

**Minutes of meeting of the Standing Committee on Audit in NDMC (SCAN) held on 10.09.2025**

The meeting of the Standing Committee on Audit in NDMC (SCAN) was held on 10 September 2025 at 3:00 PM in the Council Room, Palika Kendra, New Delhi. The following members were present in the meeting:-

1. Sh. Keshav Chandra, Chairperson
2. Sh. Virender Singh Kadian, Member
3. Sh. Anil Valmiki, Member
4. Smt. Sarita Tomar, Member
5. Sh. D.P. Singh, Member
6. Sh. Kartikayē Mathur, Chief Auditor, Co-opted Member
7. Sh. Rakesh Kumar, Financial Advisor, Co-opted Member

The following officers also participated in the meeting:-

1. Sh. Tariq Thomas, IAS, Secretary, NDMC
2. Sh. Ashok Kumar Dhiman, Chief Architect
3. Sh. Vikas Ahlawat, Director (Law)
4. Sh. Ram Singh, Director (Finance)

The meeting began with welcome of Chairperson, Members of the Standing Committee on Audit in NDMC (SCAN) and all the Officers participating in the meeting. The Committee took up the scheduled Agenda items for discussion.

**Agenda Item no. 1** – Placing of the minutes of the SCAN meeting dated 06 March 2024 – The approved minutes of meeting of Standing Committee of Audit in NDMC were placed and adopted in the meeting. They have been circulated by the Audit.

**Agenda Item no. 2A** –Audit paragraphs in the Audit Report on Architect & Environs Department, NDMC for the years ended 31 March 2018, 2016 and 2015 were taken up for discussion. The SCAN wanted to know the periodicity of report discussion in SCAN committee as this report is presented after a long gap of seven years of presentation in Council. Chairperson also agreed and directed Audit to present the report for discussion in SCAN in the same year. Discussion on report taken up as under:-

1. Sub Para 6.2.1 and 6.2.2 of AAR 2018 –SCAN committee noted that the pendency status of cases, number of building plan received and sanctioned was not readily available in the Architect Department. The Architect Department informed that after the year 2018, all the files are being dealt in e-office and MIS system has also been developed to improve monitoring of the cases. The Chairperson desired that Audit of Architect Department may be taken a fresh for the year 2024-25 to assess the improvement in processing the cases and monitoring mechanism in Architect Department. The outcome of audit will be discussed in the next SCAN meeting.
2. Sub Para 6.2.3 of AAR 2018 – Based on the assurance given the department, sub para is settled.

3. Sub Para 6.2.4 of AAR 2018 – The sub para is settled as the SCAN considered it as internal transfer posting without any financial implication.
4. Sub Para 6.2.7 of AAR 2018 – Architect Department replied that construction work had not started, Para is settled.
5. Sub Para 6.2.13 of AAR 2018 – Based on reply received, the sub para is settled.
6. Sub Para 6.2.14 (i and ii) of AAR 2018 - Based on reply received, the sub para is settled.
7. Sub Para 6.2.11- SCAN queried as to how the Petrol pump is being run without completion certificate. Architect Department stated that party comes to the department for completion certificate after completion of construction work. SCAN directed to submit updated status.
8. Sub Para 6.2.5 of AAR 2018, Sub Para 6.2.6 of AAR 2018, Sub Para 6.2.8 of AAR 2018, Sub Para 6.2.9 of AAR 2018, Sub Para 6.2.10 of AAR 2018, Sub Para 6.2.12 of AAR 2018, Sub Para 10.1 of AAR 2016 & Sub Para 6.1 of AAR 2015- SCAN directed to examine afresh and submit the report to next SCAN meeting.

**Agenda Item no. 2 B – Pending audit paragraphs in the Audit Report on Department of Law for the year ended 31 March 2020 and 2021 were taken up and discussed:**

1. Sub para 4.6.1 – On the basis of reply Para is settled
2. Sub Para 4.6.2.1 (Non-assessment of requirement for engagement of legal counsels) & 4.6.2.2 (Decrease in disposal of cases despite increase in number of Counsels) – Department said that Court cases and engagement of Counsels is being done by Administrative department and payment is being done by Law Department. SCAN directed to make a better arrangement for coordination between Administrative department and Law department. SCAN discussed and ordered the Department to examine the process of appointment of interns as well as allocation of cases to achieve better rate of disposal in its favour. The Department to also review the retainer system. Para stands.
3. Sub Para 4.6.2.3 – Para is settled. Department to record reasoning of justification for deviation with regard to eligibility norms.
4. Sub Para 4.6.2.4 – Para is settled.
5. Sub Paras 4.6.3.1 and 4.6.3.2 – Para is settled in view of discussion in SCAN. Department to frame parameters and fee structure for engagement of special counsels.
6. Sub Para 4.6.4.1 to 4.6.4.6 – Para is settled in view of discussion in SCAN.
7. Sub Para 4.6.5.1 to 4.6.5.5 – Para is settled in view of discussion in SCAN.
8. Sub Para 4.6.6.1 to 4.6.6.7 – SCAN wanted to know the huge payment made on the basis of the legal opinion. Department replied that these cases were high stake cases. On the basis of discussion, Para is settled.
9. Sub Para 4.6.7.1 to 4.6.7.5 – Para is settled in view of discussion in SCAN as department informed that clubbing is being done where it is possible.
10. Sub Para 4.6.8.1 to 4.6.8.5 – Para is settled in view of discussion in SCAN. Department informed that cases are being clubbed now.
11. Sub Para 4.6.9 – Para is settled in view of discussion in SCAN.

12. Sub Para 4.6.10 – Para is settled. Department to frame a policy when appointing more than one counsel in one case.
13. Sub Para 4.6.11.1 – Para is settled in view of discussion in SCAN.
14. Sub Para 4.6.11.2 - Para is settled in view of discussion in SCAN.
15. Sub Para 4.6.11.3 - Para is settled in view of discussion in SCAN.

**Agenda Item no. 3** – The Committee after deliberations decided to settle 5 Sub-Paras of Architect & Enviros Department & 38 Sub-Paras of Law Department as detailed in **Annexure-1 (A)** & **Annexure-1 (B)**.

**Agenda Item no. 4:**

The committee decided to discuss Audit Report of two departments- Architect and Enviros Department, Education for the year 2020 & 2021 and Medical Services-CMS, CPH for the year 2023.

Meeting ended with thanks to the Chair and Members.

This has been approved by the competent authority.

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15/9/25  
Chief Auditor

Kartikaye Mathur, IAAS  
Chief Auditor  
New Delhi Municipal Council  
Palika Kendra, New Delhi

**Annexure-I (A)**

<b>Architect &amp; Environs Department</b>				
<b>No .of AAR pending as on date</b>	<b>Sub-Paras settled by SCAN</b>	<b>Total No. of Sub-Para settled</b>	<b>Sub-Paras remained unsettled</b>	<b>Total no. of Sub-Paras remained unsettled</b>
AAR-2018	6.2.3, 6.2.4, 6.2.7, 6.2.13 & 6.2.14	5	6.2.1, 6.2.2, 6.2.5, 6.2.6, 6.2.8, 6.2.9, 6.2.10, 6.2.11 & 6.2.12	9
AAR-2016	0	0	10.1	1
AAR-2015	0	0	6.1	1

**Annexure-I (B)**

<b>Law Department</b>					
<b>No .of AAR pending as on date</b>	<b>Sub-Paras settled by SCAN</b>	<b>Total No. of Sub-Para settled</b>	<b>Sub-Paras remained unsettled</b>	<b>Total no. of Sub-Paras remained unsettled</b>	
AAR-2020 & 2021	4.6.1, 4.6.2.3, 4.6.2.4, 4.6.3.1, 4.6.3.2, 4.6.4 (4.6.4.1, 4.6.4.2, 4.6.4.3, 4.6.4.4, 4.6.4.5, 4.6.4.6), 4.6.5 (4.6.5.1, 4.6.5.2, 4.6.5.3, 4.6.5.4, 4.6.5.5), 4.6.6 (4.6.6.1, 4.6.6.2, 4.6.6.3, 4.6.6.4, 4.6.6.5, 4.6.6.6, 4.6.6.7, 4.6.7 4.6.7.1, 4.6.7.2, 4.6.7.3, 4.6.7.4, 4.6.7.5) 4.6.8, 4.6.8.1, 4.6.8.2, 4.6.8.3, 4.6.8.4, 4.6.8.5, 4.6.9, 4.6.10, 4.6.11.1, 4.6.11.2, 4.6.11.3	38	4.6.2.1 & 4.6.2.2	2	