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<b>Project Team</b>	<b>Leeds School of Business</b>

	Date							
Task	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	Week Total
Lecture	1.25							1.25
Read/Study	0.5	0.5				1	1	3
Team Meting		0.5						0.5
Sponsor Meeting		1						1
Configure Github			1		0.5			1.5
Identify speaker in tv corpus						2	1	3
								0
								0
								0
								0
Daily Total	1.75	2	1	0	0.5	3	2	10.25

*Work is tracked in hours spent.*

*Total hours per week should be 12-16.*

*Tasks align with the project plan*

*Tasks will appear and fall off with each successive week*

*Fill this sheet out each week - keep for your records and submit a copy to your TA*

*If you are spending more than about 10 minutes per week filling this out, you are probably overthinking it*

*It is intended both as an accountability tool and as validation for your estimates*