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ONE STOP SHOP FOR YOUR TRAINING AND RECRUITMENT NEEDS



Trusted by over 400 nurseries and 1000 learners

## Funded Qualifications

WMC Training are training specialists, we work with settings to make tailored training packages.

**0800 6 44 68 77**

# Introducing Online Courses from WMC:

WMC Training are delighted to bring you a suite of online, accredited courses designed for your staff.

Simply visit [www.wmctraining.co.uk](http://www.wmctraining.co.uk) to assign your staff members to relevant, nationally Accredited courses to keep your staff and your setting fully compliant. These courses are available to purchase directly from our website and can be sat at any time.



**Safeguarding**



**PREVENT**



**Fire Safety**



**First Aid**



**Equality, Diversity, Inclusion**



**Positive Handling**



**Food Hygiene**



**Data handling in Care**



**Working Safely**



**Nutrition and Hydration**





# CHILDCARE QUALIFICATIONS

## CHILDREN AND YOUNG PEOPLES WORKFORCE LEVEL 2



### MANDATORY UNITS:

Maintain and support relationships with children and young people

Introduction to communication in health, social care or children's and young peoples settings

Child and young person development

Contribute to the Support of Positive Environments for Children and Young People

Contribute to Children and Young People's Health and Safety

Safeguarding the welfare of children and young people

Introduction to personal development in children's and young peoples settings

Understand Partnership Working in Services for Children and Young People

Nationally Accredited and required under the common inspection framework. Mandatory for all staff within your setting.

This qualification is 100% Work based; no day release, evening classes or weekends. Our assessor will visit your setting once a month to take your staff member through the qualification.

Employers can design the program with us: You can dictate the optional Units that you want your staff to undertake, providing you control and have autonomy over the skills development within your setting.

Students will be provided a free e-portfolio account to find and submit work, to liaise and gain feedback from their assessor in real time.

Your assessor will visit your settings once a month for the duration of the qualification (up to 14 months) using a blended learning style to complete the qualification including on and off the job training.



# CHILDCARE QUALIFICATIONS

## EARLY YEARS EDUCATOR LEVEL 3



### MANDATORY UNITS:

Develop Effective and Informed Professional Practice in Early Years

Understand Children's Early Years Education and Development

Promote the Health, Safety and Well-being of Children in Early Years Settings

Implementing Early Years Foundation Stage

Child Protection and Safeguarding

Diversity, Equality and Inclusion in Early Years Settings

Partnership Working in Early Years

Plan and Provide Effective Teaching and Learning in Early Years Settings

EYE level three is arguably the most important qualification for your staff to have in your setting.

It is Mandatory for 100% of staff to have or be working towards this qualification. OFSTED will need to see this CPD in place for your setting.

This qualification is 100% Work based; no day release, evening classes or weekends. Our assessor will visit your setting once a month to take your staff member through the qualification.

Employers can design the program with us: You can dictate the optional Units that you want your staff to undertake, providing you control and have autonomy over the skills development within your setting.

Students will be provided a free e-portfolio account to find and submit work, to liaise and gain feedback from their assessor in real time.

Your assessor will visit your settings once a month for the duration of the qualification (up to 18 months) using a blended learning style to complete the qualification including on and off the job training.





# NEW MANAGEMENT STANDARDS

## NEW MANAGEMENT STANDARDS AVAILABLE WITH WMC TRAINING

### 1. On programme assessment

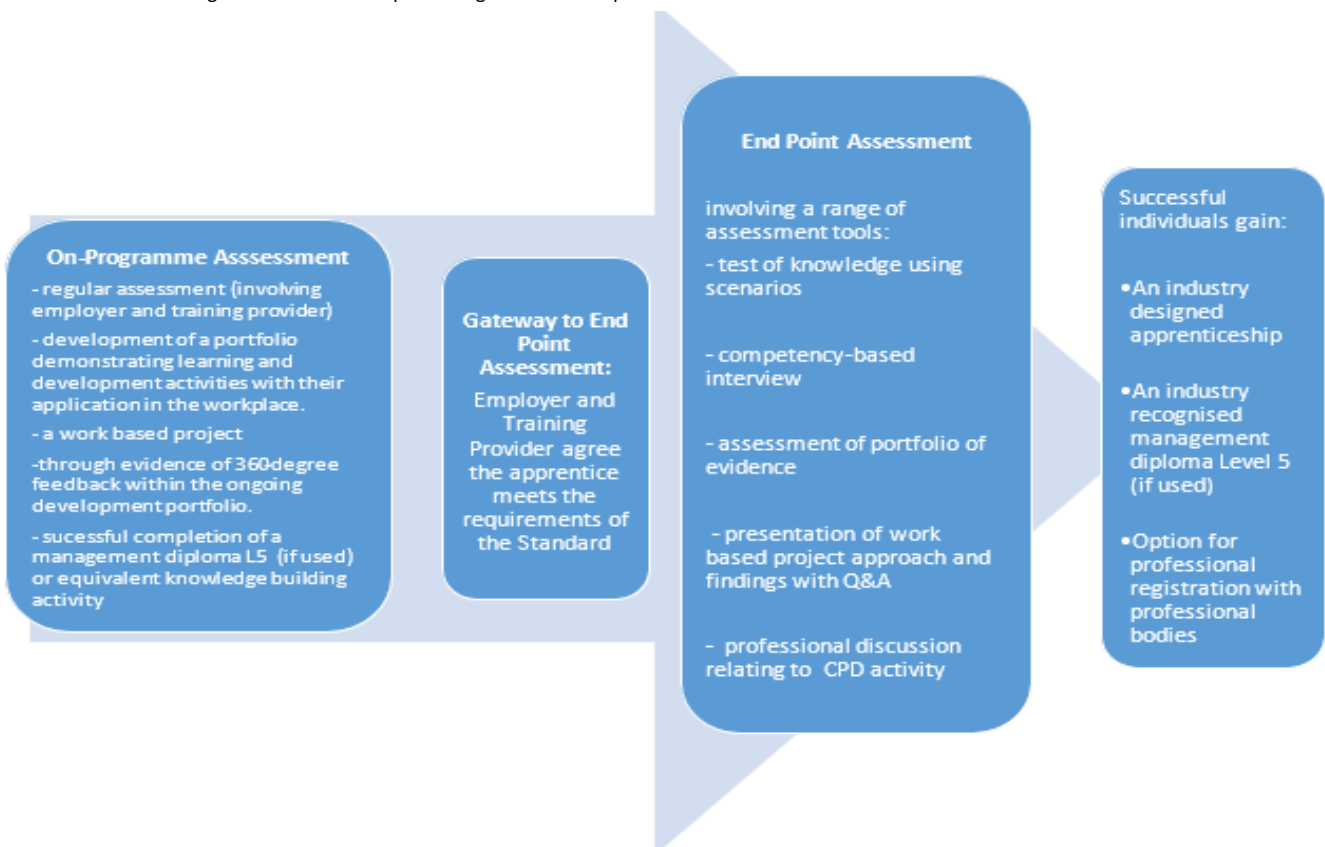
programme assessment of knowledge, skills and behaviour outcomes en-route to the final end point assessment This could comprise of:

- Completion and achievement of a relevant Diploma in Leadership & Management or equivalent management qualification and recognised by Ofqual. There will be provision of underpinning knowledge and training with regular assessments to an equivalent standard, quality and scope which can be evidenced.
- Work based project
- Development of a portfolio of evidence
- Regular one to one coaching reviews between apprentice and sector experienced assessor

### 1. End point assessment (EPA)

The End Point Assessment will test the entire Standard, and be undertaken as follows:

- Assessment of knowledge through a test using scenarios, questions and responses
- Assessment of competency through a structured competency based interview
- Presentation on work based project with Question and Answer session
- Continuing Professional Development Log reviewed and professional discussion





# NEW MANAGEMENT STANDARDS

## ROOM LEADING LEVEL 3



This qualification is the **newest** Room leading qualification released. It is highly regarded with **OFSTED**.

The qualification is designed for Room Leaders within the nursery sector.

It is the first step to management experience and knowledge. Our sector experienced assessors tailor the qualification to childcare leaders to help gain essential skills and experience to become effective leaders within the industry.

Interpersonal excellence - managing people and developing relationships	
Leading People	Understand different leadership styles and benefits of coaching.
Managing People	Understand management techniques and team management models.
Building Relationships	Understand approaches to relationship management.
Communication	Understand different forms of communication and their application.
Organisational Performance - delivering results	
Operational Management	Understand development of organisational strategy and how to implement.
Project Management	Understand the project lifecycle and roles.
Finance	Understand organisational governance, compliance and value for money.
Personal Effectiveness - managing self	
Awareness of Self	Understand unconscious bias and inclusivity; how to be self-aware.
Management of Self	Understand time management, prioritise activities and planning techniques.
Decision Making	Understand problem solving and decision making techniques.

### End point assessment

We will use an independent sector experienced assessor to do a mock end point assessment to ensure the very best results.

- Assessment of knowledge through a test using scenarios, questions and responses
- Assessment of competency through a structured competency based interview
- Presentation on work based project with Question and Answer session
- Continuing Professional Development Log reviewed and professional discussion



# NEW MANAGEMENT STANDARDS

## OPERATIONS MANGEMENT LEVEL 5



This qualification is the **newest management qualification released. It is highly regarded with OFSTED.**

The qualification is designed for Managers within the nursery setting. It is specifically designed for employees or owners coaching, leading and managing teams.

It is equivalent to a foundation degree and all achieved 100% work-based with an industry experienced assessor.

Organisational Performance - Delivering Results	
Operational Management	Understand Operational management approaches and models.
Project Management	Manage a project using relevant tools and techniques.
Finance	Understand business finance e.g manage budgets and financial forecasting.
Interpersonal Excellence - Managing people and developing relationships	
Leading People	Understand how to support people using different leadership techniques.
Managing People	Know how to manage multiple teams and develop high performance.
Building relationships	How to share good practice and manage conflicts at all levels.
Communication	Understand interpersonal skills and different forms of communication.
Personal Effectiveness - Managing Self	
Self-Awareness	Understand own impact, emotional intelligence and behaviour styles.
Management of Self	Understand time management, prioritise activities and planning tools.
Decision Making	Understand problem solving and decision making techniques.

### End point assessment

We will use an independent sector experienced assessor to do a mock end point assessment to ensure the very best results.

- Assessment of knowledge through a test using scenarios, questions and responses
- Assessment of competency through a structured competency based interview
- Presentation on work based project with Question and Answer session
- Continuing Professional Development Log reviewed and professional discussion



# MANAGEMENT FRAMEWORKS

## ROOM LEADING LEVEL 2



**Your leadership and management strategy, including CPD is integral to successful inspection under the common inspection framework.**

As a highly regulated setting you need to know that each room within your business is running well and complying with the pressures daily risk assessments, has clear activity levels and expectations and is progressing each learner journey. It is vital to know that clear communication and key accountability are in place.

### MANDATORY UNITS:

Lead and manage a team
Manage personal performance and development
Principles of team leading
Understand business
Communicate work-related information

The level two Leadership program is designed to support your front line room leaders to develop the skills and knowledge to support your setting. This first line into management will develop professional relationships within each room, challenge staff to innovate, and standardise your provision to the highest standards possible.

This qualification is 100% Work based; no day release, evening classes or weekends. Our assessor will visit your setting once a month to take your staff member through the qualification.

Employers can design the program with us: You can dictate the optional Units that you want your staff to undertake, providing you control and have autonomy over the skills development within your setting.

Your assessor will visit your settings once a month for the duration of the qualification (up to 14 months) using a blended learning style to complete the qualification including on and off the job training.



## MANAGEMENT LEVEL 3



### MANDATORY UNITS:

Manage team performance

Principles of business

Principles of leadership and management

Principles of people management

Manage personal and professional development

Manage the impact of work activities on the environment

Manage conflict within a team

Your leadership and management strategy, including CPD is integral to successful inspection under the common inspection framework.

This course is designed for prospective managers or those wishing to take a step onto the management ladder. It is designed to supply management skills and techniques, improve Individual qualities and approaches, educate management process knowledge, and support the management of workplace problems.

Students will be provided a free e-portfolio account to find and submit work, to liaise and gain feedback from their assessor in real time.

Your assessor will visit your settings once a month for the duration of the qualification (up to 18 months) using a blended learning style to complete the qualification including on and off the job training.



# MANAGEMENT FRAMEWORKS

## MANAGEMENT LEVEL 4 & 5



### MANDATORY UNITS:

Strategic Business Management and Planning
Strategic Decision-making
Principles of management and leadership
Contribute to the development of a strategic plan
Design business processes
Manage strategic change
Provide leadership and management
Principles of building respectful and productive working relationships in organisations
Principles of management and leadership in organisations
Operational and Human Resource Planning and Management
Managing personal and professional development
Develop working relationships with stakeholders
Provide leadership and management
Manage personal and professional development
Develop and implement an operational plan

**Your leadership and management strategy, including CPD is integral to successful inspection under the common inspection framework.**

**These management courses are university level qualifications.**

**The level 4 & 5 management qualifications are designed for your senior managers and give them the skills and confidence they need within their role.**

**This qualification is 100% Work based; no day release, evening classes or weekends. Our assessor will visit your setting once a month to take your staff member through the qualification.**

**Employers can design the program with us: You can dictate the optional Units that you want your staff to undertake, providing you control and have autonomy over the skills development within your setting.**

**Your assessor will visit your settings once a month for the duration of the qualification (up to 24 months) using a blended learning style to complete the qualification including on and off the job training.**



## COMING THIS SEPTEMBER...

# BRAND NEW CHILDCARE LEVEL 4 AND 5 QUALIFICATION



**Our level 4 and 5 childcare qualifications are due to be released in September.**

We eagerly await the release of the new Childcare standards. The latest date that we have been given is August 2018 for the latest level three Childcare standard, and September 2018 for release of the new level 4 and 5

### Skills and knowledge

WMC Training have the expertise to guide your staff through the new standards. From August we will be offering the Childcare pathway at level three. This is THE qualification for the childcare sector and will replace the Early years educator Framework for keeping you compliant under the common inspection framework. All settings will need to adopt this new Standard for their settings and we want to work with you to make it a huge success.

### Level 4 and 5

The new level 4 and 5 Childcare qualifications are unique. It has been a long time since your setting could attract funding for a sector specific leadership and management pathway. These will be recognised and highly regarded under the common inspection framework and will provide your setting the skills and knowledge needed to demonstrate pro-active and compliant leadership and management.

These qualifications have a clear academic basis whilst developing key skills and knowledge within the Childcare sector. Students will go through a rigorous and deeply interesting pathway of learning and development with key end point assessment at the end of their program.

We are excited to offer these programs and want to work with you and your staff to enter into and benefit from these latest qualifications.

If you would like to join a waiting list for these qualifications to be first on board when they launch please contact us today!



## FUNDING AND VALUES

**YOU COULD BE ELIGIBLE FOR 90% FUNDING  
AND TRAIN FOR AS LITTLE AS £3 PER WEEK**



WMC Training are able to access 90% funding for your setting.

16-18 year olds are fully funded and eligible for a £1000 grant if the setting has fewer than 49 staff members.

Our qualifications are affordable and flexible.

Call **0800 6 44 68 77** for payment plans and training packages.

Nationally Accredited Qualification	Personal Tutor /Assessor support	Monthly Workplace Visits	One to One Private Tuition	Online resources	e-portfolio	2x Online Short courses	Cost 16-18 (fewer than 49 employees)	Cost 19+
Childcare Level 2	✓	✓	✓	✓	✓	✓	FULLY FUNDED	£3.50 P/W
Early Years Educator Level 3	✓	✓	✓	✓	✓	✓	FULLY FUNDED	£3.40 P/W
Room Leading Level 3 (NEW)	✓	✓	✓	✓	✓	✓	FULLY FUNDED	£6.90 P/W
Operations Management Level 5 (NEW)	✓	✓	✓	✓	✓	✓	FULLY FUNDED	£9.30 P/W
Room Leading Level 2	✓	✓	✓	✓	✓	✗	FULLY FUNDED	£2.60 P/W
Management Level 4	✓	✓	✓	✓	✓	✗	FULLY FUNDED	£2.60 P/W
Management Level 5	✓	✓	✓	✓	✓	✗	FULLY FUNDED	£2.60 P/W





**Sue Otter**

*Lead Consultant – Professional Development & Sector Engagement*

Lincolnshire County Council:

Lincolnshire County Council Early Years Team joined forces with WMC Training in early 2016, across our network of over 200 nursery settings to support local settings and practitioners access high quality qualifications, and career progression.

WMC Training have dealt with all queries promptly, have delivered a series of highly informative briefing sessions across the county, and have maintained a high standard of delivery throughout.

Feedback from practitioners and settings across the region to date have been very supportive. Impressed by how the WMC Training team have approached their settings needs, and the manner and behaviour, skills, knowledge and experience of the assessing team. Further, the speed with which any issues are identified and dealt with.

We are extremely happy with the relationship that has evolved with WMC Training and am excited to see the results of learners as we progress.

(Reference dated 2017)



## What our clients say...

### WE HELP CHILDCARE PROFESSIONALS AND SETTINGS ACHIEVE THEIR GOALS

#### **Rated 5/5 Zoe – Town and Country Nursery**

*WMC Training have worked within our chain of Nurseries for a number of years and ensure a first class delivery for all of our staff.*

#### **Rated 5/5 - Charlotte Kidease Nursery**

*The Tutors are extremely friendly and helpful. The course has improved my confidence and I'm feeling positive about the future*

#### **Rated 5/5 Helen - Bright Sparks nursery**

*WMC Training have helped me and my staff develop through all levels of courses and from CYPW, EYE to Management and WMC have always accommodated our settings needs to the highest standards.*

*I would recommend WMC Training.*

#### **Rated 5/5 Annika – Shorncliffe**

*My assessor is supportive and available, the work is broken down so that I can cope with it and explained well. I would recommend WMC Training to other learners because my assessor is really lovely and knowledgeable.*