1233 York Avenue, Apt 16M

New York, NY 10065

(928)219-9855

August 17, 2014

Dear Hiring Manager:

Please consider me for your Tutor/Teaching position. After a few years in the military and private sector I greatly desire to continue my service to the nation and pursue my passion as an educator. I received my bachelor’s degree and certification in Secondary Education—English and Physical Education— from Northern Michigan University in 2008. In addition to these qualifications, I am confident that my education experience, military service, and passion for teaching will help ­­­Boys Club of New York’s students succeed.

My teaching philosophy is to provide differentiated instruction that encourages and nurtures diverse learning styles. My caring and enthusiastic personality has committed me to the teaching profession. I am naturally a detailed and responsible individual who also coaches athletics such as football, baseball, girls’ basketball, and track and field. My teaching, coaching, and mentoring experience attests to my commitment to student development both in and out of the classroom. While teaching for two years at Mohave High School, I implemented a classroom jobs program and coordinated a job fair where students learned: how to fill out an application, prepare a resume, interview skills and strategy, money-management skills, the importance of saving for retirement and some even received internships. During my student teaching I gave my students Swing Dancing and Salsa lessons; those skills help to set them apart from all other students in the area—some went on to compete in amateur competitions across the country.

At my last position with Carson Junior High School, I was responsible for working with children in ALC, a program similar to internal suspension. Coordinating closely with head teachers, I supervised and assisted students in completing their assignments and help them make the behavioral progress necessary for classroom reintegration. Though this work is challenging, it has reaffirmed my commitment to teaching and my ability to act as a role model for secondary-level special education students.

My resume contains additional information on my experience and skills. I would appreciate the opportunity to provide further information in support of my candidacy. I can be reached via my cell phone, (928) 219-9855 or by email at Wtaylor@alumni.nmu.edu.

Thank you for your time and consideration. I look forward to speaking with you about how I can contribute to your school.

Sincerely,   
  
  
Wayne Taylor