# LIST all Retention Tags of a Mailbox

$user = "test@user.com"

foreach ($tag in ((Get-RetentionPolicy (get-mailbox $user).RetentionPolicy).RetentionPolicyTagLinks)) {

Get-RetentionPolicyTag $tag | select name,Type,RetentionEnabled,AgelimitforRetention

}

# List ALL Tags

Get-RetentionPolicyTag | select name,Type,RetentionEnabled,AgelimitforRetention

Get-RetentionPolicyTag "Recoverable Items 14 days move to archive" | fl name,Type,RetentionEnabled,AgelimitforRetention

Get-RetentionPolicyTag "Junk Email" | fl name,Type,RetentionEnabled,AgelimitforRetention

Get-RetentionPolicyTag "Deleted Items" | fl name,Type,RetentionEnabled,AgelimitforRetention

Get-RetentionPolicyTag "Default 2 year move to archive" | fl name,Type,RetentionEnabled,AgelimitforRetention

# GET Default Policy

Get-RetentionPolicy | where {$\_.IsDefault -eq "True" } | fl name,Id,Guid,RetentionPolicyTagLinks

# GET PolicyTags for Default Policy

(Get-RetentionPolicy | where {$\_.IsDefault -eq "True" }).RetentionPolicyTagLinks | % { Get-RetentionPolicyTag $\_ | select name,Type,RetentionEnabled,AgelimitforRetention }

# read Variables from existing Tags

$default = Get-RetentionPolicy | where {$\_.IsDefault -eq "True" }

$Personal = Get-RetentionPolicyTag | where {$\_.Type -match "Personal" }

$all = Get-RetentionPolicyTag | where {$\_.Type -match "All" }

$Junk = Get-RetentionPolicyTag | where {$\_.Type -match "JunkEmail" }

$Deleted = Get-RetentionPolicyTag | where {$\_.Type -match "DeletedItems" }

$Recoverable = Get-RetentionPolicyTag | where {$\_.Type -match "RecoverableItems" }

$all | fl

# View list

$NewTags = $Personal.Id + $all.Id + $Junk.Id + $Deleted.Id + $Recoverable.Id

#doublecheck list

foreach ($tag in $NewTags) { Get-RetentionPolicyTag $tag | select name,Type,RetentionEnabled,AgelimitforRetention }

# Set Default Policy Values

Set-RetentionPolicy $default.id -RetentionPolicyTagLinks $NewTags

# check results

(Get-RetentionPolicy | where {$\_.IsDefault -eq "True" }).RetentionPolicyTagLinks | % { Get-RetentionPolicyTag $\_ | select name,Type,RetentionEnabled,AgelimitforRetention }

#view policy for a mailbox

$user = "test@user.com"

$userpolicy = (get-mailbox $user).RetentionPolicy ; $userpolicy

# ASSIGN policy to mailbox

$default = Get-RetentionPolicy | where {$\_.IsDefault -eq "True" }

Set-Mailbox $user -RetentionPolicy $default.Id

Get-Mailbox $user | FL name,RetentionPolicy

# LIST all Retention Tags of a Mailbox

$user = "test@user.com"

foreach ($tag in ((Get-RetentionPolicy (get-mailbox $user).RetentionPolicy).RetentionPolicyTagLinks)) {

Get-RetentionPolicyTag $tag | select name,Type,RetentionEnabled,AgelimitforRetention

}

# Change Timeframe for default tags

$all = Get-RetentionPolicyTag | where {$\_.Type -match "All" }

$all | Set-RetentionPolicytag -AgeLimitForRetention "365" -RetentionAction "MoveToArchive"

$Junk = Get-RetentionPolicyTag | where {$\_.Type -match "JunkEmail" }

$Junk | Set-RetentionPolicytag -AgeLimitForRetention "30" -RetentionAction "DeleteAndAllowRecovery" # PermanentlyDelete

$Deleted = Get-RetentionPolicyTag | where {$\_.Type -match "DeletedItems" }

$Deleted | Set-RetentionPolicytag -AgeLimitForRetention "30" -RetentionAction "DeleteAndAllowRecovery"

$Recoverable = Get-RetentionPolicyTag | where {$\_.Type -match "RecoverableItems" }

$Recoverable | Set-RetentionPolicytag -AgeLimitForRetention "30" -RetentionAction "MoveToArchive"

# GET PolicyTags for Default Policy

(Get-RetentionPolicy | where {$\_.IsDefault -eq "True" }).RetentionPolicyTagLinks | % { Get-RetentionPolicyTag $\_ | select name,Type,RetentionEnabled,AgelimitforRetention }

$user = "test@user.com"

Start-ManagedFolderAssistant -Identity $user