

Seth A. Rosenthal

T 202.344.4741

F 202.344.8300

sarosenthal@venable.com

July 3, 2018

Mayor and City Council of Baltimore
Attn: Andre Davis, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Garry Tuggle, Acting Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Puneet Cheema
Stephen Ryals
Maureen Johnston
Juan Torres
KateLyn Smith
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – May 2018 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in May 2018.

Narrative Summary

This invoice accounts for time worked by 15 Team members—Ken Thompson, Seth Rosenthal, Theron Bowman, Randy Dupont, Steve Parker, Charles Ramsey, Hassan Aden, Matthew Barge, Jessica Drake, Tracey Meares, Nola Joyce, Ralph Taylor, Roberto Villasenor, and Community Mediation Program, Inc. (Baltimore Community Mediation Center (BCMC) / Shantay Guy and Darnyle Wharton—from May 1 – May 31, 2018. It also includes time worked in March 2018 by

July 3, 2018

Page 2

Ralph Taylor and in April 2018 for Ralph Taylor, Maggie Goodrich, Nola Joyce, and ten neighborhood liaisons with BCMC.

The sum of previously unbilled services and expenses reflected in this invoice is \$137,143.99. Of the time submitted in this invoice, 219.9 hours, or 29.1%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 29.1% of its time *pro bono*, and writing off certain expenses, the Team saved the City \$58,917.00.

Work performed in May 2018 included:

- Meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including community associations, the Civilian Oversight Task Force, and advocacy organizations
- Meetings and communications between BCMC and neighborhood liaisons to initiate liaison outreach
- Addressing the Consent Decree requirements for community and custodial arrestee surveys, including soliciting and reviewing survey proposals and communicating with applicants and community stakeholders about survey requirements
- In-person and telephonic meetings, in-person site visits with BPD officials, City officials and Department of Justice personnel regarding many areas of the Consent Decree, including use of force, transportation of persons in custody, stops/searches/arrests, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, First Amendment-protected activities, misconduct investigations and discipline, policies, training, sexual assault investigations, staffing, recruitment, hiring, officer assistance and support, and outcome assessments
- Preparation for and participation in a working session with the Court regarding progress to date and future plans for compliance efforts on the technology provisions of the Consent Decree
- Intensive work on revisions to BPD policies in a number of areas, including: statement of mission and core values, use of force, transportation of persons in custody, stops/searches/arrests, impartial policing, First-Amendment protected activities, misconduct investigations and discipline (including revisions to the Office of Professional Responsibility's Manual), body worn cameras, sexual assault investigations, and officers assistance and support
- Reviewing and conferring with BPD and DOJ regarding advanced drafts of the staffing study, the technology resource study, the data requirements matrix, and the outcome assessments methodology plan required by the Consent Decree
- Preparing a compliance report on an April audit of the equipment in BPD transport vehicles
- Review and analysis of evidence regarding events in Harlem Park following the shooting of Det. Sean Suiter

July 3, 2018

Page 3

- Addressing issues relating to interactions with individuals with behavioral health disabilities, including attending CPIC meeting, reviewing CPIC materials, preparing a work plan for developing a comprehensive crisis intervention program, and planning for a comprehensive needs assessment
- Establishing a plan for compliance reviews and outcome assessments to be conducted within the first year of monitoring
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Focus groups with BPD rank and file members
- Drafting the initial semiannual report
- Preparing content for the team's website, including preparation of survey mechanism for comments on draft BPD policy revisions

Invoice Summary

Invoice Totals

	Previously Billed	May 2018 Billed	Fiscal YTD Billed
Services	\$797,185.50	\$132,136.00	\$929,321.50
Expenses	\$40,199.16	\$5,007.99	\$45,207.15
TOTAL Services and Expenses	\$837,384.66	\$137,143.99	\$974,528.65

FY2018 Budget	\$1,475,000.00
Funds Remaining in FY2018 Budget	\$500,471.35
Percentage of Funds Used in FY2018 Budget	66.1%
Fiscal YTD Value of pro bono Services	\$538,793.05

July 3, 2018
Page 4

Breakdown of Billable Hours & Expenses

May	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	74.8	51.4	23.4	\$24,415.00	\$0.00
Rosenthal	100.6	81.1	19.5	\$38,522.50	\$0.00
Aden	62.2	48.7	13.5	\$11,444.50	\$142.18
Barge	43.2	28	15.2	\$6,580.00	\$775.11
Drake	34.2	6.7	27.5	\$1,574.00	\$0.00
Goodrich (Apr. only)	9	8.5	0.5	\$1,997.50	\$0.00
Joyce (+Apr.)	26.5	16	10.5	\$3,760.00	\$322.35
Meares	6.8	6.8	0	\$1,598.00	\$0.00
Ramsey	36	22	14	\$5,170.00	\$0.00
Taylor (+Mar. & Apr.)	30.8	11.1	19.7	\$2,608.50	\$706.00
Villasenor	33.5	21.5	12	\$5,052.50	\$0.00
Bowman	65.9	47.4	18.5	\$11,139.00	\$0.00
Dupont	32.9	20.2	12.7	\$4,747.00	\$594.35
Parker	9.5	9.5	0	\$2,375.00	\$0.00
BCMC (Guy)	30.3	16.5	13.8	\$3,877.50	\$2,468.00
BCMC (Wharton)	100.1	81	19.1	\$6,075.00	\$0.00
BCMC Neighborhood Liasons (10 individuals) (Apr. only)	60	60	0	\$1,200.00	\$0.00
TOTAL	756.3	536.4	219.9	\$132,136.00	\$5,007.99

Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for May 2018, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, establishment of Team e-mail addresses, and food for a community stakeholders meeting.

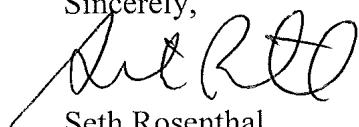
The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the

July 3, 2018
Page 5

standard federal per diem rate of \$69, with fractions of days billed at 75% of the standard federal per diem rate, or \$51.75. Some team members have waived or reduced their per diem charges, or elected to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bredar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,

Seth Rosenthal
Deputy Monitor

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<u>May</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Thompson	
	DATE SUBMITTED:		

	YEAR:	2018
--	--------------	------

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1	Community Engagement Meeting; review Harlem Park materials PDF425475-1; review CPIC materials submitted by C. Taylor; review Impartial Policing policies 720 and 317 and response to Behavioral Health Crisis Memorandum of Understanding and Focus Group pilot program analysis	4	\$ 475.00	\$ 1,900.00		
May	2	Telephone conference with DOJ re: administrative issue re: Western District Division Pilot; review Harlem Park Documents 425475-1	1.7	\$ 475.00	\$ 807.50	Response to R. Dupont's inquiry re: DOJ issue	0.2
May	3			\$ 475.00	\$ -	Communicate with CNN producer after obtaining Court's permission; telephone conference with Senior counsel re: surveillance issue	1
May	4	Meet with M. Duvall of COTF re: monthly meeting	0.6	\$ 475.00	\$ 285.00	Review materials related to COTF Chair's interaction with BPD; reach to Mr. Jaro re: scheduling status conference with Court; Evaluate press inquiry re: COTF issue	0.9
May	5			\$ 475.00	\$ -		
May	6			\$ 475.00	\$ -		
May	7			\$ 475.00	\$ -		
May	8	Meet with Community Engagement Team; Telephone conference with parties re: Training update; Review 424504-4 and 424504-2; review S. Rosenthal's comments re: data requirement matrix	3	\$ 475.00	\$ 1,425.00	Review M. Johnston's communication re: BALT; review communication from new COTF Chair to the Court; prepare communication and reach out to OSI re: funding request; attend to administrative issues	1.1
May	9	Telephone conference with Ms. Goodrich et al. re: Data Matrix timelines; review draft BPD Data Requirements Matrix; Review Draft Notice of Minor Modification to First Year Monitoring Plan along with attached Memo; review updated Transportation policies	1.4	\$ 475.00	\$ 665.00	Prepare responses to several requests from OSI re: Survey; review materials re: BALT and evaluate working with this group going forward	1.1
May	10	Address Administrative issues in connection with report that BPD discussed running residents through criminal data bases; review portions of Resource Study in preparation for monthly meeting with Court; telephone conference with Court re: Command Staff issue; review Body Cam Footage Notes (Harlem Park)	2.7	\$ 475.00	\$ 1,282.50	Review materials regarding broken checks and balance system in BPD re: misconduct; review materials re: predictive policing; review series of communications re: administrative issue regarding upcoming status conference with the Court and the Motion to Modify the Monitoring Plan; review materials from COTF re: Brew Article regarding Reform	1.8
May	11	Review my 3/11 and 3/12/18 Harlem Park notes from my C.D. review; review Mr. Rosenthal's communication re: BWC review by intern; evaluate impact of Commissioner current status and participate in several conversations with various members of Monitoring Team Leadership re: same; telephone conference with Judge Bredar re: recent development	2	\$ 475.00	\$ 950.00		
May	12			\$ 475.00	\$ -		
May	13			\$ 475.00	\$ -		

May	14	Communication with Leadership re: Administrative issues and conference with Judge Bredar and C. Ramsey re: same; review Harlem Park BPD 424504-3; review Sexual Assault materials uploaded to Box; telephone conference with S. Rosenthal re: tomorrow's meeting with Judge Bredar and perform administrative function re: same; review updated Misconduct Policies	3.4	\$	475.00	\$	1,615.00	Telephone conference with Community Leader re: Presentation next Monday; review various materials re: Commissioner current status and evaluate potential impact on Consent Decree issues; review various communications re: meeting with Acting Police Commissioner	1.3
May	15	Participate in weekly Community Engagement Team call; review BPD-CD00042504-1 (Harlem Park); begin working on preparing internal summary report regarding review of BPD Harlem Park documents; attend status meeting with Judge Bredar; review Agenda for Friday's Unified meeting with CRB	5.3	\$	475.00	\$	2,517.50	Review correspondence from S. Rosenthal re: semi-annual report and thoughts on the process; review correspondence re: Administrative tasks to circulate Response to Survey RFP; review communication from M. Schmeidt re: policing survey	0.6
May	16	Complete preparation of draft internal summary report re: Harlem Park; review section of Resource Study in preparation for May 29th monthly meeting; review selected materials in Box re: Recruitment, Hiring & Retention	1.5	\$	475.00	\$	712.50	Review materials in connection with D. DeSousa's resignation and in preparation for press inquiries re same; work on administration tasks re monthly matters	1.1
May	17	Final edits of Harlem Park Review Summary and forward to Leadership; review and respond to Ms. Goodrich's inquiries re: Monthly Meeting with the Court and provide instructions to the Parties re same; attend conference with Parties and Acting Commissioner	1.5	\$	475.00	\$	712.50	Review Cleveland and New Orleans Semi Annual Reports; work on presentation to Roland Park Citizens Meeting; work on administrative tasks	3.4
May	18	Prepare for and participate in Biweekly Misconduct Meeting with CRB and the Parties; review LDF's comments on use of force policies; review updated Transportation Policies in Box; teleconference with H. Aden re misconduct and discipline issues	1.8	\$	475.00	\$	855.00	Work through administrative issues; work on Monday's presentation before Roland Park Civic Group	1.5
May	19			\$	475.00	\$	-		
May	20			\$	475.00	\$	-		
May	21	Telephone conference with Leadership Team; review Staffing Report	2.7	\$	475.00	\$	1,282.50	Attend and present before Roland Park Civic Group	2.5
May	22	Participate in weekly Community Engagement Meeting; participate in biweekly training call; review of T. Bowman's Harlem Park Summary; review parties responses to LDF Use of Force suggestions; review updated Misconduct and Discipline report; review LDF's request for meeting to discuss public comments on policies protocol; review and evaluate lack of response to survey RFP; attend meeting with Solicitor Davis and Interim Commissioner Tuggle; continue review of Staffing Report	2.5	\$	475.00	\$	1,187.50	Handle administrative issues regarding May 29th monthly meeting; review press reports re predictive policies issues	0.8
May	23	Participate in Staffing call meeting; review portions of Resource Study in preparation for next week's Monthly Court Conference; review my notes regarding stops of residents re: Harlem Park events	2	\$	475.00	\$	950.00	Telephone conference with Pres. Schmoke re: potential U of B assistance with Consent Decree; work on administrative issues regarding Funding and additional community outreach	0.8
May	24	Review draft Policy 1073 (Stop and Body Cavity Search); handle administrative tasks in connection with next week's Monthly Court Conference; participate in Status Call re: predictive Policing et al.	1.3	\$	475.00	\$	617.50	Work on survey issue and engage in follow up with potential participants	0.5
May	25	Review submission and related materials from the Parties and Court regarding next week's Monthly Court Conference; review SSA Policy 1106; review Harlem Park notes	1.7	\$	475.00	\$	807.50	Review materials regarding predictive policing	0.6
May	26			\$	475.00	\$	-		
May	27			\$	475.00	\$	-		
May	28			\$	475.00	\$	-		
May	29	Review CPIC materials sent by R. Dupont in preparation for Thursday's meeting; review current version of Staffing Study; prepare for and attend monthly Court Conference	5	\$	475.00	\$	2,375.00	Reach out to potential vendor regarding Annual Survey; work on presentation for Downtown Baltimore Civic Group	0.8
May	30	Telephone conference with potential survey vendor; telephone conference with OSI survey team; review latest version of OPR Operations and Training Manual; review portions of Harlem Park materials in preparation for Friday's call with Leadership; review materials in preparation for tomorrow's CPIC meeting	3.4	\$	475.00	\$	1,615.00	Final preparation for tomorrow's meeting with Downtown Civic Organization; review follow-up Logistics in connection with tomorrow's CPIC meeting; prepare for tomorrow's meeting with COTF representatives re: updates	1.3
May	31	Meet with COTF to go over their proposed recommendations to Civilian Oversight of BPD and review of same; begin review of BWC Harlem Park footage prepared by R. Wells; attend CPIC meeting; re-review portions of CPIC work plan	3.9	\$	475.00	\$	1,852.50	Prepare and review several communications re: scheduling meeting with Legal Defense Fund to discuss public comments on BPD draft policies; follow-up with Team Members re: possible presentation at a COTF meeting; give presentation before Downtown Civic Organization	2.1

51.4 TOTAL: \$ 24,415.00

23.4

EXPENSES

Subtotal Time:	\$	24,415.00
Subtotal Expenses:	\$	-
TOTAL:	\$	24,415.00

Our initials here signify that the charges on this invoice are accurate:

INITIAL
KLT

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

	INVOICE FOR MONTH OF:	<u>May</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Rosenthal	
	DATE SUBMITTED:	6/19/2018	
	YEAR:	2018	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1	Preliminary review of BPD's latest draft of impartial policing policies and emails with DOJ re same; emails with parties re monitoring plan deadlines for certain UOF deliverables	0.9	\$ 475.00	\$ 427.50	Make assignments for review of new Harlem Park materials and emails re same; emails with interns re review of BWC footage of Harlem Park; emails with Bowman re stops policy markup	
May	2	Call with MT re data matrix and outcome assessments; review new BPD outcome assessments data chart and participate in outcome assessments meeting with parties	2.4	\$ 475.00	\$ 1,140.00	Emails with interns re Harlem Park video review; emails with parties re monitoring plan modifications; emails with Walden re access to evidence.com; emails with parties re policies and SOPs; telephone conference with DOJ and follow up with Guy re Western District youth diversion program; confer with Guy re detainee survey	1
May	3	Emails with community engagement team re website updates; review Harlem Park documents and emails with Thompson, Aden and Bowman re same; review new PERF guidance on First Amendment assemblies; telephone conference with State's Attorney's Office and Mygatt re records of arrested individuals released without charges; confer with Barge re outcome assessment issues	2.7	\$ 475.00	\$ 1,282.50	Emails with parties re May 29 meeting on technology with court and telephone conference re monitoring plan modifications	1.6
May	4	Review Harlem Park documents and emails with team re same; review and revise impartial policing policies (317 and 720) and emails with DOJ and Meares re same; emails with parties re collaboration period for First Amendment policies	6.1	\$ 475.00	\$ 2,897.50	Review press video of stop of COTF chair and emails with team leadership re same; emails re scheduling various meetings	0.3
May	5			\$ 475.00			1
May	6			\$ 475.00	\$ -		
May	7	Draft outcome assessments methodology plan; kickoff call for First Amendment protected activities collaboration period; emails and call with DOJ re impartial policing policies and follow up email with parties with latest DOJ-MT revisions	4.9	\$ 475.00	\$ 2,327.50	Emails re scheduling meetings/call on impartial policing and monitoring plan revisions; emails and press re COTF chair	0.7

May	8	Community engagement team call; review latest BPD revisions of First Amendment policies 804 and 1016; telephone conference with parties re potential modifications to monitoring plan, follow up emails with Barge and Goodrich, and follow up call with DOJ; telephone conference with State's Attorney's Office and follow up telephone conference with DOJ re records of arrested individuals released without charges; draft outcome assessments methodology plan and confer and emails with Barge re same	\$ 475.00	\$ 2,042.50	Revise key dates one-pager and email with Guy re same; emails re meeting scheduling on impartial policing and 1st Amendment activities; emails with SMEs re invoicing; emails with interns	1.4
May	9	Draft notice of modifications to monitoring plan and email with parties re same; telephone conference with Barge, Goodrich, and Thompson re data matrix and outcome assessments plan deadlines; review intern summaries of BWC footage of Harlem Park; emails/telephone conference with Judge Bredar re monitoring plan; telephone conference with Lt. Quick and emails with parties re policy timelines	4.3 4.2 \$	475.00	\$ 1,995.00	
May	10	Telephone conference with Judge Bredar re recent developments; emails with parties about and revise request for modifications to monitoring plan and emails with parties re same; emails re review of BWC footage from Harlem Park	2.9 \$	475.00	\$ 1,377.50	Emails re Harlem Park press and draft statement re same; telephone conference/emails with intern re Harlem Park BWC footage; emails re meeting scheduling; emails with Thompson re request for funding; emails re upcoming Technology subject matter meeting with court; attention to press re recent developments
May	11	Telephone conference with leadership team re recent developments; telephone conference with Judge Bredar re recent developments; call with parties re modifications to monitoring plan; finalize and file request for modifications to monitoring plan and emails with parties re same; emails with Thompson, Bowman and Aden re review of Harlem Park materials; work outcome assessments methodology plan; telephone conference with Barge and Taylor to discuss outcome assessments	4.5 \$	475.00	\$ 2,137.50	Draft press statement; attention to press re recent developments
May	12		\$	475.00	\$	-
May	13		\$	475.00	\$	-
May	14		\$	475.00	\$	-
May	15	Community engagement team call; emails with team leadership re team operations; telephone conferences with Bowman and Barge re semi-annual report; continue outlining semi-annual report; emails with team leads re semi-annual report assignments; meeting with Judge Bredar; telephone conference with Mygatt re arrest data from State's Attorney and semi-annual report; emails with community engagement team re facilitating public comment for proposals for community survey	5.9 \$	475.00	\$ 2,802.50	Emails with community organizations re detainee survey; review community feedback on policies and emails with parties re same; emails with interns re BWC footage review for Harlem Park
May	16	Meeting with parties on impartial policing policies; meeting with parties on First Amendment policies; draft revisions to policy 720 (interactions with LGBT individuals) and 1016 (observing/recording officers); telephone conference with Mygatt and Baltimore City SAO re arrest without charge data	4.7 \$	475.00	\$ 2,232.50	Emails with interns re assignments; emails with parties re meeting scheduling; emails with Barge re website updates; emails with parties re website survey and check website
May	17	Emails with team leads re instructions for semi-annual report responsibilities; review Taylor memo on outcome assessments and in person meeting on outcome assessments with Barge and Taylor; meeting with intern BPD commissioner; emails with parties re draft language for Policy 1016 (observing/recording)	5.5 \$	475.00	\$ 2,612.50	Emails with Drake re website survey for survey RFP applicants; emails with interns re BWC footage review and legal research assignments
May	18		\$	475.00	\$	-
May	19		\$	475.00	\$	-
May	20		\$	475.00	\$	-
May	21	Confer with community stakeholders re custodial arrestee survey; leadership team call and follow up email to team leads on organizational improvements; review and revise latest drafts to Policies 317 and 720 and emails with Meares and DOJ re same; emails with parties re community survey and monthly meetings with court; confer with court re monthly meetings	3.8 \$	475.00	\$ 1,805.00	Emails with Joyce re sex assault investigation policies; emails with parties re scheduling monthly meetings with court; emails with BPD and interns re BWC footage access

May	22	Community engagement team call; call with parties to discuss semi-annual report, community survey, and community input on policies; begin drafting semi-annual report; review latest BPD edits to Policies 317 and 720 and emails with DOJ re same	4.2	\$	475.00	\$	1,995.00	Confer with Thompson re community survey; review community stakeholder letter on community input on policies and emails re same; emails re predictive policing; confer with court re monthly meetings schedule	0.8
May	23	Calls with parties on impartial policing policies, revise latest draft of same (Policies 317 and 720), and emails with DOJ re same; review CRB data re misconduct investigations; review and comment on Barge memo on outcome assessments and compliance review plans; confer with Barge community survey	3.2	\$	475.00	\$	1,520.00	Emails with Dupont re CPIC; emails with Aden re Harlem Park review; emails with parties re comment periods on transport policies; emails with parties re meeting scheduling for policy discussions; confer with Thompson re community survey	0.9
May	24	Weekly call with parties and follow up emails with Bowman and DOJ and s/s/a policies; confer with Barge re outcome assessments and compliance reviews; emails with DOJ review of latest draft of First Amendment policies; draft semi-annual report; review and emails/telephone conference with DOJ re revisions to Policies 317 and 720	3.8	\$	475.00	\$	1,805.00	Emails re meeting scheduling; emails with court on monthly meetings and additional update; emails with BPD re community meetings; confer with university researcher and Barge re community survey	1
May	25			\$	475.00	\$	-	Emails with court and parties re monthly meetings with Court	0.2
May	26			\$	475.00	\$	-		0.7
May	27			\$	475.00	\$	-		1.6
May	28			\$	475.00	\$	-		0.2
May	29	Participate in meeting with parties and court on technology; draft semiannual report and emails with Thompson, Aden and Bowman re Harlem Park section; review updated draft of outcome assessments methodology plan memo (with Taylor edits) and emails with Barge re same	5.5	\$	475.00	\$	2,612.50	Lunch discussion with Goodrich re technology; weekly community engagement team call; emails with interns re Harlem Park review; emails with parties re training academy issues	0.7
May	30	Draft semiannual report	4.5	\$	475.00	\$	2,137.50	Emails with interns re Harlem Park and review intern summaries of BWC footage; confer with Thompson re community survey	1.6
May	31	Telephone conference with parties on impartial policing policies; meeting with parties on outcome assessments and follow up discussions with Barge re same; draft semiannual report; review and revise latest drafts of impartial policing policies (317 and 720) and emails with parties and Meares re same; weekly meeting with parties	7.1	\$	475.00	\$	3,372.50	Review draft COTF recommendations; emails re meeting with CJSJ re public comments on policies; emails with interns and leadership re Harlem Park review and review intern summaries of BWC footage	19.5
			81.1	TOTAL:		\$	38,522.50		

EXPENSES

Subtotal Time:	\$	38,522.50
Subtotal Expenses:	\$	-
TOTAL:	\$	38,522.50

Unbilled Hours 19.50

Your initials here signify that the charges on this invoice are accurate:

INITIAL
SAR

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	<u>May</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Aden	
DATE SUBMITTED:	6/5/2018	
YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1	Calls and correspondence with MT/DOJ and BPD on various project lines. Preparation and review for upcoming calls.		\$ 235.00	\$ -	Unbilled time	0.8
May	2	Call with MT leadership re: various process related matters and upcoming deliverables. Call with City Law/BPD regarding para 331 and 356 matters. Review of Misconduct Investigations DOJ edits/redlines. Correspondence and emails re: ongong policy reviews and timelines. Completed administrative process to access CJIS protected data.	3.5	\$ 235.00	\$ 822.50		
May	4	Call with BPD Compliance Team re: OPR related matters. Bi-weekly Misconduct Investigations call with parties. Call with City Law/BPD and DOJ regarding secondary employment grievance. Emails and correspondence with the MT and the Court. Call with DOJ re: OPR policy edits.	4.2	\$ 235.00	\$ 987.00		
May	7	Review of OPR related policies to prepare for call with DOJ re: edits and preparation of documents for transmittal to the City/BPD. Meeting with MT (Misconduct Investigations team) re: DOJ edits and upcoming site visits. Call with DOJ to go over redlines and collapse duplicate comments.	3.5	\$ 235.00	\$ 822.50		
May	8	Call with Shannon Sullivan re: training update and upcoming training activities. Correspondence and emails with MT/BPD and DOJ re: various project lines. Call with parties re: amending MT deadlines across several areas of work that is in progress.		\$ 235.00	\$ -	Unbilled time	3.2
May	10	Call with Chuck Ramsey re: Baltimore news and implications for the MT. Correspondence and emails re: various projects and events in Baltimore.	1.5	\$ 235.00	\$ 352.50		
May	14	Call with MT leadership to plan, assign and distribute workload etc. for first semi-annual report (due June 5). Review of correspondence and emails. Call with Chanel Bastfield re: Misconduct Investigations policies and upcoming deliverables.	3	\$ 235.00	\$ 705.00		
May	16	Correspondence and emails re: various project lines and deliverables.	0.5	\$ 235.00	\$ 117.50		
May	17	Review and preparation for Misconduct Investigations/CRB conference call with parties. Call with City Law re Misconduct Investigations. Review of MT billing invoices for April to prepare for submission to parties.		\$ 235.00	\$ -	Unbilled time	2.5

May	18	Correspondence and emails with MT members re: MT visibility in BPD/City events such as Compstat, discipline hearings, ride alongs etc. Misconduct Investigations bi-weekly call (first joint meeting with the CRB). Call with MT members on next steps/activities as they relate to the monitoring plan and upcoming activities. Call with the monitor.	4.5	\$ 235.00	\$ 1,057.50			
May	21	Call with DOJ/CRT regarding upcoming MT plan activities related to the Misconduct Investigations deliverables (testing protocols). Ongoing review of Harlem Park files. Drafting of semi-annual report section relating to Misconduct Investigations and Discipline. Correspondence and emails	5	\$ 235.00	\$ 1,175.00			
May	22	Continued review of the Harlem Park files. Preparation for meeting with new interim police commissioner, followed by the meeting, which included the Solicitor General. Review of policies related to Transport of Prisoners.	6	\$ 235.00	\$ 1,410.00	Unbilled travel time to and from Baltimore		4
May	23	Completed review of Harlem Park notes/files. Correspondence and emails with BPD/MT regarding upcoming meetings and deliverables. Preparation for meeting with the parties to review redlines on OPR Manual (scheduled for 5-24-18).	4.5	\$ 235.00	\$ 1,057.50			
May	24	Call with MT Misconduct Investigations team to discuss redline process scheduled for today. Call with parties to go through relines/edits comments on the OPR Manual. Correspondence and emails re: upcoming court hearing on technology related manners. Bi-weekly call with the parties.	4	\$ 235.00	\$ 940.00			
May	25	Review of parties' submissions for the court hearing on Technology. Correspondence and emails regarding deliverables, next policy review dates and times, other logistics.	1.5	\$ 235.00	\$ 352.50			
May	29	Review of parties submissions to the Court. Court hearing with parties and Judge Bredar. Correspondence and emails re: logistics, agendas, priority meeting for the week and deliverables.	5	\$ 235.00	\$ 1,175.00	Unbilled travel time to and from Baltimore		3
May	30	Correspondence and emails with MT and parties re: variou project lines. Logistics re: upcoming meetings and site visits. Meeting with MT members re: June deliverables, site visits etc.	1.5	\$ 235.00	\$ 352.50			
May	31	Correspondence and emails with MT re: meetings and deliverables.	0.5	\$ 235.00	\$ 117.50			
		Total Hours:	48.7	TOTAL:	\$ 11,444.50			13.5

				MEALS + INCIDENTALS		NON MEALS		
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total
5/22/2018	Transportation		Mileage to meeting (GSA rate .545) 53.5X2= 107 miles					\$ 58.31
5/29/2018	Transportation		Mileage to meeting (GSA rate .545) 53.1X2= 106.2 miles					\$ 57.87
5/29/2018	Parking		Parking for Court Hearing					\$ 26.00
							TOTAL:	\$ 142.18

Subtotal Time:	\$ 11,444.50
Subtotal Expenses:	\$ 142.18
TOTAL:	\$ 11,586.68
Unbilled	\$ 13.50

INITIALS
HMA

Your initials here signify that the charges on this invoice are accurate:



Drive 53.5 miles, 1 h 39 min

Meeting with PC at BPD HQ.

**Follow I-495 N/I-95 N, Baltimore-Washington Pkwy and MD-295 N to Russell St in Baltimore**

47 min (47.0 mi)

- ▲ 6. Merge onto I-495 N/I-95 N
 - ⓘ Passing through District of Columbia
 - ⓘ Entering Maryland
- 22.1 mi
- 7. Take exit 22A for Balt/Wash Pkwy
- 0.4 mi
- ▲ 8. Merge onto Baltimore-Washington Pkwy
- 4.7 mi
- 9. Keep left to stay on Baltimore-Washington Pkwy
- 7.8 mi
- ▲ 10. Continue onto MD-295 N/Baltimore-Washington Pkwy
- 12.0 mi

Follow Russell St to W Pratt St

8 min (2.0 mi)

- ▲ 11. Continue onto Russell St
- 0.9 mi
- ▲ 12. Continue onto Eislen St
- 0.1 mi
- ▲ 13. Continue onto S Paca St
- 358 ft

14. Turn right onto W Pratt St

 Destination will be on the left

0.9 mi

Venable LLP

750 E Pratt St Suite 900, Baltimore, MD 21202

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



Drive 53.1 miles, 1 h 34 min

Court hearing with MT/Parties and Judge Bredar

Alexandria, VA 22308

**Follow I-495 N/I-95 N, Baltimore-Washington Pkwy and MD-295 N to Russell St in Baltimore**

47 min (47.0 mi)

- 6. Merge onto I-495 N/I-95 N
 - ⓘ Passing through District of Columbia
 - ⓘ Entering Maryland
- 7. Take exit 22A for Balt/Wash Pkwy
- 8. Merge onto Baltimore-Washington Pkwy
- 9. Keep left to stay on Baltimore-Washington Pkwy
- 10. Continue onto MD-295 N/Baltimore-Washington Pkwy

Continue on Russell St. Take W Pratt St to W Lombard St

6 min (1.6 mi)

- 11. Continue onto Russell St
- 12. Continue onto Eislen St
- 13. Continue onto S Paca St

358 ft

- ➡ 14. Turn right onto W Pratt St 0.3 mi
- 15. Turn left onto S Hanover St 463 ft
- 16. Turn left onto W Lombard St 226 ft
 - i Destination will be on the left

Edward A. Garmatz United States District Courthouse

101 W Lombard St, Baltimore, MD 21201

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Federal Parking, Inc
www.FederalParking.com
1-877-332-7275

Receipt

L/R #04	A Payment No.	00003497
T/D #01	Ticket No.	006197
Entry Time	05/29/2018 (Tue)	13:23
Exit Time	05/29/2018 (Tue)	17:23
Parking Time		4:00
Parking Fee	Rate A	\$26.00

Slip # 07081

Credit Card Amount \$26.00

Total \$26.00

Thank You for Your Visit
Please Come Again !

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<u>May</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Barge	
	DATE SUBMITTED:	6/1/2018	
	YEAR:	2018	

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
May	2	Meet w/ Monitoring Team re: outcome assessment status. Participate in conference call w/ Parties, MT re: outcome assessments. Email communications re: same.	1.5	\$ 235.00	\$ 352.50			1
May	3	Communicate via phone w/ S. Rosenthal re: outcome assessments.	0	\$ 235.00	\$ -			0.2
May	4	Update website; communicate w/ MT re: same.	0	\$ 235.00	\$ -			0.2
May	7	Participate in conference call w/ Parties re: hiring, recruitment, officer wellness. Participate in conference call w/ DOJ re: OPR Manual, policies; email and telephone communications re: same.	2.9	\$ 235.00	\$ 681.50			
May	8	Telephone calls w/ MT re: outcome assessments.	0.5	\$ 235.00	\$ 117.50			
May	9	Conference call w/ K. Thompson, S. Rosenthal, M. Goodrich re: outcome assessments. Call w/ DOJ re: outcome assessments.	0.8	\$ 235.00	\$ 188.00			
May	10	Email, telephone communications w/ S. Rosenthal, T. Meares, S. Parker, T. Bowman.	0	\$ 235.00	\$ -			0.2
May	11	Call w/ R. Taylor, S. Rosenthal re: outcome assessments.	0.5	\$ 235.00	\$ 117.50			0.8
May	15	Call w/ S. Rosenthal re: semiannual report. Email communications re: project management.	0.4	\$ 235.00	\$ 94.00			
May	16	Update website; communicate w/ S. Rosenthal re: same.	0	\$ 235.00	\$ -			0.1
May	17	Prepare for, participate in meeting w/ R. Taylor, S. Rosenthal re: outcome assessments. Meet w/ BPD, City, DOJ, MT.	5.3	\$ 235.00	\$ 1,245.50			4.8
May	18	Update website; email re: same. Conference call w/ Parties, CRB re: civilian complaints; conference call w/ K. Thompson, H. Aden re: same; conference call w/ H. Aden, DOJ re: same; conference call w/ H. Aden re: same.	2.5	\$ 235.00	\$ 587.50			
May	19	Email communications re: IAP access.	0	\$ 235.00	\$ -			0.1
May	21	Email communications w/ S. Rosenthal re: monitor.com email receipt problem; troubleshooting re: same. Conference call w/ K. Thompson, S. Rosenthal, T. Bowman, H. Aden.	0.7	\$ 235.00	\$ 164.50			0.7

May	22	Email communications w/ H. Aden, S. Rosenthal, K. Thompson, T. Bowman, C. Ramsey. Draft memorandum re: outcome assessments. Telephone call w/ H. Aden re: OPR, meeting w/ BPD on OPR issues.	4.2	\$ 235.00	\$ 987.00			
May	23	Email BPD re: IAPR logistics. Communicate via email and phone w/ S. Rosenthal re: community survey. Call w/ R. Dupont re: crisis intervention outcome assessments. Draft memorandum re: outcome assessments; communicate w/ S. Rosenthal, R. Taylor re: same.	1.5	\$ 235.00	\$ 352.50			1.6
May	24	Conference calls w/ S. Rosenthal re: community survey, outcome assessments. Prepare for and participate in conference call w/ Parties re: OPR Manual. Communicate w/ R. Dupont re: crisis intervention outcome measures.	2	\$ 235.00	\$ 470.00			1.1
May	25	Email communications w/ BPD, DOJ, Monitoring Team re: OPR Manual/policy review.	0	\$ 235.00	\$ -			0.1
May	29	Revise, complete, and circulate memorandum to Parties re: outcome assessments; communicate w/ S. Rosenthal re: same.	1.2	\$ 235.00	\$ 282.00			
May	30	Review email communications re: OPR, outcome assessments.	0	\$ 235.00	\$ -			0.2
May	31	Prepare for, participate in meeting w/ Parties, MT re: outcome assessments; debrief w/ S. Rosenthal re: same. Various email communications w/ K. Thompson, S. Rosenthal.	4	\$ 235.00	\$ 940.00			4.1
		Total Hours:	28	TOTAL: \$ 6,580.00				15.2

EXPENSES

Date	Category	Vendor	Comments (if necessary)	Travel Day	MEALS + INCIDENTALS	NON MEALS		Total
					Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
5/17/2018	Transportation	Juno	Residence to NY Penn Station				\$ 14.46	\$ 14.46
5/17/2018	Transportation	Amtrak	NY Penn Station to Baltimore Penn Station, Round-Trip				\$ 275.00	\$ 275.00
5/17/2018	Food			Yes	\$ 51.75			\$ 51.75
5/31/2018	Transportation	Amtrak	NY Penn Station to Baltimore Penn Station, Round-Trip				\$ 193.00	\$ 193.00
5/31/2018	Food			Yes	\$ 51.75			\$ 51.75
5/31/2018	Transportation	Uber	BPD HQ to Baltimore Penn Station				\$ 10.72	\$ 10.72
5/31/2018	Office Services	Squarespace	Squarespace/Gmail Monthly Email Account Fee				\$ 152.43	\$ 152.43
5/31/2018	Office Services	Squarespace	Squarespace Monthly Website Maintenance Fee (BPDMonitor.com)				\$ 26.00	\$ 26.00
						TOTAL:	\$ 775.11	

Subtotal Time: \$ 6,580.00
 Subtotal Expenses: \$ 775.11
 TOTAL: \$ 7,355.11

Unbilled Hours 15.2

Your initials here signify that the charges on this invoice are accurate:

INITIALS	MB
----------	----

Subject: Your May 17 trip with Dilmurod J

Date: Friday, May 18, 2018 at 12:57:18 AM Eastern Daylight Time

From: Juno Receipts

To: [REDACTED]

JUNO



Thank you, Matthew!



Because you rode with Juno, I earned **\$2.17** more than with the competition at no additional cost to you.

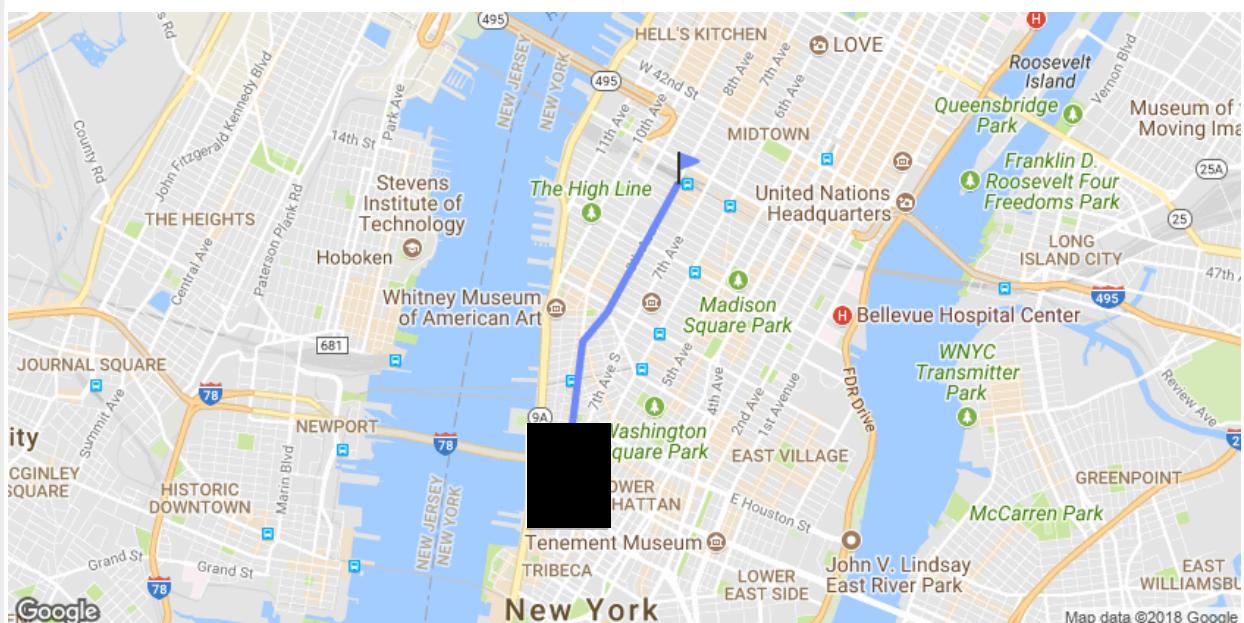
— Dilmurod J

Your Trip

\$14.46

May 17, 2018

Including 10% Discount



6:49 AM



6:57 AM

► 420 8th Ave

Manhattan, New York, NY

Car	Trip Time	Distance
Bliss	7.56 Minutes	1.94 Miles

Fare Breakdown

Trip Fare	14.46
-----------	-------

Subtotal	\$14.46
-----------------	----------------

Total	\$14.46
--------------	----------------

 [REDACTED]	14.46
--	-------

Before Taxes	12.99
--------------	-------

Black Car Fund (2.44%)	0.32
------------------------	------

Sales Tax (8.88%)	1.15
-------------------	------

Affiliated with ZWEI-NY,LLC. Dispatched by Vulcan Cars LLC. License Plate (T770242C). FHV License Number: 5839847. Driver's TLC Number: 5730464. To submit a complaint to the NYC TLC, Please call: 311



Invite a friend to Juno and get 30% off all rides for an extra 2 weeks!



We are here to support you 24/7!

1-844-JUNO-USA (844-586-6872)

riders@gojuno.com



Don't see what you're looking for? We would love to hear from you!

Respond to this email with your question and feedback.



Copyright Juno 2018. All Rights Reserved.

If you no longer wish to receive emails with news about Juno, you may unsubscribe.

Juno — One World Trade Center, Suite 84-A, New York, NY 10007

Connect with us!



Subject: Amtrak: eTicket and Receipt for Your 05/16/2018 Trip - MATTHEW BARGE
Date: Saturday, May 12, 2018 at 3:27:14 PM Eastern Daylight Time
From: etickets@amtrak.com
To: [REDACTED]
Attachments: Barge Matthew 201805121527140103.pdf

SALES RECEIPT



Purchased: 05/12/2018 12:27 PM PT

Merchant ID 00607

Thank you for your purchase.

1 Massachusetts Ave NW
Washington, DC 20001
800-USA-RAIL
Amtrak.com

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

NEW YORK PENN, NY - BALTIMORE PENN, MD (Round-Trip)

MAY 12, 2018

Billing Information

MATTHEW BARGE

Total \$250.00

Train 173: NEW YORK (PENN STATION), NY - BALTIMORE (PENN STATION), MD

Depart 4:05 PM, Wednesday, May 16, 2018

1 RESERVED COACH SEAT		\$84.00
	Subtotal	\$84.00
Train 178: BALTIMORE (PENN STATION), MD - NEW YORK (PENN STATION), NY		
Depart 4:43 PM, Thursday, May 17, 2018		
1 RESERVED COACH SEAT		\$166.00
Ticket Terms & Conditions		
NER FLEX, TRVL SUN, THUR OR FRI. 1 DAY ADV RES REQUIRED		
	Subtotal	\$166.00
Total Charged by Amtrak		\$250.00

Passengers

Matthew Barge

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage between Amtrak and the ticket holder, which is subject to specific terms and conditions, which are available for inspection at Amtrak ticket counters, on the Amtrak website at Amtrak.com/conditionsofcontract, or by calling 1-800-USA-RAIL. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at Amtrak.com/contact or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.

Subject: Amtrak: eTicket and Receipt for Your 05/17/2018 Trip - MATTHEW BARGE
Date: Monday, May 14, 2018 at 6:19:20 PM Eastern Daylight Time
From: etickets@amtrak.com
To: [REDACTED]
Attachments: Barge Matthew 201805141819200598.pdf

SALES RECEIPT

Purchased: 05/12/2018 12:27 PM PT

Merchant ID 00714
1 Massachusetts Ave NW
Washington, DC 20001
800-USA-RAIL
Amtrak.com

Modified: 05/14/2018 3:19 PM PT

Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

NEW YORK PENN, NY - BALTIMORE PENN, MD (Round-Trip)

MAY 12, 2018

Billing Information

MATTHEW BARGE	Total \$25.00
[REDACTED]	

Original Amount Paid	\$250.00
Revised Trip Details	
Train 79: NEW YORK (PENN STATION), NY - BALTIMORE (PENN STATION), MD	
Depart 7:25 AM, Thursday, May 17, 2018	

1 RESERVED COACH SEAT		\$109.00
	Subtotal	\$109.00
Train 178: BALTIMORE (PENN STATION), MD - NEW YORK (PENN STATION), NY		
Depart 4:43 PM, Thursday, May 17, 2018		
1 RESERVED COACH SEAT		\$166.00
Ticket Terms & Conditions		
NER FLEX, TRVL SUN, THUR OR FRI. 1 DAY ADV RES REQUIRED		
	Subtotal	\$166.00
	Revised Fare	\$275.00
	Total	\$25.00

Passengers

Matthew Barge

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage between Amtrak and the ticket holder, which is subject to specific terms and conditions, which are available for inspection at Amtrak ticket counters, on the Amtrak website at Amtrak.com/conditionsofcontract, or by calling 1-800-USA-RAIL. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at Amtrak.com/contact or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.

Subject: Amtrak: eTicket and Receipt for Your 05/31/2018 Trip - MATTHEW BARGE
Date: Wednesday, May 23, 2018 at 1:00:58 PM Eastern Daylight Time
From: etickets@amtrak.com
To: [REDACTED]
Attachments: Barge Matthew 201805231300580237.pdf

SALES RECEIPT



Purchased: 05/23/2018 10:00 AM PT

Merchant ID 00724

Thank you for your purchase.

1 Massachusetts Ave NW

Washington, DC 20001

800-USA-RAIL

Amtrak.com

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

[REDACTED]

NEW YORK PENN, NY - BALTIMORE PENN, MD (Round-Trip)

MAY 23, 2018

Billing Information

MATTHEW BARGE

Total \$193.00

[REDACTED]

Train 79: NEW YORK (PENN STATION), NY - BALTIMORE (PENN STATION), MD

Depart 7:25 AM, Thursday, May 31, 2018

1 RESERVED COACH SEAT		\$84.00
	Subtotal	\$84.00
Train 148: BALTIMORE (PENN STATION), MD - NEW YORK (PENN STATION), NY		
Depart 3:40 PM, Thursday, May 31, 2018		
1 RESERVED COACH SEAT		\$109.00
	Subtotal	\$109.00
Total Charged by Amtrak		\$193.00

Passengers

Matthew Barge

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage between Amtrak and the ticket holder, which is subject to specific terms and conditions, which are available for inspection at Amtrak ticket counters, on the Amtrak website at Amtrak.com/conditionsofcontract, or by calling 1-800-USA-RAIL. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at Amtrak.com/contact or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.

U B E R

 Matthew ▾ FREE RIDES

Matthew

My Trips

Profile

Payment

Free Rides

Drive with Uber

NEW!

Log Out

**Lost
something?** Check out
uber.com/lost

- 3:32 PM [REDACTED]
USA
- 4:01 PM [REDACTED]
USA

CAR	MILES	TRIP TIME
UBERX	2.13	00:18:15

YOUR TRIP

3:32 PM on May 17, 2018

 Find Lost Item Get a Fare revi Resend Receipt Request Invoice

FARE BREAKDOWN

Trip fare	\$10.72
Subtotal	\$10.72
Total	\$10.72

\$10.72

UBER HOME • CITIES •
DRIVERS



ABOUT US HELP CENTER CAREERS BLOG

ENGLISH ▾



Invoice

Wednesday, May 9, 2018

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: G Suite (Monthly) (bpdmmonitor.com) - matthew-barge-n5yz.squarespace.com \$140.00

[REDACTED]		All prices in US Dollar.
Subtotal:	\$140.00	
Discount:	--	
Sales Tax:	\$12.43	
Due:	\$152.43	
Paid:	\$152.43	

All prices in US Dollar.



Invoice

Friday, May 11, 2018

ISSUED TO:

Matthew Barge

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Business (Monthly) - matthew-barge-n5yz.squarespace.com \$26.00

All prices in US Dollar.

Subtotal:	\$26.00
Discount:	--
Due:	\$26.00
Paid:	\$26.00

All prices in US Dollar.

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	May	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Drake	
	DATE SUBMITTED:	6/1/18	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1	CE Team Standing Call		\$ 235.00	\$ 235.00	Analyzed BPDMT Contracts for Team travel and logistics	
May	2	Sent MT Liaison Update Email to BPDMT Email List	1.8	\$ 235.00	\$ 423.00		2
May	3			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails	
May	4			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls	0.9
May	5			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls	0.2
May	6			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls	0.7
May	7			\$ 235.00	\$ -	Analyzed BPDMT Contracts for Team travel and logistics	1.3
May	8	CE Team Standing Call Reviewed COTF Document and BPD Documents/ Updates	1.3	\$ 235.00	\$ 305.50		1.2
May	9			\$ 235.00	\$ -	Addressed BPDMT Agreements with logistical vendors	
May	10	Addressed day's news and its effects on the project. Communicated with MT Leadership and Members regarding areas of concern.	1	\$ 235.00	\$ 235.00	Reviewed and responded to CE and info@ emails and phone calls	0.7
May	11			\$ 235.00	\$ -	Analyzed BPD News and opinions. Reviewed and responded to CE and info@ emails and phone calls	3
May	12			\$ 235.00	\$ -		2
May	13			\$ 235.00	\$ -		
May	14			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls	0.3

May	15	CE Team Wqekly Standing Call. Reviewed NL Reports for M&E	1.6	\$ 235.00	\$ 376.00	Reviewed and responded to CE and info@ emails and phone calls.	3
May	16			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls	0.4
May	17			\$ 235.00	\$ -	Researched Police Reform Community Meetings and scheduled attendance. Addressed policy survey concerns on the website. Reviewed and responded to CE	3.6
May	18			\$ 235.00	\$ -	Assed policy reform feedback form for survey results. Reviewed and responded to CE and info@ emails and phone calls	1.7
May	19			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls	0.2
May	20			\$ 235.00	\$ -	Responded to emails regarding BPD MT email and website accounts to address concerns from leadership	0.4
May	21			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls. Attended BPD Reform Community Meeting in West Baltimore	4.2
May	22			\$ 235.00	\$ -		
May	23			\$ 235.00	\$ -		
May	24			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls.	0.3
May	25			\$ 235.00	\$ -		
May	26			\$ 235.00	\$ -		
May	27			\$ 235.00	\$ -		
May	28			\$ 235.00	\$ -		
May	29			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls.	0.4
May	30			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls.	0.1
May	31			\$ 235.00	\$ -	Reviewed and responded to CE and info@ emails and phone calls.	0.9
			6.7	TOTAL:	\$ 1,574.50		27.5

EXPENSES

Subtotal Time:	\$	1,574.50
Subtotal Expenses:	\$	-
TOTAL:	\$	1,574.50

Unbilled Hours 27.5

Your initials here signify that the charges on this invoice are accurate.

INITIAL
JRD

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Goodrich	
	DATE SUBMITTED:	6/12/2018	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	5	Call with BPD re Technology	1	\$ 235.00	\$ 235.00		
April	6	Call with monitoring team members re technology	0.5	\$ 235.00	\$ 117.50		
April	9	Call with DOJ re BPD Technology	0.5	\$ 235.00	\$ 117.50		
April	13	Call with BPD re Technology; Call with Monitoring team re technology	1.5	\$ 235.00	\$ 352.50		
April	17	Call with BPD and DOJ re Outcome Assessments	1.5	\$ 235.00	\$ 352.50		
April	18	Call with DOJ re Technology; Call with BPD, DOJ and Police Foundation re BPD tech resource study; Call with BPD re IT consulting group for Resource Plan	0.5	\$ 235.00	\$ 117.50		
April	19	Call with community advocate re technology	0.5	\$ 235.00	\$ 117.50	Call w/ community advocate re technology follow-up	0.5
April	20	Call with DOJ re Technology; Call with BPD, DOJ and Police Foundation re BPD tech resource study; Call with BPD re IT consulting group for Resource Plan	1.5	\$ 235.00	\$ 352.50		
April	27	Call with DOJ re Technology; Call with BPD, DOJ and Police Foundation re BPD tech resource study	1	\$ 235.00	\$ 235.00		
Total Hours:			8.5	TOTAL:	\$ 1,997.50		0.5

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
					\$ -		0	\$ -

Subtotal Time:	\$ 1,997.50
Subtotal Expenses:	\$ -
TOTAL:	\$ 1,997.50

Unbilled Hours 0.50

Your initials here signify that the charges on this invoice are accurate:

INITIALS

MG

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<i>April</i>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Joyce	
	DATE SUBMITTED:	5/6/18	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
April	1			\$ 235.00	\$ -			
April	2			\$ 235.00	\$ -			
April	3			\$ 235.00	\$ -			
April	4			\$ 235.00	\$ -			
April	5			\$ 235.00	\$ -			
April	6			\$ 235.00	\$ -			
April	7	Reviewed and commented on BPD's new domestic violence policy per T. Bowman's request.	0.5	\$ 235.00	\$ 117.50			
April	8			\$ 235.00	\$ -			
April	9			\$ 235.00	\$ -			
April	10			\$ 235.00	\$ -			
April	11			\$ 235.00	\$ -			
April	12	Prepared and sent an update to T. Bowman on the progress of the Sexual Assault paragraphs.	0.5	\$ 235.00	\$ 117.50			
April	13			\$ 235.00	\$ -			
April	14			\$ 235.00	\$ -			

April	15		\$ 235.00	\$ -		
April	16	Site visit to Baltimore for a FOP focus group on the staffing study. Smoot, Ramsey, and Thompson were in attendance as well as members of the Police Foundation team.	2 \$ 235.00	\$ 470.00	Travel time between Rehoboth Beach and Baltimore	4
April	17		\$ 235.00	\$ -		
April	18		\$ 235.00	\$ -		
April	19		\$ 235.00	\$ -		
April	20		\$ 235.00	\$ -		
April	21		\$ 235.00	\$ -		
April	22		\$ 235.00	\$ -		
April	23	Phone call with BP & DoJ on the progress of the staffing study.	0.5 \$ 235.00	\$ 117.50		
April	24		\$ 235.00	\$ -		
April	25		\$ 235.00	\$ -		
April	26		\$ 235.00	\$ -		
April	27	Reviewed BPD's new draft on sexual assault policy (1 hr). Site visit to BPD to review revised draft of new SA policy with BPD and DoJ.	4 \$ 235.00	\$ 940.00	Travel time between Rehoboth Beach and Baltimore	4
April	28		\$ 235.00	\$ -		
April	29		\$ 235.00	\$ -		
April	30		\$ 235.00	\$ -	Administration - files, reviews, and planning tasks.	1
April	31		\$ 235.00	\$ -		
			7.5	TOTAL: \$ 1,762.50		9

EXPENSES

Subtotal Time:	\$	1,762.50
Subtotal Expenses:	\$	322.35
TOTAL:	\$	2,084.85

Unbilled Hours 9.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL
NMJ



[REDACTED]e

119 miles, 2 hr 40 min

**Start**My Location — [REDACTED],
Rehoboth Beach, DE 19971, United StatesMILES
0

250 feet

MILES
0.04MILES
2.71MILES
12MILES
32MILES
41MILES
62

6.8 miles

Merge onto US-50 W



119 miles, 2 hr 40 min



MILES
97



0.9 miles

Keep left on MD-100 W

MILES
97



3.8 miles

Take exit 13B to merge onto I-97 N

MILES
101



3.3 miles

Take exit 17A to merge onto I-695 W

MILES
104



4.4 miles

Take exit 11A to merge onto I-95 N



119 miles, 2 hr 40 min

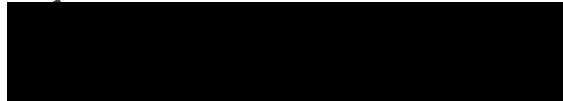
MILES
109



3.5 miles

Take exit 53 to merge onto I-395 N

MILES
112



MILES
114



450 feet

Continue onto W Conway St

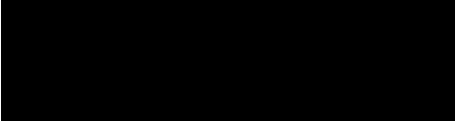
MILES
114



0.3 miles

Turn left onto Light St

MILES
114



MILES
114



0.2 miles

Turn left onto S Gay St

MILES
115



0.4 miles

Keep left to merge onto I-83 N



119 miles, 2 hr 40 min

MILES
115



2.6 miles

Take exit 8 onto MD-25 N, Falls Road

MILES
118



0.8 miles

Turn left onto Union Ave

MILES
119



0.2 miles

Turn right onto Buena Vista Ave

MILES
119



0.2 miles

The destination is on your left

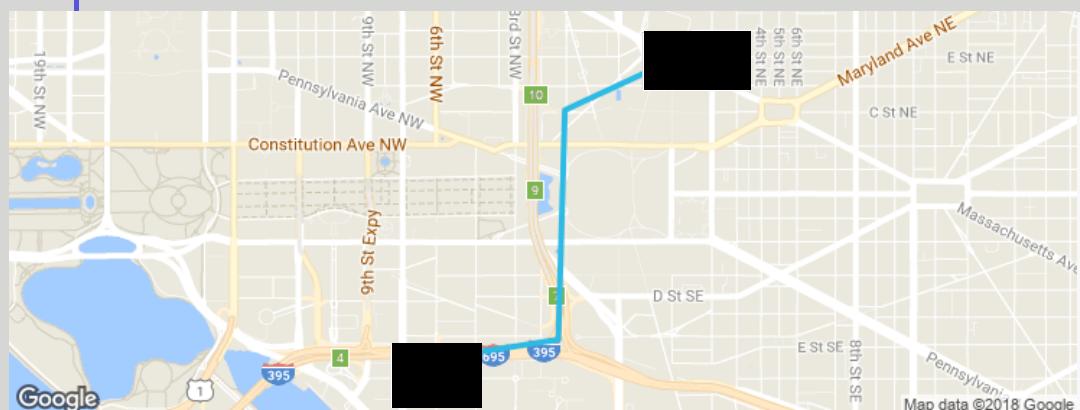
From: Nola Joyce nolamjoyce@aol.com
Subject: Fwd: Your Friday morning trip with Uber
Date: May 5, 2018 at 1:28 PM
To: Nola Joyce nmjoyce2@gmail.com

NJ

Sent from my iPad

Begin forwarded message:

From: "Uber Receipts" <uber.us@uber.com>
Date: April 27, 2018 at 6:59:22 AM EDT
To: <nolamjoyce@aol.com>
Subject: Your Friday morning trip with Uber



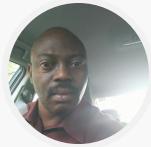
\$7.68

Thanks for choosing Uber, Nola

April 27, 2018 | uberX

06:51am | [REDACTED]

06:59am | [REDACTED], [REDACTED]



You rode with John

1.92
miles

00:07:23
Trip time

uberX
Car



ADD A TIP

Did you know you can order food delivery through Uber? Try Uber Eats and get 20% off your first order with the code 20ubereats. [Download the app today.](#)

Your Fare

Trip fare \$7

Subtotal \$7



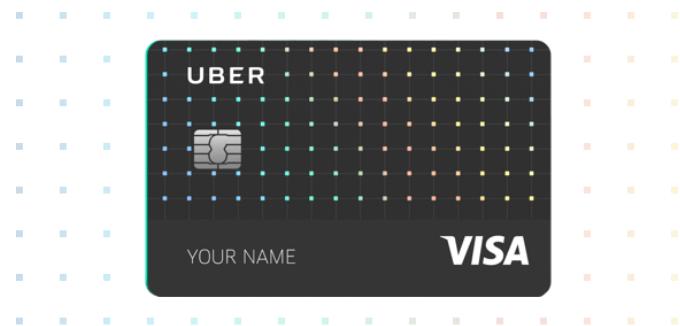
Personal •••• [REDACTED]

\$7.6

A temporary hold of \$7.68 was placed on your payment method Personal •••• [REDACTED] at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

Issued by Rasier

Receipt ID # 3c10219d-885e-4911-a597-0a298003a881



Earn 4% back on dining, 3% back on hotel & airfare, 2% back on online purchases, and more with the Uber Visa Card.

[Learn more](#)

UBER



Need help?

Tap Help in your app to contact support with questions about your trip.

Leave something behind? Track it down.

For trips within the District of Columbia, you may contact DFHV at (202) 645-7300 or bit.ly/DFHV-Complaints if you believe your operator violated District law. Please do not contact DFHV for concerns related to fees or fares, including cancellation and cleaning fees. All first-time complaints regarding fees or fares should be routed to Uber by going to <https://help.uber.com> or selecting "Help" in the Uber App.

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	May	Complete these four cells before starting spreadsheet. Rates and other info will self- populate.
	INVOICE SUBMITTED BY:	Joyce	
	DATE SUBMITTED:	6/4/2018	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	17	Researched best policies on sexual assault investigatins		\$ 235.00	\$ 470.00		
May	20	Researched and reviewed BPD's revised sexual assault policy.		\$ 235.00	\$ 705.00		
May	21	Reviewed and commented on BPD's revised sexual assault policy		\$ 235.00	\$ 470.00		
May	23	Conference call concerning staffing study with BPD, NPF, and DoJ		\$ 235.00	\$ 117.50		
May	25	Reviewed and commented on DoJ's comments to sexual assault policy		\$ 235.00	\$ 235.00		
May	31			\$ 235.00	\$ -	Administration including notes to files, files, and time keeping	1.5
Total Hours:			8.5	TOTAL:	\$ 1,997.50		1.5

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
								\$ -
								TOTAL: \$ -

Subtotal Time: \$ 1,997.50

Subtotal Expenses: \$ -

TOTAL: \$ 1,997.50

Unbilled Hours 1.50

INITIALS

NMJ

Your initials here signify that the charges on this invoice are accurate:

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	May	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Ramsey	
	DATE SUBMITTED:	6/2/18	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
May	1			\$ 235.00	\$ -	CE Weekly Standard Weekly Call. Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties		
May	2			\$ 235.00	\$ -			4
May	3			\$ 235.00				
May	4	Conference call with Parties	1	\$ 235.00	\$ 235.00			
May	5			\$ 235.00	\$ -	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties		
May	6	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	3	\$ 235.00	\$ 705.00			3
May	7			\$ 235.00	\$ -	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties		
May	8	Conference Call with MT Leadership, Conference Call with Parties regarding MT deadlines. Ce Standing Weekly Call. Email Correspondence and policy review for upcoming meeting.	4	\$ 235.00	\$ 940.00	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties		2
May	9			\$ 235.00	\$ -	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties		1
May	10	Call with H. Aden regarding Baltimore news event and work implications	1	\$ 235.00	\$ 235.00	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties		3
May	11	Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT members and Parties	3	\$ 235.00	\$ 705.00			
May	12			\$ 235.00	\$ -			
May	13			\$ 235.00	\$ 705.00			
May	14	Call with Monitoring Team to review workload and redefine roles for work delagation and future deadlines. Policy Analysis and Document Review. Email correspondence and communicationwith varying BPD MT	2	\$ 235.00	\$ 470.00			

May	15	Weekly CE Standing Call. Policy Analysis and Document Review. Email Correspondence	2	\$ 235.00	\$ 470.00		
May	16			\$ 235.00			
May	17			\$ 235.00	\$ -		
May	18	Call with MT Members to discuss steps and deadlines for future work and MT plan	1	\$ 235.00	\$ 235.00		
May	19			\$ 235.00	\$ -		
May	20			\$ 235.00	\$ -		
May	21			\$ 235.00	\$ -		
May	22	Weekly CE Standing Call	1	\$ 235.00			
May	23	Policy Analysis and Document Review. Email correspondence and communication with varying BPD MT members and Parties	1	\$ 235.00	\$ 235.00	Policy Analysis and Document Review. Email correspondence and communication with varying BPD MT members and Parties	1
May	24			\$ 235.00	\$ -		
May	25			\$ 235.00	\$ -		
May	26			\$ 235.00	\$ -		
May	27			\$ 235.00	\$ -		
May	28			\$ 235.00	\$ -		
May	29	CE Standing Weekly Call. Review of parties submission regarding technology. Policy analysis and work on 1st Amendment policy/ practices/ Mobile Field Force. Email and Correspondence	3	\$ 235.00	\$ 705.00		
May	30			\$ 235.00	\$ -		
May	31			\$ 235.00	\$ -		
			22	TOTAL:	\$5,170		14

EXPENSES

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	MARCH	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Taylor	
	DATE SUBMITTED:	6/3/2018	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
MARCH	8	all parties conference call; (RBT AT 14 COLFAX ROAD, 19083)	1.2	\$ 235.00	\$ 282.00		
MARCH	9	review UOF policies; review correspondence; prepare and send memo to Villasenor	1.1	\$ 235.00	\$ 258.50		
MARCH	23	review documents at 14 COLFAX 19083; attend meeting at BPD headquarters on outcome assessment; meeting headed by Barge; Rosenthal and DOJ on phone	3.3	\$ 235.00	\$ 775.50		
Total Hours:		5.60	TOTAL:		\$ 1,316.00		0

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
3/23/2018	Transportation	Amtrak	RT Phila-Bal				\$ 202.00	\$ 202.00
							\$ -	
TOTAL:				TOTAL:			\$ 202.00	

Subtotal Time:	\$ 1,316.00
Subtotal Expenses:	\$ 202.00
TOTAL:	\$ 1,518.00

Unbilled Hours 0.00

INITIALS

RBT

Your initials here signify that the charges on this invoice are accurate:

PHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip)

MARCH 23, 2018

Billing Information

RALPH B TAYLOR

Total \$202.00

Purchase Summary - [REDACTED]

Train 141: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD

Depart 11:16 AM, Friday, March 23, 2018

1 RESERVED COACH SEAT	\$101.00
-----------------------	----------

Subtotal	\$101.00
----------	----------

Train 134: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA

Depart 4:06 PM, Friday, March 23, 2018

1 RESERVED COACH SEAT	\$101.00
-----------------------	----------

Subtotal	\$101.00
----------	----------

Total Charged by Amtrak	\$202.00
-------------------------	----------

Passengers

Ralph Taylor

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900

Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Taylor	
	DATE SUBMITTED:	6/3/2018	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	12	3 way conference call with Police Foundation personnel (Zeunik, Fraser)	0.7	\$ 235.00	\$ 164.50		
April	17	Conference call with outcomes assessment team (Barge, Rosenthal, et al.)	1.3	\$ 235.00	\$ 305.50		
			2.00	TOTAL:	\$ 470.00		0

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
								\$ -
								\$ -
								\$ -
								TOTAL: \$ -

Subtotal Time:	\$ 470.00
Subtotal Expenses:	\$ -
TOTAL:	\$ 470.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
RBT

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

	INVOICE FOR MONTH OF:	<u>May</u>
	INVOICE SUBMITTED BY:	Taylor
	DATE SUBMITTED:	6/3/2018
	YEAR:	2018

Complete these
four cells before
starting.
Rates and other
info will self-
populate.

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
May	2			\$ 235.00	\$ -	conference call with outcomes assessment sub-team (Barge, Maggie, Rosenthal) (RBT @ 14 Colfax, 19083); Conference call with full outcomes	2.2	
May	11			\$ 235.00	\$ -	prepare memo to Barge about outcomes assessment; telecon about memo (Barge, Rosenthal) (RBT @ 14 COLFAX 19083)	2	
May	16			\$ 235.00	\$ -	prepare memo to Barge and Rosenthal about 5/17 meeting re: outcomes assessment, organizing outcomes, staffing assessment (RBT @ 14 COLFAX	4.3	
May	17			\$ 235.00	\$ -	meet with Barge and Rosenthal at Venable offices, 730 E. Pratt, Baltimore, working lunch brought in; discussing all possible outcome indicators available	3.8	
May	18			\$ 235.00	\$ -	telecon with SSA, Theron, Villasenor, Meares, others (RBT @ 14 Colfax road)	0.3	
May	24			\$ 235.00	\$ -	document review (14 Colfax); meet with BPD personnel at RMS division, BPD headquarters, to review details about available indicators in RMS (present: Krafchik, Breault, others)	2.1	
May	26			\$ 235.00	\$ -	review notes from 5/24 meeting; draft memo to Krafchik (RBT @ 14 COLFAX 19083)	1.2	
May	27			\$ 235.00	\$ -	revise memo to Krafchik; revise memo from Rosenthal/Barge (RBT @ 14 COLFAX, 19083)	2.1	
May	28			\$ 235.00	\$ -	revise memo from Rosenthal / Barge (RBT @ 14 COLFAX 19083)	1.7	
May	31	meeting with outcomes assessment team, BPD personnel, DOJ personnel, at BPD HQ, for outcomes assessment review (1030 - 12: 1 - 3)	3.5	\$ 235.00	\$ 822.50			
Total Hours:				3.5	TOTAL: \$ 822.50		19.7	

EXPENSES

Date	Category	Vendor	Comments (if necessary)	Travel Day	MEALS + INCIDENTALS		NON MEALS		Total
					Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total	
5/17/2018	Transportation	Amtrak	Phila-Bal RT				\$ 168.00	\$ 168.00	
5/24/2018	Transportation	Amtrak	Phila-Bal RT				\$ 170.00	\$ 170.00	
5/31/2018	Transportation	Amtrak	Phila-Bal RT				\$ 166.00	\$ 166.00	
							\$ -	\$ -	
							\$ -	\$ -	
							TOTAL: \$ 504.00		

Subtotal Time:	\$ 822.50
Subtotal Expenses:	\$ 504.00
TOTAL:	\$ 1,326.50

Unbilled Hours 19.70

Your initials here signify that the charges on this invoice are accurate:

INITIALS
RBT

PHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip)

MAY 16, 2018

Billing Information

RALPH B TAYLOR

Total \$168.00

Purchase Summary - [REDACTED]

Train 79: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD

Depart 8:54 AM, Thursday, May 17, 2018

1 RESERVED COACH SEAT	\$101.00
-----------------------	----------

Ticket Terms & Conditions

NER FLEX, TRVL SUN, THUR OR FRI. 1 DAY ADV RES REQUIRED

Subtotal	\$101.00
----------	----------

Train 148: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA

Depart 3:40 PM, Thursday, May 17, 2018

1 RESERVED COACH SEAT	\$67.00
-----------------------	---------

Subtotal	\$67.00
----------	---------

Total Charged by Amtrak	\$168.00
-------------------------	----------

Passengers

Ralph Taylor

PHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip)

MAY 24, 2018

Billing Information

RALPH B TAYLOR

Total \$170.00

Purchase Summary - [REDACTED]

Train 141: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD

Depart 11:16 AM, Thursday, May 24, 2018

1 RESERVED COACH SEAT	\$67.00
	Subtotal
	\$67.00

Train 178: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA

Depart 4:43 PM, Thursday, May 24, 2018

1 RESERVED COACH SEAT	\$103.00
	Subtotal
	\$103.00
	Total Charged by Amtrak
	\$170.00

Passengers

Ralph b Taylor

PHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip)

MAY 30, 2018

Billing Information

RALPH B TAYLOR

Total \$166.00

Purchase Summary - [REDACTED]

Train 79: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD

Depart 8:54 AM, Thursday, May 31, 2018

1 RESERVED COACH SEAT	\$83.00	
	Subtotal	\$83.00

Train 134: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA

Depart 4:06 PM, Thursday, May 31, 2018

1 RESERVED COACH SEAT	\$83.00	
	Subtotal	\$83.00
	Total Charged by Amtrak	\$166.00

Passengers

Ralph b Taylor

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	May	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Villasenor	
	DATE SUBMITTED:	6/3/2018	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1	Work on Transport Policies comments	2	\$ 235.00	\$ 470.00	Return from Baltimore site visit for Transport Vehicle inspections	6
May	2			\$ 235.00	\$ -	Work on billing and admin paperwork	4
May	9	Work on Vehicle Inspection logs; set-up login for IA Pro	2.5	\$ 235.00	\$ 587.50		
May	11	Conference call on transport policies	1.2	\$ 235.00	\$ 282.00		
May	15	Work on email responses; read policies	1	\$ 235.00	\$ 235.00		
May	17	Work on Transport Policies and various emails	1.5	\$ 235.00	\$ 352.50		
May	18	SSA Conference Call	1	\$ 235.00	\$ 235.00		
May	21	Prepare for and participate in Recruitment, Hiring, Retention, and Officer Safety & Wellness	2.5	\$ 235.00	\$ 587.50		
May	22	Training Call	0.3	\$ 235.00	\$ 70.50		

May	24	Work on Transport Logs		1.5	\$ 235.00	\$ 352.50			
May	27	Work on semi-annual report on Transportation		2	\$ 235.00	\$ 470.00			
May	28	Work on semi-annual report on Use of Force		4	\$ 235.00	\$ 940.00			
May	30	Respond to inquiries on reports; email correspondence, phone calls		2	\$ 235.00	\$ 470.00			
May	31				\$ 235.00	\$ -	Admin Paperwork		2
				TOTAL HOURS:	21.5	TOTAL:	\$ 5,052.50		TOTAL HOURS: 12
EXPENSES									
					MEALS + INCIDENTALS	NON MEALS			
Date	Category	Vendor	Comments (if necessary)	Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	Total	
								\$ -	
								TOTAL: \$ -	

Subtotal Time:	\$	5,052.50
Subtotal Expenses:	\$	-
TOTAL:	\$	5,052.50
Unbilled	\$	12.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL

R

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the "Time" portion of the matrix consistent with the "Sample Description" below.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	May	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Bowman	
DATE SUBMITTED:	6/9/2018	
YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1	Reformatted and resubmitted SSA suite policies 808, 809, 812, 1007 to BPD and DOJ. Review and respond to messages ref Harlem Park review, policies 317 and 720 (3.9).	3.9	\$ 235.00	\$ 916.50		
May	2	Review and respond to messages including news outlet request, updated policy tracker and bi-weekly misconduct complaint meeting (1.5).	1.5	\$ 235.00	\$ 352.50		
May	3	Sent policies 1114 and 825 to MPG, reviewed and responded to 29 messages including ref MT call, coordinating community outreach, transportation policies, Harlem Park docs, and other CDs (2.3).	2.3	\$ 235.00	\$ 540.50		
May	4	Reviewed news reports regarding COTF member, prepare for and participate in MT call, review MT response to Foot Pursuits policy1505, review/initiate and respond to 38 messages ref COTF, SSA polices, Harlem Park documents, Recruitment/Retention policies and call, and 1st Amendment Protected Activities (3.5).	3.5	\$ 235.00	\$ 822.50		
May	5		\$	\$ 235.00	\$ -		

Baltimore Consent Decree Monitor
INVOICE

May	6		\$	235.00	\$	-	Review and respond to messages ref Initial MT comments on SSA, MT call, and 1st Amend Activities (0.3 pro bono).	0.3
May	7	Prepared for and participated in Recruitment/Staffing call, Review/initiate/responded to 45 messages ref initial MT comments on stops, stops policy call, 1st Amendment Protected Activities, Fair and Impartial policing, and amendments to the MP (4.3).	4.3	\$	235.00	\$	1,010.50	
May	8	Prepared for and participated in phone calls ref MT and MP schedule, Stops collaboration period schedule. Prepare for and participate in Recruiting/staffing call with MT/DOJ/BPD. Sent to MPG OPR Related Policy and Manual, Review and respond to 38 messages ref data requirements matrix and outcome measures, First Amendment Policies, policy timelines, SSA policies, amendments to MP, Fair and Impartial Policing Policies, and stops policy call (5.6).	5.6	\$	235.00	\$	1,316.00	
May	9	Review/initiate/responded to 22 messages ref data requirements matrix and outcome measures, recruiting/staffing call, UOF second collaboration period, transportation policies, BPD youth policies, MP modifications, and training updates (1.6).	1.6	\$	235.00	\$	376.00	
May	10	Phone conference with Judge to discuss strategies to move the BPD CD forward, review/initiate/responded to 57 messages ref including modifications to MP, Harlem Park videos, foot pursuit policy, and call with Judge Bredar (4.2).	4.2	\$	235.00	\$	987.00	Reviewed Baltimore Sun news report (0.3 pro bono).
May	11	Prepared for and participated in MT leadership call. Prepare for and participate in call with DOJ/BPD ref MP dates. Prepared for and participated in MT call with multiple monitor team leaders. Review/initiate/responded to 23 messages ref Draft notice of minor mods to monitoring plan, Updated Transportation Policies, Revised Mission Statement/Values, Recruitment, Hiring and Retention - National Testing Network (NTN), and Harlem Park (4.0).	4	\$	235.00	\$	940.00	Review USA Today and Baltimore Sun news reports (0.5 pro bono).
May	12		\$	235.00	\$	-	Reviewed news reports from WTOP, KPVI, US News & World Report (0.8 pro bono).	0.5
May	13		\$	235.00	\$	-		0.8
May	14	Prepared for and participated in the bi-weekly MPG call. Review/initiate/respond to 30 messages ref Harlem Park, BPD leadership issues, weekly policy call, semi-annual report, Recruitment/retention, sexual Assault reports (3.0).	3	\$	235.00	\$	705.00	

May	15	Participated in call with Seth ref coordinating team activities and the semi-annual report. Reviewed and responded to 15 messages ref Recruitment, Hiring and Retention - National Testing Network (NTN), MPG call, Revised Mission Statement/Values, Officer Assistance & Support policies, and semi-annual report (1.4).	1.4	\$ 235.00	\$ 329.00
May	16	Review/responded to 15 messages ref Misconduct Investigations and Discipline Bi-weekly Meeting Agenda (CRB,) and today's weekly call (1.1).	1.1	\$ 235.00	\$ 258.50
May	17	Review/responded to 15 messages ref May 29th Court Conference, SSA data collection call, First semi-annual report, eview of Harlem Park Material, Updated Transportation Policies, and First Amendment Policies (1.4).	1.4	\$ 235.00	\$ 329.00
May	18	Prepared for and participated in multi-disciplinary team call (0.5). Reviewed policies 1112 and 1013 language, coordinate with MT and respond to DOJ on BPD's questions. Review/responded to 27 messages ref Recruitment Hiring & Retention / Officer Assistance & Support, BPD S/S/A policy issues raised by Lt. Quick, Updated Transportation Policies in Box, Operations and Training Manual: Redline, Policies 1112 & 1505 (SSA Suite), and Staffing Study (5.6).	5.6	\$ 235.00	\$ 1,316.00
May	19	Review/initiate/responded to 5 messages ref Recruitment Hiring & Retention / Officer Assistance & Support, NAACP LDF Comments on BPD's Policies (0.4)	0.4	\$ 235.00	\$ 94.00
May	20			\$ 235.00	\$ -
May	21	Prepared for and participated in recruiting, hiring and retention plus staffing call. Prepare for and participate in MT leadership call. Review/responded to 18 messages ref policy 720, Updated Transportation Policies in Box, Community survey and monthly meeting schedule, Comments on Sexual Assault Policy, Sex Offense Policy - Review & Deadline Questions (3.6).	3.6	\$ 235.00	\$ 846.00
May	22			\$ 235.00	\$ -
May	23			\$ 235.00	\$ -

- Review BWC policy 824 and send to DOJ for additional comments. Review/respond to 22 messages ref Follow Up re: NTN Testing Services, Predictive Policing in Baltimore, Bi-weekly BPD Technology Check-in Call, Community survey and monthly meeting schedule, Sex Offense Policy - Review & Deadline Question, and pat-downs; strip/cavity search definition (3.3 pro bono).

3.3

- Review and respond to 8 messages ref Sex Offense Policy - Review & Deadline Questions, pat-downs; strip/cavity search definition, Harlem Park Review Notes, and CPIC Meeting (1.2 pro bono).

1.2

Baltimore Consent Decree Monitor
INVOICE

May	24		\$ 235.00	\$	- Preview policy 1013 from BPD, Review/respond to 19 messages ref SSA policies, May Monthly Meeting, April 30 Transport Vehicles Inspection Logs, and predictive policing (2.3 pro bono). 2.3
May	25		\$ 235.00	\$	- Review/respond to 14 messages ref meeting with court, SSA Related Policy - 1106 Warrantless Arrest (0.7 pro 0.7
May	26		\$ 235.00	\$	-
May	27		\$ 235.00	\$	- Review team leader reports on Behavior Crisis team status, CPIC and Crisis Needs Assessment (1.1 pro bono). 1.1
May	28		\$ 235.00	\$	- Reviewed MT leader reports on Technology and Impartial Policing (0.5 pro bono). 0.5
May	29		\$ 235.00	\$	- Reviewed policies 1106 and 1013. Review/initiate/responded to 35 messages ref Follow Up re: NTN Testing Services, HP BWC Footage Review, Monthly court meeting, OPR SOP/Policy Session, Community survey and monthly meeting schedule, staffing study, stop policies, policy 306, Harlem Park, 3.8
May	30		\$ 235.00	\$	- Review/respond to 13 messages ref Harlem Park review, policy 1013, Strip Searches and Body Cavity Searches, Impartial Policing Policies - Discussion and Collaboration, OPR SOP/Policy Session, Proposed Final Transportation Policies in Box, SSA data calls - MT plan, and First Amendment Protected Activities (1.2 pro bono). 1.2
May	31		\$ 235.00	\$	- Review/responded to 30 messages ref CPIC meeting, Request for meeting to discuss public comments on Baltimore Police Department's draft policies, HP BWC Footage Review, Call with DOJ to Discuss 1112, COTF Core Principles, Preliminary Recommendations, Misconduct Investigations and Discipline Bi-weekly Meeting, and CPIC 2.5
		47.4	TOTAL:	\$ 11,139.00	18.5

EXPENSES

Baltimore Consent Decree Monitor
INVOICE

Subtotal Time:	\$	11,139.00
Subtotal Expenses:	\$	-
TOTAL:	\$	11,139.00

Unbilled Hours 18.50

Your initials here signify that the charges on this invoice are accurate:

INITIAL

Baltimore Consent Decree Monitor

750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly.
4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

	INVOICE FOR MONTH OF:	<u>May</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Dupont	
	DATE SUBMITTED:	6/5/2018	
	YEAR:	2018	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1	Review of CPIC meeting minutes, CPIC vision statement, CPIC expanded membership update	0.5	\$ 235.00	\$ 117.50		
May	2			\$ 235.00	\$ -	Phone call and discussion of issues related to RFP for Monitoring Team with MT Member S Parker and Monitor (K Thompson)	0.3
May	3	Follow up of discussion of April CPIC Meeting with DOJ	0.6	\$ 235.00	\$ 141.00	Correspondence on issues related to RFP for Monitoring Team with MT Member S Rosenthal	0.1
May	4	T. Bowman Deputy Monitoring Team Conference Call	0.5	\$ 235.00	\$ 117.50	Follow Up discussion of issues related to RFP with BPD	0.4
May	5			\$ 235.00	\$ -	Site Visit Arrangements	0.1
May	6			\$ 235.00	\$ -		
May	7			\$ 235.00	\$ -		
May	8			\$ 235.00	\$ -		
May	9			\$ 235.00	\$ -		
May	10			\$ 235.00	\$ -	Site Visit Arrangements and correspondence re: new DOJ expert consultant	0.1
May	11			\$ 235.00	\$ -		
May	12			\$ 235.00	\$ -		
May	13			\$ 235.00	\$ -		
May	14			\$ 235.00	\$ -		

May	15	Review of instructions, requirements and sample materials for 1st Semi-Annual Monitoring Team Report	0.5	\$ 235.00	\$ 117.50		
May	16			\$ 235.00	\$ -		
May	17	Review of additional instructions and detailed examples of information required for 1st Semi-Annual Monitoring Team Report	0.3	\$ 235.00	\$ 70.50		
May	18	T Bowman Deputy Monitor Team Conference Call	0.3	\$ 235.00	\$ 70.50	Discussion of Monitoring Team Progress with S Parker	0.1
May	19			\$ 235.00	\$ -		
May	20			\$ 235.00	\$ -		
May	21			\$ 235.00	\$ -		
May	22	Discussion of CPIC Meeting agenda and Monitoring Team Deadlines with local provider, correspondence with DOJ regarding BPD officer response to consent decree, correspondence with local mental health provider re: Monitoring Team deadlines, Correspondence from Monitoring Team Leadership regarding team strategies for consent decree work products and relationships with Parties (BPD, DOJ)	2.1	\$ 235.00	\$ 493.50		
May	23	Discussion of BPD Outcome data with Monitoring Team Member M Barge, Discussion with BPD re: Monitoring Team Deadlines and correspondence regarding Monitoring Team deadlines	0.5	\$ 235.00	\$ 117.50	Correspondence on CPIC meetings with Monitoring Team Leadership (K Thompson, T Bowman, S Rosenthal, Villasenor)	0.2
May	24	Correspondence with local providers regarding upcoming Monitoring Team deadlines, update on BPD outcome data with Monitoring Team Member M Barge	0.6	\$ 235.00	\$ 141.00		
May	25	Review of BPD/City Compliance documents for GAP Analysis, Discussion of CPIC Meeting with BPD, Review of response to Monitoring Team Deadlines from local provider	1.3	\$ 235.00	\$ 305.50		
May	26			\$ 235.00	\$ -		
May	27	Review of prior examples and completion of 1st draft of crisis/disability related part of Monitoring Team semi-annual report	3	\$ 235.00	\$ 705.00	Provided detailed explanation of BPD recent submission for GAP analysis deadline, Correspondence regarding submission with Monitoring Team Leaders (K Thompson, S Ronsenthal, T Bowman)	1
May	28			\$ 235.00	\$ -		
May	29			\$ 235.00	\$ -		
May	30	Review of Baltimore Mental Health Planning Reports listing gaps in services	2	\$ 235.00	\$ 470.00	CPIC Meeting and Site Visit Correspondence	0.4
May	31	Review of BPD/City documentation re: CPIC Workplan compliance for Monitoring Deadline, correspondence with Monitoring Team re: compliance documents, on-site CPIC Task Force meeting, CPIC Monthly Meeting, Meeting with BPD Patrol Supervisor, ride with BPD Patrol Division	8	\$ 235.00	\$ 1,880.00	Discussion of Crisis Response Team with BPD, Discussion of CPIC with Monitor K Thompson and Travel Time	10
			20.2	TOTAL:	\$ 4,747.00		12.7

EXPENSES

Subtotal Time:	\$	4,747.00
Subtotal Expenses:	\$	594.35
TOTAL:	\$	5,341.35
Unbilled	\$	12.70 hours

Your initials here signify that the charges on this invoice are accurate:

INITIA
RTD

#1


[MY TRIPS](#) [BOOK A TRIP](#) [FLIGHT STATUS](#) [CHECK IN](#)

Randy Dupont

BOOK A TRIP

[New Search](#) [Express Checkout](#)

FLIGHTS

**THU
31
MAY**
GPT ➔ BWI
 06:00 AM 11:48 AM

DL 1256, DL 2660
 4h 48m | 1 STOP

 Main Cabin (L) |
 Main Cabin (L)
 Changeable / Nonrefundable

[Change Flight](#)
Price per Passenger **\$408.38**
Taxes, Fees and Charges **\$76.22**
[Delta Air Lines Baggage Information](#)
[▶ Details](#) [Select Seats](#)
**FRI
01
JUN**
BWI ➔ GPT
 4:35 PM 9:43 PM

DL 1271, DL 2194
 6h 8m | 1 STOP

 Main Cabin (U) |
 Main Cabin (U)
 Changeable / Nonrefundable

[Change Flight](#)
[Delta Air Lines Baggage Information](#)
[▶ Details](#) [Select Seats](#)

 2152 Medallion® Qualification Miles (MQMs) earned
 2045 Miles earned

409 Medallion Qualification Dollars (MQDs) earned

[MILEAGE CALCULATOR](#)
[Pay With Miles](#)

EXCLUSIVE CARD MEMBER BENEFIT

Randolph, Use Pay with Miles

UP TO \$50 OFF FOR EACH 5,000 MILES | YOUR CURRENT MILES: [REDACTED]

 Reduce the cost of your trip with Pay With Miles, an exclusive feature for Delta SkyMiles Credit Card Members. Use the menu to select miles to apply. [Terms and conditions apply.](#)
[Total Price \(USD\)](#)
\$484.60

PASSENGERS

Are You Traveling?

[YES](#) [NO](#)
1

Passenger Information

 If the full name below is not an exact match to the name on your government-issued identification, [edit your Passenger Info](#). This Secure Flight Passenger Data is for use by the Transportation Security Administration Only.

PREFIX	FIRST NAME	MIDDLE NAME	LAST NAME	SUFFIX
--	RANDOLPH	THOMAS	DUPONT	--
FREQUENT FLYER PROGRAM		FREQUENT FLYER NUMBER	SKYBONUS/BLUEBIZ NUMBER	
Delta Air Lines / SkyMiles		[REDACTED]	--	
GENDER	DATE OF BIRTH	KNOWN TRAVELER NUMBER	REDRESS NUMBER	
Male	[REDACTED]	[REDACTED]	--	

Contact Information

DEVICE TYPE	COUNTRY/REGION	PHONE NUMBER
Cell	United States (1)	[REDACTED]

EMAIL

[REDACTED]

[Edit Passenger Info](#)

SEATS

[GPT ➔ ATL](#) [ATL ➔ BWI](#) [BWI ➔ ATL](#) [ATL ➔ GPT](#)
[SELECT SEATS](#)
1

Randolph Thomas DUPONT

[REDACTED] [REDACTED] [REDACTED] [REDACTED]

BWI TAXI MANAGEMENT, INC.
BALTIMORE/WASHINGTON
INTERNATIONAL AIRPORT
MARYLAND...21240

410-859-1100
410-859-1102
Operator of



W 26384-041

AIRPORT CAB

RECEIVED FROM:

NAME RANDOLPH DUPONT

TRANSPORTATION TO DELTA MARRIOTT HOTEL

DATE 5-31 2018

CAB NO. 881

Chauffeur

Please refer to rate schedules in each taxicab. Should you have any questions regarding lost articles or service, please call BWI Taxi Management, Inc. (410-859-1102) or the Maryland Aviation Administration (410-859-7033). Thank you

METER FARE		
BAGGAGE		
TOLLS		
OTHER		
TIP		
TOTAL	<u>40.</u>	<u>5</u>

Bovilo Limousine Services



www.bovilo.com

We value your Business

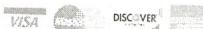
Tel:- 443 977 8227 / 410 922 1536

Email:- info@bovilo.com

Card

Name Ronald DuPont
Contact: DETA MARRIOTT HOTEL

Sign Here



The Issuer of the card identified on this item is authorised to pay the amount shown as **TOTAL** upon proper presentation. I promise to pay such **TOTAL** (together with any other charges due thereon) subject to and accordance with agreement governing the use of such card.

Qty	Services Rendered:-	Rate	Amount
	100 S CHARLES ST 21201		15 ⁰⁰
		Sub Total	
I.D. / CHECK NO. / LIC. NO.STATE		Tax	
		Tip/Misc.	3 ⁰⁰
shown as TOTAL other charges due	N ^o .C BLS. 0900	TOTAL	18 ⁰⁰

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202				INSTRUCTIONS <ol style="list-style-type: none"> 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions. 			
	INVOICE FOR MONTH OF:	May					
	INVOICE SUBMITTED BY:	Parker					
	DATE SUBMITTED:	6/8/2018					
	YEAR:	2018					
<p>Sample Description: <i>Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.</i></p>							
TIME							
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
May	1			\$ 250.00	\$ -		
May	2			\$ 250.00	\$ -		
May	3			\$ 250.00	\$ -		
May	4	Bi-weekly conference call on officer misconduct; SSA, Behavioral Health, Impartial Policing, Technology, Recruiting- Weekly Video conference Call.	1.1	\$ 250.00	\$ 275.00		
May	5			\$ 250.00	\$ -		
May	6			\$ 250.00	\$ -		
May	7	E-mails to set up a conference call today at noon CDT. Review of Foot Pursuit policy.	0.6	\$ 250.00	\$ 150.00		
May	8	Conference call with DOJ and BPD regarding status of Stop Policies; Conference call with DOJ and BPD regarding status of Stop Policies; Reviewing policies 1112 and 1013 at Lt. Quick's request and to respond to his objection to MT and DOJ policy suggestions. Also follow up e-mail to T. Bowman explaining my findings.	1.6	\$ 250.00	\$ 400.00		
May	9			\$ 250.00	\$ -		
May	10			\$ 250.00	\$ -		
May	11	Regular Friday status call for monitoring team under T. Bowman.	0.3	\$ 250.00	\$ 75.00		
May	12			\$ 250.00	\$ -		

May	13		\$ 250.00	\$ -
May	14		\$ 250.00	\$ -
May	15		\$ 250.00	\$ -
May	16		\$ 250.00	\$ -
May	17		\$ 250.00	\$ -
May	18	Bi-weekly misconduct call; SSA, Behavioral Health, Impartial Policing, Technology, Recruiting- Weekly Videoconference Call; Call with Randy Dupont regarding ongoing issues at BPD.	2.3 \$ 250.00	\$ 575.00
May	19		\$ 250.00	\$ -
May	20		\$ 250.00	\$ -
May	21		\$ 250.00	\$ -
May	22		\$ 250.00	\$ -
May	23		\$ 250.00	\$ -
May	24		\$ 250.00	\$ -
May	25		\$ 250.00	\$ -
May	26		\$ 250.00	\$ -
May	27		\$ 250.00	\$ -
May	28		\$ 250.00	\$ -
May	29	Reviewing and responding to BPD's edits and comments to Policies 1013 and 1106. Also e-mails to Theron Bowman and Tracey Mears with my comments.	3.3 \$ 250.00	\$ 825.00
May	30	Call with Seth Rosenthal regarding the semi annual report.	0.3 \$ 250.00	\$ 75.00
9.5 TOTAL:		\$ 2,375.00		

EXPENSES

Subtotal Time:	\$	2,375.00
Subtotal Expenses:	\$	-
TOTAL:	\$	2,375.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate:

INITIA
SCP

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202				INSTRUCTIONS <ol style="list-style-type: none"> 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
INVOICE FOR MONTH OF:	May			
INVOICE SUBMITTED BY:	CMPI (BCMC) – Shantay Guy			
DATE SUBMITTED:	6/18/2018			
YEAR:	2018			Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
May	1	Sending/responding to email; social media updates; planning for email blast	0.8	\$ 235.00	\$ 188.00	Sending/responding to email; social media updates; planning for email blast	0.8	
May	2	Call with Deputy Monitor; sending/responding to email; social media updates; community member phone calls; meeting with CEC	1.9	\$ 235.00	\$ 446.50	Call with Deputy Monitor; sending/responding to email; social media updates; community member phone calls; meeting with CEC	1.8	
May	3	Sending/responding to email; social media updates	2.5	\$ 235.00	\$ 587.50	Sending/responding to email; social media updates	2.4	
May	4	Calls with community members; reading and responding to emails	0.8	\$ 235.00	\$ 188.00	Calls with community members; reading and responding to emails	0.8	
May	5	Weekly call with CE Coordinator; reading and responding to emails	1.3	\$ 235.00	\$ 305.50	Weekly call with CE Coordinator; reading and responding to emails	1.3	
May	6			\$ 235.00	\$ -			
May	7	Weekly call with CE Coordinator; reading and responding to emails	0.9	\$ 235.00	\$ 211.50	Weekly call with CE Coordinator; reading and responding to emails	0.8	
May	8	CE Team call; reading and responding to emails	0.8	\$ 235.00	\$ 188.00	CE Team call; reading and responding to emails	0.8	
May	9			\$ 235.00	\$ -			
May	10	Reading and responding to emails	0.8	\$ 235.00	\$ 188.00			
May	11	Reading and responding to emails	0.5	\$ 235.00	\$ 117.50			
May	12	Reading and responding to emails	0.7	\$ 235.00	\$ 164.50			
May	13			\$ 235.00	\$ -			
May	14	Community call for detainee survey	0.3	\$ 235.00	\$ 70.50			

May	15	Community calls; weekly CE Team meeting; meeting with CEC; responding to emails	2.3	\$ 235.00	\$ 540.50	Community calls; weekly CE Team meeting; meeting with CEC; responding to emails	2.3
May	16	Reading and responding to emails	1.1	\$ 235.00	\$ 258.50	Reading and responding to emails	1
May	17	Meeting with community groups; reading and responding to emails	1.8	\$ 235.00	\$ 423.00	Meeting with community groups; reading and responding to emails	1.8
May	18			\$ 235.00	\$ -		
May	19			\$ 235.00	\$ -		
May	20			\$ 235.00	\$ -		
May	21			\$ 235.00	\$ -		
May	22			\$ 235.00	\$ -		
May	23			\$ 235.00	\$ -		
May	24			\$ 235.00	\$ -		
May	25			\$ 235.00	\$ -		
May	26			\$ 235.00	\$ -		
May	27			\$ 235.00	\$ -		
May	28			\$ 235.00	\$ -		
May	29			\$ 235.00	\$ -		
May	30			\$ 235.00	\$ -		
May	31			\$ 235.00	\$ -		
				16.5	TOTAL:	\$ 3,877.50	13.8

EXPENSES

Subtotal Time:	\$	3,877.50
Subtotal Expenses:	\$	2,468.00
TOTAL:	\$	6,345.50

Unbilled Hours 13.80

Your initials here signify that the charges on this invoice are accurate:

INITIAL

SJC



LM STUDIO

INVOICE # 2585

S
4/14/2018
on track

TO :	DATE :	4/13/2018
Baltimore Community Mediation Center	COMMISSIONED BY:	Shantay Guy
3333 Greenmount Avenue	LM STUDIO JOB #:	BM1004_BPD Mon
Baltimore, MD 21218	CLIENT'S PO/JOB #:	NA

DESCRIPTION: **BPD Monitoring "Slim Jim" Brochure**

Design for 8-panel brochure; deliver final print-ready file to client

STUDIO FEES:	\$375.00
STUDIO FEE PAYMENT SCHED:	
DUE: 5/13/18	\$375.00
DUE:	
PAID TO DATE:	

ITEMIZED EXPENSES (outside services)	
Illustration	Printing:
Original Photography	
Models & Props	
Stock Photography	\$20.00
Copywriting	
Transportation & Travel	Other Expenses:
Shipping	
TOTAL OUTSIDE EXPENSES:	\$20.00
TOTAL INVOICE CHARGE	\$395.00

Please make checks payable to LM Studio LLC.

2 Avebury Court
Rehoboth Beach, DE 19971
302.260.9762
Leah@LMStudioArt.com
LMStudioArt.com

G & R Multi Services Inc
4517 EASTERN AVE
BALTIMORE, MD 21224 US
grmultiservices1@gmail.com

S 4/4/2018

INVOICE

BILL TO
G & R MULTI SERVICES
TRANSLATION SERVICES

INVOICE # 1070
DATE 04/03/2018
DUE DATE 04/03/2018
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Personal PA FM Translation Equipment	12	25.00	300.00
Translation Equipment			
Personal PA FM Translation Equipment	2	0.00	0.00
Translation Equipment PPA T46			
translation services:translation services fee from Spanish to English and English to Spanish	2.50	50.00	125.00
BALANCE DUE			\$425.00



community first access, inc.
3717 Boston Street
#250
Baltimore, MD 21224 US
443-376-7265
info@communityfirstaccess.org

BILL TO

Community Mediation
Program, Inc.
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE 1044

DATE 05/04/2018 TERMS Net 30

DUE DATE 06/03/2018

DATE	ACTIVITY	QTY	RATE	AMOUNT
04/03/2018	Non-Profit Service: 4/3/2018 - 6:00PM - 8:00PM	2	70.00	140.00
04/03/2018	Non-Profit Service: 4/3/2018 - 6:00PM - 8:00PM	2	70.00	140.00
05/04/2018	Consumer: OPEN ACCESS			

Thank you for your business.

TOTAL DUE \$280.00

THANK YOU!

J.H. Furst Printing Co., Inc.

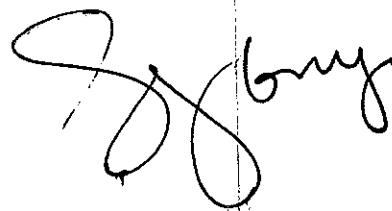
242 South Eden Street
Baltimore, MD 21231
410-342-0060 FAX: 410-342-0129

Invoice

DATE	INVOICE #
4/10/2018	78818

BILL TO

Baltimore Community Mediation Center
3333 Greenmount Ave.
Baltimore, MD 21218



REP

O

QUANTITY	DESCRIPTION	AMOUNT
10,000	Police Monitoring brochure Shipping: Brochures, Letterhead, #10, #9	1,368.00 26.00
Requesting reimbursement \$1,368.00		
	Total	\$1,394.00

1.5% per month (18% per annum) finance charge on unpaid balance over 31 days from date of shipment.

Baltimore Consent Decree Monitor 750 E. Pratt, Ste 900 Baltimore, MD 21202				INSTRUCTIONS <ol style="list-style-type: none"> 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions. 							
INVOICE FOR MONTH OF: <u>May</u> INVOICE SUBMITTED BY: CMPI (BCMC)- Darnyle Wharton DATE SUBMITTED: 6/18/2018 YEAR: 2018				Complete these four cells before starting spreadsheet. Rates and other info will self-populate.							
<i>Sample Description:</i>											
<i>Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.</i>											
TIME											
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours				
May	1	checked and answered email, had weekly conference call with CE team,made weekly NL visits, sent out community lists to the NLs and revised their invoice sheet	6.4	\$ 75.00	\$ 480.00						
May	2	checked and answered email, made weekly NL visits	2	\$ 75.00	\$ 150.00	checked and answered email, made weekly NL visits	2.1				
May	3	checked and answered email, made weekly NL visits, worked on outreach continuum	4.6	\$ 75.00	\$ 345.00						
May	4	checked and answered email, made weekly NL visits, checked NL invoices, did two hour community drop in time	6.8	\$ 75.00	\$ 510.00						
May	5		\$	\$ 75.00	\$ -						
May	6		\$	\$ 75.00	\$ -						
May	7	checked and answered emails, made weekly NL visits, completed outreach continuum, had weekly meeting with community liaison, did two hour community drop in time	3	\$ 75.00	\$ 225.00	checked and answered emails, made weekly NL visits, completed outreach continuum, had weekly meeting with community liaison, did two hour community drop in time	3.2				
May	8	checked and answered emails, had weekly conference call with CE team, made weekly NL visits, monitored social media sites	4.4	\$ 75.00	\$ 330.00						
May	9	checked and answered emails, made weekly NL visits	2.2	\$ 75.00	\$ 165.00						
May	10	checked and answered emails, made weekly NL visits	2.2	\$ 75.00	\$ 165.00						
May	11	checked and answered emails, made weekly NL visits, secured tabling outreach space at a district resource fair, communicated with NL about their first week of engaging, did community two hour drop in time	4	\$ 75.00	\$ 300.00	checked and answered emails, made weekly NL visits, secured tabling outreach space at a district resource fair, communicated with NL about their first week of engaging, did community two hour drop in time	4.1				
May	12		\$	\$ 75.00	\$ -						
May	13		\$	\$ 75.00	\$ -						

Baltimore Consent Decree Monitor
INVOICE

May	14	checked and answered emails, made weekly NL visits, had weekly meeting with community liaison, created a cold call script for the NLs, did two hour community drop in time	6.4	\$	75.00	\$	480.00	
May	15	checked and answered emails, had weekly conference call with CE team, made weekly NL visits	3	\$	75.00	\$	225.00	checked and answered emails, had weekly conference call with CE team, made weekly NL visits
May	16	checked and answered emails, made weekly NL visits, monitored social media sites,	2.2	\$	75.00	\$	165.00	
May	17	made weekly NL visits, checked and answered emails,	2.2	\$	75.00	\$	165.00	
May	18	checked and answered emails, made weekly NL visits, did two hour community drop in time	6.2	\$	75.00	\$	465.00	
May	19		\$		75.00	\$	-	
May	20		\$		75.00	\$	-	
May	21	checked and answered emails, prepared for and facilitated monthly NL meeting	4.4	\$	75.00	\$	330.00	
May	22	checked and answered emails, had weekly conference call with CE team, made weekly NL visits, monitored social media sites	3	\$	75.00	\$	225.00	checked and answered emails, had weekly conference call with CE team, made weekly NL visits, monitored social media sites
May	23	checked and answered emails, made weekly NL visits	2.2	\$	75.00	\$	165.00	
May	24	made weekly NL visits, checked and answered emails,	2.2	\$	75.00	\$	165.00	
May	25	made weekly NL visits, checked and answered emails, did two hour community drop in time	6.2	\$	75.00	\$	465.00	
May	26		\$		75.00	\$	-	
May	27		\$		75.00	\$	-	
May	28		\$		75.00	\$	-	
May	29	checked and answered emails, had weekly conference call with CE team, made weekly NL visits, monitored social media sites	3	\$	75.00	\$	225.00	checked and answered emails, had weekly conference call with CE team, made weekly NL visits, monitored social media sites
May	30	checked and answered emails, made weekly NL visits	2.2	\$	75.00	\$	165.00	
May	31	checked and answered emails, made weekly NL visits	2.2	\$	75.00	\$	165.00	
			81	TOTAL:	\$	\$	6,075.00	19.1

EXPENSES

Subtotal Time:	\$	6,075.00
Subtotal Expenses:	\$	-
TOTAL:	\$	6,075.00

Unbilled Hours 19.10

Your initials here signify that the charges on this invoice are accurate:

INITIAL

DW

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	April	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Dunaway	
	DATE SUBMITTED:	5/4/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1			\$ 20.00	\$ -		
April	2			\$ 20.00	\$ -		
April	3			\$ 20.00	\$ -		
April	4			\$ 20.00	\$ -		
April	5			\$ 20.00	\$ -		
April	6			\$ 20.00	\$ -		
April	7			\$ 20.00	\$ -		
April	8			\$ 20.00	\$ -		
April	9			\$ 20.00	\$ -		
April	10			\$ 20.00	\$ -		
April	11			\$ 20.00	\$ -		
April	12			\$ 20.00	\$ -		
April	13			\$ 20.00	\$ -		
April	14			\$ 20.00	\$ -		
April	15			\$ 20.00	\$ -		
April	16			\$ 20.00	\$ -		

EXPENSES

Subtotal Time:	\$	120.00
Subtotal Expenses:	\$	-
TOTAL:	\$	120.00
Unbilled Hours		0.00

Unbilled Hours 0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL
MB

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	White	
	DATE SUBMITTED:	5/1/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1		\$	20.00	\$ -		
April	2		\$	20.00	\$ -		
April	3		\$	20.00	\$ -		
April	4		\$	20.00	\$ -		
April	5		\$	20.00	\$ -		
April	6		\$	20.00	\$ -		
April	7		\$	20.00	\$ -		
April	8		\$	20.00	\$ -		
April	9		\$	20.00	\$ -		
April	10		\$	20.00	\$ -		
April	11		\$	20.00	\$ -		
April	12		\$	20.00	\$ -		
April	13		\$	20.00	\$ -		
April	14		\$	20.00	\$ -		
April	15		\$	20.00	\$ -		
April	16		\$	20.00	\$ -		

April	17		\$	20.00	\$	-
April	18		\$	20.00	\$	-
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23	Training	3	\$	20.00	\$ 60.00
April	24		\$	20.00	\$	-
April	25		\$	20.00	\$	-
April	26		\$	20.00	\$	-
April	27		\$	20.00	\$	-
April	28		\$	20.00	\$	-
April	29		\$	20.00	\$	-
April	30	Training	3	\$	20.00	\$ 60.00
April	31		\$	20.00	\$	-
				TOTAL:	\$ 120.00	0

EXPENSES

Subtotal Time:	\$	120.00
Subtotal Expenses:	\$	-
TOTAL:	\$	120.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL

A

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Howard Roberts	
	DATE SUBMITTED:	5/4/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1		\$	20.00	\$ -		
April	2		\$	20.00	\$ -		
April	3		\$	20.00	\$ -		
April	4		\$	20.00	\$ -		
April	5		\$	20.00	\$ -		
April	6		\$	20.00	\$ -		
April	7		\$	20.00	\$ -		
April	8		\$	20.00	\$ -		
April	9		\$	20.00	\$ -		
April	10		\$	20.00	\$ -		
April	11		\$	20.00	\$ -		
April	12		\$	20.00	\$ -		
April	13		\$	20.00	\$ -		
April	14		\$	20.00	\$ -		
April	15		\$	20.00	\$ -		
April	16		\$	20.00	\$ -		

April	17		\$	20.00	\$	-
April	18		\$	20.00	\$	-
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23	TRAINING	3	\$	20.00	\$ 60.00
April	24		\$	20.00	\$	-
April	25		\$	20.00	\$	-
April	26		\$	20.00	\$	-
April	27		\$	20.00	\$	-
April	28		\$	20.00	\$	-
April	29		\$	20.00	\$	-
April	30	TRAINING	3	\$	20.00	\$ 60.00
April	31		\$	20.00	\$	-
				TOTAL:	\$ 120.00	0

EXPENSES

Subtotal Time:	\$	120.00
Subtotal Expenses:	\$	-
TOTAL:	\$	120.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL
HR

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Jackson	
	DATE SUBMITTED:	5/2/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1		\$	20.00	\$ -		
April	2		\$	20.00	\$ -		
April	3		\$	20.00	\$ -		
April	4		\$	20.00	\$ -		
April	5		\$	20.00	\$ -		
April	6		\$	20.00	\$ -		
April	7		\$	20.00	\$ -		
April	8		\$	20.00	\$ -		
April	9		\$	20.00	\$ -		
April	10		\$	20.00	\$ -		
April	11		\$	20.00	\$ -		
April	12		\$	20.00	\$ -		
April	13		\$	20.00	\$ -		
April	14		\$	20.00	\$ -		
April	15		\$	20.00	\$ -		
April	16		\$	20.00	\$ -		

April	17		\$	20.00	\$	-
April	18		\$	20.00	\$	-
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23	BPD Monitor Training	3	\$	20.00	\$ 60.00
April	24		\$	20.00	\$	-
April	25		\$	20.00	\$	-
April	26		\$	20.00	\$	-
April	27		\$	20.00	\$	-
April	28		\$	20.00	\$	-
April	29		\$	20.00	\$	-
April	30	BPD Monitor Training	3	\$	20.00	\$ 60.00
April	31		\$	20.00	\$	-
				TOTAL:	\$ 120.00	0

EXPENSES

Subtotal Time:	\$	120.00
Subtotal Expenses:		
TOTAL:	\$	120.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL
KLJ

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Johnson	
	DATE SUBMITTED:	5/6/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1		\$	20.00	\$ -		
April	2		\$	20.00	\$ -		
April	3		\$	20.00	\$ -		
April	4		\$	20.00	\$ -		
April	5		\$	20.00	\$ -		
April	6		\$	20.00	\$ -		
April	7		\$	20.00	\$ -		
April	8		\$	20.00	\$ -		
April	9		\$	20.00	\$ -		
April	10		\$	20.00	\$ -		
April	11		\$	20.00	\$ -		
April	12		\$	20.00	\$ -		
April	13		\$	20.00	\$ -		
April	14		\$	20.00	\$ -		
April	15		\$	20.00	\$ -		
April	16		\$	20.00	\$ -		

Baltimore Community Mediation Center - Neighborhood Liaison
INVOICE

April	17		\$	20.00	\$	-
April	18		\$	20.00	\$	-
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23	Training	3	\$	20.00	\$ 60.00
April	24		\$	20.00	\$	-
April	25		\$	20.00	\$	-
April	26		\$	20.00	\$	-
April	27		\$	20.00	\$	-
April	28		\$	20.00	\$	-
April	29		\$	20.00	\$	-
April	30	Training	3	\$	20.00	\$ 60.00
April	31		\$	20.00	\$	-
				TOTAL:	\$ 120.00	0

EXPENSES

Subtotal Time:	\$	120.00
Subtotal Expenses:	\$	-
TOTAL:	\$	120.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Allen	
	DATE SUBMITTED:	5/1/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1			\$ 20.00	\$ -		
April	2			\$ 20.00	\$ -		
April	3			\$ 20.00	\$ -		
April	4			\$ 20.00	\$ -		
April	5			\$ 20.00	\$ -		
April	6			\$ 20.00	\$ -		
April	7			\$ 20.00	\$ -		
April	8			\$ 20.00	\$ -		
April	9			\$ 20.00	\$ -		
April	10			\$ 20.00	\$ -		
April	11			\$ 20.00	\$ -		
April	12			\$ 20.00	\$ -		
April	13			\$ 20.00	\$ -		
April	14			\$ 20.00	\$ -		
April	15			\$ 20.00	\$ -		
April	16			\$ 20.00	\$ -		

April	17		\$	20.00	\$	-
April	18		\$	20.00	\$	-
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23	Training	3	\$	20.00	\$ 60.00
April	24		\$	20.00	\$	-
April	25		\$	20.00	\$	-
April	26		\$	20.00	\$	-
April	27		\$	20.00	\$	-
April	28		\$	20.00	\$	-
April	29		\$	20.00	\$	-
April	30	Training	3	\$	20.00	\$ 60.00
April	31		\$	20.00	\$	-
				TOTAL:	\$ 120.00	0

EXPENSES

Subtotal Time:	\$	120.00
Subtotal Expenses:	\$	-
TOTAL:	\$	120.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL

A

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Curtis	
	DATE SUBMITTED:	5/4/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1		\$	20.00	\$ -		
April	2		\$	20.00	\$ -		
April	3		\$	20.00	\$ -		
April	4		\$	20.00	\$ -		
April	5		\$	20.00	\$ -		
April	6		\$	20.00	\$ -		
April	7		\$	20.00	\$ -		
April	8		\$	20.00	\$ -		
April	9		\$	20.00	\$ -		
April	10		\$	20.00	\$ -		
April	11		\$	20.00	\$ -		
April	12		\$	20.00	\$ -		
April	13		\$	20.00	\$ -		
April	14		\$	20.00	\$ -		
April	15		\$	20.00	\$ -		
April	16		\$	20.00	\$ -		

April	17		\$	20.00	\$	-
April	18		\$	20.00	\$	-
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23	Training	3	\$	20.00	\$ 60.00
April	24		\$	20.00	\$	-
April	25		\$	20.00	\$	-
April	26		\$	20.00	\$	-
April	27		\$	20.00	\$	-
April	28		\$	20.00	\$	-
April	29		\$	20.00	\$	-
April	30	Training	3	\$	20.00	\$ 60.00
April	31		\$	20.00	\$	-
				TOTAL:	\$ 120.00	0

EXPENSES

Subtotal Time:	\$	120.00
Subtotal Expenses:	\$	-
TOTAL:	\$	120.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL
PC

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Roberts, M.	
	DATE SUBMITTED:	5/1/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1		\$	20.00	\$ -		
April	2		\$	20.00	\$ -		
April	3		\$	20.00	\$ -		
April	4		\$	20.00	\$ -		
April	5		\$	20.00	\$ -		
April	6		\$	20.00	\$ -		
April	7		\$	20.00	\$ -		
April	8		\$	20.00	\$ -		
April	9		\$	20.00	\$ -		
April	10		\$	20.00	\$ -		
April	11		\$	20.00	\$ -		
April	12		\$	20.00	\$ -		
April	13		\$	20.00	\$ -		
April	14		\$	20.00	\$ -		
April	15		\$	20.00	\$ -		
April	16		\$	20.00	\$ -		

April	17		\$	20.00	\$	-
April	18		\$	20.00	\$	-
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23	Training: Neighborhood Liaison	3	\$	20.00	\$ 60.00
April	24		\$	20.00	\$	-
April	25		\$	20.00	\$	-
April	26		\$	20.00	\$	-
April	27		\$	20.00	\$	-
April	28		\$	20.00	\$	-
April	29		\$	20.00	\$	-
April	30	Training: Neighborhood Liaison	3	\$	20.00	\$ 60.00
April	31		\$	20.00	\$	-
				TOTAL:	\$ 120.00	0

EXPENSES

Subtotal Time:	\$	120.00
Subtotal Expenses:	\$	-
TOTAL:	\$	120.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL
MJR III

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Beazer	
	DATE SUBMITTED:	5/1/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1		\$	20.00	\$ -		
April	2		\$	20.00	\$ -		
April	3		\$	20.00	\$ -		
April	4		\$	20.00	\$ -		
April	5		\$	20.00	\$ -		
April	6		\$	20.00	\$ -		
April	7		\$	20.00	\$ -		
April	8		\$	20.00	\$ -		
April	9		\$	20.00	\$ -		
April	10		\$	20.00	\$ -		
April	11		\$	20.00	\$ -		
April	12		\$	20.00	\$ -		
April	13		\$	20.00	\$ -		
April	14		\$	20.00	\$ -		
April	15		\$	20.00	\$ -		
April	16		\$	20.00	\$ -		

April	17		\$	20.00	\$	-
April	18		\$	20.00	\$	-
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23	BPD Monitoring OnBoarding Session 1	3	\$	20.00	\$ 60.00
April	24		\$	20.00	\$	-
April	25		\$	20.00	\$	-
April	26		\$	20.00	\$	-
April	27		\$	20.00	\$	-
April	28		\$	20.00	\$	-
April	29		\$	20.00	\$	-
April	30	BPD Monitoring OnBoarding Session 2	3	\$	20.00	\$ 60.00
April	31		\$	20.00	\$	-
				TOTAL:	\$ 120.00	0

EXPENSES

Subtotal Time:	\$	120.00
Subtotal Expenses:	\$	-
TOTAL:	\$	120.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIAL

RB

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day, travel stipend will be paid.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Darnyle Wharton at 410-746-0167 with any questions.

	INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
	INVOICE SUBMITTED BY:	Frey-Balter	
	DATE SUBMITTED:	5/1/2018	
	YEAR:	2018	

Sample Description:

Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1		\$	20.00	\$ -		
April	2		\$	20.00	\$ -		
April	3		\$	20.00	\$ -		
April	4		\$	20.00	\$ -		
April	5		\$	20.00	\$ -		
April	6		\$	20.00	\$ -		
April	7		\$	20.00	\$ -		
April	8		\$	20.00	\$ -		
April	9		\$	20.00	\$ -		
April	10		\$	20.00	\$ -		
April	11		\$	20.00	\$ -		
April	12		\$	20.00	\$ -		
April	13		\$	20.00	\$ -		
April	14		\$	20.00	\$ -		
April	15		\$	20.00	\$ -		
April	16		\$	20.00	\$ -		

April	17		\$	20.00	\$	-
April	18		\$	20.00	\$	-
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23	training	3	\$	20.00	\$ 60.00
April	24		\$	20.00	\$	-
April	25		\$	20.00	\$	-
April	26		\$	20.00	\$	-
April	27		\$	20.00	\$	-
April	28		\$	20.00	\$	-
April	29		\$	20.00	\$	-
April	30	training	3	\$	20.00	\$ 60.00
April	31		\$	20.00	\$	-
				TOTAL:	\$ 120.00	0

EXPENSES

Subtotal Time:	\$	120.00
Subtotal Expenses:	\$	-
TOTAL:	\$	120.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

1