**Sandy Harry, Dual B.A.**

312 Ridge Road\* Campbell Hall, NY 10916

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Email: [harrysandy@gmail.com](mailto:harrysandy@gmail.com)

10/14/14

Director

Tutors on Wheels

New York, NY

Dear Sir/ Madam:

It is with great anticipation that I present my resume to you for a position as a Special or General Education Teacher. With a Dual Bachelor of Arts Degree in Early Childhood Special and General Educations, a minor in Spanish, an Associate of Science Degree in Early Childhood, Initial Teacher’s Certifications in both, Special and General Educations, hands-on teaching experience, certificates in Accounting, Commerce, Economics, as well as computer literacy, I am confident in my ability to become a valuable member of your academic team. Additionally, I have excellent organizational skills.

The enclosed resume will highlight my career accomplishments and experiences. I have had the wonderful opportunity to instruct a diverse group of preschoolers and kindergarteners through being the director of my own private after-school program, working and volunteering at preschools, as well as interning as a student teacher. As a result of this, I have developed highly effective interdisciplinary teaching techniques and instructional methods, which have allowed me to educate all styles of learners, and foster a fun and engaging learning environment that effectively promotes creativity and encourages growing independence.

One of my greatest strengths as an educator is meeting each student’s unique educational needs by developing a personal understanding of each one of them. I achieve this by seeing and continuously assessing the varying abilities of students as individuals, and modifying lesson plans to accommodate multiple intelligence and multiculturalism. Additionally, I offer one-on-one and after-school support to ensure that all students are able to understand the learning materials and enhance their personal skills.

In closing, I welcome the opportunity to meet with you to discuss how my experience and unique skills would benefit your academic program. Thank you for your time and consideration, and I look forward to hearing from you soon.

Sincerely,

Sandy Harry

**Sandy Harry**

312 Ridge Road Apt 1

Campbell Hall, NY 10916

1-(845)-496-9948

[HarrySandy43@gmail.com](mailto:HarrySandy43@gmail.com)

**OBJECTIVE** To obtain a position as a Special or General Education Teacher with an opportunity for professional growth and development.

**EDUCATION Brooklyn College**, Brooklyn, New York

**Dual Bachelor of Arts Degrees in Early Childhood General and Special ED**, December 2013

**Honors:** Dean’s List – Fall 2011, Spring 2012 and 2013

**Borough of Manhattan Community College**, New York, New York

**Associate of Science Degree**, June 2011

**Honors:** Dean’s List - Fall 2010 and Spring 2011

**New York Department of Education**

Microsoft Word, Access, and Excel, 2008

**East New York Learning Center**

**GED**, December 2007

**University of London General Certification of Education**

Accounting, Commerce, Economics, English Language, January 1998

**Academy of Higher Learning**

Diploma in Microsoft Office, 1998

**Pitman Examinations Institute**

Elementary Book – Keeping and Accounts, August 1989

**CERTIFICATION** **NYS Teacher’s Certification**, September 2014

Student With Disabilities (Birth-Grade 2) Initial Certification

Early Childhood Education (Birth-Grade 2) Initial Certification

**CPl’s Nonviolent Crisis Prevention Intervention**,

Cook Center Grammar School, 219 Stanton St., New York

**School Violence Prevention and Intervention**, June 2013

NYSDOE

**Child Abuse and Maltreatment**, September 2013

NYSDOE

**Needs of Children with Autism**, December 2013

NYSDOE

**Lincoln Center Institute for the Arts in Education**, November 2013

Capacities for Imaginative Learning

**Principles of Infection Control for Child Care Professionals ver. 3,**

March 2014

Infection Control Training at Continuing Education Online, Inc.

**EXPERIENCE Substitute Teacher/ One to One Aide/ Paraprofessional**

TheraCare Early Intervention Inc.2014 **Education Director** 2013

Heavenly Miracle Academy

**Office Assistant** 2012 - 2013

Brooklyn College

**Teacher** 2012-2013

Sunshine Nursery Day Care

**Security Stock Clerk**

Rex St. Lucian Hotel, St. Lucia 2003 - 2004

**Teacher** 1/2001 - 3/2002

Christ Church Secondary School, Guyana

**Director** 2001 - 2005

After-school-program for children 3 – 12 years of age, Guyana

**Teacher** 1/1996 - 7/2000

Plaisance Community High School, Guyana

**Accounts Clerk ii**

Guyana Sugar and Welfare Fund Committee 1987

**INTERNSHIP** **Institutions**

Cook Center Grammar School 2/2013 - 5/2013

Public School 152 Annex 8/2012 - 12/2012

Sunshine Nursery Daycare Center 2/2012 - 3/2012

Public School 44 3/2012 - 4/2012

Bloomingdale Family Program Preschools 6/2011 – 7/2011

Bank Street Head Start 2/2011 – 4/2011

**VOLUNTEER** **International Pentecostal City Mission Food Program**

Outstanding Service Award 2007 - 2013