Summary Report

10/30/2023 – 11/05/2023

TOTAL HOURS

4:00:00

● Billable ● Non-billable

Mon 10/30		
Tue 10/31	1:15:00	
Wed 11/1	1:00:00	
Thu 11/2	1:15:00	
Fri 11/3		
Sat 11/4	0:30:00	
Sun 11/5		

PROJECT	DURATION
● Without project	4:00:00

TIME ENTRY	DURATION
● Team meeting	1:15:00
● Sponsor meeting	1:15:00
● Sprint planning	1:00:00
● Define base metrics	0:30:00

31%
31%
25%
13%
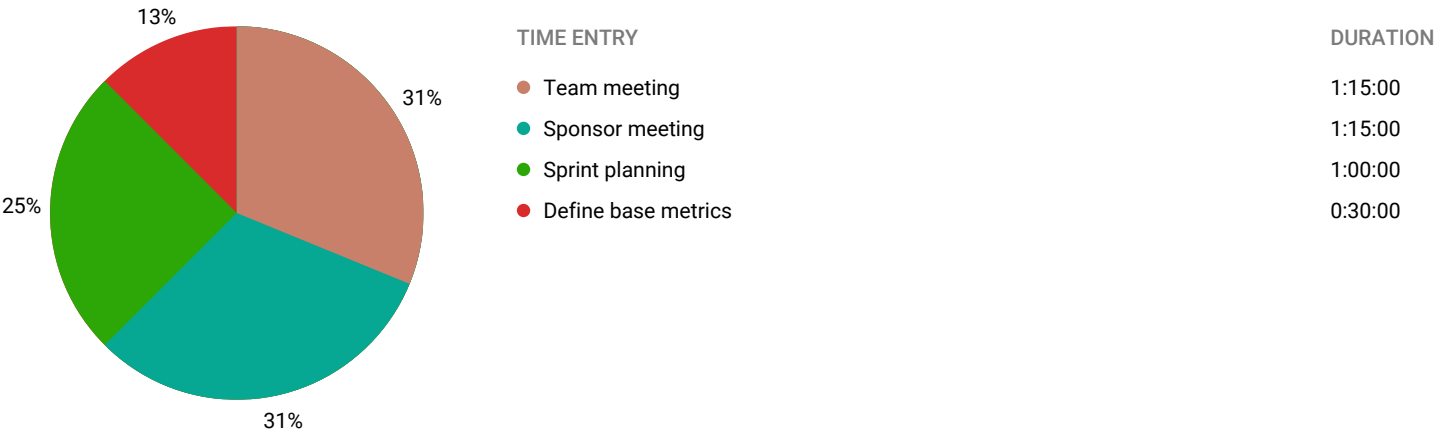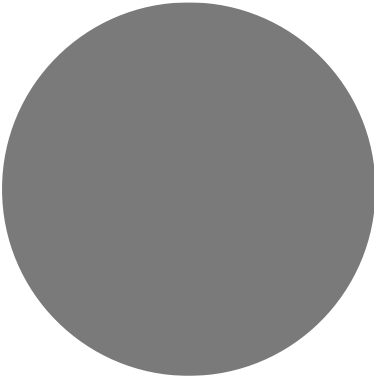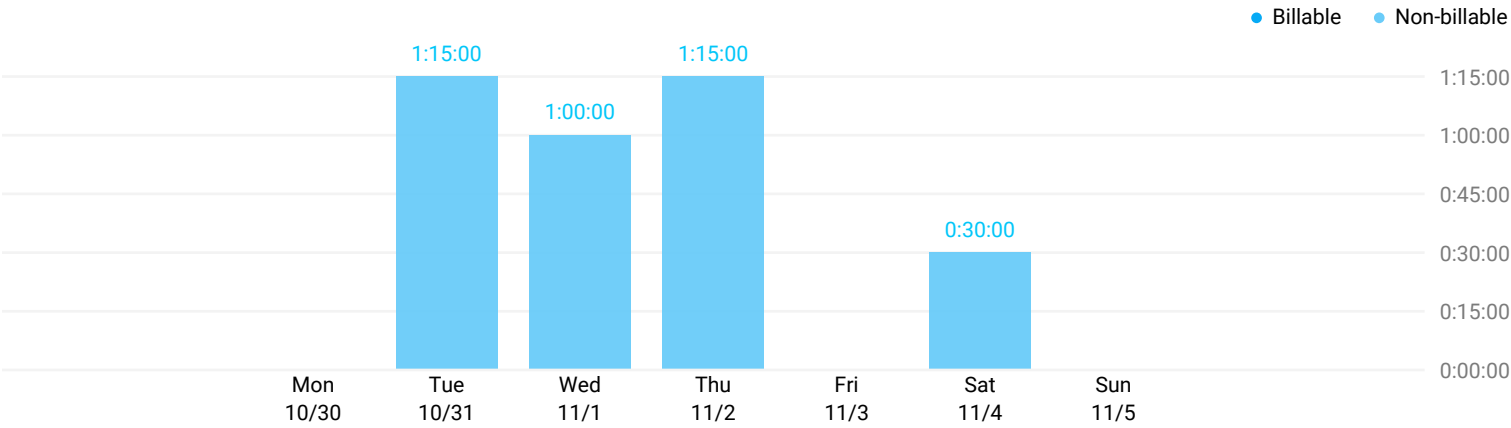
PROJECT - TIME ENTRY	DURATION	PERCENTAGE
Without project	4:00:00	100.0%
Define base metrics	0:30:00	12.5%
Sponsor meeting	1:15:00	31.25%
Sprint planning	1:00:00	25.0%
Team meeting	1:15:00	31.25%