
Seth A. Rosenthal**T** 202.344.4741**F** 202.344.8300sarosenthal@venable.com

CONTINUED

August 31, 2018

Mayor and City Council of Baltimore
Attn: Andre Davis, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Garry Tuggle, Interim Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Puneet Cheema
Stephen Ryals
Maureen Johnston
Juan Torres
KateLyn Smith
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – July 2018 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in July 2018.

Narrative Summary

This invoice accounts for time worked by 13 Team members—Ken Thompson, Seth Rosenthal, Theron Bowman, Randy Dupont, Charles Ramsey, Hassan Aden, Matthew Barge, Jessica Drake, Nola Joyce, Tracey Meares, Sean Smoot, Ralph Taylor, Roberto Villasenor, and from July 1 – July 31, 2018. It also includes time worked in June 2018 by Nola Joyce, Ralph Taylor, and six neighborhood liaisons with Community Mediation Program, Inc. (Baltimore Community Mediation Center (BCMC).

August 31, 2018

Page 2

The sum of previously unbilled services and expenses reflected in this invoice is \$156,839.33. Of the time submitted in this invoice, 296.4 hours, or 36.2%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 36.2% of its time *pro bono*, and writing off certain expenses, the Team saved the City \$84,678.00.

Work performed in July 2018 included:

- Meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including community associations, the Civilian Oversight Task Force, and advocacy organizations
- Addressing the Consent Decree requirements for community and custodial arrestee surveys, including communicating with applicants and community stakeholders about survey requirements
- In-person and telephonic meetings, in-person site visits with BPD officials, City officials and Department of Justice personnel regarding many areas of the Consent Decree, including use of force, transportation of persons in custody, stops/searches/arrests, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, First Amendment-protected activities, misconduct investigations and discipline, policies, training, sexual assault investigations, staffing, recruitment, hiring, officer assistance and support, and outcome assessments
- Evaluating and addressing structural concerns regarding Office of Professional Responsibility operations and relationship with Civilian Review Board
- Conducting on-site diagnostic evaluation of reporting and data collection practices for stops, searches and arrests
- Intensive work on revisions to BPD policies in a number of areas, including: statement of mission and core values, use of force, transportation of persons in custody, stops/searches/arrests, impartial policing, First-Amendment protected activities, misconduct investigations and discipline (including revisions to the Office of Professional Responsibility's Manual), body worn cameras, sexual assault investigations, and officers assistance and support
- Reviewing and conferring with BPD and DOJ regarding final draft of the technology resource study, final draft of the data requirements matrix, and updated drafts of the staffing study and the outcome assessments methodology plan required by the Consent Decree
- Finalizing a compliance report on an April audit of the equipment in BPD transport vehicles and filing the report with the court
- Drafting the initial semiannual report
- Review and analysis of evidence regarding events in Harlem Park following the shooting of Det. Sean Suiter

August 31, 2018

Page 3

- Addressing issues relating to interactions with individuals with behavioral health disabilities, including meeting with CPIC, reviewing and assessing data collection practices, reviewing drafts of CPIC work plan, and planning for a comprehensive needs assessment
- Refining a plan for compliance reviews and outcome assessments to be conducted within the first year of monitoring
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Focus groups with BPD rank and file members
- Reviewing the report and recommendations of the Community Oversight Task Force
- Preparing content for the team's website, including preparation of survey mechanism for comments on draft BPD policy revisions

Invoice Summary

Invoice Totals

	Previously Billed (FY 2018)	July 2018 Billed	Fiscal YTD 2019 Billed
Services	\$1,069,053.00	\$147,479.50	\$147,479.50
Expenses	\$50,773.53	\$9,359.83	\$9,359.83
TOTAL Services and Expenses	\$1,119,826.53	\$156,839.33	\$156,839.33

FY2019 Budget¹	\$1,830,173.43
Funds Remaining in FY2019 Budget	\$1,673,334.14
Percentage of Funds Used in FY2019 Budget	8.57%
Fiscal 2019 YTD Value of pro bono Services	\$84,678.00

¹ The FY2019 Budget includes \$355,173.47 carried over from FY2018 Budget.

August 31, 2018

Page 4

Breakdown of Billable Hours & Expenses

July	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	90.9	74.7	16.2	\$35,482.50	\$0.00
Rosenthal	139	92.6	46.4	\$43,985.00	\$0.00
Aden	31.7	26.7	5	\$6,724.50	\$0.00
Barge	52	39.5	12.5	\$9,282.50	\$1,012.11
Drake	46.5	5.7	40.8	\$1,339.50	\$0.00
Joyce (+ June)	16.8	15.3	1.5	\$3,595.50	\$0.00
Meares	20	14	6	\$3,290.00	\$709.62
Ramsey	73	30	43	\$7,050.00	\$378.90
Smoot	39.1	20.9	18.2	\$4,911.50	\$810.62
Taylor (+June)	2.1	2.1	0	\$493.50	\$0.00
Villasenor	68.1	36.1	32	\$8,483.50	\$2,669.22
Bowman	126.8	71.3	55.5	\$16,755.50	\$851.01
Dupont	38.9	19.6	19.3	\$4,606.00	\$919.75
6 BCMC Neighborhood Liaisons (June)	74	74	0	\$1,480.00	\$150.00
TOTAL	818.9	522.5	296.4	\$147,479.50	\$9359.83

Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for July 2018, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, establishment of Team e-mail addresses, and food for a community stakeholders meeting.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$69, with fractions of days billed at 75% of the standard federal per diem rate, or \$51.75. Some team members have waived or reduced their per diem charges, or elected to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

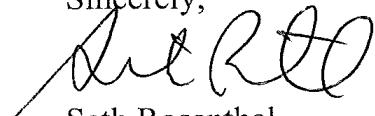
We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any

August 31, 2018
Page 5

comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bredar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,



Seth Rosenthal
Seth Rosenthal
Deputy Monitor

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	June	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Joyce	
	DATE SUBMITTED:	6/7/18	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
June	4	Call with BPD, NPF, DOJ on staffing study.	5	\$ 235.00	\$ 1,175.00			
June	10	Reviewed and commented on draft of monitoring report.	0.5	\$ 235.00	\$ 117.50			
June	11	Reviewed draft of staffing report.	1.5	\$ 235.00	\$ 352.50			
June	12	call with BPD, NPF, DOJ on staffing study.	2.5	\$ 235.00	\$ 587.50			
June	13	reviewed and commented on sexual assault policy	1	\$ 235.00	\$ 235.00	Admin - files and clean up		
			10.5	TOTAL:	\$ 2,467.50		0.5	0.5

EXPENSES

Subtotal Time:	\$	2,467.50
Subtotal Expenses:	\$	-
TOTAL:	\$	2,467.50

Unbilled Hours 0.50

Your initials here signify that the charges on this invoice are accurate.

INITI

NM

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	July	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Joyce	
	DATE SUBMITTED:	8/4/18	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
July	18	Phone call with BPD, NPF, and DOJ referencing staffing study.	0.5	\$ 235.00	\$ 117.50			
July	19	Reviewed and commented on draft of sexual assault policy	1	\$ 235.00	\$ 235.00			
July	26	Conference call with Matthew Barge and Ralph Taylor regarding measurement plan	1.5	\$ 235.00	\$ 352.50			
July	30	Reviewed draft of staffing study.	1	\$ 235.00	\$ 235.00			
July	31	Emails to BPD regarding sexual assault and staffing study.	0.8	\$ 235.00	\$ 188.00	Admin. File maintenance, scheduling, and notes	1	1
			4.8	TOTAL:	\$ 1,128.00			

EXPENSES								
Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								TOTAL: \$ -

Subtotal Time:	\$ 1,128.00
Subtotal Expenses:	\$ -
TOTAL:	\$ 1,128.00

Unbilled Hours 1.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
NMJ

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.

2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.

3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."

4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.

5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.

6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.

7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

		INVOICE FOR MONTH OF:	JULY	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	INSTRUCTIONS				
		INVOICE SUBMITTED BY:	Meares						
		DATE SUBMITTED:	7/31/2018						
		YEAR:	2018						
Month of	Day	Description			Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
JULY	3	Emails			0.2	\$ 235.00	\$ 47.00		
JULY	5	Emails			0.5	\$ 235.00	\$ 117.50		
JULY	6	Weekly Team Lead Conference Call			0.7	\$ 235.00	\$ 164.50		
JULY	7	Research and commenting on warrantless searches policy			1.5	\$ 235.00	\$ 352.50		
JULY	12	Research and emails on BPD policy			0.8	\$ 235.00	\$ 188.00		
JULY	13	Weekly Team Lead Conference Call			0.5	\$ 235.00	\$ 117.50		
JULY	19	Prep for in-person BPD meeting on July 20			1.0	\$ 235.00	\$ 235.00		
JULY	20	SSA Policy discussion w/DOJ, MT, and BPD			3.5	\$ 235.00	\$ 822.50	Travel to/from Hartford/Baltimore/Hartford	6
JULY	23	Conference call on SSA Policy			0.5	\$ 235.00	\$ 117.50		
JULY	25	Review and comment on SSA Policy			2.0	\$ 235.00	\$ 470.00		
JULY	26	Review and comment on SSA Policy			2.0	\$ 235.00	\$ 470.00		
JULY	27	Weekly Team Lead Conference Call			0.8	\$ 235.00	\$ 188.00		
					Total Hours:	14.0	TOTAL:	\$ 3,290.00	6

EXPENSES								
Date	Category	Vendor	Comments (if necessary)	Travel Day	MEALS + INCIDENTALS	NON MEALS		
					Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total
7/20/2018	Air	Southwest Airlines	BDL/BWI/BDL	Yes		\$ 533.96	\$ 533.96	
7/20/2018	Food		Meals	Yes	\$ 51.75			\$ 51.75
7/20/2018	Transportation	Auto	Mileage - New Haven/BDL/New Haven (100.4 miles X \$.545=54.72	Yes		\$ 54.72	\$ 54.72	
7/20/2018	Transportation	Lyft	John Hopkins University to Baltimore Police Department	Yes		\$ 11.23	\$ 11.23	
7/20/2018	Transportation	Lyft	Baltimore Police Department to BWI Airport	Yes		\$ 30.31	\$ 30.31	
7/20/2018	Parking	Bradley Airport Parking Garage		Yes		\$ 27.65	\$ 27.65	
								\$ -
								\$ -
								\$ -
						TOTAL:	\$ 709.62	
Subtotal Time:	\$ 3,290.00							
Subtotal Expenses:	\$ 709.62							
TOTAL:	\$ 3,999.62							
Unbilled Hours	6.00							
Your initials here signify that the charges on this invoice are accurate:						INITIALS TLM		

Milardo, Patricia

From: Southwest Airlines <SouthwestAirlines@luv.southwest.com>
Sent: Tuesday, July 17, 2018 12:56 PM
To: Meares, Tracey
Subject: Flight reservation (MD4POS) | 20JUL18 | BDL-BWI | Meares/Tracey

Thanks for choosing Southwest® for your trip.

 [Log in](#) | [View my itinerary](#)

Southwest®

Check In
Online

Check Flight
Status

Change
Flight

Special
Offers

Hotel
Offers

Car
Offers

Ready for takeoff!



Thanks for choosing Southwest® for your trip. You'll find everything you need to know about your reservation below. Happy travels!



Air itinerary

Confirmation Date: 07/17/2018

Passenger(s)

Rapid Rewards # Ticket #

Expiration

Est. Points
Earned

MEARES/TRACEY

Rapid Rewards points earned are only estimates. Visit your (MySouthwest, Southwest.com or Rapid Rewards) account for the most accurate totals - including A-List & A-List Preferred bonus points.

Date Flight Departure/Arrival

Fri Jul 20 2246 Depart HARTFORD, CT (BDL) on Southwest Airlines at 06:50 AM
Arrive in BALTIMORE/WASHINGTON, MD (BWI) at 08:00 AM
Travel Time 1 hrs 10 mins
Anytime

Date Flight Departure/Arrival

Fri Jul 20 6870 Depart BALTIMORE/WASHINGTON, MD (BWI) on Southwest Airlines at 07:30 PM
Arrive in HARTFORD, CT (BDL) at 08:45 PM
Travel Time 1 hrs 15 mins
Anytime



EarlyBird Check-In®: has been added to your itinerary. Don't worry, we'll handle check-in for you. Simply print your boarding pass or download your mobile boarding pass with your pre-assigned boarding position anytime within 24 hours of departure.



Save
up to 35%

on base rates and earn up to 2,400 Rapid Rewards® points. Terms apply.

Hertz

[Book car >](#)



Earn up to 10,000
Rapid Rewards® points
per night.

[Select your room >](#)



Add a rental car

- ✓ Earn Rapid Rewards® points
- ✓ Guaranteed low rates
- ✓ Free cancellation

[Book a car >](#)

-  **Bags fly free®:** First and second checked bags. Weight and size limits apply. One small bag and one personal item are permitted as carryon items, free of charge.
-  **30 minutes before departure:** We encourage you to arrive in the gate area no later than 30 minutes prior to your flight's scheduled departure as we may begin boarding as early as 30 minutes before your flight.
-  **10 minutes before departure:** You must obtain your boarding pass(es) and be in the gate area for boarding at least 10 minutes prior to your flight's scheduled departure time. If not, Southwest may cancel your reserved space and you will not be eligible for denied boarding compensation.
-  **If you do not plan to travel on your flight:** In accordance with Southwest's No Show Policy, you must notify Southwest at least 10 minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select and Anytime funds will be converted to reusable travel funds. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

Need to make a change? Keep your confirmation number on record. It will be used to retrieve your reservation and apply funds to future travel.

Air Cost: 533.96

Fare Rule(s): 5261468266086: NONTRANSFERABLE -BG WN
 Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase.

HFD WN BWI221.19WN HFD221.19USD442.38END ZP BDL4.10BWI4.10 XF
 BDL4.5BWI4.5

YL
 YL

 Learn about our boarding process

 Learn about inflight WiFi & entertainment

Cost and Payment Summary

 Base Fare
 U.S. Transportation Tax
 U.S. 9/11 Security Fee

\$ 442.38
 \$ 33.18
 \$ 11.20

Payment Information

Travel more for less.

Exclusive deals for your favorite destinations.

[Sign up and save >](#)

Southwest[®]

Rapid Rewards[®]

- ✓ Unlimited reward seats
- ✓ No blackout dates
- ✓ Redeem for International flights and more

[Enroll now >](#)

U.S. Flight Segment Tax	\$ 8.20	Payment Amount: \$503.96
U.S. Passenger Facility Chg	\$ 9.00	
<u>EarlyBird</u>	\$ 30.00	
Total Air Cost	\$ 533.96	

Payment Amount: \$15.00

Payment Amount: \$15.00

Useful Tools

[Check In Online](#)
[Early Bird Check-In](#)
[View/Share Itinerary](#)
[Change Air Reservation](#)
[Cancel Air Reservation](#)
[Check Flight Status](#)
[Flight Status Notification](#)
[Book a Car](#)
[Book a Hotel](#)

Know Before You Go

[In the Airport](#)
[Baggage Policies](#)
[Suggested Airport Arrival Times](#)
[Security Procedures](#)
[Customers of Size](#)
[In the Air](#)
[Purchasing and Refunds](#)

Special Travel Needs

[Traveling with Children](#)
[Traveling with Pets](#)
[Unaccompanied Minors](#)
[Baby on Board](#)
[Customers with Disabilities](#)

Legal Policies & Helpful Information

[Privacy Policy](#) [Customer Service Commitment](#) [Contact Us](#)
[Notice of Incorporated Terms](#) [FAQs](#)

[Book Air](#) | [Book Hotel](#) | [Book Car](#) | [Book Vacation Packages](#) | [See Special Offers](#) | [Manage My Account](#)

This is a post-only mailing from Southwest Airlines. Please do not attempt to respond to this message. Your privacy is important to us. Please read our [Privacy Policy](#).

¹ All travel involving funds from this Confirmation Number must be completed by the expiration date.

² Security Fee is the government-imposed September 11th Security Fee.

Prohibition on Multiple/Conflicting Reservations. To promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively cancelled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

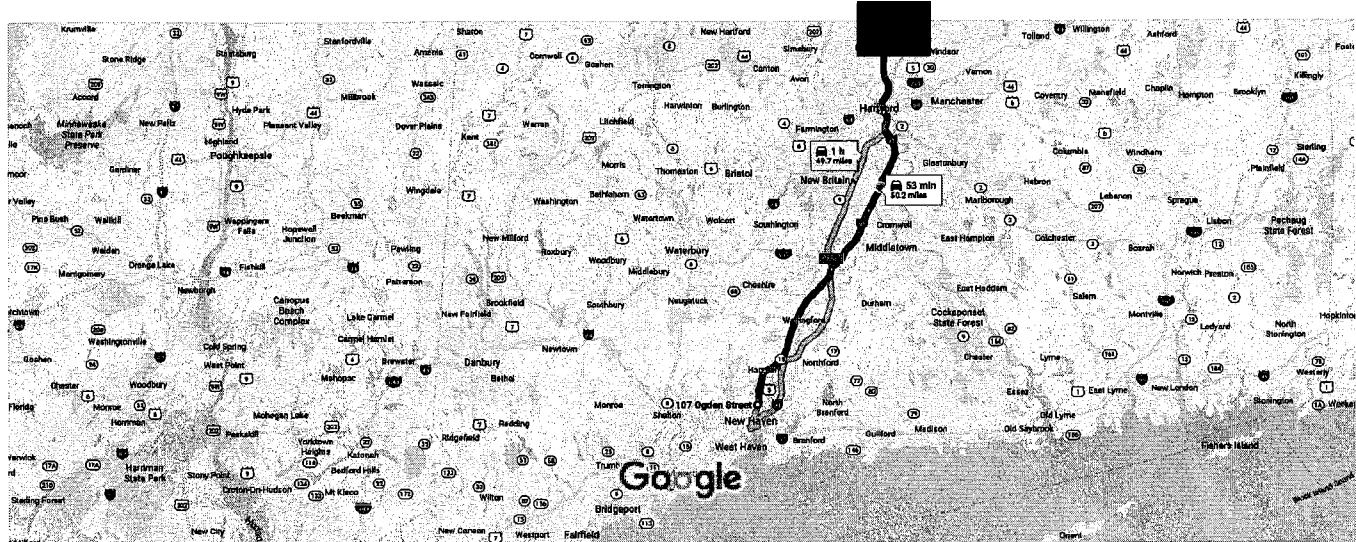
See [Southwest Airlines Co. Notice of Incorporation](#)

See [Southwest Airlines Limit of Liability](#)

Google Maps

Bradley International Airport

Drive 50.2 miles, 53 min



Map data ©2018 Google

via CT-15 N and I-91 N

53 min

Fastest route, the usual traffic

50.2 miles

via CT-15 N

1 h

49.7 miles

2:27 PM–4:41 PM

2 h 14 min



229



Peter Pan



30

Milardo, Patricia

JHU to BPD

From: no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com>
Sent: Friday, July 20, 2018 4:45 PM
To: Meares, Tracey
Subject: Your ride with Roy on July 20



Thanks for riding with Roy!

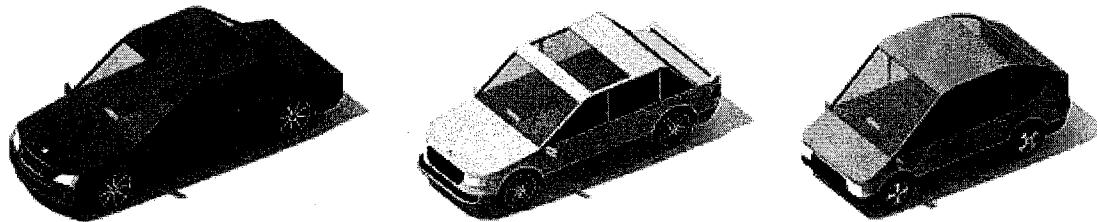
July 20, 2018 at 1:04 PM

Ride Details

Lyft fare (3.30mi, 1m 14s)	\$11.23
----------------------------	---------

\$11.23

This and every ride is carbon neutral



[Learn more](#)



- Pickup 1:04 PM
E Fayette St, Baltimore, MD
- Drop-off 1:05 PM
E Fayette St, Baltimore, MD

Trip Purpose: monitor

Expense Code: bpd

Earn Free Rides

Get \$400 in credit for referring a Baltimore driver if they apply using your link, and give 200 rides within 30 days. They'll get a \$400 cash bonus, too!



First 1,000 applicants per market for a limited time only. See [terms](#).

⊕ Tip driver
⊗ Find lost item
⌚ Request review

To share comments or complaints about a ride that violated the law in Maryland, you may contact the Maryland Public Service Commission by visiting <http://www.psc.state.md.us/contact/>.

Pricing FAQ · Help Center
Receipt #1158785529740143384
Map data © OpenStreetMap contributors

© Lyft 2018
185 Berry Street, Suite 5000
San Francisco, CA 94107

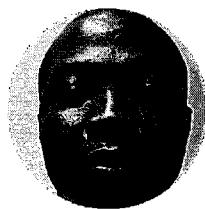


Work at Lyft
Become a Driver

Milardo, Patricia

BPP to BWS

From: no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com>
Sent: Saturday, July 21, 2018 5:28 PM
To: Meares, Tracey
Subject: Your ride with Benjamin on July 20



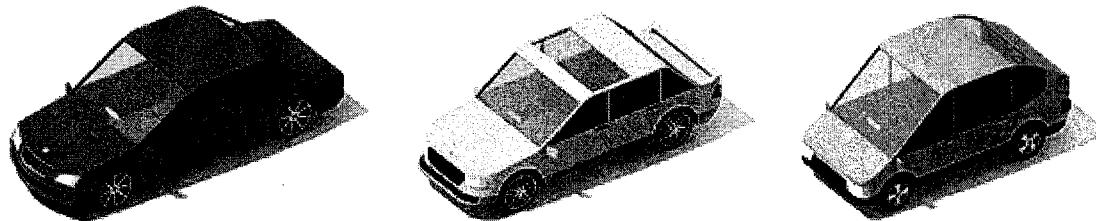
Thanks for riding with Benjamin!

July 20, 2018 at 4:50 PM

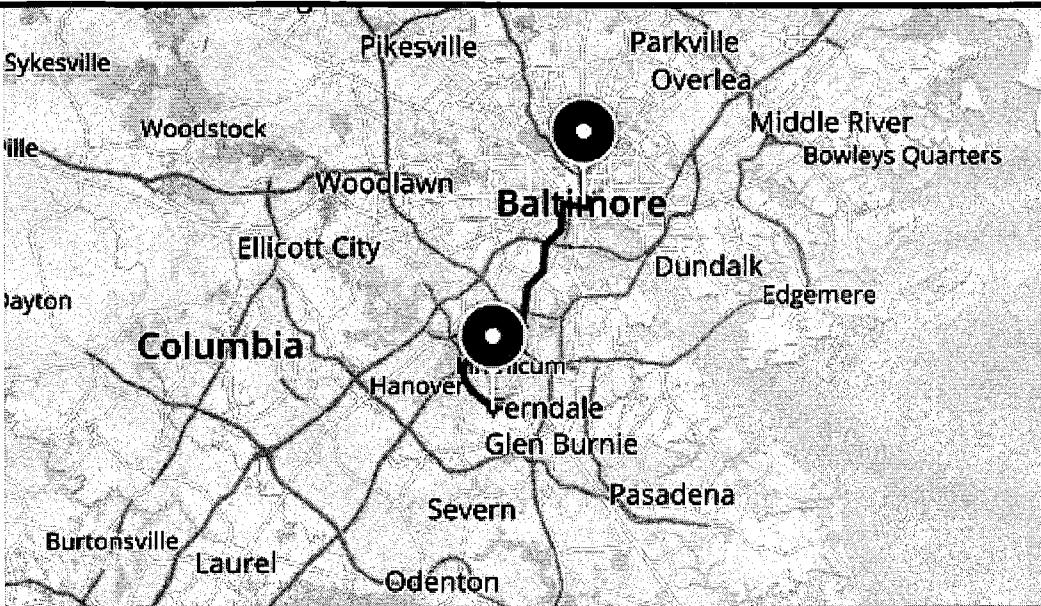
Ride Details

Lyft fare (11.17mi, 36m 23s)	\$30.31
	\$30.31

This and every ride is carbon neutral



Learn more



- Pickup 4:50 PM
533 E Fayette St, Baltimore, MD
- Drop-off 5:27 PM
Baltimore Washington Int'l Airport, BWI Airport, MD

Earn Free Rides

Get \$400 in credit for referring a Baltimore driver if they apply using your link, and give 200 rides within 30 days. They'll get a \$400 cash bonus, too!



First 1,000 applicants per market for a limited time only. See [terms](#).

<input type="checkbox"/> Tip driver
<input type="checkbox"/> Find lost item
<input type="checkbox"/> Request review

To share comments or complaints about a ride that violated the law in Maryland, you may contact the Maryland Public Service Commission by visiting <http://www.psc.state.md.us/contact/>.

Pricing FAQ · Help Center

Receipt #1158849019608780762

Map data © OpenStreetMap contributors

Bradley Airport Parking Garage
SP+
Windsor Locks, CT

F/C #06 A Payment No.00112981
T/D #22 Ticket No.025774
Cashier ID #130 PATRICIA M.
Entry Time 7/20/2018 (Fri) 5:44
Paid Time 7/20/2018 (Fri) 21:08
Parking Time 15:24
Parking Fee Rate C \$27.65

TAX(Included) \$1.65
Tax1 6.35 % \$1.65

CREDIT CARD AMOUNT \$27.65
Cash Amount \$0.00
=====

Total \$27.65

Thank You!

www.parkbradley.com (860) 627-3555

©2018 Bradley International Airport. All rights reserved.

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	July	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Ramsey	
	DATE SUBMITTED:	8/1/18	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
July	1			\$ 235.00	\$ -			
July	2			\$ 235.00	\$ -			
July	3	Standing CE Weekly Call. Document Review	2.3	\$ 235.00	\$ 540.50			
July	4			\$ 235.00	\$ -			
July	5			\$ 235.00	\$ -			
July	6	Document and Policy Review and Emails	2.4	\$ 235.00	\$ 564.00			
July	7			\$ 235.00	\$ -			
July	8			\$ 235.00	\$ -			
July	9	Document and Policy Review and Emails	0.3	\$ 235.00	\$ 70.50	Document and Policy Review and Emails		2
July	10	Standing CE Weekly Call. Policy review and analysis..	1.5	\$ 235.00	\$ 352.50	Document and Policy Review and Emails		1
July	11	Review BPD documents, emails and analysis	1	\$ 235.00	\$ 235.00			
July	12			\$ 235.00	\$ -	Emails, correspondence, document review		2
July	13	Review BOD documents, emails, correspondence and court filings	3.7	\$ 235.00	\$ 869.50			
July	14			\$ 235.00	\$ -			

July	15	Review BPD Documents	\$	235.00	\$	-	Review BPD Documents, correspondence, and emails	5
July	16	Call with MT Leadership: OPR, timelines etc.	\$	235.00	\$	235.00	Follow-ups, Emails and correspondense	2.3
July	17	CE Standing Weekly Call. Emails and correspondence.	\$	235.00	\$	305.50		
July	18		\$	235.00	\$	-	Review BPD Documents	6
July	19	Attended CE Quarterly Public Hearing	\$	235.00	\$	587.50	Travel time pro bono	5
July	20	Call with CJSJ	\$	235.00	\$	470.00		
July	21		\$	235.00	\$	-		
July	22		\$	235.00	\$	-		
July	23		\$	235.00	\$	-	Emails, correspondnce, and review BPD documents	3.7
July	24	CE Team Standing Call	\$	235.00	\$	235.00		
July	25		\$	235.00	\$	-		
July	26	Quarterly Court Hearing Judge Bredar, meeting with Judge after hearing.Emails and correspondence	\$	235.00	\$	1,880.00	Travel time pro bono	5
July	27		\$	235.00	\$	-	Training / SSA work and analysis	5
July	28	CE Team Corner Crawl	\$	235.00	\$	470.00	Travel Pro bono	2
July	29		\$	235.00	\$	-		
July	30		\$	235.00	\$	-	Emails, correspondnce, and review BPD documents	4
July	31	CE Team Standing Call	\$	235.00	\$	235.00		

EXPENSES

Subtotal Time:	\$	7,050.00
Subtotal Expenses:	\$	378.90
TOTAL:	\$	7,428.90

Unbilled Hours

Unbilled Hours

Your initials here signify that the

Your initials here signify that the charges on this invoice are accurate

INITIAL
CHR



[REDACTED] F [REDACTED] G [REDACTED]

Amtrak: eTicket and Receipt for Your 07/18/2018 Trip - CHARLES RAMSEY

1 message

etickets@amtrak.com <etickets@amtrak.com>

Wed, Jul 11, 2018 at 11:35 PM

To: [REDACTED]

SALES RECEIPT



Purchased: 07/11/2018 8:35 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 007411 Massachusetts Ave NW Washington, DC 20001800-USA-RAILAmtrak.com

Reservation Number - 693BD6PHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip) JULY 11, 2018

Billing Information

CHARLES RAMSEY 6616 LINCOLN DRIVE PHILADELPHIA, PA 19119

Visa ending in [REDACTED] (Purchase) Authorization Code 072878

Total \$95.00

Purchase Summary - Ticket Number 1920 [REDACTED]

Train 93: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD Depart 3:29 PM, Wednesday, July 18, 2018

1 RESERVED COACH SEAT

\$44.00

Ticket Terms & Conditions NOT VALID ON OTHER DATES/ TRAINS NON-REFUNDABLE, EXCHANGES PERMITTED FOR OTHER RAIL FARE PURCHASES

Subtotal

\$44.00

Train 90: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA Depart 9:15

PM, Wednesday, July 18, 2018

1 RESERVED COACH SEAT

\$51.00

Subtotal

\$51.00

Total Charged by Amtrak

\$95.00

Passengers

Charles Ramsey

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage



Charles Ramsey <charles.h.ramsey@gmail.com>

Amtrak: eTicket and Receipt for Your 07/19/2018 Trip - CHARLES RAMSEY

1 message

etickets@amtrak.com <etickets@amtrak.com>
To: CHARLES.H.RAMSEY@gmail.com

Wed, Jul 11, 2018 at 11:46 PM

SALES RECEIPT



Purchased: 07/11/2018 8:46 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 006471 Massachusetts Ave NW Washington, DC 20001800-USA-RAILAmtrak.com

Reservation Number - 693D73PHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip) JULY 11, 2018

Billing Information

CHARLES RAMSEY 6616 LINCOLN DRIVE PHILADELPHIA, PA 19119

Visa ending in 3188 (Purchase) Authorization Code 004354

Total \$111.00

Purchase Summary - Ticket Number 1920647143328

Train 125: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD Depart 1:01 PM, Thursday, July 19, 2018

1 RESERVED COACH SEAT

\$44.00

Ticket Terms & Conditions NOT VALID ON OTHER DATES/ TRAINS NON-REFUNDABLE, EXCHANGES PERMITTED FOR OTHER RAIL FARE PURCHASES

Subtotal

\$44.00

Train 186: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA Depart 7:50 PM, Thursday, July 19, 2018

1 RESERVED COACH SEAT

\$67.00

Subtotal

\$67.00

Total Charged by Amtrak

\$111.00

Passengers

Charles Ramsey

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit [Amtrak.com/changes](#).
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage



Charles Ramsey [REDACTED]

Amtrak: eTicket and Receipt for Your 07/26/2018 Trip - CHARLES RAMSEY

1 message

etickets@amtrak.com <etickets@amtrak.com>
To: [REDACTED]

Wed, Jul 25, 2018 at 1:40 PM

SALES RECEIPT



Purchased: 07/25/2018 10:40 AM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 006041 Massachusetts Ave NW Washington, DC 20001800-USA-RAILAmtrak.com

Reservation Number - 76B824PHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip) JULY 25, 2018

Billing Information

CHARLES RAMSEY 6616 LINCOLN DRIVE PHILADELPHIA, PA 19119

Visa ending [REDACTED] (Purchase) Authorization Code 020940

Total \$146.90

Purchase Summary - Ticket Number 2[REDACTED]

Train 111: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD Depart 7:01 AM, Thursday, July 26, 2018

1 RESERVED COACH SEAT

\$45.90

Ticket Terms & Conditions SENIOR CITIZEN 65 YRS OR OLDER - ID REQUIRED

Subtotal

\$45.90

Train 148: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA Depart 5:42 PM, Thursday, July 26, 2018

1 RESERVED COACH SEAT

\$101.00

Ticket Terms & Conditions NER FLEX, TRVL SUN, THUR OR FRI. 1 DAY ADV RES REQUIRED

Subtotal

\$101.00

Total Charged by Amtrak

\$146.90

Passengers

Charles Ramsey

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage

Receipt

L/R #13
T/D #02
Entry Time
Paid Time
Parking Time
Parking Fee

A Payment No. 07/19/2018
Ticket No. 07/19/2018
07/19/2018 13:17
Rate C \$28.00

VISA

Account # *****
Slip # 03747
Auth Code 0000007495
Credit Card Amount \$28.00
Total \$28.00

Thank You for Your Visit
Please Come Again !



RECEIPT FOR PAID PARKING

(This is a receipt only, not a bill)

Amtrak

LOCATION

\$ 25.00

AMOUNT

7.19.18

DATE

S.P.I

CASHIER

110/CA-27

Receipt

P/S #21
T/D #02
Entry Time
Paid Time
Parking Time
Parking Fee

VISA

A

Payment

No.

07/19/2018

8:04

AM

A Payment No. 07/19/2018
Ticket No. 07/19/2018
07/19/2018 8:04
Rate C \$25.00

VISA

A

Payment

No.

07/19/2018

8:04

AM

Baltimore Yellow Cab
Associated Cab Co.
550 N. Crain Hwy, Suite #3
Glen Burnie, MD 20061
(410) 766-1234
Cab# 1004
Driver# 7432
2100 Huntingdon Ave
Baltimore, MD
(410) 685-1212
7/26/2018 8:26:29 AM

Account #	*****	TP ID:	10700
Slip #	05520	IRT:	7/26/2018 8:26:29 AM
Auth Code	0000011024	I:	2.1 mi
Credit Card Amount	\$25.00	TANCE:	
Cash Amount	\$0.00	e	
Total	\$25.00	tras	\$8.20
		Tolls	\$0.00
		Lat Rate	\$0.00
		Subtotal	\$8.20

Tip	\$2.00
Card Charged	\$10.20
Approval	
Card No	**** (C)
Entry Mode	EMVContact
Auth ID	037904
MID	324027151996
TID	07746300
Mode	Issuer
AID	A000000031010
TVR	8080008000
IAD	06010A03600000

Baltimore Yellow Cab
Associated Cab Co.
550 N. Crain Hwy, Suite #3
Glen Burnie, MD 20061
(410) 766-1234
Cab# 699
Driver# 1935
2100 Huntingdon Ave
Baltimore, MD
(410) 685-1212
7/18/2018 5:57:26 PM

TRIP ID: 13656100
START: 7/19/2018 08:04 PM
END: 7/19/2018 08:04 PM
DISTANCE: 0 ft

Fare \$10.40
Extras \$0.00
Tolls \$0.00
Flat Rate \$0.00
Subtotal \$10.40

Tip \$3.00
Card Charged \$13.40

Card No	***** (C)
Entry Mode	EMVContact
Auth ID	031835
MID	324027151996
TID	07746592
Mode	Issuer
AID	A0000000980840
TVR	8080048000
IAD	06010A03600000
TSI	6800
ARC	00
US DEBIT	

Verified by PIN

TRIP ID: 13656100
START: 7/18/2018 08:04 PM
END: 7/18/2018 08:04 PM
DISTANCE: 4.0 mi

Fare \$15.40
Extras \$0.00
Tolls \$0.00
Flat Rate \$0.00
Subtotal \$15.40

Tip	\$4.00
Card Charged	\$19.40
Approval	
Card No	***** 88 (C)
Entry Mode	EMVContact
Auth ID	861316
MID	324027151996
TID	07746200
Mode	

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202				INSTRUCTIONS
				1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
				2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
				3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.
				4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
				5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
				6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
				7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<u>July</u>	
	INVOICE SUBMITTED BY:	Smoot	
	DATE SUBMITTED:	8/3/2018	
	YEAR:	2018	

Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1	Document review and prep for site visit mtgs.	2	\$ 235.00	\$ 470.00		
July	2	Travel to Baltimore for site visit (4.0 Hrs pro bono). Document review and prep for site visit mtgs. Mtg w/ BPD personnel, Mtg MT members, Mtg w BOD Compliance Unit, Recruiting/Retention/OSW	6.7	\$ 235.00	\$ 1,574.50		8
July	5	Conf Call MT/DOJ/City Inc Prep	1.5	\$ 235.00	\$ 352.50		
July	6	Multi Team Conf Call	1.2	\$ 235.00	\$ 282.00		
July	11	Conference Call w/Parties, MT re:OPR/CRB.	1.2	\$ 235.00	\$ 282.00		
July	16	Document review and prep for Con Call and Cal w/ BPD personnel, Mtg MT members, Mtg w BOD Compliance Unit re Recruiting/Retention/OSW	2.5	\$ 235.00	\$ 587.50		
July	18	Call w NFP re Staffing Study	0.8	\$ 235.00	\$ 188.00		
July	20	Multi Team Conf Call	1	\$ 235.00	\$ 235.00		
July	26	Conf Call DOJ/MT/City inc doc review and prep	2	\$ 235.00	\$ 470.00		
July	30	Document review and prep for Con Call and Cal w/ BPD personnel, Mtg MT members, Mtg w BOD Compliance Unit re Recruiting/Retention/OSW	2	\$ 235.00	\$ 470.00		
July	1st - 31st	Emails, calls, research, review of BOX docs, correspondence (10.2) hours unbilled - pro bono)		\$ 235.00	\$ -		10.2
		Total Hours:	20.9	TOTAL:	\$ 4,911.50		18.2

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
7/2/2018	Air	Southwest	travel MCO-BWI-MDW - see two plane tickets attached. \$143.98+\$314.99				\$ 458.97	\$ 458.97
7/2/2018	Transportation		GSA mileage schedule @ \$.545 per mile. 202 miles = 110.09				\$ 110.09	\$ 110.09
7/2/2018	Parking	MDW Parking	Parking @ MDW				\$ 134.00	\$ 134.00
7/2/2018	Transportation	Uber	Rides to/from BWI to BPD				\$ 55.81	\$ 55.81
7/2/2018	Food			Yes	\$ 51.75			\$ 51.75
							\$ -	\$ -
							\$ -	\$ -
							\$ -	\$ -
							\$ -	\$ -
							\$ -	\$ -
								TOTAL: \$ 810.62
Subtotal Time:	\$ 4,911.50							
Subtotal Expenses:	\$ 810.62							
TOTAL:	\$ 5,722.12							
Unbilled	\$ 18.20							

Your initials here signify that the charges on this invoice are accurate:

INITIALS

SMS

Begin forwarded message:

From: Southwest Airlines <SouthwestAirlines@luv.southwest.com>
Subject: [REDACTED] 02JUL18 | MCO-BWI | Smoot/Sean
Date: June 25, 2018 at 5:03:56 PM EDT
To: pbpalaw@aol.com
Reply-To: Southwest Airlines <reply@wnco.com>

Thanks for choosing Southwest® for your trip.



[Log in](#) | [View my itinerary](#)

[Check In Online](#)

[Check Flight Status](#)

[Change Flight](#)

[Special Offers](#)

[Hotel Offers](#)

[Car Offers](#)

Ready for takeoff!



Thanks for choosing Southwest® for your trip. You'll find everything you need to know about your reservation below. Happy travels!



[Air itinerary](#)



Confirmation Date: 06/25/2018

Passenger(s)

Rapid Rewards #

Ticket #

Expiration

Est. Points Earned

SMOOT/SEAN

[REDACTED]

[REDACTED]

Jun 25, 2019

725

Rapid Rewards points earned are only estimates. Visit your ([MySouthwest](#), [Southwest.com](#) or [Rapid Rewards](#)) account for the most accurate totals - including A-List & A-List Preferred bonus points.

Date **Flight** **Departure/Arrival**

Mon Jul 2 549 Depart **ORLANDO, FL (MCO)** on Southwest Airlines at **09:05 AM**
Arrive in **BALTIMORE/WASHINGTON, MD (BWI)** at **11:20 AM**
Travel Time 2 hrs 15 mins
[Wanna Get Away](#)



Check in for your flight(s): 24 hours before your trip on [Southwest.com](#) or your mobile device to secure your boarding position. You'll be assigned a boarding position based on your check-in time. The earlier you check in within 24 hours of your flight, the earlier you get to board.



Bags fly free®: First and second checked bags. [Weight and size limits apply](#). One small bag and one personal item are permitted as [carryon](#) items, free of charge.



30 minutes before departure: We encourage you to arrive in the gate area no later than 30 minutes prior to your flight's scheduled departure as



Save up to 35%

on base rates and earn up to 2,400 Rapid Rewards® points. Terms apply.

Hertz

[Book car >](#)



Earn up to 10,000
Rapid Rewards® points per night.

[Select your room >](#)



Add a rental car

- Earn Rapid Rewards® points
- Guaranteed low rates
- Free cancellation

[Book a car >](#)

Travel more

we may begin boarding as early as 30 minutes before your flight.

 **10 minutes before departure:** You must obtain your boarding pass(es) and be in the gate area for boarding at least 10 minutes prior to your flight's scheduled departure time. If not, Southwest may cancel your reserved space and you will not be eligible for denied boarding compensation.

 **If you do not plan to travel on your flight:** In accordance with Southwest's No Show Policy, you must notify Southwest at least 10 minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select and Anytime funds will be converted to reusable travel funds. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

Need to make a change? Keep your confirmation number on record. It will be used to retrieve your reservation and apply funds to future travel.

Air Cost: 143.98

Fare Rule(s): 5261460729497: NONREFUNDABLE/NONTRANSFERABLE
STANDBY REQ UPGRADE TO Y -BG WN

Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase. Failure to cancel reservations for a Wanna Get Away fare segment at least 10 minutes prior to travel will result in the forfeiture of all remaining unused funds.

ORL WN BWI120.73USD120.73END ZP MCO4.10 XF MCO4.5

CLN7TNF



Cost and Payment Summary

AIR - OXY5LX

Base Fare	\$ 120.73
U.S. Transportation Tax	\$ 9.05
U.S. 9/11 Security Fee	\$ 5.60
U.S. Flight Segment Tax	\$ 4.10
U.S. Passenger Facility Chg	\$ 4.50
Total Air Cost	\$ 143.98

for less.

Exclusive deals for your favorite destinations.

Sign up and save >

Southwest®

Rapid Rewards®

- ✓ Unlimited reward seats
- ✓ No blackout dates
- ✓ Redeem for International flights and more

Enroll now >

Useful Tools

- [Check In Online](#)
- [Early Bird Check-In](#)
- [View/Share Itinerary](#)
- [Change Air Reservation](#)

Know Before You Go

- [In the Airport](#)
- [Baggage Policies](#)
- [Suggested Airport Arrival Times](#)
- [Security Procedures](#)

Special Travel Needs

- [Traveling with Children](#)
- [Traveling with Pets](#)
- [Unaccompanied Minors](#)
- [Baby on Board](#)

[Cancel Air Reservation](#)[Check Flight Status](#)[Flight Status Notification](#)[Book a Car](#)[Book a Hotel](#)[Customers of Size](#)[In the Air](#)[Purchasing and Refunds](#)[Customers with Disabilities](#)

Legal Policies & Helpful Information

[Privacy Policy](#)[Customer Service Commitment](#)[Contact Us](#)[Notice of Incorporated Terms](#)[FAQs](#)

[Book Air](#) | [Book Hotel](#) | [Book Car](#) | [Book Vacation Packages](#) | [See Special Offers](#) | [Manage My Account](#)

This is a post-only mailing from Southwest Airlines. Please do not attempt to respond to this message. Your privacy is important to us. Please read our [Privacy Policy](#).

¹ All travel involving funds from this Confirmation Number must be completed by the expiration date.

² Security Fee is the government-imposed September 11th Security Fee.

Prohibition on Multiple/Conflicting Reservations. To promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively cancelled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

See [Southwest Airlines Co. Notice of Incorporation](#)

See [Southwest Airlines Limit of Liability](#)

Southwest Airlines
P.O. Box 36647-1CR
Dallas, TX 75235

[Contact Us](#)

Copyright 2018 Southwest Airlines Co. All Rights Reserved.



[PastedGraphic-1.pdf](#)

12K

From: Southwest Airlines SouthwestAirlines@luv.southwest.com
Subject: Flight reservation [REDACTED]
Date: June 25, 2018 at 5:44 PM
To: [REDACTED]

SA

Thanks for choosing Southwest® for your trip.



[Log in](#) | [View my itinerary](#)

[Check In Online](#)

[Check Flight Status](#)

[Change Flight](#)

[Special Offers](#)

[Hotel Offers](#)

[Car Offers](#)

Ready for takeoff!



Thanks for choosing Southwest® for your trip. You'll find everything you need to know about your reservation below. Happy travels!



Air itinerary



Confirmation Date: 06/25/2018

Passenger(s)

Rapid Rewards #

Ticket #

Expiration

Est. Points Earned

SMOOT/SEAN



Jun 25, 2019



Rapid Rewards points earned are only estimates. Visit your (MySouthwest, Southwest.com or Rapid Rewards) account for the most accurate totals - including A-List & A-List Preferred bonus points.

Date Flight Departure/Arrival

Mon Jul 2



Depart BALTIMORE/WASHINGTON, MD (BWI) on Southwest Airlines

at 06:00 PM

Arrive in CHICAGO (MIDWAY), IL (MDW) at 07:05 PM

Travel Time 2 hrs 5 mins

[Wanna Get Away](#)



Check in for your flight(s): 24 hours before your trip on [Southwest.com](#) or your mobile device to secure your boarding position. You'll be assigned a boarding position based on your check-in time. The earlier you check in within 24 hours of your flight, the earlier you get to board.



Bags fly free®: First and second checked bags. [Weight and size limits apply](#). One small bag and one personal item are permitted as [carryon](#) items, free of charge.



30 minutes before departure: We encourage you to arrive in the gate area no later than 30 minutes prior to your flight's scheduled departure as we may begin boarding as early as 30 minutes before your flight.



10 minutes before departure: You must obtain your boarding pass(es) and be in the gate area for boarding at least 10 minutes prior to your flight's scheduled departure time. If not, Southwest may cancel your reserved space and you will not be eligible for denied boarding compensation.



If you do not plan to travel on your flight: In accordance with Southwest's No Show Policy, you must notify Southwest at least 10 minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select and Anytime funds will be converted to reusable travel funds. If you no show your reward travel reservation, the points will be redeposited to

Save up to 35%

on base rates and earn up to 2,400 Rapid Rewards® points. Terms apply.

Hertz

[Book car >](#)



Earn up to 10,000
Rapid Rewards® points per night.

[Select your room >](#)

Add a rental car

- ✓ Earn Rapid Rewards® points
- ✓ Guaranteed low rates
- ✓ Free cancellation

[Book a car >](#)

Travel more for less.

Exclusive deals for your favorite destinations.

[Sign up and save >](#)

Rapid Rewards®

Rapid Rewards®

- ✓ Unlimited reward seats
- ✓ No blackout dates
- ✓ Redem for International

If you cancel your reward travel reservation, the points will be re-deposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

REDEEM FOR AIRLINES, HOTELS, flights and more

[Enroll now >](#)

Need to make a change? Keep your confirmation number on record. It will be used to retrieve your reservation and apply funds to future travel.

Air Cost: 314.99

Fare Rule(s): 5261460729605: NONREFUNDABLE/NONTRANSFERABLE
STANDBY REQ UPGRADE TO Y -BG WN
Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase. Failure to cancel reservations for a Wanna Get Away fare segment at least 10 minutes prior to travel will result in the forfeiture of all remaining unused funds.

BWI WN CHI279.80USD279.80END ZP BWI4.10 XF BWI4.5

QLN7PNR



Learn about our
boarding process



Learn about inflight
WiFi & entertainment

Cost and Payment Summary



Base Fare	\$ 279.80
U.S. Transportation Tax	\$ 20.99
U.S. 9/11 Security Fee	\$ 5.60
U.S. Flight Segment Tax	\$ 4.10
U.S. Passenger Facility Chg	\$ 4.50
Total Air Cost	\$ 314.99

Payment Information

Useful Tools

- [Check In Online](#)
- [Early Bird Check-In](#)
- [View/Share Itinerary](#)
- [Change Air Reservation](#)
- [Cancel Air Reservation](#)
- [Check Flight Status](#)
- [Flight Status Notification](#)
- [Book a Car](#)
- [Book a Hotel](#)

Know Before You Go

- [In the Airport](#)
- [Baggage Policies](#)
- [Suggested Airport Arrival Times](#)
- [Security Procedures](#)
- [Customers of Size](#)
- [In the Air](#)
- [Purchasing and Refunds](#)

Special Travel Needs

- [Traveling with Children](#)
- [Traveling with Pets](#)
- [Unaccompanied Minors](#)
- [Baby on Board](#)
- [Customers with Disabilities](#)

Legal Policies & Helpful Information

- [Privacy Policy](#)
- [Customer Service Commitment](#)
- [Contact Us](#)

[Book Air](#) | [Book Hotel](#) | [Book Car](#) | [Book Vacation Packages](#) | [See Special Offers](#) | [Manage My Account](#)

This is a post-only mailing from Southwest Airlines. Please do not attempt to respond to this message. Your privacy is important to us. Please read our [Privacy Policy](#).

¹ All travel involving funds from this Confirmation Number must be completed by the expiration date.

² Security Fee is the government-imposed September 11th Security Fee.

Prohibition on Multiple/Conflicting Reservations. To promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively cancelled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

See [Southwest Airlines Co. Notice of Incorporation](#)

See [Southwest Airlines Limit of Liability](#)

Southwest Airlines
P.O. Box 36647-1CR
Dallas, TX 75235

[Contact Us](#)

Copyright 2018 Southwest Airlines Co. All Rights Reserved.

BOOTH 2 TERMINAL GARAGE
5701 S CICERO AVE
CHICAGO, IL 60638
(773) 735-1587

Sale

[REDACTED] Entry Method: Chip

Total: \$ 134.00

07/02/18

19:31:01

Inv #: 000074

Appr Code: 03017D

APPRvd: Online

Batch#: 183003

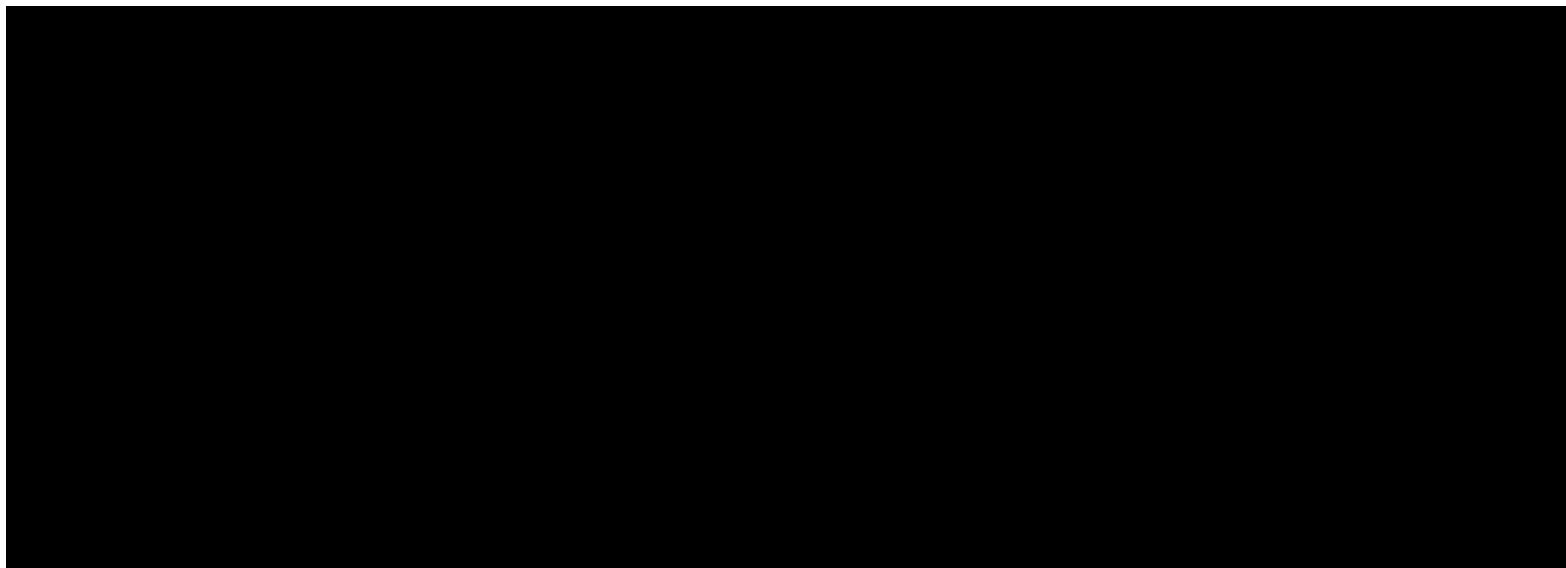
Retrieval Ref.#: 00100034

YOUR TRIP TO:

MDW - Chicago Midway International Airport

MAPQUEST

3 HR 15 MIN | 201.6 MI 



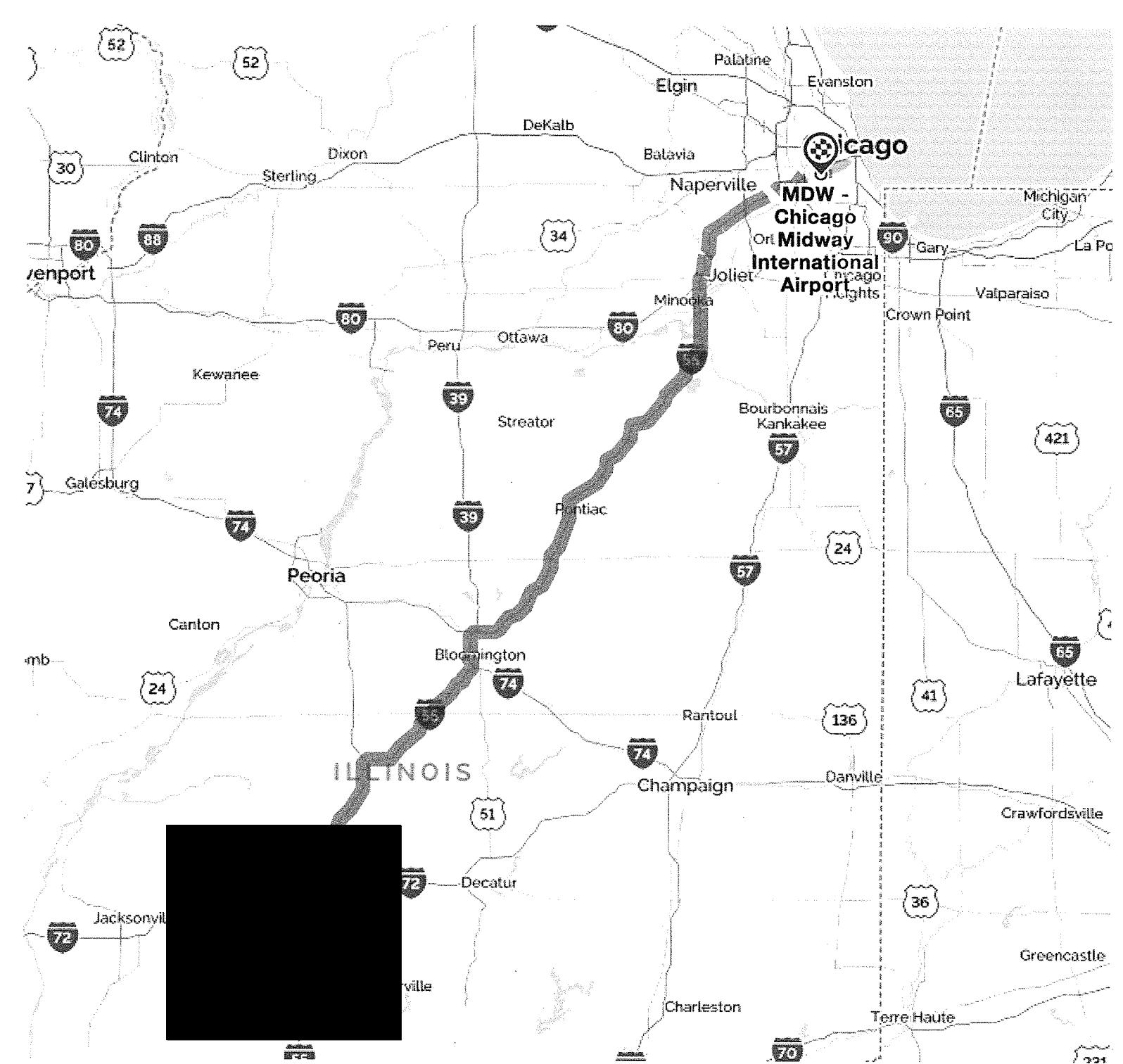
- 4. Stay straight to go onto I-55 N.
 Then 189.20 miles 199.30 total miles

- 5. Take the IL-50/Cicero Ave exit, EXIT 286, toward 4800 W.
 Then 0.33 miles 199.63 total miles

- 6. Turn right onto S Cicero Ave/IL-50.
 *If you reach I-55 N you've gone about 0.4 miles too far.*
Then 2.02 miles 201.65 total miles

- 7. 5700 S CICERO AVE.
 *Your destination is 0.2 miles past W Airport Dr.*

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.





Sean

Filter Trips

MY TRIPS



July



Request a Ride

NEW!

My Trips

Profile

Payment

Free Rides

Drive with Uber

NEW!

Log Out

Lost something?



Check out

uber.com/lost

Pickup	Driver	Fare	Car	City	Payment Method
--------	--------	------	-----	------	----------------

» 07/19/18	Ethan	\$28.08	UberX	Phoenix	[REDACTED]
------------	-------	---------	-------	---------	------------

» 07/17/18	Marck	\$33.21	UberX	Phoenix	[REDACTED]
------------	-------	---------	-------	---------	------------

» 07/17/18	David	\$21.82	Select	San Diego	[REDACTED]
------------	-------	---------	--------	-----------	------------

» 07/13/18	NICK (Nabeel)	\$23.27	Select	San Diego	[REDACTED]
------------	------------------	---------	--------	-----------	------------

▼ 07/02/18	Darnel	\$30.81	UberX	Baltimore-Maryland	[REDACTED]
------------	--------	---------	-------	--------------------	------------

\$30.81

Monday, July 2, 2018 4:28 PM



4:28 PM

701-705 E Fayette St, Baltimore, MD
21202, USA

Resend



View Detail

● 5:00 PM

7050 Friendship Rd, Baltimore, MD
21240, US

▼ 07/02/18 C

\$25.00 UberX

Baltimore-
Maryland

\$25.00

Monday, July 2, 2018 12:07 PM



● 12:07 PM

Departures - UPPER LEVEL, Door 7,
Baltimore-Washington International
Airport



Resend

● 12:36 PM

601 E Fayette St, Baltimore, MD 21202,
US



Feedback



Bugs

➤ 07/02/18

Maria c

\$47.88

Select

Orlando

➤ 07/01/18

Fabiola

\$27.41

Select

Orlando

➤ 07/01/18

Ciaranne

\$24.62

Select

Orlando

➤ 06/30/18

Claudy

\$16.57

Select

Orlando



UBER HOME • CITIES •
DRIVERS



Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<u>June</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Taylor	
	DATE SUBMITTED:	8/4/2018	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	8	Review and edit memo from Matthew Barge for Outcomes Assessment	0.6	\$ 235.00	\$ 141.00		
		Total Hours:	0.6	TOTAL:	\$ 141.00		0

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		
				Travel Day	Total Meal + Incidentials (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -	
						TOTAL:	\$ -	
Subtotal Time:	\$ 141.00							
Subtotal Expenses:	\$ -							
TOTAL:	\$ 141.00							
Unbilled Hours	0.00							

INITIALS

RBT

Your initials here signify that the charges on this invoice are accurate:

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<u>July</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Taylor	
	DATE SUBMITTED:	8/4/2018	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	24	TELECON outcomes assessment on sexual assault	1.5	\$ 235.00	\$ 352.50		
		Total Hours:	1.5	TOTAL:	\$ 352.50		0

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		
				Travel Day	Total Meal + Incidental (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -	
							TOTAL: \$ -	
Subtotal Time: \$ 352.50								
Subtotal Expenses: \$ -								
TOTAL: \$ 352.50								
Unbilled Hours								

Your initials here signify that the charges on this invoice are accurate:

INITIALS
 RBT

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>July</u>	
INVOICE SUBMITTED BY:	Villasenor	
DATE SUBMITTED:	8/4/18	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 235.00	\$ -		
July	2	Work on Use of Force policies and emails.	1	\$ 235.00	\$ 235.00		
July	3	Training Call, Review training plans	2	\$ 235.00	\$ 470.00		
July	4			\$ 235.00	\$ -		
July	5	Work on Use of Force policies and emails.	1	\$ 235.00	\$ 235.00		
July	6	Work on UoF Policy 412 and SSA Conf. Call	1.5	\$ 235.00	\$ 352.50		
July	7	Work on General Training Plan edits	3	\$ 235.00	\$ 705.00		
July	8			\$ 235.00	\$ -		
July	9	Conf. Call on 2nd Suite UoF policies	1	\$ 235.00	\$ 235.00		
July	10			\$ 235.00	\$ -		
July	11			\$ 235.00	\$ -		
July	12			\$ 235.00	\$ -		
July	13	Conf. Call on 2nd Suite UoF policies	1.5	\$ 235.00	\$ 352.50		
July	14			\$ 235.00	\$ -		
July	15			\$ 235.00	\$ -		
July	16	Conf. Call on 2nd Suite UoF policies, Recruitment/Hiring - Officer Wellness Conf. Call, Monthly Team Lead call	3.6	\$ 235.00	\$ 846.00		

Baltimore Consent Decree Monitor
INVOICE

July	17		\$ 235.00	\$ -	Travel to Baltimore	8
July	18	Baltimore Site visit UoF Policies	\$ 235.00	\$ 1,880.00		
July	19		\$ 235.00	\$ -	Return from Baltimore	8
July	20		\$ 235.00	\$ -		
July	21		\$ 235.00	\$ -		
July	22		\$ 235.00	\$ -		
July	23		\$ 235.00	\$ -		
July	24	General Use of Force training plan review and comment	1.5 \$ 235.00	\$ 352.50		
July	25		\$ 235.00	\$ -		
July	26		\$ 235.00	\$ -		
July	27		\$ 235.00	\$ -		
July	28		\$ 235.00	\$ -	Flight to Baltimore	8
July	29	Transport Cruisers inspection	4 \$ 235.00	\$ 940.00		
July	30	Transport Wagon inspection, work on Transport Audit methodology	8 \$ 235.00	\$ 1,880.00		
July	31		\$ 235.00	\$ -	Return Flight to Tucson	8
			36.1	TOTAL: \$ 8,483.50		32

EXPENSES

Subtotal Time:	\$	8,483.50
Subtotal Expenses:	\$	2,669.22
TOTAL:	\$	11,152.72

Unbilled Hours 32.00

Your initials here signify that the charges on this invoice are accurate

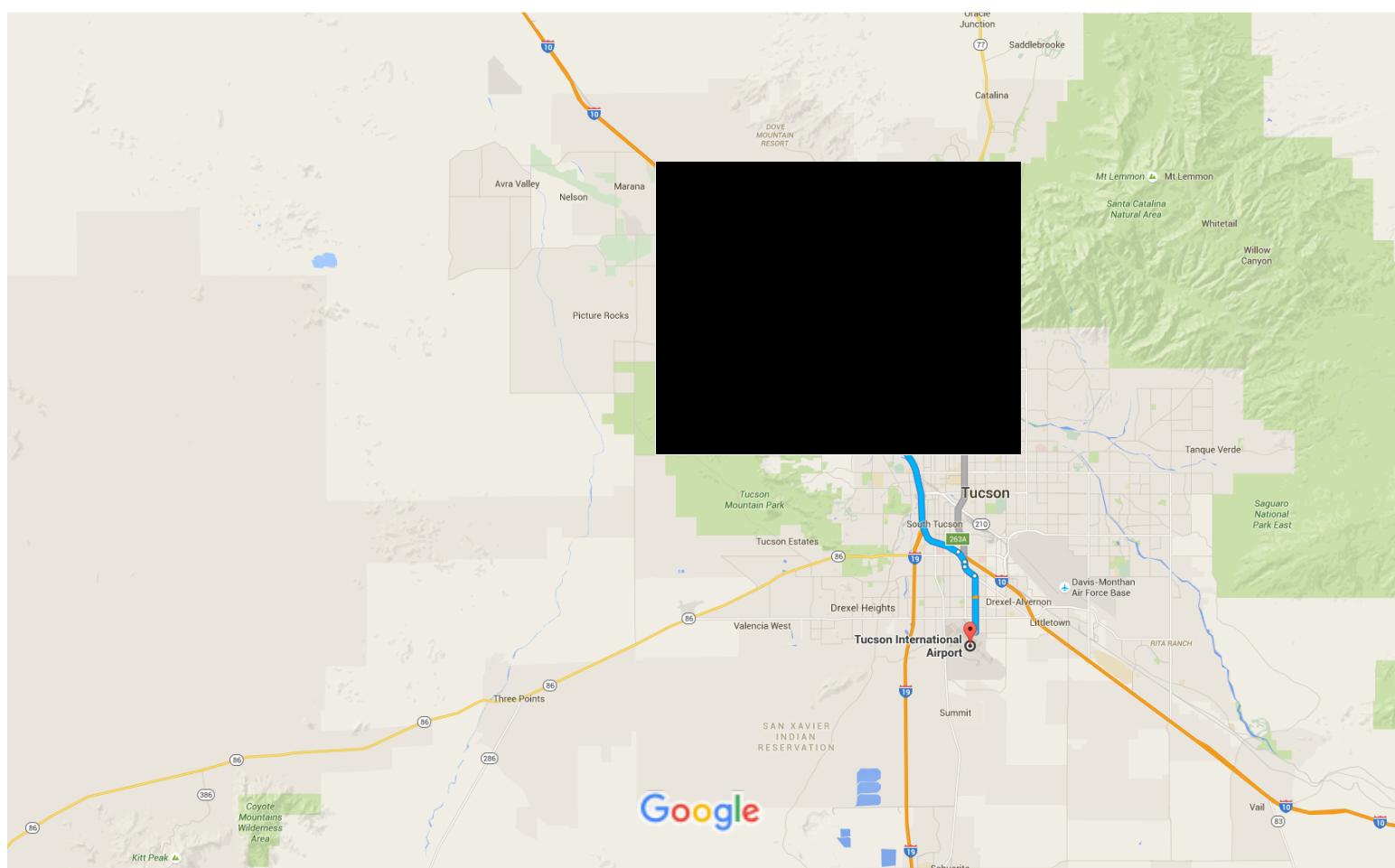
INITIA

RAV

Google Maps

International Airport

Drive 25.7 miles, 31 min



Map data ©2016 Google

2 mi



10 min (4.7 mi)



0.5 mi



0.7 mi



1.8 mi



1.3 mi



6. Use the left lane to take the Interstate 10 E ramp

0.1 mi

0.3 mi

Follow I-10 E to Kino Pkwy/South Kino Pkwy in Tucson. Take exit 263A from I-10 E

16 min (17.4 mi)

7. Merge onto I-10 E

16.8 mi

8. Take exit 263A for Kino Pkwy S toward Tucson International

0.6 mi

Drive to S Tucson Blvd

7 min (3.7 mi)

9. Merge onto Kino Pkwy/South Kino Pkwy

0.3 mi

10. Turn left onto E Benson Hwy

0.6 mi

- 11. Continue straight onto S Tucson Blvd

2.7 mi

Tucson International Airport

Tucson, AZ

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

From: American Airlines no-reply@notify.email.aa.com
Subject: Your trip confirmation [REDACTED]
Date: July 6, 2018 at 3:31 PM
[REDACTED]

AA



Hello Roberto Villasenor!

Issued: Jul 6, 2018



Your trip confirmation and receipt

Record locator: [REDACTED]

[View your trip](#)

Tuesday, July 17, 2018

TUS	→	DFW	Seats: 14F
6:58 AM		11:19 AM	Class: Economy (G)
Tucson		Dallas/Fort Worth	Meals: Food For Purchase
American Airlines 373			

DFW	→	BWI	Seats: 10A
2:25 PM		6:25 PM	Class: Economy (G)
Dallas/Fort Worth		Baltimore/Washington	Meals: Food For Purchase
American Airlines 1185			

[Free entertainment with the American app »](#)

Thursday, July 19, 2018

BWI → ORD
7:42 AM 9:09 AM
Baltimore/Washington Chicago O'hare
American Airlines 2582

Seats: [9A](#)
Class: Economy (G)
Meals: Food For Purchase

ORD → TUS
10:30 AM 12:04 PM
Chicago O'hare Tucson
American Airlines 1162

Seats: [9F](#)
Class: Economy (G)
Meals: Food For Purchase

Roberto Villasenor



Earn up to a \$200 statement credit + 50,000 bonus miles after qualifying purchases [Learn more »](#)

Your trip receipt

Roberto Villasenor

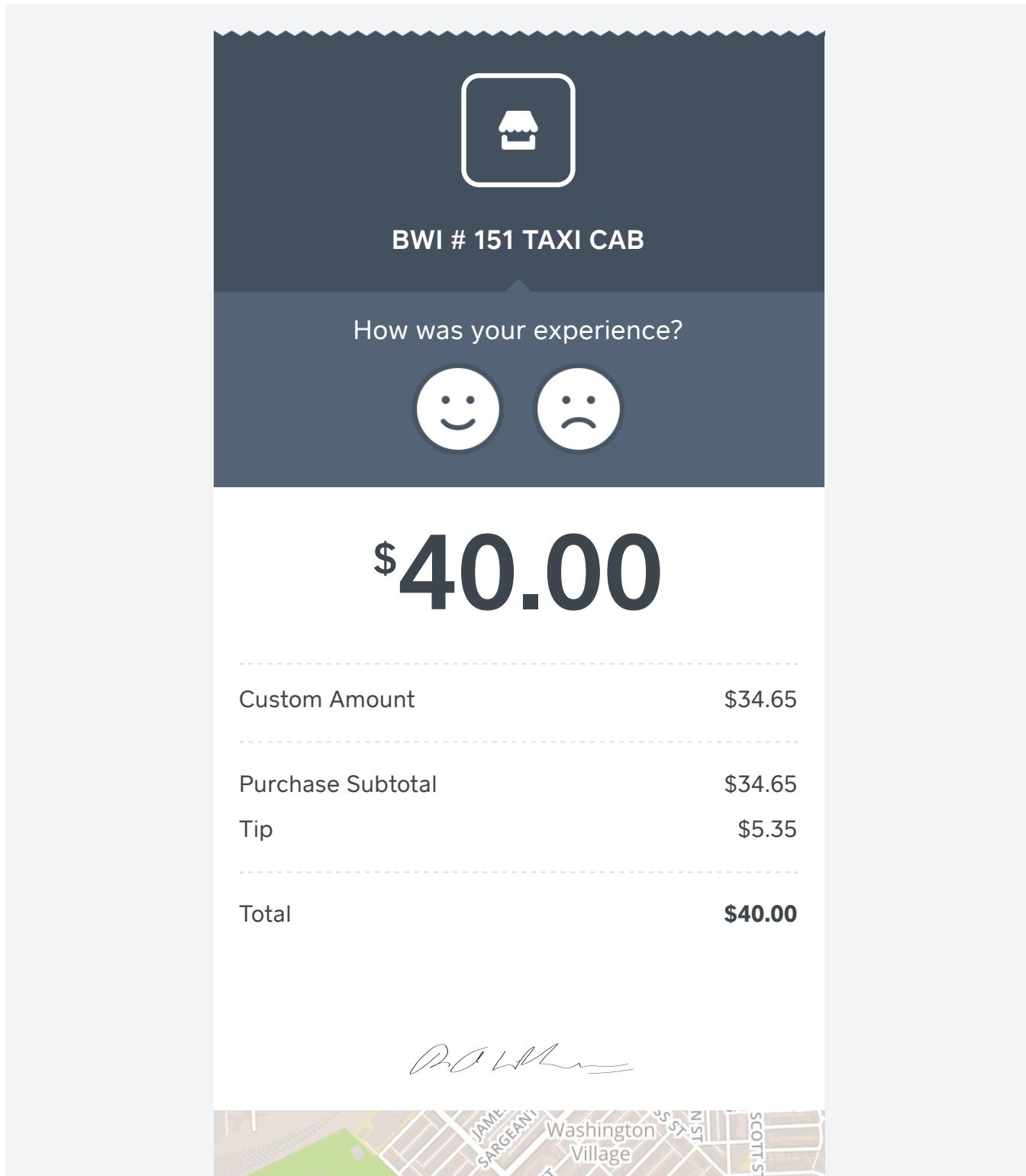
FARE-USD	\$ 537.68
TAXES AND CARRIER-IMPOSED FEES	\$ 85.93
TICKET TOTAL	\$ 623.61

From: BWI # 151 TAXI CAB via Square receipts@messaging.squareup.com
Subject: Receipt from BWI [REDACTED]
Date: July 17, 2018 at 4:23 PM
To: [REDACTED]



Square automatically sends receipts to the email address you used at any Square seller.

[Learn more](#)



A digital receipt from BWI # 151 TAXI CAB via Square. The receipt features a dark blue header with a small storefront icon, followed by the business name "BWI # 151 TAXI CAB". Below this is a section asking "How was your experience?" with two circular icons: one for a smiley face and one for a frowny face. The main amount is prominently displayed as "\$40.00". A breakdown of the charges follows:

Custom Amount	\$34.65
Purchase Subtotal	\$34.65
Tip	\$5.35
Total	\$40.00

Below the breakdown is a handwritten signature that appears to read "D. L. M." or "DLM". At the bottom is a small map showing street names like JAMES SARGEANT, Washington Street, and SCOTT STREET, with a green area labeled "Village".

Custom Amount	\$34.65
Purchase Subtotal	\$34.65
Tip	\$5.35
Total	\$40.00

D. L. M.





BWI # 151 TAXI CAB

1233 ward st., 00

Baltimore, MD 21230

410-245-6690

[REDACTED] Jul 17 2018 at 7:23 PM [REDACTED]

VISA [REDACTED]

[REDACTED] CONSUL [REDACTED]

© 2018 Square, Inc.

1455 Market Street, Suite 600
San Francisco, CA 94103

[© Mapbox](#) [© OpenStreetMap](#) [Improve this map](#)

[Square Privacy Policy](#) · [Not your receipt?](#)
[Manage preferences](#) for digital receipts





Fairfield Inn & Suites®

101 President Street
Baltimore, Md 21202
410.837.9900

Roberto/Mr Villasenor

[REDACTED]

No Company Name

Room: [REDACTED]

Room Type: KING

Number of Guests: 1

Rate: \$140.00

Clerk: SET

Arrive: 17Jul18

Time: 07:28PM

Depart: 19Jul18

Time: 05:52AM

Folio Number: 83669

Date

Description

Charges

Credits

17Jul18

Room Charge

140.00

17Jul18

State Occupancy Tax

8.40

17Jul18

City Tax

13.30

18Jul18

Room Charge

140.00

18Jul18

State Occupancy Tax

8.40

18Jul18

City Tax

13.30

19Jul18

Visa

323.40

Card #: VIXXXXXXXXXXXXXX5486/XXXX

Amount: 323.40 [REDACTED]

This card was electronically swiped on 17Jul18

Balance: 0.00

See our "Privacy & Cookie Statement" on Marriott.com.

Tucson Fast Park
6970 S. Tucson Blvd.
(520) 889-7275, 85756

EXPRESS 1 07/19/18 12:24
Receipt 013822

Short-Term Parking
Relax for Rewards
FPP\01012621
Tucson Fast Park
07/17/18 05:37
07/19/18 12:24
Period 2d6h48'
(VAT) \$16.50

Sub Total \$16.50
VAT \$0.00

Total \$16.50

Payment Received

013822

From: Uber Receipts uber.us@uber.com 
Subject: Your Thursday morning trip with Uber
Date: July 19, 2018 at 3:16 AM
To: [REDACTED]

UR



Map data ©2018 Google

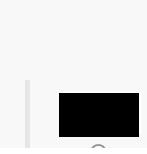
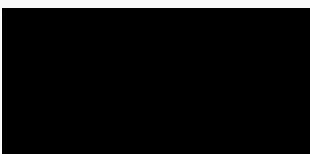
UBER

\$26.73

Thanks for choosing Uber, Roberto

July 19, 2018 | UberX

-
- 05:56am | 101 S President St, Baltimore, MD
 - 06:16am | 7101 Friendship Rd, Baltimore, MD
-



From: American Airlines no-reply@notify.email.aa.com
Subject: Your trip confirmation [REDACTED]
Date: July 15, 2018 at 4:40 PM
To: [REDACTED]

AA



Hello Roberto Villasenor!

Issued: Jul 15, 2018



Your trip confirmation and receipt

Record locator: [REDACTED]

[View your trip](#)

Saturday, July 28, 2018

TUS	→	DFW	Seats: 9F
6:58 AM		11:19 AM	Class: Economy (G)
Tucson		Dallas/Fort Worth	Meals: Food For Purchase
American Airlines 373			

DFW	→	BWI	Seats: 20F
2:25 PM		6:25 PM	Class: Economy (G)
Dallas/Fort Worth		Baltimore/Washington	Meals: Food For Purchase
American Airlines 1185			

[Free entertainment with the American app »](#)

Tuesday, July 31, 2018

BWI → ORD
7:42 AM 9:09 AM
Baltimore/Washington Chicago O'hare
American Airlines 2582

Seats: [8F](#)
Class: Economy (S)
Meals: Food For Purchase

ORD → TUS
10:30 AM 12:04 PM
Chicago O'hare Tucson
American Airlines 1162

Seats: [15F](#)
Class: Economy (S)
Meals: Food For Purchase

Roberto Villasenor



Earn up to a \$200 statement credit + 50,000 bonus miles after qualifying purchases [Learn more »](#)

[REDACTED]

[REDACTED] [REDACTED]

Roberto Villasenor

FARE-USD	\$ 496.75
TAXES AND CARRIER-IMPOSED FEES	\$ 82.86
TICKET TOTAL	\$ 579.61

From: [REDACTED]

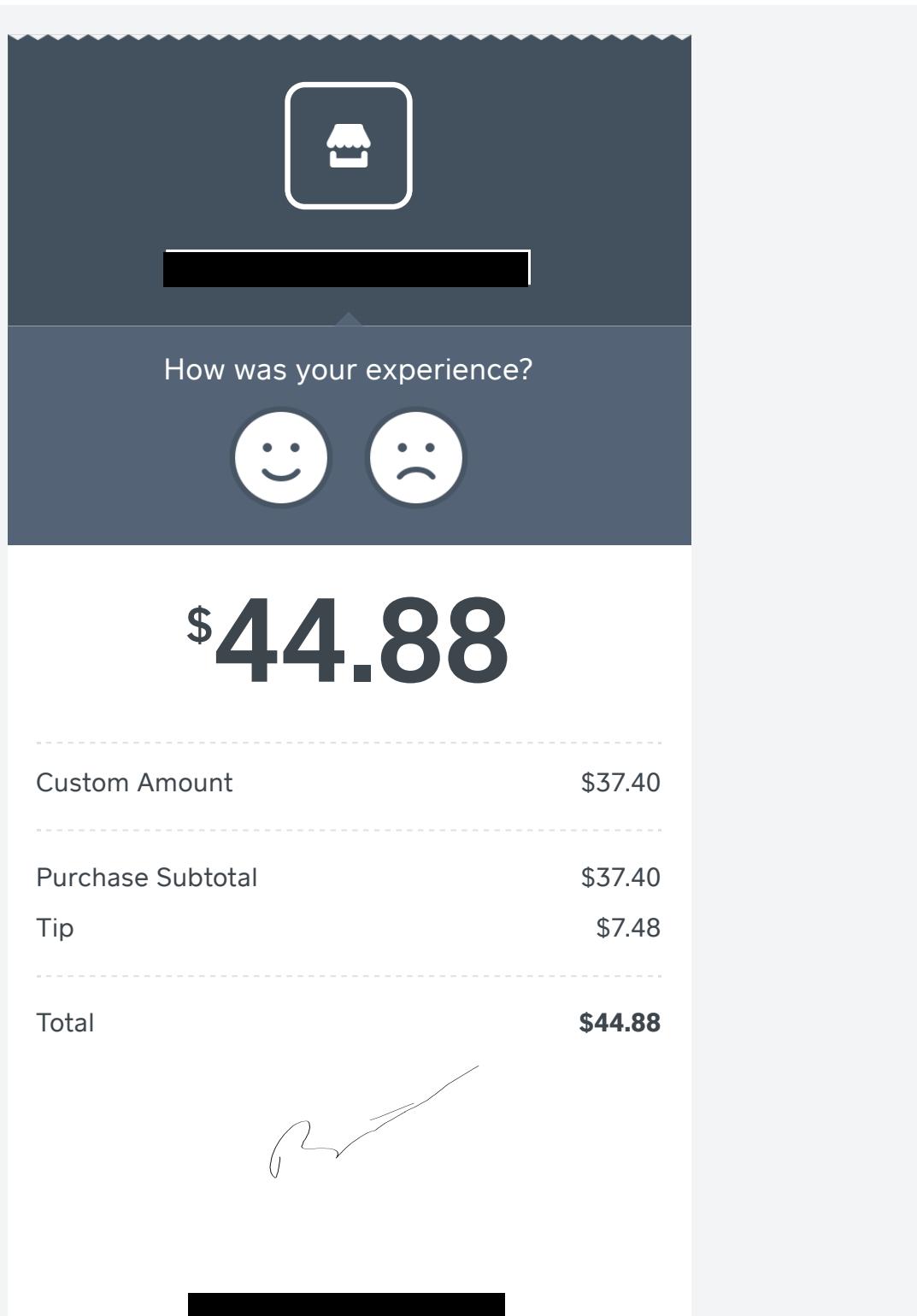
Date: July 28, 2018 at 3:54 PM

To: [REDACTED]

KS

Square automatically sends receipts to the email address you used at any Square seller.

[Learn more](#)





BALTIMORE MARRIOTT WATERFRONT

GUEST FOLIO

3010 ROOM CK TYPE 260	VILLASENOR/R NAME NO COMPANY NAME	140.00 RATE 07/28/18 ARRIVE	07/31/18 DEPART 16:10 TIME	12:00 TIME	28688 ACCT#
ROOM CLERK	ADDRESS	PAYMENT			
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
07/28 07/28 07/28 07/29 07/29 07/29 07/30 07/30 07/30 07/31	ROOM STATE TX CITY TAX ROOM STATE TX CITY TAX ROOM STATE TX CITY TAX VS CARD	3010, 1 3010, 1 3010, 1 3010, 1 3010, 1 3010, 1 3010, 1 3010, 1 3010, 1 3010, 1	140.00 8.40 13.30 140.00 8.40 13.30 140.00 8.40 13.30 \$485.10		

TO BE SETTLED TO: VISA CURRENT BALANCE .00

THANK YOU FOR CHOOSING MARRIOTT! TO EXPEDITE YOUR CHECK-OUT,
PLEASE CALL THE FRONT DESK, OR PRESS "MENU" ON YOUR
TV REMOTE CONTROL TO ACCESS VIDEO CHECK-OUT.

See our "Privacy & Cookie Statement" on Marriott.com

Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement for updated activity.

Marriott & A Woman's Nation appreciate housekeepers



BALTIMORE MARRIOTT WATERFRONT
700 ALICEANNA
BALTIMORE, MD 21202
410.385.3000 410.385.0330 FAX

Treat yourself to the comfort of Marriott Hotels in your home. Visit ShopMarriott.com.

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X

Tucson Fast Park
6970 S. Tucson Blvd.
(520) 889-7275, 85756

EXPRESS 2 07/31/18 12:19
Receipt 016638

Short-Term Parking
Relax for Rewards
FPP\01012621
Tucson Fast Park
07/28/18 05:44
07/31/18 12:19
Period 3d6h36'
(VAT) \$22.00

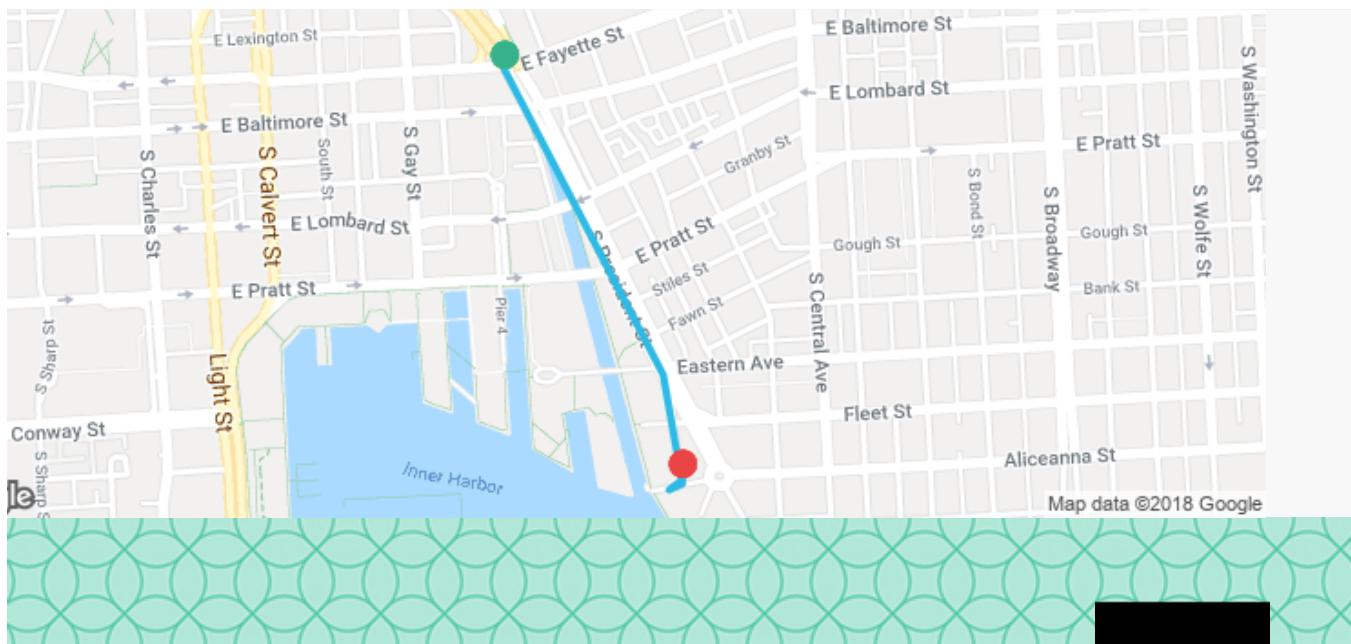
Sub Total	\$22.00
VAT	\$0.00
Total	\$22.00

Payment Received
[REDACTED] \$22.00

62194494

From: Uber Receipts uber.us@uber.com 
Subject: Your Monday afternoon trip with Uber
Date: July 30, 2018 at 12:17 PM
To: [REDACTED]

UR



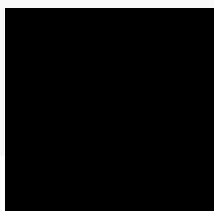
UBER

\$6.40

Thanks for choosing Uber, Roberto

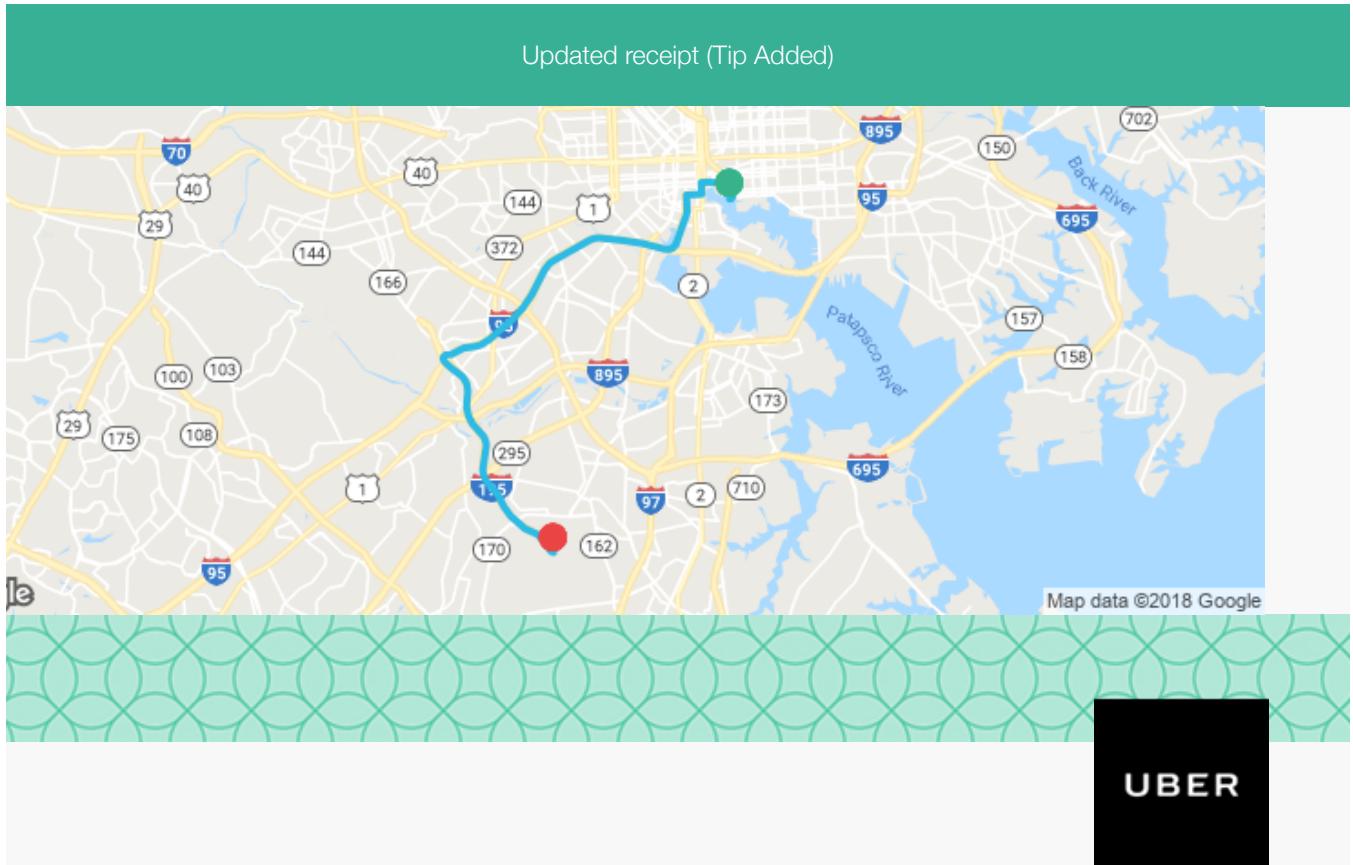
July 30, 2018 | UberX

-
- 03:12pm | 52 N President St, Baltimore, MD
 - 03:16pm | 800 Aliceanna St, Baltimore, MD
-



From: Uber Receipts uber.us@uber.com 
Subject: Thanks for tipping! We've updated your Tuesday morning trip receipt
Date: July 31, 2018 at 3:22 AM
To: [REDACTED]

UR



\$30.31

Thanks for tipping, Roberto

July 31, 2018 | UberX

05:54am | 700 Aliceanna St, Baltimore, MD
06:14am | 7101 Friendship Rd, Baltimore, MD

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>June</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Beazer	
	DATE SUBMITTED:	6/2/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	Attended the Crime and Grind community meeting @ Bon Secours Community Center	2	\$ 20.00	\$ 40.00		
June	2			\$ 20.00	\$ -		
June	3			\$ 20.00	\$ -		
June	4			\$ 20.00	\$ -		
June	5			\$ 20.00	\$ -		
June	6			\$ 20.00	\$ -		
June	7			\$ 20.00	\$ -		
June	8			\$ 20.00	\$ -		
June	9			\$ 20.00	\$ -		
June	10			\$ 20.00	\$ -		
June	11			\$ 20.00	\$ -		
June	12	attended Franklin Square Community Association monthly meeting @ Bon Secours Community Center	2	\$ 20.00	\$ 40.00		
June	13			\$ 20.00	\$ -		
June	14			\$ 20.00	\$ -		
June	15			\$ 20.00	\$ -		
June	16			\$ 20.00	\$ -		

June	17		\$	20.00	\$	-
June	18		\$	20.00	\$	-
June	19		\$	20.00	\$	-
June	20	attended Alliance of Rosemont Neighborhood Association Community Meeting @ 930 Poplar Grove Street	1	\$	20.00	\$ 20.00
June	21		\$	20.00	\$	-
June	22		\$	20.00	\$	-
June	23		\$	20.00	\$	-
June	24		\$	20.00	\$	-
June	25		\$	20.00	\$	-
June	26		\$	20.00	\$	-
June	27		\$	20.00	\$	-
June	28		\$	20.00	\$	-
June	29		\$	20.00	\$	-
June	30		\$	20.00	\$	-
June	31		\$	20.00	\$	-
			5	TOTAL:	\$ 100.00	0

EXPENSES

Subtotal Time:	\$	100.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	125.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate:

INITIA

1

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>June</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Curtis	
	DATE SUBMITTED:	7/5/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1			\$ 20.00	\$ -		
June	2			\$ 20.00	\$ -		
June	3			\$ 20.00	\$ -		
June	4	visited Bel-Park Tower 3800 Belvedere Ave 21215 410-396-7265; 19 people (They need Real Police) They have some serious issues here)	2	\$ 20.00	\$ 40.00		
June	5	went to Maxway 3718 Belvedere 21215 (How does the police Sub-Station is right to us and crime still happens in the parking lot; 3 people	1	\$ 20.00	\$ 20.00		
June	6			\$ 20.00	\$ -		
June	7			\$ 20.00	\$ -		
June	8			\$ 20.00	\$ -		
June	9	talked with residents in Advance Auto Parts 4600 w. Northern pkwy 410-318-6523 (Sometimes addicts stand outside and Police does nothing.; 7 people	1	\$ 20.00	\$ 20.00		
June	10			\$ 20.00	\$ -		
June	11			\$ 20.00	\$ -		
June	12	talked with employees at Walgreen Store 3801 Liberty Heights Ave 21215 410-367-8100 (reporting people stealing); 5 people	1	\$ 20.00	\$ 20.00		
June	13			\$ 20.00	\$ -		
June	14	went to Dollar Tree 5710 Wasbash Ave 410-358-5042 (They have no issues but will still follow-up; 12 people including customers	1	\$ 20.00	\$ 20.00		
June	15	talked with manager at Pimlico Fried Chicken Store Belvedere Ave 410-664-2327 (Rude Manager); 8 people	1	\$ 20.00	\$ 20.00		
June	16			\$ 20.00	\$ -		

Baltimore Community Mediation Center - Neighborhood Liaison
INVOICE

June	17		\$	20.00	\$	-
June	18		\$	20.00	\$	-
June	19	visited the Keyworth Association (Mr. Christopher Crockett President) He just wants me to partner with him in Park Heights	2	\$	20.00	\$ 40.00
June	20	talked with residents at Save-A-Lot 2705 W. Coldspring Ave 21215 410-466-1484; 6 people (They had a fight the same day)	2	\$	20.00	\$ 40.00
June	21	attended a Community Meeting (Park Circle Community Meeting) I went LIVE	4	\$	20.00	\$ 80.00
June	22		\$	20.00	\$	-
June	23		\$	20.00	\$	-
June	24		\$	20.00	\$	-
June	25		\$	20.00	\$	-
June	26		\$	20.00	\$	-
June	27		\$	20.00	\$	-
June	28		\$	20.00	\$	-
June	29		\$	20.00	\$	-
June	30		\$	20.00	\$	-
June	31		\$	20.00	\$	-
				TOTAL:	\$ 300.00	0

EXPENSES

Subtotal Time:	\$	300.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	325.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL
PC

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>June</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Dunaway	
	DATE SUBMITTED:	6/1/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	Talked with resident on Spelman Street	0.25	\$ 20.00	\$ 5.00		
June	2			\$ 20.00	\$ -		
June	3			\$ 20.00	\$ -		
June	4			\$ 20.00	\$ -		
June	5			\$ 20.00	\$ -		
June	6			\$ 20.00	\$ -		
June	7	Administrative / weekly community engagement at enoch Pratt Library - Cherry Hill branch	1.25	\$ 20.00	\$ 25.00		
June	8			\$ 20.00	\$ -		
June	9			\$ 20.00	\$ -		
June	10			\$ 20.00	\$ -		
June	11			\$ 20.00	\$ -		
June	12			\$ 20.00	\$ -		
June	13			\$ 20.00	\$ -		
June	14			\$ 20.00	\$ -		
June	15			\$ 20.00	\$ -		
June	16			\$ 20.00	\$ -		

June	17		\$	20.00	\$	-
June	18	Monthly BPD Monitoring meeting	2	\$	20.00	\$ 40.00
June	19		\$	20.00	\$	-
June	20	Attended Residential Community Counsel Meeting	1	\$	20.00	\$ 20.00
June	21	Weekly resident engagement hour at Cherry Hill library	1	\$	20.00	\$ 20.00
June	22		\$	20.00	\$	-
June	23		\$	20.00	\$	-
June	24		\$	20.00	\$	-
June	25		\$	20.00	\$	-
June	26		\$	20.00	\$	-
June	27	Attended SBGP meeting and passed out brochures	4	\$	20.00	\$ 80.00
June	28		\$	20.00	\$	-
June	29		\$	20.00	\$	-
June	30	Comer crawl	2	\$	20.00	\$ 40.00
June	31		\$	20.00	\$	-

EXPENSES

Subtotal Time:	\$	230.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	255.00

Unbilled Hours: 0.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate

INITIAL
MBD

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>June</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Jackson	
	DATE SUBMITTED:	7/2/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1			\$ 20.00	\$ -		
June	2			\$ 20.00	\$ -		
June	3			\$ 20.00	\$ -		
June	4	Talked with area businesses	1	\$ 20.00	\$ 20.00		
June	5			\$ 20.00	\$ -		
June	6			\$ 20.00	\$ -		
June	7			\$ 20.00	\$ -		
June	8			\$ 20.00	\$ -		
June	9			\$ 20.00	\$ -		
June	10			\$ 20.00	\$ -		
June	11			\$ 20.00	\$ -		
June	12	Attended and passed out brochures at community meeting	1.5	\$ 20.00	\$ 30.00		
June	13	visited local stores and dropped off brochures	1.5	\$ 20.00	\$ 30.00		
June	14	Talked ro owners of local store about consent decree	1	\$ 20.00	\$ 20.00		
June	15			\$ 20.00	\$ -		
June	16			\$ 20.00	\$ -		

June	17		\$	20.00	\$	-
June	18	Monthly Team Meeting	2	\$	20.00	\$ 40.00
June	19		\$	20.00	\$	-
June	20		\$	20.00	\$	-
June	21	Weekly Community Engagement Table- Herring Run Library	1	\$	20.00	\$ 20.00
June	22		\$	20.00	\$	-
June	23		\$	20.00		
June	24		\$	20.00	\$	-
June	25		\$	20.00	\$	-
June	26	talked with residents on the neighborhood about BPD interaction	2	\$	20.00	\$ 40.00
June	27	had conversation with local residents about consent decree and handed out brochures	1	\$	20.00	\$ 20.00
June	28		\$	20.00	\$	-
June	29	Weekly Community Engagement Table- Herring Run Library	2	\$	20.00	\$ 40.00
June	30		\$	20.00		
June	31		\$	20.00	\$	-
			13	TOTAL:	\$ 260.00	0

EXPENSES

Subtotal Time:	\$	260.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	285.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL
KLJ

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>June</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Johnson	
	DATE SUBMITTED:	6/5/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1	Talked to youth residents at Johns Hopkins	1	\$ 20.00	\$ 20.00		
June	2	Had meeting with UFCW	1	\$ 20.00	\$ 20.00		
June	3		\$	20.00	\$ -		
June	4		\$	20.00	\$ -		
June	5	Met with staff at YMCA in Waverly	1	\$ 20.00	\$ 20.00		
June	6	Talked to residents at soup kitchen	1	\$ 20.00	\$ 20.00		
June	7	met with staff at Village Learning Center	1	\$ 20.00	\$ 20.00		
June	8		\$	20.00	\$ -		
June	9		\$	20.00	\$ -		
June	10		\$	20.00	\$ -		
June	11	Had informational meeting at BUILD Baltimore	2	\$ 20.00	\$ 40.00		
June	12		\$	20.00	\$ -		
June	13		\$	20.00	\$ -		
June	14		\$	20.00	\$ -		
Nune	15		\$	20.00	\$ -		
June	16		\$	20.00	\$ -		

June	17		\$	20.00	\$	-
June	18	Monthly Meeting	2	\$	20.00	\$ 40.00
June			\$	20.00	\$	-
June	20	Talked to residents at Action in maturity	2	\$	20.00	\$ 40.00
June	21		\$	20.00	\$	-
June	22		\$	20.00	\$	-
June	23		\$	20.00	\$	-
June	24		\$	20.00	\$	-
June	25		\$	20.00	\$	-
June	26		\$	20.00	\$	-
June	27	Passed out brochures at area businesses	2	\$	20.00	\$ 40.00
June	28		\$	20.00	\$	-
June	29	Read Consent Decree	1	\$	20.00	\$ 20.00
June	30	Read Consent Decree	1	\$	20.00	\$ 20.00
			\$	20.00	\$	-
			15	TOTAL:	\$ 300.00	0

EXPENSES

Subtotal Time:	\$	300.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	325.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate:

INITIA

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>June</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Brian Seel	
	DATE SUBMITTED:	7/1/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
June	1			\$ 20.00	\$ -		
June	2			\$ 20.00	\$ -		
June	3			\$ 20.00	\$ -		
June	4	meeting with Brooke Lierman and office hours	1	\$ 20.00	\$ 20.00		
June	5			\$ 20.00	\$ -		
June	6			\$ 20.00	\$ -		
June	7	mock up website	3	\$ 20.00	\$ 60.00		
June	8			\$ 20.00	\$ -		
June	9			\$ 20.00	\$ -		
June	10			\$ 20.00	\$ -		
June	11	community engagement hour at southeast library	1	\$ 20.00	\$ 20.00		
June	12			\$ 20.00	\$ -		
June	13			\$ 20.00	\$ -		
June	14			\$ 20.00	\$ -		
June	15			\$ 20.00	\$ -		
June	16			\$ 20.00	\$ -		

June	17	flyer design		2	\$ 20.00	\$ 40.00
June	18	community engagement hour at southeast library and monthly meeting		3	\$ 20.00	\$ 60.00
June	19			\$	\$ 20.00	-
June	20	Brewers Hill		1	\$ 20.00	\$ 20.00
June	21			\$	\$ 20.00	-
June	22			\$	\$ 20.00	-
June	23			\$	\$ 20.00	-
June	24			\$	\$ 20.00	-
June	25	community engagement hour at southeast library		1.5	\$ 20.00	\$ 30.00
June	26	CARE		1	\$ 20.00	\$ 20.00
June	27	Greater Greektown		1	\$ 20.00	\$ 20.00
June	28			\$	\$ 20.00	-
June	29			\$	\$ 20.00	-
June	30			\$	\$ 20.00	-
June	31			\$	\$ 20.00	-
EXPENSES			14.5	TOTAL:	\$ 290.00	0

EXPENSES

Subtotal Time:	\$	290.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	315.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate.

INIT
BS