Project Name: LenelS2 Dashboard   **Start – End Dates**: 8/31/23 - 4/26/24

9/21/2024

Progress	Risks
● Initial Website Creation (Team) ● Progress on Requirements with Sponsor (Team) ● Finalize deployment to website(Andreas)	● Full project scope is still being defined ● Still need to gather tools such as source repositories from sponsors ● Have yet to meet a key stakeholder ● Do not know how deployment for the project will go
Plans	**Needs**
● Create Methodology Plan (Team) ● "Finalize" tools and techniques (Team) ● Create Domain Model (Team) ● Create Process & Project Metrics (Team) ● Create a layout of the project plan (Team) ● Improve project site	● More Requirements

9/13/2024

Progress

- Website up (Skyler)
- Github Projects created + repository (Skyler)
- The Sponsor Communication Lead has been given to Skyler (Team)
- First meeting with sponsors (Team)
- Started creating project documents (Andreas & Peter)

Risks

- Hosting on GCCIS IT Vm has issues with uptime
  - Github pages better? Need to figure out how to use domain of VM + github pages hosting
- Minimally defined requirements

Plans

- Create document with Requirements, risks, NFR, understanding of product asks for next sponsor meeting (Team)
- Create a draft of the domain model with our understanding of the domain and scope (Team)
- Finalize defining team members' roles (Team)
- Start creating a methodology for development (Team)
- Finish adding content to project website (Team)

Needs

- More Defined Requirements
- To know who the "Product operations team" is
- To meet with the last stakeholder next meeting that was unable to attend the 9/12 meeting