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# INSTRUCTIONS FOR PREPARING A PAPER FOR THE EUROPEAN CONGRESS ON COMPUTATIONAL METHODS IN APPLIED SCIENCES AND ENGINEERING

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**Abstract.** This document provides information and instructions for preparing a paper to be included in the *Proceedings of the ECCOMAS Conference*. The paper can be written in *TEX*, *Latex* or *Word*. The first page is reserved for the title of the paper, the authors, affiliation, key words and the Abstract. The Introduction must begin at the top of the second page. All the instructions as well as the source for the example files for *TEX* or *Word* can be found in the web pages of the Congress.

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## 1 INTRODUCTION

The proceedings will be edited in a CD-ROM, including the texts and figures, using Portable Document Format (PDF). The editors will be in charge of translating the paper from *TEX*, *Latex* or *MS-Word* to PDF.

For this purpose, a 3.5" DOS formatted diskette must be sent, containing either:

- a) the *TEX* or *Latex* files, the *DVI* file, the *TEX* macros used and the figures in Encapsulated Postscript format, or
- b) the *MS-Word* file with all figures and non-standard fonts embedded.

In both cases, please send us a Hard Copy printout.

All this information may seem redundant, but given the time constraint this is probably the best way to avoid possible errors.

It is good practice to send a second diskette containing exactly the same information. The diskettes should be clearly labeled with the title, the corresponding author of the paper and the type of processor used. Also include a plain text (ASCII) README.TXT file with a description of all the files in the diskette.

All the paper files must be contained in one diskette. If needed, the following file compressors may be used: *pkzip* (DOS), *compress* or *gzip* (UNIX).

Please send all this information by **airmail to the Spanish Congress Secretariat**, do not use e-mail or other electronic communication for this purpose.

## 2 GENERAL SPECIFICATIONS

The paper must be written in English within a printing box of 16cm x 21cm, centered in the page. The paper including figures, tables and references must have a minimum length of 4 pages and must not exceed 20 pages.

## 3 TITLE, AUTHORS, AFFILIATION, KEY WORDS

The first page must contain the Title, Author(s), Affiliation(s), Key words and the Abstract. The second page must begin with the Introduction. The first line of the title is located 3cm from the top of the printing box.

### 3.1 Title

The title should be written centered, in 14pt, boldface Roman, all capital letters. It should be single spaced if the title is more than one line long.

### 3.2 Author

The author's name should include first name, middle initial and surname. It should be written centered, in 12pt boldface Roman, 12pt below the title.

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