

**SECTION 01 14 00**  
**WORK RESTRICTIONS**

**PART 1 - GENERAL**

**1.1 HOURS OF OPERATION AND WORK FORCE REQUIREMENTS**

- A. Hours of operation and work force requirements
  - 1. Typical hours of construction: 7:30 am to 4:30 pm local time, Monday to Friday. Provisions for working hours other than those specified must be prearranged with the Building Owner.
  - 2. None of the requirements herein shall be construed as relieving the Contractor of his responsibility to conduct his operations in conformance with local ordinances or requirements established by the Commonwealth.
- B. Suspension of Work: The Owner retains the right to temporarily suspend work at any time when the noise or disturbance created by construction proves disruptive to the building's occupants. The Owner may request of the Contractor to utilize other means and methods, if practical, and acceptable to the Architect, which are less disruptive.

**1.2 USE OF SITE**

- A. Use of, and access to, site will be subject to special requirements of the Owner and Building Owner, as directed.
  - 1. Prior to beginning the Work of this Contract, the Contractor shall meet with the Building Owner and the Architect to determine procedures regarding access and use of the site, locations and access to staging and storage areas, tree protection, temporary barriers and fencing, and any special site conditions or restrictions regarding the use of the site areas surrounding the construction.
  - 2. Security: Owner access must be permitted at all times in all construction areas, for purposes of security.
- B. Confine operations to areas within Contract limits indicated on the Drawings. Portions of the site and building beyond areas in which construction operations are indicated are not to be disturbed.
  - 1. Use of on-site areas outside of the contract limits for workers parking or storage of materials must be pre-arranged with Building Owner. Schedule deliveries to minimize requirements for storage of materials.
- C. Keep all public roads and walks, and access drive to facility clear of debris caused by this Work during building operations.

**1.3 COORDINATION WITH OCCUPANTS**

- A. General: Perform all work in such a manner as to prevent interference with the Owner's operation of the facility, nor endanger the health, safety and well-being of the facility's staff and building's occupants
  - 1. Take all measures to insure the safety, of staff and the general public. The Contractor must take every reasonable precaution and employ all necessary measures including extra cleaning, special supervisory personnel, and additional temporary barriers and signage to facilitate the clean, quiet, safe, and continual operation of the facility.
- B. Interruption of services: Any major work entailing disruption to heating, lighting, life safety system utility connections or other similar major disruption to building functioning must be coordinated with the Owner, and temporary services, safety precautions, or connections provided. Do not shut down any service without approval of the Owner.

1. Provide both Owner and Architect with 1-week advance notification for any disruption of service; provide notification for connecting, disconnecting, turning on or turning off any service which may affect Owner's operations.
2. Provide 72-hour notice to local fire department of disruptions in electrical services, fire alarm services and emergency power services.
3. Any action either planned or unplanned, by the Contractor which impairs the operation of anyone or the activation of the fire alarm detection and or suppression system shall cause notification of the appropriate party. In case of unplanned, accidental, impairment, the Contractor will immediately notify the Owner. The Contractor should be prepared to provide assistance as required to correct the problem.

#### **1.4 WORKER CONDUCT, APPEARANCE AND WORK RULES**

- A. The conduct and appearance of each worker at the job site is of paramount importance. The Owner reserves the right to require any worker to be banished from the Site.
- B. Privacy: Conduct all work of the Contract with the maximum effort to maintain the privacy of the Owner's operations, staff, and guests. Do not permit the workers to peer into other areas of the building visible from the work area. Invasion of privacy is a major infraction of the work rules.
- C. General Conduct and Demeanor: All construction workers shall treat all other workers, Owner staff, student and the public with respect and courtesy.
- D. Physical Appearance: Require each worker to dress appropriately in a clean, neat, and professional manner.
- E. Entertainment Devices (including, but not limited to radios, CD players, MP3 players and televisions): The use of all entertainment devices, including personal devices (walk man type) with headphones or earphones, is strictly prohibited at all times.
  1. Control the volume of communication radios and loudspeakers to avoid creating a nuisance.
- F. Smoking: Smoking is strictly prohibited on -site.
- G. Language: Foul and rude language is strictly prohibited.
- H. Physical Actions: Running, horseplay, fighting, and other unprofessional conduct are prohibited. Fighting is a major infraction of the work rules.
- I. Stealing: Stealing of any materials, objects, furnishings, equipment, fixtures, supplies, clothing, or other items will not be tolerated and is a major infraction of the work rules.
- J. Sexual Harassment: All forms of physical and verbal sexual harassment will not be tolerated and is a major infraction of the work rules Sexual harassment includes, without limitation: touching, whistling, sexually explicit stories, jokes, drawings, photos and similar representations, exhibitionism and all other sexually oriented offensive behavior.
- K. Warnings and Dismissal:
  1. For minor infractions of the rules, the Owner may issue a warning. Only one warning will be allowed per worker. A second infraction will result in immediate dismissal of the worker from the Site.
  2. For major infractions of the rules, the worker shall be dismissed immediately without warning and is subject to possible criminal prosecution.
- L. Notification of Workers: Clearly notify and educate each worker about these Work Rules and the requirements for worker conduct and appearance.

1. Recommendation: The Owner recommends that the Contractor notify each worker of the work rules in writing and obtain a signed acknowledgment of the worker's understanding of the work rules as a condition of employment on this project.

**PART 2 - PRODUCTS (NOT USED)**

**PART 3 - EXECUTION (NOT USED)**

**END OF SECTION**