***For - Internal Audit***

***Name: Nilkanth Thaker***

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**Qualification:**

* C.A.
* Inter C.S.
* B.Com.
* CIA – Certified Internal Auditor (to complete by 30-04-2018)
* CFE – Certified Fraud Examiner (to complete by 31-05-2018)

**Experience:**

* Internal Audit – 22 years (post qualification)
* Internal Audit - 3 years (pre-qualification)
* Finance/Accounts – 2 years (pre-qualification)

**Experience & Expertise:**

* Matured understanding of delicacy & importance of audit activity
* Heading the internal audit department at plant locations
* Prepare Risk based audit plan & finalise under discussion with Management
* Prepare, discuss and finalize audit committee reports / presentations and presentation before audit committee.
* Regular interaction with all Management level including HODs/Sr. Executives
* Carry out compliance checking of management policies & procedures
* Carry out special audit projects as per management requirements
* Carry out special audits to block financial loss & leakages
* Carry out follow-up audits to ensure compliance to agreed action plans by auditee
* Conducting audit project-wise opening and closing meetings
* Strengthening of Internal audit department & training to audit staff
* Resource allocation and audit execution as per audit plan time-line
* Working on Audit tools – Team Mate and Pentana.
* Preparation of Internal audit charter
* Dealing with statutory auditors for internal audit activities
* Review and strengthening of systems & controls in various functions
* P2P, O2C, B2R Internal Controls - design & operational review of controls
* Identify fraud risk indicators and its mitigation measures
* Preparation & compliance testing of SOPs (Standard operating procedures)
* Prepare Delegation of authority & its SAP implementation review
* Good analytical and interpersonal skill **etc.**

(2)

**Achievements:**

**Few** **of** achievements which resulted into value addition as a Financial and non-financial benefits to the organization including strengthening systems and controls:

* Strengthening of systems and controls related to various functions
* Reduction in fund blockage & Identification of Non-performing assets
* Forensic audits– Fraud detection and investigation
* Preventing losses in receipt and return of Industrial Gas cylinders
* Preventing losses in transportation of raw material
* Preparation of SOPs and carry out implementation review
* Preparation of DOA (Delegation of Authority) and carry out implementation review
* Strengthening of credit note system
* Identify and alarm against pile up of inventory
* Identify statutory non compliances and ensure compliance plans
* Ensuring Data security and back up of data
* Valuable suggestions related to Industrial Safety and pollution control
* System for Job-work activity and avoiding losses thereon
* Writing a Book on Internal Audit
* Revival of Co-operative Credit Society of the Company **etc**.

**Post qualification experience:**

* **Current Job - Internal Audit –**

FromMay 2013working at Ahmedabad with an EPC company having turnover of more than Rs.4000 crores. The role is to carry out audits of various divisions of the company as per the audit plan and preparing and monitoring standard operating procedures and delegation of authorities apart from attending the audit committee meetings.

* **Internal Audit for 12 years:** From October 1994 to November 2006 worked with M/S Mafatlal Industries Ltd. and M/S Navin Fluorine Industries Ltd. Handling internal audit of multiple manufacturing locations of Textile and Chemical plants. Attending Audit Committee Meetings and dealing with Sr. Management.
* **Internal Audit for 5 years:** From November 2006 to August 2011 worked as a Dy. G.M. -Internal Audit with a leading cement manufacturer – M/S Ambuja Cements Ltd. Looking after Audit of Cement Plants, Sales offices and Branches in the states of Gujarat, Maharashtra, A.P. and Rajasthan. Also worked on testing of Internal controls (ICS) as per the Swiss code of obligation.
* **Internal Audit:** From August 2011 to May 2012– worked as a Head – Internal Audit with a leading pharmaceutical company – M/S Cadila Pharmaceuticals Ltd. at Ahmedabad having multiple manufacturing locations; heading the Internal Audit department; reporting to Managing Director and attending Audit committee.
* **Internal Audit:** From December 2012 to May 2013 worked as a G.M. – Internal Audit with M/S West Coast Paper Ltd. – Dandeli. Heading the Internal Audit department.

**Pre-qualification experience:**

* **C.A. Articleship – 3 years:** Completed 3 years of C.A. Articleship with a firm of Chartered Accountants giving very good experience of Internal Audit in various industries.

**IT skills**:

Experienced in - SAP, MFG-pro, Windows, Audit Tool – Teammate and Pentana.

**Notice period**

2 months (negotiable)

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