
The policies in this syllabus are general policies common to all courses in ECE. Course specific information will likely be included in a separate, course specific syllabus. **Students are responsible for reading and understanding the information in both this common syllabus and in the course specific syllabus.**

The syllabus is subject to change based on extenuating circumstances or at the instructor's discretion. **In the event that there is a conflict or discrepancy between the common syllabus and course specific syllabus, the course specific syllabus overrides the common syllabus.**

Attendance

Unless otherwise stated on the course specific syllabus, **students are expected to attend class, and to arrive on time.**

In the event of an **emergency**, students should contact the course instructor, preferably before class or the exam. Students should speak with instructors regarding any scheduled absence as soon as possible and develop a plan for any make-up work, if allowed by the instructor. It is the student's responsibility to secure documentation of emergencies, if required by the instructor. A student with an excessive number of absences may be withdrawn at the discretion of the course instructor.

If the instructor is late, students are expected to wait 15 minutes for the instructor to arrive.

Any further attendance policies in place will be listed on the course specific syllabus, and will serve to supplement these policies.

Inclement Weather Policy

Any exam that was scheduled at the time of a class cancellation due to inclement weather will be given at the next class meeting unless contacted by the instructor. Any assignments due at the time of a class cancellation due to inclement weather will be due at the next class meeting unless contacted by the instructor. Any extension or postponement of assignments or exams must be granted by the instructor via email or Canvas within 24 hours of the weather related cancellation.

Academic Integrity

As members of the Clemson University community, we have inherited Thomas Green Clemson's vision of this institution as a 'high seminary of learning.' Fundamental to this vision is a mutual commitment to truthfulness, honor, and responsibility, without which we cannot earn the trust and respect of others. Furthermore, we recognize that academic dishonesty detracts from the value of a Clemson degree. Therefore, we shall not tolerate lying, cheating, or stealing in any form. In instances where academic standards may have been compromised, Clemson University has a responsibility to respond appropriately to charges of violations of academic integrity.

Further information on Academic Integrity can be found in the [Undergraduate Announcements](#) and in the [Graduate School Policy Handbook](#).

Access Accommodations

Clemson University values the diversity of our student body as a strength and a critical component of our dynamic community. Students with disabilities or temporary injuries/conditions may require accommodations due to barriers in the structure of facilities, course design, technology used for curricular purposes, or other campus resources. Students who experience a barrier to full access to an ECE class should let the professor know, and make an appointment with a staff member in Student Accessibility Services as soon as possible. [Student Accessibility Services](#) coordinates the provision of reasonable accommodations for students with specific physical, emotional, or learning needs. Accommodations are individualized, flexible, and confidential and are based on the nature of the student's needs and the academic environment, in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

You can make an appointment by calling 864-656-6848, by emailing studentaccess@lists.clemson.edu, or by visiting Suite 239 in the Academic Success Center building. Appointments are strongly encouraged – drop-ins will be seen if at all possible, but there could be a significant wait due to scheduled appointments. Students who receive Academic Access Letters are strongly encouraged to request, obtain and present these to their instructors as early in the semester as possible so that accommodations can be made in a timely manner. It is the student's responsibility to follow this process each semester. You can access further information here: <http://www.clemson.edu/campus-life/campus-services/sds/>.

Anti-Harassment and Non-Discrimination

Clemson University is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender, pregnancy, national origin, age, disability, veteran's status, genetic information or protected activity (e.g., opposition to prohibited discrimination or participation in any complaint process, etc.) in employment, educational programs and activities, admissions and financial aid. This includes a prohibition against sexual harassment and sexual violence as mandated by Title IX of the Education Amendments of 1972. The policy is located at <https://www.clemson.edu/campus-life/campus-services/access/title-ix/policies.html>. Alesia Smith serves as the Title IX Coordinator and the Executive Director of Equity Compliance and may be reached at alesias@clemson.edu or 864-656-3181.

Online Courses

In an online course, you will interact with the content, instructor, and/or classmates on at least a weekly basis through course assignments, asynchronous discussions and/or synchronous sessions as indicated on the course specific syllabus. Further resources for online courses may be found here: <http://www.clemson.edu/online/students/>.

Computing technology questions may be sent to ITHELP@clemson.edu.

Emergency Procedures

Emergency procedures have been posted in all buildings and on all elevators. Students should review these procedures for their own safety. Students are required to monitor their university email (see <https://www.clemson.edu/studentaffairs/student-handbook/universitypolicies/email-communications.html>) thus establishing this as a convenient method for official communication to students. Students are also encouraged to enroll in CU-Safe alerts. See <https://www.clemson.edu/cusafety> for more information.

Copyright Statement

Materials in some of the courses are copyrighted. They are intended for use only by students registered and enrolled in a particular course and only for instructional activities associated with and for the duration of the course. They may not be retained in another medium or disseminated further. They are provided in compliance with the provisions of the Teach Act. Students should be reminded to refer to the Use of Copyrighted Materials and “Fair Use Guidelines” policy in on the Clemson University website for additional information: <https://www.clemson.edu/library/>.