all-team meeting.	3	\$ 235.00	\$ 705.00			
				TOTAL:	\$ 8,342.50			

EXPENSES											
Date	Category	Vendor	Comments (if necessary)	MEALS				Total Meal (per daily Guidelines cap of \$69 per day)	NON MEALS		Total
				Breakfast	Lunch	Dinner	Other Food		Non-Meal Description	Non-Meal Expense	
10/12/17	Transportation		GSA schedule for mileage compensation is \$.535 per mile. Total distance is 58 miles. (x2)					\$ -	Mileage from home to Venable LLP		\$ 62.06
10/12/17	Transportation		Parking (Balto site visit)					\$ -	Parking		\$ 20.00
10/19/17	Transportation		GSA schedule for mileage compensation is \$.535 per mile. Total distance is 58 miles. (x2)					\$ -	Mileage from home to Venable LLP		\$ 62.06
10/19/17	Transportation		Parking (Balto site visit)					\$ -	Parking		\$ 20.00
										TOTAL	\$ 164.12

Subtotal Time:	\$	8,342.50
Subtotal Expenses:	\$	164.12
TOTAL:	\$	8,506.62

Your initials here signify that the charges on this invoice are accurate:

INITIALS
HMA

Harbor Park
55 Market Place
Baltimore, 21202

Control Un 10/12/17 18:15
Cashier 14
Receipt 023078

Lost Ticket - 1 Day
1 Qty. @ \$20.00
(V.A.T.) \$20.00

Total \$20.00

Payment Received
AMEX \$20.00

XXXXXXXXXXXX

Merch:849241229889

Auth:548538

Type: Swiped

Sub Total \$20.00






All Applicable Taxes
Included

Google Maps ██████████ Rd, Alexandria, Drive 58.9 miles, 1 h 31 min
VA 22308 to 705 E Pratt St, Baltimore, MD 21202

8022 Fairfax Rd
Alexandria, VA 22308








Get on I-495 N/I-95 N in Alexandria ██████████ Rd


11 m n (4.6 m)

-  1. Head east on ██████████ Rd
203 ft
-  2. Continue onto ██████████ Dr
0.3 m
-  3. Turn left onto ██████████ Rd
3.6 m
-  4. Use the right lane to turn right onto ██████████
0.2 m
-  5. Use the right lane to take the I-95 N/I-495 E ramp to Baltimore
0.4 m


Follow I-495 N/I-95 N to W Conway St in Baltimore

51 m n (53.5 m)

-  6. Merge onto I-495 N/I-95 N
 -  Passing through District of Columbia
 -  Entering Maryland26.3 m
-  7. Use the right 3 lanes to take the Interstate 95 N exit toward Baltimore
0.2 m
-  8. Keep right at the fork, follow signs for I-95/North Baltimore
0.5 m
-  9. Continue onto I-95 N
18.4 m
-  10. Keep left at the fork to stay on I-95 N
6.5 m

- 


11. Use the right 2 lanes to take exit 53 for Interstate 395 N toward Downtown/Inner Harbor

0.6 m
- 


12. Continue onto I-395 N

0.9 m


Continue on W Conway St. Drive to E Pratt St

- 


13. Use the right 2 lanes to turn slightly right onto W Conway St

5 m n (0.9 m)
- 

14. Use the left 2 lanes to turn left onto Light St

0.3 m
- 

15. Use the right 2 lanes to turn right onto E Pratt St

0.2 m
- 

16. Continue straight to stay on E Pratt St

0.2 m

705 E Pratt St
Baltimore, MD 21202

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



Citi® / AAdvantage®

Transaction Details

Date	Description
Oct. 19, 2017	HARBOR PARK GARAGE LLC TEL4102343631 MD
Additional Details	
Transaction Type:	Purchases
Posted Date:	Oct. 19, 2017
Category:	Vehicle Services - AUTO PARKING LOTS / GARAGES
Reference Number:	GJ54KJ*2
Card Member:	ADEN
Merchant Country:	United States
Purchase Method:	Card Swiped

LIVE CHAT

Go gle Maps

Rd, Alexandria, Drive 58.9 miles, 1 h 31 min

VA 22308 to 705 E Pratt St, Baltimore, MD 21202

8022 Fairfax Rd

Alexandria, VA 22308

Get on I-495 N/I-95 N in Alexandria from

11 m n (4.6 m)

1. Head east on Rd

203 ft
2. Continue onto Dr

0.3 m
3. Turn left onto Rd

3.6 m
4. Use the right lane to turn right onto

0.2 m
5. Use the right lane to take the I-95 N/I-495 E ramp to Baltimore

0.4 m

Follow I-495 N/I-95 N to W Conway St in Baltimore

51 m n (53.5 m)

6. Merge onto I-495 N/I-95 N

Passing through District of Columbia

Entering Maryland



26.3 m
7. Use the right 3 lanes to take the Interstate 95 N exit toward Baltimore

0.2 m
8. Keep right at the fork, follow signs for I-95/North Baltimore

0.5 m
9. Continue onto I-95 N





18.4 m
10. Keep left at the fork to stay on I-95 N

6.5 m

-  11. Use the right 2 lanes to take exit 53 for Interstate 395 N toward Downtown/Inner Harbor
- 0.6 m
-  12. Continue onto I-395 N
- 0.9 m

Continue on W Conway St. Drive to E Pratt St

5 m n (0.9 m)

-  13. Use the right 2 lanes to turn slightly right onto W Conway St
- 0.3 m
-  14. Use the left 2 lanes to turn left onto Light St
- 0.2 m
-  15. Use the right 2 lanes to turn right onto E Pratt St
- 0.2 m
-  16. Continue straight to stay on E Pratt St
- 0.2 m

705 E Pratt St
Baltimore, MD 21202

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
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3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF: **October**
INVOICE SUBMITTED BY: **Barge**
DATE SUBMITTED: **11/4/17**
YEAR: **2017**

Complete these
fields before
starting
spreadsheet.
Name and enter
info with self-
approval re:
approval re:

Sample Description:

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
October	1			\$ 235.00	\$ -		
October	2			\$ 235.00	\$ -		
October	3			\$ 235.00	\$ -		
October	4			\$ 235.00	\$ -		
October	5			\$ 235.00	\$ -		
October	6			\$ 235.00	\$ -		
October	7			\$ 235.00	\$ -		
October	8			\$ 235.00	\$ -		
October	9	Conference call with S. Rosenthal. Build BPDMonitor.com website. Confer w/ H. Aden re: same.	5	\$ 235.00	\$ 1,175.00		3.2
October	10	Work w/ J. Drake, C. Guy re: community engagement elements of BPDMonitor.com website. Build BPDMonitor.com website. Email communications w/ S. Rosenthal re: website.	0	\$ 235.00	\$ -		2.1
October	11			\$ 235.00	\$ -		
October	12			\$ 235.00	\$ -		
October	13	Make revisions to BPDMonitor.com website. Establish BPDMonitor.com email addresses. Conference call w/ S. Rosenthal, Venable IT re: same.	0.5	\$ 235.00	\$ 117.50		0.8
October	14			\$ 235.00	\$ -		

October	15		\$	235.00	\$	-	
October	16	Communicate w/ J. Drake re: community communication tools on BPDMonitor.com.	0	\$	235.00	\$	-
October	17	Conference call w/ Venable IT re: BPDMonitor.com email addresses. Communicate w/ S. Rosenthal re: same.	0	\$	235.00	\$	-
October	18	Work w/ S. Rosenthal, K. Thompson re: BPDMonitor.com email addresses.	0	\$	235.00	\$	-
October	19		\$	235.00	\$	-	0.2
October	20		\$	235.00	\$	-	0.7
October	21		\$	235.00	\$	-	0.4
October	22		\$	235.00	\$	-	
October	23	Make revisions to BPDMonitor.com website. Establish BPDMonitor.com email addresses. Conference call w/ S. Rosenthal, Venable IT re: same.	0	\$	235.00	\$	-
October	24	Communicate via email w/ various Monitoring Team members re: BPDMonitor.com email address set-up.	0	\$	235.00	\$	-
October	25	Communicate via email w/ various Monitoring Team members re: BPDMonitor.com email address set-up. Troubleshoot same.	0	\$	235.00	\$	-
October	26	Meet w/ S. Rosenthal re: construction of monitoring plan, general monitoring topics. Communicate via email re: same.	1	\$	235.00	\$	235.00
October	27	Make revisions to BPDMonitor.com website.	\$	235.00	\$	-	0.2
October	28		\$	235.00	\$	-	0.2
October	29		\$	235.00	\$	-	
October	30	Communicate w/ K. Thompson, S. Rosenthal, H. Aden, T. Bowman, C. Ramsey re: agenda for team meeting.	0	\$	235.00	\$	-
October	31		\$	235.00	\$	-	0.1
6.5 TOTAL:			\$	1,527.50			
						8.4	

EXPENSES

Date	Category	Vendor	Comments (If necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily guidelines cap of \$60 per day)	Non-Meal Description	Non-Meal Expense	
10/9/17	Subscriptions	Squarespace	Purchase of bpdmonitor.net domain name.				\$ 20.00	\$ 20.00
10/9/17	Subscriptions	Squarespace	Purchase of bpdmonitor.com domain name.				\$ 20.00	\$ 20.00
10/9/17	Subscriptions	Squarespace	Purchase of bpdmonitor.info domain name.				\$ 20.00	\$ 20.00
10/9/17	Subscriptions	Squarespace	Purchase of bpdmonitor.org domain name.				\$ 20.00	\$ 20.00
10/9/17	Subscriptions	Squarespace/Google Suite	Purchase of Google suite for email/other platform integration to website.				\$ 5.44	\$ 5.44
10/11/17	Subscriptions	Squarespace	Monthly website maintenance fee.				\$ 26.00	\$ 26.00
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.71	\$ 4.71
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.71	\$ 4.71
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.71	\$ 4.71
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.71	\$ 4.71
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.71	\$ 4.71
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.71	\$ 4.71
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.71	\$ 4.71
10/13/17	Subscriptions	Squarespace	Establishing Individual Team email accounts				\$ 4.73	\$ 4.73



Invoice

Monday, October 9, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Purchase of domain: bpdmonitor.net - [REDACTED]squarespace.com\$20.00

Card ending in:	[REDACTED]	All prices in US Dollar.
Subtotal:	\$20.00	
Discount:	—	
Due:	\$20.00	
Paid:	\$20.00	

All prices in US Dollar.



Invoice

Monday, October 9, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Purchase of domain: bpdmonitor.com - [REDACTED].squarespace.com \$20.00

Card ending in:	[REDACTED]	All prices in US Dollar.
Subtotal:	\$20.00	
Discount:	--	
Due:	\$20.00	
Paid:	\$20.00	

All prices in US Dollar.



Invoice

Monday, October 9, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Purchase of domain: bpdmonitor.info - [REDACTED].squarespace.com \$20.00

Card ending in:	[REDACTED]
Subtotal:	\$20.00
Discount:	--



Invoice

Monday, October 9, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Purchase of domain: bpdmonitor.org - [REDACTED].squarespace.com\$20.00

Card ending in:	[REDACTED]	All prices in US Dollar.
Subtotal:	\$20.00	
Discount:	--	
Due:	\$20.00	
Paid:	\$20.00	

All prices in US Dollar.



Invoice

Monday, October 9, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: G Suite (Monthly) (bpdmonitor.com) - [REDACTED]squarespace.com\$5.00

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$5.00
Discount:	--
Sales Tax:	\$0.44
Due:	\$5.44
Paid:	\$5.44

All prices in US Dollar.



Invoice

Wednesday, October 11, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Business (Monthly) - [REDACTED].squarespace.com \$26.00

Card ending in:	[REDACTED]	All prices in US Dollar.
Subtotal:	\$26.00	
Discount:	--	
Due:	\$26.00	
Paid:	\$26.00	

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$4.34

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$8.68

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$8.68

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$13.02

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	—
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$13.02
- Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$17.36

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	—
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$17.36
- Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$21.69

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.33
Discount:	--
Sales Tax:	\$0.38
Due:	\$4.71
Paid:	\$4.71

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$21.69
- Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$26.03

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$26.03

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$30.37

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$30.37

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$34.71

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$34.71
- Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$39.05

Card ending in:	[REDACTED]	All prices in US Dollar.
Subtotal:	\$4.34	
Discount:	—	
Sales Tax:	\$0.39	
Due:	\$4.73	
Paid:	\$4.73	

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$39.05

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED]squarespace.com\$43.38

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.33
Discount:	—
Sales Tax:	\$0.38
Due:	\$4.71
Paid:	\$4.71

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$43.38

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$47.72

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$47.72
- Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$52.06

Card ending in:	[REDACTED]	All prices in US Dollar.
Subtotal:	\$4.34	
Discount:	--	
Sales Tax:	\$0.39	
Due:	\$4.73	
Paid:	\$4.73	

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$52.06

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$56.40

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	—
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$56.39

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$60.73

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$60.73
- Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$65.07

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	—
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$65.07

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$69.41

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$69.41
- Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$73.74

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.33
Discount:	--
Sales Tax:	\$0.38
Due:	\$4.71
Paid:	\$4.71

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED]squarespace.com-\$73.74
- Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED]squarespace.com\$78.08

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$78.08

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$82.42

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED]squarespace.com-\$82.42

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED]squarespace.com\$86.75

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.33
Discount:	--
Sales Tax:	\$0.38
Due:	\$4.71
Paid:	\$4.71

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$86.75

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$91.09

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$91.08
- Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$95.42

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	--
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED] .squarespace.com-\$95.37
- Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED] .squarespace.com\$99.70

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.33
Discount:	--
Sales Tax:	\$0.38
Due:	\$4.71
Paid:	\$4.71

All prices in US Dollar.



Invoice

Friday, October 13, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com-\$99.70

Remaining time on G Suite (Monthly) after Oct 13, 2017 - [REDACTED].squarespace.com\$104.04

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$4.34
Discount:	—
Sales Tax:	\$0.39
Due:	\$4.73
Paid:	\$4.73

All prices in US Dollar.



Invoice

Wednesday, October 18, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 19, 2017 - [REDACTED].squarespace.com-\$80.10
- Remaining time on G Suite (Monthly) after Oct 19, 2017 - [REDACTED].squarespace.com\$83.58

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$3.48
Discount:	--
Sales Tax:	\$0.31
Due:	\$3.79
Paid:	\$3.79

All prices in US Dollar.



Invoice

Wednesday, October 18, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

- Unused time on G Suite (Monthly) after Oct 19, 2017 - [REDACTED].squarespace.com-\$80.05
- Remaining time on G Suite (Monthly) after Oct 19, 2017 - [REDACTED].squarespace.com\$83.53

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$3.48
Discount:	--
Sales Tax:	\$0.31
Due:	\$3.79
Paid:	\$3.79

All prices in US Dollar.



Invoice

Wednesday, October 18, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 19, 2017 - [REDACTED].squarespace.com-\$80.00

Remaining time on G Suite (Monthly) after Oct 19, 2017 - [REDACTED].squarespace.com\$83.47

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$3.47
Discount:	—
Sales Tax:	\$0.31
Due:	\$3.78
Paid:	\$3.78

All prices in US Dollar.



Invoice

Wednesday, October 25, 2017

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Unused time on G Suite (Monthly) after Oct 25, 2017 - [REDACTED]squarespace.com-\$54.39

Remaining time on G Suite (Monthly) after Oct 25, 2017 - m [REDACTED]squarespace.com\$56.76

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	\$2.37
Discount:	—
Sales Tax:	\$0.21
Due:	\$2.58
Paid:	\$2.58

All prices in US Dollar.

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	October
INVOICE SUBMITTED BY:	Drake
DATE SUBMITTED:	11/5/17
YEAR:	2017

Complete these
fields before
submitting
spreadsheet.
Rates and other
info will self-
populate.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
October	1			\$ 235.00	\$ -		
October	2			\$ 235.00	\$ -		
October	3			\$ 235.00	\$ -		
October	4			\$ 235.00	\$ -		
October	5			\$ 235.00	\$ -		
October	6			\$ 235.00	\$ -		
October	7			\$ 235.00	\$ -		
October	8	Community Engagement(CE) Team Meeting, reviewing/creating CE action planning per CD priorities, phone call with Hassan Aden	2.4	\$ 235.00	\$ 564.00		
October	9			\$ 235.00	\$ -		
October	10			\$ 235.00	\$ -	CE Team Conference Call, administrative duties- follow up email, calendar sharing and team coordination	1
October	11			\$ 235.00	\$ -	Complete full Community Engagement contact list	2.3
October	12			\$ 235.00	\$ -		
October	13			\$ 235.00	\$ -		
October	14			\$ 235.00	\$ -		

October	15		\$	235.00	\$	-		
October	16		\$	235.00	\$	-		
October	17		\$	235.00	\$	-		
October	18		\$	235.00	\$	-		
October	19		\$	235.00	\$	-		
October	20	Emails, compile full CE contact list for enagemnt, location scouting	0.6	\$	235.00	\$	141.00	Emails, compile full CE contact list for engagement, location Scouting and CE Stakeholder's Meeting planning.
October	21		\$	235.00	\$	-		0.4
October	22		\$	235.00	\$	-		
October	23		\$	235.00	\$	-		
October	24	Food and logistical coordination for CE Stakeholders meeting, CE Team Prep Call	1	\$	235.00	\$	235.00	Compile full CE contact list for engagement. Call with Seth Rosenthal and material prep for CE Team and whole Team business cards etc.
October	25	Community Stakeholders Meeting	3.5	\$	235.00	\$	822.50	Community Stakeholders Meeting prep, coordination of food logistics, set up and breakdown of event.
October	26		\$	235.00	\$	-		3
October	27		\$	235.00	\$	-		Call with Shantay Guy, emails, event follow up, review of CE contact list
October	28		\$	235.00	\$	-		3.2
October	29		\$	235.00	\$	-		
October	30		\$	235.00	\$	-		
October	31	Community Engagement Team Bi-Weekly Meeting	1.2	\$	235.00	\$	282.00	CE Team Meeting Follow-up, review of CD for full MT Meeting on 11/2
			8.7	TOTAL:		\$	2,044.50	14.3

[illegible]



Order No: 43643
Date: **Wed, Oct 25, 2017**
Store Code: 269
Store: **Towson**

CONFIRMATION

Billing/Client Information

Credit Card: [REDACTED]
Pre-Auth #: 072503
Client: Jessica Drake
Client Phone: [REDACTED]

Pick-Up Information

Pick-Up Date: **10/25/2017 (4:00 - 4:15 PM)**
Jessica Drake
Baltimore Independent Monitor
Phone: [REDACTED]
Number of Guests: 35

Order entered by: Online

Printed: 10/24/2017 09:43 AM cDT

Price Amount

Lunch / Dinner - Sandwich Baskets & Trays

1 Extra Large Sandwich Basket

180.00 180.00

Choose Your Sandwiches*

- 2 Roast Beef & Cheddar
- 3 Turkey & Swiss
- 3 D.C. Chicken Salad
- 4 Tomato Mozzarella
- 3 Ham & Swiss
- 2 Uptown Turkey Avocado
- 3 Tuna on Harvest

Choose Your Side[†]

Bakery Chips - XL

Lunch / Dinner - Premium Specialty Side Salads

1 Large Asian Edamame Salad

65.00 65.00

*Total for all items ordered

FOOD SAFETY TIPS

Consume or refrigerate below 41F/5C
within 2 hours
Reheat food to 165F/74C only once

All credit card payments are
pre-authorized up to 30 days in advance
and are final-processed on the day of
pick-up/delivery.

Subtotal: 245.00
Estimated Tax (6%): 14.70
Estimated Total: 259.70

Corner Bakery | 823 Goucher Blvd | Towson, MD, MD 21286 | Phone: 443-279-7377
Please remit House Account payments to: CBC Restaurant Corp | PO Box 203881 | Dallas, TX 75320-3881

Powered by MonkeyMedia Software

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to Initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	October	Complete these boxes before starting spreadsheet. Rate, and other info will self-populate.
INVOICE SUBMITTED BY:	Smoot	
DATE SUBMITTED:	11/2/17	
YEAR:	2017	

Sample Description:

Prepare for and attend meeting with BPD North Division DC (0.5); prepare checklist for review of in-service training (1.3); meet with Ms. Williams re changes to compliance matrix (0.8); copied use of force reports (0.4 unbilled); reviewed UNDF reports 1123454 and 1123455 (0.3)

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments	Unbilled	
October	1			\$ 235.00	\$ -			
October	2			\$ 235.00	\$ -			
October	3	Review consent decree to identify paragraphs and topics with potential labor relations and union implications	3	\$ 235.00	\$ 705.00			
October	4	Continued review of consent decree intended to establish priorities for the MT. Correspondence with MT leadership.	2.5	\$ 235.00	\$ 587.50			
October	5			\$ 235.00	\$ -			
October	6			\$ 235.00	\$ -			
October	7	MT weekly call to further develop administrative and logistical processes, planning for upcoming introductory/kickoff meetings with communities, parties and other stakeholders, logistics, etc.	2.5	\$ 235.00	\$ 587.50			
October	8			\$ 235.00	\$ -			
October	9			\$ 235.00	\$ -			
October	10			\$ 235.00	\$ -			
October	11			\$ 235.00	\$ -			
October	12	Meeting in Baltimore with officer group Exec. Bd members. Meeting with DOJ/CRT at Venable office.	7	\$ 235.00	\$ 1,645.00	Travel hours (unbilled) and pro bono work time		
October	13	Meeting with the parties at BPD HQ.		\$ 235.00	\$ -	Travel Hours (unbilled)	6	
October	14			\$ 235.00	\$ -		4	

October	15		\$	235.00	\$	-		
October	16		\$	235.00	\$	-		
October	17	Prep and meeting with officer group. President introduction, consent decree implications, union participation in process, various topics and paragraphs with potential impact on CB process	3.5	\$	235.00	\$	822.50	Travel Hours unbilled 2
October	18	Meeting in Baltimore with City Law, BPD commissioner and command staff	5.5	\$	235.00	\$	1,292.50	Travel Hours unbilled 4
October	19		\$	235.00	\$	-		4
October	20		\$	235.00	\$	-		
October	21		\$	235.00	\$	-		
October	22		\$	235.00	\$	-		
October	23		\$	235.00	\$	-		
October	24		\$	235.00	\$	-		
October	25	Conf cal with Police Foundation and Nola regarding staffing study	1	\$	235.00	\$	235.00	2
October	26	Preapare and weekly call w City, BPD, and DOI, Correspondence with MT Leadership re: Items discussed with parties	1.5	\$	235.00	\$	352.50	2
October	27		\$	235.00	\$	-		
October	28		\$	235.00	\$	-		
October	29		\$	235.00	\$	-		
October	30		\$	235.00	\$	-		
October	MONTHLY				\$	-		
			TOTAL:		\$	6,227.50		24

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[illegible]

From: Southwest Airlines SouthwestAirlines@uv.southwest.com
Subject: Flight reservation [REDACTED] 12OCT17 STL-BWI Smoot/Sean
Date: October 5, 2017 at 11:10 PM
To: pbpaaw@aol.com

SA

Thanks for choosing Southwest® for your trip.

Southwest

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[Check Flight Status](#)

[Change Flight](#)

[Special Offers](#)

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[Car Offers](#)

Ready for takeoff!



Thanks for choosing Southwest® for your trip. You'll find everything you need to know about your reservation below. Happy travels!



Air Itinerary

AIR Confirmation: ORIU6L

Confirmation Date: 10/5/2017

Passenger(s)	Rapid Rewards #	Ticket #	Expiration	Est. Points Earned
SMOOT/SEAN	[REDACTED]	[REDACTED]	Oct 6, 2018	[REDACTED]

Rapid Rewards points earned are only estimates. Visit your (MySouthwest, Southwest.com or Rapid Rewards) account for the most accurate totals - including A-List & A-List Preferred bonus points.

Date	Flight	Departure/Arrival
Thu Oct 12	582	Depart ST. LOUIS, MO (STL) on Southwest Airlines at 08:50 AM Arrive in BALTIMORE/WASHINGTON, MD (BWI) at 11:45 AM Travel Time 1 hrs 55 mins Wanna Get Away

Date	Flight	Departure/Arrival
Fri Oct 13	47	Depart BALTIMORE/WASHINGTON, MD (BWI) on Southwest Airlines at 12:00 PM Arrive in ST. LOUIS, MO (STL) at 01:10 PM Travel Time 2 hrs 10 mins Anytime



Check in for your flight(s): 24 hours before your trip on [Southwest.com](#) or your mobile device to secure your boarding position. You'll be assigned a boarding position based on your check-in time. The earlier you check in within 24 hours of your flight, the earlier you get to board.



Bags fly free®: First and second checked bags. [Weight and size limits apply.](#) One small bag and one personal item are permitted as [carryon](#) items, free of charge.



30 minutes before departure: We encourage you to arrive in the gate area no later than 30 minutes prior to your flight's scheduled departure as we may begin boarding as early as 30 minutes before your flight.



10 minutes before departure: You must obtain your boarding pass(es) and be in the gate area for boarding at least 10 minutes prior to your flight's scheduled departure time. If not, Southwest may cancel your reserved space and you will not be eligible for denied boarding compensation.



If you do not plan to travel on your flight: In accordance with Southwest's No Show Policy, you must notify Southwest at least 10

Rentals as low
as \$15 per day.

+ earn 1,200
Rapid Rewards[®]
points

dollar.

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**Travel more
for less.**

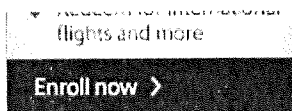
Exclusive deals for your
favorite destinations.

Sign up and save >

Southwest
Rapid Rewards[®]

- ✓ Unlimited reward seats
- ✓ No blackout dates
- ✓ Redemptions for International

minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select and Anytime funds will be converted to reusable travel funds. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

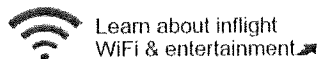
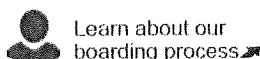


Need to make a change? Keep your confirmation number on record. It will be used to retrieve your reservation and apply funds to future travel.

Air Cost: 687.96

Fare Rule(s): 5268771518592: NONTRANSFERABLE -BG WN
Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase. Failure to cancel reservations for a Wanna Get Away fare segment at least 10 minutes prior to travel will result in the forfeiture of all remaining unused funds.

STL WN BWI291.89WN STL321.66USD613.55END ZP STL4.10BWI4.10 XF
STL4.5BWI4.5



Cost and Payment Summary

AIR - ORIUGL

Base Fare	\$ 613.55	Payment Information
Excise Taxes	\$ 46.01	Payment Type: XXXXXXXXXX
September 11th Security Fee	\$ 11.20	Date: Oct 5, 2017
Segment Fee	\$ 8.20	Payment Amount: \$687.96
Passenger Facility Charge	\$ 9.00	
Total Air Cost	\$ 687.96	

Useful Tools

[Check In Online](#)
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[View/Share Itinerary](#)
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[Cancel Air Reservation](#)
[Check Flight Status](#)
[Flight Status Notification](#)
[Book a Car](#)
[Book a Hotel](#)

Know Before You Go

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[Suggested Airport Arrival Times](#)
[Security Procedures](#)
[Customers of Size](#)
[In the Air](#)
[Purchasing and Refunds](#)

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[Traveling with Pets](#)
[Unaccompanied Minors](#)
[Baby on Board](#)
[Customers with Disabilities](#)

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[Privacy Policy](#) [Customer Service Commitment](#) [Contact Us](#)
[Notice of Incorporated Terms](#) [FAQs](#)

This is a post-only mailing from Southwest Airlines. Please do not attempt to respond to this message. Your privacy is important to us, Please read our [Privacy Policy](#).

¹ All travel involving funds from this Confirmation Number must be completed by the expiration date.

² Security Fee is the government-imposed September 11th Security Fee.

Prohibition on Multiple/Conflicting Reservations. To promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively cancelled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

See [Southwest Airlines Co. Notice of Incorporation](#)

See [Southwest Airlines Limit of Liability](#)

Southwest Airlines
P.O. Box 36647-1 CR
Dallas, TX 75235

[Contact Us](#)

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Residence Inn Baltimore Downtown/ Inner Harbor

17 Light Street,
Baltimore, MD, US, 21202
+1 410-962-1220

Summary of Charges

Guest Information

SEAN SMOOT
[REDACTED]
SPRINGFIELD, IL, US, 62704

Dates of Stay: 10/12/2017 - 10/13/2017

Room number: [REDACTED]

Guest number: [REDACTED]

Rewards Number: [REDACTED]

Group Number:

10/09/2017			
Advance Deposit	14SYS		123.60
10/12/2017			
Room Charge	J11511	107.00	
10/12/2017			
Occupancy Sales Tax	T11511	10.17	
10/12/2017			
State Occupancy Tax	T21511	6.42	
10/13/2017			

Cash

CA1511

0.01

Total Balance:

-0.02 USD

Important information

Authenticity of Hotel Bills

Marriott retains official records of all charges and credits to your account and will honor only these records.

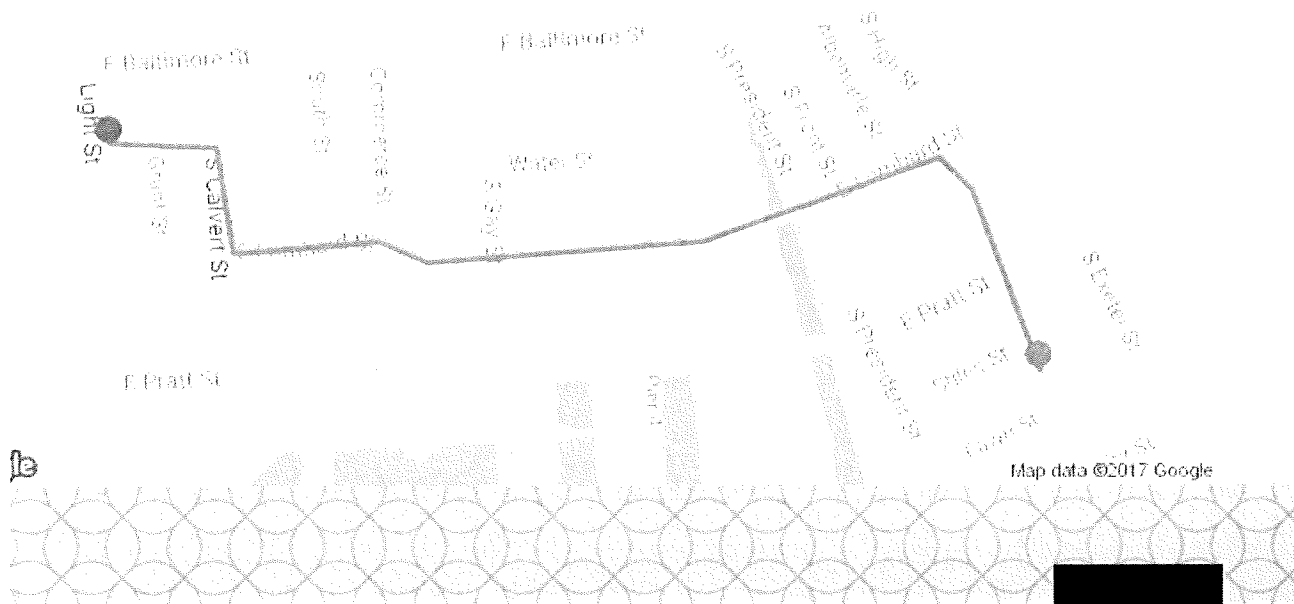
Privacy

Your privacy is important to us. For full details, please view our [Privacy Statement](#).

Credit of Marriott Rewards Points

After a stay, it may take up to seven days for Marriott Rewards points to be credited to your account.

Questions about your bill? Please contact your hotel directly at +1 410-962-1220



UBER

Thanks for choosing Uber, Sean

October 12, 2017 | uberX

- 09:35pm | 230-236 S High St, Baltimore, MD
- 09:39pm | 100-108 E Redwood St, Baltimore, MD



You rode with Darcy

0.80

00:04:27

uberX



miles

trip time

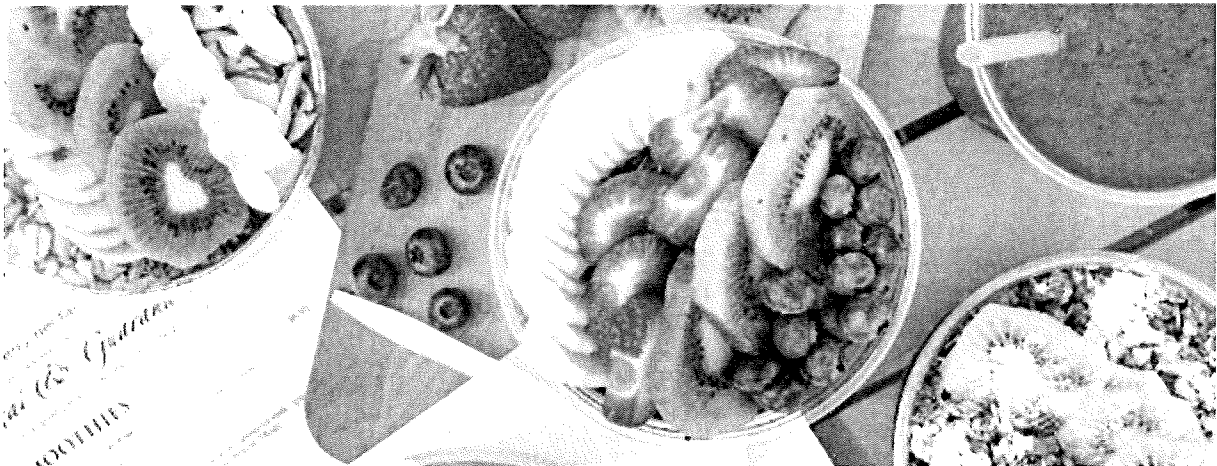
Car

ADD A TIP

UBER EATS

Not just food delivery. Uber food delivery. Get 20% off your first order with code 20ubereats.

DOWNLOAD THE APP



Your Fare

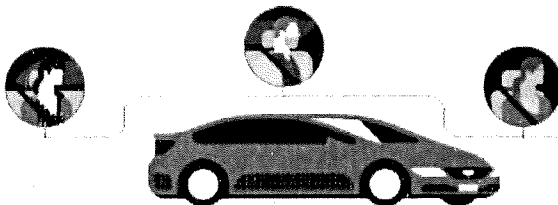
Uber Eats is a food delivery service that allows you to order food from nearby restaurants and have it delivered to your door. The service is available in many cities and is a convenient way to get food when you're busy or don't want to cook. Uber Eats is a part of the Uber company, which is known for its ride-sharing service. The Uber Eats app is available on both the App Store and Google Play. To use the service, you need to download the app, create an account, and add a payment method. Once you're ready to order, you can browse through a variety of restaurants and select the items you want to order. The app will then calculate the total cost of your order, including any delivery fees, and you can place your order. The food will be delivered to your door within a short time frame. Uber Eats is a popular service because it offers a wide variety of food options and is easy to use. It's a great way to get food when you're busy or don't want to cook. Uber Eats is a part of the Uber company, which is known for its ride-sharing service. The Uber Eats app is available on both the App Store and Google Play. To use the service, you need to download the app, create an account, and add a payment method. Once you're ready to order, you can browse through a variety of restaurants and select the items you want to order. The app will then calculate the total cost of your order, including any delivery fees, and you can place your order. The food will be delivered to your door within a short time frame. Uber Eats is a popular service because it offers a wide variety of food options and is easy to use. It's a great way to get food when you're busy or don't want to cook.

Trip fare 7.45

Subtotal \$7.45

CHARGED
[REDACTED] \$7.45

Issued by Rasier
Receipt ID # 22260f75-926e-4d21-99d7-7ed03b [REDACTED]



Invite your friends and family. Get a free ride worth up to \$15 when you refer a friend to try Uber.

Share code: nk0ol

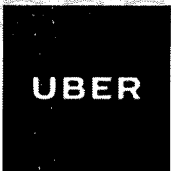
UBER



Need help?

Tap Help in your app to contact us with questions about your trip.

Leave something behind? Track it down.



October 12, 2017 | uberX

- 08:04pm | 17-23 Light St, Baltimore, MD
- 08:09pm | 230 S High St, Baltimore, MD



1.00	00:05:04	uberX
------	----------	-------



miles

trip time

Car

Estimated total

ADD A TIP

UBER EATS

Not just food delivery. Uber food delivery. Get 20% off your first order with code 20ubereats.

DOWNLOAD THE APP



Your Fare

Trip fare

6.55

Subtotal

\$6.55

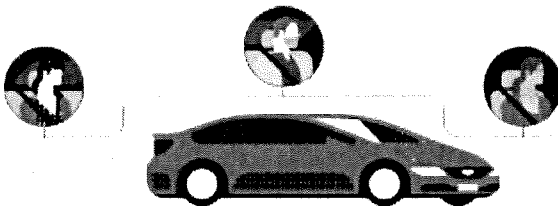
CHARGED



\$6.55

Issued by Rasler

Receipt ID # a1f7d97a-1182-49b1-9a88-a33e49c



Invite your friends and family. Get a free ride worth up to \$15 when you refer a friend to try Uber.

Share code: nk0ol

UBER

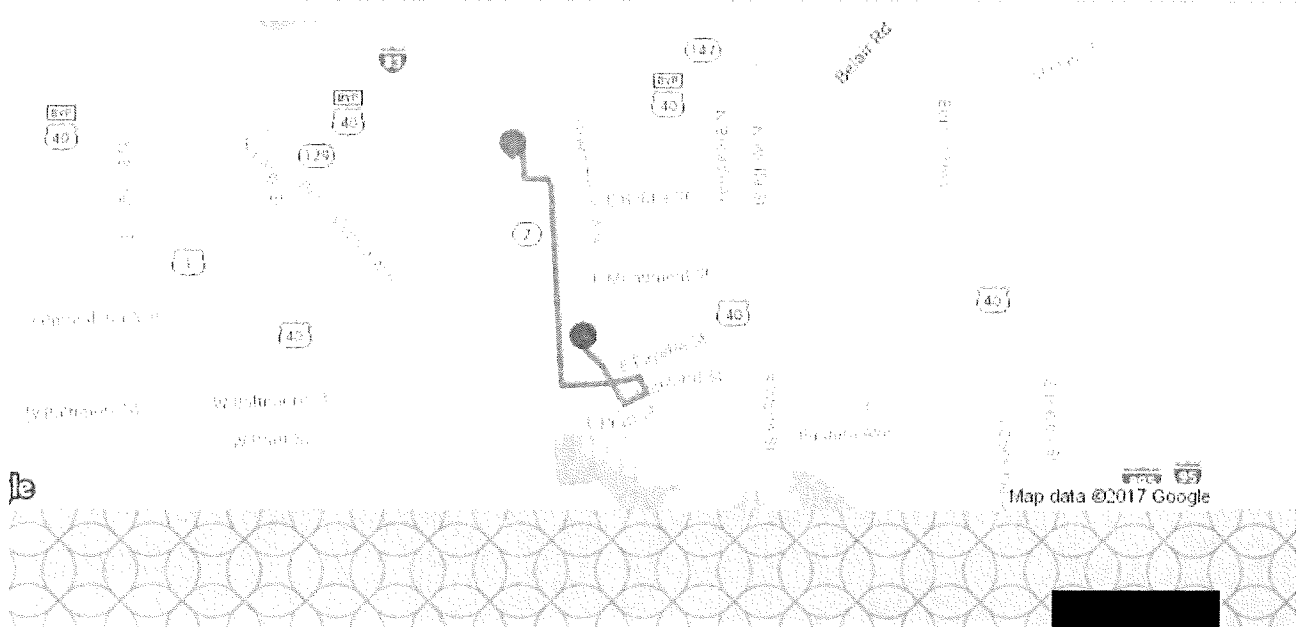


Need help?

Tap Help in your app to contact us with questions about your trip.

Leave something behind? Track it down.

From: **Uber Receipts** uber.us@uber.com
Subject: Your Wednesday afternoon trip with Uber
Date: October 18, 2017 at 4:08 PM



\$10.56 ⚡

Thanks for choosing Uber, Sean

October 18, 2017 | uberX | Surge x1.2

● 03:42pm | 1515 N Charles St, Baltimore, MD

● 04:08pm | 491-541 Jones Falls Expy, Baltimore, MD



You rode with Dibreedi

2.72

00:25:27

uberX

miles

trip time

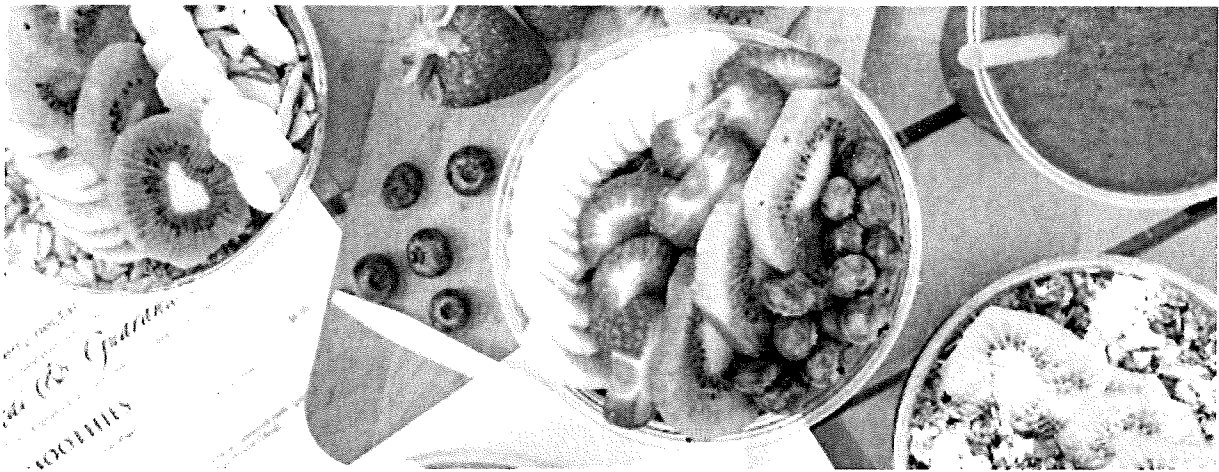
Car

ADD A TIP

UBER EATS

Not just food delivery. Uber food delivery. Get 20% off your first order with code 20ubereats.

DOWNLOAD THE APP



Your Fare

Base Fare 1.00

Distance 3.29

Time 2.80

Normal Fare \$7.09

Surge x1.2 ⚡ 1.42

Subtotal \$8.51

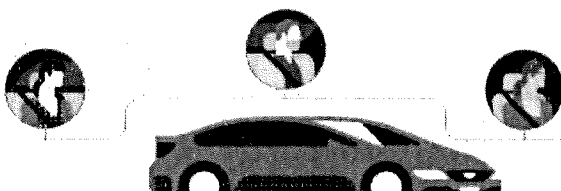
Booking Fee (?) 2.05

CHARGED \$10.56

A temporary hold of \$7.64 was placed on your payment method Personal **** 7231 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

Issued by Rasier

Receipt ID # 026fc45c-d209-495d-a681-4014d4dae2d3



Invite your friends and family. Get a free ride worth up to \$15 when you refer a friend to try Uber.

Share code: nk0ol

UBER



Need help?

Tap Help in your app to contact us with questions about your trip.

Leave something behind? Track it down.

PAID FOR-PRO BONO

From: etickets@amtrak.com
Subject: Amtrak: eTicket and Receipt for Your 10/18/2017 Trip - SEAN SMOOT
Date: October 17, 2017 at 4:38 PM
To: [REDACTED]



SALES RECEIPT



Purchased: 10/17/2017 1:38 PM PT

Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 00748
60 Massachusetts Avenue
Washington, DC 20002
800-USA-RAIL
Amtrak.com

Reservation Number - 5D57D4

WASHINGTON, DC - BALTIMORE PENN, MD (One-Way)

OCTOBER 17, 2017

Billing Information

SEAN SMOOT

[REDACTED]
SPRINGFIELD, IL 62704-

Visa ending in [REDACTED] (Purchase)

Total \$78.00

Authorization Code [REDACTED]

Purchase Summary - Ticket Number 2900748580 [REDACTED]

Train 2170: WASHINGTON, DC - BALTIMORE (PENN STATION), MD

Depart 3:00 PM, Wednesday, October 18, 2017

1 ACELA EXPRESS BUSINESS CL SEAT

\$78.00

Ticket Terms & Conditions

ACELA EXPRESS SERVICE, NO PARTIAL REFUND IF USED ON OTHER SERVICE

Subtotal

\$78.00

Total Charged by Amtrak

\$78.00

Passengers

Sean Smoot

Important Information

- Tickets are non-transferable.

- Changes to your itinerary may affect your fare.
- Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, call us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For most *Acela Express* Business class reservations and Reserved Coach class reservations, you must cancel your reservation at least 48 hours prior to the train's departure in order to be eligible for a full refund. If the reservation is not canceled prior to scheduled departure ("no show"), the entire amount paid for the reservation will be forfeited. See the refund/exchange policy at Amtrak.com/refund.
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage between Amtrak and the ticket holder, which is subject to specific terms and conditions, which are available for inspection at Amtrak ticket counters, on the Amtrak website at Amtrak.com/conditionsofcontract, or by calling 1-800-USA-RAIL. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at Amtrak.com/contact or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.



AMTRAK eTicket

PRESENT THIS DOCUMENT FOR BOARDING

RESERVATION NUMBER 5D57D4

PESV 5D57D4-17OCT17

WAS



BAL

One-Way

WASHINGTON, DC

BALTIMORE/PENN, MD

OCTOBER 18, 2017

TRAIN	ACELA EXPRESS	WASHINGTON - BALTIMORE (PENN STATION)	DEPARTS	ARRIVES (Wed Oct 18)
2170	Oct 18, 2017	1 Acela Express Business Class Seat	3:00 PM	3:32 PM

PASSENGERS (1)

AMTRAK GUEST REWARDS

SMOOT, SEAN

ADULT

MEMBER

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com/ID for details.

IMPORTANT INFORMATION

- ACELA EXPRESS SERVICE, NO PARTIAL REFUND IF USED ON OTHER SERVICE

- **eTickets for Business services** are valid only for the specific train number, date and accommodation type booked.
- When should you arrive at the station? Check the recommended arrival times for your departure station at Amtrak.com/schedules. Allow additional time if you require ticketing/baggage services or boarding assistance, or if you are boarding at a Canadian station.
- Tickets are non-transferable. They are valid only for the personal use of the passenger(s) named on the ticket.
- For Amtrak travel information, or to make adjustments to your travel plans, please visit Amtrak.com, or call 1-800-USA-RAIL (1-800-872-7245).
- Your printed eTicket travel document shows the services you booked. If you change your booking but do not reprint the document, it will not reflect your current itinerary. You may obtain an updated copy of your eTicket at Amtrak.com. At some stations, a gate agent may need to view your eTicket prior to boarding (learn more at Amtrak.com/boarding).
- Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. See the refund/exchange policy at Amtrak.com/refund.
- Carry-on baggage is limited to 2 personal items, 14x11x7" / 25lbs per item, and 2 bags, 28x22x14" / 50lbs per bag, per passenger. **You may be charged a baggage fee or denied boarding if your items exceed these limitations.** See the baggage policy at Amtrak.com/baggage.
- Check the departure board or ask a uniformed Amtrak employee to find out where to board your train.
- **If You See Something Say Something! Contact Amtrak Police at 1-800-331-0008 or Text to AFD11 (27311).**

RES# 5D57D4 WAS-BAL# One-Way Travel Date: Oct 18, 2017 1-800-USA-RAIL (1-800-872-7245) Page 1 of 1

Fairfield Inn & Suites Baltimore Downtown/Inner Harbor

101 S. President Street,
Baltimore, MD, US, 21202
+1 410-837-9900

Summary of Charges

Guest Information

SEAN SMOOT
[REDACTED]
SPRINGFIELD, IL, US, 62704

Dates of Stay: 10/18/2017 - 10/19/2017

Room number: [REDACTED]

Guest number: [REDACTED]

Rewards Number: [REDACTED]

Group Number:

10/18/2017		
ROOM CHARGE	RB467	129.00

10/18/2017		
State Occupancy Tax	T2467	7.74

10/18/2017		
City Tax	T3467	12.26

10/19/2017		
Visa	VI09:49AM	149.00

Total Balance:

0.00 USD

Important information

Authenticity of Hotel Bills

Marriott retains official records of all charges and credits to your account and will honor only these records.

Privacy

Your privacy is important to us. For full details, please view our [Privacy Statement](#).

Credit of Marriott Rewards Points

After a stay, it may take up to seven days for Marriott Rewards points to be credited to your account.

Questions about your bill? Please contact your hotel directly at +1 410-837-9900

Super Park Terminal 2
Lambert International Airport

F/C #27	A Payment No.00116197
T/D #34	Ticket No.018510
Cashier	ID #68
Entry Time	10/17/2017 (Tue) 14:29
Paid Time	10/19/2017 (Thu) 20:51
Parking Time	2Days 6:22
Parking Fee	Rate A \$66.00

VISA

Account #	*****	
Slip #		43751
Auth Code		034030
Credit Card Amount		\$66.00
Cash Amount		\$0.00
=====		
Total		\$66.00

Thank You For Choosing Super Park
Questions or Comments
314-890-2800

From: Southwest Airlines [Southwest Airlines@us.southwest.com]
Subject: Flight reservation [REDACTED] 19OCT17 BWI-STL Smoot/Sean
Date: October 14, 2017 at 12:18 PM
To: [REDACTED]

SA

Thanks for choosing Southwest® for your trip.

Southwest

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[Check Flight Status](#)

[Change Flight](#)

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[Car Offers](#)

Ready for takeoff!



Thanks for choosing Southwest® for your trip. You'll find everything you need to know about your reservation below. Happy travels!



Air Itinerary

AIR Confirmation: S3ROQR

Confirmation Date: 10/14/2017

Passenger(s)	Rapid Rewards #	Ticket #	Expiration	Est. Points Earned
SMOOT/SEAN	[REDACTED]	[REDACTED]	Oct 14, 2018	[REDACTED]

Rapid Rewards points earned are only estimates. Visit your (MySouthwest, Southwest.com or Rapid Rewards) account for the most accurate totals - including A-List & A-List Preferred bonus points.

Date	Flight	Departure/Arrival
Thu Oct 19	1718	Depart BALTIMORE/WASHINGTON, MD (BWI) on Southwest Airlines at 06:05 PM <small>Stops: 1 (LIVIN AND DELICIOUS)</small> Arrive in ST. LOUIS, MO (STL) at 08:45 PM Travel Time 3 hrs 40 mins Anytime



Check in for your flight(s): 24 hours before your trip on [Southwest.com](#) or your mobile device to secure your boarding position. You'll be assigned a boarding position based on your check-in time. The earlier you check in within 24 hours of your flight, the earlier you get to board.



Bags fly free®: First and second checked bags. [Weight and size limits](#) apply. One small bag and one personal item are permitted as [carryon](#) items, free of charge.



30 minutes before departure: We encourage you to arrive in the gate area no later than 30 minutes prior to your flight's scheduled departure as we may begin boarding as early as 30 minutes before your flight.



10 minutes before departure: You must obtain your boarding pass(es) and be in the gate area for boarding at least 10 minutes prior to your flight's scheduled departure time. If not, Southwest may cancel your reserved space and you will not be eligible for denied boarding compensation.



If you do not plan to travel on your flight: In accordance with Southwest's No Show Policy, you must notify Southwest at least 10 minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select and Anytime funds will be converted to reusable travel funds. If you

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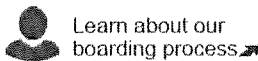
no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).


Need to make a change? Keep your confirmation number on record. It will be used to retrieve your reservation and apply funds to future travel.

Air Cost: 366.08


Fare Rule(s): 5268774895719: NONTRANSFERABLE -BG WN
Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase.

BWI WN STL323.52USD323.52END ZP BWI4.10CLE4.10 XF BWI4.5





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boarding process 



Learn about inflight
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Cost and Payment Summary

 AIR - S3ROQR

Base Fare	\$ 323.52	Payment Information
Excise Taxes	\$ 24.26	Payment Type: Visa 
September 11th Security Fee	\$ 5.60	Date: Oct 14, 2017
Segment Fee	\$ 8.20	Payment Amount: \$366.08
Passenger Facility Charge	\$ 4.50	
Total Air Cost	\$ 366.08	

Useful Tools

[Check In Online](#)
[Early Bird Check-In](#)
[View/Share Itinerary](#)
[Change Air Reservation](#)
[Cancel Air Reservation](#)
[Check Flight Status](#)
[Flight Status Notification](#)
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Know Before You Go

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[Suggested Airport Arrival Times](#)
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[Customers of Size](#)
[In the Air](#)
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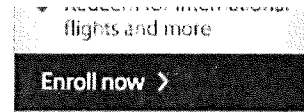
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¹ All travel involving funds from this Confirmation Number must be completed by the expiration date.

² Security Fee is the government-imposed September 11th Security Fee.

Prohibition on Multiple/Conflicting Reservations: To promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same



Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively cancelled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

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Southwest Airlines
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YOUR TRIP TO:

STL - Lambert-Saint Louis International Airport



1 HR 43 MIN | 106.1 MI 





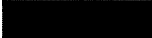
1. Start out going southeast on  Dr toward S Illini Rd.


Then 0.82 miles

0.82 total miles



2. Turn right onto S  Blvd.

S  Blvd is 0.2 miles past  Dr.

If you reach S  St you've gone a little too far.

Then 2.50 miles

3.32 total miles



3. Merge onto I-72 E/US-36 E via the ramp on the left toward Decatur.

Then 1.20 miles

4.53 total miles



4. Take the I-55 S exit, EXIT 97A, toward St Louis.

Then 0.56 miles

5.08 total miles



5. Merge onto I-55 Bus S.

Then 0.11 miles

5.19 total miles



6. I-55 Bus S becomes I-55 S.

Then 72.04 miles

77.23 total miles



7. Merge onto I-270 W via EXIT 20B toward Kansas City (Crossing into Missouri).

Then 23.60 miles

100.83 total miles



8. Merge onto I-170 S via EXIT 26A toward I-170 S/Clayton.

Then 3.08 miles

103.92 total miles



9. Merge onto I-70 W via EXIT 7B toward Kansas City.

Then 0.75 miles





104.67 total miles



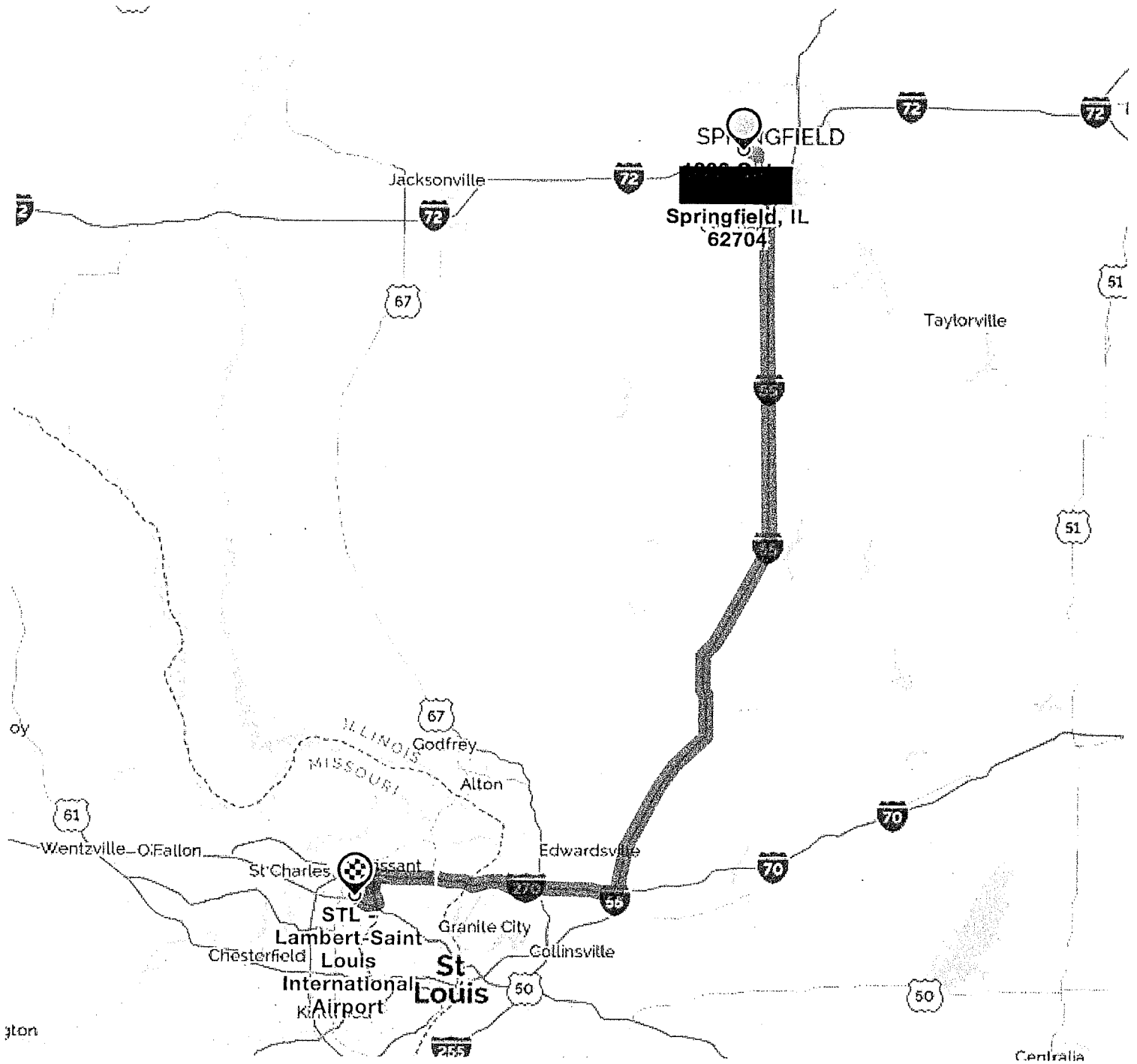
10. Take EXIT 238A toward Lambert-St Louis Airport.

Then 0.65 miles

105.32 total miles

-  11. Merge onto Lambert International Blvd.
Then 0.51 miles 105.83 total miles
-  12. Stay straight to go onto Terminal Access Rd.
Then 0.07 miles 105.89 total miles
-  13. Stay straight to go onto Main Terminal Departure Dr.
Then 0.17 miles 106.06 total miles
-  14. 10701 LAMBERT INTERNATIONAL BL.
If you reach Lambert International Blvd you've gone about 0.2 miles too far.

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.



Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	October
INVOICE SUBMITTED BY:	BCMC – Shantay Guy
DATE SUBMITTED:	11/7/2017
YEAR:	2017

Complete these four cells before submitting spreadsheet. Race and other info will auto-populate.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
October	1			\$ 235.00	\$ -		
October	2			\$ 235.00	\$ -		
October	3			\$ 235.00	\$ -		
October	4	Meeting with community leader; prepping for initial meeting; corresponding with Community Group	1.6	\$ 235.00	\$ 376.00		
October	5	Call with community group; call with Lead Monitor	0.8	\$ 235.00	\$ 188.00		
October	6			\$ 235.00	\$ -		
October	7			\$ 235.00	\$ -		
October	8	Community Engagement Team Kickoff meeting	1.9	\$ 235.00	\$ 446.50		
October	9	Call with Community Engagement Team member	1	\$ 235.00	\$ 235.00		
October	10	Conference call with (1) Community Engagement Team (2) DOJ; drafted press release	3.4	\$ 235.00	\$ 799.00		
October	11	Edited and delivered draft press release to Community Engagement Committee; delivered press contacts to Community Engagement Team	1.1	\$ 235.00	\$ 258.50		
October	12	Call with (1) community member (2) volunteer facilitator	0.6	\$ 235.00	\$ 141.00		
October	13	Reviewed www.bpdmonitor.com; provided feedback on updates; preparation for 10/25	1.3	\$ 235.00	\$ 305.50		
October	14			\$ 235.00	\$ -		
October	15			\$ 235.00	\$ -		
October	16	Calls to community leaders in preparation for 10/25 meeting	0.8	\$ 235.00	\$ 188.00		
October	17	Calls to community leaders in preparation for 10/25 meeting	0.9	\$ 235.00	\$ 211.50		
October	18	Community Center visits to meet with leaders, conference call with Community Engagement Team, call with community leader	2.3	\$ 235.00	\$ 540.50		
October	19	Conference call with BCMC volunteer facilitators to plan for 10/25 engagement and calls to community leaders	1.4	\$ 235.00	\$ 329.00		
October	20	Conference call with BCMC volunteer facilitators to plan for 10/25 engagement	1.1	\$ 235.00	\$ 258.50		
October	21			\$ 235.00	\$ -		
October	22			\$ 235.00	\$ -		
October	23	Community Center visits to meet with leaders	1.1	\$ 235.00	\$ 258.50		
October	24	Multiple conference calls, including (1) Weekly Community Engagement Committee Meeting (2) community organization (3) Faith-based leader (4) Community Engagement Team member (5)	5.3	\$ 235.00	\$ 1,245.50		
October	25	Preparation for and attendance of Key Stakeholder Meeting with Lead Monitor and Community Engagement Committee	6.5	\$ 235.00	\$ 1,527.50		
October	26	Three conference calls (1) community leader (2) Deputy Monitor (3) DOJ	2.2	\$ 235.00	\$ 517.00		
October	27	Two conference calls: (1) Community Engagement Team member (2) BCMC volunteer facilitators	2	\$ 235.00	\$ 470.00		
October	28			\$ 235.00	\$ -		
October	29			\$ 235.00	\$ -		
October	30			\$ 235.00	\$ -		
October	31	Conference call with Community Engagement Team; compilation of list of community organizations for outreach	0.1	\$ 235.00	\$ 23.50	Conference call with Community Engagement Team; compilation of list of community organizations for outreach	1.4
			TOTAL:	\$	8,319.00		1.4

EXPENSES

[illegible]

Subtotal Time:	\$	8,319.00
Subtotal Expenses:	\$	-
TOTAL:	\$	8,319.00
Unbilled Hours		1.40

Your initials here signify that the charges on this invoice are accurate:

INITIALS

SD