Adding or Deleting Content on your
Media Library Box

The way to do this is with the MLB turned off, unplug the USB key. Place the USB key into your Windows or Mac computer and open a file browser window. You will see in the 'root' directory of the USB key three or more folders and some files. Navigate:

LibraryBox/Shared/

There you will find 4 or more folders and 3 files:

audio/
video/
text/
software/
Administration_Configuration_Customization Media Library Box.pdf
Media Library Box brochure.pdf
Using the Media Library Box.pdf

These are the main folders into which you will put content or remove content. If you want to copy off the PDF files so they are not accessible to others, you can do that then delete them on the USB key.

For example, under the audio directory there are 8 language folders:

Afrikaans/
Arabic/
English/
French/
Mandarin/
Portuguese/
Spanish/
Urdu/

These and their audio contents can be deleted and replaced with whatever directories/files you would like.

Similarly, with the video, text and software (application) directories you can navigate and add/delete what content you would like.

Please do not delete the main 4 directories:
audio/
video/
text/
software/

These are 'linked' to from the main web pages.

If you would like to create other directories under Librarybox/Shared/ you may do so, however, they will only be accessible from the 'All media' menu item or by navigating down to 'Audio', 'Video', 'Text', 'Apps' and then back up a directory.

Once you are finished. Simply, safely eject the USB key from your computer and replace it into the MLB. Once powered on you can navigate to your content form the main web pages as normal. The file/directory listings under each of the main sections will now contain your updated/changed content.

Again, if you need additional content please check out:
https://emailnet.sharepoint.com/sites/MCL

if you need content that is not already uploaded in the 'Media Content' section for a specific language let me know by emailing kirk.wilson@om.org

In Him;

Kirk Wilson