**Jagdish Thakar**

**DOB**

**27th October1978**

**Father’s Name:**

**Mulshankar**

**Address**

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## Curriculam vitae

# Educational Background

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Level** | **Degree** | **College & University** | **Year of Passing** | **Grade** |
| School | S.S.C. | VINAY MANDIR HIGH SCHOOL  (Gujarat Board) | 1995 | 67.43% |
| High School | H.S.C. | MY OWN HIGH SCHOOL  (Gujarat Board) | 1997 | 69.33% |
| Graduation | B.COM. | J.M.PATEL COLLEGE (University of Mumbai) | 2000 | 47.57% |

Computer Backgroundowledge

1. M.S. Office. 4. Internet.
2. Tally . 5. Computer Hardware & Software.

3. Data Entry in Computer.

Work Experience

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| Organisation | **Shri Dr.R.K.Patel & Shri K.K.Patel B.Ed College-Hadad** |
| Duration | Presently working |
| Designation | Office Assistant cum Computer Instructor |
| Responsibility | * Working on Data Entry Job * Banking Work * Computer Operating |

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| Organisation | **Themis Medicare Ltd.** |
| Duration | 1 Year |
| Designation | Co-ordinator |
| Responsibility | * Working on ERP System * Invoice booking * GRN Booking * Field staff Expenses/Salary Entries * Bank Payment/Receipt Entries |

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| Organisation | **IDBI Bank Ltd**. |
| Duration | 2 Years |
| Designation | Marketing Executive .(Retail Banking) |
| Responsibility | * Marketing for Retail Banking products like S.B.a/c, C.A., Fixed Deposit, Depository product to retail customer as well as Corporate level. |

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| Organisation | **ICICI CAPITAL SERVICE LTD.** |
| Duration | 1 Year |
| Designation | Trainee Executive .(Investments) |
| Responsibility | * Consulting for investments products like P.P.Bonds, R.B.I. Relief Bonds, Mutual funds. |

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| Organisation | **KRISHNA INVESTMENTS** |
| Duration | 2 Year |
| Designation | Office Assistant |
| Responsility | * Maintanance of office daily routine works. * Consultant for new business. * Follow up of customer queries. * Advisor to the customer for L.I.C., Postal savings, & Real Estate Investments. |

**Achievements**

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| **IDBI Bank Ltd.** |
| * Mobilised More than 400 S.B. A/c From Retail Sector * Mobilised more than Rs.10 Crores as Fixed Deposits * Sourced & initiated 8 Corporate salary A/cs. * Sourced & Tied up with Clubs & Industries for salary A/cs. |
| **ICICI CAPITAL SERVICES LTD.** |
| * Handling High Net Worth Customers for retail applications. * Mobilised investments in the Mutual fund & Fixed Deposit from High Net Worth Customers. |
| **KRISHNA INVESTMENTS.** |
| * Handled office routine & important documents & works. * Specialisation for customer service & feed back for report. * Independent investment consultant for the firm. |