

# Royal Glenora Tennis Ladder App

## Introduction

Welcome to the Royal Glenora Tennis Ladders the following ladders are currently offered:

- Monday 6:00pm - Men's Doubles Ladder
- Monday 7:45pm - Men's Doubles Ladder bottom part
- Wednesday 1:00pm - Women's Doubles Ladder
- Thursday 6:00pm - Women's Doubles Ladder
- Friday 7:30pm - Co-ed Doubles Ladder

Note that you should be dressed and ready to play 5 minutes before the start of the ladder. Late arrivals may not be allowed to play. Meeting place is between Hot Shots and Court 8 in the hallway.

**YOU MUST INDICATE THAT YOU ARE AT THE CLUB & READY TO PLAY!**

**Click the checkbox next to your name USING THE LADDER APP ON YOUR PHONE (you must be at the club, and it must be before the ladder start time). The front desk staff can NOT help you with this. It is NOT done using the tablet at the front desk.**

If you are having trouble with the app you need to find one of the players that is an Admin, there are several at each time frame. Find someone with a tennis racket in their hand, they are probably in the same ladder as you, and they can point you to an admin.

## Registration Required

Only registered players can participate. To register please email:

[karl.vukobrat@royalglenora.com](mailto:karl.vukobrat@royalglenora.com)

Note that there are waiting lists for some of the ladders.

You will be emailed a password and these instructions about how to run the app. You can change the password after you get logged in. There is a button on your profile page "Send Password Reset Email". If you have forgotten your password email

[karl.vukobrat@royalglenora.com](mailto:karl.vukobrat@royalglenora.com)

Or

[douglasfisher99@gmail.com](mailto:douglasfisher99@gmail.com)

# Launching the App

Once you have been accepted to the ladder you can use the Royal Glenora Tennis Ladder App. The “App” is just a web page that behaves like an App. You can access it from any web browser, on any phone or computer.

<https://rgtennisladder.web.app>

## Location Permission

Note that the app needs location permission in order to verify you are at the club when you check in. Checking your name off is the only thing that location is used for. It will often work from the parking lot. If you get the location error, try it again in about a minute. Some phones are slow to update their location.

Usually the phone will ask whether to enable location, answer “yes”  
to enable location services on iOS:

- Open your iOS’s Settings app.
- Tap [Privacy] > [Location Services]
- Tap [Privacy] > [Location Services] > [Safari Websites]
- Tap [Allow Location Access] > Set to [While Using the App]

## Make it easy to find next time

You can always add the web site to your “favorites” on the web browser. Some phones allow you to create an icon on your desktop (how to do this varies by phone and OS). For example Chrome on iOS currently does not support an icon on the desktop.

In iPhone Safari:

Tap the icon on the bottom of the screen featuring an up-pointing arrow coming out of a box. Tap Add to Home Screen.



In Android Chrome:

Tap the menu icon (3 dots in upper right-hand corner) and tap Add to Home Screen.

Some phones do not show this choice, or only show it sometimes. So you have to save it as a favorite.

to enable location services:

- answer yes when it prompts you.

## Logging In to the App

The very first time on each computer it is necessary to login. Then the App remembers you, and you can ignore the rest of this section!

There are 4 fields that have to be entered once:

Field 1 - Ladder Name: (this is a drop down menu)

- rg\_monday\_600
- rg\_monday\_745
- rg\_wednesday\_100
- rg\_thursday\_600
- rg\_friday\_730

Field 2: First name and Last name

Enter your name as it appears on the ladder entry, usually with capital letters for the first letter of each name. E.g. Douglas Fisher

If you enter this incorrectly then you should still be able to log in, but your name on the ladder will NOT appear **BOLD** and standard functions will not be available to you. Please check how your name was spelt, logout and retry your login. If necessary contact an Admin to have the spelling of your name fixed.

Field 3: email

Enter the email address that you used when you registered

Field 4: password

Enter your password. This will be initially assigned to you, but you can easily change it on the Profile page (by clicking on your Name, not the checkbox next to the left of your name) the button is labeled "Send Password Reset Email". This will send you an email that you must use within 60 minutes.

localhost:34969/#!/

localhost:34969/#!/

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Please sign in

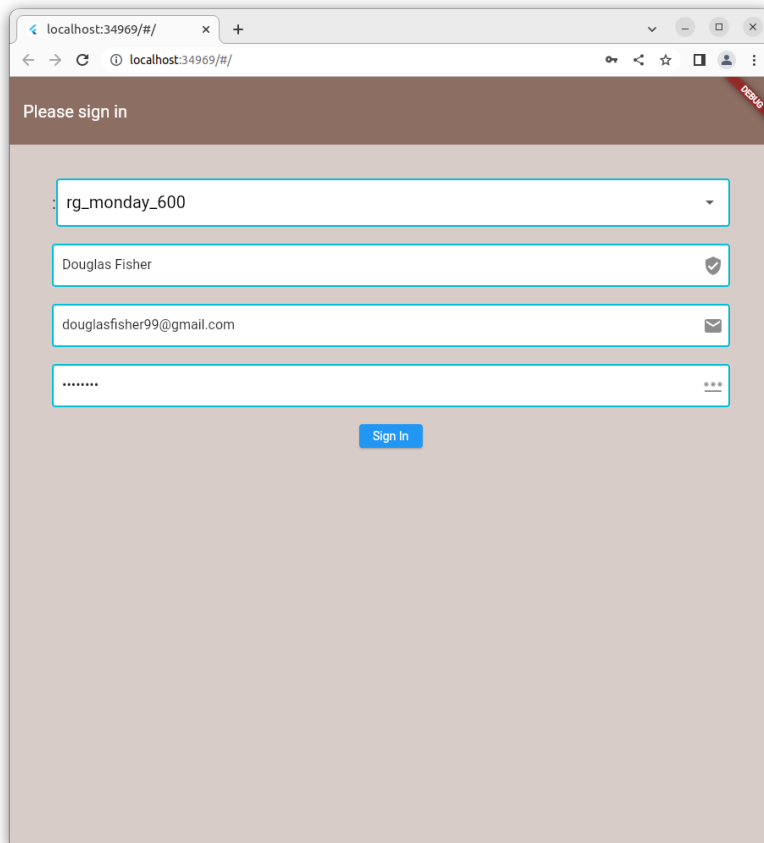
rg\_monday\_600

First Name AND Last name

Email

Password

Sign In



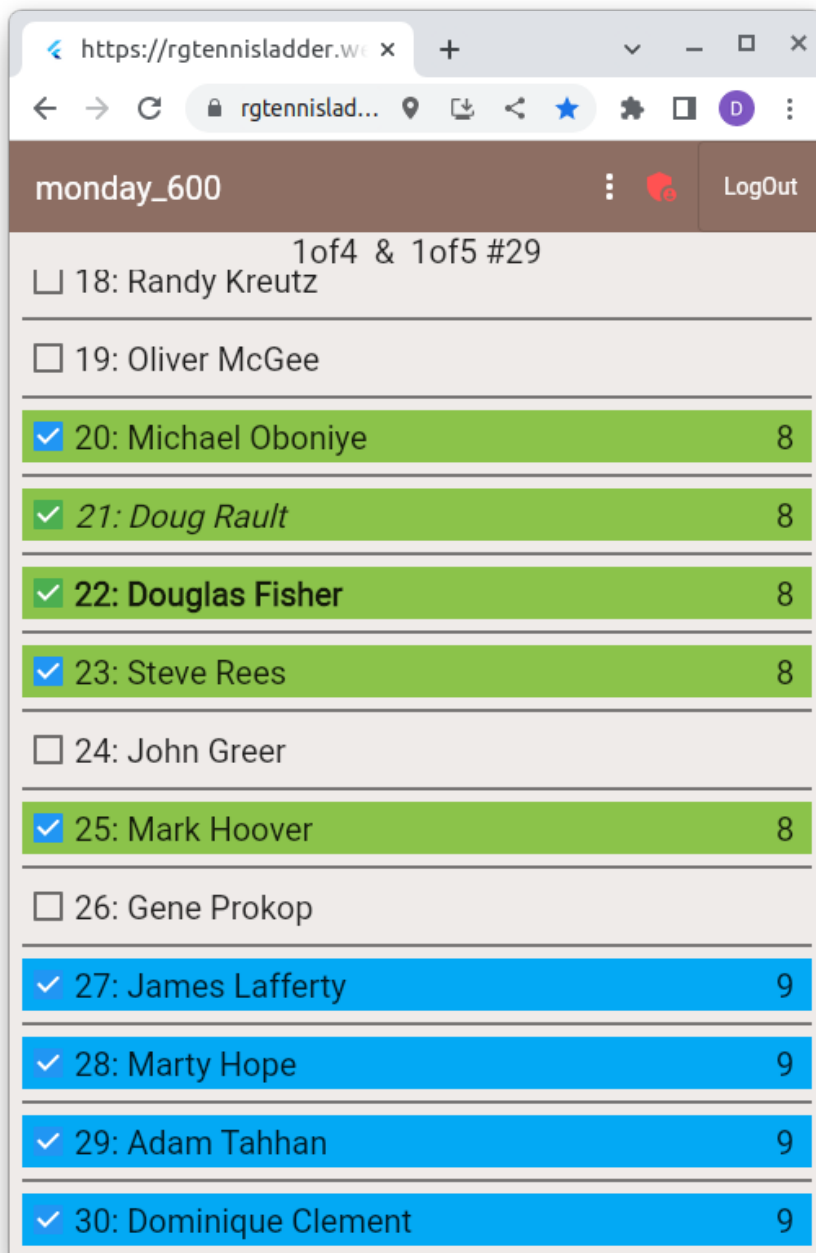
## Using the App

On the main page of the app that has the ladder name at the top left there is a list of registered players. Your name should be in Bold. If it is not in Bold then check the spelling of your name, and logoff, then login using that spelling for Field 2.

This will provide you the list of the other members in the ladder, and which position everyone holds.

By clicking on the checkbox to the left of your name you indicate:

- You are at the club (the app uses Location from your phone)
- You are here to play
- Note this screen updates live and shows you who is here and ready to play
- The number on the right is the current court assigned to you. This will change as more people check in!
- The names in *italics* are admins that you can go to for help with the app
- The Green checkboxes are admins that are currently present.
- If your name is not **BOLD** you did not log in with the matching spelling of your name.



Top Bar:

Left: The current ladder name

3 dots: a menu that allows you to look at other ladders

Shield: if you are an admin this is where the admin functions are

Logout: you should probably NEVER use this button. If you do then you will have to enter the 4 fields again. If you don't then the app will just remember you and it will be real easy.

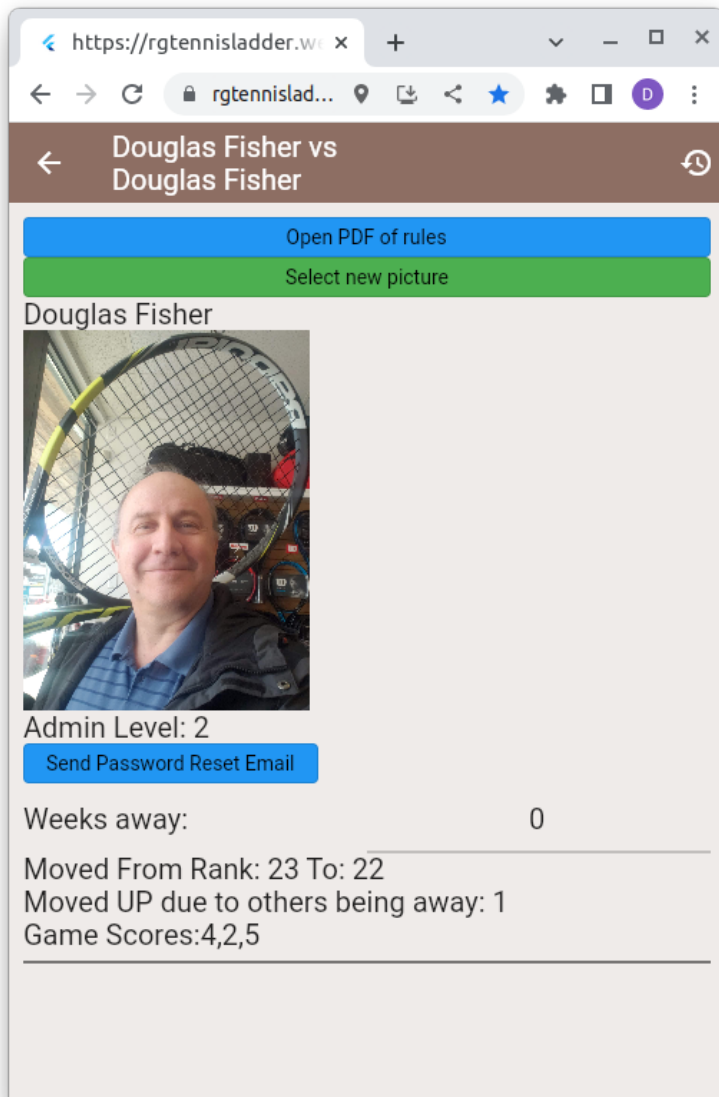
## Summary Line on Main page

The top line on the main page provides a summary of how many people are checked off and expected. It shows:

1. How many courts of 4
2. How many courts of 5
3. How many people are expected (i.e. have not indicated with "weeks away" that they will be away)
4. How many people are checked off but not assigned a court (with groups of 4 and 5 you can not assign courts to groups of 6,7,or 11) Note that the last people to check their names off will be the ones not assigned to courts. So get there early.

## Profile Page

If you click on a Name (not the checkbox) then you will get to the profile page for that person.



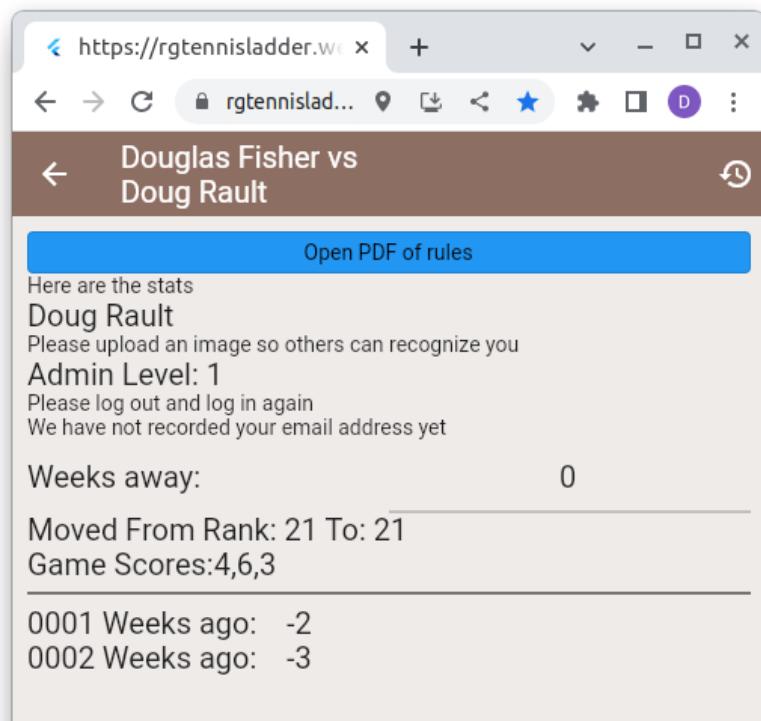
On your own page:

- you can select a profile picture (load a fun one so that new players can recognize you),
- You can request a password reset email
- You can open a pdf of the rules
- you can enter how many weeks you will be away. The normal setting is "0" indicating you will be attending this week. You can change this to 1 as soon as you know that you will not be able to attend. If you will be away for multiple weeks you can change this to any number from 0 to 9.
  - Please use the app to indicate weeks away, if you email Karl, he will forward the email to me and then I will run the app and make the entry: not very efficient!
  - NOTE that you are NOT able to enter that you will be away in 2 weeks. There is no calendar function



- You can enter weeks away from home or the office, or from Mexico, you do not have to be at the club
- Weeks away is disabled from 8:00 am to 10:00pm on the day of the ladder.
- Failing to enter “weeks away” will result in you dropping an extra spot!
- If weeks away is not zero then you will NOT be allowed to play. Don’t use this feature unless you know for sure you will not be able to play.
- Weeks away can be entered by an admin for you if you are having trouble with the app.

You can also see stats here about how a player did last week, and how you have performed playing this player before. Note that the stats are updated when the admin accepts all of the scores. Usually about an hour after the ladder finishes.



You can press the “back arrow” on the top left to go back to the main screen.

The clock with the counter clockwise arrow can be used to download spreadsheet data from past weeks.

## Entering Scores

An admin will freeze the list at the designated time for the start of the ladder, this means that the ladder now shifts to score entry mode (no more checkboxes):

https://rgtennisladder.w... x +

rgtennislad... ↻ ⌂ ⚙

monday\_600 ⋮ Logout

1of4 & 1of5 #29  
15: Paul Oison

16: Monty Ross	
17: Dave Shylko	
18: Randy Kreutz	
19: Oliver McGee	
20: Michael Oboniye	8:0
21: Doug Rault	8:0
22: Douglas Fisher	8:0
23: Steve Rees	8:0
24: John Greer	
25: Mark Hoover	8:0
26: Gene Prokop	
27: James Lafferty	9:0
28: Marty Hope	9:0
29: Adam Tahhan	9:0
30: Dominique Clement	9:0

Clicking on a Name (the right side of each line) still gets you to the profile page.

Clicking on the numbers (the left side of each line, where the checkboxes used to be) on your name gets you to the page to enter the scores.

- The numbers on the right are your assigned court “:” and your current game score as entered
- The numbers on the left indicate how you will move based on the current score:
  - ^ means you are moving up
  - v means you are moving down
  - The first number is movement due to how you finished on your court e.g. starting third and finishing second might move you up 1
  - The second number is how you moved because of people being away. E.g. if someone moves down due to being away, then someone has to move up

- The third number applies to people that finish first or last on the court as they switch places.
- The number after the equals sign “=” is what your new rank will be.

At least one person on each court has to enter the scores:

Anyone can enter scores. Please enter only the correct scores. Get someone else to confirm the scores are correct. (button at the bottom)

monday\_600

Save PLUS CANCEL

James Lafferty	2			2
Marty Hope	2			2
Adam Tahhan	5			5
Dominique Clement	6			6

Set 1 should add up to 16 not:15  
Set 1 problem with assigning scores to pairs

Someone else confirms that scores are correct

This works just like the clipboard. Enter the number of games won for each player.  
If the middle button says “PLUS” then clicking on a field adds 1 to the game score.  
If the middle button says “Minus” then clicking on a field subtracts 1 from the game score.

If there are errors in score entry then the field is pink (if you just changed it) or red if it started that way.

If you make a mistake you can press the cancel button.

If you are happy with what you entered hit the Save button. You can save partial scores (for those people with a bad memory)

Press the back arrow on the top left when you want to go back to the main page.

For courts of 5 it is a little bit different. The gray boxes on the diagonal are normally left blank, but entering zero is ok. If you decide to play out of order then use which ever boxes you need.

The order of play for a court of 5 is very important. You must assign a rank 1,2,3,4,5 to each player. Then:

1. 1&2 vs 3&4
2. 1&5 vs 2&3
3. 1&4 vs 2&5
4. 1&3 vs 4&5
5. 2&4 vs 3&5

https://rgtenisladder.w... x

rgtenislad...

← monday\_600

Save PLUS CANCEL

Doug Rault						0
Douglas Fisher						0
Steve Rees						0
John Greer						0
Mark Hoover						0

Someone else confirms that scores are correct

# That's All You Need to Know

The app does do a lot of other functions, but that is the minimum of what you need to know. Please skim over the rest of this document to see if anything is of interest to you.

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## Administration Page

You have to be an admin to do things on this page.

Everyone can view the other settings, but not change them.

## Admin Level 1 Functions

If you are configured as having an admin level of 1 or 2 then you can click the checkbox on the Administration page that is labeled “Administrator 1 Mode”. You can only do administration functions if you have this checked.

### Check other people in

Admin 1 is allowed to check other people in.  
Admin 1 also is not restricted by location.

### Change Weeks away for other people

Admin 1 can set the number of “weeks away” field. NOTE: they can NOT override the time restrictions. “Weeks away” can not be changed after 8am on the day of the ladder.

### Freeze Check Ins

On the administration page Admin 1 can check the “Freeze Check Ins” box to not allow anyone else to check their names off. This should be done at the designated start time for the ladder, as this also switches the app so that people can start entering scores.

## Admin Level 2 Functions

If you are configured as an Admin 2 then you can check the button labeled “Administrator 2 Mode”

### Zero Scores

Sets all of the scores to zero, this is normally not needed.

### Courts Available

This sets the maximum number of courts that are normally reserved for this ladder.

### Shift for 5 Players

This is an internal number that is used by the App in order to randomly assign which courts get courts of 5. This number usually increments each week. This should not need to be changed.

### Location

These are latitude and longitude that specify where the club is, and how close players have to be before they can check their name off. These fields are read only, they can not be changed using the app.

### Finalize Scores and Move Players

This button is pressed usually on the day following the day of the ladder. This moves all of the players around and zeros out all of the scores.

### Create User

If you enter the player's name to the right of the button, you can press this button to create this user. The user is created at the bottom of the ladder.

This is separate from adding a new email and password.

## Select User

The other buttons all refer to the user that is selected here.

1. Delete User
2. Change Rank
3. Change Admin Level
4. Disassociate this Name with any Email (this does not reset the password, it disassociates the email with this user, in case they changed their email)
5. Move to other ladder (only for monday)
6. Allow player in late. This is very specific, if a player arrives after the courts are frozen, but they can be added to a court of 4 to make a court of 5 then the admin can use this button to allow that player to play. The late player owes an order of wings as an apology for coming late and making them play on a court of 5. Note this button is NOT enabled, if the player is in the middle of a court of 5, they just don't get to play in that case. This can only be done for 1 player.

https://rgtennisladder.wc x

rgtennislad...

← Administration:

Send Reset Password Email

Administrator 1 Mode

✓

Administrator 2 Mode

✓

Freeze Check Ins

☐

Zero Scores

Courts available:

7

Shift for 5 players:

56

How Close:

0.0025

Club latitude:

53.5327

Club longitude:

-113.5145

Finalize Scores and Move Players

Create User

1: Warren Jones

▼

Delete User

Change Rank

0

Change Admin Level

0

Move to other Ladder

Allow Player in Late

Email

Password

\*\*\*

Disassociate this Name with any email



# Suggestions

Any suggestions for the app or for this documentation can be forwarded to Douglas Fisher.  
[douglasfisher99@gmail.com](mailto:douglasfisher99@gmail.com)