Republic of the Philippines
Province of Aklan
Ati-atihan Town of Kalibo

Office of the Municipal Planning and Development Coordinator
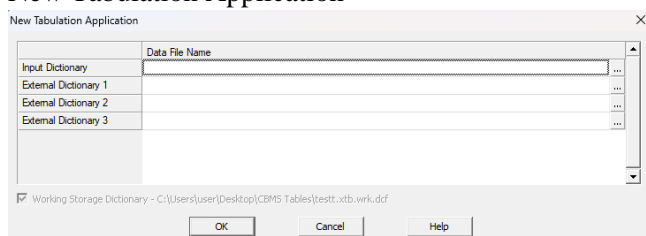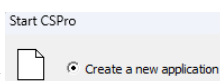
CSPro MANUAL INTRUCTION

Contents

Option 1

1. Open CSPro
2. Create a New Application   Start CSPro   ☐ ⦿ Create a new application
   a. Select **Tabulation** 🗒 Tabulation
   b. Set save folder (Desktop\CBMS Table) → Set file name (example: Age Group)
   c. New Tabulation Application

New Tabulation Application	✕

	Data File Name	
Input Dictionary		...
External Dictionary 1		...
External Dictionary 2		...
External Dictionary 3		...

   ☑ Working Storage Dictionary - C:\Users\user\Desktop\CBMS Tables\testt .xtb.wrk.dcf

   [OK]   [Cancel]   [Help]

      i. <Input Dictionary> → Desktop\CBMS (**HPQF2_A.dcf**) → OK

3. Start extracting (example: Age)

   a. Section A to E
   b. Drag data to Table

   ### i. Modifying value (Optional)
   Double click data (example: Age)

      ii. Add/Delete Value
      iii. Input age group
      iv. Return to Table

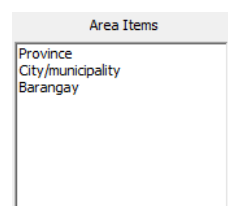   c. **Table attribute** 🏁 Universe: HSN<7777 AND RESULT_OF_VISIT=1

      i. Run 🚦 → Yes
      ii. <input data> → Desktop\CBMS (**060407 Kalibo (Capital), Aklan_A.csdbe**)
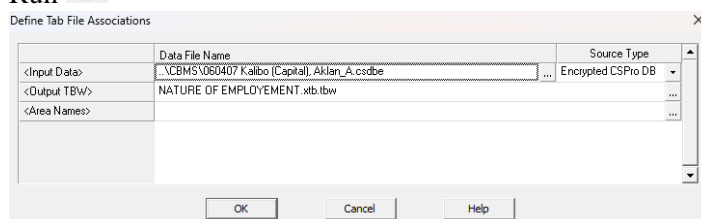   → OK

   d. Password **(ONLY the first time)**

      i. Search and Open "**Sticky Notes** 📒" → Copy (**CTRL+C**)/Paste (**CTRL+V**)
         → OK

   e. **Add Barangay**

      i. Area 🗂

         1. Add

            a. Province
            b. City/municipality
            c. Barangay

Area Items
Province
City/municipality
Barangay

      ii. Run 🚦

Define Tab File Associations			✕
	Data File Name		Source Type
<Input Data>	..\CBMS\060407 Kalibo (Capital), Aklan_A.csdbe	...	Encrypted CSPro DB
<Output TBW>	NATURE OF EMPLOYEMENT.xtb.tbw		
<Area Names>		...	

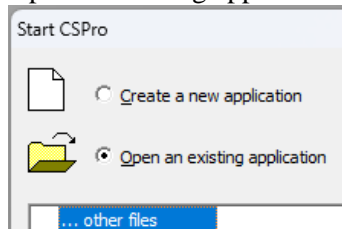   [OK]   [Cancel]   [Help]

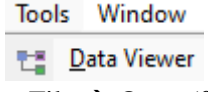   1. <Area name> → Desktop\CBMS (**ProvMunBrgy.anm**) → OK

Option 2 (New data file with only data we need: for QGIS)

1. Set new file (example: Population)
2. Copy in Desktop\CBMS
   a. 060407 Kalibo (Capital), Aklan_A.csdbe
   b. HPQF2_A.dcf
   c. ProvMunBrgy.anm
3. Paste in the new file
4. Open CSPro
   a. Open an existing application → … other files
   b. Go to the new folder → Open
   c. In Dicts Dicts
      i. Delete all data we don't need
   d. Save file

   e. Tools → Reformat Data Reformat Data
      i. Input section (Original file in Desktop\CBMS)
      ii. Output section (Set files in the new folder)
      iii. Reformat Data
         1. Enter the original password
         2. Set a password
5. Start extracting (**Option 1 Part 3**)
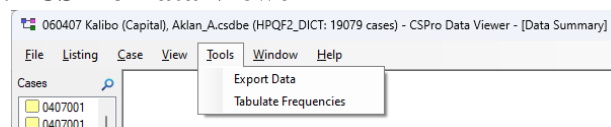   a. Don't need to set Tally Attribute (*if not necessary or to filter by other variables*)

6. Export (For QGIS)
   a. Open CSPro
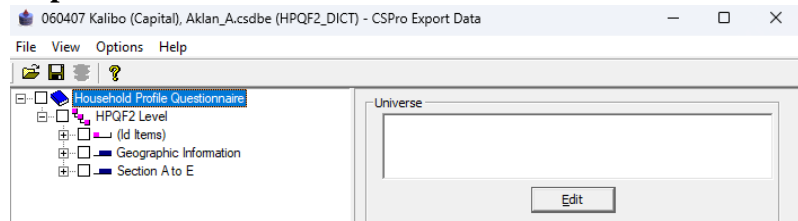   b. Open an existing application → … other files

   c. Open you're new **HPQF2_A.dcf**
      i. Tools → Data Viewer

      ii. File → Open (**060407 Kalibo (Capital), Aklan_A.csdbe**) → Enter the Password

      iii. CSPro Data Viewer

         1. Tools → Export Data

iv. CSPro Export Data

1. Check all data needed
   a. Area
   b. **Coordinate XY!!!**
   c. Data (*example: Sex*)
   d. Universe (***Optional***)
   e. Run 🚦
      i. Set name (**.txt**)
2. Open the file you create (**With 📝Notepad**)
3. Copy (**CTRL+C**)/Paste (**CTRL+V**) to 📊 **Excel**
   a. **Save as type** Save as type: CSV (Comma delimited)
4. Use the CSV file in 🄀**QGIS**

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    Intern