**JINKAL THAKKAR**

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**Objective**

To work with a diverse team and get different perspectives for the advancement and development of the frontiers of Information Technology

**Education Qualification**

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| **Qualification** | **Institute** | **Board / University** | **Year Of Passing** | **Percentage (%)** |
| B.Tech | L.J.I.E.T | GTU | Final year student | 8.84(CGPA) |
| 12th | Ganesh Vidya Mandir | GSEB | 2013 | 70 |
| 10th | Sharda Mandir | GSEB | 2011 | 89.8 |

**Work Experience:**

**Company name**: - Fasttrack Hr services.

**Designation**: - Hr Executive And Recruiter.

**Location**: - Ahmedabad.

**Role**: -

1. Recruitment and Selection:

2. End To End recruitment cycle .

3. Short-listing profiles from various job sites (Monster, Naukri) based on the requirements in

specific skills and matching it to the candidate&#39;s skill sets and experience.

4. Posting the job requirements on different portals.

5. Effectively using Personal Network Built up Database, Internet and Employee Referrals for

prospective hiring

6. .Interacting with departmental heads to understand their requirements.

7. Based on the clients requirements screening the resumes and judging the candidates to meet the particular requirement.

8. Initial phone screening of candidates to judge communications and background.

9. Short listing the candidates by the clients requirements and then scheduling up the interviews, &amp;

Regular follow up with the selected candidates to confirm their joining dates, ensuring the

maximum of them are placed successfully within the organization.

10. Getting Feedback Ensuring the offer letter issues and joining date formalities

**Duration**: From August – 2017 Till Today.

**Internship:**

**Company name**: - Space-o Technology.

**Designation**: - Android Developer(Intern).

**Location**: - Ahmedabad.

I had also worked in the Space-O Technology as the

Android developer (Intern) from january 2017 to march 2017.

**Projects**

* **“ School Reviewer” i**s the project in Android technology that I was working as a part of my B.Tech course curriculum.

**COMPUTER PROFICIENCY**

Software Packages: C, C++, CSS, JAVA,HTML,ANDROID

**Strength**

* Positive Attitude and Quick Learner
* Can work with Effective communication in a team.
* Always willing to learn and keep Improving.
* Hard Working and Friendly.

**Achievements and Training**

* Participated in various Stage events organized in L.J.I.E.T
* Awarded a Certificate in Actively Participating in 2010 and 2014 in dance Competition
* Actively participated in Fashion show event in L.J.I.E.T
* Participated in sports like Volleyball and was awarded certificates for the same
* Appeared for Prakharta Shodh exam at primary level.

**Personal Information**

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| **Name** | Jinkal Thakkar |
| **Languages Known** | English, Hindi , Gujarati |
| **Permanent Address** | C-303 Stavan Avisha, near Seemahall, Satellite , Ahmedabad – 380015. |

Information provided above is true to the best of my knowledge.