FOURTH
REV

Introduction to Employer Project

Introduction to the Course & the Employer Partners

The Teams

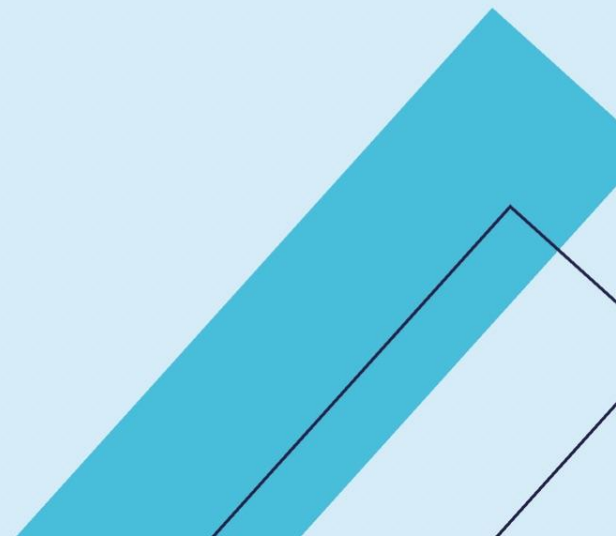Project Launch Meetings & Partner Allocations

Weekly SSM Support

Weekly Facilitator Support

Week 3 Employer Partner Meetings

Assignments

Post Project

Employer Project Learning Objectives

Work collaboratively in a cross-functional team to analyse and solve business problems, leveraging multidisciplinary approaches presented throughout the programme to maximise potential business value.

Demonstrate an understanding of the market or business context as well as any other publicly available research done in this area.

Utilise fit-for-purpose, creative, critical thinking and problem-solving approaches to create ethical and sustainable business solutions.

Use effective communication skills to communicate business solutions and strategies through written and verbal channels.

You will be required to complete the following activities

Identifying and defining problem statements

Refine and unpack the business problem

Exploratory data analysis

Data dashboard preparation

Data storytelling

Making predictions

Recommendations to the business

Presentation of insights, recommendations, and justification of approach and recommendations

Documentation preparation.

Employer Partners

Thoughtworks & Bank of England

4 teams will be working on Thoughtworks

5 teams will be working on Bank of England

Each team will need to solve their Employer Partner's business scenario by analysing the provided data, conducting their own research, and making recommendations based on their analysis.

The Teams

9 teams, 5-6 learners in each team

Team preference form being released today - deadline to complete 0900 on Monday 25 September

Teams introduced at end of September

Communication & engagement

Team Charters - roles and responsibilities to be defined and agreed

Team leaders

NDAs - Please note that each team member on a Bank of England project will need to sign a copy of the NDA and submit to Canvas before the team can gain access to the data.

Team Leader

Career Accelerator Focused Responsibilities:

There will be a recommended weekly drop-in session available to all team leads to attend to raise any team lead questions

It is important for you to raise any team issues, such as a team member not contributing with your EP Success Manager, Abi Harris as soon as the issue/concern arises

Team Lead Responsibilities:

Ensure that you always have a good overview of how the team are working on the project and making sure that you are on track for the specific deadlines

Be the driving force in organising team meetings, ensuring team collaboration and regular communication among team members

Encourage contribution throughout the team - activity/contribution log to be completed and shared with EP Success Manager each week

Make sure that decisions are made in a prompt manner taking into account team members' opinions

Collate questions from your team that you wish to ask the Employer Partner and send these over in bulk to your EP Success Manager, Abi Harris

Delegate tasks to team members where needed and appropriate

Expectations of learners

Actively contribute to the team project - 85% of the course grade is shared with team members

Attend on weekly basis: team meeting, Success Manager meeting, facilitator meeting and employer partner sessions in Weeks 3, 5 & 6. If attendance is not possible, this is understandable however relevant team members must be informed.

Continue to progress through Canvas content & reflect on your learning journey

Communicate regularly and effectively with your team members

Highlight engagement concerns or challenges to Success Manager Abi

If there is not adequate evidence of a learner's active engagement and contribution to assignments 1, 2 & 3, it would not be possible for learners to receive the shared team grade. Learners who do not contribute at all would need to retake the EP and without exceptional circumstances, this would be at their own cost.

Tips for collaborating and communicating when working remotely

Over communicate

Share challenges & ask for help

[7 Ways To Improve Remote Team Communication | Hive](#)

[The Art of Async: The Remote Guide to Team Communication (twist.com)](#)

Project Launch Meetings

Thoughtworks

Wednesday 11th October 1-2pm

Andy Symonds, Data Scientist

Bank of England

Week beginning 9th October

Nick Ross Data Science Manager

Will Fisher Data Scientist

Beth Hall,

Scott Brindle, Data Scientist

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Project Launch Meetings

Sessions will be recorded & available on Canvas shortly after each live session

It is not compulsory for all team members to attend, send a representative and ask them to report back to team

Teams are able to send their partner requests to support@fourthrev.com from 9am UK time on Friday 13 October. Requests will be managed on a first come, first served basis. We cannot guarantee that every team will be allocated their first choice.

Each team will be allocated to their Employer Partner/ Employer Project *prior* to the Employer Project course launching at 1700 on Friday 13 October.

Weekly Success Manager Support

All 9 teams will be working closely with Employer Project Success Manager Abi Harris

Each team will be required to meet with Abi once per week - absences will need to be explained.

Project Team Leaders to be in regular contact with Abi and to communicate engagement issues/ team challenges

Abi will be supporting each team with scheduling their weekly sessions, assignment sessions and supporting the teams to stay on track

Abi (or alternatively Lead SSM, Manager of SX) will be in attendance during all assignment presentations (to record the sessions) and employer partner sessions

After your teams have been created from 25 September, we will begin to get your Success Manager, Facilitator & Employer Partner meetings arranged

Weekly Facilitator Support

Weekly 30 minute session with Facilitator Devasha for each team - google meet invitations will be shared

We will be encouraging teams to book a regular slot.

Sessions can focus on project challenges, sharing industry knowledge and perspective, coaching each team on ways they might solve their own challenges.

Devasha will also be responsible for the formal Grading & feedback of assignments.

Teams will be able to continue using Yellowdig to pose questions about general EP topics - as NDAs will be necessary for Bank of England teams you will not be able to ask data specific questions in the community

Facilitator Insight: The facilitator can be seen as internal resource (team manager) that can help with sense checks and question formulation before interacting with the client. Making the assumption that they do not necessarily know the data or the specifics allows them to keep the feedback/interaction restricted to questions that they can answer rather than moving into the elements to be graded."

Week 3 Meetings with Employer Partners

Week beginning Monday 30th October

Assignments

Team Charter & NDA	Due by Monday 23 October 1700 Team Charter is to be submitted by every single team member NDA to be submitted by every single team member (BoE only)
Assignment 1 (15) Project Scope and Plan	Due on Monday 23 October 1700 Submitted by 1 member of the team
Assignment 2 (20) Draft Recommendation Pitch	Assignment sessions will take place in Week 5 Due on Monday 20th November 1700 Submitted by 1 member of the team
Assignment 3 (50) Final report and presentation	Assignment sessions will take place in Week 6 Due on Monday 27th November 1700 Submitted by 1 member of the team
Assignment 4 (15) Individual reflection	Due on Monday 27th November 1700 Individual reflection to be submitted by every single team member

Week 5 Assignment Sessions

Week beginning Monday 13th November

Week 6 Assignment Sessions

Week beginning Monday 20th November

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Post Project

Grading & Feedback for Assignments 3 & 4 will be provided shortly after submission deadline

End of Employer Project & Programme survey

90 Day Success sessions

Grade Transcript letters & Completion certificates

6 months access to career coaches, canvas content and community posts post completion (11.06.24)

Celebration event at LSE - Wednesday 29 November 6-8pm