**CURRICULUM VITAE**

|  |  |
| --- | --- |
| SHAIKH MOHAMMADSOHEL  302, Misbah Flat, Baluchawad,  Dariyapur, Ahmedabad.  Pin code – 380001.  Mobile : 9925000725  Email : [sohelshaikh5191@gmail.com](mailto:sohelshaikh5191@gmail.com) |  |

**OBJECTIVE**

I am looking for an entry into a world class highly professional organization with challenging and competitive environment, where I can use my knowledge base as well as personal attitudes to achieve the organization's goal.

**SUMMARY OF QUALIFICATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| Education | Course | School / Collage / University | Passing  year |
| Post Graduation | [M. COM](http://M.COM) | City C.U. Shah /  Gujarat University | 2016 |
| Graduation | [B. COM](http://B.COM) | S.V.V.M/  Gujarat University | 2014 |
| H.S.C | Commerce | J.PHigh School/  G.H.S.E.B. | 2011 |
| S.S.C. | Matrialution | J.C. Shah Prakash School/  G.S.E.B. | 2009 |

**PROFESSIONAL QUALIFICATION**

POST GRADUATION [M. COM](http://M.COM) (Master of Commerce) From Gujarat University, Gujarat.

GRADUATION [B. COM](http://B.COM) (Bachelor of Commerce) From Gujarat University, Gujarat.

2 Years Basic Computers & Tally (7.2 *&*E.R.P. 9) MS Office (V. Lookup, H. Lookup, Pivot Table)

**JOB PROFILE**

**\* ACCOUNTANT**

S. M. Mall & Company

(Dec 2013 - Jan 2016)

\* To Dealt With Parties For Sale And Purchase.

\* Production Planning, Raw Material Procurement.

\* To Working on Company Software, M.S. Office & Tally ERP 9.

**\* ASSISTANT RETAIL (CCE)**

**\* Vodafone Mini Store**

Vodafone Idea Ltd.

(Jan 2016 – Apr 2019)

\* To Working on Vodafone Software (CPOS, NCRM &WebCRM)

\* To Dealt With Parties For Vodafone Postpaid.

\* Reporting: Vodafone Company.

**\* M.M TELECOM**

Mobile & Accessories Shop

(May 2019 – Jan 2020)

\* To sales All types Mobile Phones & Mobile Accessories.

\* In Mobile Shop Full Staff Management.

**\* AXIS BANK LTD. (Sales Officer)**

(Feb2020 – Aug2020)

\* Responsible for managing the relationship with all sources assigned and identified by him in his geography/area.

\* To acquire New To Bank liability relationships, Current Accounts Saving Accounts

Life Insurance General Insurance.

**\* ASSISTANT RETAIL (CCE)**

**Vi Store**

Vodafone Idea Ltd.

(Oct2020 – Mar2021)

\* To Working on Vodafone Software (CPOS, SWIFT & SUMERU)

\* To Dealt With Parties For Vodafone Postpaid.

\* Generate Leads and Close Leads.

\* Store Handling and Customer Handling.

\* Reporting: Vodafone Company.

**\* STORE MANAGER (FRSM)**

**Airtel Store Manager**

Bharti Airtel LTD.

(Apr2021 – Continue)

\* Team Handling And Maintain Store Staff.

\* Responsible For The Routine Operations And The Overall Customer Satisfaction.

\* Monitor The Operation Result And Conduct Targeted Analysis. Develop Effective Measures Based

On The Analysis To Achieve The KPI’s.

\* Handle Abnormalities And Customer Complaints. Maintain A Good Relationship With The Customer.

\* Monitor Daily Profits And Losses And Take Responsibility For Operation Results.

\* Build The Team Culture And Promote Company Value Amongst All Employees.

\* Customer Management Skills.

\* Powerful Leading Skills And Business Orientation.

\* Good Communicating And Interpersonal Skills.

\* Good Understanding Of Store Operation Methods And Standard Service Processes.

Able To Conduct Operation Analysis.

\* Strong organizational skills.

\* Good Understanding Of Customer’s Psychology. Be Able To Handle Common Complaints And

Cooperate With The Sales Department.

**KEY STRENTH**

\* Positive Attitude, Good Communication, Smart Work, Helping Nature, work

Hard & Inbound Selling Is So Good.

**INTERESTS AND ACTIVTIES**

Appreciate Music, Cricket & Computers.

**PERSONAL DETAIL**

Name: Shaikh MohammadSohel Manjurhusen

Date of Birth: 30-05-1994

Gender: Male

Language: Hindi, English & Local Language

Marital Status: Unmarried

Nationality: Indian

( sohel shaikh)