

Project Name: LenelS2 Dashboard

Start – End Dates: 8/31/23 - 4/26/24

9/29/2023

Progress

- Finished converting website to vue from react and added necessary content (Peter)
- Improved starting metrics (Ethan)
- Made progress on deployment pipeline (Andreas)
- Started on getting the sponsors to get access (Andreas)
- Clarified requirements with sponsor (Team)
- Gained a better understanding of metrics from coach (Team)

Risks

- Deployment issues for team website are still present but team is making progress
- Too Large of scope
- Requirements are off to a slow start due to lack of access

Plans

- Add website files (methodology, time tracking and weekly 4up to the vm (Team)
- Creating Product Backlog (Skyler)
 - This includes epics
- Reformatting project milestones into timeline (release train) (Skyler)
- Define requirements deadlines
- Creating User Stories from gathered requirements (Team)
- Beginning our first Sprint next Wednesday (Team)
- Wireframe dashboard (Dominique)

Needs

- Need to compile meeting notes and gather an understanding of the project scope so far.
- A PRFAQ may be useful for communication with sponsor in the future
- Carrier Provisioned accounts

9/21/2023

Progress <ul style="list-style-type: none">• Initial Website Creation (Team)• Progress on Requirements with Sponsor (Team)• Finalize deployment to website(Andreas)	Risks <ul style="list-style-type: none">• Full project scope is still being defined• Still need to gather tools such as source repositories from sponsors• Have yet to meet a key stakeholder• Do not know how deployment for the project will go
Plans <ul style="list-style-type: none">• Create Methodology Plan (Team)• “Finalize” tools and techniques (Team)• Create Domain Model (Team)• Create Process & Project Metrics (Team)• Create a layout of the project plan (Team)• Improve project site	Needs <ul style="list-style-type: none">• More Requirements

9/13/2023

Progress <ul style="list-style-type: none">• Website up (Skyler)	Risks <ul style="list-style-type: none">• Hosting on GCCIS IT Vm has issues with uptime
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<ul style="list-style-type: none"> • Github Projects created + repository (Skyler) • The Sponsor Communication Lead has been given to Skyler (Team) • First meeting with sponsors (Team) • Started creating project documents (Andreas & Peter) 	<ul style="list-style-type: none"> ◦ Github pages better? Need to figure out how to use domain of VM + github pages hosting • Minimally defined requirements
<p>Plans</p> <ul style="list-style-type: none"> • Create document with Requirements, risks, NFR, understanding of product asks for next sponsor meeting (Team) • Create a draft of the domain model with our understanding of the domain and scope (Team) • Finalize defining team members' roles (Team) • Start creating a methodology for development (Team) • Finish adding content to project website (Team) 	<p>Needs</p> <ul style="list-style-type: none"> • More Defined Requirements • To know who the “Product operations team” is • To meet with the last stakeholder next meeting that was unable to attend the 9/12 meeting