Curriculum Vitae

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**Shah Ajay Rasiklal**

7/39, Samrat Nagar, Isanpur,

Opp: Muktjivan School, Mob:9825446258

Ahmedabad, Gujarat. Email: arshah2205@gmail.com

# Career Summary

* Astute Professional with 32 years’ experience in the field of Finance & Accounts in the company of Manufacturing Textile Machinery.
* Expertise in spearheading corporate and financial planning initiatives in Commercial Operation, Accounts & Finance, Auditing & Taxation, MIS Reporting.
* Expertise in designing and implementing systems to achieve financial discipline and improve the overall efficiency of the organization.
* Analytical & Methodical.
* Good relationship management & negotiation skills in liaising with Banks, other financial institutions and various regulatory authorities.

**Key Skills**

* Determining financial objectives. Designing & implementing systems, policies & procedures to facilitate internal financial control.
* Preparing Annual Budget and forecasting trends.
* Developing reports for top management summarizing the business financial position in the areas of revenue, expenses, capital usage and cash flows, and coordinate the preparation of strategic plans, budgets and financial forecast.
* Developing and updating accounting, finance and management policies and procedures.
* Effective Cash Flow Management.
* Monitoring budgets and comparing them with actual cost and revenues related to production, marketing and capital.

# Employers

* Manager- Accounts in Truetzschler India Pvt Ltd. N.I.D.C., Near Lambha Village, Post: Narol, Ahmedabad, Gujarat. (India) joint venture with German Principals, Truetzschler GMBH & Co. Kg, Manufacturing Textile machinery

# Achievements

* Successfully developed MIS reports on raw material consumption year 2000.
* Handled the CERA Audit, EA 2000 audit for Excise since 1995 onwards.
* Great task of implementing **GST** (Sales, Purchase, Service, Job work). After implementation of GST, most of the organizations are still facing issues regarding implementation of GST in their ERP systems. However, I personally, with the help of IT department had done all the hard work to integrate GST in to company’s ERP system as the company did not have contract with vendor since last 13 years. Now the system is running smoothly. All concerned were trained also on this subject under me. This was not done only in the head office rather it was done at all depots and functioning smoothly at all locations.
* Implement new site for Service/Spares Office at Coimbatore/Chandigarh & Guntur

**Assignments: -**

At Truetzschler India Pvt Ltd which is having a Turnover of Rs **750** Crore is one of the leading names in Textile Machinery & it’s a part of Germany based Group.

* Factory & Branch Accounts: (General Accounting/ Receivables/ Payables/ Expenses/ Insurance/ Costing Bank Recon, etc)
* Taxation: Sales Tax/Excise/Service Tax/GST / TDS, etc.
* Monthly financial statements: Profit & Loss Account
* Has made a financial budget and forecast consolidated of business (Sales/Margin/Contribution) for the year 2018 to 2021 for machinery (Blow Room/ H.P. Card/Draw Frame/Comber) as well as Card Clothing & Spares Parts /service
* Timely preparation of monthly operating Report to be sent to TRUCO Germany without any delay
* Coordinating the preparation, maintenance and filing of projected P&L Account, Bills Discounting as required by bank authorities and other financial institutions.
* Coordinate the preparation of Financial Statements, Financial Reports for internal usage.
* Reconciliation of control accounts and sorting out the discrepancies.
* Liaison with business related organizations such as Banks, Sales Tax, Excise, Service Tax Etc.
* Filing VAT/GST return, E-TDS payment & E-TDS quarterly return, Independent handling of GST/VAT, TDS & Income tax assessment.
* Processing of Purchase Bills of Raw Material, Asset & Passing Bills of expenses from various departments.
* Periodical Review: Monthly Review with Plant Heads and all Functional Heads.
* Periodical Review with Top Management.

# Educational Qualifications

Completed B. Com in 1983 from Gujarat University.

# Computer Knowledge

Work on ERP based applications, called "SYMIX" and "MFGPRO" system for Distribution, Manufacturing & Financial Menus. Done complete set up of MFGPRO module along with Excise Module set up, during August 2000. We have been trained by TSPL (Third ware Solution Private Limited, Mumbai) a joint venture of QAD Inc. USA, a system provider (Presently working with ERP named “Mfg Pro”) Sound knowledge of Word, Excel, Power Point,

* ***I played a key role in Mfg/Pro since the implementation happened in the Year  
  2000***

# Personal Details

##### Date of Birth : 22/05/1963

**Height & Weight :** 169 CMS. & 53 kgs.

Marital Status : **Married**

**Passport No. :** P 9573396 Valid up to 2027.

**Language Known :** Can speak, read & write English, Hindi and Gujarati

Declaration:

I hereby declare that all the above in formations are true to the best of my knowledge and belief.

Thanks & Regards,

Ajay Shah