

Seth A. Rosenthal
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June 21, 2019

Mayor and City Council of Baltimore
Attn: Andre Davis, City Solicitor
City Hall, Suite 101
100 Holliday Street
Baltimore, MD 21202

Police Department of Baltimore City
Attn: Michael Harrison, Police Commissioner
242 W 29th Street
Baltimore, MD 21211-2908

Timothy Mygatt
Stephen Ryals
Maureen Johnston
Juan Torres
KateLyn Smith
Delana Brandon
U.S. Department of Justice
Civil Rights Division
Special Litigation Section
950 Pennsylvania Ave., NW
Washington, DC 20530

RE: *Baltimore Police Monitoring Team – April 2019 Invoice*

This document, including attachments, is the invoice of the Baltimore Police Monitoring Team (“Team”) for services performed and expenses incurred in April 2019.

Narrative Summary

This invoice accounts for time worked from April 1 – April 30, 2019 by Team members Ken Thompson, Seth Rosenthal, Charles Ramsey, Theron Bowman, Randy Dupont, Steve Parker, Hassan Aden, Matthew Barge, Kevin Bethel, Jessica Drake (as both community engagement team member and executive assistant), Nola Joyce, Tracey Meares, Kathleen O’Toole, Roberto Villasenor, Ray Kelly,

Darnyle Wharton and nine neighborhood liaisons with Community Mediation Program, Inc.
(Baltimore Community Mediation Center (BCMC)).

The sum of previously unbilled services and expenses reflected in this invoice is \$125,992.21. Of the time submitted in this invoice, 141.1 hours, or 18.4%, were *pro bono*, or unbilled and donated to the City of Baltimore. By recording 18.4% of its total time *pro bono*, and writing off certain expenses, the Team saved the City a total of \$44,486.50.

Work performed in April 2019 included:

- Community outreach and meetings between Monitoring Team members, including neighborhood liaisons, and community stakeholders, including community associations and advocacy organizations
- Engaging with rank and file BPD officers and union officials
- Addressing Consent Decree requirements for community and custodial arrestee surveys and officer focus groups, including working with Morgan State University's Institute for Urban Research on the community survey, the University of Toronto and Rose Street Community Center on the custodial arrestee survey, and the Crime and Justice Institute on the officer focus groups
- In-person and telephonic meetings, in-person site visits with BPD officials, City officials and Department of Justice personnel regarding use of force, stops/searches/arrests, interactions with individuals with behavioral health disabilities, technology and data collection and maintenance, interactions with youth, impartial policing, misconduct investigations and discipline, training, sexual assault investigations, staffing, recruitment, hiring, officer assistance and support, compliance reviews and outcome assessments
- Addressing and providing technical assistance regarding structural concerns regarding Professional Integrity Bureau ("PIB") operations, including case assignments, investigations, staffing, and PIB's sharing of information with the Civilian Review Board
- Reviewing and conferring with BPD on Training Academy needs and expectations, training plan for 2019, and training curricula on use of force, sexual assault investigations, and impartial policing
- Work on revisions to BPD policies in the area of misconduct investigations and discipline, disclosure of exculpatory evidence in criminal cases, interactions with individuals with behavioral health disabilities and in crisis, interactions with youth, technology, release of body-worn camera footage from critical incidents, and stops/searches/arrests (including squeegee/panhandling guidance for officers)
- Reviewing and commenting on BPD reports on investigative stops and sexual assaults
- Reviewing BPD's youth diversion programs assessment

- Reviewing and addressing BPD reporting practices for investigative stops
- Development of compliance review and outcome assessment tools for review of PIB investigations, use of force incidents, and stops, searches, and arrests
- Reviewing, analyzing and obtaining updates from BPD about several incidents under investigation by OPR
- Addressing issues relating to interactions with individuals with behavioral health disabilities, including meeting with CPIC, finalizing Year Two CPIC work plan, revising crisis intervention policies, discussing analysis of needs of the City's behavioral health system, and reviewing crisis intervention training
- Consulting BPD on developing community policing plans
- Consulting BPD on developing and implementing recruitment, hiring and retention plans
- Meetings and communications with Judge Bredar to inform him and receive his feedback about the progress of the project
- Preparing and updating content for the team's website
- Engaging with residents on social media

Invoice Summary*Invoice Totals*

	Previously Billed (FY 2019)	April 2019 Billed	Fiscal YTD 2019 Billed
Services	\$1,127,181.00	\$121,787.00	\$1,248,968.00
Expenses	\$50,908.47	\$4,205.21	\$55,113.68
TOTAL Services and Expenses	\$1,178,089.47	\$125,992.21	\$1,304,081.68

FY2019 Budget¹	\$1,830,173.43
Funds Remaining in FY2019 Budget	\$526,09.79
Percentage of Funds Used in FY2019 Budget	71.25%
Fiscal 2019 YTD Value of pro bono Services	\$603,743.00

Breakdown of Billable Hours & Expenses

¹The FY2019 Budget includes \$355,173.47 carried over from FY2018 Budget.

April	Total Hours	Billed Hours	Pro Bono Hours	Total Services Billed	Total Expenses Billed
Thompson	54.3	26.6	27.7	\$12,635.00	\$0.00
Rosenthal	60	40.5	19.5	\$19,237.50	\$0.00
Aden	64.5	56	8.5	\$13,160.00	\$0.00
Barge	27.3	25	2.3	\$5,875.00	\$282.94
Bethel	15.5	15.5	0	\$3,642.50	\$0.00
Drake	16.5	9.8	6.7	\$2,303.00	\$0.00
Drake (Exec. Ass't)	43.4	43.4	0	\$1,627.50	\$0.00
Joyce	21	21	0	\$4,935.00	\$161.40
Meares	18	9	9	\$2,115.00	\$380.59
O'Toole	4.7	4.7	0	\$1,104.50	\$0.00
Ramsey	51.1	45.2	5.9	\$10,622.00	\$226.95
Smoot	77.5	58.5	19	\$13,747.50	\$1,956.53
Villasenor	33.8	27.8	6	\$6,533.00	\$0.00
Ray Kelly	19	19	0	\$4,465.00	\$0.00
Darnyle Wharton	49.2	49.2	0	\$3,690.00	\$0.00
Neighborhood Liaisons	118.3	118.3	0	\$2,366.00	\$225.00
Dupont	58.1	25.1	33	\$5,898.50	\$971.80
Bowman	26.5	23	3.5	\$5,405.00	\$0.00
Parker	9.7	9.7	0	\$2,425.00	\$0.00
Total	768.4	627.3	141.1	\$121,787.00	\$4,205.21

Individual Invoices and Supporting Documentation

The remainder of this invoice includes the individual invoices of all Team members who submitted invoices for April 2019, as well as receipts for travel, transportation, accommodations, and expenses incurred for website development, establishment of Team e-mail addresses, and food for a community stakeholders meeting.

The City and the Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Baltimore for work on the project will do so at the standard federal per diem rate of \$71, with fractions of days billed at 75% of the standard federal per diem rate, or \$53.25. Some team members have waived or reduced their per diem charges, or elected to receive them only for some but not all days while traveling to and working in Baltimore. This constitutes additional, ongoing savings to the City.

We submit this invoice for approval by the Department of Justice and the City of Baltimore. As previously discussed, we ask both parties to review the invoice and get back to us with any comments or suggested changes within five days. Once we obtain approval of the invoice, we will submit it to Judge James Bredar for his review and approval.

Please feel free to contact me if you have any questions.

Sincerely,

Sincerely,



Seth Rosenthal

Deputy Monitor

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	INVOICE SUBMITTED BY:	Thompson	DATE SUBMITTED:		YEAR:	2019
				Complete these four cells before starting spreadsheet. Rows and other info will self-populate.			

INSTRUCTIONS

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7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division IX; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Review Monitoring Submission for Thursday's Monthly Meeting; review Youth Assessment Report	1.5	\$ 475.00	\$ 50.	Work on logistics for Thursday's Monthly Meeting with the Court	0.6
	2	Review materials in connection with SSA "guidance document issues"; attend Community Forum	2.5	\$ 475.00	\$ 1,187.50	Review CPC list; review Behavioral Health & Crisis Policies	1
	3		\$	\$ 475.00	\$	- Prepare for and work on logistical issues for Thursday's monthly meeting; review materials regarding BPD's Squegee and panhandling plan and Predictive Policing Issue	1.7
	4	Prepare for and attend monthly meeting with the Court	3	\$ 475.00	\$ 1,425.00	Review Behavioral Health Crisis Policies including analysis from one of the CPC members	1.3
	5		\$	\$ 475.00	\$	- Work on logistics for next week's Public Hearing; review Training materials in BOX	2
	6		\$	\$ 475.00	\$	-	
	7		\$	\$ 475.00	\$	-	
	8	Review draft OPR Investigation Manual	1.7	\$ 475.00	\$ 807.50	Review Impartial Policing article sent by T. Meares; work on logistics for Wednesday Public Hearing	1.2
	9	Attend training Outcome Assessment Meeting at U of B	4	\$ 475.00	\$ 1,900.00	Work on logistics and prepare for tomorrow's meeting	1.6
	10	Prepare for and attend Public Hearing; meet with Court and parties after Public Hearing	8	\$ 475.00	\$ 3,800.00		
	11		\$	\$ 475.00	\$	- Review additional materials in BOX re: Interaction with Youth in preparation for next month's meeting with the Court	1

April	12		\$ 475.00 \$	- Review Training Call notes sent by Ms. Sullivan including review of Training Matrix; review correspondence and Policy re: Public Release of Critical Incident Recordings	1.2	
April	13		\$ 475.00 \$	-		
April	14		\$ 475.00 \$	-		
April	15		\$ 475.00 \$	- Review CPBAplication; review OPD comment on Use of Force and Fair and Impartial Policing; review correspondence from Lee Irving re: policies impacting interaction with Persons with Behavioral Disabilities	0.8	
April	16	Participate in weekly Community Engagement TeamMeeting	0.5 \$ 475.00 \$	237.50 Review Policies & Reports re: Immigration status, Interactions with youth and SexAssault Data Report	1.2	
April	17		\$ 475.00 \$	-		
April	18		\$ 475.00 \$	-		
April	19	Work on logistics for May 7th meeting with FOPCD Committee; re-review draftSexual Assault Report	1.5 \$ 475.00 \$	712.50		
April	20		\$ 475.00 \$	-		
April	21		\$ 475.00 \$	-		
April	22		\$ 475.00 \$	- Handle issues related to upcoming FOPmeeting with the Court; review Recruiting Stat materials provided by C.Basfield	2	
April	23		\$ 475.00 \$	- Review Org chart; review materials in connection with Thursday's CPC meeting; review updated SSAPOolicies	2.2	
April	24	Review final draft of Sexual AssaultReport	0.6 \$ 475.00 \$	285.00 Review suite of policies sent by L.Fink re: Fair and Impartial Policing and Stops, Searches and Arrests	2.2	
April	25	Attend CPCmeeting	1.5 \$ 475.00 \$	712.50 Meet with Deputy Commissioner D.Murphy	1	
April	26		\$ 475.00 \$	- Review proposed agenda for 5/3/19 meeting with the Court; review final draft of 2nd year CPCWork Plan; several communications with R.Dupont re: Disputed issues that need to be addressed before next Tuesday; Review special notice from BPDImplementation Unit re: Training and community input; review BPD'sSqueegie Guidance Protocol; review Safe Streets material in preparation for tomorrow'sevent	2.7	
April	27		\$ 475.00 \$	- Attend Safe Streets anti-violence event	1.5	
April	28		\$ 475.00 \$	-		
April	29		\$ 475.00 \$	- Telephone conference with H. Aden re: OPRissues; review material from D. Wharton re: community issues/intake forms; Review communication from R. Dupont re: CPCPolicies; Review Stop, Search and Arrest draft 1st Quarter Stops Report	2	
April	30	Participate in Community Engagement weekly team meeting; several telephone conferences with K. Bethel and R.Dupont re: developing holistic approaches to the Squeegie kids protocol	1.8 \$ 475.00 \$	855.00 Review latest draft of Critical Incident Protocol and Policy	0.5	

26.6	TOTAL:	\$ 12,635.00	27.7

EXPENSES

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Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

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INVOICE FOR MONTH OF:	April
INVOICE SUBMITTED BY:	Rosenthal
DATE SUBMITTED:	6/11/2019
YEAR:	2019

Complete these four cells before starting spreadsheet.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Review and comment on draft UOF/FIP training curriculum; confer with Barge and Parker, synthesize MT comments on draft of new BPD incident report form, and email comments to DOJ; review DOJ comments on same	3.4	\$ 475.00	\$ 1,615.00	Review BPD technology plan implementation timeline; emails with Cole re officer survey groups; emails re review of draft Brady/Giglio policy	
April	2	Meeting with IUR re community survey and review raw data to date; emails with MT re suggested changes to SSA and FIP policies; review DOJ/MT collective comment on UOF/FIP training lesson plans	2.5	\$ 475.00	\$ 1,187.50	Participate in quarterly community forum; weekly community engagement team call; emails with DOJ re Brady/Giglio policy review; confer with Barge re community survey, training curriculum and outcome assessments; emails with Durkin re CPIC work plan; travel to/from meeting with IUR; emails with Cole/CJI re officer focus groups; emails with parties re squeegee directive; review parties' and MT submissions for meeting with court on impartial policing	0.5
April	3	Telephone conference with DOJ re new proposed incident report form and draft and exchange emails with BPD re MT/DOJ comments on same	1.4	\$ 475.00	\$ 665.00	Finalize agreement with CJI for officer focus groups and emails with Cole re same; emails with DOJ re squeegee directive; emails with parties re draft Brady/Giglio policy and begin reviewing same; emails with OPD and BPD re youth diversion assessment	4.7
April	4	Work comments on draft Brady/Giglio policy; meeting with court on fair and impartial policing; emails with MT and parties re suggested changes to SSA policies	4.4	\$ 475.00	\$ 2,090.00	Emails with officer focus groups and arrestee survey	0.8
April	5	Participate in discussion re UOF/FIP training curriculum revisions	2	\$ 475.00	\$ 950.00	Participate in discussion re UOF/FIP training curriculum revisions; emails with potential outcome assessment expert	0.3
April	6		\$ 475.00	\$ -			2.1
April	7		\$ 475.00	\$ -			

April	8		\$ 475.00 \$	- Emails with parties re outcome assessment experts; emails with IUR and Barge re community survey; emails with Barge re compliance reviews	0.5
April	9		\$ 475.00 \$	- Emails/telephone conferences with DOJ and G. Wasileski re Wasileski participation in BPD train-the-trainer session on learner outcomes; emails with Barge re compliance review of OPR files; emails re finalizing agreement with University of Toronto re arrestee survey	0.9
April	10	Prepare for and participate in quarterly public hearing in court; review and comment on draft critical incident policy and confer with Smoot and Thompson re same	6.7 \$ 475.00 \$	3,182.50 Telephone conference with Judge Bredar re various; emails re invoicing arrestee survey	0.3
April	11	Call with parties on draft BPD policy on public release of critical incident recordings and follow up emails with MT re same	1.3 \$ 475.00 \$	617.50 Emails with Venable practice management re invoicing/budgeting; emails re CPIC work plan; confer with Thompson re various; draft response to social media question re Penbridge shooting and emails with community engagement team re same	1.1
April	12	Review and comment on draft policy on exculpatory evidence disclosure requirements; draft addition to definition of "critical incident" for draft policy on public release of critical incident recordings, confer with MT chiefs re same, and email parties re same	2.5 \$ 475.00 \$	1,187.50 Telephone conference with G. Wasileski re potential engagement emails with University of Toronto re contract for arrestee survey; review OPD comments on draft UOF/FIP training curriculum; emails with community engagement team re public comments on training materials	0.9
April	13		\$ 475.00 \$	-	
April	14	Review and comment on draft policy on exculpatory evidence disclosure requirements and email DOJ re same	2.1 \$ 475.00 \$	997.50	
April	15		\$ 475.00 \$	- Emails with Foglesong re arrestee survey protocol approval; emails with University of Toronto re finalized contract; review articles on implicit bias and threat assessment; preliminary review of updated draft UOF/FIP training curriculum	1.5
April	16	Telephone conference/emails with Foglesong re arrestee survey logistics; telephone conference with parties and follow up with Parker re stops reporting	0.9 \$ 475.00 \$	427.50 Community engagement team call; review and emails with parties re comments on draft UOF training curriculum	0.7
April	17	Conference call with parties re outcome assessment experts; telephone conference/emails with Foglesong and Commissioner Lewis re custodial arrestee survey	0.7 \$ 475.00 \$	332.50 Attention to budget issues and email Smoot and Aden re same; emails with community engagement team re recent arrest	0.3
April	18		\$ 475.00 \$	- Emails with D. Murphy; emails with court re complaint received vs BPD officer; emails with Witzberger and CE team re BPD websites functionality; review and emails with parties re public comment on draft UOF/FIP training curriculum; emails with DOJ re OPR manual	0.8
April	19		\$ 475.00 \$	-	
April	20		\$ 475.00 \$	-	
April	21		\$ 475.00 \$	-	
April	22	Confer with Barge re surveys, compliance reviews and training; emails with IUR re update on community survey; emails with BPD and DOJ re exculpatory evidence disclosure policy	0.6 \$ 475.00 \$	285.00 Emails with BPD and CJI re officer focus groups; review introductory PC remarks to UOF e-learning	0.5
April	23	Review DOJ comments on exculpatory evidence disclosure policy and emails with DOJ re same	0.4 \$ 475.00 \$	190.00 Review new organization chart; attention to press on recent personnel moves; emails with Foglesong re arrestee survey; review edits to draft policy on public release of critical incident recordings	0.8
April	24		\$ 475.00 \$	- Emails with Barge re outcome assessments and attention to resume of additional potential John Jay team member	0.2
April	25	Meeting with Thompson and D. Murphy; telephone conference with DOJ re exculpatory evidence disclosure policy; draft notice of approval of CPIC work plan and request for extension of BWC training deadlines and emails with Dupont and parties re same	3.6 \$ 475.00 \$	1,710.00 Emails with Foglesong and L. Lewis re arrestee survey; emails with MT and DOJ re proposed revisions to SSA policies and brief review of proposed revisions; review UOF/FIP training pilot schedule; emails with Barge and DOJ re outcome assessment experts; confer with Thompson re various	1.3
April	26	Emails re guidance on squeegee/panhandling; revise draft exculpatory evidence disclosure policy and email with DOJ and BPD re same	2.6 \$ 475.00 \$	1,235.00 Emails with Barge re preliminary community survey results; emails with Dupont re CPIC work; finalize CPIC work plan notice for filing; emails with Goodrich re BWC policy and US Marshals; emails re finalization and delivery of UOF e-learning; emails re arrestee survey; emails with DOJ and MT re proposed revisions to SSA policies	0.6
April	27		\$ 475.00 \$	-	

April	28		\$ 475.00	\$ -			
	29	Preliminary review of draft of BPD stops report; emails re UOF/FIP I pilot testing of training curriculum; review and emails with Barge re preliminary results for community survey; telephone conference with parties re guidance on squeegee/panhandling	2 \$ 475.00	\$ 950.00 Confer/emails with Aden and Drake re OPR manual and BWC training deadlines; emails re officer focus groups; emails with MT and DOJ re proposed changes to SSA policies; emails with community engagement team re guidance to neighborhood liaisons	0.7		
April	30	Telephone conference with Witzberger and emails with Bethel and Dupont re squeegee/panhandler guidance; telephone conferences with Barge re OPR compliance reviews; confer/emails with Villaseñor re changes to CEW policy; prepare key May dates outline for liaisons and Monthly Monitor and review and revise Monthly Monitor draft; telephone conference with DOJ re exculpatory evidence disclosure policy, make additional revisions to policy and emails with BPD re same; confer with Thompson and Kelly re guidance to neighborhood liaisons re interactions with residents	3.4 \$ 475.00	\$ 1,615.00			
April	31		\$ 475.00				
			40.6	TOTAL: \$ 19,237.50	19.5		

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS +		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per day)	Non-Meal Description	Non-Meal Expense	
								\$ -
								\$ -
								\$ -
								\$ -
								TOTAL: \$ -

Subtotal Time:	\$ 19,237.50
Subtotal Expenses:	\$ -
TOTAL:	\$ 19,237.50
Unbilled Hours	19.50

Your initials here signify that the charges on this invoice are accurate:

INITIALS
sar

Baltimore Consent Decree Monitor
750 E Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	INVOICE SUBMITTED BY:	Aden	INSTRUCTIONS 1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.
DATE SUBMITTED:	5/5/2019	YEAR:	2019	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

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TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
April	1	Baltimore site visit to observe Axon training for BPD master trainers. Additional file review at OPRto finalize/test assessment instrument for upcoming misconduct investigations outcome assessment.	5	\$ 235.00	\$ 1,175.00	Unbilled travel time		
April	2	Email and correspondence with MT members responsible for OPRworkgroup review of OPRManual draft. Continued review of OPRManual draft . Email and correspondence re: various other CD related matters and review areas.	2.5	\$ 235.00	\$ 587.50			
April	5	Preparation and review for project management/budget meeting for 21CP followed by the conference call. Continued review/editing of the OPRManual draft. Review of MT workgroup comments and edits to the OPRManual. Call with a concerned citizen re: OPRmatters and website updates, information etc.	3.5	\$ 235.00	\$ 822.50			
April	6	Review of the Baltimore Youth Diversion Assessment.	0.5	\$ 235.00	\$ 117.50			
April	8	Completed the OPRManual review and worked on synthesizing the numerous MT comments throughout the document.	3	\$ 235.00	\$ 705.00			
April	9	Review of methodology options for OPRassessment (total number of cases, margin of error and other factors relating to the statistical accuracy of our review). Email and correspondence with MT re: OPRassessment, with feedback on our methodology options. Email and correspondence with the City and DOJre: the OPRManual edits and feedback from the MT.	2	\$ 235.00	\$ 470.00			
April	10	Review of DOJedit'scomments to the OPRManual. Preparation and review for the call with the parties on April 12 to discuss OPRManual edits from the DOJ and the MT. Email and correspondence re: various CDrelated matters. Call with Ken Thompson re: BPDstaffing priorities and training academy staffing matters. Call with Commissioner Harrison re: staffing priorities. Calls and correspondence as well as note reviews from past meetings addressing staffing assessments and priorities in the BPD. Email and correspondence with MT OPRworkgroup.	3.5	\$ 235.00	\$ 822.50			

April	11	Continued review of the OFRManual (DOJ edits/comments). Review of the Sexual Assault E-learning BPD submission. Email and correspondence re: project management matters and upcoming deadlines and MT priorities. Review of Policy 719(Taser T7) updates by BPD reflecting changes and important updates from the training the MT and DOJ observed on April 1.	3.5	\$ 235.00	\$ 822.50		
April	12	Review and preparation for call with parties re: OFRManual. Call with parties re: process and timeline for working on the initial draft and edits in preparation for sending the document out for public review. Call with MT OFRworkgroup members. Logistics for working on the OFRManual and assignments. Email and correspondence on CDrelated matters (Training, UF, Sexual assault etc.). Call with Jessica Drake re: project management and planning.	4.5	\$ 235.00	\$ 1,057.50		
April	14	Continued review of OFRManual edits/comments from the DOJ with a focus on researching policies to address those edits and in preparation for the upcoming OFRworkgroup call.	3	\$ 235.00	\$ 705.00		
April	16	Email and correspondence re: various CDrelated reviews and deadlines. Preparation for call with parties re: OFRManual process and review. Review of Brady/Giglio documents (extensive	0	\$ 235.00	\$ -	Unbilled time	2.5
April	17	Preparation and review for OFRManual process call with parties. OFRManual call with parties. Review and internal approval of March MT invoices and activities.	3.5	\$ 235.00	\$ 822.50		
April	18	Email and correspondence re: OFRManual public comment process, followed by calls with BPD and the monitor workgroup on the subject. Call with the Monitor re: various project management matters. Call with M. Barge re: on-site technical assistance logistics for next week on the OFR Manual.	2.5	\$ 235.00	\$ 587.50		
April	22	Email and correspondence with MT and parties re: various CDrelated matters. Review and comment/edits to the sampling strategy for the misconduct investigations methodology. Call with S. Smoot and M. Barge re: outcome assessments.	3	\$ 235.00	\$ 705.00		
April	23	Email and correspondence with C. Bestfield re: meeting logistics, attendees etc. Call with S. Smoot, M. Barge and Candace McCoy re: outcome assessments and MT staffing moving into 2019-20 budget year. Review and preparation for OFRManual technical assistance session.	2.5	\$ 235.00	\$ 587.50		
April	24	Continued preparation and review for TA session at OFRre. OFRManual edits/comments and context on 4/25/2019. Call with S. Parker re: TA and his edits on the OFRManual along with logistics for his participation by phone. Call with Lisa Fink (BPD) to finalize TA topics and discuss the TAprocess. Correspondence with Deputy Commissioner Murphy for a meeting in the very near future.	3.5	\$ 235.00	\$ 822.50		
April	25	Technical assistance session with OFR and CDIU at OFRfacility. Worked on TA specifically related to the OFRManual and addressing some of the MT and DOJ edits satisfactorily. Call with MT PIB Workgroup re: TA and ongoing review/edits to the PIB Investigative Manual.	6	\$ 235.00	\$ 1,410.00	unbilled travel time	3
April	26	Call with Deputy Commissioner Murphy re: CDrelated matters including timelines, staffing, priorities etc. Weekly PIB call with parties re: timelines and editing process of the PIB Investigative Manual and other related ongoing work. Call with a concerned citizen re: BPD progress in certain neighborhoods. Continued review and work on PIB Manual. Correspondence and logistics re: PIB Investigative Manual MT extension of 45 days. (notifications and newtimelines.)	4	\$ 235.00	\$ 940.00		
TOTAL HOURS:			56	TOTAL:	\$ 13,160.00	TOTAL UNBILLED HOURS:	8.5

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	INVOICE SUBMITTED BY:	Barge
DATE SUBMITTED:	4/4/2019	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	
YEAR:	2019		

TIME								
Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours	
April	1	Conference call w/ S.Rosenthal re: UOF/FIP training, community survey, search and seizure documentation. Conference call w/ H.Aden re: QFRoutcome assessment.	0.4	\$ 235.00	\$ 94.00	Various email communications w/ DOJ,MT re: training, outcome assessments.	0.3	
April	2	Review and edit UOF/FIP training; email communications w/ DOJ:re: same; conference call w/ DOJ:re: same. Conference call w/ S.Rosenthal re: community survey, QFRoutcome assessment, UOF/FIP training, search and seizure forms.	1.3	\$ 235.00	\$ 305.50			
April	3	Conference call w/ MT, DOJ:re: search and seizure documentation.	0.4	\$ 235.00	\$ 94.00	Various email communications w/ BPD,DOJ,MT re: UOF/FIP training, Brady/Giglio issues.	0.5	
April	4		0	\$ 235.00	\$ -	Various email communications w/ MT, BPD:re: QFR, search and seizure policies.	0.2	
April	5	Various email communications w/ MT, BPD:re: training. Conference call w/ BPD,DOJ,MT re: UOF/FIP training.	4.1	\$ 235.00	\$ 963.50			
April	7		0	\$ 235.00	\$ -	Review QFRmaterials for assessment; communicate w/ BPD:re: same.	0.3	
April	8	Various email communications w/ MT, BPD:re: outcome assessments, community survey. Create QFRassessment sampling strategy; communicate w/ H.Aden, S.Rosenthal re: same.	1.1	\$ 235.00	\$ 258.50			
April	9	Various email communications w/ MT, BPD:re: outcome assessments, search and seizure documentation, training. Conference call w/ BPD,DOJ,MT re:training.	1	\$ 235.00	\$ 235.00			
April	10		0	\$ 235.00	\$ -	Various email communications w/ MT, BPD,DOJ:re: search and seizure, training.	0.2	

April	12	Various email communications w/ MT, BPD, DOJ re: training, outcome assessments. Conference call w/ Parties, MT re: OPR/investigative manual. Conference call w/ DOJ, R.Villaseenor, K.O'Toole re: search and seizure training.	1.5	\$ 235.00	\$ 352.50		
April	15	Review and edit sexual assault e-learning; communicate w/ N. Joyce re: same.	0.3	\$ 235.00	\$ 70.50	Various email communications w/ MT, BPD re: OPR outcome assessments, UOF/FIP I training.	0.2
April	16	Various email communications w/ MT, DOJ re: OPR training. Review UOF/FIP I training materials; communicate w/ MT, DOJ re: same. Conference call w/ BPD, DOJ, MT re: search and seizure documentation.	2	\$ 235.00	\$ 470.00		
April	17	Various email communications w/ BPD, MT re: logistics. Conference call w/ BPD, DOJ, MT re: OPR Manual. Conference call w/ BPD, DOJ, MT re: outcome assessments. Conference call w/ H. Aden re: OPR.	1.6	\$ 235.00	\$ 376.00		
April	18		0	\$ 235.00	\$ -	Various email communications w/ MT, DOJ re: training, OPR	0.2
April	22	Conference call w/ S.Rosenthal re: outcome assessments, training, community survey. Review UOF learning materials; communicate w/ MT re: same. Various email communications w/ MT, BPD re: outcome assessments, OPR. Conference call w/ H. Aden, S.Smoot re: outcome assessments.	1.5	\$ 235.00	\$ 352.50		
April	23	Conference call w/ MT, C.McCoy re: outcome assessments; conference call w/ H. Aden re: same. Conference call w/ BPD, DOJ, MT re: training.	1.7	\$ 235.00	\$ 399.50		
April	24	Various email communications w/ BPD, MT re: training, outcome assessments. Conference call w/ S. Sullivan re: training. Conference call w/ H. Aden re: OPR training. Conference call w/ DOJ re:	1	\$ 235.00	\$ 235.00		
April	25	Various email communications w/ BPD, DOJ, MT re: outcome assessments, training. Conference call w/ BPD, MT re: OPR debrief w/ H. Aden re: same.	4.3	\$ 235.00	\$ 1,010.50		
April	26	Conference call w/ H. Aden re: OPR training. Conference call w/ BPD, DOJ, MT re: OPR.	0.3	\$ 235.00	\$ 70.50	Various email communications w/ DOJ, MT re: training; w/ BPD, DOJ, MT re: outcome assessments.	0.2
April	29	Various email communications w/ BPD, MT re: community survey, training. Conference call w/ BPD, DOJ, MT re: UOF/FIP I training and community feedback.	2	\$ 235.00	\$ 470.00		
April	30	Conference call w/ A. Biscoe re: OPR assessment. Conference call w/ S.Rosenthal re: outcome assessments.	0.5	\$ 235.00	\$ 117.50	Various email communications w/ MT, BPD re: sexual assault/training, outcome assessments.	0.2
		TOTAL HOURS:	25	TOTAL:	\$ 5,875.00	TOTAL UNBILLED HOURS:	2.3

EXPENSES							
Date	Category	Vendor	Comments (if necessary)	Travel Day	MEALS + INCIDENTALS Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	NON MEALS Non-Meal Description	Total Non- Meal Expense
4/9/2019	Office Services	Squarespace	Gmail BPDMonitor.com Email Monthly Fee				\$189.44
4/9/2019	Office Services	Squarespace	Squarespace Monthly Website Maintenance Fee(BPDMonitor.com)				\$26.00
4/17/2019	Office Services	Survey Gizmo	Electronic Assessment Platform Monthly Fee*				\$67.50
* Mr. Barge utilizes the platform for another project, as well. Accordingly, he seeks reimbursement for one-half of the overall monthly cost.						TOTAL:	\$282.94
Subtotal Time:	\$5,875.00						
Subtotal Expenses:	\$282.94						
TOTAL:	\$6,157.94						
Unbilled Hours:	2.3	\$540.50					



Invoice

Tuesday, April 9, 2019

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: G Suite (Monthly) (bpdmmonitor.com) - [REDACTED] \$174.00

[REDACTED] All prices in US Dollar.
Subtotal: \$174.00
Discount: --
:
Sales Tax: \$15.44
Due: \$189.44
Paid: \$189.44

All prices in US Dollar.



Invoice

Thursday, April 11, 2019

ISSUED TO:
Matthew Barge

ISSUED BY:
Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Business (Monthly) - [REDACTED] \$26.00

[REDACTED] All prices in US Dollar.
Subtotal: \$26.00
Discount: --
Due: \$26.00
Paid: \$26.00

All prices in US Dollar.

INVOICE

SurveyGizmo LLC (f/k/a Widgix LLC)
4888 Pearl East Circle, Suite 100W
Boulder CO 80301
USA
USEIN: 20-5463887
UKVAT: GB-309 7393 78
MOSSID: EU826478382

Invoice Number: INV00191026
Invoice Date: 04/17/2019
Due Date: 04/17/2019
Payment Terms: Due Upon Receipt
PO Number:
Currency: USD

Customer Billing Details:

Customer Name: matthew.barge@21cpsolutions.com
Billing Contact: Matthew Barge
Email: matthew.barge@21cpsolutions.com
Billing Address: [REDACTED]

Sold to Contact: Matthew Barge
Email: matthew.barge@21cpsolutions.com
Sold to Address: [REDACTED]

Items:

Description	Service Period	Qty	Rate	Amount
Consumer Edition (CE)- Monthly Adventurer License CE Adventurer License	04/18/2019- 05/17/2019	1	\$135.00	135.00

Additional Information:	Actual	nt Charged:	Subtotal:	\$67.50 \$135.00
Amou	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Baltimore Consent Decree Monitor
750 E Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	INVOICE SUBMITTED BY:	Bethel
DATE SUBMITTED:	5/3/2019	Complete these four columns before starting spreadsheet. Rates and other info will self-populate.	
YEAR:	2019		

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	8	Review of Policies and Procedures related to content for the BPD Juvenile Policies	2.5	\$ 235.00	\$ 587.50		
April	16	Review of BPD Interrogation Policy	2	\$ 235.00	\$ 470.00		
April	23	Conference call DOJ and BPD to discuss methodology for BPD School Police and Baltimore PDMOU/ Call with DOJ to discuss youth policy format submitted on 4/15/19	2	\$ 235.00	\$ 470.00		
April	26	Conference call with BPD re: Squegee Policy	1	\$ 235.00	\$ 235.00		
April	27	Review of BPD Juvenile Policy and related policies	2	\$ 235.00	\$ 470.00		
April	28	Review Squegee Policy (Research National Response Models)	1.5	\$ 235.00	\$ 352.50		
April	29	Conference Call with BPD, DOJ and Monitoring Team re: Discuss Squegee Policy	1.5	\$ 235.00	\$ 352.50		
April	30	Review of BPD Juvenile Policy and related policies , Conference Call with Monitor (Ken), Conference Call with Randy Dupont)	3	\$ 235.00	\$ 705.00		
		TOTAL HOURS:	15.5	TOTAL:	\$ 3,642.50	TOTAL UNBILLED HOURS:	0

EXPENSES								
Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non- Meal Expense	
								\$ -
								\$ -
								\$ -
								\$ -
								TOTAL: \$ -
Subtotal Time:	\$ 3,642.50							
Subtotal Expenses:	\$ -							
TOTAL:	\$ 3,642.50							
Unbilled Hours:	0.00							

Your initials here signify that the charges on this invoice are accurate:

INITIALS KB

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	Complete these four columns starting with this row. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Drake (Exec. Ass't)	
DATE SUBMITTED:	5/1/2019	
YEAR:	2019	

INSTRUCTION S

1. Complete the blue box to the left first. This will cause month and rate information to populate the "Time" portion of the matrix consistent with the "Sample Description" below.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Administrative Tasks: emails, communication with MT Team, calendar updates, work plan tracking for SMEs and document review.	2.6	\$ 37.50	\$ 97.50		
April	2	Administrative Tasks: emails, communication with MT Team, calendar updates and document review.	2.5	\$ 37.50	\$ 93.75		
April	3	Bi-Weekly Conference Call: Staffing and Supervision- Follow Up and Notes to SMEs. Analyzed Team Budget to report out to Team Leads Administrative Tasks: emails, communication with MT Team, calendar updates and document review.	3	\$ 37.50	\$ 112.50		
April	4	Administrative Tasks: emails, communication with MT Team, Website updates and supported Team travel planning for future Focus Group event.	2.4	\$ 37.50	\$ 90.00		
April	8	Bi-Weekly Conference Call: Recruitment, Hiring and Retention- Follow-up's and Notes. Administrative Tasks: emails, communication with MT Team regarding meeting and schedule changes, and document review.	3.3	\$ 37.50	\$ 123.75		
April	9	Conference Call: Training Plan Meeting- Follow-Up and Notes to SMEs. Administrative Tasks: emails and communication with MT Team	2.5	\$ 37.50	\$ 93.75		
April	10			\$ 37.50	\$ -	Note: Attended Quarterly Public Hearing. Tracked under Comm. Engag. SME bill	0
April	11	Administrative Tasks: emails, communication with MT Team, calendar updates and document review.	1.9	\$ 37.50	\$ 71.25		

April	15	Bi-Weekly Conference Call: CPR Technical Assistance Call- Follow-up's and notes. Administrative Tasks: emails, communication with MT Team, calendar updates and document review.	3.2	\$ 37.50	\$ 120.00		
April	16	Administrative Tasks: emails, communication with MT Team, Website updates and document review.	2	\$ 37.50	\$ 75.00		
April	17	Bi-Weekly Conference Call: Staffing and Supervision- follow-ups and notes. Bi- Weekly Conference Call: CPR Investigations Manual Discussion- follow-ups and notes. Administrative Tasks: emails, communication with MT Team, calendar updates and document review.	5.5	\$ 37.50	\$ 206.25		
April	18	Administrative Tasks: emails, communication with MT Team, SME hours audit for end of year tracking and document review.	3.4	\$ 37.50	\$ 127.50		
April	23	Conference Call: Training Plans Meeting- Follow-Up and Notes. Administrative Tasks: emails, communication with MT Team, calendar updates and document review.	2.3	\$ 37.50	\$ 86.25		
April	24	Bi-Weekly Conference Call: Staffing Study- follow-ups and notes. Administrative Tasks: emails, communication with MT Team, and document review.	2.1	\$ 37.50	\$ 78.75		
April	25	Administrative Tasks: emails, communication with MT Team, calendar updates and document review.	1.7	\$ 37.50	\$ 63.75		
April	26	Bi-Weekly Conference Call: CPR Investigation Manual- follow-ups and notes. Administrative Tasks: emails, communication with MT Team, calendar updates and document review.	3.2	\$ 37.50	\$ 120.00		
April	30	Administrative Tasks: emails, communication with MT Team, Website updates and document review.	1.8	\$ 37.50	\$ 67.50		
		TOTAL HOURS:	43.4	TOTAL:	\$ 1,627.50	TOTAL UNBILLED HOURS:	0

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non- Meal Expense	
							\$ -	
							\$ -	
					TOTAL:		\$ -	
Subtotal Time:			\$ 1,627.50					
Subtotal Expenses:			\$					
TOTAL:			\$ 1,627.50					
Unbilled Hours			0.00					

Your initials here signify that the charges on this invoice are accurate:

INITIALS JRD

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	Complete these four columns starting with the first row.
INVOICE SUBMITTED BY:	Drake	
DATE SUBMITTED:	5/1/2019	Rates and other info will self-populate.
YEAR:	2019	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the matrix.
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3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
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5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1			\$ 235.00	\$ -	Administrative Tasks: Emails, phone call and Team communication	0.6
April	2	Conference Call: QETeam Standing Call, Follow-Ups and Emails	1.5	\$ 235.00	\$ 352.50		
April	3			\$ 235.00	\$ -	Administrative Tasks: Emails, phone call and Team communication	0.3
April	8			\$ 235.00	\$ -	Administrative Tasks: Emails, phone call and Team communication	0.6
April	9	Conference Call: QETeam Standing Call, Follow-Ups and Emails	0.9	\$ 235.00	\$ 211.50		
April	10	Quarterly Public Hearing	2.5	\$ 235.00	\$ 587.50	Quarterly Public Hearing	4
April	15			\$ 235.00	\$ -	Administrative Tasks: Emails, phone call and Team communication	0.3
April	16	Conference Call: QETeam Standing Call, Follow-Ups and Emails	0.7	\$ 235.00	\$ 164.50		
April	18			\$ 235.00	\$ -	Administrative Tasks: Emails, phone call and Team communication	0.4
April	22	Document Review and BPD Policy Research	0.8	\$ 235.00	\$ 188.00		
April	23	Conference Call: QETeam Standing Call, Follow-Ups and Emails	1.1	\$ 235.00	\$ 258.50		
April	24	Conference Call: Community Policing and Engagement Emails and Team communication	1.7	\$ 235.00	\$ 399.50		
April	29			\$ 235.00	\$ -	Administrative Tasks: Emails, phone call and Team communication	0.5
April	30	Conference Call: QETeam Standing Call, Follow-Ups and Emails	0.6	\$ 235.00	\$ 141.00		
TOTAL HOURS:			9.8	TOTAL:	\$ 2,303.00	TOTAL UNBILLED HOURS:	6.7

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non- Meal Expense	
								\$ -
								\$ -
								\$ -
								\$ -
								TOTAL: \$ -
Subtotal Time:	\$ 2,303.00							
Subtotal Expenses:	\$ -							
TOTAL:	\$ 2,303.00							
Unbilled Hours	6.70							

Your initials here signify that the charges on this invoice are accurate:

INITIALS
JRD

Baltimore Consent Decree Monitor
750 E Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	INVOICE SUBMITTED BY:	Joyce
DATE SUBMITTED:	5/3/2019	Complete these four steps before starting the spreadsheet: 1. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below. 2. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet. 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled." 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable. 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it. 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.	
YEAR:	2019		

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	9	Reviewed, drafted comments, and sent comments sexual assault data report	2	\$ 235.00	\$ 470.00		
April	10	Site Visit - Quarterly meeting with Judge	8	\$ 235.00	\$ 1,880.00		
April	11	Phone call to review comments on sexual assault data report	1	\$ 235.00	\$ 235.00		
April	12	Identified documents on investigating sexual misconduct by police	1.5	\$ 235.00	\$ 352.50		
April	15	Identified and obtained documents on policies referencing sexual misconduct by police	2	\$ 235.00	\$ 470.00		
April	17	Preparation and Conference call with DOJ, BPD on staffing plan	1	\$ 235.00	\$ 235.00		
April	23	Reviewed and commented on sexual assault e-learning and data report	2	\$ 235.00	\$ 470.00		
April	24	Conference call with DOJ, BPD, MT regarding Community Policing Plan	1.5	\$ 235.00	\$ 352.50		
April	26	Reviewed BPD's guidance on panhandling and researched additional information on approaches to panhandling.	2	\$ 235.00	\$ 470.00		
		TOTAL HOURS:	21	TOTAL:	\$ 4,935.00	TOTAL UNBILLED HOURS:	0

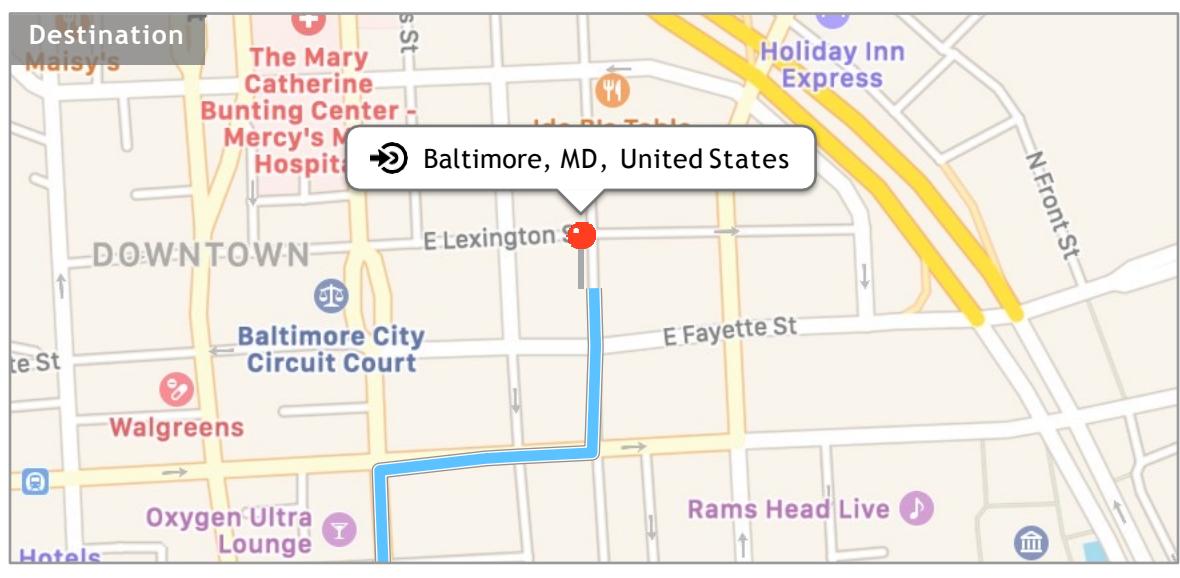
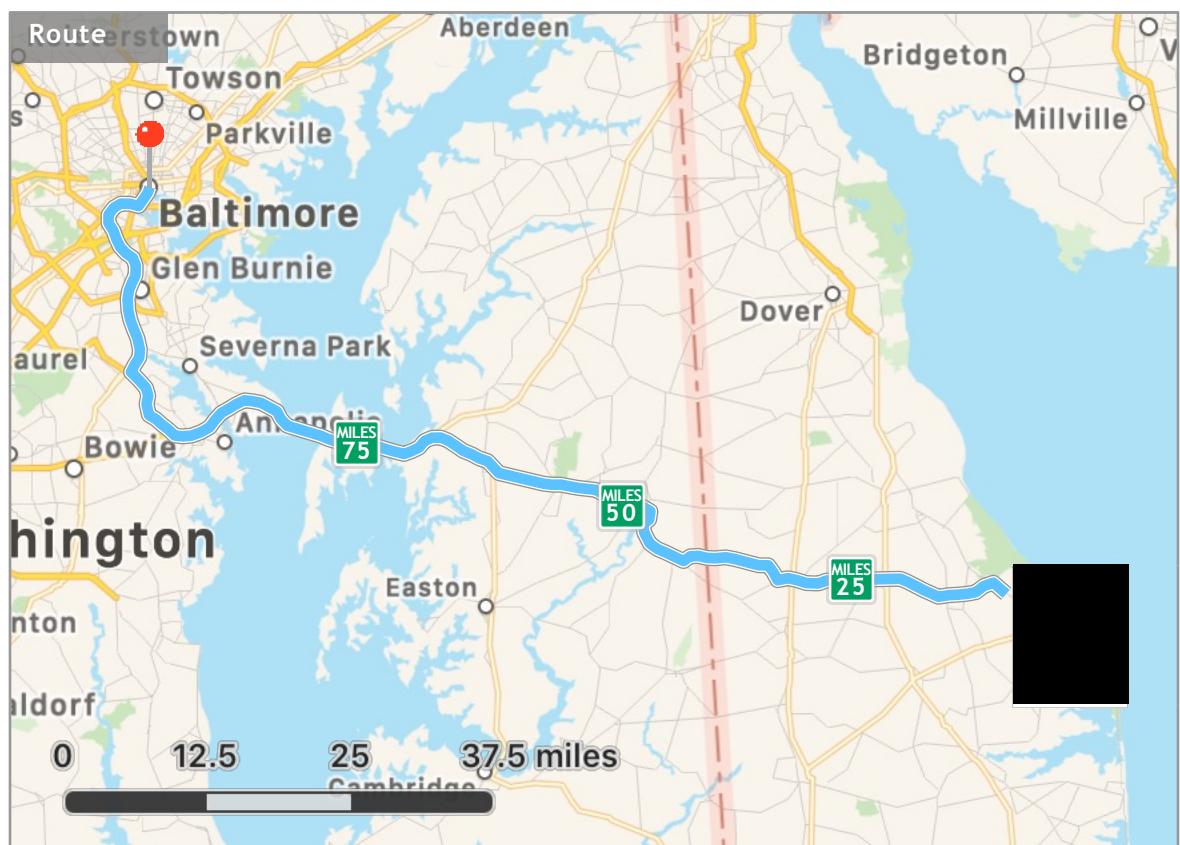
EXPENSES

Your initials here signify that the charges on this invoice are accurate

NMJ

 Baltimore, MD, United States

120 miles, 2 hr 27 min





MILES 5.63  6.7 miles
Turn left onto Broadkill Rd

MILES 12  19 miles
Turn right onto Hickman Rd

MILES 32  7.1 miles
Continue onto Greenwood Rd

MILES 39  2.5 miles
Turn right onto Shore Hwy

 Baltimore, MD, United States

120 miles, 2 hr 27 min

MILES 41  21 miles
Turn right onto Ocean Gtwy

MILES 62  6.8 miles
Merge onto US-50 W

MILES 68  24 miles
Take exit 21 to merge onto I-97 toward Baltimore

MILES 92  1.0 miles
Keep right to merge onto I-97 N toward Baltimore

MILES 93  17 miles
Take exit 17Ato merge onto I-695 W toward

MILES 110  4.4 miles
Take exit 11Ato merge onto I-95 N toward Baltimore

MILES 114  3.5 miles
Take exit 53 to merge onto I-395 N toward Downtown,

MILES 118  0.8 miles
Keep left on I-395 N toward Downtown, Inner Harbor

 Baltimore, MD, United States

120 miles, 2 hr 27 min

MILES
119  0.7 miles
Take the exit onto Conway St

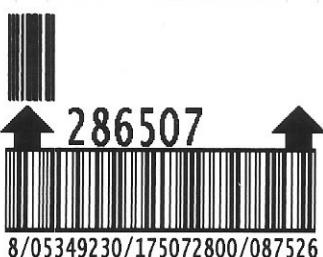
MILES
120  450 feet
Continue onto W Conway St

MILES
120  3. miles
Turn left onto Light St

MILES
120  4. miles
Turn right onto E Baltimore St

MILES
120  600 feet
Turn left onto Holliday St

MILES
120  450 feet
The destination is on your left



286507
8/05349230/175072800/087526

Pier 5 Garage
04/10/19 08:54 Pratt EN

04/10/19 18:57 11 MC
\$28.00

-Pier 5 Garage-
Please Take Ticket With
You & Pay At The
Paystation Before Exiting

Baltimore Consent Decree Monitor
750 E Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April
INVOICE SUBMITTED BY:	Meares
DATE SUBMITTED:	5/6/2019
YEAR:	2019

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled".
4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Monitor submission	1	\$ 235.00	\$ 235.00		
April	4	Prep time and meeting w/Judge Bredar	4	\$ 235.00	\$ 940.00	Travel time	9
April	16	Discussion on GSStops Form	1	\$ 235.00	\$ 235.00		
April	25	Review BPDredits to SSA policies, plus emails	1.5	\$ 235.00	\$ 352.50		
April	29	Conf call re: squeegee policy	1.5	\$ 235.00	\$ 352.50		
		TOTAL HOURS:	9	TOTAL:	\$ 2,115.00	TOTAL UNBILLED HOURS:	9

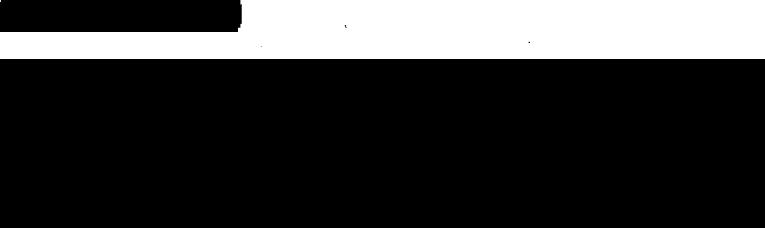
EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		
				Travel Day	Total Meal + Incidents (per daily Guidelines cap of \$60 per day)	Non-Meal Description	Non-Meal Expense	
4/4/2019	Mileage	POV	Home to Union Station New Haven 2.9 miles. The attached receipt acknowledges the purchase of an Amtrak Express ticket from New Haven to Baltimore. Accompanying documentation provides an estimated cost for a one-way, value ticket on the Northeast Regional at a similar time and purchased a month ahead.			Mileage	\$ 1.68	\$ 1.68
4/4/2019	Transportation	Amtrak				Rail	\$ 70.00	\$ 70.00
4/4/2019	Travel, Other	Lyft	Baltimore Penn Station to Ken Thompson's office			Ride Share	\$ 9.50	\$ 9.50
4/4/2019	Air	Southwest	BW to Hartford			Airfare	\$ 187.98	\$ 187.98
4/4/2019	Travel, Other	Lyft	Hartford to home (New Haven)			Ride Share	\$ 58.18	\$ 58.18
4/4/2019	Food	Misc.	12 Hours < Travel Time < 24 Hours	Yes	\$ 53.25		\$ 53.25	
							\$ -	
						TOTAL:	\$ 380.59	
Subtotal Time: \$ 2,115.00								
Subtotal Expenses: \$ 380.59								
TOTAL: \$ 2,495.59								
Unbilled Hours: 9.00								

INITIALS

TLM

Your initials here signify that the charges on this invoice are accurate:

- 
3. Turn left onto Humphrey St 0.2 mi
 4. Turn right onto Orange St 0.2 mi
 5. Turn left onto Bradley St 0.2 mi
 6. Turn right onto State St 0.8 mi
 - Pass by Subway (on the right in 0.6 mi)
 7. Continue onto Union Ave 0.3 mi
 - Destination will be on the left

Union Station

50 Union Ave, New Haven, CT 06519

These directions are for planning purposes only.
You may find that construction projects, traffic,
weather, or other events may cause conditions to
differ from the map results, and you should plan
your route accordingly. You must obey all signs or
notices regarding your route.

Milardo, Patricia

From: etickets@amtrak.com
Sent: Wednesday, March 6, 2019 4:15 PM
To: Meares, Tracey
Subject: Amtrak: eTicket and Receipt for Your 04/04/2019 Trip - TRACEY MEARES
Attachments: [REDACTED]

SALES RECEIPT



Purchased: 03/06/2019 1:15 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 006791 Massachusetts Ave NW Washington, DC 20001800-USA-
RAILAmtrak.com

[REDACTED] NEW HAVEN-UNION
STA, CT - BALTIMORE PENN, MD (One-Way) MARCH 6, 2019

Billing Information

TRACEY MEARES [REDACTED]
[REDACTED]
Actual Amount Charged: \$70.00 Total \$126

Purchase Summary - [REDACTED]

Train 2153: NEW HAVEN (UNION STATION), CT - BALTIMORE (PENN STATION), MD Depart 8:09 AM, Thursday, April 4, 2019
1 ACELA EXPRESS BUSINESS CL SEAT \$126.00
Ticket Terms & Conditions NOT VALID ON OTHER DATES/TRAINS NON-REFUNDABLE,
EXCHANGES PERMITTED FOR OTHER RAIL FARE PURCHASES Subtotal
\$126.00
Total Charged by Amtrak

\$126.00

Passengers

Tracey Meares

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at Amtrak.com/terms-and-conditions.html. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at Amtrak.com/contact or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.



AMTRAK eTicket

PRESENT THIS DOCUMENT FOR BOARDING

NHV ► BAL

One-Way

NEW HAVEN-UNION STA, C BALTIMORE PENN, MD

APRIL 4, 2019

TRAIN	ACELA EXPRESS	NEW HAVEN (UNION STATION) -	DEPARTS	ARRIVES (Thu Apr 4)
2153	Apr 4, 2019	BALTIMORE (PENN STATION) 1 Acela Express Business CI Seat	8:09 AM	12:18 PM

PASSENGERS (1) AMTRAK GUEST REWARDS

MEARES, TRACEY ADULT [REDACTED] MEMBER

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com>ID for details.

IMPORTANT INFORMATION

- NOT VALID ON OTHER DATES/TRAINS
- NON-REFUNDABLE, EXCHANGES PERMITTED FOR OTHER RAIL FARE PURCHASES

- eTickets for **Reserved** services are valid only for the specific train number, date and accommodation type booked.
- When should you arrive at the station? Check the recommended arrival times for your departure station at Amtrak.com/stations. Allow additional time if you require ticketing/baggage services or boarding assistance, or if you are boarding at a Canadian station.
- Tickets are non-transferable. They are valid only for the personal use of the passenger(s) named on the ticket.
- For Amtrak travel information, or to make adjustments to your travel plans, please visit Amtrak.com, or call 1-800-USA-RAIL (1-800-872-7245).
- Your printed eTicket travel document shows the services you booked. If you change your booking but do not reprint the document, it will not reflect your current itinerary. You may obtain an updated copy of your eTicket at Amtrak.com. At some stations, a gate agent may need to view your eTicket prior to boarding (learn more at Amtrak.com/boarding).
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. For more information please visit Amtrak.com/changes.
- Carry-on baggage is limited to 2 personal items, 14x11x7" / 25lbs per item, and 2 bags, 28x22x14" / 50lbs per bag, per passenger. **You may be charged a baggage fee or denied boarding if your items exceed these limitations.** See the baggage policy at Amtrak.com/baggage.
- Check the departure board or ask a uniformed Amtrak employee to find out where to board your train.
- If You See Something Say Something! Contact Amtrak Police at 1-800-331-0008 or Text to APD11 (27311).

[REDACTED] NHV-BAL | One-Way Travel Date: Apr 4, 2019 1-800-USA-RAIL (1-800-872-7245)

→ One-Way → New Haven, CT → Baltimore, MD
 Union Station (NHV) Penn Station (BAL)
 Departs 06/04/2019 1 Traveler
 All Day
 US Dollars Points FIND TRAINS

Departure Add-Ons Travelers Payment Confirmation

New Haven, CT — Union Station to Baltimore, MD — Penn Station
 June 4, 2019 | 1 Adult

Baggage Information

Dollars Points Clear Filters Sort & Filter

Filter By Time of Day Trains Trip Options

Northeast Regional

SAVER VALUE FLEXIBLE BUSINESS PREMIUM

ADD TO CART 5h 17m TOTAL TRAVEL TIME

<input type="radio"/> \$70.00	<input type="radio"/> \$88.00	<input type="radio"/> \$173.00	<input type="radio"/> \$120.00
-------------------------------	-------------------------------	--------------------------------	--------------------------------

12:50 am → 6:07 am (5h 17m)

67 Northeast Regional

1 Reserved Coach Seat 1 Reserved Coach Seat 1 Reserved Coach Seat 1 Business Class Seat

ADD TO CART 4h 55m TOTAL TRAVEL TIME

<input checked="" type="radio"/> \$88.00	<input type="radio"/> \$173.00	<input type="radio"/> \$120.00
--	--------------------------------	--------------------------------

7:32 am → 12:27 pm (4h 55m)

141 Northeast Regional

1 Reserved Coach Seat 1 Reserved Coach Seat 1 Reserved Coach Seat 1 Business Class Seat

ADD TO CART 4h 35m TOTAL TRAVEL TIME

<input checked="" type="radio"/> \$88.00	<input type="radio"/> \$173.00	<input type="radio"/> \$120.00
--	--------------------------------	--------------------------------

8:38 am → 1:13 pm (4h 35m)

95 Northeast Regional

1 Reserved Coach Seat 1 Reserved Coach Seat 1 Reserved Coach Seat 1 Business Class Seat

ADD TO CART 4h 50m TOTAL TRAVEL TIME

<input type="radio"/> \$70.00	<input checked="" type="radio"/> \$88.00	<input type="radio"/> \$173.00	<input type="radio"/> \$120.00
-------------------------------	--	--------------------------------	--------------------------------

10:37 am → 3:27 pm (4h 50m)

171 Northeast Regional

1 Reserved Coach Seat 1 Reserved Coach Seat 1 Reserved Coach Seat 1 Business Class Seat

ADD TO CART 4h 27m TOTAL TRAVEL TIME

<input type="radio"/> \$70.00	<input checked="" type="radio"/> \$88.00	<input type="radio"/> \$173.00	<input type="radio"/> \$120.00
-------------------------------	--	--------------------------------	--------------------------------

12:09 pm → 4:36 pm (4h 27m)

93 Northeast Regional

1 Reserved Coach Seat 1 Reserved Coach Seat 1 Reserved Coach Seat 1 Business Class Seat

ADD TO CART 4h 40m TOTAL TRAVEL TIME

<input type="radio"/> \$70.00	<input checked="" type="radio"/> \$88.00	<input type="radio"/> \$173.00	<input type="radio"/> \$120.00
-------------------------------	--	--------------------------------	--------------------------------

1:37 pm → 6:17 pm (4h 40m)

173 Northeast Regional

1 Reserved Coach Seat 1 Reserved Coach Seat 1 Reserved Coach Seat 1 Business Class Seat

ADD TO CART 4h 56m TOTAL TRAVEL TIME

<input type="radio"/> \$70.00	<input checked="" type="radio"/> \$88.00	<input type="radio"/> \$173.00	<input type="radio"/> \$120.00
-------------------------------	--	--------------------------------	--------------------------------

4:06 pm → 9:02 pm (4h 56m)

137 Northeast Regional

1 Reserved Coach Seat 1 Reserved Coach Seat 1 Reserved Coach Seat 1 Business Class Seat

ADD TO CART 4h 39m TOTAL TRAVEL TIME

<input type="radio"/> \$70.00	<input checked="" type="radio"/> \$88.00	<input type="radio"/> \$173.00	<input type="radio"/> \$120.00
-------------------------------	--	--------------------------------	--------------------------------

5:47 pm → 10:26 pm (4h 39m)

175 Northeast Regional

1 Reserved Coach Seat 1 Reserved Coach Seat 1 Reserved Coach Seat 1 Business Class Seat

ADD TO CART 4h 30m TOTAL TRAVEL TIME

<input type="radio"/> \$70.00	<input checked="" type="radio"/> \$88.00	<input type="radio"/> \$173.00	<input type="radio"/> \$120.00
-------------------------------	--	--------------------------------	--------------------------------

8:11 pm → 12:41 am (4h 30m)

177 Northeast Regional

1 Reserved Coach Seat 1 Reserved Coach Seat 1 Reserved Coach Seat 1 Business Class Seat

From: Meares_Tracev
To: Milardo_Patricia
Subject: Fwd: Your ride with Sulena on April 4
Date: Thursday, April 4, 2019 12:36:52 PM

Sent from my iPhone

Begin forwarded message:

From: Lyft Ride Receipt <no-reply@lyftmail.com>
Date: April 4, 2019 at 12:36:09 PM EDT
[REDACTED]
Subject: Your ride with Sulena on April 4

Thanks for riding with Sulena!

April 4, 2019 at 12:22 PM

Ride Details

Lyft fare (1.89mi, 11m 48s)	\$9.50
Tip	\$1.90
[REDACTED]	\$11.40



Pickup 12:22 PM
Calvert and Federal Park, Baltimore, MD

Drop-off 12:34 PM
Patapsco River, Baltimore, MD

Trip Purpose: from station to firm

Expense Code: bpd

**This and every ride is
carbon neutral**



[Learn more](#)

Milardo, Patricia

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Wednesday, March 6, 2019 4:01 PM
To: Meares, Tracey
Subject: Tracey Meares's 04/04 Hartford trip [REDACTED] Your reservation is confirmed.

Here's your itinerary and other important travel information.
[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)

Hi Tracey,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

APRIL 4

BWI ✈ BDL

Baltimore to Hartford

[REDACTED] Confirmation date: 03/06/2019

PASSENGER Tracey Meares
RAPID REWARDS # [REDACTED]
TICKET # [REDACTED]
EXPIRATION¹ March 5, 2020

Rapid Rewards® points are only estimations.

Your itinerary

Flight: Thursday, 04/04/2019 Est. Travel Time: 1h 15m Wanna Get Away®

FLIGHT	DEPARTS	ARRIVES
# 0263	BWI 06:55PM	BDL 08:10PM
	Baltimore	Hartford

Payment information

Total cost	Payment
Air - [REDACTED]	[REDACTED]
Base Fare	\$ 161.56
U.S. Transportation Tax	\$ 12.12
U.S. 9/11 Security Fee	\$ 5.60
U.S. Flight Segment Tax	\$ 4.20
U.S. Passenger Facility Chg	\$ 4.50
EarlyBird	\$ 20.00
Total	\$ 207.98

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

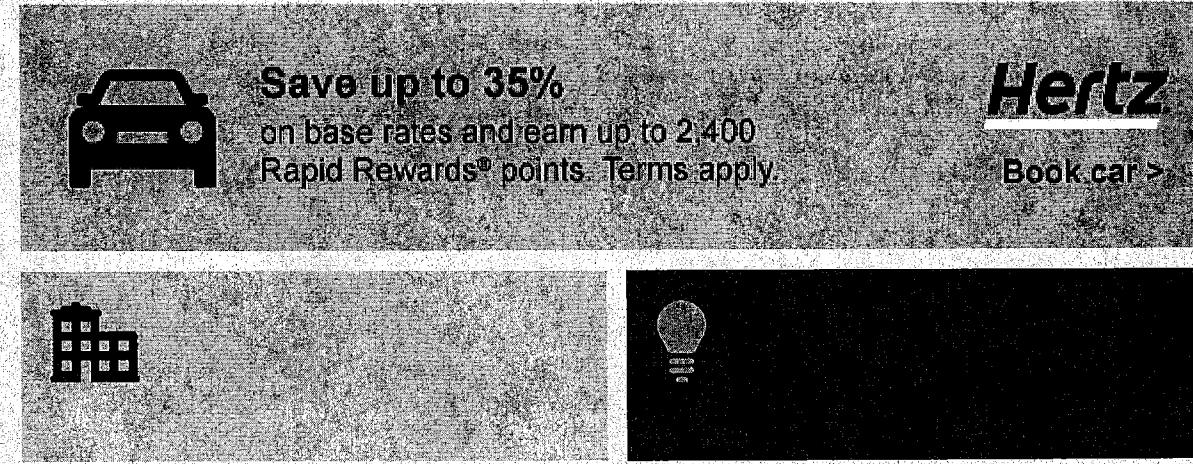
Your ticket number: 5262448105177

Prepare for takeoff

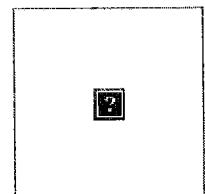
- L 24 hours before your departure:**
Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.
- L 30 minutes before your departure:**
Arrive at the gate prepared to board.
- L 10 minutes before your departure:**
This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our [No Show Policy](#).

[See more travel tips](#)



From: no-reply@lyftmail.com
To: Meares_Tracy
Subject: Your ride with Erica on April 4
Date: Friday, April 5, 2019 8:51:14 PM

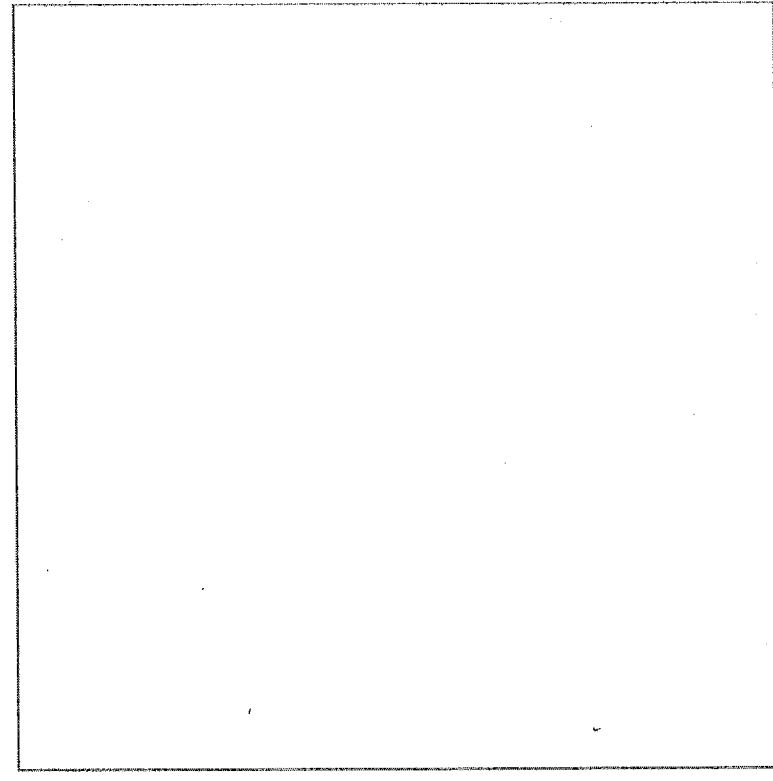


Thanks for riding with Erica!

April 4, 2019 at 7:59 PM

Ride Details

Lyft fare (50.22mi, 50m 30s)	\$58.18
 [REDACTED]	\$58.18



- Pickup 7:59 PM
Bradley Int'l Airport, Windsor Locks, CT
- Drop-off 8:50 PM
123 Ogden St, New Haven, CT

This and every ride is
carbon neutral



[Learn more](#)

Baltimore Consent Decree Monitor
750 E Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	<u>April</u>
INVOICE SUBMITTED BY:	O'Toole
DATE SUBMITTED:	5/9/2019
YEAR:	2019

Complete
these four
cells before
starting
spreadsheet
Rates and

INSTRUCTION

1. Complete the blue box to the left first. This will cause month and rate information to populate the
 2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample"
 3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
 4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
 5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
 6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; met with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	4	Review Use of Force Curriculum	2	\$ 235.00	\$ 470.00		
April	5	Draft redline UoF Curriculum	0.8	\$ 235.00	\$ 188.00		
April	9	Document Review and Email Communication with Team	0.6	\$ 235.00	\$ 141.00		
April	10	Follow-up calls and further review of UoFcurriculum	0.3	\$ 235.00	\$ 70.50		
April	22	Various email communications w/ MT re: training, OPRManual.	0.6	\$ 235.00	\$ 141.00		
April	23	Follow-up calls and further review of Training & OPRManual	0.4	\$ 235.00	\$ 94.00		
		TOTAL HOURS:	4.7	TOTAL:	\$ 1,104.50		TOTAL UNBILLED HOURS: 0

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Descrip- tion	Non-Meal Expense	
								\$ -
								\$ -
							TOTAL:	\$ -
Subtotal Time:	\$ 1,104.50							
Subtotal Expenses:	\$ -							
TOTAL:	\$ 1,104.50							
Unbilled Hours	0.00							

Your initials here signify that the charges on this invoice are accurate.

INITIAL

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	INVOICE SUBMITTED BY:	Ramsey
DATE SUBMITTED:	5/3/2019	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.	
YEAR:	2019		

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day, even if you work more than eight (8) hours in a day, which you inevitably will. Leadership must authorize more than eight hours billed in a day, itemized, but will do so sparingly. All time above 8 hours in a day should be reflected as "unbilled."
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5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Bi-Weekly Conference Call: Policy, Document Review, Emails and Administrative Tasks	1.5	\$ 235.00	\$ 352.50		
April	2	Weekly Conference Call: CETeam, BPD Document Review, Emails, Phone calls, Team outreach.	3.4	\$ 235.00	\$ 799.00		
April	3	Bi-Weekly Conference Call: Staffing and Supervision, Document Review, Emails and Team Communication	2	\$ 235.00	\$ 470.00		
April	4	Conference Call : Standing call with Commissioner, emails and follow-ups	1.4	\$ 235.00	\$ 329.00		
April	5	Email communication & document/review	5	\$ 235.00	\$ 1,175.00	Administrative Tasks and communication	1
April	8	Bi-Weekly Conference Call: Recruitment, Hiring and Retention, BPD Document Review, emails, and communications with parties.	2.5	\$ 235.00	\$ 587.50		
April	9	Weekly Conference Call: CETeam, Preparation, document review, email and communication	1.6	\$ 235.00	\$ 378.00		
April	10	Preparation for conference call, Bi-Weekly Conference Call: Staffing Study Call, Document review, email, and communication.	1.2	\$ 235.00	\$ 282.00	Administrative Tasks and communication	0.5
April	11	Preparation for conference call, Conference Call: Draft Critical Incident Recording Policy, Document review, Follow-up communication.	1.8	\$ 235.00	\$ 423.00		
April	15	Bi-Weekly Conference Call: Policy Discussion, Document review, email, and communication.	1.9	\$ 235.00	\$ 446.50		
April	16	Weekly Conference Call: CETeam, BPD, DOJ: search and seizure documentation.	2.3	\$ 235.00	\$ 540.50		
April	17	Bi-Weekly Conference Call: Staffing and Supervision, Follow-up tasks and communications with parties	1.8	\$ 235.00	\$ 423.00		
April	18	Bi-Weekly Conference Call: Third Thursday Call.	2.4	\$ 235.00	\$ 564.00	Administrative tasks and communications with parties	1.4

April	22	Conference Call: Recruitment, Hiring, and Retention. Review of e-learning materials.	2.8	\$ 235.00	\$ 668.00			
April	23	Weekly Conference Call: CETeam. Communication with parties and Doc. Review	1.3	\$ 235.00	\$ 305.50	Administrative tasks and communications with parties	1	
April	24	Baltimore Site Visit: BPD/CETeam Meeting. Meeting w/ Commissioner Harrison.	7	\$ 235.00	\$ 1,645.00	Travel to Baltimore R/T	2	
April	29	Bi-Weekly Conference Call: Policy Discussion. Follow-Up Tasking and Document Review	2.1	\$ 235.00	\$ 493.50			
April	30	Weekly Conference Call: CETeam. Communication with Parties and Document Review	3.2	\$ 235.00	\$ 752.00			
		TOTAL HOURS:	45.2	TOTAL:	\$ 10,622.00	TOTAL UNBILLED HOURS:	5.9	

EXPENSES								
Date	Category	Vendor	Comments (if necessary)	Travel Day	MEALS + INCIDENTALS Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	NON MEALS Non-Meal Description	Non- Meal Expense	Total
4/24/2019	Transportation	Amtrak	1 - Reserved Coach Seat: \$53.00 1 - Acela Express Business Seat: \$103.00 Chief Ramsey purchased his tickets on the 23rd and was unable to secure a reduced price coach seat for his return trip. The next tier of coach seating was the same cost (\$103.00) as a Business Class Acela seat, which offered Chief Ramsey additional legroom.			Rail Ticket	\$ 156.00	\$ 156.00
4/24/2019	Transportation	Uber	Penn Station to Meeting			Ride Share	\$ 7.05	\$ 7.05
4/24/2019	Parking	30th St. Parking	Philadelphia Parking Lot			Parking	\$ 25.00	\$ 25.00
4/24/2019	Transportation	Yellow Cab	Meeting to Penn Station			Taxi	\$ 7.40	\$ 7.40
4/24/2019	Food	Teavolve	Receipt Attached	Yes	\$ 31.50			\$ 31.50
						TOTAL:	\$ 226.95	
Subtotal Time:	\$ 10,622.00							
Subtotal Expenses:	\$ 226.95							
TOTAL:	\$ 10,848.95							
Unbilled Hours	5.90							
Your initials here signify that the charges on this invoice are accurate:						INITIALS CHR		

Amtrak: eTicket and Receipt for Your 04/24/2019 Trip - CHARLES RAMSEY

1 message

etickets@amtrak.com <etickets@amtrak.com>

Tue, Apr 23, 2019 at 11:10 AM

SALES RECEIPT



Purchased: 04/23/2019 8:10 AM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 007481 Massachusetts Ave NW Washington, DC 20001 800-USA-RAIL Amtrak.com

[REDACTED] PHILADELPHIA 30TH ST, PA - BALTIMORE PENN, MD (Round-Trip) APRIL

23, 2019

Billing Information

CHARLES RAMSEY [REDACTED]

Total \$156.00

Purchase Summary - [REDACTED]

Train 183: PHILADELPHIA (30TH STREET STATION), PA - BALTIMORE (PENN STATION), MD Depart 8:35

AM, Wednesday, April 24, 2019

1 RESERVED COACH SEAT

\$53.00

Subtotal

\$53.00

Train 2172: BALTIMORE (PENN STATION), MD - PHILADELPHIA (30TH STREET STATION), PA Depart

4:22 PM, Wednesday, April 24, 2019

1 ACELA EXPRESS BUSINESS CL SEAT

\$103.00

Ticket Terms & Conditions ACELA EXPRESS SERVICE, NO PARTIAL REFUND IF USED ON OTHER

SERVICE

Subtotal

\$103.00

Total Charged by Amtrak

\$156.00

Passengers

Charles Ramsey

Important Information

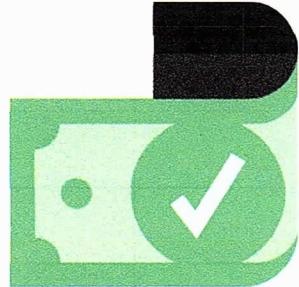
-
- Tickets are non-transferable.
 - Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
 - Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage

Thanks for tipping! We've updated your Wednesday afternoon trip receipt

1 message

Uber Receipts <uber.us@uber.com>

Wed, Apr 24, 2019 at 1:00 PM

UberTotal: \$11.05
Wed, Apr 24, 2019**Thanks for tipping,
Charles**Here's your updated Wednesday
afternoon ride receipt.**Total \$11.05**

Trip Fare \$4.05

Subtotal \$4.05

Tolls, Surcharges, and Fees [?](#) \$2.60Wait Time [?](#) \$0.40

Tip \$4.00

Amount Charged

[REDACTED]

\$11.05

[REDACTED]

You rode with George



4.83 ★ Rating

George is known for:
Excellent Service

Issued by Rasier

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more](#).

UberX 1.19 mi | 8 min

- 12:33pm
601 E Fayette St, Baltimore,
MD
 - 12:42pm
1400 Aliceanna St, Baltimore,
MD
-

Receipt

P/S #21 A Payment No.000000111
I/O #02 Ticket No.063438
Entry Time 04/24/2019 (Wed) 7:52
Paid Time 04/24/2019 (Wed) 15:33
Parking Time 7:41
Parking Fee Rate C \$25.00
4/24/2019 9:54:54 AM

Baltimore Yellow Cab

Associated Cab Co.

550 N. Crain Hwy. Suite #3

Glen Burnie, MD 20061

(410) 766-1234

Cab# 161

Driver# 7564

2100 Huntingdon Ave

Baltimore, MD

(410) 685-1212

4/24/2019 9:54:54 AM

TRIP ID: 18376004

START: 4/24/2019 9:46:08 AM

END: 4/24/2019 9:53:56 AM

DISTANCE: 2.1 mi

[REDACTED]

[REDACTED]

Slip # [REDACTED]

Auth Code [REDACTED]

Credit Card Amount \$25.00

Cash Amount \$0.00

Subtotal \$25.00

Total \$25.00

Thank You for Your Visit

Teavolve Cafe & Lounge
1401 Aliceanna St
Baltimore, MD 21231

Server: Chris C
04/24/19 1:00 PM
Check #59 Table 20, BPD

Input Type C (EMV Chip Read)

[REDACTED]

Transaction Type Sale
Authorization Approved

[REDACTED]

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTION

NS

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
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4. You may NOT bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

INVOICE FOR MONTH OF:	April
INVOICE SUBMITTED BY:	Smoot
DATE SUBMITTED:	4/30/2019
YEAR:	2019

Complete four calendar starting spreadsheet. Roles and other info will self-populate.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Review Behavioral Health Docs and proposed policies	2.5	\$ 235.00	\$ 587.50	Emails	2
April	4	Prep for Budget Call	1	\$ 235.00	\$ 235.00		
April	5	Prep, Call, and F/u re budget	1.5	\$ 235.00	\$ 352.50		2
April	6	Prepare Hearing presentation for 4/10 public hearing	3	\$ 235.00	\$ 705.00		
April	8	Travel to Baltimore 4.5 Hours pro bono) Prep and meetings regarding Recruitment, hiring, retention, and officer safety/wellness	8	\$ 235.00	\$ 1,880.00		4.5
April	9	R&F engagement, meeting w/ innovation staff, district visit, conf call, including prep	8	\$ 235.00	\$ 1,880.00		1
April	10	Pre-Hearing meeting, public hearing attendance and presentation, posthearing	8	\$ 235.00	\$ 1,880.00		1
April	11	Meeting re Rep detail hearing issue, document review, Travel home from Baltimore	5	\$ 235.00	\$ 1,175.00		4.5
April	21	Prep and doc review for Recruiting Retention Conf Call	2	\$ 235.00	\$ 470.00		
April	22	Conf Call re OSV and Recruiting, Retention and hiring including prep and f/u, Review	7.5	\$ 235.00	\$ 1,762.50		
April	23	Prep, Conf call, and f/u with Candace McCoy and followup conf calls re logistics, calls	4.5	\$ 235.00	\$ 1,057.50		2
April	24	Calls and emails re FOP prep issue, Review RecruitState reports	2.5	\$ 235.00	\$ 587.50		
April	25	Prepare proposed agenda for 5/7 meeting	3	\$ 235.00	\$ 705.00		2
April	26	Review Squeegee/Panhandler Docs	2	\$ 235.00	\$ 470.00		
TOTAL HOURS:		58.5	TOTAL:	\$ 13,747.50		TOTAL UNBILLED HOURS:	19

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS+INCIDENTALS		NON MEALS		
				Travel Day	Total Meal + Incidentals (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
4/8-11/19	Air	Southwest	R/T SWA STL BWI (note - due to late hearing flight was rebooked for 11th instead of 10th with no price change SWA policy)			\$ 706.95	\$ 706.95	
4/8-11/19	Lodging	Marriott	Marriott Hotel (Note higher rate on third night due to late hearing and no flights available until next day)			\$ 747.30	\$ 747.30	
4/8-11/19	Parking	SuperPark	STL			\$ 89.00	\$ 89.00	
4/8-11/19	Mileage		R/T SP1to STLto SP1(106 miles x .58 x2)			\$ 122.96	\$ 122.96	
4/8/2019	Food			Yes	\$ 53.25		\$ 53.25	
4/9/2019	Food			No	\$ 71.00		\$ 71.00	
4/10/2019	Food			No	\$ 71.00		\$ 71.00	
4/11/2019	Food			Yes	\$ 53.25		\$ 53.25	
4/8/2019	Transportation	Uber	Uber from BWI			\$ 21.87	\$ 21.87	
4/11/2019	Transportation	Uber	Uber to BWI			\$ 19.95	\$ 19.95	
						TOTAL:	\$ 1,956.53	
Subtotal Time:	\$ 13,747.50							
Subtotal Expenses:	\$ 1,956.53							
TOTAL:	\$ 15,704.03							
Unbilled Hours	19.00							

Your initials here signify that the charges on this invoice are accurate:

INITIALS
SMS

Here's your itinerary and other important travel information.

[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)

SA



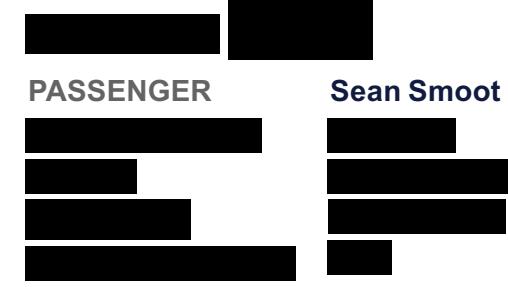
Hi Sean,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

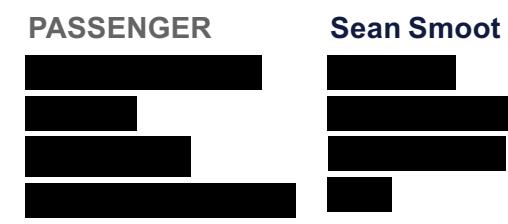
APRIL 8 - APRIL 10

STL ✈ BWI

St. Louis to Baltimore



Confirmation date: 03/30/2019



Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Monday, 04/08/2019 Est. Travel Time: 2h Wanna Get Away®

FLIGHT # 2233	DEPARTS STL 08:25AM St. Louis	ARRIVES BWI 11:25AM Baltimore
------------------	--	--

Flight 2: Wednesday, 04/10/2019 Est. Travel Time: 2h 10m Anytime

DEPARTS - ARRIVES

FLIGHT
2074

BWI 05:15PM
Baltimore

STL 06:25PM
St. Louis

Payment information

Total cost	Payment
[REDACTED]	[REDACTED]
Base Fare	\$ 631.03
U.S. Transportation Tax	\$ 47.32
U.S. 9/11 Security Fee	\$ 11.20
U.S. Flight Segment Tax	\$ 8.40
U.S. Passenger Facility Chg	\$ 9.00
Total	\$ 706.95

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262458304505

Prepare for takeoff

24 hours before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.

30 minutes before your departure:

Arrive at the gate prepared to board.

10 minutes before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our [No Show Policy](#).

[See more travel tips](#)

Don't miss out on automatic check-in



EarlyBird Check-In® reserves your boarding position at 36 hours before your flight, earlier than regular check-in.



BALTIMORE INNER HBR MARRIOTT

GUEST FOLIO

ROOM TYPE 34	NAME [REDACTED]	RATE 04/08/19 04/08/19	DEPART TIME 12:09	[REDACTED]
ROOM CLERK	ADDRESS [REDACTED]	PAYMENT [REDACTED]	[REDACTED]	[REDACTED]
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
04/08	ROOM 571, 1	149.00		
04/08	STATE TX 571, 1	8.94		
04/08	CITY TAX 571, 1	14.16		
04/09	ROOM 571, 1	149.00		
04/09	STATE TX 571, 1	8.94		
04/09	OCCUP TX 571, 1	14.16		
04/10	ROOM 571, 1	349.00		
04/10	STATE TX 571, 1	20.94		
04/10	CITY TAX 571, 1	33.16		
04/11				747.30
				.00

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Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy Account Statement for updated activity. See [members.marriott.com](#) for new Marriott Bonvoy benefits.



BALTIMORE INNER HBR MARRIOTT
110 S. EUTAW ST.
BALTIMORE MD 21201
410-962-0202

Treat yourself to the comfort of Marriott Hotels in your home. Visit [ShopMarriott.com](#).

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____

Super Park Terminal 2
St. Louis Lambert International Airport
314.890.2800

F/C #27 A Payment No.00272737
T/D #34 Ticket No.001816
Cashier ID #68
Entry Time 4/8/2019 (Mon) 7:08
Paid Time 4/11/2019 (Thu) 14:19
Parking Time 3 Days 7:11
Parking Fee Rate A \$89.00

CREDIT CARD AMOUNT \$89.00
Cash Amount \$0.00

Total \$89.00

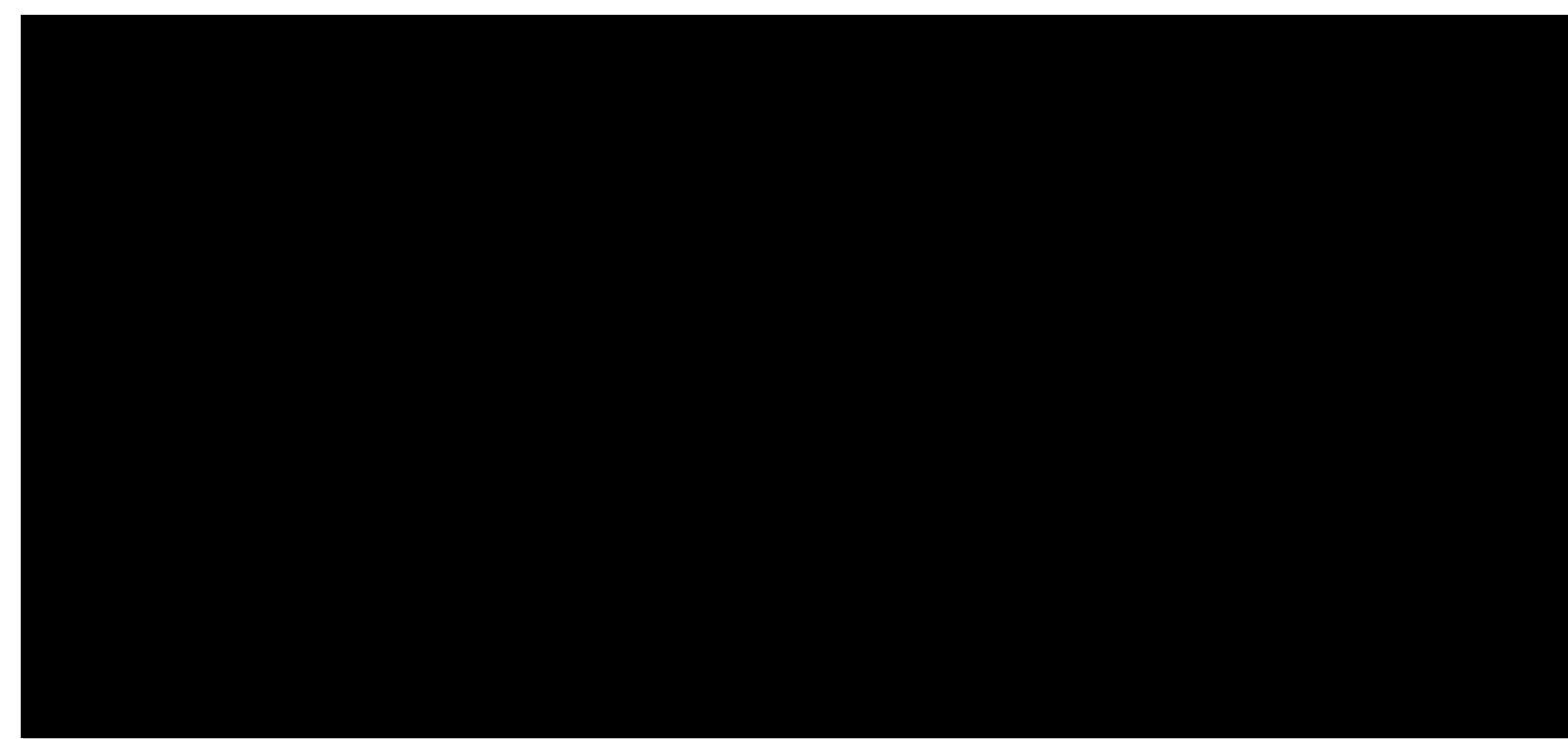
Thank you for choosing Super Park!

Questions or Comments

314.890.2800

YOUR TRIP TO:

STL - Lambert-Saint Louis International Airport

1 HR 43 MIN | 106.1 MI 

5. Merge onto I-55 Bus S.

 Then 0.11 miles

5.19 total miles

6. I-55 Bus S becomes I-55 S.

 Then 72.04 miles

77.23 total miles

7. Merge onto I-270 W via EXIT 20B toward Kansas City (Crossing into Missouri).

 Then 23.60 miles

100.83 total miles

8. Merge onto I-170 S via EXIT 26A toward I-170 S/Clayton.

 Then 3.08 miles

103.92 total miles

9. Merge onto I-70 W via EXIT 7B toward Kansas City.

 Then 0.75 miles

104.67 total miles

10. Take EXIT 238A toward Lambert-St Louis Airport.

 Then 0.65 miles

105.32 total miles

11. Merge onto Lambert International Blvd.

Then 0.51 miles

105.83 total miles

12. Stay straight to go onto Terminal Access Rd.

Then 0.07 miles

105.89 total miles

13. Stay straight to go onto Main Terminal Departure Dr.

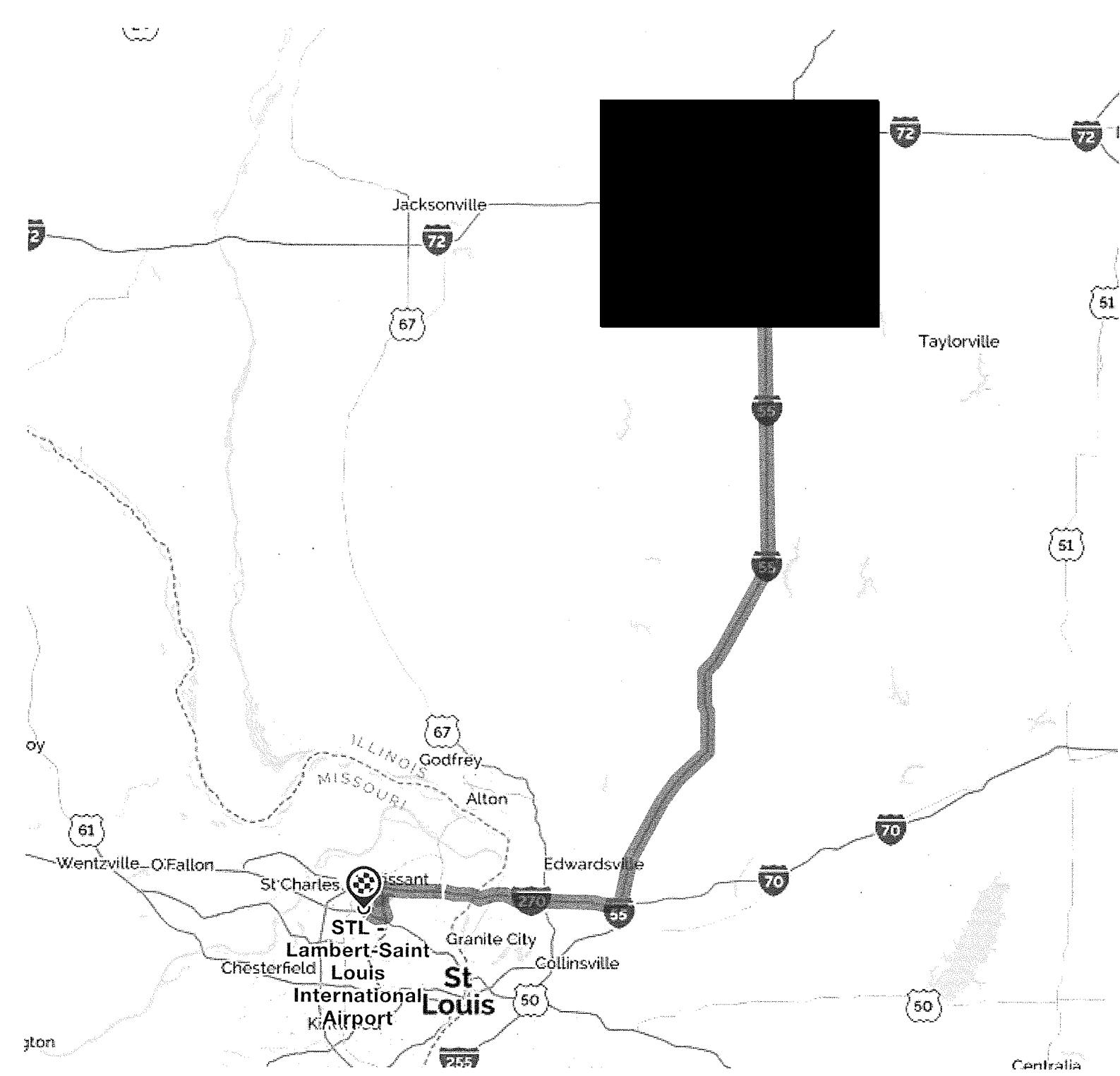
Then 0.17 miles

106.06 total miles

14. 10701 LAMBERT INTERNATIONAL BL.

If you reach Lambert International Blvd you've gone about 0.2 miles too far.

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.



My trips

Payment & promos

Free rides

Profile Settings

— 11 April 2019, 7:58am Baltimore-Maryland
\$19.95

Your UberX trip with Danila

110 S Eutaw St, Baltimore, 21201, US
7:58 AM

7050 Elm Rd, Baltimore, 21240, US
8:23 AM

Rate ★ ★ ★ ★ ★ Details →

— 08 April 2019, 9:01am Baltimore-Maryland
\$21.87

Your UberX trip with Suleiman

Departures, UPPER LEVEL, Door 5, Baltimore-Washington International Airport
9:01 AM

110 S Eutaw St, Baltimore, MD 21201, US
9:21 AM

Baltimore Consent Decree Monitor
750 E Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	INVOICE SUBMITTED BY:	Villasenor	Complete these four columns before starting spreadsheet. Rates and other info will self-populate.
DATE SUBMITTED:	5/1/2019	YEAR:	2019	

INSTRUCTIONS

1. Complete the blue box to the left first.. This will cause month and rate information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
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7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	2	Work on Use of Force policies and emails.	1	\$ 235.00	\$ 235.00		
April	3	Work on UoF/FIP Lesson plans and review DOJ comments in preparation for Friday Training call	2	\$ 235.00	\$ 470.00		
April	4			\$ 235.00	\$ -	Reading in prep for call on April 5	1
April	5	UoF/FIP Training curriculum Collaboration call	4.5	\$ 235.00	\$ 1,057.50		
April	8	Officer Safety/Wellness and Recruitment/Retention phone call	2	\$ 235.00	\$ 470.00		
April	9	Training Plan conference call	1	\$ 235.00	\$ 235.00		
April	11	Work on CEW/Policy issues as well as BPD draft of Transportation Meeting notes	1.5	\$ 235.00	\$ 352.50		
April	12	Prep and participate in DOJ/MT internal call on Qualified Legal Instructor definition	1	\$ 235.00	\$ 235.00		
April	15	Policy Call and associated prep and follow through actions. Review of draft of Offense Report as well as CPC 2nd Yr. Plan Draft. Provide feedback on UoF/FIP TI Training Lesson Plan.	2.5	\$ 235.00	\$ 587.50		
April	17	Review UoF/FIP Community feedback as well as review and provide feedback on definition of "Qualified Legal Instructor" required for portions of UoF/FIP training.	1	\$ 235.00	\$ 235.00		
April	18	Work on revised CEW/policy and track down information on operation of Taser T7 and incorrect info in Policy. Required calls to Axon as well as discussion with BPD personnel.	2	\$ 235.00	\$ 470.00		
April	22	Officer Recruitment Retention call	1	\$ 235.00	\$ 235.00		
April	23	Training Plan conference call - prep and participation	1.5	\$ 235.00	\$ 352.50		

April	25	Work on emails concerning CEW,CPC and Training issues	0.8	\$ 235.00	\$ 188.00		
April	26	Comments and phone call concerning CEW policy modifications.	1	\$ 235.00	\$ 235.00		
April	29	Prep and participate in Bi-weekly Policy Call and a second call on review of UoF/FIP Curriculum Public and Public Defender Feedback. Also participated in a call on aggressive panhandling and Squegee	3.5	\$ 235.00	\$ 822.50		
April	30	Calls ref. Process to change already approved CEW policies and beginning the work on writing the court communique. Also follow up on continuing discussion concerning function and settings of ARC	1.5	\$ 235.00	\$ 352.50	Numerous articles read during the month Baltimore Sun concerning issues in Baltimore and the surrounding area.	5
		TOTAL HOURS:	27.8	TOTAL:	\$ 6,533.00	TOTAL UNBILLED HOURS:	6

EXPENSES

Date	Category	Vendor	Comments (if necessary)	MEALS + INCIDENTALS		NON MEALS		Total
				Travel Day	Total Meal + Incidental (per daily Guidelines cap of \$69 per day)	Non-Meal Description	Non-Meal Expense	
							\$ -	
							\$ -	
							\$ -	
							\$ -	
							\$ -	
							TOTAL:	\$ -
Subtotal Time:					\$ 6,533.00			
Subtotal Expenses:					\$ -			
TOTAL:					\$ 6,533.00			
Unbilled Hours					6.00			

INITIALS

Your initials here signify that the charges on this invoice are accurate:

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April
INVOICE SUBMITTED BY:	CMPI(BCMC – Kelly)
DATE SUBMITTED:	5/2/2019
YEAR:	2019

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample"
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Complete these four cells before starting spreadsheet. Rates and other info will self-populate.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1			\$ 235.00	\$ -		
April	2	Monitoring Team Weekly check in call/Community Engagement Quarterly Public Forum	2.5	\$ 235.00	\$ 587.50		
April	3			\$ 235.00	\$ -		
April	4			\$ 235.00	\$ -		
April	5			\$ 235.00	\$ -		
April	6			\$ 235.00	\$ -		
April	7			\$ 235.00	\$ -		
April	8			\$ 235.00	\$ -		
April	9	Monitoring Team weekly check in call	0.5	\$ 235.00	\$ 117.50		
April	10	Consent Decree Quarterly Public Hearing at Federal Court	2.5	\$ 235.00	\$ 587.50		
April	11	.		\$ 235.00	\$ -		
April	12			\$ 235.00	\$ -		
April	13			\$ 235.00	\$ -		
April	14			\$ 235.00	\$ -		
April	15	Neighborhood Liaison Monthly meeting	1	\$ 235.00	\$ 235.00		
April	16	Monitoring Team weekly check in call	0.5	\$ 235.00	\$ 117.50		
April	17			\$ 235.00	\$ -		

April	18		\$ 235.00	\$ -	
April	19		\$ 235.00	\$ -	
April	20		\$ 235.00	\$ -	
April	21		\$ 235.00	\$ -	
April	22	Prested to Catholic Relief Services staff about the Consent Decree process the role of the Monitoring Team and how to be involved	1 \$ 235.00	\$ 235.00	
April	23	Monitoring Team weekly check in call	0.5 \$ 235.00	\$ 117.50	
April	24	Community Policing and Engagement Bi-Weekly meeting at Police Headquarters/ Presentation to IFO organization in Central District on how their community can stay involved with the CDprocess	3.5 \$ 235.00	\$ 822.50	
April	25		\$ 235.00	\$ -	
April	26	Monitor Team Check in call	0.5 \$ 235.00	\$ 117.50	
April	27	Presented and tabled at the Movement parade hosted by safe streets for Freddy Gray	3 \$ 235.00	\$ 705.00	
April	28	Monthly Monitor Preparation	2 \$ 235.00	\$ 470.00	
April	29	Conference call with all parties to revisit the draft Policy concerning Squegee kids and panhandlers.	1.5 \$ 235.00	\$ 352.50	
April	30		\$ 235.00	\$ -	
April	31		\$ 235.00	\$ -	
	19	TOTAL:	\$ 4,465.00		0

EXPENSES

				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL:	\$ -

Subtotal Time:	\$ 4,465.00
Subtotal Expenses:	\$ -
TOTAL:	\$ 4,465.00
Unbilled Hours	0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
RK

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	INVOICE SUBMITTED BY:	CMP1(BCMC)-Darnyle Wharton	Complete these four columns above and submit. Rows and other info will self-populate.
DATE SUBMITTED:	3/31/2019	YEAR:	2019	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and rate information to populate the spreadsheet.
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7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Started working on NLs monthly invoices. Preparation for Quarterly Public Forum.	2.5	\$ 75.00	\$ 187.50		
April	2	Attended CETeam conference call. Worked on April Highlights for NLs. Attended the Quarterly Public Report Form	3	\$ 75.00	\$ 225.00		
April	3	Visited NL in Eastern District. Compiled survey results from quarterly forum and sent to CETeam	2.3	\$ 75.00	\$ 172.50		
April	4	Made visits to NE, SW, NW, and South NLs.	3	\$ 75.00	\$ 225.00		
April	5	Collected all the NLs monthly invoices and weekly logs. Prepared payment spreadsheet for the NLs.	1.5	\$ 75.00	\$ 112.50		
April	6		\$	\$ 75.00	\$ -		
April	7		\$	\$ 75.00	\$ -		
April	8	Did spot checks on NLs weekly logs in NE and and East.	2	\$ 75.00	\$ 150.00		
April	9	Attended CETeam conference call. Did spot checks on SW and NW weekly logs by visiting the businesses they specified on their logs	3	\$ 75.00	\$ 225.00		
April	10	Made visit to NL in the Eastern District.	2	\$ 75.00	\$ 150.00		
April	11	Made visits to NLs in NE, SW, and South districts.	3.5	\$ 75.00	\$ 262.50		
April	12	Checked and responded to Monitoring Team emails. Made posts on Monitoring Team social media pages	1.2	\$ 75.00	\$ 90.00		
April	13		\$	\$ 75.00	\$ -		
April	14		\$	\$ 75.00	\$ -		
April	15	Prepared for the monthly NL meeting.	2	\$ 75.00	\$ 150.00		

April	16	Attended the CTeam conference call. Posted to social media. Canvassed Western District and attended faith based meeting and presented about the consent decree.	3	\$	75.00	\$	225.00
April	17	Made visit to Eastern district NL. Posted to social media. Checked and answered emails.	2	\$	75.00	\$	150.00
April	18	Made visits to NE and Northern district NLs. Canvassed Southeast district , passing out brochures to residents	2.6	\$	75.00	\$	195.00
April	19	Checked and answered emails. Posted to social media about upcoming CD events.	1	\$	75.00	\$	75.00
April	20			\$	75.00	\$	-
April	21			\$	75.00	\$	-
April	22	Checked and answered emails. Canvassed in the central district with brochures	3	\$	75.00	\$	225.00
April	23	Had conference call with the CTeam. Posted to social media.	1.5	\$	75.00	\$	112.50
April	24	Made visit to Eastern district NL. Posted to social media. Checked and answered emails.	2.1	\$	75.00	\$	157.50
April	25	Collected weekly logs from NLs. Made visits to NE and Northern district NLs.	3.5	\$	75.00	\$	262.50
April	26	Checked and answered emails.	1	\$	75.00	\$	75.00
April	27			\$	75.00	\$	-
April	28			\$	75.00	\$	-
April	29	Checked and answered emails. Posted to social media. Canvassed NE district to replenish brochures from weekly log sites	2	\$	75.00	\$	150.00
April	30	Attended weekly CTeam conference call. Started collecting monthly invoices from NLs.	1.5	\$	75.00	\$	112.50
April	31			\$	75.00	\$	-
		49.2 TOTAL:		\$	3,690.00		0

EXPENSES

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	April	Complete these four cells before starting spreadsheet.
INVOICE SUBMITTED BY:	Alvonia Allen	
DATE SUBMITTED:	5/6/2019	Rates and other info will self-populate.
YEAR:	2019	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
4. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting.
5. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

*Sample Description:
Attend Howard Park Civic Association meeting*

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1			\$ 20.00	\$ -		
April	2	Watched the Quarterly Forum online	1.5	\$ 20.00	\$ 30.00		
April	3			\$ 20.00	\$ -		
April	4	Went to my Weekly Engagement Site at Edmondson Library. Talked to 7 residents	2	\$ 20.00	\$ 40.00		
April	5			\$ 20.00	\$ -		
April	6			\$ 20.00	\$ -		
April	7			\$ 20.00	\$ -		
April	8			\$ 20.00	\$ -		
April	9			\$ 20.00	\$ -		
April	10			\$ 20.00	\$ -		
April	11	Went to Weekly Engagement Site at Edmondson Library. It was a slow day	2	\$ 20.00	\$ 40.00		
April	12	Irvington Community Association Meeting	1	\$ 20.00	\$ 20.00		
April	13			\$ 20.00	\$ -		
April	14			\$ 20.00	\$ -		
April	15	Attended Monthly NL Meeting	1	\$ -	\$ -		
April	16			\$ -	\$ -		

April	17		\$ 20.00	\$ -	
April	18	Attended my Weekly Engagement Site at the library. Talked to 5 residents, passed out 15 brochures	2 \$ 20.00	\$ 40.00	
April	19		\$ 20.00	\$ -	
April	20		\$ 20.00	\$ -	
April	21		\$ 20.00	\$ -	
April	22		\$ 20.00	\$ -	
April	23		\$ 20.00	\$ -	
April	24		\$ 20.00	\$ -	
April	25	Attended my Weekly Engagement Site at Edmondson library. Talked to 5 residents	2 \$ 20.00	\$ 40.00	
April	26		\$ 20.00	\$ -	
April	27		\$ 20.00	\$ -	
April	28		\$ 20.00	\$ -	
April	29		\$ 20.00	\$ -	
April	30		\$ 20.00	\$ -	
April	31		\$ 20.00	\$ -	
11.5 TOTAL:			\$ 210.00	0	

EXPENSES

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet.
INVOICE SUBMITTED BY:	Boykins	
DATE SUBMITTED:	5/3/2019	Rates and other info will self-populate.
YEAR:	2018	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
4. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting to this.
5. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

*Sample Description:
Attend Howard Park Civic Association meeting*

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Food Pantry Outreach/Housing Authority Baltimore City	2.6	\$ 20.00	\$ 52.00		
April	2			\$ 20.00	\$ -		
April	3			\$ 20.00	\$ -		
April	4			\$ 20.00	\$ -		
April	5	2nd CCNL Training	0.45	\$ 20.00	\$ 9.00		
April	6			\$ 20.00	\$ -		
April	7			\$ 20.00	\$ -		
April	8			\$ 20.00	\$ -		
April	9			\$ 20.00	\$ -		
April	10	Attended Consent Decree Monitoring Quarterly Hearing	2	\$ 20.00	\$ 40.00		
April	11	Weekly Engagement @ SGG Soup Kitchen	1	\$ 20.00	\$ 20.00		
April	12			\$ 20.00	\$ -		
April	13			\$ 20.00	\$ -		
April	14			\$ 20.00	\$ -		
April	15	Attended NL Monthly Meeting	1	\$ 20.00	\$ 20.00		
April	16			\$ 20.00	\$ -		

April	17		\$	20.00	\$	-
April	18	Weekly Engagement @ SGGSoupKitchen	2	\$	20.00	\$ 40.00
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23		\$	20.00	\$	-
April	24		\$	20.00	\$	-
April	25	Worked from home/Weekly SGGSoup Kitchen. Printing materials for community engagement - i.e., CDM Newsletter	2.5	\$	20.00	\$ 50.00
April	26	Did community engagement at SGGFoodPantry	1	\$	20.00	\$ 20.00
April	27	Enoch Pratt Library-Penn North/Safe Streets Movement CommUNITY Parade/Resource Fair/Celebration. Networked/disseminated pamphlets/met folk where they are	2.45	\$	20.00	\$ 49.00
April	28		\$	20.00	\$	-
April	29		\$	20.00	\$	-
April	30		\$	20.00	\$	-
April	31		\$	20.00	\$	-
15 TOTAL:			\$	300.00		0

EXPENSES

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet.
INVOICE SUBMITTED BY:	Curtis	
DATE SUBMITTED:	5/6/2019	Rates and other info will self-populate.
YEAR:	2019	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
4. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting.
5. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1			\$ 20.00	\$ -		
April	2			\$ 20.00	\$ -		
April	3			\$ 20.00	\$ -		
April	4			\$ 20.00	\$ -		
April	5	Spoke to a class at Pimlico School about the consent decree	4	\$ 20.00	\$ 80.00		
April	6			\$ 20.00	\$ -		
April	7			\$ 20.00	\$ -		
April	8			\$ 20.00	\$ -		
April	9	Attended the SDG Community Meeting and passed out flyers and brochures	2	\$ 20.00	\$ 40.00		
April	10			\$ 20.00	\$ -		
April	11	Attended the Park Circle Community Association and passed out brochures	2	\$ 20.00	\$ 40.00		
April	12			\$ 20.00	\$ -		
April	13			\$ 20.00	\$ -		
April	14			\$ 20.00	\$ -		
April	15	Attended a meeting at the Zeta Center and talked about the second year of the Consent Decree	2	\$ 20.00	\$ 40.00		
April	16	Attended a meeting at the City Health Dept and handed out brochures to the attendees	1	\$ 20.00	\$ 20.00		

April	17		\$ 20.00	\$ -	
April	18	Attended the Guadenzia meeting (Recovery and Treatment) and passed out brochures and answered questions about the consent decree	1 \$ 20.00	\$ 20.00	
April	19		\$ 20.00	\$ -	
April	20		\$ 20.00	\$ -	
April	21		\$ 20.00	\$ -	
April	22		\$ 20.00	\$ -	
April	23		\$ 20.00	\$ -	
April	24		\$ 20.00	\$ -	
April	25		\$ 20.00	\$ -	
April	26		\$ 20.00	\$ -	
April	27	Participated in the Safe Street Peace Walk in Sandtown and passed out brochures to the residents in that community	3 \$ 20.00	\$ 60.00	
April	28		\$ 20.00	\$ -	
April	29		\$ 20.00	\$ -	
April	30		\$ 20.00	\$ -	
April	31		\$ 20.00	\$ -	
15 TOTAL:			\$ 300.00	0	

EXPENSES

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet.
INVOICE SUBMITTED BY:	Dunaway	
DATE SUBMITTED:	5/6/2019	
YEAR:	2018	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
4. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting to this.
5. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1			\$ 20.00	\$ -		
April	2			\$ 20.00	\$ -		
April	3	Attended the South Baltimore Safety Meeting and passed out brochures	1	\$ 20.00	\$ 20.00		
April	4	Attended my weekly tabling and passed out brochures at the city garage	3	\$ 20.00	\$ 60.00		
April	5			\$ 20.00	\$ -		
April	6			\$ 20.00	\$ -		
April	7			\$ 20.00	\$ -		
April	8			\$ 20.00	\$ -		
April	9			\$ 20.00	\$ -		
April	10			\$ 20.00	\$ -		
April	11	Attended my weekly tabling and talked to 2 residents	1	\$ 20.00	\$ 20.00		
April	12			\$ 20.00	\$ -		
April	13			\$ 20.00	\$ -		
April	14			\$ 20.00	\$ -		
April	15	Attended the Monthly NL meeting	1	\$ 20.00	\$ 20.00		
April	16			\$ 20.00	\$ -		

April	17		\$ 20.00	\$ -	
April	18	Did my weekly tabling at the Cherry Hill library and passed out 10 brochures	1 \$ 20.00	\$ 20.00	
April	19		\$ 20.00	\$ -	
April	20		\$ 20.00	\$ -	
April	21		\$ 20.00	\$ -	
April	22		\$ 20.00	\$ -	
April	23	Attended the SP7 meeting and talked to the room of residents and association presidents	1 \$ 20.00	\$ 20.00	
April	24		\$ 20.00	\$ -	
April	25	Did my weekly tabling at the Cherry Hill library and didn't get a chance to talk to any residents	1 \$ 20.00	\$ 20.00	
April	26		\$ 20.00	\$ -	
April	27		\$ 20.00	\$ -	
April	28		\$ 20.00	\$ -	
April	29		\$ 20.00	\$ -	
April	30		\$ 20.00	\$ -	
April	31		\$ 20.00	\$ -	
\$ TOTAL:			\$ 180.00	0	

EXPENSES

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet.
INVOICE SUBMITTED BY:	Jackson	Rates and other info will self-populate.
DATE SUBMITTED:	5/6/2019	
YEAR:	2019	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
4. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting.
5. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1			\$ 20.00	\$ -		
April	2			\$ 20.00	\$ -		
April	3			\$ 20.00	\$ -		
April	4	Weekly Community Engagement at Herring Run Library- Erdman Ave. - set up table, spoke to Community member about consent decree and distributed CDBrochure	1.5	\$ 20.00	\$ 30.00		
April	5			\$ 20.00	\$ -		
April	6			\$ 20.00	\$ -		
April	7			\$ 20.00	\$ -		
April	8			\$ 20.00	\$ -		
April	9	Cedonia Community Assoc. Meeting. Attended, distributed brochures & fielded questions & concerns	1.5	\$ 20.00	\$ 30.00		
April	10			\$ 20.00	\$ -		
April	11	Weekly Community Engagement at Herring Run Library- Erdman Ave. - set up table, spoke to Community member about consent decree and distributed CDBrochure	1	\$ 20.00	\$ 20.00		
April	12			\$ 20.00	\$ -		
April	13			\$ 20.00	\$ -		
April	14			\$ 20.00	\$ -		
April	15	Monthly NLCDMonitoring TeamMeeting	1	\$ 20.00	\$ 20.00		
April	16			\$ 20.00	\$ -		

April	17		\$ 20.00	\$ -	
April	18	Weekly Community Engagement at Herring Run Library- Erdman Ave. - set up table, spoke to Community member about consent decree and distributed CDBrochure	1.5 \$ 20.00	\$ 30.00	
April	19	Distribution of Brochures at Residential Dwellings Erdman Area	2 \$ 20.00	\$ 40.00	
April	20		\$ 20.00	\$ -	
April	21		\$ 20.00	\$ -	
April	22		\$ 20.00	\$ -	
April	23		\$ 20.00	\$ -	
April	24		\$ 20.00	\$ -	
April	25	Weekly Community Engagement at Herring Run Library- Erdman Ave. - set up table, spoke to Community member about consent decree and distributed CDBrochure	1.5 \$ 20.00	\$ 30.00	
April	26		\$ 20.00	\$ -	
April	27		\$ 20.00	\$ -	
April	28		\$ 20.00	\$ -	
April	29		\$ 20.00	\$ -	
April	30		\$ 20.00	\$ -	
April	31		\$ 20.00	\$ -	
TOTAL:			\$ 200.00	\$ 0	

EXPENSES

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	April
INVOICE SUBMITTED BY:	Howard Roberts
DATE SUBMITTED:	5/6/2019
YEAR:	2019

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
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4. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting to this.
5. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April		Focus this month was on sites / events that were based at senior, recreation and community centers in 21213, 21218, and 21205 in addition to those weekly / monthly events that have drawn a variety of residents on a regular basis ...		\$ 20.00	\$ -		
April	1	Visited / dropped brochures at the Oliver and Greenmount Senior centers ...to be honest ...not much energy generated when discussing Team updates ...did start relationship with new staff person in lobby of each site ...2nd, 3rd visits should be easier.	1	\$ 20.00	\$ 20.00		
April	2	Attended TURNAROUND Tuesday at Zion Baptist - distributed brochures ...a bunch of returnees this week ... 12 to 15 in attendance ...did circulate after session as usual ...did drop brochures at area churches on Caroline ...Metropolitan, St. Francis Xavier , new church on corner of North and Caroline (Hispanic congregation)	2	\$ 20.00	\$ 40.00		
April	3	Eastside Community Action Center office day ...numbers low ...did distribute 5 to 10 , restocked display areaa ...spoke to gathering twice on updates ...	1	\$ 20.00	\$ 20.00		
April	4			\$ 20.00	\$ -		
April	5			\$ 20.00	\$ -		
April	6			\$ 20.00	\$ -		
April	7			\$ 20.00	\$ -		
April	8	Dropped brochures at the Enoch Pratt on Wolf & Orleans - left 20 at each site ...10-15 circulating at Orleans site ...quiet as a mice on Wolf	1	\$ 20.00	\$ 20.00		
April	9			\$ 20.00	\$ -		
April	10	Oliver Community Center hosted an event for the East Baltimore Drug Free Coalition ...15 attending ...distributed to all at conclusion w/ mini commercial	2	\$ 20.00	\$ 40.00		
April	11			\$ 20.00	\$ -		
April	12			\$ 20.00	\$ -		

April	13		\$ 20.00	\$ -	
April	14		\$ 20.00	\$ -	
April	15		\$ 20.00	\$ -	
April	16	Monthly Food Pantry @Oliver Community Center ..90 plus attending ..distributed 30plus brochures	2 \$ 20.00	\$ 40.00	
April	17	Attended weekly site at the East Baltimore Community Action center ..small gathering this week ... 15 to 20 in and out from 11-12:30 ..distributed 15 brochures ..restocked bulletin board with 15.	1 \$ 20.00	\$ 20.00	
April	18	Its Oliver's Community Association meeting night ..about 10 attending ..circulated brochures to all attending ..did do 30 second talk after meeting to 3 to 5...might have did a repeat	1 \$ 20.00	\$ 20.00	
April	19	Hit several churches in Caroline street corridor and adjacent blocks ..dropped brochures at all	2 \$ 20.00	\$ 40.00	
April	20		\$ 20.00	\$ -	
April	21		\$ 20.00	\$ -	
April	22		\$ 20.00	\$ -	
April	23		\$ 20.00	\$ -	
April	24	Attended weekly site at the East Baltimore Community Action center ..larger group this week ... roughly 20-25 counted around 11:45-1:00 ..distributed about 10-15 brochures ..restocked bulletin board with 10 ..was able to address those in waiting area with 30 second commercial ... only one question asked ... think residents were pre-occupied with BGEbills.	1 \$ 20.00	\$ 20.00	
April	25		\$ 20.00	\$ -	
14 TOTAL:			\$ 280.00	0	

EXPENSES

Baltimore Community Mediation Center

3333 Greenmount Avenue

Baltimore, MD 21218

INVOICE FOR MONTH OF:	April	Complete these four cells before starting spreadsheet.
INVOICE SUBMITTED BY:	Roberts, M.	Rates and other info will self-populate.
DATE SUBMITTED:	5/2/2019	
YEAR:	2019	

INSTRUCTIONS

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5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting.
6. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Attended Harwood Community Association Meeting	0.2	\$ 20.00	\$ 4.00		
April	2		0	\$ 20.00	\$ -		
April	3		0	\$ 20.00	\$ -		
April	4	Attended Coldstream Homestead Montebello Meeting with Senior Citizens: Outreach	0.2	\$ 20.00	\$ 4.00		
April	5		0	\$ 20.00	\$ -		
April	6	Performed my Outreach at Govans Library as my normal office hours.	1.5	\$ 20.00	\$ 30.00		
April	7		0	\$ 20.00	\$ -		
April	8		0	\$ 20.00	\$ -		
April	9		0	\$ 20.00	\$ -		
April	10	Did Outreach at CVCBD Security Advisory Council. Normal advisory committee meeting. People were happy to hear that crime against persons is down within the boundaries of CVCBD. Also, did Facebook messaging.	1.2	\$ 20.00	\$ 24.00		
April	11	Did Outreach during normal office hours. It was a very slow day. The Thursday evening is normally a good time for me to be at the library. Attended evening community meeting: Residents were upset about a recent shooting. Residents talked about wanting more police presence. Residents expressed concern about police identifying them as calling the police	3.5	\$ 20.00	\$ 70.00		
April	12		0	\$ 20.00	\$ -		
April	13		0	\$ 20.00	\$ -		
April	14		0	\$ 20.00	\$ -		

April	15	Attended Monthly Liaison Meeting	1	\$	20.00	\$	20.00
April	16		0	\$	20.00	\$	-
April	17	Did Outreach at Rotunda Shopping Center greenspace: There were roughly 40 people on the greenspace in the middle of the Rotunda campus. I was able to talk to people while they were outside. I was shocked that a lot of people did not want to take brochures. A few people pulled our website up on their phone while I was sharing the web address.	0.6	\$	20.00	\$	12.00
April	18	Did Outreach at Govans Library as my normal office hours.	1.5	\$	20.00	\$	30.00
April	19		0	\$	20.00	\$	-
April	20		0	\$	20.00	\$	-
April	21		0	\$	20.00	\$	-
April	22		0	\$	20.00	\$	-
April	23		0	\$	20.00	\$	-
April	24		0	\$	20.00	\$	-
April	25	Did Outreach at Govans Library as my normal office hours.	1.5	\$	20.00	\$	30.00
April	26		0	\$	20.00	\$	-
April	27	Participated in Outreach during Mayor's cleanup in Harwood Community	0.4	\$	20.00	\$	8.00
April	28		0	\$	20.00	\$	-
April	29	Had Interaction with JHU students on Homewood campus	0.2	\$	20.00	\$	4.00
April	30	Attended Consent Decree Implementation Unit Session at CC Jackson Recreation Center	2	\$	20.00	\$	40.00
April	31		0	\$	20.00	\$	-
13.8 TOTAL:				\$	276.00		0

EXPENSES

Subtotal Time:	\$	276.00
Subtotal Expenses:	\$	25.00
TOTAL:	\$	301.00
Unbilled Hours		0.00

Your initials here signify that the charges on this invoice are accurate:

INITIALS
MJR III

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	<u>April</u>	Complete these four cells before starting spreadsheet.
INVOICE SUBMITTED BY:	Tsiongas	
DATE SUBMITTED:	5/1/2019	Rates and other info will self-populate.
YEAR:	2019	

INSTRUCTIONS

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6. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	SEPolice Community Relations Council Meeting	2	\$ 20.00	\$ 40.00		
April	2			\$ 20.00	\$ -		
April	3			\$ 20.00	\$ -		
April	4	Outreach at Patterson Park Library, VSB Rec and SE Library	2	\$ 20.00	\$ 40.00		
April	5			\$ 20.00	\$ -		
April	6	Outreach at Baltimore American Indian Center Powwow and Community Fun Day at Sacred Heart of Jesus Church	2	\$ 20.00	\$ 40.00		
April	7			\$ 20.00	\$ -		
April	8			\$ 20.00	\$ -		
April	9			\$ 20.00	\$ -		
April	10	Reading Consent Decree	2	\$ 20.00	\$ 40.00		
April	11			\$ 20.00	\$ -		
April	12			\$ 20.00	\$ -		
April	13			\$ 20.00	\$ -		
April	14			\$ 20.00	\$ -		
April	15			\$ 20.00	\$ -		
April	16			\$ 20.00	\$ -		

April	17		\$	20.00	\$	-
April	18		\$	20.00	\$	-
April	19		\$	20.00	\$	-
April	20		\$	20.00	\$	-
April	21		\$	20.00	\$	-
April	22		\$	20.00	\$	-
April	23	Reading COTF Report	1 \$	20.00	\$	20.00
April	24		\$	20.00	\$	-
April	25	Phone meeting with Morgan Police and Community Engagement (PACE), dropped brochures at PP Library and tour of tabling space at SEBranch Library	3 \$	20.00	\$	60.00
April	26		\$	20.00	\$	-
April	27	Prison to Professionals Networking Event	2 \$	20.00	\$	40.00
April	28	Meeting with lawyer from Lawyers Committee for Civil Rights who volunteers with Lawyers in the Library	1 \$	20.00	\$	20.00
April	29		\$	20.00	\$	-
April	30		\$	20.00	\$	-
April	31		\$	20.00	\$	-
15 TOTAL:				\$	300.00	0

EXPENSES

Baltimore Community Mediation Center
3333 Greenmount Avenue
Baltimore, MD 21218

INVOICE FOR MONTH OF:	APRIL	Complete these four cells before starting spreadsheet.
INVOICE SUBMITTED BY:	Watts	Rates and other info will self-populate.
DATE SUBMITTED:	5/2/2019	
YEAR:	2019	

INSTRUCTIONS

1. Complete the blue box to the left first. This will cause month and name information to populate the spreadsheet.
2. Enter descriptions and hours in the "Time" portion of the matrix consistent with the "Sample Description" below.
3. You may not bill more than eight (8) hours in a day or more than fifteen (15) hours in a month. All time above 8 hours in a day travel stipend will be paid.
4. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab. Do not forget to initial the box attesting.
5. Do not hesitate to call Shantay Guy at 410-900-9867 or Damyle Wharton at 410-746-0167 with any questions.

Sample Description:
Attend Howard Park Civic Association meeting

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
APRIL	1			\$	-		
APRIL	2	Attended UNION BAPTIST CHURCH COMMUNITY FORUM	1	\$ 20.00	\$ 20.00		
APRIL	3	Had meeting with Nancy by SNAC about possible meeting location for weekly engagement	2	\$ 20.00	\$ 40.00		
APRIL	4			\$ 20.00	\$ -		
APRIL	5			\$ 20.00	\$ -		
APRIL	6			\$ 20.00	\$ -		
APRIL	7			\$ 20.00	\$ -		
APRIL	8	Attended Upton Community Planning Council and Discussed meeting with their Development Committee that includes the Avenue Merchants and potential investors	2	\$ 20.00	\$ 40.00		
APRIL	9			\$ 20.00	\$ -		
APRIL	10			\$ 20.00	\$ -		
APRIL	11	Attended Health Dept Senior Aging Center Mgr and Discussed strategy to meet with Senior Centers	1	\$ 20.00	\$ 20.00		
APRIL	12			\$ 20.00	\$ -		
APRIL	13			\$ 20.00	\$ -		
APRIL	14			\$ 20.00	\$ -		
APRIL	15	Attended CDMonitoring Team monthly NL meeting	1	\$ 20.00	\$ 20.00		

APRIL	16	Attended Adulium Comm Healthcare Center/// Also Penn Avenue Main St/BCCPD Figgins and talked with Rev. Dr. Irance Reddix has free health clinic and pastors the United Methodist Church on St. Paul. Husband is also BPD Chaplain. //AVENUE MKT WILL BE SITE DOWN SPOT	1 \$ 20.00	\$ 20.00
APRIL	17	PACT (MORGAN) DR. STACEY EDWARDS ALSO SPOKE TO ALI SMITH IN MAYORS OFFICE. They WOULD LIKE TO SCHEDULE MEETING WITH ALL COMMUNITY LIAISONS FROM CITY AGENCIES. TOUCHING BASE WITH MAYORS OFFICE TO SEE IF THERE IS ANY AVAILABLE INFORMATION	2 \$ 20.00	\$ 40.00
APRIL	18		\$ 20.00	\$ -
APRIL	19		\$ 20.00	\$ -
APRIL	20		\$ 20.00	\$ -
APRIL	21		\$ 20.00	\$ -
APRIL	22		\$ 20.00	\$ -
APRIL	23	Went to meeting with RESEARCH BOUNDARIES OF CENTRAL DISTRICT COMM ASSOCIATIONS. CONTACTED ASSOCIATIONS AND BUSINESS DISTRICTS BY PHONE AND EMAIL ALONG WITH COUNCILMAN COSTELLO	2 \$ 20.00	\$ 40.00
APRIL	24		\$ 20.00	\$ -
APRIL	25	CONFIRMED WITH COUNCILMAN COSTELLO/// HERITAGE CROSSING COMMUNITY ASSOC// Earl B Amin and Iman Hassan Amin. Meeting May 6, 2019, 3pm, City Hall // ATTENDED HERITAGE CROSSING COMMUNITY MEETING	2 \$ 20.00	\$ 40.00
APRIL	26		\$ 20.00	\$ -
APRIL	27	DISCUSSED CO MONITORING TEAM AND FUNCTION WITH MAYOR SHEILA DIXON (COMMUNITY ADVOCATE) AND DANISE JONES DORSEY (COMMUNITY ORGANIZER)	1 \$ 20.00	\$ 20.00
APRIL	28		\$ 20.00	\$ -
APRIL	29		\$ 20.00	\$ -
APRIL	30		\$ 20.00	\$ -
APRIL	31		\$ 20.00	\$ -
15 TOTAL:			\$ 300.00	0

EXPENSES

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	Complete these four cells before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Dupont	
DATE SUBMITTED:	5/6/2019	
YEAR:	2019	

INSTRUCTIONS

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4. You may **NOT** bill for time spent traveling to or from Baltimore or anywhere else. Travel time is non-reimbursable.
5. Please make sure all expenses meet the Guidelines listed in the Billing Guidelines tab.
6. Do not forget to initial the box attesting to the accuracy of this statement before you submit it.
7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:
Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Review draft of BPDCrisis, Emergency Petitions, Dispatch Policies	1	\$ 235.00	\$ 235.00	Review of BPD LEAD program outcomes. Discussion of Policies with Maryland Advocacy Group.	1
April	2	CPICData Subcommittee meeting	1.6	\$ 235.00	\$ 376.00	Discussion of BPD Policy Issues with local government officials, Discussion of CPIC Workplan submission, review of CPIC Membership information, review of CPIC List of recommendation for local Mental Health/Substance Abuse system of care. Discussion of community briefing strategies with CPIC.	1.6
April	3			\$ 235.00	\$ -	Discussion of importance of input from those with lived experience with CPIC and local advocates.	0.7
April	4	CPICTraining Subcommittee meeting	1.5	\$ 235.00	\$ 352.50	Discussion of BPDCrisis Policy with local government officials, review of BPD Assessment Practices with Monitoring Team members (E. Scriven, S. Smoot, K. Thompson)	1.4
April	5			\$ 235.00	\$ -	Discussion of BPDCrisis Policy with local government officials and Monitor (K. Thompson), review of BPD, Discussion of outcomes from BPD Training Committee work with CPIC.	0.7
April	6			\$ 235.00	\$ -		
April	7			\$ 235.00	\$ -		
April	8			\$ 235.00	\$ -	Discussion with BPD Compliance Division of agenda for Collaboration Period, Review of BPD Training Curriculum	0.4
April	9			\$ 235.00	\$ -	Review of Meeting Notes from CPIC Data Subcommittee	0.3
April	10			\$ 235.00	\$ -	Discussion of BPD Policy on Fair and Impartial Policing	0.3

April	11	Review of BPD draft of Crisis, Emergency Petitions, Dispatch Policies with BPD Compliance Division. CPIC Policy Subcommittee meeting.	2.6 \$	235.00 \$	611.00 Discussion of service utilization with local crisis service agency. Discussion with CPIC and Monitor (K. Thompson) regarding CPIC membership issues and input from those with lived experience.	1.2
April	12	Review of draft of Crisis, Emergency Petitions, Dispatch Policies with local advocacy organization.	1.1 \$	235.00 \$	258.50 Discussion with Monitor (K. Thompson) of request to present from local professional group.	0.3
April	13		\$	235.00 \$	-	
April	14		\$	235.00 \$	-	
April	15		\$	235.00 \$	- Discussion with Monitor (K. Thompson) of CPD Crisis Policy issues.	0.2
April	16		\$	235.00 \$	- Review of assessment of progress on Gap Analysis	0.3
April	17	Discussion of BPD draft of Crisis, Emergency Petitions, Dispatch Policies with BPD Compliance Division.	0.2 \$	235.00 \$	47.00	
April	18	CPIC Training Subcommittee meeting.	0.9 \$	235.00 \$	211.50 Review of CPIC Training Subcommittee material including sample lesson plans, and feedback on lesson plans.	0.7
April	19		\$	235.00 \$	- Discussion of CPIC Training issues with BPD	0.2
April	20		\$	235.00 \$	-	
April	21		\$	235.00 \$	-	
April	22		\$	235.00 \$	-	
April	23	Review of BPD draft of Dispatch Policies with BPD Compliance Division. Feedback on draft policy to BPD Compliance Division	1.5 \$	235.00 \$	352.50 Discussion with local advocacy group regarding CPIC curriculum development, discussion of evaluation strategy with BPD Training Committee	
April	24	Review and feedback on draft of BPD Dispatch Policy, Meeting with BPD and Baltimore Fire Department on BPD draft of Dispatch Policy, Discussion of Dispatch Policy with local advocacy group, Feedback on Emergency Petition and Crisis Policy to BPD Compliance Division, Review of CPIC Meeting materials and meeting agenda,	4.6 \$	235.00 \$	1,081.00 Review of revisions to BPD Dispatch Policy, Travel to Baltimore for on-site visit.	0.3
April	25	Meeting with CPIC Leadership Committee, Discussion of Dispatch Policy issues with BPD Compliance Division, CPIC Meeting, Discussion with Maryland Professional Group regarding Consent Decree, Discussion with Maryland State Agency regarding Consent Decree, Meeting with BPD Compliance and Legal Division regarding draft of CPD Crisis and Emergency Petition Policies.	6.3 \$	235.00 \$	1,480.50 On-site visit to BPD and BFD 911 and Dispatch Divisions, transportation time to various BPD meetings	7.8
April	26	Discussion of BFD's feedback on BPD Dispatch Policy, f/u with Maryland Professional Group regarding Consent Decree.	0.5 \$	235.00 \$	117.50 Travel time from Baltimore Site Visit, discussion with BPD Compliance Division of BPD Dispatch Policy and review of updated BPD Emergency Petition Policy	3.7
April	27		\$	235.00 \$	-	
April	28		\$	235.00 \$	-	
April	29	Discussion of Dispatch and Emergency Petition Policies with BPD Compliance Division, Review of curriculum for CPIC Training Committee. Discussion of Emergency Petition Policy with local advocacy group.	1.6 \$	235.00 \$	376.00 Discussion with local government agency of feedback provided on BPD draft policies	0.4

April	30	Discussion of Crisis Policy feedback with BPD Compliance Division, DOJ, City Legal Department of Policy initial approval. Discussion with CPIC Leadership of methods to obtain input from individuals with lived experience.	1.7	\$ 235.00	\$ 399.50		
April	31			\$ 235.00	\$ -		2.2
25.1			TOTAL:	\$ 5,898.50			33

EXPENSES

Subtotal Time: \$ 5,898.50

Subtotal Expenses:	\$ 971.80
TOTAL:	\$ 6,870.30
Unbilled	\$ 33.00 hours

Your initials here signify that the charges on this invoice are accurate:

INITIALS
RTD

1

[BOOK](#) [CHECK-IN](#) [MY TRIPS](#) [FLIGHT STATUS](#) [Travel Info](#) [SkyMiles](#) [More](#)

Trip Summary Book Better. Fly Better.

[New Search](#) [Express CheckPoint](#)

Flights

WED 24 APR	MEM ➔ BWI 4:17 PM 9:54 PM	DL 1493, DL 2083 4h 37m 1 Stop	Main Cabin (D) Main Cabin (T) Changeable / Nonrefundable View Upgrade Eligibility Delta Air Lines Baggage Information	CHANGE	Price per Passenger Taxes, Fees and Charges	\$318.14 \$69.86
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DETAILS ▾ SELECT SEATS

FRI 26 APR	BWI ➔ MEM 11:24 AM 3:32 PM	DL 2473, DL 1493 5h 8m 1 Stop	Main Cabin (K) Main Cabin (K) Changeable / Nonrefundable View Upgrade Eligibility Delta Air Lines Baggage Information	CHANGE
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DETAILS ▾ SELECT SEATS

Medallion® Qualification Miles (MQMs) earned [REDACTED] Miles earned	Medallion Qualification Dollars (MQDs) earned [REDACTED]	MILEAGE CALCULATOR
EXCLUSIVE CARD MEMBER BENEFIT Randolph, Use Pay with Miles UP TO \$50 OFF FOR EACH 5,000 MILES YOUR CURRENT MILEAGE Reduce the cost of your trip with Pay With Miles, an exclusive feature for Delta SkyMiles Credit Card Members. Use the menu to select miles to apply. Terms and conditions apply.		

Total Price
(USD) \$388.00

Passengers

Are You Traveling?

Yes No

1 Passenger Information	Please make sure your full name is entered exactly as it appears on your government-issued identification. This Secure Flight Passenger Data is for use by the Transportation Security Administration Only.			
Prefix	First Name RANDOLPH	Middle Name THOMAS	Last Name DUPONT	Suffix
Frequent Flyer Program Delta Air Lines / SkyMiles	Frequent Flyer Number [REDACTED]	SkyBonus/BlueBiz Number --		
Gender Male	Date Of Birth [REDACTED]	Known Traveler Number [REDACTED]	Redress Number --	
Contact Information	Device Type [REDACTED]	Country/Region United States (1)	Phone Number [REDACTED]	Email Address [REDACTED]

BWI TAXI MANAGEMENT, INC.
BALTIMORE/WASHINGTON
INTERNATIONAL AIRPORT
MARYLAND...21240

410-859-1100
410-859-1102
Operator of



26645-051

#2A

RECEIVED FROM: DUPONT
NAME: DUPONT
TRANSPORTATION TO: DETA HOTEL
DATE: 04/24/19
CAB NO.: 90

METER FARE	
BAGGAGE	
TOLLS	
OTHER	
TIP	
TOTAL	<u>128</u>

Chauffeur

Please refer to rate schedules in each taxicab. Should you have any questions regarding lost articles or service, please call BWI Taxi Management, Inc. (410-859-1102) or the Maryland Aviation Administration (410-859-7033). Thank you.

#2B

Top Level Sedans, LLC

Private Sedan Service
301/437-5163

DATE 1/26/19 PRICE \$ 45.00

PICK-UP 8:00 AM DESTINATION DETA HOTEL

DESTINATION AIRPORT

DRIVER'S NAME SHAWN PERIOD

TIME BEGIN 8:00 TIME FINISHED 8:30 AM TIME WAITING /

Thank You

Mr Randolph Dupont
[REDACTED]
Memphis TN [REDACTED]
United States

Room Number: [REDACTED]
Arrival Date: 04-24-19
Departure Date: 04-26-19
CRS Number: [REDACTED]
Rewards No: [REDACTED]
Page No: 1 of 1

INVOICE
Folio No: [REDACTED]

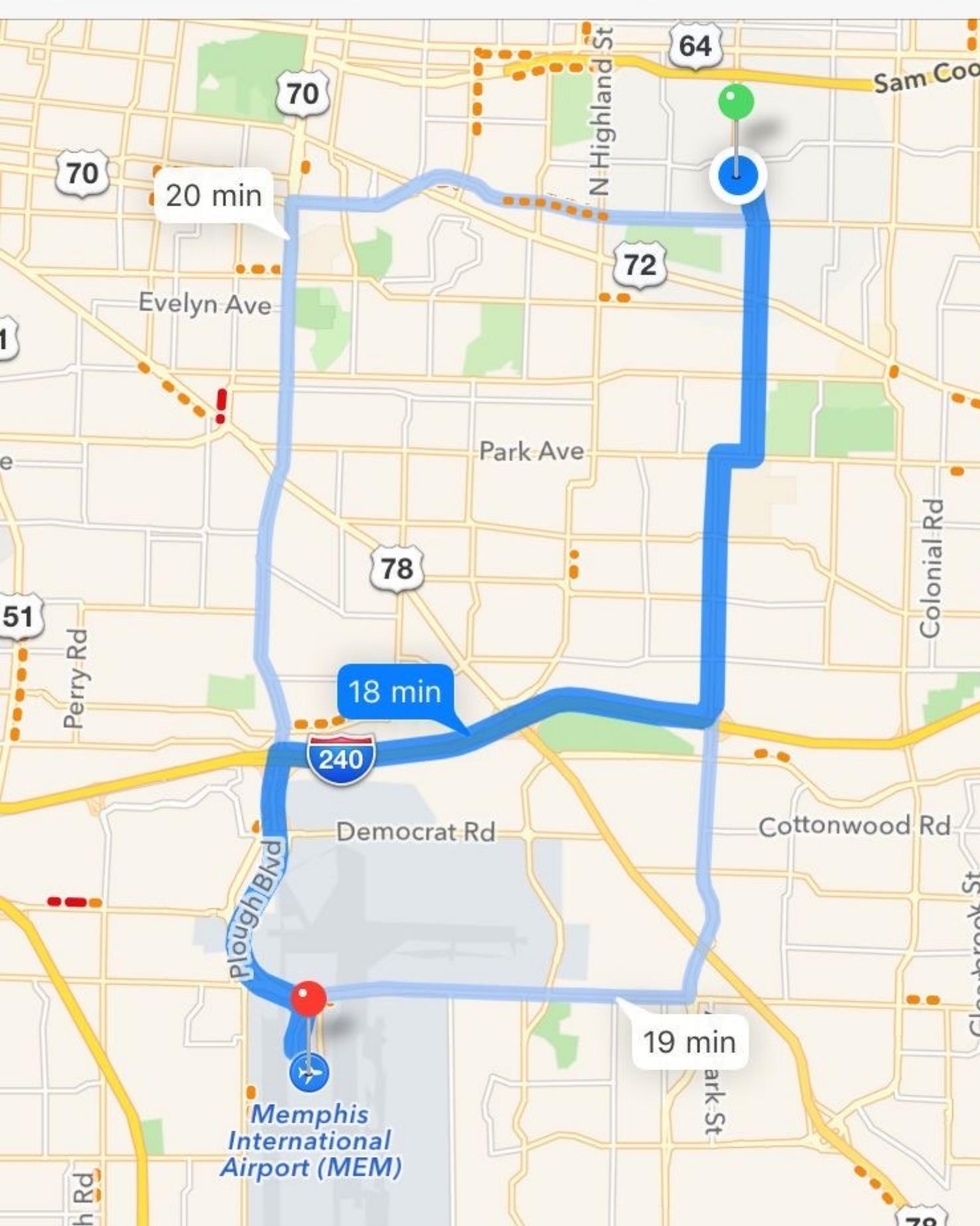
04-26-19

Date	Description	Charges	Credits
04-24-19	Room Charge	149.00	
04-24-19	Rooms - State Tax	8.94	
04-24-19	Rooms - City/Occupancy Tax	14.16	
04-25-19	Room Charge	149.00	
04-25-19	Rooms - State Tax	8.94	
04-25-19	Rooms - City/Occupancy Tax	14.16	
04-26-19	American Express	[REDACTED] [REDACTED]	344.20
	Total	344.20	344.20
	Balance	0.00	

Venue Centered Rate = [REDACTED]
SPRING = 304.⁷⁰

[Clear](#)

To Memphis International Airport

[Drive](#)[Walk](#)[Transit](#)

18 minutes

10 mi · I-240 W

[Details](#)[Start](#)

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INVOICE FOR MONTH OF:	April	Complete these four cells before starting spreadsheet. Rates and other info will self populate.
INVOICE SUBMITTED BY:	Bowman	
DATE SUBMITTED:	5/14/2019	
YEAR:	2019	

- INSTRUCTIONS**
1. Complete the blue box to the left first. This will cause month and rate information to populate the
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 7. Do not hesitate to call Deputy Monitors Hassan Aden or Seth Rosenthal with any questions.

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1	Reviewed/responded to 12 messages, including OPP Technical Assistance Meeting, Follow Up: Psychological Assessment of BPD Applicants and Officer Fitness for Duty, SSAand Fair and Impartial Policing policies, Brady/Giglio Collaboration, BPD's "Squeegee and Panhandling Plan" and predictive policing, and SSAForm.	1.9	\$ 235.00	\$ 446.50		
April	2	Reviewed/responded to 23 messages, including SSAform, PD's "Squeegee and Panhandling Plan" and predictive policing, Youth Policies, Stops, Searches, & Arrest Policies, Initial Submission: Behavioral Health Crisis and Dispatch Policies, and University of Baltimore Training Outcomes Meeting.	1.4	\$ 235.00	\$ 329.00		
April	3	Reviewed/responded to 7 messages, including BPD& predictive policing, University of Baltimore Training Outcomes Meeting, and SSAform (0.5). Prepared for and attended call ref BPDincident form(0.5).	1	\$ 235.00	\$ 235.00		
April	4		\$	235.00	\$ -		

April	5	Reviewed/responded to 33 messages, including Stops, Searches, & Arrest Policies, Use of Force Curriculum Review Meeting, BPD's "Squeegee and Panhandling Plan" and predictive policing, MT Comments on Draft Critical Incident Recordings Policy & Call Participation, SSAform, and April 2019 Newsletter.	2.3 \$	235.00	\$	540.50	
April	6		\$	235.00	\$	-	
April	7		\$	235.00	\$	-	
April	8		\$	235.00	\$	-	
April	9	Reviewed/responded to 9 messages, including SSAform, Follow Up: Psychological Assessment of BPD Applicants and Officer Fitness for Duty, and New Draft Policy: Public Release of Critical Incident Recordings.	0.6 \$	235.00	\$	141.00	
April	10		\$	235.00	\$	-	
April	11		\$	235.00	\$	-	Review Baltimore Sun article re Maryland lawmakers pass bill to make it easier for prosecutors to overturn
April	12		\$	235.00	\$	-	Reviewed media report ref "In defense of creating a Hopkins police force."
April	13		\$	235.00	\$	-	
April	14		\$	235.00	\$	-	
April	15	Prepared for and participated in MPG call (0.6). Reviewed and responded to 26 messages, including New forms discussion, Sexual Assault eLearning Submission, Initial Submission: Draft 2nd Year CPC Work Plan, Interactions With Youths Policy, and Updated UoF-RIP Training Curriculum (2.5).	3.1 \$	235.00	\$	728.50	
April	16	Prepared for and participated in call with DOJ/BPD and MT ref SSAforms (1.7). Reviewed/responded to 14 messages, including New forms discussion, and New Draft Policy: Immigration Status (1.0).	2.7 \$	235.00	\$	634.50	
April	17		\$	235.00	\$	-	Reviewed/responded to 8 messages, including Third Thursday call, and Bi-Weekly Staffing and Supervision Call - BPD/DOJ/MT
April	18		\$	235.00	\$	-	
April	19		\$	235.00	\$	-	
April	20		\$	235.00	\$	-	
April	21		\$	235.00	\$	-	
April	22		\$	235.00	\$	-	
April	23		\$	235.00	\$	-	
April	24	Reviewed/responded to 20 messages, including IAS Weekly Report, Sexual Assault eLearning Submission, Judge Bredar, Updated BPD Organizational Chart, and Upcoming Community Briefings.	1.5 \$	235.00	\$	352.50	

April	25	Reviewed/responded to 11 messages, including Sexual Assault eLearning Submission, Annual Sex Assault Data Report, Initial Submission: Draft 2nd Year CPC/Work Plan, Stops, Searches, & Arrest Policies.	1.7 \$ 235.00 \$ 399.50	Reviewed Washington Post article ref Federal agents search Baltimore City Hall and Mayor Catherine Pugh's home.	0.4
April	26	Reviewed/responded to 22 messages, including SSA policies, DRAFT Police Commissioner Memo: BWC Provision, Initial Submission: Draft 2nd Year CPC/Work Plan, Use of Force/FIP Pilot Training, Social media post regarding individual riding on the front of a BPD police vehicle, DOJ/MT/BPD Bi-Weekly Policy Discussion Conference Call, and Squeegee guidance.	3.2 \$ 235.00 \$ 752.00		
April	27		\$ 235.00 \$ -	Reviewed Yahoo, WBAL Radio, Philly.com, and WRAL.com news reports ref Baltimore.	1.2
April	28		\$ 235.00 \$ -	Reviewed 2 news reports ref BPD	0.5
April	29	MPG call with MT, DOJ, and BPD (0.3). Reviewed/responded to 28 messages, including Squeegee Guidance, SSA policies, Draft 2nd Year CPC Work Plan, DOJ/MT/BPD Bi-Weekly Policy Discussion Conference Call, Sexual Assault eLearning Submission, Process to Handle Revisions to Previously Approved Policies, and 1st Quarter Stops Report Draft.	2.1 \$ 235.00 \$ 493.50		
April	30	Reviewed/initiated/responded to 16 messages, including Consent Decree Conference, and Changes to CEW policy.	1.5 \$ 235.00 \$ 352.50		
April	31		\$ 235.00 \$ -		
23 TOTAL:			\$ 5,405.00		3.5

EXPENSES

				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL:	\$ -

Subtotal Time:	\$ 5,405.00
Subtotal Expenses:	\$ -
TOTAL:	\$ 5,405.00
Unbilled Hours	3.50

Your initials here signify that the charges on this invoice are accurate:

INITIALS
TLB

Baltimore Consent Decree Monitor
750 E. Pratt, Ste 900
Baltimore, MD 21202

INSTRUCTIONS

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INVOICE FOR MONTH OF:	April	Complete these four calls before starting spreadsheet. Rates and other info will self-populate.
INVOICE SUBMITTED BY:	Parker	
DATE SUBMITTED:	5/4/2019	
YEAR:	2019	

Sample Description:

Prepare for and attend meeting with BPD North Division DC; prepare checklist for review of in-service training; meet with Ms. Williams re changes to compliance matrix; copied use of force reports; reviewed UNDF reports 1123454 and 1123455.

TIME

Month of	Day	Description	Hours	Rate	Total	Comments (Unbilled Time)	Unbilled Hours
April	1			\$ 250.00	0.00		
April	2	Reviewing and commenting on OPRInvestigative Manual; Reviewing OPRInvestigative Manual.	3.6	\$ 250.00	900.00		
April	3	Edits and comments to the OPRInvestigative Manual; Conference call with DOJregarding stop reporting form.	1.2	\$ 250.00	300.00		
April	4			\$ 250.00	0.00		
April	5			\$ 250.00	0.00		
April	6			\$ 250.00	0.00		
April	7			\$ 250.00	0.00		
April	8			\$ 250.00	0.00		
April	9			\$ 250.00	0.00		
April	10			\$ 250.00	0.00		
April	11			\$ 250.00	0.00		
April	12			\$ 250.00	0.00		
April	13			\$ 250.00	0.00		

April	14		\$ 250.00	0.00
April	15	Follow up call with Seth Rosenthal to clarify the prior conference call.	0.3	\$ 250.00 75.00
April	16	Conference call regarding stops reporting with MT, DOJ, and BPD	1.6	\$ 250.00 400.00
April	17			\$ 250.00 0.00
April	18			\$ 250.00 0.00
April	19			\$ 250.00 0.00
April	20			\$ 250.00 0.00
April	21			\$ 250.00 0.00
April	22			\$ 250.00 0.00
April	23	Court mandated conference call, conference call on OPRinvestigative manual.	3	\$ 250.00 750.00
April	24			\$ 250.00 0.00
April	25			\$ 250.00 0.00
April	26			\$ 250.00 0.00
April	27			\$ 250.00 0.00
April	28			\$ 250.00 0.00
April	29			\$ 250.00 0.00
April	30			\$ 250.00 0.00

9.70 TOTAL: 2,425.00

EXPENSES

Subtotal Time:	\$	2,425.00
Subtotal Expenses:	\$	-
TOTAL:	\$	2,425.00

Unbilled Hours:

Unbilled Hours

INITIALS

Your initials here signify that the charges on this invoice are accurate:

SCP