



## **Hospitality Accommodation Policy**

- **1.** Participants need to carry the photocopy of their college ID cards and Bonafide certificates from their college, along with a copy of SAAR.
- **2.** Participants would necessarily need to share accommodation. Single rooms will not be provided to any participant. However, large teams or teams from the same college may be put up in the same rooms. Please keep the rooms and hostel area clean.
- **3.** Control room is open 24 hours except at the time of proshows & collect all assistance documents from the control room. Please feel free to contact us anytime.
- **4.** Hospitality Desk and Info Desk will be functional from 8.00 AM to 6.30 PM. Please approach us for general and event related queries, registrations or any sort of assistance.
- **5.** You will be charged from the day of check-in till the day you check out. If any delay is made in checking out, caution deposit will not be refunded.
- **6.** Transportation Facility is not provided to participants outside the institute campus, so participants have to make their own travel arrangement form place of their arrival to IIT Madras.
- **7.** Participants are requested to get their own locks & keys for the rooms that they will be allotted during Saarang.
- **8.** Valuable items should not be kept along with the luggage in the room. Saarang 2016 will not be responsible for any loss or damage of property.
- **9.** Please secure your belongings and put your details on the same. Please make entries in the register kept with the security whenever you move in and out of the allotted room.
- **10.** Possession and consumption of alcohol and narcotics in any form is strictly prohibited. If reported, the participant status of the person will be also be declared null and void and the case will be severely dealt with.
- **11.** Smoking is prohibited in the campus.
- **12.** Outstation participants are not allowed to use the sports equipment's of the hostels. If any usage or damage is reported, the cost of the equipment will be collected or if feasible, will be deducted from your caution money.
- **13.** Refund of caution money is subject to terms and conditions along with the return of receipt provided at the time of registration.
- **14.** Saarang 2016 is not responsible for any injuries or accidents caused during your stay. In case of any discrepancy, the **decision of Saarang team is final**.

Hope you have a comfortable and pleasant Saarang - Hospitality team Saarang 2016

I have read the policy and will abide by it

Team name: Team id:

Signature

