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Seth A. Rosenthal

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September 17, 2020

Mayor and City Council of Baltimore  
Attn: Dana Moore, Acting City Solicitor  
City Hall, Suite 101  
100 Holliday Street  
Baltimore, MD 21202

Police Department of Baltimore City  
Attn: Michael Harrison, Police Commissioner  
242 W 29<sup>th</sup> Street  
Baltimore, MD 21211-2908

Timothy Mygatt  
Stephen Ryals  
Maureen Johnston  
Simrandeep Chahal  
U.S. Department of Justice  
Civil Rights Division  
Special Litigation Section  
950 Pennsylvania Ave., NW  
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – July 2020 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in July 2020.

### **Narrative Summary**

This invoice accounts for time worked from July 1 – July 31, 2020 by Team members Ken Thompson, Seth Rosenthal, Charles Ramsey, Theron Bowman, Randy Dupont, Brian Maxey, Hassan Aden, Matthew Barge, Jessica Drake (as both community engagement team member and executive assistant), Kevin Bethel, Nola Joyce, Tracey Meares, Kathleen O’Toole, Sean Smoot, Roberto Villasenor, Gabriela Wasileski, Katie Zafft (Crime and Justice Institute), Ray Kelly, Darnyle Wharton and nine neighborhood liaisons.

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Please note that Darnyle Wharton is being compensated for 40 hours of work and the nine neighborhood liaisons are each being compensated for a full 15 hours of work, even though the public health measures ordered by Maryland's Governor in response to the coronavirus pandemic rendered them unable to work their full allotment of hours. The Monitoring Team believes it is important to continue to fully compensate Mr. Wharton and our dedicated liaisons during the pandemic, which is adversely affecting so many sectors of the economy. Mr. Wharton and the liaisons are doing what they can to engage community members in the midst of a public health crisis.

The sum of previously unbilled services and expenses reflected in this invoice is \$139,029.42. Of the time submitted in this invoice, 110 hours, or 14.1%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 14.1% of its total time *pro bono*, and writing off certain expenses, the Team saved the City a total of \$37,869.30.

Work performed in July 2020 included:

- Community outreach and meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders
- Attending and observing responses to critical incidents
- Participating and presenting at quarterly court hearing
- Addressing Consent Decree requirements for a second community survey
- Virtual and telephonic meetings regarding Consent Decree requirements on stops/searches/arrests, use of force, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, misconduct investigations and discipline, training, sexual assault investigations, First Amendment protected activities, supervision, staffing, recruitment, hiring, officer assistance and support, compliance reviews and outcome assessments
- Planning with the parties the work that will continue to be done during the Covid-19 pandemic, including the technical assistance MT SMEs can provide
- Reviewing and conferring with BPD on: Training Academy needs and expectations, including the training plan for 2020 and 2021 as affected by the pandemic; e-learning and/or in-class training curricula on stops, searches and arrests, impartial policing, Ethical Policing Is Courageous (EPIC), sexual assault investigations, First Amendment protected activity, field training officers, use of force, and interactions with individuals with behavioral health disabilities and in crisis; and training for Public Integrity Bureau investigators
- Work on revisions to BPD policies in the area of stops, searches and arrests, misconduct investigations and discipline, supervision, youth interactions, procedural justice, promotions, performance evaluations, Performance Review Board, and field training officers

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- Developing a system for compliance scoring and a plan for Monitoring Team compliance reviews and outcome assessments
- Developing methodologies for quantitative outcome assessments and qualitative compliance reviews, including for use of force and calls for service
- Reviewing and conferring with BPD on its initial assessment of arrest data and its officer safety and wellness assessment
- Addressing issues relating to interactions with individuals with behavioral health disabilities, including virtual meetings with CPIC, addressing behavioral health system deficiencies identified in an analysis of systemic needs (including the expansion of mobile crisis teams), examining policies affecting interactions with individuals with behavioral health disabilities and in crisis, and identifying data needed to properly assess BPD and City responses to crisis events
- Consulting BPD on implementing recruitment, hiring and retention plans
- Drafting a comprehensive assessment of BPD's progress to date
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Preparing and updating content for the team's website
- Engaging with residents on social media

### Invoice Summary

#### *Invoice Totals*

	<b>Previously Billed (FY 2021)</b>	<b>July 2020 Billed</b>	<b>Fiscal YTD 2021 Billed</b>
<b>Services</b>	\$0.00	\$138,495.50	\$138,495.50
<b>Expenses</b>	\$0.00	\$533.92	\$533.92
<b>TOTAL Services and Expenses</b>	\$0.00	\$139,029.42	\$139,029.42

<b>FY2021 Budget<sup>1</sup></b>	\$1,535,064.32
<b>Funds Remaining in FY2021 Budget</b>	\$1,396,034.90
<b>Percentage of Funds Used in FY2021 Budget</b>	9.06%
<b>Fiscal 2021 YTD Value of pro bono Services</b>	\$37,869.30

<sup>1</sup> The FY2021 Budget includes \$60,064.32 carried over from FY2020 Budget.

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*Breakdown of Billable Hours & Expenses*

<b>July</b>	<b>Total Hours</b>	<b>Billed Hours</b>	<b>Pro Bono Hours</b>	<b>Total Services Billed</b>	<b>Total Expenses Billed</b>
Thompson	38.8	28.1	10.7	\$13,347.50	\$0.00
Rosenthal	125.7	86.3	39.4	\$40,992.50	\$0.00
Aden	49.5	43.5	6.0	\$10,222.50	\$33.00
Barge	27.5	25.4	2.1	\$5,969.00	\$295.47
Bethel	3.0	3.0	0.0	\$705.00	\$0.00
CJI: Wasileski	12.0	12.0	0.0	\$2,400.00	\$0.00
CJI: Zafft	7.0	7.0	0.0	\$945.00	\$0.00
Drake	7.8	6.8	1.0	\$1,598.00	\$0.00
Drake (Exec. Ass't)	32.5	32.5	0.0	\$1,218.75	\$0.00
Joyce	45.6	43.1	2.5	\$10,128.50	\$0.00
Meares	3.0	3.0	0.0	\$705.00	\$0.00
O'Toole	2.9	2.9	0.0	\$681.50	\$0.00
Ramsey	26.8	26.8	0.0	\$6,298.00	\$152.20
Smoot	35.9	35.9	0.0	\$8,436.50	\$53.25
Villasenor	42.9	38.8	4.1	\$9,118.00	\$0.00
Darnyle Wharton	60.0	60.0	0.0	\$4,500.00	\$0.00
Neighborhood Liaisons	135.0	135.0	0.0	\$2,700.00	\$0.00
Ray Kelly	22.8	19.45	3.38	\$4,570.75	\$0.00
Dupont	63.3	33.3	30.0	\$7,825.50	\$0.00
Bowman	24.1	16.3	7.8	\$3,830.50	\$0.00
Maxey	12.8	9.8	3.0	\$2,303.00	\$0.00
<b>Total</b>	<b>778.9</b>	<b>669.0</b>	<b>110.0</b>	<b>\$138,495.50</b>	<b>\$533.92</b>

**Individual Invoices and Supporting Documentation**

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for July 2020, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, establishment of Team e-mail addresses, and food for a community stakeholders meeting.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$71, with fractions of days billed at 75% of the standard federal per diem rate, or \$53.25. Some team members have waived or reduced their per diem charges, or elected

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to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bredar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Seth Rosenthal".

Seth Rosenthal  
*Deputy Monitor*

<b>Baltimore Consent Decree Monitor</b> <b>750 E. Pratt, Ste 900</b> <b>Baltimore, MD 21202</b>				<b>INSTRUCTIONS</b> <ol style="list-style-type: none"> <li>1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.</li> <li>2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.</li> <li>3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."</li> <li>4. You may <b>NOT</b> bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.</li> <li>5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.</li> <li>6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.</li> <li>7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.</li> </ol>					
	INVOICE FOR MONTH OF:	<u>July</u>		Complete these four cells before starting spreadsheet. Rates and other info will self-populate.					
	INVOICE SUBMITTED BY:	Thompson							
	DATE SUBMITTED:	9/14/2020							
	YEAR:	2020							
<p><b>Sample Description:</b>  <i>Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.</i></p>									
<b>TIME</b>									
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)		Unbilled Hours	
July	1	Attend police involved shooting; attend and participate in meeting with City Council President Scott and the Court, including follow up meeting with the Court	3.7	\$ 475.00	\$ 1,757.50				
July	2	Meet with S Sullivan and review BWC and Dispatch recordings re: police involved shooting of 7/1/20; several telephone conferences with R Dupont re: same; review multiple communications with Capt. Fernandez re: status of selected SIRT cases; provide updates to the Court re: the 7/1/20 police involved shooting; review materials re: team leads will need to populate in reference to the Semi Annual Report; review social media draft replies	3.4	\$ 475.00	\$ 1,615.00	Review administrative issues re: staff; work on logistics for this month's monthly meeting and public hearing		1	
July	3			\$ 475.00	\$ -				
July	4			\$ 475.00	\$ -				
July	5			\$ 475.00	\$ -				
July	6	Review 24-hour report along with re-reviewing BWC footage; several communications with R Dupont re: behavioral crisis issues for discussion with the court; review CPIC Subcommittee Agenda; review party submissions and distribute to the court and to relevant members of the monitoring team; review Fail to Attend Training case list; meet with court to discuss last weeks police involved shooting	3.1	\$ 475.00	\$ 1,472.50	Review multiple communications re: this week's monthly meeting and work on logistics in response to same; review and work on schedule to review Resumption of Stop, Search and Arrest training; prepare for presentation to GBC next week		2.5	
July	7	Review Covid updates; multiple communications with R. Dupont re: last week's police involved shooting, including telephone conference with the Court re: same; review N Joyce's submission on behalf of the monitoring team; review materials related to Citizen Hearing Board Training	2.5	\$ 475.00	\$ 1,187.50	Work on logistics for monthly meeting and Public Hearing, including multiple communications from the parties re: same		1.2	
July	8	Engage in multiple communications with R. Dupont re: issues for discussion at tomorrow's monthly meeting with the court; review Public Integrity Bureau Intake data; re-review sections of DOJ and BPD's submissions	1.1	\$ 475.00	\$ 522.50				
July	9	Prepare for and participate in monthly court meeting; telephone conference with R. Dupont re: additional analysis of the police involved shooting from last week	3.9	\$ 475.00	\$ 1,852.50				
July	10	Multiple communications with parties re: logistics and topics for discussion at July's Public Hearing; review multiple communications with R. Dupont and engage in several telephone conferences with him re: Behavioral Health/GAP analysis issues; telephone conference with Solicitor Moore re: request for technical assistance from R. Dupont	1.3	\$ 475.00	\$ 617.50	Work on media response; telephone conference with members of CPIC re: police involved shooting with individual experiencing a behavioral crisis		1.2	
July	11			\$ 475.00	\$ -				
July	12			\$ 475.00	\$ -				

July	13	Multiple Communications with R. Dupont re GAP analysis in connection with recent police involved shooting and providing technical assistance to the City re: same; review proposed legislation from Councilman Cohen and review same with R. Dupont and S. Rosenthal with eye towards providing testimony to the Council; review CPIC Meeting Notes of 7/7/20; communicate with the Court re: behavioral health crisis issues; review weekly PIB Reports; review draft Procedural Justice policy and DOJ comments re: same; review EPIC Training Curriculum along with monitoring team and DOJ's comments re: same	2.4	\$ 475.00	\$ 1,140.00	Review communications from Judge Lipman and engage in discussion with him regarding Emergency Petition issues and need for aftercare protocols	0.6
July	14	Several telephone conferences with R Dupont re: call with Solicitor Moore and follow-up regarding police interaction with individual in crisis; communicate with parties re: topics for next weeks public hearing and reach out to the court re: same; review communications from R Dupont re: input from members of CPIC; participate in Community Engagement Meeting	1.7	\$ 475.00	\$ 807.50	Review materials in preparation for tomorrow's presentation before the GBC	1
July	15	Multiple communications with R. Dupont re: GAP analysis issues, including update re: his conversation with Solicitor Moore and potential meeting with DOJ, COB and BHSB; review draft Report concerning BPD's performance during protests; review Commissioner's One Year Review; Review PIB Weekly Intake Report; re-review sections of EPIC	2.6	\$ 475.00	\$ 1,235.00	Work on logistics for next weeks Public hearing; prepare for and present to the GBC	2.2
July	16	Work on Monitoring Team Public Hearing presentation and engage in multiple discussions with team members re: same; telephone conference with R Dupont re: meeting with parties	1	\$ 475.00	\$ 475.00	Work on logistics for next weeks Public Hearing	1
July	17			\$ 475.00	\$ -		
July	18			\$ 475.00	\$ -		
July	19			\$ 475.00	\$ -		
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July	21			\$ 475.00	\$ -		
July	22			\$ 475.00	\$ -		
July	23			\$ 475.00	\$ -		
July	24			\$ 475.00	\$ -		
July	25			\$ 475.00	\$ -		
July	26			\$ 475.00	\$ -		
July	27	Review Situational Reports; review furlough materials and discuss with S. Sullivan; review materials re: Mobile Crisis Teams in preparation for call with R. Dupont	1.4	\$ 475.00	\$ 665.00		
July	28			\$ 475.00	\$ -		
July	29			\$ 475.00	\$ -		
July	30			\$ 475.00	\$ -		
July	31			\$ 475.00	\$ -		
			28.1	\$ 475.00	\$ 13,347.50		10.7

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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Subtotal Time:	\$ 13,347.50
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 13,347.50</b>

Unbilled Hours 10.70

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
KLT

<b>Baltimore Consent Decree Monitor</b> <b>750 E. Pratt, Ste 900</b> <b>Baltimore, MD 21202</b>						<b>INSTRUCTIONS</b> <ol style="list-style-type: none"> <li>1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.</li> <li>2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.</li> <li>3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."</li> <li>4. You may <b>NOT</b> bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.</li> <li>5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.</li> <li>6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.</li> <li>7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.</li> </ol>																												
<table border="1"> <tr> <td></td> <td><b>INVOICE FOR MONTH OF:</b></td> <td><b><u>July</u></b></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>INVOICE SUBMITTED BY:</b></td> <td>Rosenthal</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>DATE SUBMITTED:</b></td> <td>9/15/2020</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>YEAR:</b></td> <td>2020</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>							<b>INVOICE FOR MONTH OF:</b>	<b><u>July</u></b>						<b>INVOICE SUBMITTED BY:</b>	Rosenthal						<b>DATE SUBMITTED:</b>	9/15/2020						<b>YEAR:</b>	2020					Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	<b>INVOICE FOR MONTH OF:</b>	<b><u>July</u></b>																																
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<b>TIME</b>																																		
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)																												
July	1	Telephone conference with S. Sullivan re monitoring plan adjustments due to pandemic; emails re public comment periods for revised SSA policies	\$ 0.30	\$ 475.00	\$142.50	Draft engagement letters for R. Kelly and DKW Community Connect LLC and emails/telephone conferences with R. Kelly and D. Wharton re same; telephone conference/emails with Venable practice management team re same; review and emails with BPD re compliance scoring spreadsheet; attention to press re POIS and email with Judge Bredar re same; attention to PIA request for BPD/DOJ/MT communications																												
July	2	Review BWC and 24 hour report from POIS and emails with Thompson and Judge Bredar re same; Zoom call with team leads re comprehensive reassessment report and compliance scoring and follow up emails re same; review updated SSA/FIP II training curriculum and emails with Barge, BPD and DOJ re same; review spreadsheet on PIB cases and emails with BPD and DOJ re request for additional information from BPD re same	3.8 \$	475.00	\$1,805.00	Telephone conference/emails with R. Kelly re FY21 contract; draft responses to FB and Twitter questions and comments and emails with community engagement team re same																												
July	3	Telephone conference with Barge re compliance reviews, outcome assessments, compliance scoring and SSA training; telephone conference with Goodrich re compliance scoring and comprehensive reassessment	0.6 \$	475	\$285.00	Telephone conference /emails with Thompson re POIS and budget; emails with community engagement team re FB posts; emails with BPD, City and DOJ re FY21 budget; emails with R. Kelly re FY21 contract																												
July	4		\$	475.00																														
July	5		\$	475.00		Emails with MR and parites re FY21 budget and review past budget submissions																												
July	6	Draft compliance scoring spreadsheet and emails with Barge re same	1.2 \$	475.00	\$570.00	Work FY21 budget and emails with Aden, Smoot and Drake re same; emails with BPD, DOJ and Barge re resumption of SSA/FIP II training and MT observation of same																												
July	7	Draft compliance scoring spreadsheet and emails with Barge re same; review and comment on draft compliance scoring tracker and email with Barge re same	2.5 \$	475.00	\$1,187.50	Community engagement team call; review updated drafts of contracts with DKW Community Connect (Wharton) and R. Kelly and emails re same; review BPD monthly hiring and attrition filing; review materials for monthly meeting with Judge Bredar; emails with Aden and Smoot re draft budget																												
July	8	Emails with Barge, BPD and DOJ re compliance scoring	0.2 \$	475.00	\$95.00	Read BPD E&T newsletter; emails with MT and BPD re 1st amendment training expectations; telephone conference with Thompson re monthly meeting																												
						0.6																												

July	9	Monthly meeting with court and parties; draft social media post re July 2 POIS, confer with Dupont and Thompson re same, and emails with community engagement team re same; outline report on BPD response to recent protests	2.5	\$ 475.00	\$1,187.50 Monthly meeting with court and parties; attention to press; review DOJ and BPD comments on community survey methodology; review final draft of DKW Community Connect contract for signature; emails Aden, Smoot, DOJ and BPD re FY21 budget; confer with Thompson re media interview request	2.8
July	10	Telephone conference with BPD and Barge re 1st Amendment training requirements	0.4	\$ 475.00	\$190.00 Emails with BPD re attending re-start of SSA/FIP II training; draft response to press inquiry and email with Thompson re same; emails with Dupont and Thompson re press on latest POIS and BHSB comments; telephone conference with Thompson re various issues	1
July	11		\$	475.00	Review press re latest POIS and new arrest of BPD sgt and emails with MT leadership and Dupont re same; emails re community survey	0.6
July	12	Review updated compliance scoring rubic and emails with BPD and DOJ re same	0.2	\$ 475.00	\$95.00 Review press	0.2
July	13	Review updated compliance scoring framework and email with BPD and DOJ re same; assess and emails with BPD re monitoring plan changes due to pandemic	2.1	\$ 475.00	\$997.50	2.6
July	14	Observe SSA/FIP II training and debrief with BPD; telephone conference with BPD and DOJ re 1st Amendment training	6.5	\$ 475.00	\$3,087.50 Confer/emails with Thompson re July 23 public hearing; observe SSA/FIP II training; telephone conference with S. Sullivan re FY21 budget; review updated training plan	1.1
July	15	Draft comprehensive re-assessment	6.4	\$ 475.00	\$3,040.00 Draft social media post; emails with BPD and DOJ re 1st Amendment training; emails with MT and BPD re review of draft procedural justice policy; review SSA/FIP II training survey result and emails with DOJ and BPD re re-started training	4
July	16	Review material for and participate in call with DOJ and BPD re BPD's release-without-charge arrest analysis; draft comprehensive re-assessment; emails with BPD and DOJ re compliance scoring and finalization of scoring categories	4.6	\$ 475.00	\$2,185.00 Confer with Thompson re MT's public hearing presentation and outline same; confer with Barge re hearing and community survey and emails with DOJ and BPD re survey; emails with DOJ and BPD re 1st Amendment training; emails re development of promotional criteria; emails with Meares re draft procedural justice policy; emails with BPD and DOJ re go-live dates for revised policies; review one-year crime plan assessment and attention to related press; read new 4th Cir. en banc opinion re suspicion-less stops and predictive policing and email with MT re same	1.5
July	17	Work comprehensive reassessment and emails with team leads re same	2.2	\$ 475.00	\$1,045.00 Attention to charges vs sgt for false statements and emails with MT leadership re same; emails re procedural justice policy; emails re promotions policy; review survey on SSA/FIP II training; telephone conference with Aden re budget, comprehensive reassessment, PIB	0.3
July	18	Work comprehensive reassessment	0.7	\$ 475.00	\$332.50 Read and emails with Judge Bredar re recent press coverage	0.4
July	19		\$	475.00		0.5
July	20	Work comprehensive reassessment	6.5	\$ 475.00	\$3,087.50 Review letter from DRM/ACLU/Bazelon/LDF and emails with Dupont and Judge Bredar re same; emails re training academy shutdown due to covid spread; emails re procedural justice in interactions policy	0.4
July	21	Telephone conference with Judge Bredar and Aden re case involving Sgt charged with false statement, confer with Aden re same, and review indictment; draft comprehensive reassessment; review and email with Judge Bredar re statement for July 23 public hearing and confer with Dupont re same	5.8	\$ 475.00	\$ 2,755.00 Community engagement team meeting; telephone conference with parties, follow up with Aden and Smoot, and emails with DC Murphy re MT's FY21 budget; emails with BPD, DOJ and Court re July 23 hearing logistics; emails with IUR and Barge re community survey; telephone conference with Barge, Villasenor and DOJ re EPIC training; weekly training call with parties; review proposed training schedule for remainder of 2021; draft comprehensive reassessment	1.2
July	22	Draft comprehensive reassessment and emails with Bethel, Joyce and Villasenor re same; telephone conference/emails with Judge Bredar and Dupont re July 23 public hearing	6.7	\$ 475.00	\$ 3,182.50 Emails re promotions policies; emails with Courrt, BPD and DOJ re July 23 public hearing	0.4
July	23	Prepare for and participate in public hearing and follow up telephone conference with Judge Bredar	7.2	\$ 475.00	\$ 3,420.00 Emails re BPD disciplinary matrix; attention to recent press and emails with MT re same; emails with MT re comprehensive reassessment	0.5
July	24	Draft comprehensive reassessment; review and emails with Barge re BPD proposed training schedule	3.2	\$ 475.00	\$ 1,520.00 Emails re EPIC training; draft comprehensive reassessment	1.2
July	25	Draft comprehensive reassessment; analyze and email Judge Bredar re CD provisions requiring adequate funding for staffing	2.9	\$ 475.00	\$ 1,377.50 Emails with community engagement team re recent FB post	0.2

Name:

## Weekly Log

September 17th - 28th '18

Name:

## Weekly Log

September 17th - 28th '18

EXPENSES					
Date	Category				
		MEALS + INCIDENTALS	NON MEALS		
Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$71 per day)	Non-Meal Description	Non-Meal Expense	Total	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				TOTAL: \$ -	

Subtotal Time:	\$ 40,992.50
Subtotal Expenses:	\$ -
TOTAL:	\$ 40,992.50

Unbilled Hours 39.40

Your initials here signify that the charges on this invoice are accurate:

INITIALS

SAR

# INVOICE

From **21CP Solutions, LLC**  
 332 S Michigan Ave.  
 Suite 1032 – T615  
 Chicago, IL 60604-4434  
 (844) 767-2127

Invoice ID	<b>Baltimore Monitor July 2020 Invoice</b>	Invoice For	<b>Baltimore City Consent Decree: Monitoring Team</b>
Issue Date	08/10/2020		Baltimore Consent Decree Monitor
Due Date	09/09/2020 (Net 30)		750 E. Pratt, Suite 900
Subject	21CP Baltimore Monitor July 2020 Invoice		Baltimore, MD 21202

Item Type	Description	Quantity	Unit Price	Amount
Service	FY 20-21 MT Admin Work: Jessica Drake (07/01/2020 - 07/31/2020)	32.50	\$37.50	<b>\$1,218.75</b>
Service	July 2020 - June 2021 Budget Year: Charles Ramsey (07/01/2020 - 07/31/2020)	26.80	\$235.00	<b>\$6,298.00</b>
Service	July 2020 - June 2021 Budget Year: Gabriela Wasileski (07/01/2020 - 07/31/2020) - CJI	12.00	\$200.00	<b>\$2,400.00</b>
Service	July 2020 - June 2021 Budget Year: Hassan Aden (07/01/2020 - 07/31/2020)	43.50	\$235.00	<b>\$10,222.50</b>
Service	July 2020 - June 2021 Budget Year: Jessica Drake (07/01/2020 - 07/31/2020)	6.80	\$235.00	<b>\$1,598.00</b>
Service	July 2020 - June 2021 Budget Year: Kathleen O'Toole (07/01/2020 - 07/31/2020)	2.90	\$235.00	<b>\$681.50</b>
Service	July 2020 - June 2021 Budget Year: Katie Zafft (07/01/2020 - 07/31/2020) - CJI	7.00	\$135.00	<b>\$945.00</b>
Service	July 2020 - June 2021 Budget Year: Kevin Bethel (07/01/2020 - 07/31/2020)	3.00	\$235.00	<b>\$705.00</b>
Service	July 2020 - June 2021 Budget Year: Matthew Barge (07/01/2020 - 07/31/2020)	25.40	\$235.00	<b>\$5,969.00</b>
Service	July 2020 - June 2021 Budget Year: Nola Joyce (07/01/2020 - 07/31/2020)	43.10	\$235.00	<b>\$10,128.50</b>
Service	July 2020 - June 2021 Budget Year: Roberto Villaseñor (07/01/2020 - 07/31/2020)	38.80	\$235.00	<b>\$9,118.00</b>
Service	July 2020 - June 2021 Budget Year: Sean Smoot (07/01/2020 - 07/31/2020)	35.90	\$235.00	<b>\$8,436.50</b>

Service	July 2020 - June 2021 Budget Year: Tracey Meares (07/01/2020 - 07/31/2020)	3.00	\$235.00	<b>\$705.00</b>
Product	July 2020 - June 2021 Budget Year: Expenses for Charles Ramsey (07/01/2020 - 07/31/2020)	1.00	\$152.20	<b>\$152.20</b>
Product	July 2020 - June 2021 Budget Year: Expenses for Hassan Aden (07/01/2020 - 07/31/2020)	1.00	\$33.00	<b>\$33.00</b>
Product	July 2020 - June 2021 Budget Year: Expenses for Matthew Barge (07/01/2020 - 07/31/2020)	1.00	\$295.47	<b>\$295.47</b>
Product	July 2020 - June 2021 Budget Year: Expenses for Sean Smoot (07/01/2020 - 07/31/2020)	1.00	\$53.25	<b>\$53.25</b>

**Amount Due      \$58,959.67**

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>32.50 Hours</b>	1 Project	<b>FY 20-21 MT Admin Work</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		Team	<b>Jessica Drake</b>

Date	Client	Project	Task	Roles	Hours
	Jessica Drake				32.50
07/06/2020	Baltimore City Consent Decree: Monitoring Team  Website update, emails with SME's re: Budget Year Three	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	1.50
07/07/2020	Baltimore City Consent Decree: Monitoring Team  Supported the drafting of NL contracts for review by D. Wharton. Drafted Letter of Engagement for 21CP Team. Reviewed the budget proposal to the parties.	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	2.50
07/08/2020	Baltimore City Consent Decree: Monitoring Team  Media tracking, NL contract support, Year three budget planning and Letters of Engagment	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	2.00
07/09/2020	Baltimore City Consent Decree: Monitoring Team  General admin, emails, calendar, SME support	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	0.80
07/10/2020	Baltimore City Consent Decree: Monitoring Team  Emails with SME, canceled COVID-19 call, calendar, and social media review	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	1.50
07/13/2020	Baltimore City Consent Decree: Monitoring Team  Invoicing, budget review, letters of engagement, and communication with SME's re: month's end	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	2.10
07/14/2020	Baltimore City Consent Decree: Monitoring Team  Reviewed Invoice for June and provided feedback	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	1.30
07/15/2020	Baltimore City Consent Decree: Monitoring Team	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	2.10
				<b>Total</b>	<b>32.50</b>

Date	Client	Project	Task	Roles	Hours
		Administrative tasks, media monitoring, calendar and website			
07/16/2020	Baltimore City Consent Decree: Monitoring Team	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	1.00
	Budget review, timetable check-in. Emails, SME support				
07/17/2020	Baltimore City Consent Decree: Monitoring Team	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	1.60
	Canceled COVID Call, SME support and emails. General admin. tasks				
07/20/2020	Baltimore City Consent Decree: Monitoring Team	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	2.10
	Tracking media, following Training on S/S/A cancellation due to COVID-19. Updating info@ response to alert the community to the monthly hearing				
07/21/2020	Baltimore City Consent Decree: Monitoring Team	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	2.00
	Tracking of the calendar, policy release, and answering info@ emails				
07/22/2020	Baltimore City Consent Decree: Monitoring Team	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	2.20
	Review of community complaint, update on City Council budget work, review of community engagement script. Notes for SME's				
07/23/2020	Baltimore City Consent Decree: Monitoring Team	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	8.00
	Attended Court hearing, notes and data gathering for CE Team				
07/24/2020	Baltimore City Consent Decree: Monitoring Team	FY 20-21 MT Admin Work	Administrative Costs	Associate Consultant	1.80
	Answered SME emails, canceled COVID call, updated calendar and checked in on media releases, Texted with H. Aden, canceled COVID call, SME support our outreach.				

**Total 32.50**

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>26.80 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Charles Ramsey</b>

Date	Client	Project	Roles	Person	Hours
	Partner Professional Fees				26.80
07/01/2020	Baltimore City Consent Decree: Monitoring Team  Promotional Directive, Call Comm Harrison, Assessment Review	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	2.00
07/02/2020	Baltimore City Consent Decree: Monitoring Team  COMPSTAT	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	1.00
07/07/2020	Baltimore City Consent Decree: Monitoring Team  CE Weekly Meeting. Call with Commish Harrison	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	1.00
07/08/2020	Baltimore City Consent Decree: Monitoring Team  Conference Call Performance Evaluation, Review Supervisor Manual	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	2.30
07/13/2020	Baltimore City Consent Decree: Monitoring Team  Policy call with BPD and DOJ, Review 1st Amendment directive and Community Policing Plan	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	2.50
07/14/2020	Baltimore City Consent Decree: Monitoring Team  CE Weekly call	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	0.50
07/15/2020	Baltimore City Consent Decree: Monitoring Team  Conference Call FTO Program	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	1.50

**Total 26.80**

Date	Client	Project	Roles	Person	Hours
07/16/2020	Baltimore City Consent Decree: Monitoring Team  Call with Commissioner Harrison	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	1.00
07/21/2020	Baltimore City Consent Decree: Monitoring Team  Weekly CE Call	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	0.50
07/22/2020	Baltimore City Consent Decree: Monitoring Team  Preparation for Court Hearing 7/24	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	2.00
07/23/2020	Baltimore City Consent Decree: Monitoring Team  Public Hearing US Federal Courthouse appearance	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	8.00
07/27/2020	Baltimore City Consent Decree: Monitoring Team  Conference Call Commissioner Harrison	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	0.50
07/28/2020	Baltimore City Consent Decree: Monitoring Team  Weekly CE Conference Call	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	0.50
07/29/2020	Baltimore City Consent Decree: Monitoring Team  Conference Call Patrol Staffing/FTO/Promotions	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	1.50
07/30/2020	Baltimore City Consent Decree: Monitoring Team  The draft section on community policing for semi-annual report	July 2020 - June 2021 Budget Year	Partner	Charles Ramsey	2.00

**Total 26.80**

# **Expense Report for Invoice**

## **#Baltimore Monitor July**

### **2020 Invoice**

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21CP Solutions, LLC

**07/23/2020                          \$124.20**

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Client    **Baltimore City Consent Decree: Monitoring Team**

Project    **July 2020 - June 2021 Budget Year**

Category **Mileage**

Person    **Charles Ramsey**

Court appearance US Federal Court 216 miles roundtrip  
[216.0 miles]

**07/23/2020                          \$28.00**

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Client    **Baltimore City Consent Decree: Monitoring Team**

Project    **July 2020 - June 2021 Budget Year**

Category **Other**

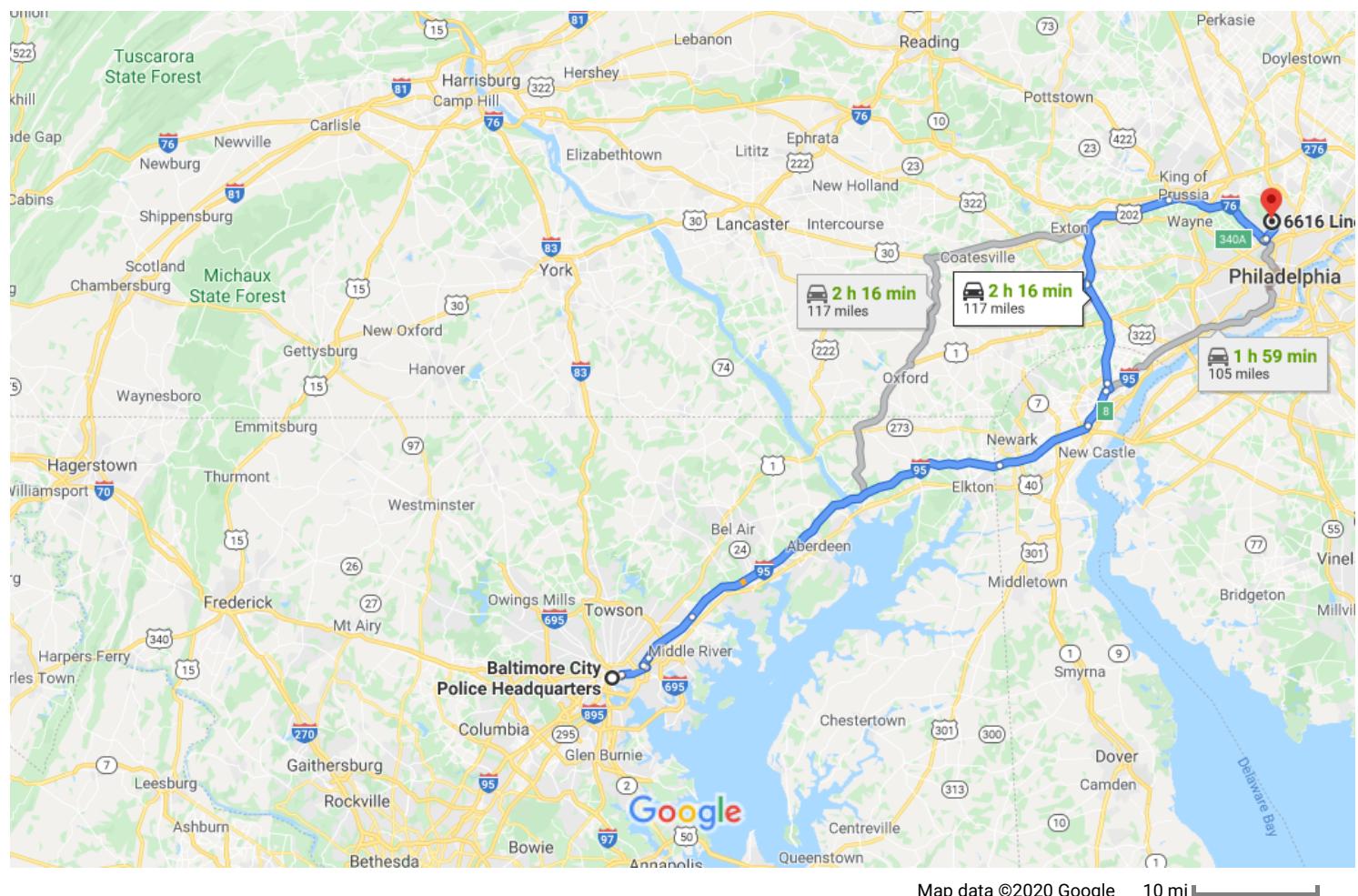
Person    **Charles Ramsey**

Tolls for travel from Philadelphia to Baltimore (\$16).  
Parking at Courthouse (\$12)



Baltimore City Police Headquarters to [REDACTED]

Drive 117 miles, 2 h 16 min



## Baltimore City Police Headquarters

601 E Fayette St, Baltimore, MD 21202

### Get on I-95 Express Toll from E Fayette St and US-40 E

16 min (6.1 mi)

- ↑ 1. Head north on N Frederick St toward E Fayette St
    - ⚠ Restricted usage road
  - 2. Turn right onto E Fayette St
    - 256 ft
  - ← 3. Turn left onto N Collington Ave
    - 1.2 mi
  - 4. N Collington Ave turns right and becomes US-40 E/Orleans St
    - 446 ft
    - ① Continue to follow US-40 E
    - ① Pass by AAMCO Transmissions & Total Car Care (on the right in 2.1 mi)
- 3.0 mi

- 5. Take the Moravia Rd exit toward I-95 N/I-895  
0.3 mi
- 6. Continue onto Moravia Rd  
0.4 mi
- 7. Turn right to merge onto I-95 Express Toll
  - ⚠️ Toll road  
1.1 mi

Take I-95 N to US-202 N in New Castle County. Take exit 8 from I-95 N/US-202 N

- 59 min (65.9 mi)
- 8. Merge onto I-95 Express Toll
  - ⚠️ Toll road  
7.0 mi
- 9. Merge onto I-95 N
  - ⚠️ Toll road
  - ⓘ Entering Delaware  
41.7 mi
- 10. Keep left at the fork to stay on I-95 N
  - ⚠️ Toll road  
11.4 mi
- 11. Keep left to continue on I-95 N/US-202 N, follow signs for Wilmington  
4.6 mi
- 12. Use the right 2 lanes to take exit 8 to merge onto US-202 N  
1.2 mi

Get on US-202 N/US-322 W in West Goshen Township

- 21 min (12.2 mi)
- 13. Merge onto US-202 N
  - ⓘ Pass by Bruster's Real Ice Cream (on the right in 5.6 mi)
  - ⓘ Entering Pennsylvania  
12.1 mi
- 14. Use the right lane to take the US-202 N/US-322 W ramp to Paoli/Downingtown  
0.2 mi

Follow US-202 N and I-76 E to Bala Cynwyd. Take exit 340A from I-76 E

- 29 min (30.1 mi)
- 15. Continue onto US-202 N/US-322 W
  - ⓘ Continue to follow US-202 N  
16.8 mi

16. Use the right 3 lanes to merge onto I-76 E toward Philadelphia

12.9 mi

17. [REDACTED]  
[REDACTED]

0.3 mi

- [REDACTED]

6 min (2.9 mi)

18. [REDACTED]

0.2 mi

19. [REDACTED]  
[REDACTED]

0.2 mi

20. [REDACTED]

 Destination will be on the left

2.5 mi



Philadelphia, PA 19119

These directions are for planning purposes only.  
You may find that construction projects, traffic,  
weather, or other events may cause conditions to  
differ from the map results, and you should plan  
your route accordingly. You must obey all signs or  
notices regarding your route.

# WELLS FARGO

## BUSINESS CHECKING

Account

... [REDACTED]

Routing Numbers

Available balance

### Activity Summary

**Ending collected balance as of 08/19/20****Current posted balance****Pending withdrawals/debits****Pending deposits/credits****Available balance**

Monthly Service Fee Summary | Debit Card Activity

Routing numbers

[REDACTED]

## Activity

The Available Balance shown above reflects the most up-to-date information available on your account. The balances shown below next to the last transaction of each day do not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when the transaction posted. If you had insufficient available funds when the transaction posted to your account, fees may have been assessed.

First  
Previous  
Next

Date	Description	Deposits/Credits	Withdrawals/Debits	Ending Daily Balance
<b>Pending Transactions</b>				
No pending transactions to view.				
<b>Posted Transactions</b>				
08/18/20	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
08/17/20	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
08/17/20	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
<b>Totals</b>				

**Ending  
Daily  
Balance**

Date	Description	Deposits/Credits	Withdrawals/Debits	Ending Daily Balance
07/27/20	[REDACTED]		[REDACTED]	
07/27/20	[REDACTED]		[REDACTED]	
07/27/20	PURCHASE AUTHORIZED ON 07/23 DOWN UNDER GARAGE BALTIMORE MD S300205748020466 CARD 7909		\$12.00	

## Details

Merchant Address:

BALTIMORE, MD, 212012616

Transaction Method:

Card Swiped

Category:

Parking/Tolls

Dispute this transaction

Manage disputes

07/27/20

07/27/20

07/20/20

07/17/20

07/17/20

07/16/20

07/14/20

07/07/20

07/03/20

**Totals**



# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>12.00 Hours</b> <b>0.00 Uninvoiced Billable Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
		Categories	<b>All Tasks</b>
		1 Team	<b>Gabriela Wasileski</b>

Date	Client	Project	Roles	Person	Hours
	Associate Consultant Professional Fees				12.00
07/09/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Gabriela Wasileski	2.00
	Outcome assessment methodology editing. Working with CFS data and related files.				
07/10/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Gabriela Wasileski	2.00
	Reviewing UOF files and preliminary data entry. Finishing outcome assessment methodology.				
07/22/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Gabriela Wasileski	2.00
	Three years of the CFS data cleaning, re-coding, screening, and preliminary analysis for the outcome assessment report.				
07/24/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Gabriela Wasileski	2.00
	Three years of the CFS data cleaning, re-coding, screening, and preliminary analysis for the outcome assessment report.				
07/30/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Gabriela Wasileski	2.00
	Three years of the CFS data cleaning, re-coding, screening, and preliminary analysis for the outcome assessment report.				
07/31/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Gabriela Wasileski	2.00
	Three years of the CFS data cleaning, re-coding, screening, and preliminary analysis for the outcome assessment report.				

**Total 12.00**

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>49.50 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Hassan Aden</b>

Date	Client	Project	Roles	Person	Hours
	Associate Consultant Professional Fees				43.50
07/01/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Hassan Aden	2.50
		Email and correspondence re: CD related matters and project management. Preparation/editing 2020-2021 MT budget. Review of PIB Intake and classification report. Call with S. Smoot re: 21CP MT assignments and priorities.			
07/02/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Hassan Aden	3.00
		Participated in CompStat meeting with several districts reporting out, deputy commissioners and Commissioner Harrison. Reviewed several documents to prepare for the Re-Assessment Report drafting meeting with MT today. Reviewed several emails and reports related to PIB cases and next steps in the PIB/CRB Protocols completion timeline.			
07/03/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Hassan Aden	2.50
		Email and correspondence re:calls, meetings and drafting of reports (assigned areas for MT members). Review of updated FTO training material.			
07/07/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Hassan Aden	0.50
		Email and correspondence re:outcome assessments.			
07/08/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Hassan Aden	1.50
		Email and correspondence re: project management. Review of cases PIB cases. Review of Court submissions (MT and DOJ) for upcoming Court hearing.			
07/09/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Senior Advisor	Hassan Aden	2.00
		Email and correspondence re: several CD related topics and deliverables. Call with M. Barge re: Outcome Assessments. Review of PIB Intake and Classification reports.			

**Total 49.50**

Date	Client	Project	Roles	Person	Hours
07/10/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Email and correspondence re: CD related matters, project management, PIB, Training and Outcome Assessments.	Senior Advisor	Hassan Aden	1.50
07/11/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Project management.	Senior Advisor	Hassan Aden	0.50
07/15/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Email and correspondence with MT workgroups and the parties re: upcoming public hearing, meetings and PIB related matters. Call with DOJ re: PIB and other matters. Call with the parties to update on PIB matters and upcoming deliverables.	Senior Advisor	Hassan Aden	3.00
07/16/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Review of PIB Intake report, BPD Departmental Transformation Plan and Crime Reduction Strategy. Review of the MT Protest Response document. Email and correspondence re: PIB case audit, upcoming calls and new calls pertaining to PIB Training Curriculum and Policy Review process.	Senior Advisor	Hassan Aden	2.50
07/17/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Review of MT upcoming assessments (memo April 2020). Call with S. Rosenthal re: various CD related matters (PIB, Outcome Assessments, project management, report writing assignments for MT workgroups and members, schedules and meetings. Email and correspondence.	Senior Advisor	Hassan Aden	2.00
07/20/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Email and correspondence re: recent PIB case involving a highly publicized arrest. Call with DC Nadeau re: IB related matters. Call with monitor. preparation and review re: public hearing.	Senior Advisor	Hassan Aden	3.00
07/21/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Email and correspondence re: various CD related matters. Call with monitor re: PIB matter. Call with S. Rosenthal re: PIB matter. Call with Judge Bredar re: PIB matters. Call with parties re: budget for 2020-2021 monitoring year.	Senior Advisor	Hassan Aden	3.00
07/23/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Preparation and correspondence re: Public Hearing. Participated in the Quarterly Public Hearing.	Senior Advisor	Hassan Aden	7.00
07/24/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Email and correspondence re: CD related workgroups. Review of BPD/PIB Quarterly Report. Correspondence and coordination with DOJ re: edits/comments to the PIB Quarterly report.	Senior Advisor	Hassan Aden	2.50

**Total 49.50**

Date	Client	Project	Roles	Person	Hours
07/28/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Drafting of upcoming report section (Misconduct and Discipline). Email and correspondence re: PIB matters and deliverables. Call with S. Sullivan re: CD related matters.	Senior Advisor	Hassan Aden	2.00
07/29/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Call with S. Sullivan re: completed tasks, dates and other expectations regarding deliverables. Email and correspondence with MT workgroup on MT report and compliance scoring documents. Completion/updating of the next Semi-annual Report.	Senior Advisor	Hassan Aden	2.00
07/30/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Call with City/BPD re: monitoring plan, timelines and deliverables. email and correspondence. Call with M. Barge re: Outcome assessments, reviewer clearances etc..	Senior Advisor	Hassan Aden	2.50
Pro Bono Hours					6.00
07/27/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Review of the BPD Quarterly Report (PIB) latest draft with combined DOJ/MT comments. Drafting various reports for upcoming MT deliverables. Email and correspondence. PIB Intake report.	Senior Advisor	Hassan Aden	4.00
07/31/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Email and correspondence. Review of PIB cases (Thursday report). Follow up from calls yesterday with MT workgroup.	Senior Advisor	Hassan Aden	2.00

**Total 49.50**

07/01/2020

\$33.00

Client **Baltimore City Consent Decree: Monitoring Team**  
Project **July 2020 - June 2021 Budget Year**  
Category **Other**  
Person **Hassan Aden**  
Parking for Court hearing



# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>7.80 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Jessica Drake</b>

Date	Client	Project	Roles	Person	Hours
	Associate Consultant Professional Fees				
					6.80
07/05/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Jessica Drake	0.50
	Tracking of weekend protests and police response via media coverage and social media for CE awareness.				
07/07/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Jessica Drake	1.00
	Weekly CE Standing Call. emails and CE follow-up				
07/08/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Jessica Drake	1.00
	Call with TF leadership to discuss the next steps				
07/14/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Jessica Drake	1.50
	Attended CE weekly meeting. Researched Court times and Public Hearing info for next week. Emails and follow-ups				
07/16/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Jessica Drake	0.50
	Researched protest for the weekend and plans for incidents in Baltimore				
07/17/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Jessica Drake	0.50
	Researched protests and weekend activities. Communicated with SME's and Team re weekend plans.				
07/20/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Jessica Drake	0.80
	Attended monthly NL meeting				
07/21/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Jessica Drake	1.00
	<b>Total 7.80</b>				

Date	Client	Project	Roles	Person	Hours
CE Standing weekly call. Follow-ups and emails.					
Pro Bono Hours					
07/08/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Jessica Drake	1.00
Call with City Youth Engagement leadership to discuss best practices in CE re: Youth Policy					
<b>Total    7.80</b>					

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>2.90 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Kathleen O'Toole</b>

Date	Client	Project	Roles	Person	Hours
	Partner Professional Fees				2.90
07/02/2020	Baltimore City Consent Decree: Monitoring Team COMPSTAT	July 2020 - June 2021 Budget Year	Partner	Kathleen O'Toole	1.40
07/09/2020	Baltimore City Consent Decree: Monitoring Team COMPSTAT	July 2020 - June 2021 Budget Year	Partner	Kathleen O'Toole	1.50
				<b>Total</b>	<b>2.90</b>

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>7.00 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Katie Zafft</b>

Date	Client	Project	Roles	Person	Hours
	Associate Consultant Professional Fees				7.00
07/02/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Katie Zafft	2.00
		Review of use of force and calls for service methodology proposals for outcome analysis.			
07/10/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Katie Zafft	1.00
		Use of force and calls for service methodology review.			
07/21/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Katie Zafft	0.50
		use of force and calls for service methodology review			
07/22/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Katie Zafft	1.00
		Calls for service outcome assessment preliminary data analysis			
07/23/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Katie Zafft	0.50
		calls for service outcome assessment preliminary data analysis			
07/28/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Katie Zafft	1.00
		Calls for service outcome assessment			
07/30/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Katie Zafft	1.00
		Preliminary UOF outcome assessment drafting			
				<b>Total</b>	<b>7.00</b>

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>3.00 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Kevin Bethel</b>

Date	Client	Project	Roles	Person	Hours
	Associate Consultant Professional Fees				3.00
07/10/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Kevin Bethel	1.00
	Conference Call with BPD, Monitor and Stakeholders Re: Youth Engagement Policy				
07/19/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Associate Consultant	Kevin Bethel	2.00
	Youth Engagement Policy Review and Follow Up				
				<b>Total</b>	<b>3.00</b>

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>27.50 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Matthew Barge</b>

Date	Client	Project	Roles	Person	Hours
	Partner Professional Fees				25.40
07/02/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.20
		Various email communications re: use of force assessment, SSA policies, SSA training, outcome assessment plan.			
07/03/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.50
		Conference call w/ S. Rosenthal re: community survey, outcome assessments, training, compliance tracking.			
07/06/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	2.10
		Various email communications re: training. Draft compliance tracking spreadsheet re: misconduct; email communication w/ S. Rosenthal re: same. Conference call w/ G. Wasileski, K. Zafft re: outcome measurements.			
07/07/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.60
		Review, revise, and edit proposed methodologies re: UOF, calls for service assessments; email communications w/ G. Wasileski, K. Zafft re: same. Revise, edit, and format compliance tracking spreadsheet; email communications w/ S. Rosenthal re: same. Various email communications re: sexual assault investigator training.			
07/08/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	1.20
		Various email communications w/ BPD, MT re: First Amendment training, compliance tracking. Conference call w/ DOJ re: use of force assessment.			
07/09/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.50
		Conference call w/ H. Aden re: outcome assessments. Various email communications w/ BPD, DOJ, MT re: community survey, use of force assessment, RWOC methodology, monitoring plan deadlines. Review BPD, DOJ comments re: community survey, BPD Monitoring Plan deadline document.			
07/10/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.60

**Total 27.50**

Date	Client	Project	Roles	Person	Hours
Various email communications w/ BPD, DOJ, MT re: use of force assessment, First Amendment training, SSA training. Conference call w/ S. Rosenthal, A. Cumerma re: First Amendment training.					
07/13/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.20
Various email communications w/ BPD, DOJ, MT re: sexual assault investigator training, procedural justice policy, SSA training.					
07/14/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.50
Conference call w/ BPD, DOJ, MT re: training. Various email communications w/ BPD, DOJ, MT re: RWOC assessment methodology, First Amendment training, public court hearing.					
07/15/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.10
Various email communications w/ BPD, DOJ, MT re: SSA training, training schedule.					
07/16/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	1.80
Various email communications re: First Amendment training, 2019-2020 training schedule, public court hearing, outcome assessments. Conference call w/ S. Rosenthal re: community survey, outcome assessments, court hearing. Conference call w/ BPD, DOJ, MT re: RWOC data, proposed BPD methodology re: same.					
07/17/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	1.20
Various email communications w/ BPD, DOJ, MT re: semiannual report, monitoring plan/project management issues, procedural justice policy. Draft semiannual report re: training.					
07/20/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	1.40
Various email communications w/ BPD, DOJ, MT re: training, semiannual report. Draft semiannual report re: compliance reviews, outcome assessments; email communication w/ S. Rosenthal, H. Aden re: same; conference call w/ H. Aden re: same.					
07/21/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	1.50
Conference call w/ BPD, DOJ, MT re: training. Various email communications w/ BPD, DOJ, MT re: training schedule, EPIC training, outcome assessments. Conference call w/ K. Zafft, G. Wasileski re: outcome assessments.					
07/23/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	5.80
Participate in quarterly Court hearing. Various email communications w/ BPD, MT re: CJIS/database access, training.					
07/24/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	2.50
<b>Total 27.50</b>					

Date	Client	Project	Roles	Person	Hours
Conference call w/ BPD, DOJ, MT re: revised training schedule. Conference call w/ BPD, DOJ, MT re: EPIC training. Various email communications w/ BPD, DOJ, MT re: training schedule, EPIC training, UOF data.					
07/28/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	2.20
Conference call w/ BPD, DOJ, MT re: training; conference call w/ S. Sullivan re: same, monitoring plan. Conference call w/ H. Aden re: monitoring plan. Various email communications w/ BPD, MT re: CJIS clearance, training schedule, EPIC training, SSA training.					
07/29/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	1.30
Draft semiannual report re: misconduct investigation assessment; email communications w/ S. Rosenthal re: same. Various email communications w/ BPD, MT re: FTO training, semiannual report, training schedule. Revise report re: misconduct investigations; email communications w/ S. Rosenthal re: same.					
07/30/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	1.10
Various email communications re: outcome assessments, training schedule, e-learning. Conference call w/ K. Zafft, G. Wasileski re: outcome assessments. Conference call w/ H. Aden re: monitoring plan, outcome assessments. Conference call w/ D. Murphy, S. Sullivan, S. Rosenthal, H. Aden re: monitoring plan.					
07/31/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.10
Various email communications w/ SSA supervisory training, EPIC training.					
Pro Bono Hours					
2.10					
07/18/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.40
Continue drafting semiannual report re: training.					
07/22/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	0.60
Various email communications w/ BPD, MT re: use of force assessment, court hearing, information systems access, calls for service assessment. Conference call S. Smoot re: monitoring plan/budget.					
07/27/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Matthew Barge	1.10
Various email communications w/ BPD, DOJ, MT re: EPIC training, defensive tactics training, sexual assault investigator training, data issues. Conference call w/ H. Aden re: PIB. Conference calls w/ R. Dupont re: crisis intervention training.					

**Total 27.50**

07/09/2020

\$195.98

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Client **Baltimore City Consent Decree: Monitoring Team**

Project **July 2020 - June 2021 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Matthew Barge**

Squarespace/GSuite BPD Monitor email charges.



# Invoice

Thursday, July 9, 2020

**ISSUED TO:**

Matthew Barge

**ISSUED BY:**

Squarespace, Inc.  
225 Varick Street, 12th Floor  
New York, NY 10014

## Charges

Subscription: G Suite (Monthly) (bpdmmonitor.com) - [REDACTED]

7/9/2020 – 8/9/2020

**\$180.00**

[REDACTED] All prices in US Dollar.  
Card ending in: [REDACTED]  
Subtotal: **\$180.00**  
Discount: --  
Sales Tax: **\$15.98**  
Due: **\$0.00**  
Paid: **\$195.98**

All prices in US Dollar.

07/12/2020

\$26.00

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Client **Baltimore City Consent Decree: Monitoring Team**

Project **July 2020 - June 2021 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Matthew Barge**

Squarespace BPDMonitor.com website monthly charges.



# Invoice

Sunday, July 12, 2020

**ISSUED TO:**

Matthew Barge

**ISSUED BY:**

Squarespace, Inc.  
225 Varick Street, 12th Floor  
New York, NY 10014

## Charges

Subscription: Business (Monthly) - [REDACTED]

7/11/2020 – 8/11/2020

**\$26.00**

Card ending in:	[REDACTED] All prices in US Dollar.
Subtotal:	<b>\$26.00</b>
Discount:	--
Due:	<b>\$0.00</b>
Paid:	<b>\$26.00</b>

All prices in US Dollar.

07/17/2020

\$73.49

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Client **Baltimore City Consent Decree: Monitoring Team**

Project **July 2020 - June 2021 Budget Year**

Category **Phone, Internet, Website Expenses**

Person **Matthew Barge**

Electronic assessment platform charges. (1/2 of overall invoice amount).



## INVOICE

SurveyGizmo LLC (f/k/a Widgix LLC)  
4888 Pearl East Circle, Suite 100W  
Boulder CO 80301  
USA  
US EIN: 20-5463887  
UK VAT: GB-309 7393 78  
MOSS ID: EU826478382

Invoice Number: INV00276021  
Invoice Date: 07/17/2020  
Due Date: 07/17/2020  
Payment Terms: Due Upon Receipt  
PO Number:  
Currency: USD  
Customer Tax ID:

### Customer Billing Details:

Customer Name: [REDACTED]  
Billing Contact: Matthew Barge  
Email: [REDACTED]  
Billing Address: [REDACTED]

Account Number: [REDACTED]  
Sold to Contact: Matthew Barge  
Email: [REDACTED]  
Sold to Address: [REDACTED]

### Items:

Description	Service Period	Qty	Rate	Amount
Consumer Edition (CE) - Monthly Adventurer License CE: Adventurer License	07/18/2020-08/17/2020	1	\$135.00	135.00

Additional Information:	Subtotal:	\$135.00
	Tax:	\$11.99
	Total:	\$146.99
	Adjustments:	\$0.00
	Payments:	\$146.99
	Invoice Balance:	\$0.00

50% Charge to Baltimore Project = \$73.49

**How To Pay:**

Credit Card Payment: <a href="#">CLICK TO PAY</a>	
US Customers Wire/ACH Payment	International Customers Wire Payment
Independent Bank 7777 Henneman Way McKinney TX 75070  <b>Beneficiary's Name:</b> SurveyGizmo LLC <b>Account No.:</b> 4000808227 <b>ABA/Routing No.:</b> 111916326	Beneficiary Bank: Wells Fargo 420 Montgomery Street San Francisco CA 94104  <b>Beneficiary Name:</b> SurveyGizmo LLC <b>Account No.:</b> 5333549383 <b>ABA/Routing No.:</b> 121000248  <b>Non-USD Swift No.:</b> WFBIUS6WFFX  <b>USD Swift No.:</b> WFBIUS6S
US or Canadian Customers Pay by Check	
SurveyGizmo P.O. Box 913138 Denver CO 80291-3138	

Billing Questions: [billing@surveygizmo.com](mailto:billing@surveygizmo.com)

SurveyGizmo LLC does not accept terms and conditions with Customer other than the services agreement between SurveyGizmo LLC and Customer (the Services Agreement). By paying this invoice, Customer accepts that the Services Agreement shall control all SurveyGizmo's services with Customer, and that Customer agrees to waive any purchase order terms and conditions.

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>45.60 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Nola Joyce</b>

Date	Client	Project	Roles	Person	Hours
	Partner Professional Fees				43.10
07/01/2020	Baltimore City Consent Decree: Monitoring Team  Patrol Supervisors - review of materials, call	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	1.50
07/02/2020	Baltimore City Consent Decree: Monitoring Team  MT meeting on the Semi-Annual Report.	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	1.70
07/06/2020	Baltimore City Consent Decree: Monitoring Team  Reviewed case study and slide deck on Offender Focus Investigations for use in SA Investigation Training, Prepare submission to the Court on Sexual Assault Investigations, Conf Call with DOJ & BPD on sexual assault case for training	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	4.30
07/07/2020	Baltimore City Consent Decree: Monitoring Team  Conference call with BPD & DOJ on staffing, Review SA training slides, Finalized report to the court on SA, Reviewed and commented on Supervisory Manual	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	4.00
07/08/2020	Baltimore City Consent Decree: Monitoring Team  Conf call BPD & DOJ on Performance Evaluation	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	1.30
07/09/2020	Baltimore City Consent Decree: Monitoring Team  Prep and Court Meeting	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	3.20
07/10/2020	Baltimore City Consent Decree: Monitoring Team  Reviews of Supervisor Manual, Commendations, Promotions, and OSW survey	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	0.60

**Total 45.60**

Date	Client	Project	Roles	Person	Hours
07/13/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Review materials on Policy 819, FTO Plan and Patrol Supervisor, sexual assault audit methodology. Recruitment & Retention Con Call	Partner	Nola Joyce	2.30
07/15/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Staffing, FTO, Conf Call, Sexual Assault	Partner	Nola Joyce	2.00
07/16/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year drafts for the mid-year report	Partner	Nola Joyce	2.10
07/17/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Finalize sections for semi-annual report.	Partner	Nola Joyce	1.00
07/20/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Sexaul Assault Investigative Training	Partner	Nola Joyce	1.40
07/21/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year call with Eric ref promotions	Partner	Nola Joyce	0.50
07/22/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Performance evaluation conference call, Emails on promotional processes, semi-annual report	Partner	Nola Joyce	2.30
07/23/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Quarterly Court Hearing	Partner	Nola Joyce	6.10
07/27/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Sexual Assault Investigation Training	Partner	Nola Joyce	1.40
07/28/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Sexual Assault In-Service training, supervisor manual, patrol staffing	Partner	Nola Joyce	2.30
07/29/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	3.70
					<b>Total 45.60</b>

Date	Client	Project	Roles	Person	Hours
staffing phone call, Review and comment on FTO Plan, Review and comment on Patrol Supervisors Manual					
07/31/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	1.40
Review of guide for offender focused interviews and testifying in court materials for SA Investigator training. Review of the SSA Supervisory Review					
Pro Bono Hours					
07/23/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	1.00
Sections of the Quarterly Court Hearing					
07/24/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Nola Joyce	1.50
Emails and files					
<b>Total 45.60</b>					

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>42.90 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Roberto Villaseñor</b>

Date	Client	Project	Roles	Person	Hours
	Partner Professional Fees				38.80
07/01/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	1.50
	Prepare for and participate in call ref: Promotions/Commendations and Patrol Supervisor Responsibilities				
07/02/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	3.00
	Comstat meeting / Comprehensive Re-assessment report phone call / read report and watch videos of OIS				
07/07/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	1.00
	Work on Semi-annual Reassessment report				
07/08/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	1.90
	Various emails. Review and provide feedback on Promotion Policy. Review, complete, and provide feedback on OAS Survey instrument.				
07/09/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	2.00
	Comstat Meeting /various emails and feedback on multiple issues.				
07/13/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	1.50
	Prepare for and participate in Recruitment and Retention and OSW call. Review FTO manual in preparation for 7/15 call				
07/14/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	2.00
	Prepare for and participate in Training Call. Continue review of FTO manual and Patrol Supervision and Staffing documents.				

**Total 42.90**

Date	Client	Project	Roles	Person	Hours
07/15/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Prepare for and participate in conference call reference FTO Manual/Patrol staffing/patrol supervision.	Partner	Roberto Villaseñor	1.50
07/16/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Atten Comstat and read and respond to various emails.	Partner	Roberto Villaseñor	2.00
07/20/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Complete Semi-annual report and compliance score. Request, review and evaluate Transportation Vehicle Inspection and TVC IT reports, as well as Monthly Audit reports	Partner	Roberto Villaseñor	5.00
07/21/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Prepare for and participate in weekly Training call. Also a follow-up internal call with DOJ ref. EPIC	Partner	Roberto Villaseñor	1.00
07/23/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Quarterly Public Hearing	Partner	Roberto Villaseñor	6.00
07/24/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Follow-up call for the Training Schedule and another call ref. EPIC Assessor Training and Orientation	Partner	Roberto Villaseñor	2.30
07/26/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Made revisions requested by Seth to Transport semi-annual report draft	Partner	Roberto Villaseñor	1.00
07/27/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Participate in Recruitment/ Retwntion and OSW call	Partner	Roberto Villaseñor	1.20
07/28/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Prepare for and partipate in Training call. Review Sgt/Lt. Supervisory Manual. Various emails. Complete and submit CJIS application.	Partner	Roberto Villaseñor	2.00
07/29/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year Prepare for and participate in FTO, Patrol staffing, supervisor conference call. Read and respond to several emails. Continue review of lesson plans.	Partner	Roberto Villaseñor	2.00
07/30/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	1.90

**Total 42.90**

Date	Client	Project	Roles	Person	Hours
	Comstat				
	Pro Bono Hours				4.10
07/03/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	0.30
	Various emails and admin work				
07/05/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	0.30
	Various emails and admin work				
07/06/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	0.30
	Various emails/reading				
07/10/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	0.30
	Various emails				
07/11/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	0.30
	Various emails				
07/17/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	0.30
	Various emails				
07/18/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	0.30
	Various email				
07/23/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	1.00
	Various emails and follow-up calls				
07/25/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	0.50
	Various emails and reading				
07/31/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Roberto Villaseñor	0.50
	Various emails and reading.				

**Total 42.90**

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>35.90 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Sean Smoot</b>

Date	Client	Project	Roles	Person	Hours
	Partner Professional Fees				35.90
07/01/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	2.50
	Policy collaboration conference call, budget review and admin call, follow up w/ MT members re supervisor duties policy				
07/06/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	1.00
	Review budget notes and emails re MT budget, court hearing, and semi annual report.				
07/08/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	1.30
	Performance Evaluation collaboration call including doc review and prep.				
07/09/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	3.30
	Prep for and attend Court hearing. Review promotional policy edits and correspondence.				
07/13/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	2.00
	Standing Conf calls and review of policies and docs for same.				
07/15/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	2.50
	Review FTO manual w DOJ comments, conf call w DOJ, BPD, and MT re staffing, FYI training, patrol supervisor.				
07/16/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	1.00
	Correspondence re compliance procedure and review of various policies in collaborative stage.				
07/17/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	5.50
					<b>Total 35.90</b>

Date	Client	Project	Roles	Person	Hours
Read and respond to multiple emails re compliance and semiannual report. Site visit at BPD - R&F engagement - observation and interaction w POS.					
07/21/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	1.50
Budget call w/ parties INC prep					
07/22/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	1.30
Performance Evaluation Conf Call					
07/23/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	4.50
Attend Court hearing by telephone.					
07/24/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	1.50
Correspondence and review R/R data for semi-annual report.					
07/25/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	0.50
Correspondence re R\R and OSW data and info for semi annual report.					
07/27/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	2.00
Conf call re R/R and OSW assessment INC prep. And prep for policy call					
07/29/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	2.50
Conf call re FTO, staffing, and promotions incl. prep and review of draft manuals and policies					
07/31/2020	Baltimore City Consent Decree: Monitoring Team	July 2020 - June 2021 Budget Year	Partner	Sean Smoot	3.00
Writing semi-annual report submission including research and follow up on active OAS survey.					

**Total 35.90**

07/17/2020

\$53.25

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Client **Baltimore City Consent Decree: Monitoring Team**

Project **July 2020 - June 2021 Budget Year**

Category**Meals**

Person **Sean Smoot**

Per Diem

# Detailed Time Report

21CP Solutions, LLC

Timeframe	<b>07/01/2020 – 07/31/2020</b>	1 Client	<b>Baltimore City Consent Decree: Monitoring Team</b>
Total	<b>3.00 Hours</b>	1 Project	<b>July 2020 - June 2021 Budget Year</b>
	<b>0.00 Uninvoiced Billable Hours</b>	Categories	<b>All Tasks</b>
		1 Team	<b>Tracey Meares</b>

Date	Client	Project	Roles	Person	Hours
	Associate Consultant Professional Fees				3.00
07/19/2020	Baltimore City Consent Decree: Monitoring Team  Comprehensive report writing	July 2020 - June 2021 Budget Year	Associate Consultant	Tracey Meares	3.00
				<b>Total</b>	<b>3.00</b>

**Baltimore Consent Decree Monitor**  
**750 E. Pratt, Ste 900**  
**Baltimore, MD 21202**

**INSTRUCTIONS**

1. Complete the blue box to the left first. This will cause month and rate information to populate the "Time" portion of the matrix consistent with the "Sample Description" below.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
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5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

<b>INVOICE FOR MONTH OF:</b>	<u>July</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
<b>INVOICE SUBMITTED BY:</b>	Bowman	
<b>DATE SUBMITTED:</b>	8/21/2020	
<b>YEAR:</b>	2020	

**Sample Description:**

*Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.*

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 235.00	\$ -		
July	2	Reviewed and responded to 17 messages (MPIA Request for Monitoring Team Communications, First Thursday Case updates, Report writing time, SSA Policies: Next Steps, SSA Lesson Plans - Updated, BWC & 24hr Report). Telephone or Video Conference call preparation and participation (report writing)	2	\$ 235.00	\$ 470.00		
July	3			\$ 235.00	\$ -		
July	4			\$ 235.00	\$ -		
July	5			\$ 235.00	\$ -		
July	6			\$ 235.00	\$ -		
July	7	Reviewed and responded to 21 messages (FY21 budget, SSA Lesson Plans - Updated, July Monthly Meeting, Monthly Report on Sexual Assault Investigations)	1.7	\$ 235.00	\$ 399.50	Reviewed/responded to 7 messages. Performed monthly administrative tasks.	3.5
July	8			\$ 235.00	\$ -		
July	9			\$ 235.00	\$ -		
July	10			\$ 235.00	\$ -		
July	11			\$ 235.00	\$ -		
July	12			\$ 235.00	\$ -		

Baltimore Consent Decree Monitor  
INVOICE

July	13	Reviewed and responded to 21 messages (E&T Newsletter, PIB weekly Intake reports, FY21 budget, DOJ Feedback on EPIC, 1A Expectations, media reports, Policy Call Attachments and Reference: 7/13). Telephone or Video Conference call preparation and participation (bi-weekly policy call).	2.1	\$ 235.00	\$ 493.50	
July	14			\$ 235.00	\$ -	
July	15			\$ 235.00	\$ -	
July	16			\$ 235.00	\$ -	
July	17	Reviewed and responded to 26 messages (1A Expectations, Draft Procedural Justice Policy, SSA Survey, BPD Releases Year One Review of Departmental Transformation Plan and our Crime Reduction Strategy, Approved Policies to be Published , Policy Call Attachments and Reference: 7/13, Report writing time)	2.5	\$ 235.00	\$ 587.50	Reviewed/responded to 11 messages
July	18			\$ 235.00	\$ -	
July	19			\$ 235.00	\$ -	
July	20			\$ 235.00	\$ -	
July	21			\$ 235.00	\$ -	
July	22			\$ 235.00	\$ -	
July	23			\$ 235.00	\$ -	
July	24	Reviewed and responded to 22 messages (media reports, Policy 325, Procedural Justice in Interactions, SSA Training, EPIC Assessor Training, CJIS Clearance/BPD Information Systems Access, Report writing time, Draft Policy 319, Duty to Intervene)	2	\$ 235.00	\$ 470.00	Reviewed/responded to 13 messages
July	25			\$ 235.00	\$ -	
July	26	Prepared Reassessment report documents	4	\$ 235.00	\$ 940.00	
July	27			\$ 235.00	\$ -	
July	28			\$ 235.00	\$ -	
July	29			\$ 235.00	\$ -	
July	30			\$ 235.00	\$ -	
July	31	Reviewed and responded to 24 messages (Standing Policy Call, Report writing time, Furlough Plan FY21, SSA Zoom Link, EPIC Curriculum, SSA Supervisory Review of Reporting, 1A E-Learnings, Draft of Comprehensive Reassessment, BPD Legal Guidance)	2	\$ 235.00	\$ 470.00	Reviewed/responded to 11 messages
				16.3	TOTAL:	\$ 3,830.50
						7.8

## EXPENSES

Baltimore Consent Decree Monitor  
INVOICE

<b>Subtotal Time:</b>	\$	3,830.50
<b>Subtotal Expenses:</b>	\$	-
<b>TOTAL:</b>	\$	3,830.50

**Unbilled Hours**

Your initials here signify that the charges on this invoice are accurate:

**INITIALS**

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

	<b>INVOICE FOR MONTH OF:</b>	<u>July</u>
	<b>INVOICE SUBMITTED BY:</b>	CMPI (BCMC)- Darnyle Wharton
	<b>DATE SUBMITTED:</b>	8/10/2020
	<b>YEAR:</b>	2020

**INSTRUCTIONS**

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**Sample Description:**

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 75.00	\$ -		
July	2	Meeting with Community Liaison. Distributed brochures on cars and to residents in Central district.	3.5	\$ 75.00	\$ 262.50		
July	3	Worked on NL invoices. Checked and answered emails. Replied to resident's questions on our social media sites.	3	\$ 75.00	\$ 225.00		
July	4			\$ 75.00	\$ -		
July	5			\$ 75.00	\$ -		
July	6	Checked and responded to email.	1	\$ 75.00	\$ 75.00		
July	7	Attended Community engagement Team call. Distributed brochures to residents and on cars in Western district	2.5	\$ 75.00	\$ 187.50		
July	8	Distributed brochures to residents and on cars in Northwestern district.	3	\$ 75.00	\$ 225.00		
July	9	Weekly meeting with Community Liaison. Posted to our social media accounts.	2	\$ 75.00	\$ 150.00		
July	10	Checked and responded to email.	1	\$ 75.00	\$ 75.00		
July	11			\$ 75.00	\$ -		
July	12			\$ 75.00	\$ -		
July	13	Facilitated the signing of the new contract for the neighborhood liaisons. Checked and answered emails.	4	\$ 75.00	\$ 300.00		
July	14	Attended Community engagement Team call. Attended faith and Community Zoom meeting and presented about the progress of the Consent Decree and topics relating to police reform in the city.	3	\$ 75.00	\$ 225.00		
July	15	Distributed brochures to residents and on cars in Southern district.	3.5	\$ 75.00	\$ 262.50		
July	16	Had weekly meeting with Community Liaison. Posted on our social media accounts. Distributed brochures to residents and on cars in eastern district.	4	\$ 75.00	\$ 300.00		
July	17	Checked and answered emails.	1	\$ 75.00	\$ 75.00		
July	18			\$ 75.00	\$ -		
July	19			\$ 75.00	\$ -		
July	20	Prepared for and facilitated monthly NL meeting on Zoom. Checked and answered emails.	3	\$ 75.00	\$ 225.00		
July	21	Attended Community Engagement Team call. Distributed brochures to residents and on cars in Northeastern district.	3.5	\$ 75.00	\$ 262.50		

Name:

## Weekly Log

September 17th - 28th '18

July	22	Attended Association of Black Social Workers Zoom Conference on Zero Tolerance: Exploring Policing in Baltimore. Presented about the work that the Community engagement arm of our team are doing to get the word out about the Consent Decree.	3	\$	75.00	\$	225.00	
July	23	Attended the Quarterly Public Hearing with Judge Bredar on Zoom. Posted to our social media accounts.	4	\$	75.00	\$	300.00	
July	24	Checked and answered emails.	1	\$	75.00	\$	75.00	
July	25		\$		75.00	\$	-	
July	26		\$		75.00	\$	-	
July	27	Checked and answered emails.	1	\$	75.00	\$	75.00	
July	28	Attended Community Engagement Team call. Distributed brochures to residents and on cars in Southeastern district.	3.5	\$	75.00	\$	262.50	
July	29	Posted to our social media accounts. Distributed brochures to residents and on cars in Southwestern district.	4	\$	75.00	\$	300.00	
July	30	Weekly meeting with Community Liaison. Distributed brochures to residents and on cars in Northern district.	4.5	\$	75.00	\$	337.50	
July	31	Checked and answered emails.	1	\$	75.00	\$	75.00	
			60	\$	75.00	\$	4,500.00	0

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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Subtotal Time:	\$ 4,500.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 4,500.00</b>
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
DKW

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

	<b>INVOICE FOR MONTH OF:</b>	<u>July</u>
	<b>INVOICE SUBMITTED BY:</b>	Allen
	<b>DATE SUBMITTED:</b>	8/1/2020
	<b>YEAR:</b>	2020

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**Sample Description:**

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 20.00	\$ -		
July	2	Attended my Weekly Zoom Community Engagement Meeting	1	\$ 20.00	\$ 20.00		
July	3			\$ 20.00	\$ -		
July	4			\$ 20.00	\$ -		
July	5			\$ 20.00	\$ -		
July	6			\$ 20.00	\$ -		
July	7			\$ 20.00	\$ -		
July	8	Attended EVA /CDC Community Assoc Meeting	1	\$ 20.00	\$ 20.00		
July	9	Attended my Weekly Zoom Community Engagement Meeting	1	\$ 20.00	\$ 20.00		
July	10			\$ 20.00	\$ -		
July	11			\$ 20.00	\$ -		
July	12			\$ 20.00	\$ -		
July	13			\$ 20.00	\$ -		
July	14			\$ 20.00	\$ -		
July	15			\$ 20.00	\$ -		
July	16	Working on zoom meetings setup	1	\$ 20.00	\$ 20.00		
July	17			\$ 20.00	\$ -		
July	18			\$ 20.00	\$ -		
July	19			\$ 20.00	\$ -		
July	20	Attended Monthly N/L Meeting	1	\$ 20.00	\$ 20.00		
July	21			\$ 20.00	\$ -		
July	22	Attended On line meeting -Zero Tolerance	1	\$ 20.00	\$ 20.00		
July	23	Attended quarterly Zoom Meeting with Judge Bedar/ My weekly zoom meeting on line	4.5	\$ 20.00	\$ 90.00		
July	24			\$ 20.00	\$ -		
July	25			\$ 20.00	\$ -		
July	26			\$ 20.00	\$ -		
July	27			\$ 20.00	\$ -		
July	28			\$ 20.00	\$ -		

Name:

## Weekly Log

September 17th - 28th '18

July July July	29 30 31	Attended Weekly Zoom Community Engagement Meeting	\$ 20.00	\$ -		
			1 \$ 20.00	\$ 20.00		
			\$ 20.00	\$ -		
			11.5 \$ 20.00	\$ 230.00		0

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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Subtotal Time:	\$ 230.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 230.00</b>
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
AA

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

**INSTRUCTIONS**

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.

	<b>INVOICE FOR MONTH OF:</b>	<u>July</u>	
	<b>INVOICE SUBMITTED BY:</b>	Roberts, H	
	<b>DATE SUBMITTED:</b>	8/10/2020	
	<b>YEAR:</b>	2020	

Complete these four  
cells before starting  
spreadsheet. Rates  
and other info will  
self-populate.

**Sample Description:**

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 20.00	\$ -		
July	2	Eastern District Community Association contact and information sharing weekly via conference calls and notice, link on Eastern District NL facebook page ... efforts this week included outreach to the following: Broadway 1000 Block Association and the Biddle, Broadway, North Ave., Chester streets Support Council.	3	\$ 20.00	\$ 60.00		
July	3			\$ 20.00	\$ -		
July	4			\$ 20.00	\$ -		
July	5			\$ 20.00	\$ -		
July	6			\$ 20.00	\$ -		
July	7			\$ 20.00	\$ -		
July	8			\$ 20.00	\$ -		
July	9	Eastern District Community Association contact and information sharing weekly via conference calls and notice, link on Eastern District NL facebook page ... efforts this week included outreach to the following: New Broadway East, Johnston Square & Eastside Neighborhood Associations.	3	\$ 20.00	\$ 60.00		
July	10			\$ 20.00	\$ -		
July	11			\$ 20.00	\$ -		
July	12			\$ 20.00	\$ -		
July	13			\$ 20.00	\$ -		
July	14			\$ 20.00	\$ -		
July	15			\$ 20.00	\$ -		
July	16	Eastern District Community Association contact and information sharing weekly via conference calls and notice, link on Eastern District NL facebook page ... efforts this week included outreach to the following: Oldtown, Broadway Development Foundation, and the Waters Towers Resident Association.	3	\$ 20.00	\$ 60.00		
July	17			\$ 20.00	\$ -		

Name:

## Weekly Log

September 17th - 28th '18

July	18		\$ 20.00	\$ -	
July	19		\$ 20.00	\$ -	
July	20		\$ 20.00	\$ -	
July	21		\$ 20.00	\$ -	
July	22		\$ 20.00	\$ -	
July	23	Eastern District Community Association contact and information sharing weekly via conference calls and notice, link on Eastern District NL facebook page ... efforts this week included outreach to the following: Stirling Street Neighbors, Re-Build Johnston Square & the Eastside Neighborhood Associations.	3 \$ 20.00	\$ 60.00	
July	24		\$ 20.00	\$ -	
July	25		\$ 20.00	\$ -	
July	26		\$ 20.00	\$ -	
July	27		\$ 20.00	\$ -	
July	28		\$ 20.00	\$ -	
July	29		\$ 20.00	\$ -	
July	30	Eastern District Community Association contact and information sharing weekly via conference calls and notice, link on Eastern District NL facebook page ... efforts this week included outreach to the following: Oliver, Latrobe Resident Assoc. & the Triangle Community Associations.	3 \$ 20.00	\$ 60.00	
July	31		\$ 20.00	\$ -	
			15 \$ 20.00	\$ 300.00	0

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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Subtotal Time:	\$ 300.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 300.00</b>
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
HR

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

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**INVOICE FOR MONTH OF:****July****INVOICE SUBMITTED BY:**

Boykin

**DATE SUBMITTED:**

8/1/2020

**YEAR:**

2020

 Complete these four  
cells before starting  
spreadsheet. Rates  
and other info will  
self-populate.
**Sample Description:**

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 20.00	\$ -		
July	2	Weekly Engagement in person at SGG. Distributed 27 brochure packets.	1.5	\$ 20.00	\$ 30.00		
July	3			\$ 20.00	\$ -		
July	4			\$ 20.00	\$ -		
July	5			\$ 20.00	\$ -		
July	6	Weekly Food Pantry opportunity at SGG, resulted in 7 brochures being distributed.	1	\$ 20.00	\$ 20.00		
July	7	Monthly Food Distribution Event at SGG; opportunity to represent CD and distribute brochures. 31 were distributed. Limited conversation/interaction because of pandemic. However, people were appreciative.	1	\$ 20.00	\$ 20.00		
July	8			\$ 20.00	\$ -		
July	9	Another opportunity presented itself this month in addition to my 'Weekly Engagement', that I took advantage of to promote the Consent Decree and avail myself to the Western Distict Residents. Weekly breakfast and lunch distribution at SGG. A total of 32 brochures were distributed with notification of my FB page.	1.5	\$ 20.00	\$ 30.00		
July	10			\$ 20.00	\$ -		
July	11			\$ 20.00	\$ -		
July	12			\$ 20.00	\$ -		
July	13	Weekly Breakfast/Lunch distribution yielded 12 brochures provided to community residents. Signed new CDNL Contract via DocuSign.	1	\$ 20.00	\$ 20.00		
July	14			\$ 20.00	\$ -		
July	15			\$ 20.00	\$ -		
July	16	Weekly Breakfast/Lunch/Weekly Engagement resulted in 47 brochures distributed. Also replenished Brochure Supply by 150.	1	\$ 20.00	\$ 20.00		
July	17			\$ 20.00	\$ -		
July	18			\$ 20.00	\$ -		

Name:

## Weekly Log

September 17th - 28th '18

July July	19 20	Weekly Breakfast/Lunch distribution was awesome again today. Did not mention in early descriptions that we have a retired BPD officer who is a member of the parish at SGG, who wears many hats. For this ministry, it is DJ Extroidinare. He lets the community know (other than the Soup	\$ 1 \$	20.00	\$ 20.00	\$ 20.00	-
July	21	Weekly Breakfast/Lunch distribution (another 51 brochures distributed) has really allowed me to promote my presence in the Western District to residents in areas that I have not physically been able to reach. They now have tangible information that they can read and view online. I need to request additional brochures as my stash is now depleted and those received earlier this month is down to 46.	1 \$	20.00	\$ 20.00	\$ 20.00	
July July	22 23	Attended via Zoom the entire CD Quarterly Hearing. Learned some useful information. Also, provided complaint that was shared.	\$ 5 \$	20.00	\$ 20.00	\$ 100.00	
July	24		\$	20.00	\$	\$	-
July	25		\$	20.00	\$	\$	-
July	26		\$	20.00	\$	\$	-
July	27		\$	20.00	\$	\$	-
July	28		\$	20.00	\$	\$	-
July	29		\$	20.00	\$	\$	-
July	30	Weekly Engagement in person at SGG. Distributed 19 brochure packets.	1 \$	20.00	\$ 20.00	\$ 20.00	
July	31		\$	20.00	\$	\$	-
			15 \$	20.00	\$ 300.00		0

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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Subtotal Time:	\$ 300.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 300.00</b>
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
KB

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

**INSTRUCTIONS**

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2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
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7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.

**INVOICE FOR MONTH OF:****July****INVOICE SUBMITTED BY:**

Jackson

**DATE SUBMITTED:**

8/9/2020

**YEAR:**

2020

 Complete these four  
cells before starting  
spreadsheet. Rates  
and other info will  
self-populate.
**Sample Description:**

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 20.00	\$ -		
July	2			\$ 20.00	\$ -		
July	3	Facilitated my Weekly Virtual Community Engagement via the Zoom platform	1	\$ 20.00	\$ 20.00		
July	4			\$ 20.00	\$ -		
July	5			\$ 20.00	\$ -		
July	6			\$ 20.00	\$ -		
July	7			\$ 20.00	\$ -		
July	8			\$ 20.00	\$ -		
July	9			\$ 20.00	\$ -		
July	10	Facilitated my Weekly Virtual Community Engagement via the Zoom platform	1	\$ 20.00	\$ 20.00		
July	11			\$ 20.00	\$ -		
July	12			\$ 20.00	\$ -		
July	13			\$ 20.00	\$ -		
July	14			\$ 20.00	\$ -		
July	15			\$ 20.00	\$ -		
July	16			\$ 20.00	\$ -		
July	17	Facilitated my Weekly Virtual Community Engagement via the Zoom platform	1	\$ 20.00	\$ 20.00		
July	18			\$ 20.00	\$ -		
July	19			\$ 20.00	\$ -		
July	20	Attended our Monthly NL Staff Meeting via the Zoom platform	1	\$ 20.00	\$ 20.00		
July	21			\$ 20.00	\$ -		
July	22			\$ 20.00	\$ -		
July	23			\$ 20.00	\$ -		
July	24	Facilitated my Weekly Virtual Community Engagement via the Zoom platform	1	\$ 20.00	\$ 20.00		
July	25			\$ 20.00	\$ -		
July	26			\$ 20.00	\$ -		
July	27			\$ 20.00	\$ -		

Name:

## Weekly Log

September 17th - 28th '18

July	28		\$ 20.00	\$ -	
July	29		\$ 20.00	\$ -	
July	30		\$ 20.00	\$ -	
July	31	Facilitated my Weekly Virtual Community Engagement via the Zoom platform	1 \$ 20.00	\$ 20.00	
			6 \$ 20.00	\$ 120.00	0

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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				TOTAL:	\$ -

Subtotal Time:	\$ 120.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 120.00</b>
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
KLJ

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

**INSTRUCTIONS**

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**INVOICE FOR MONTH OF:****July****INVOICE SUBMITTED BY:**

Tsiongas

**DATE SUBMITTED:**

8/5/2020

**YEAR:**

2020

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cells before starting  
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and other info will  
self-populate.
**Sample Description:**

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 20.00	\$ -		
July	2			\$ 20.00	\$ -		
July	3			\$ 20.00	\$ -		
July	4			\$ 20.00	\$ -		
July	5			\$ 20.00	\$ -		
July	6			\$ 20.00	\$ -		
July	7			\$ 20.00	\$ -		
July	8	Bi-weekly call with justice organizations in MD about conditions in prisons and jails regarding COVID	1.5	\$ 20.00	\$ 30.00		
July	9			\$ 20.00	\$ -		
July	10	Weekly Zoom "Office Hours" for community to drop by with CD related questions	1	\$ 20.00	\$ 20.00		
July	11			\$ 20.00	\$ -		
July	12			\$ 20.00	\$ -		
July	13	Presenting at Patterson Park Neighborhood Association meeting along with Del Luke Clippinger and a brief activity about implicit bias.	1.5	\$ 20.00	\$ 30.00		
July	14			\$ 20.00	\$ -		
July	15			\$ 20.00	\$ -		
July	16			\$ 20.00	\$ -		
July	17	Weekly Zoom "Office Hours" for community to drop by with CD related questions	1	\$ 20.00	\$ 20.00		
July	18			\$ 20.00	\$ -		
July	19			\$ 20.00	\$ -		
July	20	Monthly Neighborhood Liaison Meeting with fellow NLs	1	\$ 20.00	\$ 20.00		
July	21			\$ 20.00	\$ -		
July	22	Bi-weekly call with justice organizations in MD about conditions in prisons and jails regarding COVID	1.5	\$ 20.00	\$ 30.00		

Name:

## Weekly Log

September 17th - 28th '18

July	23		\$ 20.00	\$ -	
July	24	Weekly Zoom "Office Hours" for community to drop by with CD related questions. Rethinking	\$ 2.5	\$ 20.00	\$ 50.00
July	25		\$	\$ 20.00	\$ -
July	26		\$	\$ 20.00	\$ -
July	27		\$	\$ 20.00	\$ -
July	28		\$	\$ 20.00	\$ -
July	29		\$	\$ 20.00	\$ -
July	30		\$	\$ 20.00	\$ -
July	31	Weekly Zoom "Office Hours" for community to drop by with CD related questions	1	\$ 20.00	\$ 20.00
			11	\$ 20.00	\$ 220.00
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Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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				TOTAL:	\$ -

Subtotal Time:	\$ 220.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 220.00</b>
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
MT

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

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	INVOICE FOR MONTH OF:	<u>July</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Dunaway	
	DATE SUBMITTED:	8/10/2020	
	YEAR:	2020	

**Sample Description:**

*Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.*

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 20.00	\$ -		
July	2			\$ 20.00	\$ -		
July	3			\$ 20.00	\$ -		
July	4			\$ 20.00	\$ -		
July	5			\$ 20.00	\$ -		
July	6			\$ 20.00	\$ -		
July	7			\$ 20.00	\$ -		
July	8	Attended the Cherry Hill Community Coalition Zoom meeting	1	\$ 20.00	\$ 20.00		
July	9			\$ 20.00	\$ -		
July	10			\$ 20.00	\$ -		
July	11			\$ 20.00	\$ -		
July	12			\$ 20.00	\$ -		
July	13			\$ 20.00	\$ -		
July	14			\$ 20.00	\$ -		
July	15			\$ 20.00	\$ -		
July	16			\$ 20.00	\$ -		
July	17			\$ 20.00	\$ -		
July	18			\$ 20.00	\$ -		
July	19			\$ 20.00	\$ -		
July	20			\$ 20.00	\$ -		
July	21			\$ 20.00	\$ -		
July	22			\$ 20.00	\$ -		

July	23	Attended the Everbrite meeting Zero Tolerance-Exploring Policing. I got the feeling that this group was not interested in the efforts of the consent decree.	2	\$ 20.00	\$ 40.00	
July	24			\$ 20.00	\$ -	
July	25			\$ 20.00	\$ -	
July	26			\$ 20.00	\$ -	
July	27			\$ 20.00	\$ -	
July	28			\$ 20.00	\$ -	
July	29			\$ 20.00	\$ -	
July	30			\$ 20.00	\$ -	
July	31			\$ 20.00	\$ -	
				3 \$ 20.00	\$ 60.00	0

## **EXPENSES**

Name:

## Weekly Log

September 17th - 28th '18

				\$	-
TOTAL:	\$				

Subtotal Time:	\$	60.00
Subtotal Expenses:	\$	-
<b>TOTAL:</b>	<b>\$</b>	<b>60.00</b>
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
MBD

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

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	<b>INVOICE FOR MONTH OF:</b>	<u>July</u>
	<b>INVOICE SUBMITTED BY:</b>	Roberts, M
	<b>DATE SUBMITTED:</b>	8/10/2020
	<b>YEAR:</b>	2020

Complete these four  
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spreadsheet. Rates  
and other info will  
self-populate.

**Sample Description:**

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 20.00	\$ -		
July	2	Outreach: Online Office hours	1	\$ 20.00	\$ 20.00		
July	3			\$ 20.00	\$ -		
July	4			\$ 20.00	\$ -		
July	5			\$ 20.00	\$ -		
July	6	Outreach: Harwood Community Association	1	\$ 20.00	\$ 20.00		
July	7			\$ 20.00	\$ -		
July	8	CVCBD Safety Advisory Council Meeting: these meetings have restarted after 3 months of being on hiatus. These meetings are important because I am able to make contact with leaders from 5 different neighborhood associations.	1	\$ 20.00	\$ 20.00		
July	9	Office Hours: Adminnistrative work, creating graphics and helping others with Zoom, online zoom day	2	\$ 20.00	\$ 40.00		
July	10			\$ 20.00	\$ -		
July	11	Outreach: Abell Improvement Association Meeting,	1	\$ 20.00	\$ 20.00		
July	12			\$ 20.00	\$ -		
July	13			\$ 20.00	\$ -		
July	14			\$ 20.00	\$ -		
July	15	Outreach: CVCA Board Meeting, spoke about Consent Decree and reminded everyone to check online for the open comment periods	1	\$ 20.00	\$ 20.00		
July	16	Outreach: Online Zoom office hours, no participants	1	\$ 20.00	\$ 20.00		
July	17			\$ 20.00	\$ -		
July	18			\$ 20.00	\$ -		
July	19			\$ 20.00	\$ -		
July	20	Monthly Liaison meeting with Darnyle	1	\$ 20.00	\$ 20.00		
July	21			\$ 20.00	\$ -		

Name:

## Weekly Log

September 17th - 28th '18

July 22			\$ 20.00	\$ -	
July 23		Outreach: Consent Decree Public Forum with Judge Bredar & Online Zoom office hours, 1 participant was a resident who met me during the library office hours. Just asked for updates.	\$ 3 \$ 20.00	\$ 60.00	
July 24			\$ 20.00	\$ -	
July 25			\$ 20.00	\$ -	
July 26			\$ 20.00	\$ -	
July 27			\$ 20.00	\$ -	
July 28			\$ 20.00	\$ -	
July 29			\$ 20.00	\$ -	
July 30		Outreach: Online Zoom office hours, no participants	\$ 1 \$ 20.00	\$ 20.00	
July 31			\$ 20.00	\$ -	
			13 \$ 20.00	\$ 260.00	0

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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Subtotal Time:	\$ 260.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 260.00</b>
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
MJR

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

**INSTRUCTIONS**

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
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5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.

	<b>INVOICE FOR MONTH OF:</b>	<u>July</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	<b>INVOICE SUBMITTED BY:</b>	Curtis	
	<b>DATE SUBMITTED:</b>	8/10/2020	
	<b>YEAR:</b>	2020	

**Sample Description:**

*Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.*

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1	Wednesday At Park Heights Renaissance Food Distribution. I Pass out, Listen And Educate The People That Drive Up Or Walk For Free Boxes. I Also Mention The CD on LIVE as 1 Of Our Community Partner		\$ 20.00	\$ 20.00		
July	2	Community Faithbase Zoom On Resources That Are Still Available During The Pandemic In The Northwest District		\$ 20.00	\$ 20.00		
July	3			\$ 20.00	\$ -		
July	4			\$ 20.00	\$ -		
July	5			\$ 20.00	\$ -		
July	6			\$ 20.00	\$ -		
July	7			\$ 20.00	\$ -		
July	8	Wednesday At Park Heights Renaissance Food Distribution. I Pass out, Listen And Educate The People That Drive Up Or Walk For Free Boxes. I Also Mention The CD on LIVE as 1 Of Our Community Partner		\$ 20.00	\$ 20.00		
July	9			\$ 20.00	\$ -		
July	10			\$ 20.00	\$ -		
July	11			\$ 20.00	\$ -		
July	12			\$ 20.00	\$ -		
July	13			\$ 20.00	\$ -		
July	14			\$ 20.00	\$ -		
July	15	Wednesday At Park Heights Renaissance Food Distribution. I Pass out, Listen And Educate The People That Drive Up Or Walk For Free Boxes. I Also Mention The CD on LIVE as 1 Of Our Community Partner		\$ 20.00	\$ 20.00		
July	16			\$ 20.00	\$ -		
July	17			\$ 20.00	\$ -		
July	18			\$ 20.00	\$ -		



## EXPENSES

<b>Subtotal Time:</b>	\$	120.00
<b>Subtotal Expenses:</b>	\$	-
<b>TOTAL:</b>	\$	120.00
<b>Unbilled Hours</b>		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIA

PC

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

**INSTRUCTIONS**

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
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7. Do not hesitate to call Community Engagement Coordinator Darnyle Wharton or Community Liaison Ray Kelly with any questions.

**INVOICE FOR MONTH OF:****July****INVOICE SUBMITTED BY:**

Watts

**DATE SUBMITTED:**

8/9/2020

**YEAR:**

2020

 Complete these four  
cells before starting  
spreadsheet. Rates  
and other info will  
self-populate.
**Sample Description:**

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 20.00	\$ -		
July	2			\$ 20.00	\$ -		
July	3	Facilitated my 12noon zoom with community - no one joined	1	\$ 20.00	\$ 20.00		
July	4			\$ 20.00	\$ -		
July	5			\$ 20.00	\$ -		
July	6			\$ 20.00	\$ -		
July	7			\$ 20.00	\$ -		
July	8			\$ 20.00	\$ -		
July	9			\$ 20.00	\$ -		
July	10	Facilitated my 12noon zoom with community - no one joined	1	\$ 20.00	\$ 20.00		
July	11			\$ 20.00	\$ -		
July	12			\$ 20.00	\$ -		
July	13			\$ 20.00	\$ -		
July	14			\$ 20.00	\$ -		
July	15			\$ 20.00	\$ -		
July	16			\$ 20.00	\$ -		
July	17	Facilitated 12noon zoom with community - no one joined	1	\$ 20.00	\$ 20.00		
July	18			\$ 20.00	\$ -		
July	19			\$ 20.00	\$ -		
July	20	Attended Zoom with Monitoring Team	1	\$ 20.00	\$ 20.00		
July	21			\$ 20.00	\$ -		

Name:

## Weekly Log

September 17th - 28th '18

July	22	Attended zoom meeting with Senator Jill Carter who thinks money needs to be spent on PR/media for CD to get message out// also joined Zoom with Women in Transition which is group of young women seeking direction from other Women. I discussed my life journey and how I came to be a part of the monitoring team. //Also, joined call with Balto Legacy Chapter, Assoc of Black Social Workers about ZERO Tolerance: Exploring Policing in Baltimore City	0.5	\$ 20.00	\$ 10.00	
July	23			\$ 20.00	\$ -	
July	24	Facilitated 12noon zoom with community - no one joined	1	\$ 20.00	\$ 20.00	
July	25			\$ 20.00	\$ -	
July	26			\$ 20.00	\$ -	
July	27			\$ 20.00	\$ -	
July	28			\$ 20.00	\$ -	
July	29			\$ 20.00	\$ -	
July	30	Followed up with Channel 45 and waiting for their response about helping put out positive stories between community and police as PR piece	0.5	\$ 20.00	\$ 10.00	
July	31	Facilitated 12noon zoom with community - no one joined //Scheduled Zoom with Market Center Merchant Ctr Coalition for 8/3/2020	1	\$ 20.00	\$ 20.00	
				7 \$ 20.00	\$ 140.00	0

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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Subtotal Time:	\$ 140.00
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 140.00</b>
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS  
WW

<b>Baltimore Consent Decree Monitor</b> 750 E. Pratt, Ste 900 Baltimore, MD 21202		<b>INSTRUCTIONS</b> 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may <b>NOT</b> bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.					
	<b>INVOICE FOR MONTH OF:</b>	<u>July</u>					
	<b>INVOICE SUBMITTED BY:</b>	Dupont	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.				
	<b>DATE SUBMITTED:</b>	8/14/2020					
	<b>YEAR:</b>	2020					
<p><b>Sample Description:</b>  <i>Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.</i></p>							
<b>TIME</b>							
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1	Discussion of BPD Critical Incident with Monitoring Team (K. Thompson) and local advocate	0.4	\$ 235.00	\$ 94.00		
July	2	Discussion of BPD Critical Incident with Monitoring Team (K. Thompson), Monitoring Team meeting (S. Rosenthal) on Semi-Annual Reporting, discussion of evaluation matrix with Monitoring Team (S. Rosenthal, M. Barge)	1.1	\$ 235.00	\$ 258.50	In-depth review of material related to BPD Critical Incident	4
July	3	Discussion of BPD Critical Incident with Monitoring Team (K. Thompson)	0.7	\$ 235.00	\$ 164.50		
July	4		\$	\$ 235.00	\$ -		
July	5		\$	\$ 235.00	\$ -		
July	6		\$	\$ 235.00	\$ -		
July	7	CPIC Data Subcommittee Meeting, Discussion of Critical Incident with BPD, Discussion of upcoming judicial conference with Monitoring Team (K. Thompson), Discussion with DOJ on re-imagining the role of law enforcement.	4	\$ 235.00	\$ 940.00	Correspondence and discussion with Advocates, DOJ, Monitoring Team (K. Thompson, S. Rosenthal), BPD, CPIC	3
July	8	Discussion of upcoming court hearing with City, BPD Compliance Division, Gaps Analysis Subcommittee Meeting	1.8	\$ 235.00	\$ 423.00		
July	9	CPIC Policy Subcommittee Meeting, Discussion of critical incident with local advocacy agencies, discussion of court hearing with Monitoring Team members (K. Rosenthal, S. Rosenthal).	2.6	\$ 235.00	\$ 611.00	Federal Court Appearance on Zoom, Correspondence with local advocates, Monitoring Team (K. Thompson, S. Rosenthal), BPD, CPIC, DOJ	4.5
July	10	Discussion of Court Appearance, future strategy for completing Consent Decree requirements, BPD Critical Event with CPIC Leadership	1	\$ 235.00	\$ 235.00		
July	11		\$	\$ 235.00	\$ -		
July	12		\$	\$ 235.00	\$ -		
July	13	Discussion with Monitoring Team Member (K. Thompson) re: court appearance	0.2	\$ 235.00	\$ 47.00		
July	14	Discussion of Role in CPIC and Gap Analysis recommendations with City, Monitoring Team (K. Thompson), DOJ	2.5	\$ 235.00	\$ 587.50		
July	15	Follow up discussion with City, Monitoring Team on Role in CPIC.	1	\$ 235.00	\$ 235.00	Technical Writing for MT Semi-annual report	2.5
July	16		\$	\$ 235.00	\$ -		

July 17			\$ 235.00	\$ -		
July 18			\$ 235.00	\$ -	Technical Writing for MT Semi-annual report	1.5
July 19			\$ 235.00	\$ -	Technical Writing for MT Semi-annual report	2
July 20		Discussion with DOJ regarding Consent Decree objectives, accomplishments, Review of Advocate letter on BPD Critical Event	2.1 \$ 235.00	\$ 493.50	Technical Writing for MT Semi-annual report	3
July 21		Discussion with Monitoring Team Member (S. Rosenthal) re: MT Semi-annual report, discussion of feedback on critical incident with local advocates	1.4 \$ 235.00	\$ 329.00	Technical Writing for MT Semi-annual report	1
July 22		Discussion of BPD critical incident with local advocacy group, review of materials and preparation for court hearing with MT member (K. Thompson)	2.2 \$ 235.00	\$ 517.00		
July 23			\$ 235.00	\$ -	Federal Court Appearance on Zoom, Correspondence with local advocates,	6.5
July 24			\$ 235.00	\$ -		
July 25			\$ 235.00	\$ -		
July 26			\$ 235.00	\$ -		
July 27		Discussion with MT member (M. Barge) on training schedule, Technical Assistance and discussion with CPIC Gap Analysis leadership	2.7 \$ 235.00	\$ 634.50		
July 28		Discussion of Training Schedule with MT Member (M. Barge) and DOJ, City, discussion of local resources available to BPD with MT member (K. Thompson), BPD Compliance Division, BPD, Training Division, City Legal Department, discussion of progress on Gap Analysis with local advocate, discussion with MT member (S. Rosenthal) on MT Semi-annual report	5.1 \$ 235.00	\$ 1,198.50	Correspondence and discussion with Monitoring Team Member (M. Barge) on training schedule, correspondence with local advocate on available local resources for BPD, MT Semi-annual report (S. Rosenthal)	2
July 29		Policy and Resource Discussion with CPIC Leadership, City, BPD Training Division	1.5 \$ 235.00	\$ 352.50		
July 30		Discussion with judiciary regarding commitment process, follow up discussion and editing on MT Semi-annual report, Assessment of overall progress with Monitor K. Thompson	2.3 \$ 235.00	\$ 540.50		
July 31		Discussion of available resources with BPD Training Division	0.7 \$ 235.00	\$ 164.50		
			33.3 \$ 235.00	\$ 7,825.50		30

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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Subtotal Time:	\$ 7,825.50
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 7,825.50</b>

Unbilled Hours  
30.00  
Vendor #992110  
Invoice #105-034

INITIALS  
RTD

Your initials here signify that the charges on this invoice are accurate:

**Baltimore Consent Decree Monitor**

750 E. Pratt, Ste 900

Baltimore, MD 21202

	INVOICE FOR MONTH OF:	<u>July</u>
	INVOICE SUBMITTED BY:	CMPI (BCMC)- Ray Kelly
	DATE SUBMITTED:	8/7/2020
	YEAR:	2020

**INSTRUCTIONS**

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
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5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	1			\$ 235.00	\$ -		
July	2	Attended Monitoring Team comprehensive Re-Assessment report draft zoon call	0.8	\$ 235.00	\$ 188.00		
July	3			\$ 235.00	\$ -		
July	4			\$ 235.00	\$ -		
July	5			\$ 235.00	\$ -		
July	6			\$ 235.00	\$ -		
July	7	Met with CDIU, MOCJ and CCLP to discuss drafting recommendations for the proposed youth interaction policy. Discussion included reviewing the feedback submitted for policy 1207 as well as the Side Step program initiated by the Transformative Justice Committee	1.6	\$ 235.00	\$ 376.00	Monitor Team Check-in call	0.88
July	8			\$ 235.00	\$ -		
July	9			\$ 235.00	\$ -		
July	10			\$ 235.00	\$ -		
July	11			\$ 235.00	\$ -		
July	12			\$ 235.00	\$ -		
July	13			\$ 235.00	\$ -		
July	14	Monitor Team Check-in call / Met with Baltimore City Equity Officer Bill Joyner. Discussion covered community engagement since the consent decree, history of departmental transitions, ongoing atmosphere on the streets, messaging, goals and strategies for moving forward effectively ? met with Paul Mincerelli and members of the Mayor's Office of Innovation to discuss messaging around policies open for public feedback. Discussed the engagement that was involved that warranted the increased feedback for the community policing plan	3.6	\$ 235.00	\$ 846.00		

Name:

## Weekly Log

September 17th - 28th '18

July	15	served on a panel about protest, police reform, the consent decree, the state of Baltimore and where we go from here for the group Community Voices. Panelist were, Former BPD Commissioner Darryl DeSousa, Former Chief of Consent Decree Implementation for BPD, Ganesha Martin, ACLU lead council, David Rocah	1.75	\$ 235.00	\$ 411.25	
July	16	Spoke on a panel for Black Boxx radio with T.J. Smith. To discuss how the ongoing protest and the defund the police movement is affecting current reform efforts and the Consent Decree	1.3	\$ 235.00	\$ 305.50	
July	17		\$	\$ 235.00	\$ -	
July	18		\$	\$ 235.00	\$ -	
July	19		\$	\$ 235.00	\$ -	
July	20	Presented to the summer program at Dent Education( presented to this group last summer as well!) WE discussed the progression of the consent Decree since last year and how do we(Baltimore) continue on a path to reform and not get swept up in the national movement to 'Defund' or 'Abolish'	0.8	\$ 235.00	\$ 188.00	
July	21	Monitor Team Check-in call	0.3	\$235.00	\$ 70.50	
July	22	Follow up meeting with Equity Officer Bill Joyner to further strategize on an effective mechanism to initiate positive police and community engagement on our streets. Setting up meeting with all involved with outreach and engagement via D.C. Murphy	1.2	\$ 235.00	\$ 282.00	
July	23	Attended zoomed Quarterly Public Hearing	2.5	\$ 235.00	\$ 587.50	Attended zoomed Quarterly Public Hearing 2.5
July	24		\$	\$ 235.00	\$ -	
July	25		\$	\$ 235.00	\$ -	
July	26		\$	\$ 235.00	\$ -	
July	27	Attended and presented at the Reservoir Hill Community Response Call. Group wanted clarity about the Consent decree and comments made by judge Bredar at the public hearing. Residents wanted to know is the Consent Decree a viable conduit to change, and if so how can they be proactive during the pandemic. signed people up for the Monitor and encouraged consistent engagement with Policies and trainings through public feedback.	0.6	\$ 235.00	\$ 141.00	
July	28	Monitor Team Check-in call	1.3	\$ 235.00	\$ 305.50	
July	29	Follow up meeting with MOCJ, CCLP and CDIU about youth diversion and proposal to apply for funding to implement a diversion pilot through BJAG	1.7	\$ 235.00	\$ 399.50	
July	30		\$	\$ 235.00	\$ -	
July	31	Monthly Monitor Composition	2	\$ 235.00	\$ 470.00	
			19.45	\$ 235.00	\$ 4,570.75	3.38

Name:

## Weekly Log

September 17th - 28th '18

Name:

Weekly Log

September 17th - 28th '18

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Subtotal Time:	\$ 4,570.75
Subtotal Expenses:	\$ -
<b>TOTAL:</b>	<b>\$ 4,570.75</b>

Unbilled Hours 3.38

Your initials here signify that the charges on this invoice are accurate:

INITIALS

**Baltimore Consent Decree Monitor**  
**750 E. Pratt, Ste 900**  
**Baltimore, MD 21202**

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<b>INVOICE FOR MONTH OF:</b>	<u>July</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
<b>INVOICE SUBMITTED BY:</b>	Maxey	
<b>DATE SUBMITTED:</b>	8/4/2020	
<b>YEAR:</b>	2020	

**Sample Description:**

*Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.*

**TIME**

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
July	9	Civilian Review Board Training	1	\$ 235.00	\$ 235.00	Compstat	1.5
July	13	Policy call; review documents	0.8	\$ 235.00	\$ 188.00		
July	15	PRB - 2019OIS	2.2	\$ 235.00	\$ 517.00		
July	16	Review policies 908, 1021, and S&S Warrant applications - internal comments	1.9	\$ 235.00	\$ 446.50		
July	23			\$ 235.00	\$ -		
July	26	Review Draft Misconduct Report	2.4	\$ 235.00	\$ 564.00		1.5
July	30	Compstat	1.5	\$ 235.00	\$ 352.50		
			9.8	<b>TOTAL:</b>	<b>\$ 2,303.00</b>		3

**EXPENSES**

Date	Category	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
			Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							TOTAL: \$ -

<b>Subtotal Time:</b>	\$ 2,303.00
<b>Subtotal Expenses:</b>	\$ -
<b>TOTAL:</b>	<b>\$ 2,303.00</b>

Unbilled Hours 3.00

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INITIALS

BGM