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Seth A. Rosenthal

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November 29, 2021

Mayor and City Council of Baltimore  
Attn: James Shea, City Solicitor  
City Hall, Suite 101  
100 Holliday Street  
Baltimore, MD 21202

Police Department of Baltimore City  
Attn: Michael Harrison, Police Commissioner  
242 W 29<sup>th</sup> Street  
Baltimore, MD 21211-2908

Timothy Mygatt  
Simrandeep Chahal  
U.S. Department of Justice  
Civil Rights Division  
Special Litigation Section  
950 Pennsylvania Ave., NW  
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – September 2021 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in September 2021.

**Narrative Summary**

This invoice accounts for time worked from September 1 – September 30, 2021 by Team members Ken Thompson, Seth Rosenthal, Charles Ramsey, Theron Bowman, Randy Dupont, Brian Maxey, Hassan Aden, Matthew Barge, Jessica Drake, Maggie Goodrich, Nola Joyce, Megan McDonough, Tracey Meares, Kathleen O’Toole, Sean Smoot, Roberto Villasenor, Gabriela Wasileski, Katie Zafft, Wanda Watts, Miller Roberts III and six neighborhood liaisons.

Please note that six neighborhood liaisons are each being compensated for a full 15 hours of work, even though the health risks posed by the coronavirus pandemic may have rendered them unable to work their full allotment of hours. The Monitoring Team believes it is important to continue to fully compensate our dedicated liaisons during the pandemic, which is adversely affecting so many sectors of the economy. The liaisons are doing what they can to engage community members in the midst of a public health crisis.

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The sum of previously unbilled services and expenses reflected in this invoice is \$122,598.69. Of the time submitted in this invoice, 109.2 hours, or 18.2%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 18.2% of its total time *pro bono*, and writing off certain expenses, the Team saved the City a total of \$35,575.00.

Work performed in September 2021 included:

- Community outreach and meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including by Facebook Live, and collaborations with BPD and DOJ regarding coordinated outreach
- Monitoring and reviewing records and body-worn camera footage of police-involved shooting
- Addressing Consent Decree requirements for a second community survey
- Virtual and telephonic meetings regarding Consent Decree requirements on stops/searches/arrests, use of force, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, misconduct investigations and discipline, training, sexual assault investigations, First Amendment protected activities, supervision, staffing, recruitment, hiring, officer assistance and support, compliance reviews and outcome assessments
- Continuing our qualitative compliance review on use of force for 2018 – 2020
- Developing methodologies for and/or performing assessments of arrests, sexual assault investigations, transportation of persons in custody, misconduct complaints, misconduct investigations, training, and crisis intervention
- Reviewing and conferring with BPD on e-learning and/or in-class training curricula on field training officers, fair and impartial policing, use of force, First Amendment protected activity, supervision, performance evaluations, interactions with youth, transportation of persons in custody, discipline, and Crisis Intervention Team (CIT) officers
- Work on revisions to BPD policies in the areas of discipline, child abuse, and extreme risk protective orders
- Observing and evaluating training on community policing and lesser offenses; training on fair and impartial policing/use of force/First Amendment protected activity; CIT officer training; Collaborative Planning and Implementation Committee (CPIC) meetings; Performance Review Board meetings; and Comstat and RecruitStat meetings
- Providing technical assistance to BPD's Public Integrity Bureau
- Providing technical assistance on implementation of technology reforms, including implementation of a new Records Management System
- Reviewing and providing technical assistance to BPD on its self-assessments and audits, including its assessments of arrest data and sexual assault investigations

November 29, 2021

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- Addressing issues relating to interactions with individuals with behavioral health disabilities, including meetings with CPIC, addressing behavioral health system deficiencies identified in an analysis of systemic needs (including progress on implementation of GBRICS program), examining policies affecting interactions with individuals with behavioral health disabilities and in crisis, consulting on a new 911 diversion protocol, CIT officer training, and identifying data needed to properly assess BPD and City responses to crisis events
- Reviewing new MOU between BPD and Attorney General on investigation of police-involved civilian deaths, required by recent police reform legislation
- Consulting BPD on implementing staffing, recruitment, hiring and retention plans
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Developing budget for FY22
- Preparing and updating content for the team's website
- Engaging with residents on social media

### **Invoice Summary**

#### *Invoice Totals*

	<b>Previously Billed (FY 2022)</b>	<b>September 2021 Billed</b>	<b>Fiscal YTD 2022 Billed</b>
<b>Services</b>	\$236,721.50	\$120,106.50	\$356,828.00
<b>Expenses</b>	\$3,976.00	\$2,492.19	\$6,468.19
<b>TOTAL Services and Expenses</b>	\$240,697.50	\$122,598.69	\$363,296.19

<b>FY2022 Budget<sup>1</sup></b>	\$1,690,329.59
<b>Funds Remaining in FY2022 Budget</b>	\$1,327,033.40
<b>Percentage of Funds Used in FY2022 Budget</b>	21.49%
<b>Fiscal 2022 YTD Value of pro bono Services</b>	\$94,388.00

<sup>1</sup> The FY2022 Budget includes \$215,329.59 carried over from FY2021 Budget.

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*Breakdown of Billable Hours & Expenses*

<b>August</b>	<b>Total Hours</b>	<b>Billed Hours</b>	<b>Pro Bono Hours</b>	<b>Total Services Billed</b>	<b>Total Expenses Billed</b>
Thompson	57.2	38.2	19.0	\$18,145.00	\$0.00
Rosenthal	68.9	45.7	23.2	\$21,707.50	\$804.50
Aden	52.8	45.9	6.9	\$10,786.50	\$0.00
Barge	18.3	16.5	1.8	\$3,877.50	\$360.31
CJI: Wasileski	15.0	15.0	0.0	\$3,525.00	\$0.00
CJI: Zafft	20.5	20.5	0.0	\$3,485.00	\$0.00
Drake (Exec. Ass't)	1.0	1.0	0.0	\$37.50	\$0.00
Drake	8.0	8.0	0.0	\$1,880.00	\$0.00
Goodrich	1.0	1.0	0.0	\$235.00	\$0.00
Joyce	29.1	23.7	5.0	\$5,569.50	\$212.81
McDonough	30.3	27.4	2.9	\$6,439.00	\$0.00
Meares	8.9	8.9	0.0	\$2,091.50	\$0.00
O'Toole	19.4	19.4	0.0	\$4,559.00	\$0.00
Ramsey	12.5	12.5	0.0	\$2,937.50	\$0.00
Smoot	23.9	23.9	0.0	\$5,616.50	\$1,039.57
Villasenor	44.7	41.1	3.6	\$9,658.50	\$0.00
M. Roberts III	26.5	26.5	0.0	\$1,987.50	\$0.00
Neighborhood Liaisons	44.0	43.0	1.0	\$860.00	\$75.00
Watts	35.0	35.0	0.0	\$8,225.00	\$0.00
Dupont	43.8	2.2	41.6	\$517.00	\$0.00
Bowman	13.3	13.3	0.0	\$3,125.50	\$0.00
Maxey	24.8	20.6	4.2	\$4,841.00	\$0.00
<b>Total</b>	<b>598.5</b>	<b>489.3</b>	<b>109.2</b>	<b>\$120,106.50</b>	<b>\$2,492.19</b>

**Individual Invoices and Supporting Documentation**

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for September 2021, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, and establishment of Team e-mail addresses.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$71, with fractions of days billed at 75% of the standard federal per diem rate, or \$53.25. Some team members have waived or reduced their per diem charges, or elected

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to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bredar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,



Seth Rosenthal  
*Deputy Monitor*

<b>Baltimore Consent Decree Monitor</b> <b>750 E. Pratt, Ste 900</b> <b>Baltimore, MD 21202</b>				<b>INSTRUCTIONS</b> <ol style="list-style-type: none"> <li>1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.</li> <li>2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.</li> <li>3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."</li> <li>4. You may <b>NOT</b> bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.</li> <li>5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.</li> <li>6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.</li> <li>7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.</li> </ol>					
	INVOICE FOR MONTH OF:	<u>September</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.					
	INVOICE SUBMITTED BY:	Thompson							
	DATE SUBMITTED:	10/29/2021							
	YEAR:	2021							
<p><b>Sample Description:</b>  <i>Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.</i></p>									
<b>TIME</b>									
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)		Unbilled Hours	
September	1			\$ 475.00	\$ -	Continue to evaluate community engagement schedule; continue work on administrative issues		1.3	
September	2	Review DOJ critique of CIT training and provide comments to R DuPont re Monitoring Team's supplemental comments to same		\$ 475.00	\$ -	Review DOJ critique of CIT training and provide comments to R DuPont re Monitoring Team's supplemental comments to same		1.2	
September	3		0.2	\$ 475.00	\$ 95.00				
September	4			\$ 475.00	\$ -				
September	5			\$ 475.00	\$ -				
September	6			\$ 475.00	\$ -				
September	7	Travel to the scene of a police weapon discharge at Laurens and Pennsylvania Ave. and provide updates to the Court re: same	1	\$ 475.00	\$ 475.00				
September	8	Review 24 Hour Report; review Quarterly Report on GBRICS Implementation Progress Filing; multiple communications with R. Dupont re: behavioral health training issues and updated status re: compliance; review First Thursday Case updates and Expedited Resolutions for September	1.6	\$ 475.00	\$ 760.00	Review Victim Services Capacity Assessment Report; work on administrative issues regarding office lease; review communications re: Mutual Aid Request including communications with the Court re: same		3.1	
September	9	Review materials re: status of assessments in area of custodial transportation, use of force, misconduct and discipline and behavioral crisis issues	1.4	\$ 475.00	\$ 665.00	Work on administrative issues in connection with office lease; work on logistics for upcoming monthly meetings		1.5	
September	10	Review Performance Evaluations E Learning ; review Performance Review Board Training	1.2	\$ 475.00	\$ 570.00	Work on administrative issues re: lease; telephone conference with H Aden re: status of misconduct assessments; work on logistics for September Monthly Meeting		1.3	
September	11			\$ 475.00	\$ -				
September	12			\$ 475.00	\$ -				
September	13	Review memo re: status of use of force assessment; review Fair and Impartial training materials; review materials re: public information session with respect to Intake and Classification procedures	1.4	\$ 475.00	\$ 665.00	Work on logistics for the October Quarterly Meeting; continue working on administrative issues re: office lease; work on logistics in connection with next week's monthly meeting		1.5	
September	14	Review Behavioral Crisis update from R Dupont including review of Revised draft Implementation Plans; attend the weekly Community Engagement Team update meeting and follow up issues with team members	2.3	\$ 475.00	\$ 1,092.50	Continue to work on administrative issues re: office lease; work on logistics for both the monthly and October Quarterly Hearing and Public Forum; prepare for presentation before the EAGB		1.7	
September	15	Deliver a presentation on the Consent Decree to the EAGB; Prepare for and meet with the Court to provide updates re: assessments; Review Parties Submissions in preparation for next week's meeting; Review BPD Transparency Initiatives Plan	3.5	\$ 475.00	\$ 1,662.50	Multiple communications with the Community Engagement Liaison; work on logistics for next week's monthly meeting including several calls with T. Mygatt re: same; work on organizing presentation for NAACP Forum		1.3	

Name:

## Weekly Log

September 17th - 28th '18

September	16	Multiple communications with R. Dupont and review GAP ANALYSIS and related materials in preparation with meeting with the Court next week; re-review Parties Submissions for monthly meeting	3.7	\$ 475.00	\$ 1,757.50	Work on logistics for next week's monthly meeting and the Quarterly Hearing in October	0.6
September	17	Multiple communications with R. Dupont re: Behavioral Crisis Assessments; telephone conference with S Sullivan and D.C. Sullivan re: Behavioral Crisis issues; review draft updates to be sent to BPD members re: Md. Police Accountability Act; review Monitoring Team's Submission for Tuesday' monthly meeting	2.2	\$ 475.00	\$ 1,045.00	Work on logistics for Monday's meeting with the Court re: Behavioral Crisis and Tuesday's monthly meeting; work on administrative issues re: lease; meet with S. Rosenthal and otherwise organize presentation for Monday night's NAACP Forum	1.4
September	18			\$ 475.00	\$ -		
September	19			\$ 475.00	\$ -		
September	20	Prepare and meet with the Court; subsequent meeting with R DuPont re: same; conference with S Sullivan and review materials she supplied	3.8	\$ 475.00	\$ 1,805.00		
September	21	Prepare for and attend monthly meeting; attend Community Engagement meeting	4.9	\$ 475.00	\$ 2,327.50		
September	22			\$ 475.00	\$ -		
September	23			\$ 475.00	\$ -	Work on logistics for Quarterly Public Hearing	0.5
September	24	Begin reviewing misconduct and discipline materials in preparation for next month's monthly meeting	0.8	\$ 475.00	\$ 380.00		
September	25			\$ 475.00	\$ -		
September	26			\$ 475.00	\$ -		
September	27	Review materials related to CIT training; review Misconduct and Discipline materials in preparation for the October 12th monthly meeting	1.5	\$ 475.00	\$ 712.50	Review query from M Roberts re: Intake form; communicate and meet with W Watts re: office lease; review and communicate with Team Leadership re: potential community engagement issues	0.8
September	28	Attend weekly Community Engagement meeting; telephone conference with R Dupont re CPIC meeting and review material submitted by C Taylor re: same; review PIB materials in preparation for upcoming monthly meeting; review materials in connection with persons in custody training	2.8	\$ 475.00	\$ 1,330.00	Review draft materials promoting Quarterly Public Forum; work on scheduling re: South Baltimore Neighborhood Association and review materials re: same; work on administrative issues	1.2
September	29	Review draft Transportation Compliance Memo along with Audi Scorecards in connection with anticipated assessments; review draft Sexual Assault Report; telephone conference with S Sullivan re: administrative issues in the area of community engagement	2.6	\$ 475.00	\$ 1,235.00	Work on administrative issues regarding Certificate of Insurance; work on logistics for upcoming monthly meeting	0.6
September	30	Review the OAG and BPD draft MOU re: Independent Investigations; telephone conference with R Dupont re: Behavioral Health assessment strategies and review 1st Draft of the Baltimore Health Gap Analysis Implementation Plan; preliminary review of draft Detainee Transport Methodology and communications re: same	3.3	\$ 475.00	\$ 1,567.50	Review Intake Submissions presented by M Roberts for advice; review administrative issues in connection with the Community Engagement team	1
				38.2	\$ 475.00	\$ 18,145.00	19

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## Weekly Log

September 17th - 28th '18

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Weekly Log

September 17th - 28th '18

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Subtotal Time:	\$ 18,145.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 18,145.00</b>
Unbilled Hours	19.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
KLT

<b>Baltimore Consent Decree Monitor</b> <b>750 E. Pratt, Ste 900</b> <b>Baltimore, MD 21202</b>				<b>INSTRUCTIONS</b> <ol style="list-style-type: none"> <li>1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.</li> <li>2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.</li> <li>3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."</li> <li>4. You may <b>NOT</b> bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.</li> <li>5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.</li> <li>6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.</li> <li>7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.</li> </ol>			
		INVOICE FOR MONTH OF:	<u>September</u>				
		INVOICE SUBMITTED BY:	Rosenthal				
		DATE SUBMITTED:	10/22/2021				
		YEAR:	2021	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.			
<p><b>Sample Description:</b>  <i>Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.</i></p>							
<b>TIME</b>							
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
September	1	Emails with Barge et al. re PIB assessment	0.2	\$ 475.00	\$ 95.00	Emails with Sullivan re CD paragraphs without imposed requirements; telephone conference with Watts re her NL duties and compensation; emails re final draft of Q1 2021 RWOC arrest report	
September	2	Prepare notice of approval for revised sex offense policy and SOP; emails re community survey	0.7	\$ 475.00	\$ 332.50	Emails with BPD and DOJ re mutual aid request for BPD; emails with Maxey re complaint intake e-learning	0.5
September	3		\$	475.00	\$ -	Emails re proposed budget; review final 1st Amendment audit report and Q1 2021 RWOC arrest report	0.2
September	4		\$	475.00	\$ -		0.2
September	5		\$	475.00	\$ -		
September	6		\$	475.00	\$ -		
September	7		\$	475.00	\$ -		
September	8			\$475.00		Emails with MT members re community policing training observations	
September	9	Attend community survey interviewer training and follow up emails re same	2	\$ 475.00	\$ 950.00	Review 24 hour POIS report; emails with Maxey re complaint intake e-learning; emails re FIP III training curriculum	0.3
September	10	Emails/telephone conference with Sullivan re BPD website; review DOJ comments on draft FY22 budget	0.4	\$ 475.00	\$ 190.00	Emails re new office lease	0.4
September	11		\$	475.00	\$ -		0.2
September	12		\$	475.00	\$ -	Emails with MT members re new office lease and UOF assessment	0.2
September	13	Observe initial day of FIP III training; review draft legislative update from BPD E&T and email with Barge and BPD re same; revise draft FY22 budget in response to BPD and DOJ comments, telephone conference/emails with Aden re same, and emails with BPD and DOJ re same	5.7	\$ 475.00	\$ 2,707.50	Review DOJ recommendations re monitors and emails with MT leadership re same; emails re lease of new office space; emails with Barge and McDonough re transport assessment methodology; emails with Maxey and Thompson and telephone conference with Thompson re UOF assessment status; emails re all-team meeting; emails with IUR, BPD and DOJ re questions on survey methodology; emails with BPD and MT re complaint intake e-learning, CIT training curriculum and child abuse investigations policy	2.1

Name:

## Weekly Log

September 17th - 28th '18

September	14	Prepare notices of approval re FIP III training curriculum and complaint intake e-learning; emails with Villasenor re approval of child abuse investigations policy; Zoom call with Maxey re UOF assessment	1.6 \$	475.00 \$	760.00	Participate in training meeting (including providing feedback on community policing training); weekly community engagement team meeting and associated emails; telephone conference with Thompson re community engagement, communications with court, and FY22 budget; emails re lease payment for new office space; review monthly hiring and attrition report; emails with Barge and McDonough re transport assessment	2.2
September	15	Prepare notice of approval of child abuse investigations policy; conduct use of force assessments	3.8 \$	475.00 \$	1,805.00	Conduct use of force assessment and confer with Maxey re same; emails with Thompson et al re upcoming team meeting; emails re ERPO policy; emails/telephone conference with Thompson re community engagement	2.7
September	16		\$	475.00 \$	-		
September	17	Emails/telephone conference with Thompson and Watts re upcoming forum with NAACP; telephone conference with Dupont and emails with Dupont, Barge and McDonough re BPD crisis response assessment	0.7 \$	475.00 \$	332.50	Emails re edits to search and seizure policies mandated by reform legislation; emails with BPD, DOJ, Aden re budget; telephone conference/emails with Thompson re upcoming team meeting; emails with BPD re observation of upcoming FIP III training; emails with McDonough and Barge re transport assessment methodology; emails with Maxey and Aden re UOF assessment consultants	1.1
September	18	Review and comment on legislative update on new police accountability statutes and email with Barge re same	0.8 \$	475.00 \$	380.00		
September	19		\$	475.00 \$	-		
September	20	Prepare cover memo for budget filing; emails with Barge with comments re first day of FIP III training	2.6 \$	475.00 \$	1,235.00	Facebook Live with NAACP and follow up emails and telephone conference with Thompson re same; emails with community engagement team re request for meeting with community association; emails re Barge observations of FIP III training; review draft transport assessment methodology and emails re same; confer with A. Kelly re repairing budget spreadsheet	2.3
September	21	Observe morning session of Day 2 of FIP III/UOF/1A training, debrief with BPD and DOJ re same, and prepare and email memo to Barge and Meares re same; Zoom with Barge, Maxey and Aden re PIB/CRB assessment; monthly meeting with court and parties (promotions, performance evaluations, supervision, FTO program)	8 \$	475.00 \$	3,800.00	Emails re office space rent; finalize budget spreadsheet and cover memo for filing; observe morning session of Day 2 of FIP III/UOF/1A training; review parties' and MT submissions for monthly meeting with court	2.4
September	22	Zoom call with Barge, McDonough and Dupont re crisis response assessment	0.5 \$	475.00 \$	237.50	Emails with Barge and Meares re FIP III training; emails with DOJ re UOF reviews	0.5
September	23	Use of force compliance reviews and emails with Maxey re same	6.5 \$	475.00 \$	3,087.50	Emails with IUR and McDonough re community survey; use of force compliance reviews	1.2
September	24	Use of force compliance reviews	4.5 \$	475.00 \$	2,137.50	Emails re observations of FIP III; review draft PC memo re no knock warrant requirements and emails with parties re same; emails re SSA supervisory review	0.7
September	25		\$	475.00 \$	-		
September	26		\$	475.00 \$	-	Emails re transport compliance review	0.2
September	27	Prepare notice of approval of CIT officer training and emails with Dupont re same	1.2 \$	475.00 \$	570.00	Emails with MT leadership re request to participate in PBS documentary; emails with Villasenor, Barge and Meares re observations of FIP III Day One training	0.4
September	28	Use of force compliance reviews; review memo on modified enforcement response	4.7 \$	475.00 \$	2,232.50	Weekly community engagement team meeting and follow up emails re upcoming engagement events; review BPD's revised legal update on police accountability legislation; review draft MOU between AG and BPD re investigation of police-involved civilian deaths under new law; emails re SSA supervisory review in Axon; review changes to lesser offenses training modules based on new laws; emails re minor adjustments to public version of FIP III training curriculum to protect confidential law enforcement techniques; use of force compliance review	3.2
September	29	Use of force reviews	0.6 \$	475.00 \$	285.00	Emails re BPD marketing materials in Spanish; telephone conference with Dupont re monitoring plan deadlines for LEAD policy; read Sun article on 1st Amendment assessment	0.6
September	30	Review and comment on final draft of AG-BDP MOU re police-involved civilian death investigation and emails with BDP and DOJ re same; review BPD modified enforcement approach and emails with DOJ re same; emails with Joyce et al re sex assault investigations assessment	1.2 \$	475.00 \$	570.00	Emails with Barge re next monitoring plan; review updated transport assessment methodology and DOJ comments and emails with McDonough et al re same; emails with BPD and DOJ re semiannual report and monitoring plan; emails re community engagement team responsibilities; emails with BPD re police accountability legislation update for officers; read BBC article on GTTF and emails with Judge Bredar re same	1.6

Name:

Weekly Log

September 17th - 28th '18

September	31		\$ 475.00	\$ -	
			45.7 \$	475.00 \$	21,707.50

Name:

## Weekly Log

September 17th - 28th '18

EXPENSES				
Date	Category			
			MEALS + INCIDENTALS	NON MEALS
Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$71 per day)	Non-Meal Description	Non-Meal Expense	Total
9/14/2021	Office Services	BPD Rent Payment		\$ 481.50
9/8/2021	Office Services	The Hartford, Certificate of Insurance for Consent Decree Monitoring Team Office Space		\$ 323.00
				\$ -
				\$ -
			TOTAL:	\$ 804.50

Subtotal Time:	\$ 21,707.50
Subtotal Expenses:	\$ 804.50
<b>TOTAL:</b>	<b>\$ 22,512.00</b>

Unbilled Hours 23.20

INITIALS	SAR
Your initials here signify that the charges on this invoice are accurate:	

**RIGHT-OF-ENTRY AGREEMENT**  
*(Pre-Lease Occupancy)*

This **RIGHT-OF-ENTRY AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_ 2021, by and between the **CITY OF BALTIMORE DEVELOPMENT CORPORATION**, a Maryland corporation (“BDC”) and **CONSENT DECREE MONITORING TEAM OF BALTIMORE CITY (“Grantee”)**.

**RECITALS**

WHEREAS, GRANTEE, desires to immediately enter onto property known as 2901 Druid Park Drive, Suites 200 D&E, with approximately 321 square feet (the “Property”), which is owned by the Mayor and City Council of Baltimore (the “City”). The space will be used for general office purposes.

WHEREAS BDC is authorized by the City to negotiate leases and to allow access to the Property pending lease approval.

**NOW, THEREFORE**, for and in consideration of the promises, mutual covenants, and undertakings herein expressed, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

The **RECITALS** are hereby made a part of this Agreement.

**1.     RIGHT-OF-ENTRY.** BDC does hereby grant unto Grantee, its employees, agents, and representatives, a right-of-entry into and upon the Property for the limited purpose of using office space.

**2.     TERM.** The term of this Agreement shall commence on September 1, 2021 and terminate upon the termination of Grantee’s services to the Court in *United States v. Baltimore Police Department, et al.*, No. 17-cv-00099, unless terminated earlier consistent Paragraph 7.

**3.     COMPENSATION.** Grantee shall pay to BDC the sum of Four Hundred and Eighty One Dollars and Fifty Cents (\$481.50) per month, payable to the Mayor and City Council of Baltimore c/o Otis Warren Real Estate Resources, on the first of each month, for the right to enter upon the Property.

**4.     INSPECTION, APPROVAL, ACCESS.** Grantee agrees that any and all inspection and surveys shall be in accordance with the requirements of the BDC and subject to inspection and prior written approval of BDC.

**5.     INDEMNIFICATION.** Grantee agrees to indemnify, defend, and hold harmless BDC, the City, its elected and appointed officials, its municipal agencies and departments, its employees, agents, and representatives against and from any and all claims, demands, suits, and actions of every nature and description, including attorney’s fees and court costs connected therewith, brought against BDC, the City its elected and appointed officials, its municipal agencies

and departments, its employees, agents, and representatives, arising as a result of any and all willful or negligent acts or omissions of Grantee, its employees, agents, representatives, assigns or successors. This shall be in addition to any insurance required.

**6. INSURANCE.** At its sole cost and expense, Grantee shall procure and maintain for the Term of this Agreement, Commercial General Liability Insurance in an amount of not less than One Million and 00/100 Dollars (\$1,000,000) combined single limit per occurrence. Grantee's insurer shall have an A.M. Best's rating of A:VII, or if not rated with Best, an insurer with minimum surpluses the equivalent of Best's size VII, and licensed/approved to do business in the State of Maryland. The insurance shall protect BDC and the City from and against any and all claims for injuries to persons, including death as well as from claims for damages to any property of BDC or the City or of the public which may arise from, or be in connection with the Grantee's use and occupancy of the Property. Such insurance shall name BDC and the City, its elected and appointed officials, its municipal agencies and departments, its employees, as additional insured. The Grantee's insurance coverage shall be primary. Grantee's failure to comply with the provisions of this policy shall not affect coverage provided to BDC and the City. The insurance policy shall state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits until after forty-five (45) days prior written notice by certified mail, return receipt requested, given to BDC. Grantee shall furnish BDC with a Certificate of Insurance and with a copy of the additional insured endorsement affecting coverage required by this Agreement prior to the effective date of this Agreement.

**7. TERMINATION.** Either BDC or Grantee may terminate this Agreement at will without liability hereunder by giving thirty (30) days prior written notice to the other party.

**8. CONDITION OF PROPERTY.** At the expiration of the term of this Agreement, Grantee at its sole cost and expense shall restore the Property to its original condition at the time of this Agreement. During the term of this Agreement, Grantee shall maintain the property in good condition and make no improvements or modifications thereto.

**9. GRANTEE'S RESPONSIBILITY FOR PROTECTION OF EQUIPMENT.** Grantee assumes full responsibility for the protection of its personal property, furniture equipment and any vehicles owned or rented by the Grantee and stored or parked on or near the Property during the term of this Agreement and for the protection of any personal property, furniture equipment and vehicles belonging to Grantee's employees, agents, volunteers and representatives.

**10. NO LIABILITY FOR GRANTEE'S EXPENDITURES.** BDC shall not be liable for any expenditure made by the Grantee pursuant to the exercise of this Right-of-Entry Agreement.

**11. SEVERABILITY.** If any term, covenant, condition or provision of this Agreement or the application thereof to any person or circumstance shall at any time or to any extent be determined to be invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement or the application thereof to any person or circumstance other than those as to which it is held invalid or unenforceable, shall not be affected thereby. It is the intent of the parties that each term, covenant, condition or provision of this Agreement, including, but not limited to, those that may be determined to be invalid or unenforceable as written, shall be

valid and enforced to the fullest extent permitted by and consonant with then existing law.

**12. GOVERNANCE.** This Agreement and the rights and obligations of the parties hereunder shall be governed by and construed in accordance with the laws of the State of Maryland.

**13. NO JOINT VENTURE.** Nothing contained herein shall be construed to mean that the City or BDC is a partner or in a joint venture with the Grantee or that for the purposes contained herein any other legal relationship exists between the parties.

**14. NOTICES.** Where notice or approval is required in this Agreement, it shall be given in writing, by certified mail, return receipt requested. As to BDC, notice or approval shall be addressed to City of Baltimore Development Corporation, 36 South Charles Street, 21<sup>st</sup> Floor, Baltimore, Maryland 21201, and Attention: President & CEO. As to the Grantee, notice or approval shall be addressed to Kenneth Thompson, Venable LLP, 750 E. Pratt Street, Suite 900, Baltimore, Maryland 21202.

**15. COMPLIANCE WITH THE LAW.** Grantee agrees that it shall abide by all federal, state and local statutes, ordinances, rules and regulations pertaining to or regulating the work to be performed hereunder, including those now in effect and hereafter enacted, promulgated or adopted. Any violation of said statutes, ordinances, rules and regulations shall terminate this Agreement immediately upon delivery of written notice of termination to Grantee. All permits, licenses and approvals for the use of the property shall be the responsibility of the Grantee to obtain.

**16. ASSIGNMENT.** Grantee shall not assign this Agreement in whole or part without the consent of BDC, which consent may be withheld in BDC's sole and absolute discretion.

**17. SUCCESSORS and ASSIGNS.** This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns, subject to Paragraph 16.

**18. MODIFICATION.** This Agreement contains all of the terms and conditions made between the parties and may not be modified, orally or in any other manner, other than by an Amendment to this Agreement, signed by both parties.

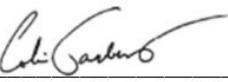
*Signatures Appear On Following Page*

**IN WITNESS WHEREOF**, this Agreement represents the full intent and interest of the parties hereto as evidenced by their respective signatures affixed below as of the date and year hereinabove written.

ATTEST:

CITY OF BALTIMORE DEVELOPMENT  
CORPORATION

---

By:  (SEAL)  
Colin S. Tarbert, President & CEO

ATTEST:

CONSENT DECREE MONITOR

---

By:  (SEAL)  
Kenneth Thompson, Consent Decree  
Monitor

**RIGHT-OF-ENTRY AGREEMENT**  
*(Pre-Lease Occupancy)*

This **RIGHT-OF-ENTRY AGREEMENT**, made this 1<sup>st</sup> day of September 2021, by and between the **CITY OF BALTIMORE DEVELOPMENT CORPORATION**, a Maryland corporation ("BDC") and **CONSENT DECREE MONITORING TEAM OF BALTIMORE CITY** ("Grantee").

**RECITALS**

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*Signatures Appear On Following Page*

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ATTEST:

CITY OF BALTIMORE DEVELOPMENT  
CORPORATION

---

By:  (SEAL)  
Colin S. Tarbert, President & CEO

ATTEST:

CONSENT DECREE MONITOR

---

By:  (SEAL)  
Kenneth Thompson, Consent Decree  
Monitor

## **Jackson II, Lucius A.**

---

**From:** Osborne, Tiffany M.  
**Sent:** Tuesday, September 21, 2021 1:06 PM  
**To:** Jackson II, Lucius A.  
**Cc:** Thompson, Kenneth L.; Rosenthal, Seth A.; Osborne, Tiffany M.; Perry, Reginald M.  
**Subject:** FW: Office space rent payment

Hi Lucius,

This should help with respect to who the first check should be payable to as well as future checks.

Best,  
Tiffany

---

**From:** Salsbury, Stephen <Stephen.Salsbury@baltimorecity.gov>  
**Sent:** Tuesday, September 21, 2021 11:19 AM  
**To:** Rosenthal, Seth A. <SARosenthal@Venable.com>; Walden, Lisa (BPD) <Lisa.Walden@baltimorepolice.org>; Sullivan, Shannon (BPD) <Shannon.Sullivan@BaltimorePolice.org>  
**Cc:** Ken Thompson <ken.thompson@bpmonitor.com>; Osborne, Tiffany M. <TMOsborne@Venable.com>  
**Subject:** RE: Office space rent payment

**Caution: External Email**

Seth—

The check should be made out to "The Mayor and City Council of Baltimore". They asked that you provide the check whenever you or anyone else picks up the keys. After handing over the first check, future checks can be made payable to:

Otis Warren Real Estate Resources  
2223 Wheatley Drive  
Baltimore, Maryland 21207

Let me know if you have any questions.

Best,

Stephen



**Stephen Salsbury**  
*Chief of Staff*  
*Baltimore City Department of Law*  
100 N. Holliday Street, Suite 101  
Baltimore, MD 21202  
[stephen.salsbury@baltimorecity.gov](mailto:stephen.salsbury@baltimorecity.gov)  
(410) 396-3940 (Office)  
(410) 382-8052 (Mobile)

---

**From:** Rosenthal, Seth A. <[SARosenthal@Venable.com](mailto:SARosenthal@Venable.com)>  
**Sent:** Tuesday, September 21, 2021 10:53 AM  
**To:** Salsbury, Stephen <[Stephen.Salsbury@baltimorecity.gov](mailto:Stephen.Salsbury@baltimorecity.gov)>; Walden, Lisa (BPD) <[Lisa.Walden@baltimorepolice.org](mailto:Lisa.Walden@baltimorepolice.org)>; Sullivan, Shannon (BPD) <[Shannon.Sullivan@BaltimorePolice.org](mailto:Shannon.Sullivan@BaltimorePolice.org)>  
**Cc:** Ken Thompson <[ken.thompson@bpmonitor.com](mailto:ken.thompson@bpmonitor.com)>; Osborne, Tiffany M. <[TMOsborne@Venable.com](mailto:TMOsborne@Venable.com)>  
**Subject:** Office space rent payment

**CAUTION:** This email originated from outside of Baltimore City IT Network Systems.

**Reminder:** DO NOT click links or open attachments unless you recognize the sender and know that the content is safe. Report any suspicious activities using the Report Phishing Email Button, or by emailing to [Phishing@baltimorecity.gov](mailto:Phishing@baltimorecity.gov)

All: Can you let us know where the rent payment should be sent and who the payment should be made to? Thanks.

Seth A. Rosenthal | Venable LLP  
t 202.344.4741 | f 202.344.8300 | m 202.270.4241  
600 Massachusetts Avenue, NW, Washington, DC 20001  
[SARosenthal@Venable.com](mailto:SARosenthal@Venable.com) | [www.Venable.com](http://www.Venable.com)

\*\*\*\*\*  
This electronic mail transmission may contain confidential or privileged information. If you believe you have received this message in error, please notify the sender by reply transmission and delete the message without copying or disclosing it.  
\*\*\*\*\*

## Insurance Bill

Page 1



Billing Company:  
Hartford Underwriters Insurance Company

**Pay Online:** [www.thehartford.com/servicecenter](http://www.thehartford.com/servicecenter)

For Billing Questions and Address Changes Call:  
1-866-467-8730  
7 a.m. to 7 p.m. Central Time (Mon – Fri)

Report Claims 24 hours a day: 1-800-327-3636

Bill Date: 09/08/21

Billing Account #: 16435681

To Pay in Full: \$323.00

Minimum Due: \$323.00

Due Date: 10/01/21

Named Insured: CONSENT DECREE MONITORING TEAM OF  
Your Agent: MAURY DONNELLY & PARR INC

For Certificates of Insurance, Policy Changes or Coverage questions call: 1-410-685-4625

ACCOUNT SUMMARY	IMPORTANT MESSAGES
Previous Account Balance	• Thank you for placing your insurance with The Hartford.
Payments & Adjustments	• Effective 8/1/21, your late fee will be \$10.
Premium Activity	
New Fee(s)	
Account Balance	

TRANSACTION DETAILS (since your last bill)						
Transaction Date	Transaction Description	Policy #	Policy Type	Payments/Adjustments	Premium Activity	Fee Activity
09/07/21	New Business	305BMAN2AD9	Business Owners	\$323.00		
				TOTALS	\$0.00	\$323.00
						\$0.00

Thank you for selecting The Hartford. We appreciate your business.

Please detach here and insert with your payment. Write the account number on the check and make payable to The Hartford.

Check below and complete  
reverse side to request:

Address Changes

Account Number: 16435681

Amount  
Enclosed: \_\_\_\_\_

Payment Due Date: 10/01/21

Pay In Full Minimum Due  
\$323.00 \$323.00

Mail Payments To:

The Hartford  
P O Box 660916  
Dallas, TX 75266-0916

SP 01 013925 10376 B 50 CSNGLP  
CONSENT DECREE MONITORING TEAM OF  
BALTIMORE CITY  
2901 DRUID PARK DR. STE 200 D & E  
BALTIMORE, MD 21215-8102

<b>FUTURE ACCOUNT INSTALLMENT SCHEDULE</b>		
<b>Bill Date</b>	<b>Due Date</b>	<b>Minimum Due</b>
09/08/21	10/01/21(current due)	\$323.00

**IMPORTANT PAYMENT-RELATED INFORMATION**

We will apply payments received in the following order:

- Past due and audit premium on inactive policies
- Past due premium on active policies
- Past due fees, then
- Current account charges

Alternate payment instructions with your check will not be honored. When you provide a check as payment, you authorize us to either use information from your check to make a one-time electronic transfer from your bank account or process your payment as a check transaction.

If you believe you received this invoice in error, please contact us at 1-866-467-8730 so that we can prevent further action.

**POLICY BILLING DETAILS**

Policy Number	Policy Type/Bill Plan/Status	Policy Period	Policy Balance	Minimum Due
30SBMAN2AD9	Business Owners/FULL PAY/Down Payment Billing	09/01/21-09/01/22	\$323.00	\$323.00
		<b>TOTALS</b>	<b>\$323.00</b>	<b>\$323.00</b>

**PAYMENT OPTIONS**

- **Online** at [www.thehartford.com/servicecenter](http://www.thehartford.com/servicecenter). Policies subject to cancellation may not be available in our automated system.
- **AutoPay** automatically withdraws premium payments from your bank account when they're due – ensuring payments are never late and eliminating the potential for late fees. Enroll at [www.thehartford.com/servicecenter](http://www.thehartford.com/servicecenter) or by calling 1-866-467-8730.
- **Payment by phone** allows you to make a one time payment from your bank account by calling our automated system at 1-866-467-8730. Policies subject to cancellation may not be available in our automated system.
- **Mail payment ONLY** along with the remittance stub, in the envelope provided. Allow at least 5 days for delivery. **Do not** mail any correspondence with your payment. Correspondence should be mailed to: The Hartford, 301 Woods Park Drive, Clinton, NY 13323.
- **For Overnight/Express** – send payments only to: Remitco – The Hartford #916, 1010 W Mockingbird Lane Suite 100, Dallas, TX 75247.

**EXPLANATION OF TERMS**

**State Surcharges:** Fees that are assessed by your state and local government and paid by The Hartford to the appropriate agency. If a surcharge is applicable in your state, it will be shown separately on your invoice.

**Current Balance:** The total amount due after applying all payments, credits or additional charges received since the last insurance bill.

**New Fee(s):** The total of all fees assessed on the current bill.

**Service Fee:** A fee that is assessed on each installment invoice, except where prohibited by law.

**Address Changes:** Check One:  Mailing address ONLY       Mailing address **AND** Physical Location change

Street: \_\_\_\_\_ Effective Date of change: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>52.80 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>Aden Hassan</b>

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					45.90
09/01/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.50
Email and correspondence re: PIB matters and upcoming meetings, assessments and Court hearings.					
09/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.00
Call with S. Sullivan to discuss ongoing matters, deliverables, upcoming assessments and audits and various other CD related matters. Participated in the weekly CompStat meeting.					
09/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.00
Email and correspondence re: 2021-2022 Budget. Review of City comments re: budget.					
09/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.50
Review of ERPO policy (latest draft). Email and correspondence. Review of First Thursday cases. Review of 24 POIS Report from Pennsylvania Ave.					
09/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.50
Participated in the weekly CompStat meeting. Email and correspondence. Project management with regard to budget and associated tasks.					
09/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	4.00
Review of DOJ and City's comments on 2021-2022 budget. Email and correspondence with several MT workgroups re: upcoming Court logistics, deliverables and All-team meeting logistics for October/November 2021. Call with K. Thompson re: Community Engagement, Use of Force, Misconduct and Investigations and other CD matters and priorities. Project management.					
09/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	4.00
Email and correspondence re: various CD related matters. Call with Seth re: DOJ/City comments on 2021-2022 budget-adjustment discussed and made. Email to MT members re: All-team and logistics. PIB Weekly update call with the parties. Call with M. Barge. Call with K. Thompson.					
					<b>Total      52.80</b>

Date	Client	Project	Roles	Person	Hours
09/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.80
		Addressed issue regarding pass through complaints from BPDmonitor.com website. Email and correspondence re: PIB and project management priorities. Review of MOU between the BPD and the MDOAG. General email and correspondence.			
09/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.80
		Email and correspondence with MT workgroups (Policy, Outcome Assessments and PIB). Call with K. Thompson on CD related matters and coordination for All-team meeting in Baltimore.			
09/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	4.00
		Participated in Compstat meeting. Review of draft CRB report (Discipline). Email and coordination with MT members re: All-team logistics. Call with S. Sullivan re: All-team meeting awareness and to coordinate the potential for in-person meetings with MT members.			
09/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.50
		Email and correspondence re: upcoming site visit logistics and agenda items, PIB matters and discussion with K. Thompson re: upcoming Court hearing. Project management.			
09/20/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.30
		Review of latest draft of the MOU (BPD/AG/MSP) re deadly force investigations. Review of presentations re: Court presentations on 9-21-2021. Email and correspondence.			
09/21/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.50
		PIB/CRB case outcome assessment discussion re: methodology and number of cases to be reviewed. Review of case for discussion in the PIB TA session (2021-0144). Logistics work re: All Team agenda and meeting priorities. Email and correspondence.			
09/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	4.00
		Continued review of PIB case 2021-0144 (IAPro documents, video from BWC and DOJ documents/notes on the case). Review of CRB findings letter to Commissioner Harrison. Email and correspondence. Weekly TA call with the parties to discuss cases and ongoing matters pertaining to PIB.			
09/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.00
		Participated in the weekly Compstat meeting. Email and correspondence and project management.			
09/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.00
		Call with DOJ re: BWC violations concern in the Matrix. Logistics for upcoming meetings and deadlines for several submissions for Court. Forwarded a community concern (MT Intake Form) for handling. Review of ERMM cases. Email and correspondence.			
09/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	3.50
				<b>Total</b>	<b>52.80</b>

Date	Client	Project	Roles	Person	Hours
Logistics and coordination with MT workgroups on upcoming assessments, site visits and various project management tasks including updating each MT member's annual contract, hours and assignments. Worked on the agenda for upcoming All-team meeting. Review several documents in preparation for a meeting re: PIB and the discipline matrix on Friday.					
	Pro Bono Hours				6.90
09/24/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.00
	Email and correspondence re various CD related matters and coordination for upcoming team meetings in Baltimore.				
09/27/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	2.30
	Email and correspondence. Preliminary work on the All-Team agenda and site visit priorities.				
09/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	1.80
	Email and correspondence re: community group meeting logistics and PIB matters. Review of latest draft of Matrix.				
09/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Aden Hassan	0.80
	Email and correspondence re: community policing and MT workgroup updates.				
					<b>Total      52.80</b>

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>18.30 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>Barge Matthew</b>

Date	Client	Project	Roles	Person	Hours
Partner Professional Fees					16.50
09/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.30
	Draft methodology re: training outcome assessment; research and review documents re: same; email communication w/ R. Villaseñor re: same.				
09/07/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.90
	Various email communications w/ S. Rosenthal, R. Villasenor, K. O'Toole re: legislative update training materials, PRB training, use of force assessment. Participate in weekly conference call w/ BPD, DOJ, MT re: training.				
09/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.50
	Revise and edit memorandum re training outcome assessment/compliance review; email communications w/ BPD, DOJ re: same. Various email communications w/ BPD, MT re: community policing training auditing, use of force assessment, remote/VPN access. Review and draft feedback re: PRB training; email communications w/ R. Villasenor re: same.				
09/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.40
	Various email communications w/ BPD, DOJ, MT re: FIP III/UOF training, digital training for criminal investigations, use of force assessment, legislative update training.				
09/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	2.00
	Various email communications w/ BPD, DOJ, MT re: FIP III/UOF training, community policing training, PIB/CRB review, prisoner transport compliance review methodology. Participate in weekly conference call w/ BPD, DOJ, MT re: training. Conference call w/ N. Joyce, J. Drake, S. Smoot re: supervision, officer wellness outcome assessments.				
09/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	3.20
	Observe FIP III/UOF training. Various email communications w/ MT re: transport assessment, PIB/CRB assessment.				
09/20/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	2.40
				<b>Total</b>	<b>18.30</b>

Date	Client	Project	Roles	Person	Hours
Audit/monitor FIP III/UOF training. Various email communications w/ MT re: FIP III/UOF training, PRB training, crisis response assessment, PIB/CRB assessment, transport assessment. Audit/monitor FIP III/UOF training, FIP III/UOF training.					
09/21/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.00
Various email communications w/ BPD, DOJ, MT re: Maryland Police Accountability Act. Participate in weekly training call w/ BPD, DOJ, MT. Conference call w/ S. Rosenthal, H. Aden, B. Maxey re: PIB/CRB assessment.					
09/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.60
Conference call w/ S. Rosenthal, R. Dupont, M. McDonough re: crisis intervention assessment. Various email communications w/ MT re: FIP III/UOF training.					
09/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.00
Participate in bi-weekly call re: outcome assessments w/ M. McDonough, K. Zafft, G. Wasileski, B. Maxey.					
09/24/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.40
Various email communications w/ BPD, MT re: FIP III/UOF training, transport assessment methodology, use of force assessment.					
09/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	1.80
Conference call w/ M. McDonough re: various assessment statuses, methodologies, administration. Participate in weekly conference w/ BPD, DOJ, MT re: training. Various email communications w/ BPD, DOJ, MT re: community policing, Maryland Police Accountability Act training.					
<b>Pro Bono Hours</b>					
1.80					
09/01/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.20
Various email communications w/ MT re: misconduct investigation outcome assessment methodology, community policing training, language access e-learning training.					
09/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.10
Various email communications w/ BPD, DOJ, MT re: PRB training curriculum, training outcome assessment methodology.					
09/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.60
Conference call w/ G. Wasileski, M. McDonough, B. Maxey re: outcome assessments. Various email communications w/ BPD, DOJ, R. Villaseñor re: PRB training.					
09/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.30
Conference call w/ B. Maxey re: use of force assessment.					
09/12/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.10
<b>Total</b>					<b>18.30</b>

Date	Client	Project	Roles	Person	Hours
Various email communications w/ B. Maxey, K. O'Toole re: use of force assessment.					
09/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Barge Matthew	0.50
Various email communications w/ MT re: transport assessment, use of force assessment, monthly meeting re: PIB, Fifth-Year Monitoring Plan.					
				<b>Total</b>	<b>18.30</b>

# **Expense report for Invoice #Baltimore Monitor September 2021 Invoice**

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21CP Solutions, LLC

09/09/2021                            \$168.00

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Client    **Baltimore City Consent Decree:  
Monitoring Team**

Project    **July 2021 - June 2022 Budget Year**

Category **Phone, Internet, Website Expenses**

Person    **Barge Matthew**

Squarespace/GSuite BPD Monitor email charges.



## Invoice

Charged on Thursday, September 9, 2021

ISSUED TO

**Matthew Barge**

Card Number

A large black rectangular redaction box covering the card number information.

ISSUED BY

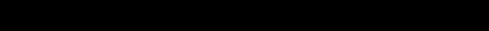
**Squarespace, Inc.**

225 Varick Street, 12th Floor

New York, NY 10014

## Charges

All prices in US Dollar.

<b>Subscription: Google Workspace (Monthly) (bpdmmonitor.com) -</b>	
Monthly Payment	\$168.00

<b>Subtotal</b>	\$168.00
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<b>Discount</b>	-
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<b>Due</b>	\$0.00
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<b>Paid</b>	<b>\$168.00</b>
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**09/12/2021**

**\$26.00**

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**Client      Baltimore City Consent Decree:  
Monitoring Team**

**Project    July 2021 - June 2022 Budget Year**

**Category Phone, Internet, Website Expenses**

**Person    Barge Matthew**

Squarespace BPDMonitor.com website monthly  
charges.



## Invoice

Charged on Sunday, September 12, 2021

ISSUED TO

**Matthew Barge**

Card Number

A large black rectangular redaction box covering the card number information.

ISSUED BY

**Squarespace, Inc.**

225 Varick Street, 12th Floor

New York, NY 10014

## Charges

All prices in US Dollar.

**Subscription: Business (Monthly) -**

Monthly Payment	\$26.00
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Subtotal	\$26.00
----------	---------

Discount	-
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Due	\$0.00
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<b>Paid</b>	<b>\$26.00</b>
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09/13/2021

\$5.20

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Client **Baltimore City Consent Decree:  
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Barge Matthew**

Squarespace/GSuite BPD Monitor email charges  
remaining charges after 9/13.



## Invoice

Charged on Monday, September 13, 2021

ISSUED TO

**Matthew Barge**

Card Number [REDACTED]

ISSUED BY

**Squarespace, Inc.**

225 Varick Street, 12th Floor

New York, NY 10014

## Charges

All prices in US Dollar.

Remaining time on Google Workspace (Monthly) after Sep 13, 2021 (bpdmonitor.com) · [REDACTED]

Monthly Payment	\$5.20
Subtotal	\$5.20
Discount	-
Due	\$0.00
Paid	\$5.20

**09/17/2021**

**\$81.11**

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**Client      Baltimore City Consent Decree:  
Monitoring Team**

**Project    July 2021 - June 2022 Budget Year**

**Category Phone, Internet, Website Expenses**

**Person    Barge Matthew**

Electronic assessment platform charges. (1/2 of overall invoice amount).



# INVOICE

Alchemer LLC  
168 Centennial Pkwy, Suite 250  
Louisville, CO 80027  
USA  
US EIN: 20-5463887  
UK VAT: GB-309 7393 78  
MOSS ID: EU826478382  
GST/HST: 71674 7498 RT0001

Invoice Number: INV00351680  
Invoice Date: 09/17/2021  
Due Date: 09/17/2021  
Payment Terms: Due Upon Receipt  
PO Number:  
Currency: USD  
Customer Tax ID:

## Customer Billing Details:

Customer Name: [REDACTED]  
Billing Contact: Matthew Barge  
Email: [REDACTED]  
Billing Address: [REDACTED]

Account Number: [REDACTED]  
Sold to Contact: Matthew Barge  
Email: [REDACTED]  
Sold to Address: [REDACTED]

## Items:

Description	Service Period	Qty	Rate	Amount
Enterprise - License - Professional Monthly License - Professional Monthly	09/18/2021- 10/17/2021	1	\$149.00	149.00

Additional Information:	Subtotal:	\$149.00
	Tax:	\$13.23
	Total:	\$162.23
	Adjustments:	\$0.00
	Payments:	\$162.23
	Invoice Balance:	\$0.00

**How To Pay:**

Credit Card Payment: <a href="#">CLICK TO PAY</a>	
US Customers EFT/ACH Payment	International Customers Wire Payment
Independent Bank 7777 Henneman Way McKinney TX 75070  <b>Beneficiary's Name:</b> Alchemer LLC <b>Account No.:</b> 4000808227 <b>ABA/Routing No.:</b> 111916326	Beneficiary Bank: Wells Fargo 420 Montgomery Street San Francisco CA 94104  <b>Beneficiary Name:</b> Alchemer LLC <b>Account No.:</b> 5333549383 <b>ABA/Routing No.:</b> 121000248  <b>Non-USD Swift No.:</b> WFBIUS6WFFX  <b>USD Swift No.:</b> WFBIUS6S
US or Canadian Customers Pay by Check	
Alchemer LLC P.O. Box 679799 Dallas TX 75267	

Billing Questions: [billing@alchemer.com](mailto:billing@alchemer.com)

Alchemer LLC does not accept terms and conditions with Customer other than the services agreement between Alchemer LLC and Customer (the Services Agreement). By paying this invoice, Customer accepts that the Services Agreement shall control all Alchemer's services with Customer, and that Customer agrees to waive any purchase order terms and conditions.

**09/24/2021**

**\$80.00**

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**Client      Baltimore City Consent Decree:  
Monitoring Team**

**Project    July 2021 - June 2022 Budget Year**

**Category Phone, Internet, Website Expenses**

**Person    Barge Matthew**

Annual website domain registration renewal.



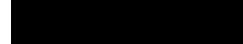
## Invoice

Charged on Friday, September 24, 2021

ISSUED TO

**Matthew Barge**

Card Number



ISSUED BY

**Squarespace, Inc.**

225 Varick Street, 12th Floor

New York, NY 10014

## Charges

All prices in US Dollar.

Purchase of domain: bpdmonitor.org -	[REDACTED]
Annual Payment	\$20.00
Purchase of domain: bpdmonitor.com -	[REDACTED]
Annual Payment	\$20.00
Purchase of domain: bpdmonitor.net -	[REDACTED]
Annual Payment	\$20.00
Purchase of domain: bpdmonitor.info -	[REDACTED]
Annual Payment	\$20.00
Subtotal	\$80.00
Discount	-
Due	\$0.00
<b>Paid</b>	<b>\$80.00</b>

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>15.00 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>CJI - Wasileski Gabriela</b>

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					15.00
09/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	1.00
	regular check in team meeting				
09/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	1.00
	regular check-in team meeting				
09/24/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	3.00
	2020 misconduct data files - preliminary screening				
09/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	5.00
	Misconduct data file 2020 screening and coding				
09/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	3.00
	Misconduct data file 2020 - new updated versions coding				
09/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Wasileski Gabriela	2.00
	Misconduct data 2020 analysis				
					<b>Total 15.00</b>

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>20.50 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>CJI - Zafft Katie</b>

Date	Client	Project	Roles	Person	Hours
	CJI Research Team				20.50
09/01/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
		Review of 2020 Sexual Assault data and BPD report draft for outcome assessment.			
09/03/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	4.50
		Update outcome assessment status notes and progress. Review RMS data fields and draft memo data request for 459 e, f, g.			
09/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	0.50
		outcome assessment update with MT, tracking and communication/notes.			
09/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	1.00
		review of sexual assault assessment methodology.			
09/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
		quality check UOF outcome assessment of 2020 data. Review misconduct outcome assessment report for 2018/2019 and drafting for additions of 2020 and qualitative reviews.			
09/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
		Complete memo for data request of RMS information for assessment of 459 e/f/g			
09/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	1.50
		Review 2020 misconduct data for 459cii, 459dii, 459jii, and 459n			
				<b>Total</b>	<b>20.50</b>

Date	Client	Project	Roles	Person	Hours
09/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	3.00
	draft misconduct report template for 459cii, 459dii, 459jii, and 459n				
09/27/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
	draft timelines for outcome assessment items based on Y4 monitoring plan				
09/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	CJI - Zafft Katie	2.00
	Review data elements provided in new RMS system to prep for call with RMS provider and BPD regarding data extraction needs. Applies to 459e,f,g,h,i				
<b>Total</b>					<b>20.50</b>

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>9.00 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>Drake Jessica</b>

Date	Client	Project	Roles	Person	Hours
	Administrative Costs				
					1.00
09/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
	Support of H. Aden re: topics for October All Team				
	Associate Consultant Professional Fees				
					8.00
09/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	2.50
	CE Standing call, emails, and follow-up, Training Call re: Community policing Traning.				
09/20/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	3.00
	Monthly NL Meeting, Quarterly Community Forum				
09/21/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.00
	Ce Standing call, emails and follow ups				
09/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Drake Jessica	1.50
	Standing weekly call with CE Team, emails and follow-ups- monitoring applications submissions for NLs				
				<b>Total</b>	<b>9.00</b>

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>1.00 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>Goodrich Maggie</b>

Date	Client	Project	Roles	Person	Hours
	Associate Consultant Professional Fees				1.00
09/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Senior Advisor	Goodrich Maggie	1.00
	IT status call stub BPD and DOJ			<b>Total</b>	<b>1.00</b>

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>29.10 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>Joyce Nola</b>

Date	Client	Project	Roles	Person	Hours
	<b>Partner Professional Fees</b>				
09/01/2021	Baltimore City Consent Decree: Monitoring Team  FTO Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
09/02/2021	Baltimore City Consent Decree: Monitoring Team  FTO Schedule	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.10
09/07/2021	Baltimore City Consent Decree: Monitoring Team  CP Training	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.10
09/13/2021	Baltimore City Consent Decree: Monitoring Team  Recruitment and Retention Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.90
	Baltimore City Consent Decree: Monitoring Team  Review and comment on SA Annual Report	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.30
	Baltimore City Consent Decree: Monitoring Team  Revised SA Audit Methodology	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	2.30
09/14/2021	Baltimore City Consent Decree: Monitoring Team  Training Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.80
	Baltimore City Consent Decree: Monitoring Team  Review of FTO training modules	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.70
	Baltimore City Consent Decree: Monitoring Team  Discussion with Sean and Matthew on Assessments and Compliance	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
			<b>Total</b>		<b>28.70</b>

Date	Client	Project	Roles	Person	Hours
	Baltimore City Consent Decree: Monitoring Team  Supervision and FTO	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.80
09/15/2021	Baltimore City Consent Decree: Monitoring Team  FTO Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.00
09/16/2021	Baltimore City Consent Decree: Monitoring Team  Supervisor Training Module 3	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.70
09/20/2021	Baltimore City Consent Decree: Monitoring Team  Report to Court on Performance Eval and FTO	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.60
09/21/2021	Baltimore City Consent Decree: Monitoring Team  Court Meeting	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	4.00
09/23/2021	Baltimore City Consent Decree: Monitoring Team  UOF Investigation Assessment	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	2.30
	Baltimore City Consent Decree: Monitoring Team  review of performance evaluation e-learning and FTO modules	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	1.60
09/28/2021	Baltimore City Consent Decree: Monitoring Team  FW: Supervision Collaboration Call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
09/29/2021	Baltimore City Consent Decree: Monitoring Team  FTO call	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
	Baltimore City Consent Decree: Monitoring Team  Memo on FTO Recert and Refresh Schedule	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	0.50
Pro Bono Hours					5.00
09/21/2021	Baltimore City Consent Decree: Monitoring Team  Travel Time	July 2021 - June 2022 Budget Year	Partner	Joyce Nola	5.00
					<b>Total</b> 28.70

09/21/2021

\$126.56

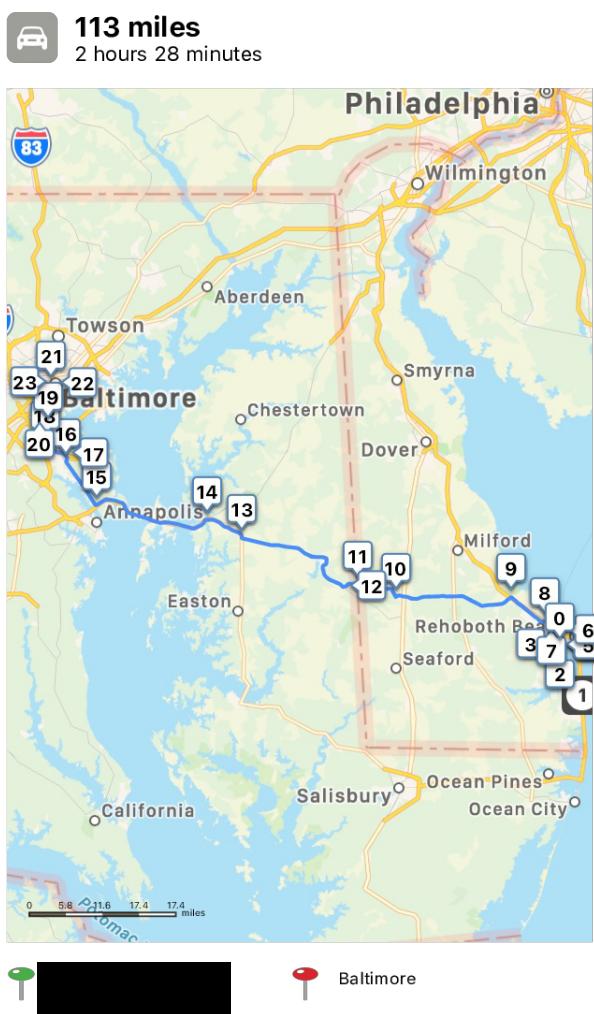
Client **Baltimore City Consent Decree:  
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

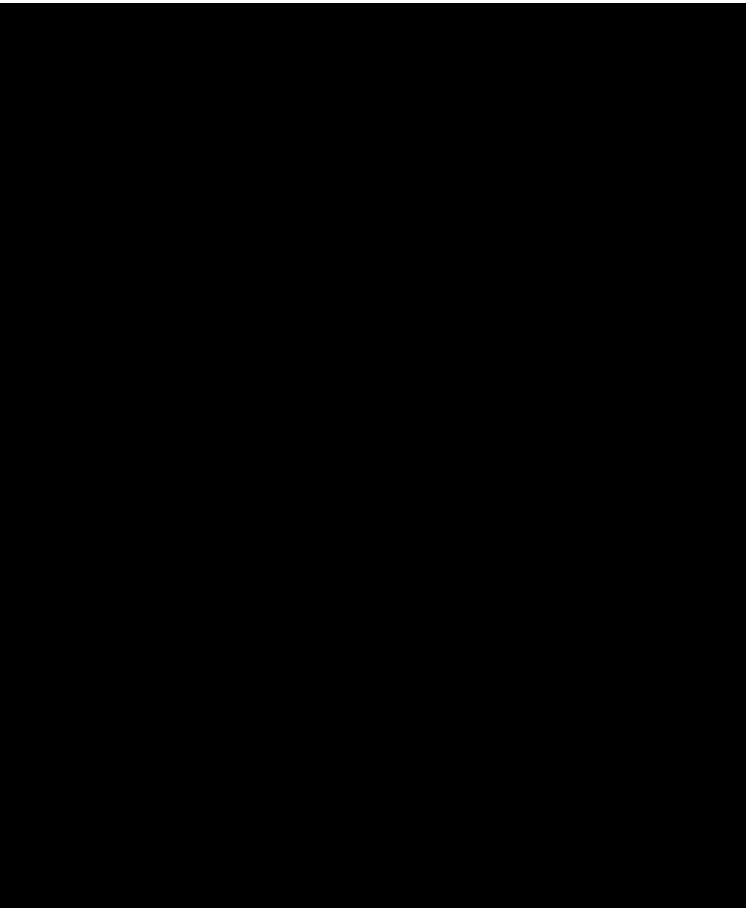
Category **Mileage**

Person **Joyce Nola**

Round trip between Rehoboth, DE and Baltimore,  
MD [226.0 miles]



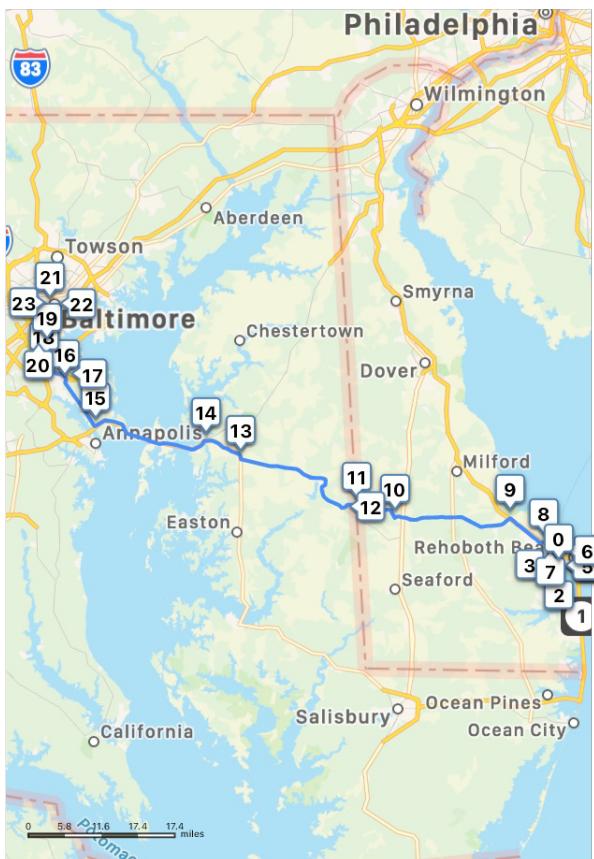
Page 1 of 5  
Printed from my Mac





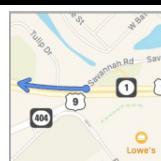
**113 miles**  
2 hours 28 minutes

Page 2 of 5  
Printed from my.Mazda



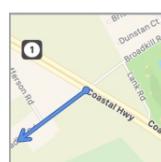
Baltimore

**8**



In 6.7 miles (3 min),  
Turn left onto Broadkill Rd

**9**

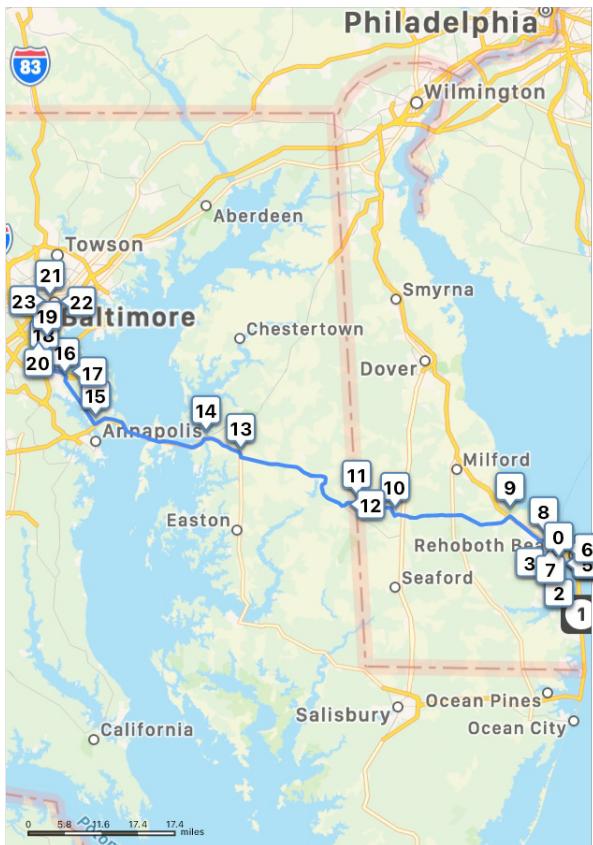


In 19 miles (8 min),  
Turn right onto  
Hickman Rd



**113 miles**  
2 hours 28 minutes

Page 3 of 5  
Printed from my Mac



Baltimore

**10**



In 7.0 miles (27 min),  
Continue onto  
Greenwood Rd

**11**



In 2.5 miles (8 min),  
Turn right onto Shore Hwy

**12**



In 21 miles (3 min),  
Turn right onto  
Ocean Gateway

**13**



In 6.6 miles (22 min),  
Merge onto US-50 West

**14**

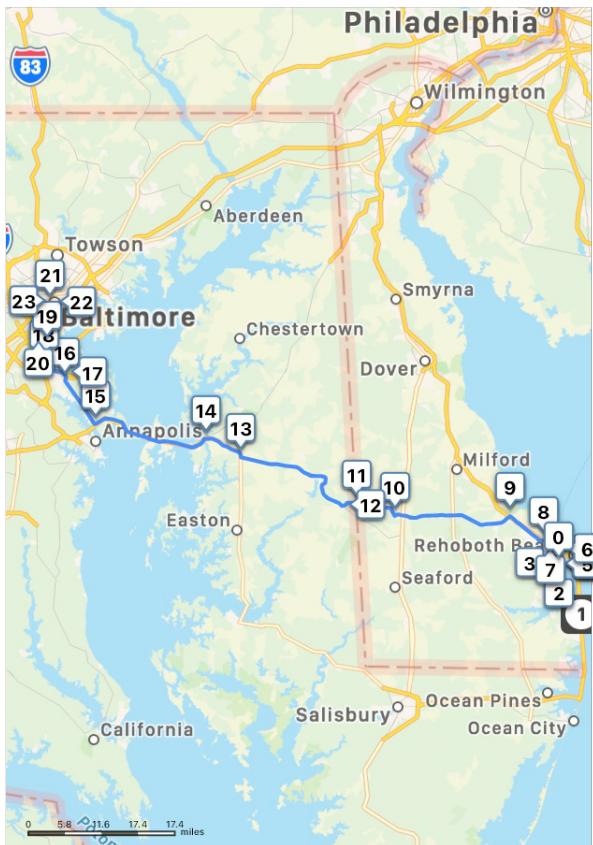


In 20 miles (8 min),  
Take exit 27B onto MD-2  
North, Ritchie Hwy toward  
Severna Pk



**113 miles**  
2 hours 28 minutes

Page 4 of 5  
Printed from my Mac



Baltimore

**15**



In 8.4 miles (20 min),  
Take a slight right turn to  
merge onto MD-100 West  
toward MD-10, I-695

**16**



In 1.3 miles (14 min),  
Keep left on MD-100 W  
toward I-97

**17**



In 3.8 miles (2 min),  
Take exit 13B to merge  
onto I-97 North toward  
Baltimore

**18**



In 3.3 miles (4 min),  
Take exit 17A to merge  
onto I-695 W toward  
Baltimore, Towson

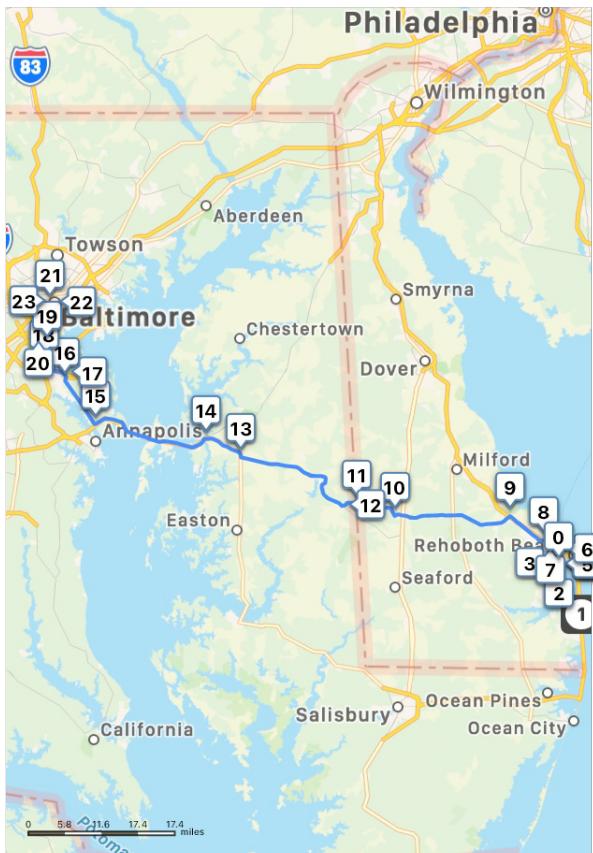
**19**



In 2.1 miles (4 min),  
Take exit 7B onto MD-295  
North, Balt-Wash Pkwy  
North toward Baltimore



**113 miles**  
2 hours 28 minutes



Baltimore

Page 5 of 5  
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**20**



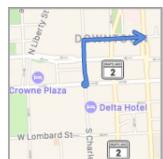
In 5.6 miles (2 min),  
Turn right onto W  
Baltimore St

**21**

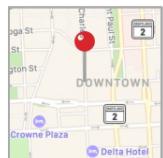


In 0.4 miles (9 min),  
Turn left onto N Charles St

**22**



In 600 feet (4 min),  
Turn right onto E  
Lexington St



In 0.2 miles (1 min),  
Arrive at the destination

09/21/2021

\$33.00

---

Client **Baltimore City Consent Decree:  
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Other**

Person **Joyce Nola**

Parking

892915092117392021

Down Under  
110 W Lombard St.  
Down Under, Baltimore

Pay Station: 15

Entry Time: 09/21/21 1:27 PM

Exit Time: 09/21/21 5:39 PM

Duration: 0d. 4h. 12m.

Ticket# 2-45410

Daily Rate \$ 33.00

---

Total: \$ 33.00

---

MasterCard \$ 33.00

Last 4 digits: [REDACTED]

Change: \$ 0.00

Thank You For  
Parking With Us  
Download iParkit app to Save!

09/21/2021

\$53.25

---

Client **Baltimore City Consent Decree:  
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Meals**

Person **Joyce Nola**

Travel Deal Per Diem

---

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>30.30 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>McDonough Megan</b>

Date	Client	Project	Roles	Person	Hours
<b>Associate Consultant Professional Fees</b>					<b>27.40</b>
09/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.40
Reviewed and circulated updated community survey materials to parties					
09/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.30
Prisoner transport methodology draft					
09/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.50
Community Survey Training					
Baltimore City Consent Decree: Monitoring Team					
July 2021 - June 2022 Budget Year					
Associate Consultant					
McDonough Megan					
Draft detainee transport compliance methodology, and correspondence about sexual assault assessment					
Baltimore City Consent Decree: Monitoring Team					
July 2021 - June 2022 Budget Year					
Associate Consultant					
McDonough Megan					
Biweekly assessment check-in call with G. Wasileskli, M. Barge, B. Maxey					
09/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.90
Transport assessment talking points for K. Thompson and methodology development					
09/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.30
Set up BPD email, Finish first draft of transport methodology and send to M. Barge, S. Rosenthal					
09/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.20
Review Transport and Sex Assault methodology feedback					
09/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.30
Review sexual assault methodology comments					
					<b>Total      30.30</b>

Date	Client	Project	Roles	Person	Hours
09/16/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Community Survey correspondence, transport methodology correspondence	Associate Consultant	McDonough Megan	1.10
09/21/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Review assessment timelines and monitoring plans	Associate Consultant	McDonough Megan	1.00
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Prep for crisis data meeting (9/22)	Associate Consultant	McDonough Megan	0.40
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Review RMS data request from CJI	Associate Consultant	McDonough Megan	0.50
09/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Community Survey touch base	Associate Consultant	McDonough Megan	0.20
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Draft stop search arrest instrument	Associate Consultant	McDonough Megan	1.80
09/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Assessment email correspondence (survey, SSA, Sexual Assault, and meeting coordination), review SSA paragraphs and methodology	Associate Consultant	McDonough Megan	1.20
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Review RMS documentation	Associate Consultant	McDonough Megan	1.20
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Biweekly assessment check-in meeting	Associate Consultant	McDonough Megan	1.00
09/24/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Detainee transport methodology	Associate Consultant	McDonough Megan	1.10
09/28/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Check in assessments call with Barge and follow up activity	Associate Consultant	McDonough Megan	1.50
09/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year Convert Sexual Assault Instrument to Alchemer; Update Transport Methodology	Associate Consultant	McDonough Megan	1.60
09/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	4.70
<b>Total</b>					<b>30.30</b>

Date	Client	Project	Roles	Person	Hours
Transport methodology discussion, updating, and circulation to parties					
Pro Bono Hours					2.90
09/09/2021	Baltimore City Consent Decree: Monitoring Team  Call with K. Thompson	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.20
09/20/2021	Baltimore City Consent Decree: Monitoring Team  Circulating proposed transport methodology	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.90
09/22/2021	Baltimore City Consent Decree: Monitoring Team  Crisis Response Assessment Call with S. Rosenthal, R. Dupont, M. Barge	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	0.70
09/27/2021	Baltimore City Consent Decree: Monitoring Team  Prep for assessments sync	July 2021 - June 2022 Budget Year	Associate Consultant	McDonough Megan	1.10
					<b>Total      30.30</b>

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>8.90 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>Meares Tracey</b>

Date	Client	Project	Roles	Person	Hours
Associate Consultant Professional Fees					8.85
09/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	0.50
	August 31: emails and debriefs on FIP III training with M. Barge, S. Rosenthal and R. Villasenor				
09/17/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	0.30
	Emails with Bill Joyner re: FIP Collaboration Meeting				
09/22/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	7.50
	FIP Training Review				
09/23/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	0.30
	email correspondence with MT re: FIP training				
09/24/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Associate Consultant	Meares Tracey	0.30
	email correspondence with MT re: FIP training				
					<b>Total</b> <b>8.90</b>

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>19.40 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>O'Toole Kathleen</b>

Date	Client	Project	Roles	Person	Hours
	Partner Professional Fees				
09/06/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	4.30
09/07/2021	Baltimore City Consent Decree: Monitoring Team  UOF Case Reviews	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	3.90
09/11/2021	Baltimore City Consent Decree: Monitoring Team  UOF case reviews	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	3.50
09/12/2021	Baltimore City Consent Decree: Monitoring Team  Review UOF cases	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	4.80
09/18/2021	Baltimore City Consent Decree: Monitoring Team  UOF Case Review	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	2.10
09/19/2021	Baltimore City Consent Decree: Monitoring Team  UOF Case Reviews	July 2021 - June 2022 Budget Year	Partner	O'Toole Kathleen	0.80
				<b>Total</b>	<b>19.40</b>

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>12.50 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>Ramsey Charles</b>

Date	Client	Project	Roles	Person	Hours
	<b>Partner Professional Fees</b>				
09/10/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	1.00
	Conference call with Commissioner Harrison				
09/14/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	0.50
	Weekly CE Call				
09/15/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	2.00
	Review Use of Force case Batch 3				
09/20/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	1.00
	Monthly Facebook Live NAACP				
09/29/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	2.00
	Review UoF case NIC 19-1245				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	2.00
	Review UoF case NIC 20-0300				
	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	2.00
	Review UoF Case NIC 19-1189				
09/30/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Ramsey Charles	2.00
	Review UoF case NIC 18-0476				
			<b>Total</b>	<b>12.50</b>	

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>23.90 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>Smoot Sean</b>

Date	Client	Project	Roles	Person	Hours
	<b>Partner Professional Fees</b>				
09/01/2021	Baltimore City Consent Decree: Monitoring Team  FTO curriculum call	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.00
09/13/2021	Baltimore City Consent Decree: Monitoring Team  R&R and OSW conf call. Review of OSW compliance memo and recruiting stats	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.80
09/14/2021	Baltimore City Consent Decree: Monitoring Team  Team mtg re ct hearing and assesment methodology	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	0.50
	Baltimore City Consent Decree: Monitoring Team  Prep for court hearing and Supervision collaboration call.	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.80
09/15/2021	Baltimore City Consent Decree: Monitoring Team  Prep and participate in FTO Curriculum review call w DOJ and BPD	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.50
09/16/2021	Baltimore City Consent Decree: Monitoring Team  Review DOJ submission and prep for monthly court meeting	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.50
09/17/2021	Baltimore City Consent Decree: Monitoring Team  Prep MT submission to court re OSW, Supervision Promotions	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	2.50
09/21/2021	Baltimore City Consent Decree: Monitoring Team  BPD Site visit and Monthly Court meeting	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	8.00
09/27/2021	Baltimore City Consent Decree: Monitoring Team  OSW. Recruitment and retention conf call INC prep.	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.30
			<b>Total</b>	<b>23.90</b>	

Date	Client	Project	Roles	Person	Hours
09/28/2021	Baltimore City Consent Decree: Monitoring Team  Supervision collaboration call including prep.	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	1.50
09/29/2021	Baltimore City Consent Decree: Monitoring Team  Review FTO training segments and prep for collaboration call	July 2021 - June 2022 Budget Year	Partner	Smoot Sean	2.50
					<b>Total      23.90</b>

09/20/2021

\$117.15

Client **Baltimore City Consent Decree:  
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Mileage**

Person **Smoot Sean**

Mileage to/fr STL from SpI 9/20/21-9/22/21 [209.2 miles]

8:59 ↗

◀ Search

≡ September ▾



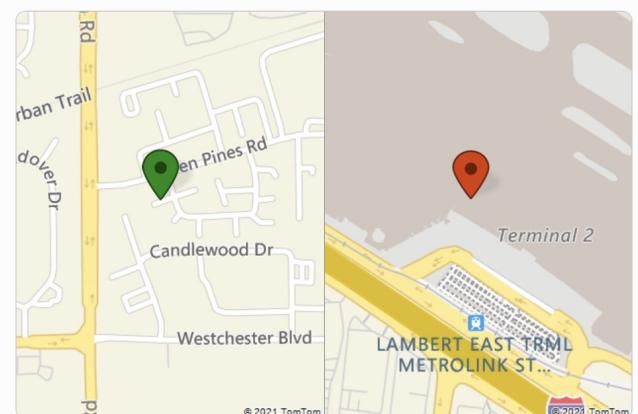
\$0

Home ← Personal or Business →

**104.8**  
MILES

MON  
**20**

**\$58.69**  
POTENTIAL



● Springfield 7:56 AM

● St Louis 9:32 AM



**09/22/2021**

**\$81.00**

---

**Client      Baltimore City Consent Decree:  
Monitoring Team**

**Project    July 2021 - June 2022 Budget Year**

**Category Other**

**Person   Smoot Sean**

Parking 3 days at \$27/day

Super Park Terminal 2  
St. Louis Lambert International Airport  
314.890.2800

DAMAGED TICKET

F/C #27	D Payment No.00476275
T/D #32	Ticket No.009460
Cashier	ID #68
Entry Time	9/23/2021 (Thu) 10:00
Paid Time	9/28/2021 (Tue) 18:30
Parking Time	5 Days 8:30
Parking Fee	Rate A \$135.00
Slip #	143292
CREDIT CARD AMOUNT	\$135.00
Cash Amount	\$0.00
Total	\$135.00

THANK YOU FOR CHOOSING SUPER PARK!

ALL TAXES ARE INCLUDED

QUESTIONS OR COMMENTS 314.890.2800

09/22/2021

\$321.96

---

Client **Baltimore City Consent Decree:  
Monitoring Team**

Project **July 2021 - June 2022 Budget Year**

Category **Lodging**

Person **Smoot Sean**

Marriott Baltimore 2 nights



## BALTIMORE MARRIOTT WATERFRONT

GUEST FOLIO

2534 ROOM EK TYPE 199	SMOOT/SEAN/MR NAME PO BOX 13205 SPRINGFIELD IL 62791	137.00 RATE 09/20/21 ARRIVE	09/22/21 DEPART 14:35 TIME	15:12 TIME	3118 ACCT#																																																	
PASSPORT: [REDACTED]																																																						
ROOM CLERK	ADDRESS	PAYMENT			MBV#: XXXXX7237																																																	
<table border="1"><thead><tr><th>DATE</th><th>REFERENCES</th><th>CHARGES</th><th>CREDITS</th><th>BALANCES DUE</th></tr></thead><tbody><tr><td>09/20</td><td>ROOM 2534, 1</td><td>137.00</td><td></td><td></td></tr><tr><td>09/20</td><td>STATE TX 2534, 1</td><td>8.22</td><td></td><td></td></tr><tr><td>09/20</td><td>CITY TAX 2534, 1</td><td>13.02</td><td></td><td></td></tr><tr><td>09/20</td><td>TOUR TAX 2534, 1</td><td>2.74</td><td></td><td></td></tr><tr><td>09/21</td><td>ROOM 2534, 1</td><td>137.00</td><td></td><td></td></tr><tr><td>09/21</td><td>STATE TX 2534, 1</td><td>8.22</td><td></td><td></td></tr><tr><td>09/21</td><td>CITY TAX 2534, 1</td><td>13.02</td><td></td><td></td></tr><tr><td>09/21</td><td>TOUR TAX 2534, 1</td><td>2.74</td><td></td><td></td></tr><tr><td>09/22</td><td>CCARD-AX</td><td></td><td></td><td>321.96</td></tr></tbody></table>					DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	09/20	ROOM 2534, 1	137.00			09/20	STATE TX 2534, 1	8.22			09/20	CITY TAX 2534, 1	13.02			09/20	TOUR TAX 2534, 1	2.74			09/21	ROOM 2534, 1	137.00			09/21	STATE TX 2534, 1	8.22			09/21	CITY TAX 2534, 1	13.02			09/21	TOUR TAX 2534, 1	2.74			09/22	CCARD-AX			321.96
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE																																																		
09/20	ROOM 2534, 1	137.00																																																				
09/20	STATE TX 2534, 1	8.22																																																				
09/20	CITY TAX 2534, 1	13.02																																																				
09/20	TOUR TAX 2534, 1	2.74																																																				
09/21	ROOM 2534, 1	137.00																																																				
09/21	STATE TX 2534, 1	8.22																																																				
09/21	CITY TAX 2534, 1	13.02																																																				
09/21	TOUR TAX 2534, 1	2.74																																																				
09/22	CCARD-AX			321.96																																																		
PAYMENT RECEIVED BY: [REDACTED] .00																																																						

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Signature X

**09/22/2021**

**\$169.98**

---

**Client      Baltimore City Consent Decree:  
Monitoring Team**

**Project    July 2021 - June 2022 Budget Year**

**Category Transportation**

**Person   Smoot Sean**

Airfare SWA to BWI 9/20-22/21

**From:** Southwest Airlines southwestairlines@ifly.southwest.com  
**Subject:** Sean Smoot's 09/20 Baltimore trip (37A2PH): Your reservation is confirmed.  
**Date:** September 4, 2021 at 3:36 PM  
**To:** pbpalaw@aol.com

SA

Here's your itinerary and other important travel information.

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Hi Sean,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

SEPTEMBER 20

STL ✈ BWI

St. Louis to Baltimore

Confirmation # **37A2PH**

Confirmation date: 09/04/2021

PASSENGER	<b>Sean Smoot</b>
RAPID REWARDS #	631953475
TICKET #	5261427998126
EXPIRATION <sup>1</sup>	September 4, 2022
EST. POINTS EARNED	1,448

Rapid Rewards® points are only estimations.

## Your itinerary

Flight: Monday, 09/20/2021 Est. Travel Time: 1h 55m Anytime

FLIGHT  
# 3640

DEPARTS  
**STL 10:40AM**

St. Louis

ARRIVES  
**BWI 01:35PM**

Baltimore

## Payment information

### Total cost

#### Air - 37A2PH

Base Fare	\$	144.73
U.S. Transportation Tax	\$	10.85
U.S. 9/11 Security Fee	\$	5.60
U.S. Flight Segment Tax	\$	4.30
U.S. Passenger Facility Chg	\$	4.50
<b>Total</b>	<b>\$</b>	<b>169.98</b>

### Payment

Date: September 4, 2021

**Payment Amount: \$169.98**

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5261427998126

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Arrive at the gate prepared to board.



**10 minutes** before your departure:

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KNOW AT LEAST 10 MINUTES PRIOR TO YOUR FLIGHT'S SCHEDULED DEPARTURE IF YOU WON'T BE TRAVELING.  
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5261427998126: NONTRANSFERABLE -BG WN STL WN BWI144.73USD144.73END ZP STL4.30 XF STL4.5

ALNUN6B

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**09/22/2021**

**\$171.98**

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**Client      Baltimore City Consent Decree:  
Monitoring Team**

**Project    July 2021 - June 2022 Budget Year**

**Category Transportation**

**Person   Smoot Sean**

Sean Smoot owns a house in Springfield, IL and Scottsdale, AZ due to a project in the City of Phoenix, he has relocated mostly to his Arizona home so travel on his flight from Baltimore took him back to Phoenix.

**From:** Southwest Airlines southwestairlines@ifly.southwest.com  
**Subject:** Sean Smoot's 09/22 Phoenix trip (379VCM): Your reservation is confirmed.  
**Date:** September 4, 2021 at 3:39 PM  
**To:** pbpalaw@aol.com

SA

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## ⚠️ Travel notice

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Hi Sean,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

SEPTEMBER 22

BWI ✈ PHX

Baltimore to Phoenix

Confirmation # **379VCM**

Confirmation date: 09/04/2021

PASSENGER	<b>Sean Smoot</b>
RAPID REWARDS #	631953475
TICKET #	5261427998473
EXPIRATION <sup>1</sup>	September 4, 2022
EST. POINTS EARNED	831

Rapid Rewards® points are only estimations.

## Your itinerary

Flight: Wednesday, 09/22/2021    Est. Travel Time: 6h 45m    Wanna Get Away®

<b>FLIGHT # 5808</b>	<b>DEPARTS</b> <b>BWI 10:25AM</b> Baltimore	<b>ARRIVES</b> <b>AUS 01:05PM</b> Austin
- Stop:  Change planes		
<b>FLIGHT # 5937</b>	<b>DEPARTS</b> <b>AUS 01:40PM</b> Austin	<b>ARRIVES</b> <b>PHX 02:10PM</b> Phoenix

## Payment information

### Total cost

#### Air - 379VCM

Base Fare	\$	138.40
U.S. Transportation Tax	\$	10.38
U.S. 9/11 Security Fee	\$	5.60
U.S. Flight Segment Tax	\$	8.60
U.S. Passenger Facility Chg	\$	9.00
<b>Total</b>	<b>\$</b>	<b>171.98</b>

### Payment

Date: September 4, 2021

**Payment Amount: \$171.98**

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5261427998473

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**30 minutes** before your departure:

Arrive at the gate prepared to board.

Arrive at the gate prepared to board.



#### 10 minutes before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

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5261427998473: NONREF/NONTRANSFERABLE STANDBY REQ UPGRADE TO Y -BG WN BWI WN X/AUS WN  
PHX138.40USD138.40END ZP BWI4.30AUS4.30 XF BWI4.5AUS4.5

GLAUH2H|GLAUH2H

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**09/22/2021**

**\$177.50**

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**Client      Baltimore City Consent Decree:  
Monitoring Team**

**Project    July 2021 - June 2022 Budget Year**

**Category Meals**

**Person   Smoot Sean**

1 full day at \$71 and 2 Travel Days - \$106.50 Total =

\$

# Detailed time report

21CP Solutions, LLC

Timeframe	<b>09/01/2021 – 09/30/2021</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>44.70 Hours</b>	Projects	<b>All projects</b>
	<b>0.00 Uninvoiced billable hours</b>	Categories	<b>All tasks</b>
		1 Team	<b>Villaseñor Roberto</b>

Date	Client	Project	Roles	Person	Hours
<b>Partner Professional Fees</b>					<b>41.10</b>
09/01/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	4.00
	PRB (A long one) and read and respond to emails and review training curriculum				
09/02/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.50
	Comstat and review and response to emails and provide feedback on training assessment memo				
09/04/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	3.00
	Audit of UOF Reviews NIC 19-0874 and NIC 20-0176 Various emails				
09/05/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.50
	Audit of UOF Review NIC 19-0053				
09/07/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.50
	Training call and Youth call along with follow-up conversation with Randy Dupont				
09/08/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
	Discussion on Youth Development training				
09/09/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	3.00
	Comstat. Work on UOF And PRB LPs and PPT as well as various emails				
09/11/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00
	Provide feedback on Prisoner Transport 4 Hr LP and eLearning				
09/13/2021	Baltimore City Consent Decree: Monitoring Team	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
	Recruitment and Retention call and various emails.				

**Total      44.70**

Date	Client	Project	Roles	Person	Hours
09/14/2021	Baltimore City Consent Decree: Monitoring Team  Transport call and follow up and Behavioral Impact training and follow up on Child Abuse Investigations policy	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00
09/15/2021	Baltimore City Consent Decree: Monitoring Team  PRB 992 4065 3409	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.80
09/16/2021	Baltimore City Consent Decree: Monitoring Team  Review of Youth Interrogation and Custody/Transport policies in preparation for tomorrow's call	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.80
09/17/2021	Baltimore City Consent Decree: Monitoring Team  Collaboration call on Youth Interrogation and Custody/Transport training	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
09/19/2021	Baltimore City Consent Decree: Monitoring Team  Review of training LP and PPT for PRB and Moped laws	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
09/21/2021	Baltimore City Consent Decree: Monitoring Team  Training call plus various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.50
09/22/2021	Baltimore City Consent Decree: Monitoring Team  UOF Assessment reviews NIC 19-0995 and NIC 19-0908	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00
09/23/2021	Baltimore City Consent Decree: Monitoring Team  Comstat	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	2.00
09/27/2021	Baltimore City Consent Decree: Monitoring Team  Audit FIP/UOF/1A training	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	6.00
09/28/2021	Baltimore City Consent Decree: Monitoring Team  Training call and separate discussion with E&T about disclosing aggression cues.	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
09/29/2021	Baltimore City Consent Decree: Monitoring Team  PRB	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.50
09/30/2021	Baltimore City Consent Decree: Monitoring Team  Work on Transport Compliance methodology as well as various emails.	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
Pro Bono Hours					3.60
					<b>Total      44.70</b>

Date	Client	Project	Roles	Person	Hours
09/12/2021	Baltimore City Consent Decree: Monitoring Team  Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	1.00
09/16/2021	Baltimore City Consent Decree: Monitoring Team  Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.80
09/18/2021	Baltimore City Consent Decree: Monitoring Team  Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.50
09/24/2021	Baltimore City Consent Decree: Monitoring Team  Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.50
09/25/2021	Baltimore City Consent Decree: Monitoring Team  Various emails	July 2021 - June 2022 Budget Year	Partner	Villaseñor Roberto	0.80
					<b>Total      44.70</b>

**Baltimore Consent Decree Monitor**  
**750 E. Pratt, Ste 900**  
**Baltimore, MD 21202**

<b>INVOICE FOR MONTH OF:</b>	<b><u>September</u></b>	<i>Complete these four cells before starting spreadsheet. Rates and other info will self-populate.</i>
<b>INVOICE SUBMITTED BY:</b>	Bowman	
<b>DATE SUBMITTED:</b>	<b>10/14/2021</b>	
<b>YEAR:</b>	<b>2021</b>	

**INSTRUCTIONS**

1. Complete the blue box to the left first. This will cause month and rate information to populate the "Time" portion of the matrix consistent with the "Sample Description" below.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

***Sample Description:***

*Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.*

**TIME**

<b>Month of</b>	<b>Day</b>	<b>Description</b>	<b>Hours</b>	<b>Rate</b>	<b>Total</b>	<b>Comments (Unbilled Time)</b>	<b>Unbilled Hours</b>
September	1			\$ 235.00	\$ -		
September	2			\$ 235.00	\$ -		
September	3	Reviewed and responded to 6 messages (Annual Policy Reviews, the Citizen Report, Canceled: DOJ/BPD/MT Standing Policy Check-In, Community Engagement)	0.7	\$ 235.00	\$ 164.50		
September	4			\$ 235.00	\$ -		
September	5			\$ 235.00	\$ -		
September	6			\$ 235.00	\$ -		
September	7	Meeting- Prepared for and participated in BPD CP training class. Reviewed and responded to 11 messages (Community Policing Training on Zoom).	4	\$ 235.00	\$ 940.00		
September	8	Reviewed and responded to 13 messages (BPD Community Policing Training, Extreme Risk Protective Order Policy Draft, 1st Thursday Case Update, 24hr Report)	1	\$ 235.00	\$ 235.00		
September	9			\$ 235.00	\$ -		
September	10			\$ 235.00	\$ -		
September	11			\$ 235.00	\$ -		
September	12			\$ 235.00	\$ -		

Baltimore Consent Decree Monitor  
INVOICE

September	13	Reviewed and responded to 10 messages (Legal Edits to Policy 1007, S&S Warrants, Extreme Risk Protective Order Policy Draft, Batch 3 - UOF cases, Justice Department Review of the Use of Monitors). BPD wrote/submitted class summary from observation of CP class.	2	\$ 235.00	\$ 470.00	
September	14	Meeting- Prepared for and participated in BPD training call ref CP	0.9	\$ 235.00	\$ 211.50	
September	15			\$ 235.00	\$ -	
September	16			\$ 235.00	\$ -	
September	17			\$ 235.00	\$ -	
September	18			\$ 235.00	\$ -	
September	19			\$ 235.00	\$ -	
September	20	Reviewed and responded to 18 messages (FIP III training observation, Extreme Risk Protective Order Policy Draft, All-Team Meeting October 20, 2021, Legal Edits to Policy 1007, S&S Warrants)	1.5	\$ 235.00	\$ 352.50	
September	21			\$ 235.00	\$ -	
September	22			\$ 235.00	\$ -	
September	23			\$ 235.00	\$ -	
September	24	Reviewed and responded to 12 messages (September 2021 Newsletter, Legal Edits to Policy 1007, S&S Warrants , QUARTERLY HEARING, FIP/UOF Zoom Link?, Supervisor SSA Reporting Review)	1	\$ 235.00	\$ 235.00	
September	25			\$ 235.00	\$ -	
September	26			\$ 235.00	\$ -	
September	27			\$ 235.00	\$ -	
September	28			\$ 235.00	\$ -	
September	29			\$ 235.00	\$ -	
September	30	Reviewed and responded to 22 messages (Supervisor SSA Reporting Review, FIP/UOF Zoom Link?, MOU For PBS Documentary Project in Baltimore, Summary of 8/26 Prisoner Transport Meeting, Batch 3 - UOF cases)	2.2	\$ 235.00	\$ 517.00	
September	31			\$ 235.00	\$ -	
			13.3	<b>TOTAL:</b>	<b>\$ 3,125.50</b>	0

## **EXPENSES**

Baltimore Consent Decree Monitor  
INVOICE

Baltimore Consent Decree Monitor  
INVOICE

				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL:	\$ -

Subtotal Time:	\$ 3,125.50
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 3,125.50</b>

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS

TLB

<b>Baltimore Consent Decree Monitor</b> 750 E. Pratt, Ste 900 Baltimore, MD 21202		<b>INSTRUCTIONS</b>					
		<ol style="list-style-type: none"> <li>1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.</li> <li>2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.</li> <li>3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."</li> <li>4. You may <b>NOT</b> bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.</li> <li>5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.</li> <li>6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.</li> <li>7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.</li> </ol>					
	<b>INVOICE FOR MONTH OF:</b>	<b>September</b>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.				
	<b>INVOICE SUBMITTED BY:</b>	Dupont					
	<b>DATE SUBMITTED:</b>	10/14/2021					
	<b>YEAR:</b>	2021					
<p><b>Sample Description:</b>  <i>Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.</i> </p>							
<b>TIME</b>							
<b>Month of</b>	<b>Day</b>	<b>Description</b>	<b>Hours</b>	<b>Rate</b>	<b>Total</b>	<b>Comments (Unbilled Time)</b>	<b>Unbilled Hours</b>
September	1			\$ 235.00	\$ -	Meeting with local crisis service to discuss capacity to respond to community expectations	1.3
September	2	Behavioral Health Checkin Call with City of Baltimore, Department of Justice and BPD Compliance Division	1.5	\$ 235.00	\$ 352.50	Meeting with BPD, DOJ and City of Baltimore to discuss 911 pilot project, and future direction of Consent Decree projects	0.8
September	3			\$ 235.00	\$ -	Meeting and discussion with BPD Legal Staff regarding filing of GBRICS Quarterly update	0.5
September	4			\$ 235.00	\$ -		
September	5			\$ 235.00	\$ -		
September	6			\$ 235.00	\$ -		
September	7			\$ 235.00	\$ -	Meeting with Monitoring Team Member R. Villesenor regarding Youth Policies and Training Curriculum, meeting with local advocate regarding Gap Analysis recommendations and proposed implementation plan	0.9
September	8	Discussion with City of Baltimore representative on Gap Analysis Recommendations Implementation document.	0.2	\$ 235.00	\$ 47.00	Meeting with Monitor K. Thompson regarding BPD Behavioral Health progress towards compliance. Meeting with BPD Behavioral Health Leadership on relationship with local crisis services.	0.8
September	9			\$ 235.00	\$ -	CPIC Policy Committee bi-weekly meeting on BPD Policy Development, Meeing with local crisis agency to discuss 911 progress, meeting with state and national advocacy groups to discuss Baltimore crisis services.	2.6

Name:

## Weekly Log

September 17th - 28th '18

September	10		\$	235.00	\$	-	Meeting with BPD, DOJ and City of Baltimore to discuss 911 pilot project, Meeting with Monitor K. Thompson to dicuss BPD crisis events and document preparation related to crisis events.	3.6
September	11		\$	235.00	\$	-		
September	12		\$	235.00	\$	-		
September	13		\$	235.00	\$	-	Review of BPD crisis events and discussion with Monitor K. Thompson on reactson to the events and BPD progress towards Consent Decree goals	3
September	14		\$	235.00	\$	-	Discussion with local advocate regarding BPD crisis events, meeting with DOJ regarding BPD progress on responding to crisisi events, meeting and discussion on Youth issues and Cognitive disabilities-related curriculum development	4.3
September	15		\$	235.00	\$	-	Meeting with DOJ to review CIT Training, meeting with local crisis provider to discussion overall mission	2.3
September	16		\$	235.00	\$	-	Meeting to discuss BPD progress on Consent Decree goals with Monitor K. Thompson, DOJ, BPD Compliance and Legal Divisions, City of Baltimore representatives.	2.3
September	17		\$	235.00	\$	-	Meeting with Monitor k. Thompson regarding BPD Behavioral Health progress towards compliance. Meeting with Montoring Team Outcome Group (S. Rosenthal, M. Barge, M Macdonought. Meeting with BPD Behavioral Health Division.	2
September	18		\$	235.00	\$	-		
September	19		\$	235.00	\$	-		
September	20	Discussion with City of Baltimore representative on Gap Analysis Recommendations Implementation document.	0.5	\$	235.00	\$	117.50 Meetings with Monitor K. Thompson to discuss BPD Behavioral Health Progress, CPIC Data Committee Meeting to discuss BPD Quarterly Data Report	1.8
September	21		\$	235.00	\$	-		
September	22		\$	235.00	\$	-	Meeting with DOJ and DOJ subject expert to review Quarterly Data report. Meeings with Monitoring and DOJ assessment teams to review Consent Decree Progress on specific issues and clarify methodology of assessment process.	3
September	23		\$	235.00	\$	-	Development of Memo to Court on CIT Curriculum development, discussion of social service issues as part of the consent decree with Monitor K. Thompson and local advocate.	2.9
September	24		\$	235.00	\$	-		
September	25		\$	235.00	\$	-		
September	26		\$	235.00	\$	-		
September	27		\$	235.00	\$	-		

Name:

## Weekly Log

September 17th - 28th '18

September	28		\$	235.00	\$	-	Meeting with local crisis service group to discuss 911 diversion, Meeting with Monitoring Team Community liaison (W. Watts), CPIC Monthly meeting	3
September	29		\$	235.00	\$	-	Meeting with BPD Compliance Division to discuss BPD progress on Consent Decree, Meeting with local crisis services to discuss status of commitment hearings.	2.3
September	30		\$	235.00	\$	-	Meeting with local crisis service group to discuss Baltimore related judicial commitment issues. Meeting with BPD Legal Department and DOJ to review BPD Behavioral Health progress. Meeting to discuss 911 progress with City of Baltimore and BPD Compliance Division, CPIC Training Committee meeting to discuss feedback on CIT curriculum development	4.2
			\$	235.00	\$	-		
			2.2	\$	235.00	\$	517.00	41.6

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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TOTAL:				\$	-

Subtotal Time:	\$ 517.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 517.00</b>
Unbilled Hours	41.60

Vendor #992110

Invoice #105-048

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
RTD

**Baltimore Consent Decree Monitor**  
**750 E. Pratt, Ste 900**  
**Baltimore, MD 21202**

INVOICE FOR MONTH OF:	<u>September</u>	<small>Complete these four cells before starting spreadsheet. Rates and other info will self-populate.</small>
INVOICE SUBMITTED BY:	Maxey	
DATE SUBMITTED:	10/10/2021	
YEAR:	2021	

**INSTRUCTIONS**

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7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

**Sample Description:**

*Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.*

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)			Unbilled Hours
September	1	PRB	1.7	\$ 235.00	\$ 399.50				
September	9	FIP/UOF t/c M. Rios; draft 306 e-learning summary; outcome assessments bi-weekly; BPD IT bi-weekly	2.6	\$ 235.00	\$ 611.00	Compstat			1.5
September	11	UOF case administration - validate Batch 2.5, issue Batch 3	1.3	\$ 235.00	\$ 305.50				
September	12	UOF Assessment Administration	0.6	\$ 235.00	\$ 141.00				
September	13	Bullet points for UOF Assessment progress; PIB Bi-Weekly	1.3	\$ 235.00	\$ 305.50				
September	14			\$ 235.00	\$ -	UOF Assessment Administration			0.5
September	15	PRB; UOF assessment admin	2.7	\$ 235.00	\$ 634.50				
September	16			\$ 235.00	\$ -	Compstat			1.2
September	19	UOF 1181006422 review	1.6	\$ 235.00	\$ 376.00				
September	21	PIB/CRB review discussion; follow-up w/M. Barge	0.8	\$ 235.00	\$ 188.00				
September	22	Review PIB 2021-0144; TA meeting PIB/DOJ	1.4	\$ 235.00	\$ 329.00				
September	23	Outcome assessments bi-weekly	1	\$ 235.00	\$ 235.00	Compstat			1
September	24	UOF assessment admin; review EIS RFI	1.2	\$ 235.00	\$ 282.00				
September	27	PIB bi-weekly	0.8	\$ 235.00	\$ 188.00				
September	28	UOF assessment administration; call w/DOJ re: matrix	1.3	\$ 235.00	\$ 305.50				
September	29	PRB; UOF assessment administration	2.3	\$ 235.00	\$ 540.50				

			20.6	TOTAL:	\$ 4,841.00					4.2
EXPENSES										

Baltimore Consent Decree Monitor  
INVOICE

Date	Category	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -
							\$ -
							\$ -
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							\$ -
							TOTAL: \$ -

Subtotal Time:	\$ 4,841.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 4,841.00</b>

Unbilled Hours 4.20

INITIALS

BGM

Your initials here signify that the charges on this invoice are accurate:

## Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

	INVOICE FOR MONTH OF:	<b>September</b>
	INVOICE SUBMITTED BY:	Wanda Watts
	DATE SUBMITTED:	10/7/2021
	YEAR:	2021

Complete these  
four cells before  
starting  
spreadsheet.  
Rates and other  
info will self-  
populate.

### INSTRUCTIONS

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### Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

## TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
September	1	Mayor's Office of Neighborhoods discuss upcoming events//City Council Legislative Office planning for Oct 20 Quarterly Forum//WEAA Prep//Calendar update//Draft strategic plan submission	2	\$ 235.00	\$ 470.00		
September	2			\$ 235.00	\$ -		
September	3	Weekly Zoom//CDIU with DOJ	2	\$ 235.00	\$ 470.00		
September	4			\$ 235.00	\$ -		
September	5			\$ 235.00	\$ -		
September	6			\$ 235.00	\$ -		
September	7	Weekly check in//Weekly Diversion Workgroup//DOJ Call with Ryan Davis//Scott Davis Dir Mayor Off of Neighborhoods//demo with Youth Diversion	4	\$ 235.00	\$ 940.00		
September	8			\$ 235.00	\$ -		
September	9	Monthly CDIU&NL//Teen Court	2	\$ 235.00	\$ 470.00		
September	10			\$ 235.00	\$ -		
September	11			\$ 235.00	\$ -		
September	12			\$ 235.00	\$ -		
September	13	Post 114 Mkt Ctr Coalition/Central District Commander meeting	3	\$ 235.00	\$ 705.00		
September	14	Weekly checkin//Weekly Diversion//Interview on Political Regulators Podcast	2.5	\$ 235.00	\$ 587.50		
September	15	SAO Central District	2	\$ 235.00	\$ 470.00		
September	16	Setup LinkedIn, Instagram	2	\$ 235.00	\$ 470.00		
September	17	Weekly Zoom//CDIU with DOJ	1.5	\$ 235.00	\$ 352.50		
September	18	Balto School Board Monthly NL meeting//Monotor Zoom	2.5	\$ 235.00	\$ 587.50		
September	19			\$ 235.00	\$ -		
September	20			\$ 235.00	\$ -		
September	21	No Boundaries Meeting	1.5	\$ 235.00	\$ 352.50		
September	22			\$ 235.00	\$ -		
September	23	Copies of Brochure	1	\$ 235.00	\$ 235.00		
September	24	Weekly Zoom joined by Pres. Natl Org of Black Police Enfr cement Professionals// School Board event at Patterson Park	4	\$ 235.00	\$ 940.00		
September	25			\$ 235.00	\$ -		

September	26		\$ 235.00	\$ -	
September	27	Paper work at Park Heights Business Center	\$ 235.00	\$ 235.00	
September	28	Weekly checkin//Weekly Diversion//Miller&l//DOJ and Monitor Meet/CPIC monthly	\$ 235.00	\$ 940.00	
September	29		\$ 235.00	\$ -	
September	30		\$ 235.00	\$ -	
September	31		\$ 235.00	\$ -	
			35	\$ 8,225.00	0

## EXPENSES

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TOTAL:				\$	-

Subtotal Time:	\$ 8,225.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 8,225.00</b>
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
WW

## Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

### INSTRUCTIONS

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	INVOICE FOR MONTH OF:	<b>September</b>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Miller Roberts III	
	DATE SUBMITTED:	10/22/2021	
	YEAR:	2021	

### Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

## TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
September	1			\$ 75.00	\$ -		
September	2	Outreach: Weekly WebEx hours. Zero attendees	1	\$ 75.00	\$ 75.00		
September	3	Administrative: CDIU bi-weekly meeting and email administration	1.5	\$ 75.00	\$ 112.50		
September	4			\$ 75.00	\$ -		
September	5			\$ 75.00	\$ -		
September	6	Administrative: Spent time reviewing postings made by CDIU in social media and reviewing policies open for comment.	1	\$ 75.00	\$ 75.00		
September	7	Administrative: Weekly Monitoring StandUp Call, made two calls to constituents about Consent	1	\$ 75.00	\$ 75.00		
September	8	Outreach: CVCBD Security Advisory Council - asked for Consent Decree questions as usual. Administrative: emails, social media scan.	1	\$ 75.00	\$ 75.00		
September	9	Outreach: Weekly WebEx hours. Zero attendees	1	\$ 75.00	\$ 75.00		
September	10	Administrative: email correspondence	0.5	\$ 75.00	\$ 37.50		
September	11	Administrative: CDIU and liaison meeting. Email administration	1	\$ 75.00	\$ 75.00		
September	12			\$ 75.00	\$ -		
September	13	Outreach: Attended GBRICS meeting and provided further feedback on the GBRICS plan. There was one question about how outreach is being done for Consent Decree. Attended Greater Greenmount Community Association meeting and there were no questions.	2.5	\$ 75.00	\$ 187.50		
September	14	Administrative: Attended weekly Monitoring Team Stand-Up call	0.5	\$ 75.00	\$ 37.50		
September	15			\$ 75.00	\$ -		
September	16	Administrative: Answered emails, worked on social media, worked on event graphics for social media	1	\$ 75.00	\$ 75.00		
September	17	Administrative: Answered emails.	0.5	\$ 75.00	\$ 37.50		
September	18	Administrative: Processed August invoices and prepared for submission	1.5	\$ 75.00	\$ 112.50		
September	19	Outreach: Manned a table at the Abell Street Festival. Originally, they wanted a fee but later allowed me to share a table with CVCBD. Spoke to a lot of people. Two of the individuals met during this event later completed an intake form that was submitted to the SMEs.	3.5	\$ 75.00	\$ 262.50		
September	20	Administrative: Monthly NL meeting Department of Justice attended and provided a recap and answered questions from NLs.	1	\$ 75.00	\$ 75.00		

September	21	Administrative: Attended weekly Monitoring Team Stand-Up call	0.5	\$ 75.00	\$ 37.50	
September	22			\$ 75.00	\$ -	
September	23	Outreach: Weekly WebEx hours. Zero attendees	1	\$ 75.00	\$ 75.00	
September	24			\$ 75.00	\$ -	
September	25	Outreach: Attended Neighborhood Cleanup and provide brochures and answered questions as residents came to the dumpster. The dumpster was located at 27th & Barclay. I also helped some residents move some trash and sweep a few alleys. Residents from Barclay, Harwood, and Charles Village neighborhoods brought items to the dumpster. The event was from 8:30 AM - 11:30 AM.	3	\$ 75.00	\$ 225.00	
September	26			\$ 75.00	\$ -	
September	27	Outreach: Attended the Baltimore City State's Attorney's Chat-N-Chew event, served as question moderator, connected with two neighborhood presidents and two community organization representatives.	2	\$ 75.00	\$ 150.00	
September	28			\$ 75.00	\$ -	
September	29	Outreach: provide information at CVCA annual meeting	0.5	\$ 75.00	\$ 37.50	
September	30	Outreach: Weekly WebEx hours. Zero attendees	1	\$ 75.00	\$ 75.00	
September	31			\$ 75.00	\$ -	
			26.5	\$ 1,987.50		0

## EXPENSES

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<b>Subtotal Time:</b>	\$	1,987.50
<b>Subtotal Expenses:</b>	\$	-
<b>TOTAL:</b>	\$	1,987.50
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
MJRIII

## Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

	INVOICE FOR MONTH OF:	<u>September</u>
	INVOICE SUBMITTED BY:	Allen
	DATE SUBMITTED:	10/1/2021
	YEAR:	2021

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### Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

## TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
September	1			\$ 20.00	\$ -		
September	2	Outreach: Weekly Zoom Meeting, no attendees	1	\$ 20.00	\$ 20.00		
September	3			\$ 20.00	\$ -		
September	4			\$ 20.00	\$ -		
September	5			\$ 20.00	\$ -		
September	6			\$ 20.00	\$ -		
September	7			\$ 20.00	\$ -		
September	8			\$ 20.00	\$ -		
September	9	Outreach: Weekly zoom meeting. No attendees	1	\$ 20.00	\$ 20.00		
September	10	Outreach: Lyndhurst Association Meeting/ Gave information on the CD and need for input on policies and drafts. 25+ in attendance.	1.5	\$ 20.00	\$ 30.00		
September	11	Outreach: Attended the first Meet N Greet with BPD at Edmondson High approx 100 people in attendance	2.5	\$ 20.00	\$ 50.00		
September	12			\$ 20.00	\$ -		
September	13			\$ 20.00	\$ -		
September	14			\$ 20.00	\$ -		
September	15	Commanders Monthly Meeting: 27 people in attendance, posted information FB live on upcoming Monday.	1	\$ 20.00	\$ 20.00		
September	16	Outreach: Weekly Zoom Meeting, Spoke with Dr.Nunley from DPW in regards to CD meeting	1	\$ 20.00	\$ 20.00		
September	17	Outreach: Contacting a resident and officer from SW district with a concern	0.5	\$ 20.00	\$ 10.00		
September	18			\$ 20.00	\$ -		
September	19			\$ 20.00	\$ -		
September	20	Monthly NL Meeting and Consent Decree live FB Session	2	\$ 20.00	\$ 40.00		
September	21			\$ 20.00	\$ -		
September	22			\$ 20.00	\$ -		
September	23			\$ 20.00	\$ -		
September	24			\$ 20.00	\$ -		
September	25			\$ 20.00	\$ -		

September	26		\$	20.00	\$	-	
September	27	Outreach: Violetville Comm Assoc Meeting/ first meeting, gave info on our FB page, my meeting dates and times. 20 people in attendance. Made contact with Council representative Phylicia Porter.	1	\$	20.00	\$	20.00
September	28	Outreach: Contacted Association Presidents with information	0.5	\$	20.00	\$	10.00
September	29			\$	20.00	\$	-
September	30	Outreach: Reaching out to new association presidents	1	\$	20.00	\$	20.00
September	31			\$	20.00	\$	-
			13	\$	260.00		0

## EXPENSES



**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

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6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.

	<b>INVOICE FOR MONTH OF:</b>	<u>September</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	<b>INVOICE SUBMITTED BY:</b>	Roberts, H	
	<b>DATE SUBMITTED:</b>	10/8/2021	
	<b>YEAR:</b>	2021	

**Sample Description:**

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
September	1			\$ 20.00	\$ -		
September	2	Outreach: New contacts made this month in the Eastern District include outreach to the following associations not contacted in the past year: K & B (1021 N. Luzerne), Greater Greenmount (417 E. North Ave.), New Broadway East (1711 N. Washington St.), Jefferson Court (421 Chapel St.) & BOCEK Madison East end (2924 E. Madison St.). Each new contact was given a brief overview virtually or otherwise, fact sheets with questions most often asked ... and lastly ... was offered an opportunity for a Consent Decree rep to attend their next in-person meeting beginning in Oct '21. To date K & B has confirmed for Oct 19th @ 6:30pm ... 3 other groups listed have offered dates / times ... I await confirmation. The month of September also included outreach to other groups organizing in the the Eastern District ... namely groups based at the Oliver Community center ... ReBUILD Johnston Square, Eager Park, Broadway East, Oldtown and Darley Park.	3	\$ 20.00	\$ 60.00		
September	3			\$ 20.00	\$ -		
September	4			\$ 20.00	\$ -		
September	5			\$ 20.00	\$ -		
September	6			\$ 20.00	\$ -		
September	7			\$ 20.00	\$ -		
September	8			\$ 20.00	\$ -		
September	9			\$ 20.00	\$ -		

Name:

## Weekly Log

September 17th - 28th '18

September	10	Outreach: Did follow up this week in the Eastern with a few of the new recruits based in the district ... follow up contact and or attendance at a group meeting included outreach to: The People's Association of the Oliver Community, Inc. Officers for this group includes Ms. Diane - 443-826-0428 and Ms. Audrey - 410-908-1277 ... VOLAR (attended meeting for new members ... distributed 15 brochures and spoke to 7 residents) ... did attend evaluation meeting for National Night out event in Old town ... spoke /distributed 11 brochures to attendees and referenced quarterly forums, availability of a newsletter with updates, facebook page and quarterly Q and A.	2 \$	20.00	\$	40.00
September	11	Administrative: Monitoring Team and CDIU Zoom Meeting.	1 \$	20.00	\$	20.00
September	12		\$	20.00	\$	-
September	13		\$	20.00	\$	-
September	14		\$	20.00	\$	-
September	15	Outreach: Did follow up this week in the Eastern District with efforts to continue to update information on community groups re-organizing, hosting live or zoom meetings. Attended meeting in the Eager Park community at the request of the Johns Hopkins community rep in East Baltimore (Chrystal Green) ... were a bunch of new faces at the meeting ... passed out 9 brochures.	2 \$	20.00	\$	40.00
September	16		\$	20.00	\$	-
September	17	Administrative NL Monthly Meeting	1 \$	20.00	\$	20.00
September	18		\$	20.00	\$	-
September	19		\$	20.00	\$	-
September	20	Outreach: Attended again a gathering at Centennial Baptist sponsored by the Life Coach group based at the Oliver center ... allowed for a mini presentation and brochure distribution ... spoke to 6 ... distributed 11 brochures.	2 \$	20.00	\$	40.00
September	21		\$	20.00	\$	-
September	22		\$	20.00	\$	-
September	23	Eastern District Commanders / Community Meeting	2 \$	20.00	\$	40.00
September	24	Outreach: Contact this week in the Eastern District included follow up on contacts made via the BPD's Commanders / Community zoom.	2 \$	20.00	\$	40.00
September	25		\$	20.00	\$	-
September	26		\$	20.00	\$	-
September	27		\$	20.00	\$	-
September	28		\$	20.00	\$	-
September	29		\$	20.00	\$	-
September	30		\$	20.00	\$	-
			15 \$	20.00	\$	300.00
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Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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				TOTAL:	\$ 25.00

Subtotal Time:	\$ 300.00
Subtotal Expenses:	\$ 25.00
<b>TOTAL:</b>	<b>\$ 325.00</b>

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
HR

## Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

	INVOICE FOR MONTH OF:	<u>September</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Hughes	
	DATE SUBMITTED:	10/2/2021	
	YEAR:	2021	

### INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

### Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

## TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
September	1			\$ 20.00	\$ -		
September	2			\$ 20.00	\$ -		
September	3			\$ 20.00	\$ -		
September	4			\$ 20.00	\$ -		
September	5	Administrative : Skimming through the Consent Decree		\$ 20.00	\$ -		
September	6			\$ 20.00	\$ -		
September	7			\$ 20.00	\$ -		
September	8	Outreach: Gardenville Community Association Meeting		\$ 20.00	\$ 20.00		
September	9	Outreach: Gardenville Community Association Bulk Trash Pick-Up Day. The Community Association had a table set up to collect dues. The Dumpster was set up from 7:00 am -12:00 pm		\$ 20.00	\$ 80.00		
September	10			\$ 20.00	\$ -		
September	11			\$ 20.00	\$ -		
September	12			\$ 20.00	\$ -		
September	13			\$ 20.00	\$ -		
September	14			\$ 20.00	\$ -		
September	15	Outreach: Brehms Lane Elementary School Back to School Night. 3536 Brehms Lane. Made a general announcement at the beginning of the program and waited to see if anyone had questions or needed further information. Spoke with 4 people.		\$ 20.00	\$ 20.00		
September	16	Outreach: Northeast Leaders On line Meeting via Google Meet. <a href="https://meet.google.com/uty-jgby-hao">https://meet.google.com/uty-jgby-hao</a> . Spoke with seven people in attendance.		\$ 20.00	\$ -		1
September	17			\$ 20.00	\$ -		
September	18			\$ 20.00	\$ -		
September	19	Outreach: Northeast Leaders monthly meeting via Zoom. I spoke to the 7 people in attendance at the meeting		\$ 20.00	\$ 20.00		
September	20	Administrative: Neighborhood Liaison Zoom Meeting		\$ 20.00	\$ 20.00		
September	21	Outreach: Frankford Improvement Association		\$ 20.00	\$ 10.00		
September	22			\$ 20.00	\$ -		
September	23			\$ 20.00	\$ -		

September	24	Outreach: Baltimore City Public Schools Back to School Family Festival: Patterson Park		2.5	\$	20.00	\$	50.00	
September	25			\$		20.00	\$	-	
September	26			\$		20.00	\$	-	
September	27			\$		20.00	\$	-	
September	28			\$		20.00	\$	-	
September	29			\$		20.00	\$	-	
September	30	Baltimore City Public Schools Back to School Family Festival : Druid Hill Park		3	\$	20.00	\$	60.00	
September	31			\$		20.00	\$	-	
				15		\$	300.00		1

## EXPENSES

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TOTAL:	\$	25.00			

<b>Subtotal Time:</b>	<b>\$</b>	<b>300.00</b>
<b>Subtotal Expenses:</b>	<b>\$</b>	<b>25.00</b>
<b>TOTAL:</b>	<b>\$</b>	<b>325.00</b>

Unbilled Hours 1.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS

TH